

ROGUE VALLEY SEWER SERVICES
REGULAR MEETING OF THE BOARD OF DIRECTORS
138 WEST VILAS ROAD
CENTRAL POINT, OR 97502
July 15, 2026 – NOON
AGENDA

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC COMMENT

2. CONSENT AGENDA

- 2.1. Approval or Corrections to the June 17, 2026 Meeting Minutes
- 2.2. Resolution 26-16: Amendment of General Manager Employment Agreement

3. PUBLIC HEARINGS

4. RESOLUTIONS AND ORDINANCES

- 4.1. Resolution 26-17: Award of Board Room AV Improvement Contract

5. BOARD UPDATES

- 5.1. Project Updates
- 5.2. O&M Updates
- 5.3. General Manager Update

6. CLAIMS LISTING

- 6.1. Approval of July Claims Listing

7. ADJOURNMENT



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

COMMENTARY: CONSENT CALENDAR 07/17/26 RVSS BOARD MEETING AGENDA ITEM 2

PURPOSE:

To obtain Board authorization for routine and/or previously discussed items with indicating consensus for approval.

BACKGROUND:

This agenda item groups routine, non-controversial items for approval in a single action to streamline meetings while maintaining transparency and board oversight. Items considered under this matter today include:

- 2.1: Approval of the June 17, 2026 Board meeting minutes
- 2.2: Approval of Resolution 26-16: Amendment to the GM Employment Agreement

Any item that a Board Director would like to discuss in detail may be removed from the Consent Calendar for specific consideration.

RECOMMENDED MOTION:

Move to approve the Consent Calendar as presented.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

COMMENTARY: APPROVAL OF MAY MEETING MINUTES 07/15/26 RVSS BOARD MEETING AGENDA ITEM 2.1

PURPOSE:

To obtain Board approval of the minutes from the June 17, 2026 Regular Meeting of the RVSS Board of Directors.

BACKGROUND:

The minutes of the Board meeting(s) are prepared to accurately reflect the proceedings, actions taken, and decisions made. Board members review the draft minutes to ensure completeness and accuracy. Any corrections or clarifications identified by Board members may be noted and incorporated into the official record prior to final approval. Approval of the minutes, as presented or as amended, formalizes the record of the meeting.

RECOMMENDED MOTION:

Move to approve the minutes presented with any revisions noted.

REGULAR MEETING OF THE BOARD OF DIRECTORS ROGUE VALLEY SEWER SERVICES June 17, 2026

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on June 17, 2026, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; John Quinn, Vice-Chair; Roger Thom, Director; Ron Palmer, Director; John Edwards, Director

ALSO PRESENT

Michael Zarosinski, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Nick Bakke, District Engineer; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager; Francie Guerra, Staff Liaison

CONSENT AGENDA

John Quinn motioned, and Ron Palmer seconded approval of the consent agenda consisting of minutes of the May 20, 2026, Board Meeting, Resolution 26-13: Misc Fees, Resolution 25-14: Permit Fees, and Resolution 26-15: Time Extension Amendment for OBDD Gold Hill Intertie Funding. The motion was carried with a unanimous vote of all Board members.

PUBLIC HEARING ON RESOLUTION 26.07: ADOPTION OF FY2027 BUDGET AND MAKING APPROPRIATIONS

Chair Kay Harrison opened a public hearing on the Fiscal Year 2027 budget at 12:06 p.m. Michael noted that no changes had been made to the proposed budget approved in April. The hearing was closed at 12:07 p.m.

John Quinn motioned, and Ron Palmer seconded the approval of Resolution 26-07. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 26-08: CAPITAL IMPROVEMENT PLANS FOR ALL AREAS

Staff presented the background for the resolution, summarized as follows: the same CIP is included in the budget.

John Edwards motioned, and John Quinn seconded the approval of Resolution 26-08. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 26-09: GENERAL OVERHEAD RATE, BILLING RATE FOR LABOR AND EQUIPMENT

Staff presented the background for the resolution, summarized as follows: This resolution is updated every year. The individual rates are shown in the attachment.

John Quinn motioned, and Ron Palmer seconded the approval of Resolution 26-09. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 26-10: RENEWAL OF PERSONAL SERVICES CONTRACTS

Staff presented the background for the resolution, summarized as follows: this is the annual update for private companies and corporations with RVSS service contracts.

Ron Palmer motioned, and John Edwards seconded the approval of Resolution 26-10. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 26-11: EMPLOYEE COMPENSATION PLAN

Staff presented the background for the resolution, summarized as follows: this compensation plan includes 2.4% COLA for all employees.

John Edwards motioned, and John Quinn seconded the approval of Resolution 26-11. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 26-12: SCHEDULES FOR SANITARY SEWER AND STORMWATER CHARGES

Staff presented the background for the resolution, summarized as follows: the resolution will increase the sewer rate to \$35 per month for all areas except Shady Cove and Gold Hill. Shady Cove will have a \$1.40 per-month increase. Gold Hill will be increasing by about \$7.62.

