

**ROGUE VALLEY SEWER SERVICES
REGULAR MEETING OF THE BOARD OF DIRECTORS
138 WEST VILAS ROAD
CENTRAL POINT, OR 97502
JUNE 17, 2026 – NOON
PRELIMINARY AGENDA**

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PUBLIC COMMENT

2. CONSENT AGENDA

- 2.1. Approval or Corrections to the May 20, 2026 Meeting Minutes
- 2.2. Resolution 26-13: Misc Fes
- 2.3. Resolution 26-14: Permit Fees
- 2.4. Resolution 26-15: Time extension Amendment for OBDD Gold Hill Intertie Funding Agreement

3. PUBLIC HEARINGS

- 3.1. Resolution 26-07: Adoption of the FY2027 Budget and Making Appropriations

4. RESOLUTIONS AND ORDINANCES

- 4.1. Resolution 26-08: Approval of the Capital Improvement Plan for All Areas
- 4.2. Resolution 26-09: General Overhead Rate, Billing Rates for Labor and Equipment Rental
- 4.3. Resolution 26-10: Renewal of Personal Services Contracts
- 4.4. Resolution 26-11: Employee Compensation Plan
- 4.5. Resolution 26-12: Schedules for Sanitary Sewer and Stormwater Charges

5. BOARD UPDATES

- 5.1. Project Updates
- 5.2. O&M Updates
- 5.3. General Manager Update

6. CLAIMS LISTING

- 6.1. Approval of June Claims Listing

7. ADJOURNMENT

EXECUTIVE SESSION

To consider the employment of the chief executive officer, public officer, employee, or staff member per ORS 192.660(2)(a).



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

COMMENTARY: CONSENT CALENDAR 06/17/26 RVSS BOARD MEETING AGENDA ITEM 2

PURPOSE:

To obtain Board authorization for routine and/or previously discussed items with indicating consensus for approval.

BACKGROUND:

This agenda item groups routine, non-controversial items for approval in a single action to streamline meetings while maintaining transparency and board oversight. Items considered under this matter today include:

- 2.1: Approval of the May 20, 2026 Board meeting minutes
- 2.2: Approval of Resolution 26-13, Adoption of Miscellaneous Fees
- 2.3: Approval of Resolution 26-14, Adoption of Permit Fees
- 2.4: Approval of Resolution 26-15, Acceptance of Time Extension for Gold Hill Intertie Design

Any item that a Board Director would like to discuss in detail may be removed from the Consent Calendar for specific consideration.

RECOMMENDED MOTION:

Move to approve the Consent Calendar as presented.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

COMMENTARY: APPROVAL OF MAY MEETING MINUTES 6/17/26 RVSS BOARD MEETING AGENDA ITEM 2.1

PURPOSE:

To obtain Board approval of the minutes from the May 20, 2026 Regular Meeting of the RVSS Board of Directors.

BACKGROUND:

The minutes of the Board meeting(s) are prepared to accurately reflect the proceedings, actions taken, and decisions made. Board members review the draft minutes to ensure completeness and accuracy. Any corrections or clarifications identified by Board members may be noted and incorporated into the official record prior to final approval. Approval of the minutes, as presented or as amended, formalizes the record of the meeting.

RECOMMENDED MOTION:

Move to approve the minutes presented with any revisions noted.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

COMMENTARY: RESOLUTION 26-13 6/17/26 RVSS BOARD MEETING AGENDA ITEM 2.2

PURPOSE:

This resolution establishes a fee schedule for clerical and administrative services provided by Rogue Valley Sewer Services, ensuring that the cost of delivering these optional services is appropriately borne by the requesting customer rather than the general rate base. The fee structure is designed to promote transparency, equity, and fiscal responsibility by aligning service charges with the resources required to fulfill customer requests.

BACKGROUND:

The proposed schedule outlines standardized photocopying charges based on document size and volume, with reduced rates for higher quantities, and distinguishes between physical and electronic distribution methods, including no-cost delivery via email. Additional fees apply to specialized services. The resolution also provides for the cost recovery of staff time through research fees assessed at actual cost.

RECOMMENDED MOTION:

Move to approve Resolution No. 26-13, Schedules for Miscellaneous Fees as presented (or modified).

