

ROGUE VALLEY SEWER SERVICES
REGULAR MEETING OF THE BOARD OF DIRECTORS
138 WEST VILAS ROAD
CENTRAL POINT, OR 97502
September 16, 2026 – NOON
AGENDA

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC COMMENT

2. CONSENT AGENDA

- 2.1. Approval or Corrections to the August 19, 2026 Meeting Minutes

3. PUBLIC HEARINGS

4. RESOLUTIONS AND ORDINANCES

- 4.1. Resolution 26-21: Intent to Issue Gold Hill Wastewater Revenue Bond
- 4.2. Resolution 26-22: Award of Compact Excavator Purchase to Bobcat of Medford

5. BOARD UPDATES

- 5.1. Project Updates
- 5.2. O&M Updates
- 5.3. General Manager Update

6. CLAIMS LISTING

- 6.1. Approval of August Claims Listing

7. ADJOURNMENT

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

CONSENT CALENDAR

PURPOSE:

To obtain Board authorization for routine and/or previously discussed items with indicating consensus for approval.

BACKGROUND:

This agenda item groups routine, non-controversial items for approval in a single action to streamline meetings while maintaining transparency and board oversight. Items considered under this matter today include:

- 2.1: Approval of the August 19, 2026 Board meeting minutes

Any item that a Board Director would like to discuss in detail may be removed from the Consent Calendar for specific consideration.

RECOMMENDED MOTION:

Move to approve the Consent Calendar as presented.

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

APPROVAL OF AUGUST MEETING MINUTES

PURPOSE:

To obtain Board approval of the minutes from the August 19, 2026 Regular Meeting of the RVSS Board of Directors.

BACKGROUND:

The minutes of the Board meeting(s) are prepared to accurately reflect the proceedings, actions taken, and decisions made. Board members review the draft minutes to ensure completeness and accuracy. Any corrections or clarifications identified by Board members may be noted and incorporated into the official record prior to final approval. Approval of the minutes, as presented or as amended, formalizes the record of the meeting.

RECOMMENDED MOTION:

Move to approve the minutes presented with any revisions noted.

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REGULAR MEETING OF THE BOARD OF DIRECTORS ROGUE VALLEY SEWER SERVICES August 19, 2026

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on August 19, 2026, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; John Quinn, Vice-Chair; Roger Thom, Director; Ron Palmer, Director; John Edwards, Director

ALSO PRESENT

Michael Zarosinski, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager; Matt Pierce, Employee Liaison; Nick Bakke, District Engineer

CONSENT AGENDA

John Edwards motioned, and John Quinn seconded approval of the consent agenda consisting of minutes of the July 15, 2026, Board Meeting. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 26-18: Interfund Loan – General Fund to Gold Hill Treatment Fund

The FY 2025-26 budget authorized up to \$500,000 in interfund loans from the General Fund (01) to the Gold Hill Treatment Fund (60) to maintain cash flow for the Gold Hill Intertie Project. Design activities have incurred additional costs associated with scope refinements and cultural resources permitting requirements.

Staff recommends an inter-fund loan in the amount of \$108,000 for the 2025-26 budget from the General Fund (01) to the Gold Hill Treatment Fund (60).

John Quinn motioned, and Ron Palmer seconded the approval of Resolution 26-18. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 26-19: Transfer of Appropriations in the FY2026 Budget

This resolution transfers appropriations within certain funds of the FY 2026 budget.

Staff recommends the transfer of appropriations as defined in Resolution 26-19.

John Quinn motioned, and John Edwards seconded the approval of Resolution 26-19. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 26-20: Extension of Sewer District Franchise Agreement with Eagle Point

This resolution extends the existing sewer district franchise agreement between the City of Eagle Point and RVSS by one year to allow for negotiations on renewal terms.

Staff recommends extending the existing franchise agreement for one year as defined in Resolution 26-20.

John Edwards motioned, and Ron Palmer seconded the approval of Resolution 26-20. The motion was carried with a unanimous vote of all Board members.