Ron Palmer motioned, and John Quinn seconded the approval of Resolution 26-12. The motion was carried by a unanimous vote of all Board members.

PROJECT UPDATES

Nick updated the Board on the progress of projects. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

Michael reminded the Board of Carl's retirement party on 06/19 at Stone River Vineyards. He also showed the Board the new sign that will be at the Lagoons in honor of Carl Tappert.

Still working on Gold Hill and Cultural Resources. No timeline has been given for the MOA. Michael and Nick are shooting for January of 2027. There is still a deadline for the CWSRF Financing. The intention is to have the documentation completed by the first part of August, with the loan agreement complete by the end of September.

Even though the Shady Cove Treatment Plant UV has been operational since October 2025, there are still a few punch list items to be addressed.

Michael spoke with the Board about improving the agenda. His suggestion is to include all recurring resolutions in the Consent Agenda, since they have already been discussed and approved in the Budget. The Board agreed to the change for June of 2027.

Michael is looking into updating the facility plan for the Carl Tappert Reclamation Facility (TRFW) by reviewing headworks improvements and solids-handling options. He is also looking into updating the 1999 Interceptor Master Plan.

CLAIMS LISTING

John Quinn motioned, and John Edwards seconded to approve the June Claims Listing for \$1,604,378.36. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:51 p.m.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chair
Board of Directors

Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

June 8, 2026

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

ENGINEERING DEPARTMENT & CAPITAL PROJECT UPDATES

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plant with two new pump stations which will convey sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** The following major items (concerns) must be completed and/or addressed prior to securing funding and moving to the bidding process:
 - o Complete the cultural resources review and construction monitoring plan
 - We've worked with our consultant to analyze multiple design alternatives to minimize ground disturbance at the treatment plant. A memo has been sent to USDA, SHPO, and the tribes. We will meet with the stakeholders today to discuss and hopefully formulate a mitigation plan.
 - o The final plans and specs must be reviewed and completed. We've sent substantial comments on the current bid package to our consultant for review.
 - o The final plans and Specs must be reviewed and approved by DEQ.
 - o The ODOT Rogue River Bridge project is scheduled for September 2026. ODOT has confirmed this project will go through. It should be noted this is only as good as ODOT's confirmation and confidence in their funding.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design
- **Updates:** The existing pump station, gravity influent pipe, and force main are all located within existing easements on common space within the existing subdivision. These easements may need to be expanded and/or re-established depending on the final design configuration. This will require coordination with the homeowner's association.

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The two existing crossings that will remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design
- **Updates:** We are working with Gold Hill's engineer to finalize the water relocation and construction plans required for construction of the sewer main.

L014, Lagoon Drying Beds, WC:

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1 and Vactor waste. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds. If we move forward with this plan, we plan on bidding this project this winter.

- **Status:** Design
- **Updates:** O&M will be gathering data to determine the rate at which solids are being intercepted at our receiving station. This data will be used to formulate a comprehensive solids handling plan. We will continue to investigate a partnership with Medford to accept pumped solids in their drying beds next door.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction is complete.

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Construction.
- **Updates:** We are working through the very last punch list items with the contractor and have increased the scope of the metal building to include walls and ventilation to protect the new equipment.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

June 9, 2026

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

OPERATIONS AND MAINTENANCE UPDATE

Collection System:

Flushing:

-In May, 9.3 miles of pipes were cleaned.

TV Inspection:

-In May, 11.2 miles of pipes were video-inspected.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

- May total Septic, FOG, and PPW received 291,158 gallons.

-Fog 43,060

-PPW 50,395

-Septic 197,703

Vehicles

-Super Jet Flusher/Jetter truck is completed and waiting for delivery.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

**COMMENTARY: RESOLUTION 26-16
07/15/26 RVSS BOARD MEETING
AGENDA ITEM 2.2: AMENDMENT TO GM EMPLOYEE
AGREEMENT**

PURPOSE:

This resolution amends the employment agreement of the RVSS General Manager

BACKGROUND:

The Board convened an executive session on June 17, 2026 to complete the annual review of the General Manager. During that session it was agreed to amend the employment agreement by providing a cost of living adjustment (COLA) increase for the General Manager as provided to all other employees, modify the agreement such that Paid Time Off (PTO) is accumulated at the rate applicable to employees of ten (10) or more years of service, but not more than 15 years of service, and clarify that training opportunities would also include expenses associated with maintaining required professional licensure.

RECOMMENDED MOTION:

Move to approve Resolution No. 26-16, Schedules for Miscellaneous Fees as presented (or modified).