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON**

RESOLUTION NO. 26-13

MISCELLANEOUS FEE SCHEDULE ADOPTION

WHEREAS, Rogue Valley Sewer Services may provide, upon request, a variety of clerical services;

And, WHEREAS, Rogue Valley Sewer Services believes that the customer requesting such services should pay the cost of providing such service;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the following charges shall be applied to all customers of Rogue Valley Sewer Services.

A. Photocopying.

30" x 32" and larger	\$5.00 per copy for the first 5 copies \$2.00 per copy thereafter
24"x36"	\$3.00 per copy for the first 5 copies \$1.50 per copy thereafter
11"x17"	\$1.50 per copy for the first 5 copies \$0.75 per copy thereafter
8-1/2" x 14" or smaller	\$0.25 per copy for the first 10 copies \$0.10 thereafter

B. Electronic Copies.

Copies provided on computer disk or thumb drive:	\$15.00 per disk/drive
Copies provided via email	no charge

C. Construction Project Plans and Specifications: \$50.00

D. Lien search	\$25.00
Those requesting an expedited response additional	\$10.00

E. Statement of certification \$10.00 each

F. Returned Checks.

Returned checks or returned ACH transactions	\$15.00 (NSF)
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G. Research Fees. Actual cost

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held June 17th, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman
Board of Directors

COUNTERSIGNED:

Michael J. Zarosinski, P.E. - Manager



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

COMMENTARY: RESOLUTION 26-14 06/17/26 RVSS BOARD MEETING AGENDA ITEM 2.3: PERMIT FEES

PURPOSE:

This resolution adopts updated plan review, permit, and inspection fees for Rogue Valley Sewer Services (RVSS), ensuring that the cost of development-related services is appropriately recovered from applicants and not subsidized by the general rate base.

BACKGROUND:

RVSS is responsible for reviewing development proposals, issuing permits for connections to the public sewer system, and inspecting construction of sewer and stormwater facilities to ensure compliance with applicable standards. These services require technical staff time and resources, including engineering review, field inspections, and coordination with developers and contractors.

The proposed fee schedule is structured to recover costs associated with providing these services and is scaled based on project type, size, and complexity. Fees are established for building sewer permits, plan review and inspection of gravity and pressure sewer systems, pump stations, and stormwater facilities. Larger or more complex projects, such as extensive mainline construction or multi-acre stormwater developments, are assessed higher fees reflecting the increased level of oversight and inspection required.

The resolution also includes fees related to erosion and sediment control permitting, which are necessary to meet state regulatory requirements, as well as additional charges for tap construction when new connections to existing sewer mains are required.

Collectively, these fees ensure that growth and development pay for the direct costs they impose on the system, while maintaining fairness to existing customers and supporting compliance with engineering, environmental, and regulatory standards.

RECOMMENDED MOTION:

Move to approve Resolution No. 26-14, adopting plan review, permit, and inspection fees as presented.

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON**

RESOLUTION NO. 26-14

PLAN REVIEW, PERMIT, AND INSPECTION FEE ADOPTION

WHEREAS, Rogue Valley Sewer Services provides sanitary and stormwater services to a variety of customer classes;

And, WHEREAS, Rogue Valley Sewer Services is authorized to issue permits to connect to the public sewer;

And, WHEREAS, Rogue Valley Sewer Services provides inspection for new sewer construction;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the following charges shall be applied to all customers of Rogue Valley Sewer Services beginning July 1, 2026.

9.10.040 Permit and inspection fees.

The permit and inspection fees for the inspection provided in RVSS 9.10.020 and 9.10.030 shall be as follows:

A. Building Sewer.	\$100.00
B. Sewer Plan Review and Inspection.	
Gravity Sewer Main Construction:	
Plan Review	\$500.00
Inspection:	
First 750 feet of main line:	\$4.50 per foot
Main line over 750 feet	\$1.50 per foot
Pump Station Construction:	
Plan Review	\$1,500.00
Inspection – Pump Station	\$500.00
Inspection – Force Main	\$1.00 per foot
Pressure Sewer Construction:	
Plan Review	\$500.00
Inspection	\$1.00 per foot of pressure main line

C. Stormwater Management Plan Review and Inspection

Sites less than 1 acre (total project area)	
Plan Review	\$250
Inspection	\$250
Sites 1 acre to less than 5 acres	
Plan Review	\$500
Inspection	\$500
Sites 5 acres or larger	
Plan Review	\$1,000
Inspection	\$1,000