PROJECT UPDATES

Nick updated the Board on the progress of projects. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

Michael updated the Board on a power outage at Ashland Pump Station 2. The generator used to provide backup power to the pump station had recently been serviced by an outside vendor. This vendor left the voltage switch in the wrong position, which damaged the SmartRun controllers. New controllers have been ordered.

He is also working with the Cities of Medford and Phoenix to develop a Master Plan for creating Urban Reserves.

Staff reported that review of available Bear Creek water quality data shows substantial long-term improvement, particularly following wastewater treatment upgrades and point-source control measures. Additional historical datasets are being incorporated to further assess watershed trends and support future performance metrics and regulatory advocacy efforts

GM Work Updates:

General List:

- Core Delivery, Financial strategy, Systems Management, Master Plans, Operational Strategy

Current Tasks:

- **Gold Hill (Core Delivery)**
 - RR issues - UP done, G&W Advancing
 - DEQ \$2 mil loan forgiveness secured
 - Continued work on USDA and DEQ financing documentation
- **Emergency Response Plan and SOP's (Master Plans)**
 - Last updated 2016 - USDA funding requirement for Gold Hill
 - Ties to Goal 2 and 3 of Strategic Plan
- **Life-Cycle Asset Management (System Management)**
 - Inspection procedures and GIS management to include formal assessment of remaining life, possible use of AI
 - Ties to Goal 1 of Strategic Plan

CLAIMS LISTING

John Quinn motioned, and Ron Palmer seconded to approve the August Claims Listing for \$1,760,611.96. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:01 p.m.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chair
Board of Directors

Joan Pariani, Executive Secretary

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

August 12, 2026

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

ENGINEERING DEPARTMENT & CAPITAL PROJECT UPDATES

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plant with two new pump stations which will convey sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** The following major items (concerns) must be completed and/or addressed prior to securing funding and moving to the bidding process:
 - o Complete the cultural resources review and construction monitoring plan
 - USDA has distributed a draft mitigation plan for the work at the treatment plant property. This plan specifies the required excavation, monitoring, and discovery procedures for all earth disturbances. This is a big step in finalizing our plans and specifications.
 - o We have reviewed the final plans and specs and sent our comments to the consultant. We are waiting for the revised plans and specs. The final plans and specs must be reviewed and approved by DEQ.
 - o Due to a private licensing arrangement between the two railroad companies, license agreements will be required from both Genesee & Wyoming and Union Pacific for both railroad crossings. We will continue to coordinate with the railroad to obtain these agreements.
 - o The ODOT Rogue River Bridge project is scheduled for fall of 2026. We are working on finalizing our add work agreement with ODOT.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design
- **Updates:** We are working on a final layout and revised easement boundary.

J225 Downtown CP Sewer Rehab, CP

This project consists of bringing multiple minor substandard sewer systems in old town Central Point to current standard. Completion of these minor projects will likely last multiple years and will be cost effective as our construction crew will be performing the work.

- **Status:** Design/construction
- **Updates:** The construction crew has completed the first of many small projects on Third Street. The next project will be a relatively short section of sewer main on Second Street.

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The two existing crossings that will remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Updates:** last month we met with the school district, city manager, and the school bus operators to discuss the impact of this project on school traffic. We have formulated a plan to schedule construction of the east portion of this project during the summer of 2027. This will avoid major impacts on bus traffic, and construction of the west portion of this project will begin in early spring of 2027.

L014, Lagoon Drying Beds, WC:

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1 and Vactor waste. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds.

- **Status:** Design
- **Updates:** We've performed sludge measurements on all three cells of the lagoon system and concluded that most of the sludge accumulation is within Cell 2. Although this is not the intent of the original design, it's not concerning. We've also met with a consultant to possibly assist in formulating a solids handling plan which may include pumping the solids to Medford, building a drying bed, purchasing a dredging system, receiving improvements, or combination of these alternatives.

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Final administration
- **Updates:** The walls and ventilation work is complete.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

August 12th, 2026

To: RVSS Board of Directors

From: Tim Hammond, Lead Worker

OPERATIONS AND MAINTENANCE UPDATE

Collection System:

Flushing:

-In July, 10.4 miles of pipes were cleaned.