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON
RESOLUTION NO. 26-16
AMENDMENT OF GENERAL MANAGER EMPLOYMENT AGREEMENT**

WHEREAS, The Board of Directors ("Board") of Rogue Valley Sewer Services ("District") employs a General Manager pursuant to an Employment Agreement effective March 16, 2026; and

WHEREAS, The Employment Agreement provides for periodic performance evaluations and review of compensation and employment terms; and

WHEREAS, The Board has completed its annual evaluation of the General Manager's performance and has determined that certain amendments to the Employment Agreement are appropriate and in the best interests of the District; and

WHEREAS, The Board finds that the General Manager has satisfactorily performed the duties and responsibilities assigned under the Employment Agreement and has contributed to the effective management and operation of the District; and

WHEREAS, The Board desires to amend the Employment Agreement to reflect adjustments to compensation and/or other terms and conditions of employment as set forth herein and as the following Authorized Changes:

Section 3 – Salary: Compensation shall be adjusted by the District cost of living adjustment (COLA) of 2.40%

Section 4 – Vacation: Section to be replaced by the following:

4. **PAID TIME OFF (PTO):** The General Manager shall accrue Paid Time Off (PTO) in accordance with the Rogue Valley Sewer Services (RVSS) PTO schedule as applicable to employees with ten (10) or more years of service, but not more than 15 years of service.

Section 7 – General: Add the following after the last sentence of paragraph 2:

Training opportunities shall also include expenses associated with maintaining required professional licensure and certifications, including but not limited to professional development hours (PDHs), continuing education courses, and applicable license renewal fees.

NOW, THEREFORE, BE IT RESOLVED that said amendments to the General Manager Employment Agreement shall be in effect as of July 1, 2026.

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held July 15th, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman Board of Directors

COUNTERSIGNED:

Michael J. Zarosinski, P.E. - Manager



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

COMMENTARY: RESOLUTION 26-17 07/15/26 RVSS BOARD MEETING AGENDA ITEM 3.1: AWARD OF BOARD ROOM AV IMPROVEMENT CONTRACT

PURPOSE:

This resolution awards the Board Room Audio Visual Improvement contract to Enhance AV of Bend, OR.

BACKGROUND:

Anticipated public meeting law revisions for ADA compliance require upgrades to the Board Room audio visual components. In anticipation of this issue, as well as to improve the overall quality of broadcast and archive meeting quality, staff issued a request for proposals in November of 2025 with instructions that a contract would not be issued until July of 2026. This would allow staff to verify Board direction and include the project in the FY27 budget. The item was discussed in the March 2026 Board meeting and while the compliance deadline has been extended and the issue not as pressing as originally thought, the project was included in the budget with an estimated amount of \$80,000.00. Four proposers submitted for the project and were evaluated based on multiple criteria as attached. Since the median price submitted was \$75,000.00 additional reference checks were made to confirm the low price would meet our needs and the result of that step is reflected in the Vendor Experience and Reference score.

While the issue is not time sensitive, it is recommended to move forward with the improvements for a variety of reasons: the compliance requirement will still occur, quality of broadcast is still an issue, and the qualified proposal is at a highly competitive cost. There is an unknown in regard to board room expansion or re-configuration that could be in conflict with improvements, but with an undetermined re-model date and known present need for upgrade there are compelling reasons to move forward now and work with the contractor to avoid conflicts with the proposed install and potential improvements. As such, it is recommended that the Board award the contract to Enhance AV of Bend, OR and authorize the General Manager to enter into a Personal Services Contract for \$40,974.95.

RECOMMENDED MOTION:

Move to approve Resolution No. 26-17, Award of Board Room AV Improvement Contract as presented (or modified).

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON**

RESOLUTION NO. 26-17

AWARD OF BOARD ROOM AV IMPROVEMENT CONTRACT

WHEREAS, Rogue Valley Sewer Services staff issued a Request for Proposals for improvements to the RVSS Board Room audio-visual system for compliance with anticipated requirements for public meeting law; and

WHEREAS, proposals were provided by four firms with Enhance AV of Bend, OR submitting the proposal that provides the best value to the agency at a quote of \$40,974.95; and

WHEREAS, funds are now available in the Rogue Valley Sewer Services budget for the project;

NOW, THEREFORE, BE IT RESOLVED that the RVSS Board Room AV Improvements contract be awarded to Enhance AV and that the General Manager of Rogue Valley Sewer Services, is hereby authorized and directed to enter into and execute all necessary contract documents in the name of and on behalf of Rogue Valley Sewer Services with Enhance AV.

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held July 15th, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman
Board of Directors

COUNTERSIGNED:

Michael J. Zarosinski, P.E. - Manager

Company	Enhance AV	CCS	CTI	Solutionz	
Received Date	2/5/2026	3/3/2026	2/4/2026	3/3/2026	3/3/2026
Total Proposal	\$ 40,974.95	\$ 145,012.74	\$ 77,893.63	\$ 94,040.00	\$ 72,630.00
Multiple PTZ cameras capable of quickly zooming in on the active speaker 2pt	2	2	2	2	2
HD or Higher video quality 1pt	1	1	1	1	1
Integration with Zoom Room 2pt	2	2	2	2	2
Individual microphones programmable to display participant names in closed captioning and meeting transcripts when speaking 2pts	1	2	0	1	1
Clear, echo-free, full-room audio for both in-room and online participants 1pt	1	1	1	1	1
Integration with the new video system for automatic camera switching when possible 1pt	1	1	1	1	1
Integration with existing HD TVs or recommendation for upgrade possible 1pt	1	1	1	1	1
Technical Compliance with Specs possible 10	9	10	8	9	9
Centralized and simple control interface (tablet or laptop based) 2pts	2	2	2	1	1
Managed by a dedicated meeting PC (appropriate for manufacturer-certified Zoom Room use) 2pt	0	2	2	2	2
Prefer connection to the Guest Wi-Fi network rather than the organization's internal LAN 1pt					
Ease of use and reliability of proposed solution possible 5	2	4	4	3	3
Vendor experience and references possible 5	5	4	4	4	4
Total cost and value possible 5	5	1	3	2	3
Warranty and service support possible 5	5	4	0	4	4
Possible 35 Points	28	27	23	25	26
Comments	Ceiling mic arrays and AI-directed multi-camera coverage. RVSS to furnish PC	An additional \$10268.03 for assisted listening system and 1 year remote service contract bringing total to 155280.77	Requires Smart Name Tags-- Zoom product. Optional 16 wireless mics brings total to \$122,622.80. Proposal valid for 14 days (until 3/17/26).	Requires Smart Name Tags-- provides Smart Name Tags training	Ceiling mics instead of desk mics. Makes Smart Name Tags less reliable
		References provided			
		Standard installation warranty provided separately			



INTRODUCTION

Thank you for giving Enhance AV the opportunity to visit your facility and provide you with a proposal for upgrading your A/V systems. We are excited about the possibility of working with you to meet your goals and hopefully exceed your expectations.

At Enhance AV, we are more than just installers. Our fully certified, licensed, and insured team includes skilled designers, programmers, repair and maintenance technicians, all dedicated to helping you with your project for the long term. We will work with you every step of the way, building a customized solution that perfectly fits your needs, even down to the design of the control systems to align with your branding.

We envision a partnership that extends well into the future, ensuring your A/V system continues to operate at peak performance for years, if not decades, to come. This is a fluid process, and we are committed to your project. If there are any aspects of the proposal you would like more information on, or changes to the systems capabilities, we are here to accommodate your needs.

We look forward to collaborating with you and are committed to delivering the best audio visual experience tailored to your wants and needs.

I look forward to answering any questions you may have.

Sincerely,

James Cowan
541-668-4940
James@EnhanceAV.net



ABOUT US



Enhance AV is an elite commercial audio visual solutions provider with a fresh name but deep-rooted experience. We specialize in designing, installing, and maintaining AV systems tailored to the unique needs of businesses and organizations across various sectors, including commercial spaces, conference centers, theaters, educational institutions, and houses of worship.

Our mission is to create audio visual experiences that are natural and intuitive, enabling you to do your work without being inhibited by technology. We aim to help businesses operate more efficiently, by providing integrated solutions designed to prevent errors, easing the stress of wondering whether your systems will work.

Whether you need a simple background music system for an eatery or a complex commercial setup, dynamic digital signage, or advanced solutions for theaters, hospitality, or corporate headquarters, Enhance AV has the creativity and proficiency to bring your vision to life.

We are dedicated to building long-term partnerships with our clients, offering ongoing support and maintenance to ensure your A/V systems remain at peak performance for years , if not decades to come.

Certifications

All of our team members and tradespeople are fully qualified, certified, licensed, insured, and bonded. With over 80 years of combined experience, your project will be executed with the highest standards of professional conduct. Our team's certifications include:



OUR TEAM



Alan Valenti

Alan is a cornerstone of Enhance AV, bringing 45 years of experience from operating "The Electronics Shop" in Bend, Oregon. His deep understanding of the audiovisual industry and his commitment to quality have made him a trusted name in the community. Alan's expertise ensures that every project is executed with precision and excellence.



Christopher Hampton

Chris is a seasoned licensed electrical professional with over 15 years in the business. His impressive portfolio includes work with industry giants such as: Nike, Facebook, Design Sound Northwest, and Stoner Electric Group. His extensive experience and innovative approach makes him an invaluable part of the Enhance AV team.



James Cowan

With a background that spans several Audio Video companies since the age of 15, James Cowan brings a wealth of experience to Enhance AV. Having worked in Las Vegas production houses and running a media production company for almost a decade. James is passionate about delivering top-notch audiovisual solutions. His dedication to excellence and attention to detail ensure that every project meets the highest standards



(RVSS) — Board Chamber A/V Upgrade

Scope of Work Narrative

Thank you for the opportunity to submit this proposal for the RVSS Board Chamber. We reviewed your Request for Proposal and the way your team uses the room today, and we've designed a solution that meets the intent of your requirements while delivering a higher-quality meeting experience for both in-room attendees and remote viewers.

Hybrid meeting room design approach

Your RFP references individual microphones and PTZ-style cameras. After evaluating the room, we are proposing two purposeful upgrades:

- **Ceiling microphone arrays instead of individual tabletop mics.** This keeps the table clean, supports changing seating layouts, and avoids the maintenance and usability problems that come with many individual devices.
- **AI-directed multi-camera coverage instead of slower PTZ motion cameras.** Rather than watching a camera swing and zoom (which can feel distracting to remote viewers), the system creates smooth, natural shots that follow the conversation.

