

REGULAR MEETING OF THE BOARD OF DIRECTORS ROGUE VALLEY SEWER SERVICES March 18, 2026

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on March 18, 2026, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; John Quinn, Vice-Chair; John Edwards, Director
Absent: Roger Thom, Director; Ron Palmer, Director

ALSO PRESENT

Mike Zarosinski, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Nick Bakke, District Engineer; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager; Francie Guerra, Staff Liaison

CONSENT AGENDA

John Quinn motioned, and John Edwards seconded approval of the consent agenda consisting of minutes of the February 18, 2026, Board Meeting. The motion was carried with a unanimous vote of all Board members.

FINANCE UPDATES

Cody Savey from Isler presented the findings from the FY2025 audit. He explained different points of the audit. No significant deficiencies were found in this audit

Brenda presented the budget assumptions for the upcoming 2027 budget.

PROJECT UPDATES

Nick updated the Board on the progress of projects. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

DEPUTY MANAGER'S REPORT

Carole has received the proposals for the Board Room AV system. This will be an item on the agenda for next month.

True South Solar has not contacted RVSS yet regarding their schedule to install solar panels on the shed in the back lot.

Carole pointed out the new maps in the front office and the Board room. These were created by Christine Lazina, the Stormwater/GIS Technician.

Ben Poaster, Stormwater Program Coordinator, conducted two Erosion Control classes. These were very well received. RVSS has the only DEQ acceptable class curriculum in Oregon.

Mike Zarosinski introduced himself. He mentioned that an earmark was submitted from our Senators for community-initiated projects. He's willing to "turn over every stone" to find funding.

Kay suggested a work study on remodeling the boardroom. Possibly to make it larger because of the auxiliary uses of the room.

CLAIMS LISTING

John Edwards motioned, and John Quinn seconded to approve the March Claims Listing for \$1,210,858.56. The motion was carried with a unanimous "Aye" vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:59 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors


Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

March 10, 2026

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

General Engineering Department Updates:

The MS4 permit has been distributed by DEQ and is out for public comment. We will be working with our partner agencies (local SWAT, ACWA, etc...) to review and provide comment to the permit. Unfortunately, if history is any guide, DEQ accepts comments but does not significantly address them.

Capital Project Updates

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plan with two new pump stations to convey all sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** The following major items must be completed and/or confirmed prior to securing funding and moving to the bidding process:
 - o Complete the cultural resources review and construction monitoring plan
 - We've met with the national archaeologist with USDA who plans on issuing an adverse impact determination for the work at the treatment plant. The impacted parties (tribes) will have 30 days to respond to this letter. After 30 days, negotiations will begin to determine the extent of a mitigation plan.
 - o Complete and sign the railroad crossing agreements
 - o The final plans and specs must be reviewed and completed
 - o The ODOT Rogue River Bridge project is scheduled for September 2026. ODOT has confirmed this project will go through. It should be noted this is only as good as ODOT's confirmation and confidence in their funding.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The two existing crossings that will remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design
- **Updates:** Our crew is performing some final pot-hole investigations on existing water lines. We plan on awarding this project in April pending the waterline investigations.

J367, FY 2026 CIPP Projects, JV

This project will utilize Cured in Place Pipe technology to line approximately 3,700 LF existing 8" and 12" sewer in Jacksonville and Gold Hill. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are under existing structures or in high traffic roadways requiring long term traffic control. CIPP is also typically more economical than traditional dig and replace methods.

- **Status:** Construction
- **Updates:** We are waiting on the final TV footage to accept the project.

L014, Lagoon Drying Beds, WC:

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds. If we move forward with this plan, we plan on bidding this project this winter.

- **Status:** Design
- **Updates:** O&M is looking into a plan to dredge and remove built up solids in cell one as a stop-gap prior to moving forward on a permanent solution. We will continue to investigate a partnership with Medford to accept pumped solids in their drying beds next door.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Construction.

- **Updates:** We have performed the final walk through and compiled the final punch list items for the project. The project will be accepted once the punch list is complete.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

March 11, 2026

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In February, 10 miles of pipes cleaned.

TV Inspection:

-In February, 8.4 miles of pipes video inspected.

Pump Station:

-Justice Pump Station new control cabinet and VFD drives.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

- February total Septic, FOG, and PPW received 495,101 gallons.

-Fog 45,035

-PPW 40,568

-Septic 392,581