D. Construction Site Erosion and Sediment Control Permits.

Medium Lot Erosion Control Plans for sites less than 1 acre and more than 7,000 sq. ft. in incorporated areas, and more than ¼ acre in unincorporated areas:

Plan review and inspection	\$250.00
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1200-CN permit for sites greater than 1 acre but less than 5 acres (total disturbed area):

Application and first-year annual permit fee:	\$1,500.00
Annual permit fee after first year:	\$750.00

1200-C permit for sites 5 acres and larger:

Application and first annual permit fee:	[Refer to OAR 340-045-0075, Table 70G]
Annual permit fee after first year:	[Refer to OAR 340-045-0075, Table 70G]

E. Tap construction fees.

If the service connection requires a new tap into a sewer main, an additional tap fee of \$100.00 shall be assessed.

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held June 17th, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman
Board of Directors

COUNTERSIGNED:

Michael J. Zarosinski, P.E. - Manager



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

COMMENTARY: RESOLUTION 26-15 06/17/26 RVSS BOARD MEETING AGENDA ITEM 2.4: OBDD FINANCING TIME EXTENSION

PURPOSE:

To authorize an amendment to the existing funding agreement by and through the Oregon Infrastructure Finance Authority of the Oregon Business Development Department; amendment is a time extension of the agreement only.

BACKGROUND:

As part of the Gold Hill Regional Sewer Intertie project, RVSS has entered or planning to enter into multiple funding agreements to finance the project. One of the agreements currently executed is with the Oregon Infrastructure Finance Authority of the Oregon Business Development Department, specifically for financing the Final Design. Due to issues with cultural resources permitting, the project is not expected to be completed within the original terms of the agreement (OBDD Project Number Y24007). This amendment is intended to extend the project deadline for completion of the final design of the project by one year to June 27, 2027.

There are no financial impacts with this resolution.

RECOMMENDED MOTION:

Move to approve Resolution 26-15 executing Amendment Number 01, a time extension to OBDD Project Number Y24007 funding agreement.

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON**

RESOLUTION NO. 26-15

**ACCEPTANCE OF A TIME EXTENSION AMENDMENT FOR THE
OBDD GOLD HILL INTERTIE FUNDING AGREEMENT**

WHEREAS, Rogue Valley Sewer Services has entered into a financing contract with the State of Oregon, acting by and through the Oregon Infrastructure Finance Authority of the Oregon Business Development Department (“OBDD”), identified by OBDD as the Gold Hill Regional Sewer Intertie Final Design, Project Number Y24007.

WHEREAS, the agreed Project Completion Deadline was June 27, 2026, but unforeseen issues by no fault of RVSS has made said deadline unachievable.

WHEREAS, OBDD is willing to extend the Project Completion Deadline 12 months to June 27, 2027.

NOW, THEREFORE, BE IT RESOLVED, that RVSS accepts the revised Project Deadline by executing Amendment Number 01 to financing contract identified as Project Number Y24007.

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held June 17th, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman
Board of Directors

COUNTERSIGNED:

Michael J. Zarosinski, P.E. - Manager

WATER FUND PROJECT
FINANCING CONTRACT

Amendment Number 01

Project Name: Gold Hill Regional Sewer Intertie Final Design

Project Number: Y24007

This amendment is made and entered into by and between the State of Oregon, acting by and through the Oregon Infrastructure Finance Authority of the Oregon Business Development Department (“OBDD”), and Rogue Valley Sewer Services (“Recipient”), and amends the Financing Contract between Recipient and OBDD, Project Number Y24007, dated 27 June 2024, (“Contract”) for the above-named Project. Capitalized terms not defined in this amendment have the meanings assigned to them by the Contract.

Recital:

- A. The purpose of this amendment is to extend the Project Completion Deadline.
- B. The Parties acknowledge that, notwithstanding provisions in the Contract to the contrary, this Contract was not funded with tax-exempt bond proceeds. Accordingly, OBDD hereby agrees to waive its enforcement rights for any terms of the Contract that were included to maintain the tax exempt status of bond proceeds.

