

**REGULAR MEETING OF THE BOARD OF DIRECTORS  
ROGUE VALLEY SEWER SERVICES  
February 18, 2026**

**TIME AND PLACE OF MEETING**

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on February 18, 2026, at noon.

**PLEDGE OF ALLEGIANCE**

**PRESENT**

Kay Harrison, Chair; John Quinn, Vice-Chair; Ron Palmer, Director; John Edwards, Director

Absent: Roger Thom, Director

**ALSO PRESENT**

Carl Tappert, Previous Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Nick Bakke, District Engineer; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager; Francie Guerra, Staff Liaison; Mike Zarosinski

**CONSENT AGENDA**

John Quinn motioned, and Ron Palmer seconded approval of the consent agenda consisting of minutes of the January 21, 2026, Board Meeting. The motion was carried with a unanimous vote of all Board members.

**PUBLIC HEARING ON RESOLUTION 26-01: ESTABLISHMENT OF METHODOLOGY FOR THE CALCULATION OF SYSTEM DEVELOPMENT CHARGES**

Chair Kay Harrison opened a public hearing on the Establishment of the methodology for the calculation of system development charges at 12:03 p.m. Carl explained the new methodology and why it should be changed. The hearing was closed at 12:21 p.m.

Ron Palmer motioned, and John Quinn seconded the approval of Resolution 26-01. The motion was carried by a unanimous vote of all Board members.

**RESOLUTION 26-02: SETTING RATES FOR SYSTEM DEVELOPMENT CHARGES**

New rates are set with the new methodology in place.

Ron Palmer motioned, and John Edwards seconded the approval of Resolution 26-02. The motion was carried by a 3-1 vote. John Quinn voted "no".

**RESOLUTION 26-03: APPROVING A CHANGE OF AUTHORIZED CONTACT FOR MISSION SQUARE PLANS**

Carl was the point of contact for all Mission Square Plans. This Resolution will change the authorized contact from him to Carole Balzer.

Ron Palmer motioned, and John Quinn seconded the approval of Resolution 26-03. The motion was carried with a unanimous vote of all Board members.

**FINANCE UPDATES**

Brenda requested April 22, 2026, at noon to be the date and time for the Budget Committee meeting. The Board agreed to this.

**PROJECT UPDATES**

Nick updated the Board on the progress of projects. The report is attached.

**O&M UPDATES**

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

**DEPUTY MANAGER'S REPORT**

True South Solar will install solar panels on the vehicle shed. Reinforcing the shed is not needed according to their engineer.

The new website is up and running. The new website is ADA-compliant.

The OSHA violation discussed last month has been received. The Board decided not to appeal the action and just to pay the full fine.

The Board dinner was discussed once again. A decision was made to have it at the Talon Grill in Eagle Point on March 15<sup>th</sup>.

Kay and Carole attended a session at the SDAO conference on Employee Expectations. They want to make a list of expectations for the new manager. Several items were discussed. Joan will transcribe these expectations into a letter for the new manager.

**CLAIMS LISTING**

John Quinn motioned, and John Edwards seconded to approve the February Claims Listing for \$1,615,583.54. The motion was carried with a unanimous vote of all Board members.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:30 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair  
Board of Directors



Joan Pariani, Executive Secretary



**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

**February 11, 2026**

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

### Capital Project Updates

#### G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plan with two new pump stations to convey all sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** The following major items must be completed and/or confirmed prior to securing funding and moving to the bidding process:
  - o Complete the cultural resources review and construction monitoring plan
  - o Complete and sign the railroad crossing agreements
  - o The final plans and specs must be reviewed and completed
  - o The ODOT Rogue River Bridge project is scheduled for September 2026. ODOT has confirmed this project will go through. It should be noted this is only as good as ODOT's confirmation and confidence in their funding.

#### J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design

#### J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low-lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

#### **J362 4<sup>th</sup> St Gold Hill RR Crossing Abandonment, GH**

This project will install approximately 1,600' of 8 inch sewer along 4<sup>th</sup> Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. There two existing crossings to remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design
- **Updates:** We've been sidetracked with some other urgent matters but we still plan on bidding this project this spring.

#### **J367, FY 2026 CIPP Projects, JV**

This project will utilize Cured in Place Pipe technology to line approximately 3,700 LF existing 8" and 12" sewer in Jacksonville and Gold Hill. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are under existing structures or in high traffic roadways requiring long term traffic control. CIPP is also typically more economical than traditional dig and replace methods.

- **Status:** Construction
- **Updates:** The contractor is back on site and is finishing up the project.

#### **L014, Lagoon Drying Beds, WC:**

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds. If we move forward with this plan, we plan on bidding this project this winter.

- **Status:** Design
- **Updates:** We will be exploring an alternative plan that will pump the solids to the Medford Treatment Plant Drying Beds.

#### **Q015, Glenwood Stormwater Facility, PX:**

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

#### **C013, UV Disinfection, Shady Cove:**

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Construction.
- **Updates:** The contractor is currently working on finishing the steel building walls and grating over the UV Flow channel. We will likely issue a substantial completion notice once these items are complete.



**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

February 12, 2026

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

**RE: Operations and Maintenance Report**

**Collection System:**

**Flushing:**

-In January, 13.2 miles of pipes cleaned.

**TV Inspection:**

-In January, 5.3 miles of pipes video inspected.

**Side Work**

-Medford Airport Storm Drains 4hr TV.

-MID 3.5hr TV.

-ODOT 1hr TV.

**Treatment Plants:**

**Shady Cove Treatment Plant:**

-OSHA report attached.

**Gold Hill Treatment Plant:**

-Nothing to report.

**Lagoon:**

-January total Septic, FOG, and PPW received 495,101 gallons.

-Fog 31,955

-PPW 41,995

-Septic 421,151

**Staff:** Michael passed the Oregon DEQ Wastewater Collections 4 Certificate.