The end result is a boardroom that feels more professional, is easier for staff to run, and consistently produces better audio and video for public-facing meetings.

Our proposed system and what it will do

1) The “brain” of the room: DSP processing and system control

Our Proposed system will be built around a **Xilica-based DSP platform**, which handles the real-time audio processing and the conferencing integration. This is where the room is tuned for speech clarity, echo is controlled, and the system is made stable and repeatable.



2) Microphones: clear voice pickup from the entire room

We will install **(2) Sennheiser ceiling microphone arrays**, positioned to capture voices evenly across the meeting area.

These microphones will:

- Send clear speech into your Zoom meetings/broadcasts so remote participants hear as if they're in the room. As well as allowing for your transcribing software to better recognize who is speaking.
- Support in-room reinforcement, so voices carry naturally across the table.
- Reduce the need for tabletop microphones, cables, and user setup.

3) Loudspeakers: speech reinforcement without feedback

We will install **ceiling loudspeakers and amplification designed for speech reinforcement**. The system will be tuned to improve intelligibility and reduce feedback risk, so participants can hear comfortably without the room "ringing" or becoming harsh.

4) Cameras: cinematic, AI-directed meeting video

We will install a **Huddly multi-camera AI-directed system** that maps the room and uses advanced AI to produce a seamless viewing experience.

This camera system will:

- Automatically show the active speaker and appropriate reaction shots.
- Create a natural, professional meeting video feel for remote viewers.
- Avoid the "whip-pan" or motion dizziness common with traditional PTZ cameras.

5) Presentation and guest computers: simple sharing across platforms

We will integrate the system with your meeting computer using a **Barco ClickShare** platform. This provides reliable content sharing and flexible guest connectivity so presenters can join and share without worrying about what type of computer they brought.

6) Existing displays: reuse what you already own



We will integrate your **existing TVs** into the upgraded system and **reuse the existing HDMI extension/distribution where feasible** to keep project cost controlled. All displays will continue to show the same meeting/program content as needed.

Installation, commissioning, and what happens on-site

Installation duration and room impact

On-site installation is expected to take **approximately three days** (typically within a week, depending on site readiness and scheduling). During this time, the room will be impacted while equipment is installed, connected, and tested.

Programming and tuning (the part that makes it “work”)

After hardware installation, we will:

- Program the DSP and conferencing audio (echo control, gain structure, routing, intelligibility tuning).
 - Configure and validate camera behavior for real meeting conditions.
 - Verify display content distribution and presentation workflows.
 - Run end-to-end acceptance testing for an actual “start a meeting” scenario.
-

Owner-furnished item

- **Dedicated Zoom Room meeting PC and required accounts/licenses** are to be provided by RVSS.

Enhance AV will integrate the Owner-provided PC into the system and validate full operation during commissioning.



Training, documentation, and ongoing support

We will deliver a complete handoff, so your team can confidently run meetings without technical stress:

- **Hands-on training** (included) for your staff.
- **Quick-start one-pagers** for day-to-day operation.
- **Video walk-through** for refreshers and onboarding new staff.
- **Support and follow-up** to ensure the system performs as expected after launch.

Warranty

Enhance AV includes a **two-year craftsmanship warranty**, along with applicable manufacturer equipment warranties with some up to 10 years.

We believe this system will best meet the needs of RVSS and look forward to answering any questions you may have regarding our proposal or how it compares to other options. Our goal is to provide you with the highest quality system while remaining mindful of your budget. We want to ensure you can function with excellence and have full confidence in your meetings.

James Cowan
AV Designer
Managing Partner
541-668-4940









CCB# 252650





Enhance AV, LLC

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 Bend Oregon 97702
 U.S.A
 541-668-4940
 james@enhanceav.net
 https://EnhanceAV.net

Bill To
Rogue Valley Sewer Services

: 05 Jan 2026
 Reference#: Boardroom for Rogue Valley Sewer

#	Item & Description	Qty	Rate	Amount
1	 TeamConnect Ceiling Medium White TCC M-S Kit. Includes Ceiling Mic Array and mounting hardware.	2.00 pcs	3,490.00	6,980.00
2	Huddly Crew - 3 Camera Huddly Crew AI Directed Camera Kit	1.00 pcs	9,450.00	9,450.00
3	 Barco CX-50 Gen 2 CX-50 GEN2 Set, ClickShare Base + 2 Buttons, TAA Compliant - Black	1.00 pcs	3,725.00	3,725.00
4	 Barco R9861581 USBC Convertor Kit HDMI™ IN to USB-C convertor kit (R9861581) with ClickShare CX-50 Gen2	1.00 pcs	141.00	141.00
5	 Xilica Sonia Amp Four channel PoE amplifier with integrated Dante networking, capable of powering 4 x Sonia C5 in-ceiling loudspeakers. Includes additional network port for support of Dante ceiling microphone. Mounts to rear of Sonia C5.	1.00 pcs	1,060.00	1,060.00
6	 Xilica Sonia C5 Pair Rimless 5.5" in-ceiling loudspeaker, optimized for speech intelligibility and powered with a single Ethernet connection. Integrated mounting for Sonia Amp to rear of back-can.	2.00 pcs	378.00	756.00
7	 Solaro QR1-UC Solaro QR1 with onboard 4x4 Dante audio networking, eight (8) I/O card slots, PoE power, Lua scripting engine, pre-installed HearClear AEC and 2x2 USB I/O. Includes surface-mount bracket.	1.00 pcs	1,996.00	1,996.00