The parties agree to: Amend Section 1 – Key Terms of the Contract as follows (deletion in ~~strike through~~; addition in double underline):

“Project Completion Deadline” means 27 June 2027 ~~24 months after the date of this Contract.~~

OBDD will have no obligation under this amendment, unless within 60 days after receipt, Recipient delivers to OBDD the following items, each in form and substance satisfactory to OBDD and its Counsel:

- (i) this amendment duly executed by an authorized officer of Recipient; and
- (ii) such other certificates, documents, opinions and information as OBDD may reasonably require.

SIGNATURE PAGE FOLLOWS

Except as specifically provided above, this amendment does not modify the Contract, and the Contract shall remain in full force and effect during the term thereof. This amendment is effective on the date it is fully executed and approved as required by applicable law.



STATE OF OREGON

ROGUE VALLEY SEWER SERVICES

acting by and through its

Oregon Infrastructure Finance Authority of the
Oregon Business Development Department

By: _____
Ed Tabor, Infrastructure & Program
Services Director

By: _____
Kay Harrison, Board Chair

Date: _____

Date: _____

APPROVED AS TO LEGAL SUFFICIENCY IN ACCORDANCE WITH ORS 291.047:

/s/ David Berryman as per email dated 8 June 2026
David Berryman, Assistant Attorney General



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

COMMENTARY: RESOLUTION 26-07 06/17/26 RVSS BOARD MEETING AGENDA ITEM 3.1: FY27 BUDGET ADOPTION

PURPOSE:

For Board to adopt the FY27 budget.

BACKGROUND:

Adoption of the budget establishes the District's financial plan for the fiscal year 2027, and the making of appropriations provides the legal authority to expend funds by fund and expenditure category in accordance with Oregon Local Budget Law.

The budget was prepared in accordance with Oregon Local Budget Law (ORS Chapter 294) and reviewed by the District's Budget Committee at a duly noticed public meeting. Following deliberation and an opportunity for public comment, the Budget Committee approved and recommended the budget to the Board for adoption in accordance with ORS 294.456.

This adoption is undertaken consistent with the procedures and requirements set forth in ORS 294.471, including consideration of any public testimony and Budget Committee recommendations. The approved budget is available for public inspection at the District office and on the District's website, consistent with the District's commitment to transparency and public accountability.

This action authorizes appropriations by fund and expenditure category to support ongoing operations, capital improvements, and service delivery throughout the fiscal year. Adoption of the budget provides legal spending authority in accordance with ORS 294.435 and ensures compliance with Oregon Local Budget Law, enabling the District to continue delivering essential services in an efficient and responsible manner.

This resolution authorizes the appropriation of funds by category to support ongoing operations, capital projects, and service delivery throughout the fiscal year. Adoption of the budget provides the necessary spending authority and ensures compliance with Oregon budget law, enabling the organization to continue delivering essential services efficiently and responsibly.

RECOMMENDED MOTION:

Move to approve Resolution 26-07: Adoption of FY27 Budget and Making Appropriations as presented.

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON**

RESOLUTION NO. 26-07

ADOPTION OF FY2027 BUDGET AND MAKING APPROPRIATIONS

BE IT RESOLVED, that the Board of Directors of Rogue Valley Sewer Services, Jackson County, Oregon, hereby adopts the 2026-2027 Budget, which is now on file in the office of Rogue Valley Sewer Services and at www.rvss-or.gov.

BE IT RESOLVED, that the amounts for the fiscal year beginning July 1, 2026, and for the purposes shown below are hereby appropriated as follows:

<u>General Fund</u>	
Personnel Services	\$6,308,100
Material & Services	\$9,358,200
Capital Outlay	\$3,294,240
Debt Services	\$242,000
Transfers	\$715,000
Contingency	\$300,000
Total Appropriation	<u>\$20,217,540</u>
<u>Interceptor Maintenance Fund</u>	
Materials & Services	\$26,500
Transfers	\$242,000
Contingency	\$130,000
Total Appropriation	<u>\$398,500</u>
<u>Dunn Pump Station Maintenance Fund</u>	
Material & Services	\$63,000
Transfers	\$56,000
Contingency	\$100,000
Total Appropriation	<u>\$219,000</u>

Interceptor Expansion Fund

Capital Outlay	\$1,120,000
Transfers	-0-
Contingency	\$350,000
Total Appropriation	<u>\$1,470,000</u>

