REGULAR MEETING OF THE BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
July 15, 2026

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on July 15, 2026, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; John Quinn, Vice-Chair; Roger Thom, Director; Ron Palmer, Director

Absent: John Edwards, Director

ALSO PRESENT

Michael Zarosinski, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager; Matt Pierce, Employee Liaison

Absent: Nick Bakke, District Engineer

CONSENT AGENDA

John Quinn motioned, and Ron Palmer seconded approval of the consent agenda consisting of minutes of the June 17, 2026, Board Meeting and Resolution 26-16: Amendment of the General Manager Employment Agreement. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 26-17: Award of Board Room AV Improvements Contract

RFP's were sent in March with an award date in July. GM Michael Zarosinski wants to ensure that the AV investment remains viable through a future Board Room renovation by using equipment and infrastructure that can be reused and integrated into the upgraded space. Staff recommends moving forward with this improvement.

John Quinn motioned, and Ron Palmer seconded the approval of Resolution 26-17. The motion was carried with a unanimous vote of all Board members.

PROJECT UPDATES

In Nick's absence, Michael updated the Board on the progress of projects. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

Michael presented the Annual Flow Summary. This data will be included in more detail within the Annual Report on Operations, typically published in October.

The goals of the 5-year strategic plan are usually updated in July. Michael has looked this over. Everything is on track. He would like to delve further into long-term financial planning, refresh a few existing goals, and present this at a later date.

An update on Gold Hill was provided. Michael has re-estimated the monthly rate, taking into consideration Funding from loans and grants. See Below:

2028 Expense Category	July 2025 Projected	July 2026 Projected
RVSS Base Rate	$55.00	$38.64
Pre-Existing Debt Service	$8.34	$8.34
GHI Debt Service	$53.60	$68.82
Franchise Fee	$5.85	$5.88
General Fund Loan	$0.00	$1.70
Total	**$122.79**	**$123.38**

CLAIMS LISTING

John Quinn motioned, and Ron Palmer seconded to approve the July Claims Listing for $1,394,653.62. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:38 p.m.

ROGUE VALLEY SEWER SERVICES

Kay Harrison

Kay Harrison, Chair
Board of Directors

Joan Pariani, Executive Secretary