TV Inspection:

-In July, 10.8 miles of pipes were video-inspected.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

- May total Septic, FOG, and PPW received 311,249 gallons.

-Fog 54,745

-PPW 61,881

-Septic 194,623

Vehicles

-Nothing to report

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

RESOLUTION 26-21

INTENT TO ISSUE GOLD HILL WASTEWATER REVENUE BOND

PURPOSE:

To declare the intention of Rogue Valley Sewer Services (RVSS) to issue debt for the Gold Hill Sewer Intertie Project and authorize the General Manager to undertake actions necessary to properly notice such intent.

BACKGROUND:

The City of Gold Hill has experienced ongoing challenges maintaining compliance with state and federal wastewater treatment requirements at its existing wastewater treatment facility. Following years of evaluation by the City, regulatory agencies, and regional partners, Gold Hill voters approved annexation into RVSS in August of 2023 with the intention of abandoning the existing wastewater treatment plant and connecting into Medford's Regional Water Reclamation Facility. Design of the Gold Hill Sewer Intertie Project to make that connection is substantially advanced and funding applications have been pursued through a combination of federal and state financing programs. The current financing strategy includes funding assistance through Oregon Department of Business Development, Oregon Department of Environmental Quality, and USDA Rural Development.

As part of the USDA Rural Development financing process, RVSS must adopt a Resolution declaring its intent to issue debt and undertake the project, as well as publish notice of such intent. Following publication, a 60-day period is provided during which district electors may petition to refer the proposed borrowing to a public vote. If no sufficient petition is filed, RVSS may proceed with finalizing the financing at the conclusion of the notice period.

The Resolution does not authorize issuance of bonds at this time but allows for proper notice of the pending federal action and for RVSS to proceed with finalizing the financing at the conclusion of the notice period.

RECOMMENDED MOTION:

Move to approve Resolution 26-21 declaring the intent of Rogue Valley Sewer Services to issue debt and authorizing the General Manager to undertake actions necessary to provide public notice of the action as required by law.

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**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON
RESOLUTION NO. 26-21**

**RESOLUTION AUTHORIZING THE ISSUANCE OF A GOLD HILL
WASTEWATER REVENUE BOND AND DIRECTING THE PUBLISHING OF A
NOTICE OF INTENT TO ISSUE A GOLD HILL WASTEWATER REVENUE BOND
IN COMPLIANCE WITH OREGON STATUTES AND EVIDENCING ITS
OFFICIAL INTENT TO REIMBURSE CAPITAL EXPENDITURES**

WHEREAS, Rogue Valley Sewer Services, a Sanitary Authority organized under Oregon Revised Statutes ORS 450.705 to 450.989 (the "District") desires to finance and refinance (i) improvements to the District's Gold Hill wastewater utility system (the "Gold Hill System") including construction of an intertie pipeline from the Gold Hill Wastewater Treatment Plant to the Medford Regional Water Reclamation Facility (the "Improvements"), (2) funding of a reserve account, if any, and (3) paying costs related to the financing, including interim financing (the "Project");

WHEREAS, the District finds it desirable to obtain authority to issue a revenue bond (the "Revenue Bond") pursuant to Oregon Revised Statutes ("ORS") 287A.150, in an amount not to exceed \$250,000 to finance the construction of the Improvements, funding of a reserve account, if any, and payment of the costs of issuance of the Revenue Bond, and any interim financing, and to pledge to the repayment of the Revenue Bond, and any interim financing, the net revenues of the District's Gold Hill System.

WHEREAS, United States Treasury Regulation Section 1.150-2 sets forth certain requirements that must be complied with in order for the reimbursement with proceeds of a bond to qualify as an expenditure of bond proceeds.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE ROGUE VALLEY SEWER SERVICES, JACKSON COUNTY, OREGON AS FOLLOWS:

Section 1. The District hereby authorizes the issuance of a Revenue Bond in a principal amount not to exceed \$250,000 for the purpose of financing the costs of the Improvements, the cost of issuance of the Revenue Bond, and any interim financing, and reserve account, and related costs.