White City Storm Drain Fund

Material & Services	\$19,500
Capital Outlay	\$650,000
Transfers	\$42,000
Contingency	\$50,000
Total Appropriation	<u>\$761,500</u>

Stormwater Quality Fund

Material & Services	\$43,800
Capital Outlay	\$140,000
Debt Service	-0-
Transfers	\$347,500
Contingency	\$100,000
Total Appropriation	<u>\$631,300</u>

Shady Cove Treatment Fund

Material & Services	\$173,250
Debt Services	\$127,500
Transfers	\$334,000
Contingency	\$150,000
Total Appropriation	<u>\$784,750</u>

Treatment Capital Fund

Capital Outlay	\$916,000
Debt Service	\$36,000
Contingency	\$300,000
Total Appropriation	<u>\$1,252,000</u>

Gold Hill Treatment Fund

Material & Services	\$94,900
Capital Outlay	\$8,615,000
Transfers	\$219,000
Contingency	\$40,000
Total Appropriation	<u>\$8,968,900</u>

<u>Gold Hill Debt Service Fund</u>	
Debt Service	\$191,000
Contingency	\$100,000
Total Appropriation	<u>\$291,000</u>
<u>Lagoons Fund</u>	
Material & Services	\$44,900
Transfers	\$470,000
Contingency	\$50,000
Total Appropriation	<u>\$564,900</u>

BE IT RESOLVED, that THAT THE Manager of Rogue Valley Sewer Services files with the County Clerk of Jackson County, Oregon, a copy of the FY2026-2027 Budget as adopted in the manner approved by law.

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held June 17, 2026.

ROGUE VALLEY SEWER SERVICES

 Kay Harrison, Chairman
 Board of Directors

COUNTERSIGNED:

 Michael J. Zarosinski, P.E. - Manager



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

COMMENTARY: RESOLUTION 26-08 06/17/26 RVSS BOARD MEETING AGENDA ITEM 4.1: CIP PLAN ADOPTION

PURPOSE:

To adopt the 5-Year Capital Improvement Plan to ensure alignment with the adopted FY27 RVSS Budget.

BACKGROUND:

Rogue Valley Sewer Services is committed to maintaining and enhancing its wastewater infrastructure to ensure reliable service delivery and to safeguard public health. To support this ongoing effort, the organization has developed and routinely updates comprehensive master plans that guide capital investments across all service areas. In alignment with these plans, the proposed Capital Improvement Plan (CIP) outlines the priority projects necessary to sustain and improve system performance. The CIP is included within the FY27 Budget that was reviewed and recommended for adoption by the Board.

The CIP fulfills statutory requirements tied to not just rate funded improvements, but also the collection and expenditure of System Development Charges, which serve as a primary funding source for growth-related capital improvements. Adoption of this plan will enable the District to strategically allocate resources, maintain regulatory compliance, and continue meeting the needs of the community and ensure alignment with the assumptions and requirements of the adopted FY27 RVSS Budget.

RECOMMENDED MOTION:

Move to approve Resolution No. 26-08, Approval of the Capital Improvement Plan for All Areas as presented.

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON**

RESOLUTION NO. 26-08

CAPITAL IMPROVEMENT PLAN ADOPTION

WHEREAS Rogue Valley Sewer Services is committed to improving and upgrading our sewer system infrastructure in order to provide quality service and to protect the health of our citizens;

WHEREAS Master Plans have been adopted for most areas, and such plans are updated on an annual basis;

WHEREAS System Development Charges are used to pay for much of the capital work as allowed by state law, and such law requires that the Board approve a Capital Improvement Plan in order to plan for and justify, System Development Charges Collections and Expenditures;

NOW, BE IT RESOLVED that the attached list, Attachment 'A', dated 06/3/2026, be adopted.