#	Item & Description	Qty	Rate	Amount
8	 XT80 Premium 8" edge-to-edge glass capacitive touchscreen with PoE.	1.00 pcs	1,880.00	1,880.00
9	 Cat 6 Cable Cat 6 cable	1.00 box	330.00	330.00
10	 Kramer FC-6 Kramer 2-Port Multifunction RS-232/IR Control Gateway	1.00 pcs	248.00	248.00
11	8 Port AV Switch	1.00	399.00	399.00
12	 Furman M-8X2 A Merit Series Power Conditioner is the perfect low-cost AC power solution for any rack mount system.	1.00 pcs	139.95	139.95
13	Strong 12U Wall Mount Enclosed Rack Strong® Wall Mount Rack System 12U	1.00 pcs	995.00	995.00
14	Miscellaneous Parts, Adapters, and Cables. Miscellaneous Parts, Adapters, and Cables.	1.00 box	175.00	175.00
15	Labor - Level 1 Tech One Hour Labor - Level 1 Tech	48.00	175.00	8,400.00
16	Labor - Programming One Hour of Labor - Programming	8.00	225.00	1,800.00
17	Travel Travel, Accommodation, and Meals	1.00 pcs	2,500.00	2,500.00
18	Training and Documentation System training and Instruction documentation	1.00 pcs	0.00	0.00
			Sub Total	40,974.95
			Total	\$40,974.95

Notes

TERMS & CONDITIONS

PURCHASE

Enhance AV, LLC agrees to sell and the Client agrees to purchase; the items listed under the “Rooms & Items” section as indicated (“Equipment”), the installation of “Equipment” , and a non-exclusive license of the software and design which are copyrighted by Enhance AV, LLC and their partners.

PROJECT SCHEDULE

Enhance AV, LLC will schedule work with the client after receipt of the initial deposit. This is typically 2-3 weeks from receipt of payment. All preliminary work will take place during ordinary business hours (8 a.m. to 5 p.m., Monday through Friday), unless notated in writing. Installation schedule will be discussed to fit then needs of our team and yours, this may include extended hours. If excessive hours or travel is required it will be listed in a separate change order document and signed by both parties.

CHANGE ORDERS AND ADDITIONAL SERVICE

Any additions to the proposal after signing of the contract will require a change order. We are happy to accommodate any additional request or needs of “other” contactors or parties as long as a formal request is made. The newly requested work will not begin until we have a signed change order form. Most change orders requested will be billed on and time and materials basis under the same payment terms and conditions of the entire project.

DRAWINGS AND PLANS

All drawings, designs, and plans made by Enhance AV, LLC are the sole property and copyright of Enhance AV, LLC and may not be copied or given to any party other than the Client and their advisors. A completed “as built” Design will be given to the Client by the Company.

PROGRAMMING LICENSE

Enhance AV, LLC issues a non-adaptable programming license to Client regarding the foundation, use and upkeep of the framework programming introduced by Enhance AV, LLC. Programming will mean aggregated object code or programs fundamental for the appropriate capacity and activity of the framework of the system as conveyed by Enhance AV, LLC and acknowledged by the Client.

PROMOTING MATERIALS

Client issues the right and permission to create, capture or utilize pictures, video, text, 3D renderings, tributes, contextual analyses and other related media and reports, etc. about clients project and gives full rights for Enhance AV, LLC to use them anywhere in there course of business without additional cost to Enhance AV, LLC.

REMOVAL OF EQUIPMENT

Enhance AV, LLC will remove all old and unused equipment from the clients system and premise to properly recycle it. Unless specified otherwise by the client.

SUPPORT AND WARRANTY

Normal hours of support are 8 am - 5 pm M-F. Support will be handled outside of normal business in case of emergency or special circumstances, but may have a longer response time.

PAYMENT

For us to begin a project we must have a signed contract and have received a payment for the "Equipment". Once payment has been received we will schedule the install dates . Typically 2-3 weeks after receiving the initial payment. Initial payment is to be for the total of the "equipment" along with any travel fees, with the remainder due upon completion. Should a project extended beyond 30 days we will use progress billing. Where we will bill for any work done once every 15 days.

LIMIT OF LIABILITY

The Company will not under any conditions be at risk to the Client or any outsider for aberrant, coincidental, or noteworthy harms emerging from the Installation. Including but not limited to: Misuse of the system, light pollution, excessive noise, fires, ect. Client agrees to have insurance to cover the coast of the project for any circumstance that should happen that is not the fault of Enhance AV, LLC. WE intern will also carry insurance of \$1,000,000 to cover any damages that may be caused by our team.