Section 2. The Revenue Bond shall not be a general obligation of the District nor a charge upon the tax revenues of the District but shall be payable solely from the net revenues of the District's Gold Hill System and such funds shall be pledged to the payment of principal of and interest on the Revenue Bond.

Section 3. The General Manager or Finance Director is authorized and directed to publish a Notice of Intent to Issue a Revenue Bond, describing the purposes for which the Revenue Bond is to be issued, in the form attached hereto as Exhibit A, in one issue of [____], a newspaper of general circulation within the geographical boundaries of the District, and in the same manner as are other public notices of the District. The Revenue Bond may not be sold, nor shall a purchase agreement be executed, for at least 60 days following publication of the Notice of Intent to Issue a Revenue Bond.

Section 4. Electors residing within the geographical boundaries of the District may file a petition with the District asking to have the question of whether to issue the Revenue Bond referred to a vote. If the District receives petitions containing valid signatures of not less than five percent (5%) of the District's electors, the question of issuing the Revenue Bond shall be placed on the ballot at the next legally available election date. In the event the

District receives such a petition within (60) days from publication of the Notice of Intent to Issue a Revenue Bond, the Revenue Bond shall not be sold until this Resolution is approved by a majority of the electors of the District voting on this Resolution.

Section 5. It is the reasonable official intent of the District to reimburse itself for the capital expenditures associated with the Improvements with the proceeds of the Revenue Bond in the principal amount not to exceed \$250,000. This declaration of official intent is given pursuant to United States Treasury Regulations Section 1.150-2.

Section 6. The District has appointed Foster Garvey P.C. to serve as bond counsel in connection with the issuance of the Revenue Bond.

DATED this [____] day of [____], 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman
Board of Directors

ATTEST:

Joan Pariani, Executive Secretary

FORM OF NOTICE

ROGUE VALLEY SEWER SERVICES, JACKON COUNTY, OREGON NOTICE OF INTENT TO ISSUE A REVENUE BOND

Notice is hereby given that on [____], the Board of Directors of Rogue Valley Sewer Services, Jackson County, Oregon (the “District”) adopted Resolution No. [____], authorizing the issuance of a revenue bond (the “Bond”) as authorized by Oregon Revised Statutes 287A.150, in an amount not to exceed \$250,000 for the purpose of financing improvements to the District’s Gold Hill wastewater utility system (the “Gold Hill System”) including construction of an intertie pipeline from the Gold Hill Wastewater Treatment Plant to the Medford Regional Water Reclamation Facility (the “Improvements”), (2) funding of a reserve account, if any, and (3) paying costs related to the financing, including interim financing. Principal of and interest on the Bond shall be paid solely from the net revenues of the District’s Gold Hill System and shall not be a general obligation of the District nor a charge upon the tax revenues of the District. Electors residing with the District may file a petition with the District within sixty (60) days of the publication of this notice asking to have the question of whether to issue the Bond referred to a vote. If not less than five percent (5%) of the District’s registered electors sign such petition, and it is filed within sixty (60) days of the publication of this notice, the question of issuing such Bond shall be placed on the ballot at the next legally available election date. If sufficient petitions are not filed, the District may proceed to issue the Bond. Resolution No. [____] is available for inspection at the office of General Manager of the District, 138 W Vilas Rd, Central Point, OR 97502. ROGUE VALLEY SEWER SERVICES, JACKON COUNTY, OREGON. [DATE].

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

RESOLUTION 26-22

AWARD OF COMPACT EXCAVATOR PURCHASE

PURPOSE:

To authorize the purchase of a new Bobcat E55 R2 Compact Excavator from Bobcat of Medford through the Sourcewell Cooperative Purchasing Program.

BACKGROUND:

The FY27 Budget includes funding for replacement of a compact excavator as part of RVSS's equipment replacement program. The excavator is utilized by field operations staff for sewer maintenance, repair, construction support, and related utility work. Replacement of the unit was identified during the FY27 budget development process based on equipment age, utilization, and long-term maintenance considerations.