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held June 17th, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman
Board of Directors

COUNTERSIGNED:

Michael J. Zarosinski, P.E. - Manager

Rogue Valley Sewer Services Five Year Capital Improvement Plan Summary

Date: 6/3/2026

Collection System - Fund 1

Project #	Project Name	Area	Estimated Cost	Actual cost	% Added Capacity	Construction Year	Actual									
							2024	2025	2026	2027	2028	2029	2030	2031		
J348	FY 2023 Miscellaneous System Repairs	-	\$ -	\$ 342,912	0%	2023	\$ 10,422	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J349	FY 2023 Misc Grinder Pumps	-	\$ -	\$ 97,205	15%	2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J347	FY 2023 Service Lat Replacement	-	\$ -	\$ 3,167	0%	2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J343	Vilas Siphon Abandonment	JC	\$ -	\$ 589,368	15%	2024	\$ 313,591	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J350	FY 2023 Miscellaneous CIPP Jobs	-	\$ -	\$ 596,049	15%	2024	\$ 274,717	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J344	Ashland PS #2 Force Main	TA	\$ -	\$ 465,602	100%	2024	\$ 465,602	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J355	SC PS#2 Rehab	SC	\$ -	\$ 369,864	25%	2025	\$ 64,187	\$ 305,677	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J309	ODOT OR99 Birch to Colman	TA	\$ -	\$ (44,524)	0%	2025	\$ (62,039)	\$ 1,485	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J084	Antelope Road Rehab	WC	\$ 6,565,095	\$ -	25%	2025	\$ 64,462	\$ 5,927,748	\$ 325,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J359	FY 2024 CIPP Proj	-	\$ -	\$ 437,895	15%	2025	\$ 437,895	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J365	EP PS ARV Replacement	EP	\$ -	\$ 20,048	0%	2025	\$ -	\$ 20,048	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J368	Table Rock Road Emergency Repair	JC	\$ -	\$ 294,371	15%	2025	\$ -	\$ 294,371	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J370	Mills Partition Sewer	EP	\$ -	\$ 39,143	50%	2025	\$ -	\$ 39,143	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J363	NAPA Sewer WC	WC	\$ -	\$ 99,559	115%	2026	\$ -	\$ 12,150	\$ 87,409	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J342	Cristian Avenue Sewer	TA	\$ -	\$ 53,614	115%	2026	\$ 5,695	\$ 3,869	\$ 44,050	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J367	FY25 CIPP Projects	JV	\$ 576,923	\$ -	15%	2026	\$ -	\$ 8,850	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J351	SC System Survey	SC	\$ 30,000	\$ -	0%	2027	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J360	Misc. Pump Station Upgrades	-	\$ 300,000	\$ -	25%	2027	\$ -	\$ 126,447	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
J362	4th St RR X-ing Aband	GH	\$ 850,000	\$ -	50%	2027	\$ 10,755	\$ 47,779	\$ 850,000	\$ 850,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J307	White City Manhole Rehab	WC	\$ 300,000	\$ -	0%	2027	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J177	PS#3 Valve Vault & Rehab	SC	\$ 425,000	\$ -	0%	2027	\$ -	\$ 6,170	\$ 425,000	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J318	Avenue F Sewer Extension	WC	\$ 100,000	\$ -	50%	2027	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J225	Misc. Downtown CP Sewer Rehab	CP	\$ 600,000	\$ -	15%	2027	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
J026	Rays Market	EP	\$ 100,000	\$ -	50%	2027	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J372	Ross Lane PS Rehab	MD	\$ 400,000	\$ -	115%	2027	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J353	Echo Way PS Rehab	EP	\$ 364,000	\$ -	25%	2028	\$ -	\$ -	\$ -	\$ -	\$ 364,000	\$ -	\$ -	\$ -	\$ -	\$ -
J361	Antelope Road CIPP	WC	\$ 1,248,000	\$ -	15%	2028	\$ -	\$ -	\$ -	\$ -	\$ 1,248,000	\$ -	\$ -	\$ -	\$ -	\$ -
J228	Hopkins-Bursell to Freeman Rehab	CP	\$ 416,000	\$ -	15%	2028	\$ -	\$ -	\$ -	\$ -	\$ 416,000	\$ -	\$ -	\$ -	\$ -	\$ -
J142	Conestoga Drive	JV	\$ 104,000	\$ -	50%	2028	\$ -	\$ -	\$ -	\$ -	\$ 104,000	\$ -	\$ -	\$ -	\$ -	\$ -
J295	Hermosa Street Rehab	CP	\$ 811,200	\$ -	15%	2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 811,200	\$ -	\$ -	\$ -	\$ -
J099	South Shasta & Butte Creek Crossing	EP	\$ 243,360	\$ -	66%	2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 243,360	\$ -	\$ -	\$ -	\$ -
J135	Princess St Rehab	CP	\$ 1,135,680	\$ -	10%	2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,135,680	\$ -	\$ -	\$ -	\$ -
J137	Van Way Realignment	EP	\$ 618,675	\$ -	10%	2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 618,675	\$ -	\$ -	\$ -
J280	Donna Way & Rachel Dr Sewer Replacement	CP	\$ 1,687,296	\$ -	15%	2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,687,296	\$ -	\$ -	\$ -
J198	Rodale Rehab	EP	\$ 818,901	\$ -	35%	2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 818,901	\$ -
J242	Colver Road Improvements	PX	\$ 877,394	\$ -	15%	2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 877,394	\$ -
J308	Gibson & 1st Street Rehab	TA	\$ 380,204	\$ -	15%	2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 380,204	\$ -
J163	Meadows Road Rehab	EP	\$ 425,829	\$ -	0%	2032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J345	Terromt Sewer Rehab	WC	\$ 912,490	\$ -	15%	2032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J123	Pony Farm PS Abandonment	WC	\$ 243,331	\$ -	0%	2032	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J338 comp	Yearly Warrantee TV & Flush (WO#612)	-	\$ -	\$ -	0%	0	\$ 7,775	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J356 comp	Yearly Service Lateral Reimb (WO#785)	-	\$ -	\$ -	0%	0	\$ 4,555	\$ 20,655	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J357 comp	Yearly Misc. System Repairs (WO#786)	-	\$ -	\$ -	0%	0	\$ 271,505	\$ 424,574	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J358 comp	Yearly Grinder Pumps (WO#787)	-	\$ -	\$ -	15%	0	\$ 72,229	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J366 comp	Yearly Privately Funded Projects (WO#872)	-	\$ -	\$ -	0%	0	\$ 50,815	\$ 50,682	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J371 comp	Yearly Smoke Testing (WO#885)	-	\$ -	\$ -	0%	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
J338	Yearly Warrantee TV & Flush (WO#612)	-	\$ -	\$ -		0	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
J356	Yearly Service Lateral Reimb (WO#785)	-	\$ -	\$ -		0	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
J357	Yearly Misc. System Repairs (WO#786)	-	\$ -	\$ -		0	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
J358	Yearly Grinder Pumps (WO#787)	-	\$ -	\$ -		0	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
J366	Yearly Privately Funded Projects (WO#872)	-	\$ -	\$ -		0	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
J371	Yearly Smoke Testing (WO#885)	-	\$ -	\$ -		0	\$ -	\$ -	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
JXYZ	FY CIPP Jobs	-	\$ -	\$ -		0	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Total Fund 1 - 5 Year Projection			\$ 15,659,710	\$ -			\$ 1,992,166	\$ 7,289,648	\$ 2,941,459	\$ 3,185,000	\$ 3,112,000	\$ 3,120,240	\$ 3,235,971	\$ 3,006,499	\$ -	\$ -

