

REGULAR MEETING OF THE BOARD OF DIRECTORS ROGUE VALLEY SEWER SERVICES August 19, 2026

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on August 19, 2026, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; John Quinn, Vice-Chair; Roger Thom, Director; Ron Palmer, Director; John Edwards, Director

ALSO PRESENT

Michael Zarosinski, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager; Matt Pierce, Employee Liaison; Nick Bakke, District Engineer

CONSENT AGENDA

John Edwards motioned, and John Quinn seconded approval of the consent agenda consisting of minutes of the July 15, 2026, Board Meeting. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 26-18: Interfund Loan – General Fund to Gold Hill Treatment Fund

The FY 2025-26 budget authorized up to \$500,000 in interfund loans from the General Fund (01) to the Gold Hill Treatment Fund (60) to maintain cash flow for the Gold Hill Intertie Project. Design activities have incurred additional costs associated with scope refinements and cultural resources permitting requirements.

Staff recommends an inter-fund loan in the amount of \$108,000 for the 2025-26 budget from the General Fund (01) to the Gold Hill Treatment Fund (60).

John Quinn motioned, and Ron Palmer seconded the approval of Resolution 26-18. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 26-19: Transfer of Appropriations in the FY2026 Budget

This resolution transfers appropriations within certain funds of the FY 2026 budget.

Staff recommends the transfer of appropriations as defined in Resolution 26-19.

John Quinn motioned, and John Edwards seconded the approval of Resolution 26-19. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 26-20: Extension of Sewer District Franchise Agreement with Eagle Point

This resolution extends the existing sewer district franchise agreement between the City of Eagle Point and RVSS by one year to allow for negotiations on renewal terms.

Staff recommends extending the existing franchise agreement for one year as defined in Resolution 26-20.

John Edwards motioned, and Ron Palmer seconded the approval of Resolution 26-20. The motion was carried with a unanimous vote of all Board members.

PROJECT UPDATES

Nick updated the Board on the progress of projects. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

Michael updated the Board on a power outage at Ashland Pump Station 2. The generator used to provide backup power to the pump station had recently been serviced by an outside vendor. This vendor left the voltage switch in the wrong position, which damaged the SmartRun controllers. New controllers have been ordered.

He is also working with the Cities of Medford and Phoenix to develop a Master Plan for creating Urban Reserves.

Staff reported that review of available Bear Creek water quality data shows substantial long-term improvement, particularly following wastewater treatment upgrades and point-source control measures. Additional historical datasets are being incorporated to further assess watershed trends and support future performance metrics and regulatory advocacy efforts

GM Work Updates:

General List:

- Core Delivery, Financial strategy, Systems Management, Master Plans, Operational Strategy

Current Tasks:

- **Gold Hill (Core Delivery)**
 - RR issues - UP done, G&W Advancing
 - DEQ \$2 mil loan forgiveness secured
 - Continued work on USDA and DEQ financing documentation
- **Emergency Response Plan and SOP's (Master Plans)**
 - Last updated 2016 - USDA funding requirement for Gold Hill
 - Ties to Goal 2 and 3 of Strategic Plan
- **Life-Cycle Asset Management (System Management)**
 - Inspection procedures and GIS management to include formal assessment of remaining life, possible use of AI
 - Ties to Goal 1 of Strategic Plan

CLAIMS LISTING

John Quinn motioned, and Ron Palmer seconded to approve the August Claims Listing for \$1,760,611.96. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:01 p.m.

ROGUE VALLEY SEWER SERVICES


Kay Harrison, Chair
Board of Directors


Joan Pariani, Executive Secretary

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