RETRACTIONS, RETURNS AND ALLOWANCES

If Client cancels the Agreement after execution, but before the Equipment is installed, the Client will be liable for thirty (30%) of the project total + any fees assessed to Enhance AV, LLC to cover return authorization and shipping. If Client desires to change the contracted equipment and services this may be done through a change order if both parties agree in writing. Change orders will address if there is a new amount owed or if there is a credit. All credits will be applied at the project's final billing. If installation is complete, the remainder of all invoices is due in its entirety. After Client signs that the job is completed at the commissioning of the systems no returns will be issued.

NON-SOLICITATION

The Client and Company commonly concur neither one of the gatherings will straightforwardly or by implication request, remove, recruit, utilize or attempt to utilize any of the representatives of the other party without prior written consent.

GOVERNING LAW; VENUE; CONSENT TO JURISDICTION

This Agreement shall be governed by the laws of the State of Oregon, without regard to principles of conflicts of law. Both Parties consent to the jurisdiction of the courts situated in Deschutes County, Oregon for any and all disputes arising out of this Agreement.

FORCE MAJEURE

Organization will not be responsible for any deferral in the fruition of the Project brought about by issues outside Company's ability to control, counting, without limit, the demonstrations of any worker not associated with Company, Supply chain issues, acts of God, War, Cyberattacks, Weather and Environmentally issues, changes in law or any other unforeseeable event.

SEVERABILITY CLAUSE

If a provision of this Agreement is or becomes illegal, unenforceable, or invalid in any jurisdiction, it shall not affect (1) the enforceability or validity in that jurisdiction of any other provision of this Agreement, or (2) the enforceability or validity in other jurisdictions of that or any other provision of this Agreement.

SIGN-OFF



EnhanceAV is ready to complete the work outlined in this proposal, this includes project management, acquisition of equipment and materials, labor to complete the project, scheduling, supervision, and warranty work.

By signing this agreement both parties state that they have the power and authority to execute this contract on behalf of their company or person.

We look forward to providing you with your new AV System!

EXAMPLE FIXTURE INSTALLATIONS

Sennheiser ceiling microphone arrays (2)

TeamConnect Ceiling Medium White



ceiling loudspeakers and amplification designed for speech reinforcement

Xilica Sonia C5 Pair



Huddly multi-camera AI-directed system





ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

July 7, 2026

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

ENGINEERING DEPARTMENT & CAPITAL PROJECT UPDATES

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plant with two new pump stations which will convey sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** The following major items (concerns) must be completed and/or addressed prior to securing funding and moving to the bidding process:
 - o Complete the cultural resources review and construction monitoring plan
 - A memo has been sent to USDA, SHPO, and the tribes. We are waiting for USDA to formulate a draft MOA which will be used to develop a mitigation plan.
 - o We have reviewed the final plans and specs and sent our comments to the consultant. We are waiting for the revised plans and specs. The final plans and specs must be reviewed and approved by DEQ.
 - o Due to a private licensing arrangement between the two railroad companies, license agreements will be required from both Genesee & Wyoming and Union Pacific for both railroad crossings. We will continue to coordinate with the railroad to obtain these agreements.
 - o The ODOT Rogue River Bridge project is scheduled for September 2026. ODOT has confirmed this project will go through. We continue to coordinate with ODOT on the finer details of the add work agreement and finalization of the plans.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design
- **Updates:** A meeting with the homeowner's association is scheduled for 7/9 to discuss performing work on the pump station and possibly rehabilitating the access road upon completion of the pump station work.

J225 Downtown CP Sewer Rehab, CP

This project consists of bringing multiple minor substandard sewer systems in old town Central Point to current standard. Completion of these minor projects will likely last multiple years and will be cost effective as our construction crew will be performing the work.

- **Status:** Design

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The two existing crossings that will remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Updates:** last month we met with the school district, city manager, and the school bus operators to discuss the impact of this project on school traffic. We have formulated a plan to schedule construction of the east portion of this project during the summer of 2027. This will avoid major impacts on bus traffic, and construction of the west portion of this project will begin in early spring of 2027.

L014, Lagoon Drying Beds, WC:

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1 and Vactor waste. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds.

- **Status:** Design
- **Updates:** We've performed sludge measurements on all three cells of the lagoon system and concluded that most of the sludge accumulation is within Cell 2. Although this is not the intent of the original design, it's not concerning. We are also exploring bringing on a consultant to assist in formulating a solids handling plan which may include pumping the solids to Medford, building a drying bed, purchasing a dredging system, receiving improvements, or combination of these alternatives.

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Construction.
- **Updates:** The walls and ventilation work is complete.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

July 8, 2026

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

OPERATIONS AND MAINTENANCE UPDATE

Collection System:

Flushing:

-In June, 6.3 miles of pipes cleaned.

TV Inspection:

-In June, 12.3 miles of pipes video-inspected.

Treatment Plants:

Lagoon:

- June total Septic, FOG, and PPW received 322,775 gallons.

