

REGULAR MEETING OF THE BOARD OF DIRECTORS ROGUE VALLEY SEWER SERVICES June 17, 2026

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on June 17, 2026, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; John Quinn, Vice-Chair; Roger Thom, Director; Ron Palmer, Director; John Edwards, Director

ALSO PRESENT

Michael Zarosinski, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Nick Bakke, District Engineer; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager; Francie Guerra, Staff Liaison

CONSENT AGENDA

John Quinn motioned, and Ron Palmer seconded approval of the consent agenda consisting of minutes of the May 20, 2026, Board Meeting, Resolution 26-13: Misc Fees, Resolution 25-14: Permit Fees, and Resolution 26-15: Time Extension Amendment for OBDD Gold Hill Intertie Funding. The motion was carried with a unanimous vote of all Board members.

PUBLIC HEARING ON RESOLUTION 26-07: ADOPTION OF FY2027 BUDGET AND MAKING APPROPRIATIONS

Chair Kay Harrison opened a public hearing on the Fiscal Year 2027 budget at 12:06 p.m. Michael noted that no changes had been made to the proposed budget approved in April. The hearing was closed at 12:07 p.m.

John Quinn motioned, and Ron Palmer seconded the approval of Resolution 26-07. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 26-08: CAPITAL IMPROVEMENT PLANS FOR ALL AREAS

Staff presented the background for the resolution, summarized as follows: the same CIP is included in the budget.

John Edwards motioned, and John Quinn seconded the approval of Resolution 26-08. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 26-09: GENERAL OVERHEAD RATE, BILLING RATE FOR LABOR AND EQUIPMENT

Staff presented the background for the resolution, summarized as follows: This resolution is updated every year. The individual rates are shown in the attachment.

John Quinn motioned, and Ron Palmer seconded the approval of Resolution 26-09. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 26-10: RENEWAL OF PERSONAL SERVICES CONTRACTS

Staff presented the background for the resolution, summarized as follows: this is the annual update for private companies and corporations with RVSS service contracts.

Ron Palmer motioned, and John Edwards seconded the approval of Resolution 26-10. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 26-11: EMPLOYEE COMPENSATION PLAN

Staff presented the background for the resolution, summarized as follows: this compensation plan includes 2.4% COLA for all employees.

John Edwards motioned, and John Quinn seconded the approval of Resolution 26-11. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 26-12: SCHEDULES FOR SANITARY SEWER AND STORMWATER CHARGES

Staff presented the background for the resolution, summarized as follows: the resolution will increase the sewer rate to \$35 per month for all areas except Shady Cove and Gold Hill. Shady Cove will have a \$1.40 per-month increase. Gold Hill will be increasing by about \$7.62.

Ron Palmer motioned, and John Quinn seconded the approval of Resolution 26-12. The motion was carried by a unanimous vote of all Board members.

PROJECT UPDATES

Nick updated the Board on the progress of projects. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

Michael reminded the Board of Carl's retirement party on 06/19 at Stone River Vineyards. He also showed the Board the new sign that will be at the Lagoons in honor of Carl Tappert.

Still working on Gold Hill and Cultural Resources. No timeline has been given for the MOA. Michael and Nick are shooting for January of 2027. There is still a deadline for the CWSRF Financing. The intention is to have the documentation completed by the first part of August, with the loan agreement complete by the end of September.

Even though the Shady Cove Treatment Plant UV has been operational since October 2025, there are still a few punch list items to be addressed.

Michael spoke with the Board about improving the agenda. His suggestion is to include all recurring resolutions in the Consent Agenda, since they have already been discussed and approved in the Budget. The Board agreed to the change for June of 2027.

Michael is looking into updating the facility plan for the Carl Tappert Reclamation Facility (TRFW) by reviewing headworks improvements and solids-handling options. He is also looking into updating the 1999 Interceptor Master Plan.

CLAIMS LISTING

John Quinn motioned, and John Edwards seconded to approve the June Claims Listing for \$1,604,378.36. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:51 p.m.

ROGUE VALLEY SEWER SERVICES


Kay Harrison, Chair
Board of Directors


Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

June 8, 2026

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

ENGINEERING DEPARTMENT & CAPITAL PROJECT UPDATES

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plant with two new pump stations which will convey sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** The following major items (concerns) must be completed and/or addressed prior to securing funding and moving to the bidding process:
 - o Complete the cultural resources review and construction monitoring plan
 - We've worked with our consultant to analyze multiple design alternatives to minimize ground disturbance at the treatment plant. A memo has been sent to USDA, SHPO, and the tribes. We will meet with the stakeholders today to discuss and hopefully formulate a mitigation plan.
 - o The final plans and specs must be reviewed and completed. We've sent substantial comments on the current bid package to our consultant for review.
 - o The final plans and Specs must be reviewed and approved by DEQ.
 - o The ODOT Rogue River Bridge project is scheduled for September 2026. ODOT has confirmed this project will go through. It should be noted this is only as good as ODOT's confirmation and confidence in their funding.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design
- **Updates:** The existing pump station, gravity influent pipe, and force main are all located within existing easements on common space within the existing subdivision. These easements may need to be expanded and/or re-established depending on the final design configuration. This will require coordination with the homeowner's association.

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The two existing crossings that will remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design
- **Updates:** We are working with Gold Hill's engineer to finalize the water relocation and construction plans required for construction of the sewer main.

L014, Lagoon Drying Beds, WC:

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1 and Vactor waste. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds. If we move forward with this plan, we plan on bidding this project this winter.

- **Status:** Design
- **Updates:** O&M will be gathering data to determine the rate at which solids are being intercepted at our receiving station. This data will be used to formulate a comprehensive solids handling plan. We will continue to investigate a partnership with Medford to accept pumped solids in their drying beds next door.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction is complete.

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Construction.
- **Updates:** We are working through the very last punch list items with the contractor and have increased the scope of the metal building to include walls and ventilation to protect the new equipment.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

June 9, 2026

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

OPERATIONS AND MAINTENANCE UPDATE

Collection System:

Flushing:

-In May, 9.3 miles of pipes were cleaned.

TV Inspection:

-In May, 11.2 miles of pipes were video-inspected.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

- May total Septic, FOG, and PPW received 291,158 gallons.

-Fog 43,060

-PPW 50,395

-Septic 197,703

Vehicles

-Super Jet Flusher/Jetter truck is completed and waiting for delivery.