RVSS staff evaluated available replacement options and determined that the Bobcat E55 R2 Compact Excavator with Long Arm best meets the operational requirements of the District. The proposed purchase price from Bobcat of Medford is \$73,402.83.

The purchase is being made through the Sourcewell Cooperative Purchasing Program, a public cooperative procurement organization that competitively solicits and awards contracts on behalf of participating governmental agencies. RVSS Code Section 3.05.080(9) authorizes the use of cooperative procurements and therefore complies with the cooperative procurement provisions of the RVSS Code for public contracting.

RECOMMENDED MOTION:

Move to approve Resolution 26-22 authorizing the purchase of a Bobcat E55 R2 Compact Excavator from Bobcat of Medford through Sourcewell Cooperative Purchasing Contract #020223-CEC in the amount of \$73,402.83.

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**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON
RESOLUTION NO. 26-22**

AWARD OF COMPACT EXCAVATOR PURCHASE TO BOBCAT OF MEDFORD

WHEREAS, Rogue Valley Sewer Services staff has identified the need for a new Compact Excavator to replace a 2015 Bobcat E-50; and

WHEREAS, Bobcat E55 R2 with Long Arm meets specifications and requirements prepared by Rogue Valley Sewer Services Staff; and

WHEREAS, Bobcat of Medford submitted a responsible quote as a member Sourcewell Cooperative Purchasing, RFP Contract #020223-CEC, RVSS ID# 103409 and Quotation number SA1958899 for new E55 R2 series Bobcat Compact excavator with Long Arm in the amount of \$73,402.83; and

WHEREAS, funds are now available in the Rogue Valley Sewer Services budget for the purchase;

NOW, THEREFORE, BE IT RESOLVED that the new Bobcat E55 Compact Excavator be purchased from Bobcat of Medford per Sourcewell Cooperative Purchasing RFP #020223-CEC

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held September 16th, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman
Board of Directors

COUNTERSIGNED:

Michael J. Zarosinski, P.E. - Manager

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

September 9, 2026

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

ENGINEERING DEPARTMENT & CAPITAL PROJECT UPDATES

General Updates:

Private development has been relatively slow for a few months and has provided us an opportunity to pursue some new and overdue programs. The following is the short list:

- **System Repair Database:** For quite some time we have used a Microsoft Access database to create, store, and archive our minor repair work that we refer to as System Repairs which are tracked and paid for under capital project J357 Misc System Repairs. We're currently in the process of moving this database over to a GIS platform which will provide visual representation and distribution of each system repair.
- **Asset Management, GIS, TV Inspection, & System Grading:** After discussing with TJ and Mike, we've formulated a vision for our GIS integration moving forward. This includes refining our video inspection process to include a numeric and age rating system and for pipes and manholes. We will be rolling out a suite of GIS interfaces which will include System Repairs, Access, Critical Facilities, and Mics. System Components which will be added to our current TV and Flushing Maps.
- **Bypass Pump Purchase:** TJ and I have worked through different options to develop system wide axillary pumping capabilities. Our current strategic plan calls for providing pumping capacity to pump 90% of our system which equates to approximately 2100 gpm. After much discussion and some additional analytics, we've settled the following:
 - Purchase a portable pump that provides pumping capacity to bypass each pump station up to the Eagle Point Pump Station during peak wet weather flow in an emergency, i.e. approximately 50 gpm up to 2500 gpm

And

- Have bypass capacity at the Dunn Pump Station under a planned scenario during dry weather flows. This requires providing standby pumping capacity capable of bypassing the station if the largest portable pump is down, i.e. approximately 2500 gpm to 3100 gpm.

Along with our existing 6 inch Pioneer pump a new 8 inch pump and a new 4 inch pump will provide adequate capacity to achieve these requirements and allow us to right size our

pumping capabilities when required. We will issue a formal solicitation for proposals provide new 8 inch and 4 inch solids handling pumps to meet these requirements.