-Fog 47,784

-PPW 54,780

-Septic 220,210



Vehicles

-Super Jet Flusher/Jetter in operation.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

July 15, 2026

To: RVSS Board of Directors

From: Michael J. Zarosinski, P.E. – General Manager

GENERAL MANAGER UPDATE

Annual Flow Summary:

While this data is included in more detail within our Annual Report on Operations typically published in October, we have been keeping track of major flow locations through the year and have data for the overall system available now. Total flow volume carried this year through the system was 5960 mg, which is slightly lower than the 2007-2026 average of 6521 mg. This also corresponds to a similar lower than average rainfall of 14.59" versus 17.16" typical. During this same period the maximum flow volume was in 2017 at 7424 mg (25.23" rainfall) and the lowest was 5501 mg in 2023 (13.59" of rainfall). It should be noted that from 2007 to 2026 the overall county population has increased by 25,325 people from 196,625 to 221,950.

A remaining improvement from the 1999 Interceptor Master Plan are the UBCI relief sewer projects, which are triggered at an approximately 48 mgd flow for a 48" project along the Old Medford Trunk and 65 mgd for a 36" project along the 60" section beginning at approximately Vilas Road. Critical flow monitors in those reaches show pipes in both the UBCI and the OMT as flowing no more than 50% full during this year. While not yet reaching triggers for improvements, it is worth monitoring these areas more moving forward.

Strategic Plan and Goals

The current 5-year strategic plan was adopted in June of last year and I am not only familiar with the vision and goals but also continuing the implementation. I will note that basic on-boarding and focus on project delivery for the Gold Hill Intertie has taken a fair amount of my attention and think it would be most productive to have a more robust review of accomplishments after critical obstacles for the Gold Hill project are resolved and next year's capital improvement plan is complete. I also would like to have an opportunity to think through a few initiatives that stand out to me and verify how they might fit within the plan such as:

- Board approved financial policies
- Updated Master Plans
 - Life-cycle based Asset Management Plan
 - Interceptor Master Plan Update
 - Tappert Reclamation Facility Plan Update
- Long-term Financial Planning

In the short-term, continued review and understanding of organizational practices and completion of high priority capital projects will remain a key focus.

Gold Hill Rate Update:

As provided in the budget presentation, the anticipated project cost for the Gold Hill Intertie is \$16.869 mil with \$17.697 mil available. Considering that any money not spent up to the total funding amount available is grant money returned we will be looking to spend up to that limit. The funding sources for the project include Business Oregon (OBDD), ORDEQ, and USDA with a funding break-down of \$8.383 mil in loans, \$0.378 mil in Applicant contribution, and \$8.932 mil in grants. Assuming repayment begins in 2028 and includes a special repayment plan for the RVSS loan taken with the FY27 budget, the rate for Gold Hill is anticipated to be to \$123.38. One of the last presentations on the anticipated rate was provided at the end of July last year and was estimated at \$122.79. While these numbers look very comparable, some of the debt expense is higher than anticipated and the RVSS base rate has not yet climbed to the levels as expected. A detailed comparison of rate projections is as follows:

2028 Expense Category	July 2025 Projected	July 2026 Projected
RVSS Base Rate	\$55.00	\$38.64
Pre-Existing Debt Service	\$8.34	\$8.34
GHI Debt Service	\$53.60	\$68.82
Franchise Fee	\$5.85	\$5.88
General Fund Loan	\$0.00	\$1.70
Total	\$122.79	\$123.38

Significant rate increases for treatment expense continue through 2035 going from \$17.88 a month in 2028 to \$44.34 a month. We are also conservatively planning for increased life-cycle asset management needs with increased capital budget and are programming another \$10.46 a month for conveyance by 2035 for a total base core rate of \$75.56 in 2035, which would leave a rate for Gold Hill at that point of \$161.98. Assuming no increase in capital spending would leave core rates at \$72.45 and Gold Hill at \$158.87. I have seen documentation from RVSS to Gold Hill (9/17/25 letter to Council) that noted previous estimates of \$150/month fees, so there have been previous discussions of monthly rates in that range. While the rates shown after the intertie completion are accurate based on current estimates, the future projections are not only preliminary, but also conservative and subject to future refinement and Board policy direction.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

COMMENTARY: CLAIMS LISTING 07/15/26 RVSS BOARD MEETING AGENDA ITEM 6.1

PURPOSE:

To provide authorization of payment of RVSS expenditures in conformance with the requirements of ORS 294.027(3).

BACKGROUND:

As part of the Agency's internal control framework and financial governance practices, the Board conducts a regular monthly review of the Claims Listing. The Claims Listing represents expenditures incurred in the normal course of business since the previous Board meeting and provides transparency, accountability, and formal authorization for the disbursement of public funds. The Claims Listing typically includes, but is not limited to vendor payments, payroll and payroll-related expenses, contractual obligations, employee reimbursements and operating expenses, and interagency, regulatory, or debt-related payments.

Board review and approval of the Claims Listing confirms that expenditures are consistent with the adopted budget, prior Board actions, and applicable laws and authorizes the custodian of funds to issue payment.

RECOMMENDED MOTION:

Move to approve the Claims Listing as presented.