

**REGULAR MEETING OF THE BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
May 21, 2025**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on May 21, 2025, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; Mike Parsons, Vice-Chair; John Edwards, Director; John Quinn, Director
Roger Thom, Director

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Carole Balzer, Network Administrator/Deputy Manager; Joan Pariani, Executive Secretary; Nick Bakke, District Engineer.
TJ Weber, O&M Manager; Michael Atchley, Staff Liaison

CONSENT AGENDA

Roger Thom motioned, and Mike Parsons seconded, the approval of the consent agenda consisting of the April 16, 2025, Board Meeting minutes. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 25-09: TRANSFER OF APPROPRIATIONS IN THE FY2025 BUDGET

This is just a year-end cleanup of different funds in the FY2025 budget. All transferred funds are from contingencies.

John Edwards motioned, and Mike Parsons seconded approval to transfer appropriations in the FY 2025 budget. The motion was carried with a unanimous vote of all Board members.

FINANCIAL UPDATES

Brenda presented the third quarter financials.

PROJECT UPDATES

Nick presented the Engineering updates report. The report is attached.

O&M UPDATES

TJ presented the updates for O&M. See attached.

MANAGER'S REPORT

Carl updated the Board on staffing issues. Christine Lazina has been offered the Stormwater Tech position, which has been accepted pending the background check. The recruitment for the GIS Tech position has been put on hold temporarily.

Carl presented the final draft of the Strategic Plan to the Board. Unless they have any questions or concerns, he will bring it back to the June Board Meeting for approval.

Still getting closer to the loan transfer for Gold Hill.

Carl spoke to the joint House-Senate committee on infrastructure related to the request for a grant from Alex Skarlato's office for the Gold Hill intertie. He will also apply for a loan forgiveness from Business Oregon for part of the construction. This could be up to \$700,000.

Leisure Pines RV Park. This park is on Blackwell Road, about a 1/2 mile from the force main. Carl proposed they build a low-pressure system that runs parallel to the main. They would then be connected to the system at the pump station. The Board must approve the Agreement with Leisure Pines to get this project going.

Mike Parsons motioned, and John Quinn seconded to approve the agreement with Leisure Pines. The motion was carried with a unanimous vote of all Board members.

All the documents have been signed and submitted to PERS. Carl contacted PERS, who said everything is going ahead of schedule. Carl and Brenda have also contacted Mission Square to make arrangements to discontinue contributions to the 401(a).

Congrats to John Edwards and Roger Thom, who have been reelected to the Board.

CLAIMS LISTING

Roger Thom motioned, and Mike Parsons seconded to approve the May Claims Listing in the amount of \$2,150,104.79. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to executive session at 12:37 to discuss information about the review or approval of programs relating to the security of any of the following: (C) generation, storage, or conveyance of (v) sewage, or (vi) water; (D) telecommunications systems, including cellular, wireless or radio systems; or (E) data transmissions by whatever means provided.
ORS 192.660(2)(m).

RETURN TO OPEN MEETING

The Board returned to an open meeting at 12:52. No decisions were made during the Executive Session.

ADJOURNMENT TO EXECUTIVE SESSION

The Board adjourned to executive session at 12:53 to consult with your attorney regarding your legal rights and duties in regard to current litigation or litigation that is more likely than not to be filed.
ORS 192.660(2)(h).

RETURN TO OPEN MEETING

The Board returned to an open meeting at 1:20. No decisions were made during the Executive Session.

ADJOURNMENT

There being no further business, the meeting adjourned at 1:31 p.m.

ROGUE VALLEY SEWER SERVICES


Joan Pariani, Executive Secretary


Kay Harrison, Chair
Board of Directors



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

May 15, 2025

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

Capital Project Updates

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plan with two new pump stations to convey all sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** We've reviewed and provided comments on the 60% plan set.

J084, Antelope Road Rehab, WC:

This is a large project and has been on the capital improvement plan for multiple years. The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 15" in diameter. This project has been re-bid with an overall scope of ±7,000 feet of 24" and 30" sewer main, associated manholes and lateral connections.

- **Status:** Construction.
- **Updates:** The project is substantially complete. The contractor is moving forward with the final project punch list. April Payment – \$811,718.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design

J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. There two existing crossings to remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design
- **Updates:** Private property access will be required at multiple locations for this project. We've begun coordination and information gathering at each location and are beginning the permitting process for the relocation of 4 sewer services.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Contract administration
- **Updates:** We've held a pre-construction meeting for this project and the contractor plans on mobilizing the 19th of May.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

May 14, 2025

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In April, 13.9 miles of pipes cleaned.

TV Inspection:

-In April, 14.5 miles of pipes video inspected.

Locates

-In April, 593 total locates completed.

Treatment Plants:

Shady Cove Treatment Plant:

-Operators in preparation of the UV job drained and dried out one of the chlorine contact basins.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

-April total Septic, FOG, and PPW received was 564,610 gallons, \$84,691.80

-Fog 41,360

-PPW 44,640

-Septic 478,610

Staff and Training:

-Confined space training and certification.