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plant with two new pump stations which will convey sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** The following major items (concerns) must be completed and/or addressed prior to securing funding and moving to the bidding process:
 - o Complete the cultural resources review and construction monitoring plan
 - USDA has distributed a draft mitigation plan for the work at the treatment plant property. This plan specifies the required excavation, monitoring, and discovery procedures for all earth disturbances. The is a big step in finalizing our plans and specifications.
 - o We have reviewed the final plans and specs and sent our comments to the consultant. We are waiting for the revised plans and specs. The final plans and specs must be reviewed and approved by DEQ.
 - o Due to a private licensing arrangement between the two railroad companies, license agreements will be required from both Genesee & Wyoming and Union Pacific for both railroad crossings. We will continue to coordinate with the railroad to obtain these agreements.
 - o The ODOT Rogue River Bridge project is scheduled for fall of 2026.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design
- **Updates:** We've developed draft revised permanent easement and access agreement for the construction of the pump station. We plan on meeting with the homeowner's association in September to discuss the construction plan and administrative documents.

J225 Downtown CP Sewer Rehab, CP

This project consists of bringing multiple minor substandard sewer systems in old town Central Point to current standard. Completion of these minor projects will likely last multiple years and will be cost effective as our construction crew will be performing the work.

- **Status:** Design/construction

- **Updates:** The construction crew has is currently working on a short sewer extension in anticipation of the street improvements on 10th Street.

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The two existing crossings that will remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Updates:** last month we met with the school district, city manager, and the school bus operators to discuss the impact of this project on school traffic. We have formulated a plan to schedule construction of the east portion of this project during the summer of 2027. This will avoid major impacts on bus traffic, and construction of the west portion of this project will begin in early spring of 2027.

J374, FY 2026 CIPP Projects, JV

This project will utilize Cured in Place Pipe technology to line approximately existing concrete sewer lines in Jacksonville. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are under existing structures or in high traffic roadways requiring long term traffic control. CIPP is also typically more economical than traditional dig and replace methods.

- **Status:** Design
- **Updates:** We are currently developing the scope and budget for this project.

L014, Lagoon Drying Beds, WC:

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1 and Vactor waste. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds.

- **Status:** Design
- **Updates:** We are working out the details of having Keller and Associates assist in formulating a solids handling plan which may include pumping the solids to Medford, building a drying bed, purchasing a dredging system, receiving improvements, or combination of these alternatives.

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Final administration and DEQ disbursement requests.

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

September 9, 2026

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

OPERATIONS AND MAINTENANCE UPDATE

Collection System:

Flushing:

-In August, 13.4 miles of pipes were cleaned.

TV Inspection:

-In August, 10.4 miles of pipes were video-inspected.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

- August total Septic, FOG, and PPW received 268,960 gallons.

-Fog 51,810

-PPW 49,930

-Septic 167,220

Vehicles

-Sold unit 27, 2005 Sterling Vactor to KID for \$15,000.

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September 9, 2026

To: RVSS Board of Directors

From: Michael J. Zarosinski, P.E. – General Manager

GENERAL MANAGER UPDATE

Procurement Code Revision:

Chapter 3 of the RVSS code outlines the policies and procedures for contracting. Upon additional review, there are portions of the code that are not aligned with the model code – ORS 279A.065 and per RVSS code section 3.05.050 any modification of the model rules should be brought to the attention of the Board. While there are multiple changes that were enacted on January 1, 2024 with SB1047, the most applicable to current operations is the increase in small procurement (direct selection) threshold for Goods and Services from \$10,000.00 to \$25,000.00 and informal selection (intermediate procurement) from \$100,000.00 to \$250,000.00. The current limitation for small procurement is \$5,000.00, which was a pre-2005 standard. In consideration of inflationary pressure over the past 20 years, it is recommended to update the Goods and Services and Personal Services small procurement standard, informal selection limits and review given to the \$50,000.00 General Manager contract award limit per Resolution 16-01.

Cybersecurity and AI:

From a referral by SDAO we were contacted by the Oregon Cybersecurity Center of Excellence (OCCoE) for a cybersecurity assessment. OCCoE is a statewide cybersecurity hub established by Oregon House Bill 2049 in 2023 and is a collaboration between Portland State University (PSU), Oregon State University (OSU), and the University of Oregon (UO) to strengthen Oregon's defenses against growing digital threats. The funding for the current efforts specifically targets special districts and we are able to get this work at no cost. The team we are working with is from Oregon State University working under Dr. Rakesh Bobba. We also brought a representative from VC3 who is our consultant for managed IT services into the project and will assist us in the assessment.

We also had a presentation from VC3 regarding additional services for artificial intelligence implementation. They have a program for local government AI deployment ranging from secure platform use for general tasks to chatbots and agents for workflow tasks. One-time costs for full implementation including website AI assistance would be a little over \$10,000.00 and then around \$100.00/month for each internal user and \$300.00/month for a website AI assistant. Additional evaluation needs to be done regarding ROI, but we need updated policies on the use

of AI with the options currently available to ensure sensitive operational data is not used for model training or data reuse.

Gold Hill Financing:

While cultural mitigation is still pending and is an obstacle for moving ahead with bidding or construction, we are moving forward with finalizing documents for funding. DEQ is in legal review of the final documents and we expect to have an executable agreement within a few weeks. The first step in issuing the bonds for USDA was completed today with more to come. There are additional conditions for USDA that need to be completed with the most critical being an updated emergency response plan and certification that we have rights to be on the lands proposed for the project with both of those in process.

RVSS SEPTEMBER BOARD MEETING - GM REPORT

MODEL RULES (ORS 279A.065) PROCUREMENT METHOD LIMITS

RVSS Contract Class	Provision		Small Procurement			Informal Procurement		
	Model Rule	RVSS Code	Model Rule	RVSS*	Proposed	Model Rule	RVSS	Proposed
Non Transportation Public Improvement	OAR 137-049	3.05.080-2	N/A	\$ 5,000.00	TBD	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
Transportation Public Improvement	OAR 137-049	3.05.080-2	N/A	\$ 5,000.00	TBD	\$ 100,000.00	\$ 50,000.00	\$ 100,000.00
Personal Services**	OAR 137-048*	3.05.080-3	\$ 100,000.00	\$ 20,000.00	\$ 25,000.00	\$ 250,000.00	\$ 150,000.00	\$ 150,000.00
Hybrid Contracts	N/A	3.05.080-4	Allowance for CM/GC			Allowance for CM/GC		
Goods and Services***	OAR 137-047	3.05.080-5	\$ 25,000.00	\$ 5,000.00	\$ 25,000.00	\$ 250,000.00	\$ 150,000.00	TBD

Note: This is a simplification of the procurements and additional amounts are allowed in certain circumstances

- * - RVSS code equivalence to small procurement is found in 3.05.080-6c and applies to all contract classes; Personal Services has its own standard
- ** - Model Rules only apply to Architectural, Engineering, Photographic Mapping, Transportation Planning, Land Surveying, or Related Services. RVSS Code has a much broader definition of allowable services and most are Board approved by annual resolution.
- *** - Informal procurement limits match previous Model Rule limits - direction needed to update

Local Comparison

Agency	Small Procurement	Manager Award
Medford	\$ 25,000.00	\$ 250,000.00
Central Point	\$ 25,000.00	\$ 150,000.00
Medford Water	\$ 25,000.00	\$ 150,000.00

RVSS General Manger Award Limit is \$50,000.00

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

CLAIMS LISTING

PURPOSE:

To provide authorization of payment of RVSS expenditures in conformance with the requirements of ORS 294.027(3).

BACKGROUND:

As part of the Agency's internal control framework and financial governance practices, the Board conducts a regular monthly review of the Claims Listing. The Claims Listing represents expenditures incurred in the normal course of business since the previous Board meeting and provides transparency, accountability, and formal authorization for the disbursement of public funds. The Claims Listing typically includes, but is not limited to vendor payments, payroll and payroll-related expenses, contractual obligations, employee reimbursements and operating expenses, and interagency, regulatory, or debt-related payments.

Board review and approval of the Claims Listing confirms that expenditures are consistent with the adopted budget, prior Board actions, and applicable laws and authorizes the custodian of funds to issue payment.

RECOMMENDED MOTION:

Move to approve the Claims Listing as presented.

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