Attachment 'A' Page 2 of 3
6/3/2026

Project #	Project Name	Area	Estimated Cost	Actual cost	% Added Capacity	Construction Year		2024	Actual 2025	Projected 2026	Proposed 2027	2028	2029	2030	2031
Regional - Fund 7															
I004	Dunn Pump Replacement	RE	\$ -	\$ 1,964,701	100%		2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
I012	Dunn PS Roof Imp	RE	\$ -	\$ 18,003	0%		2024	\$ 18,003	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
I011	Kirtland Rd MH Evaluation & Rehab	RE	\$ 1,000,000	\$ -	0%		2027	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
I009	Dunn Exterior System Improvements	RE	\$ 424,360	\$ -	0%		2029	\$ -	\$ -	\$ -	\$ 20,000	\$ 424,360	\$ -	\$ -	\$ -
I010	27" Force Main CIPP	RE	\$ 1,856,575	\$ -	15%		2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,856,575	\$ -	\$ -
I005 comp	Yearly Flow Monitoring Equipment	RE	\$ -	\$ 153,015	15%		0	\$ 88,524	\$ 3,167	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
I005	Yearly Flow Monitoring Equipment	RE	\$ -	\$ -	0%		0	\$ -	\$ -	\$ 50,000	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Total Fund 7 - 5 Year Projection			\$ 3,400,935	\$ -				\$ 106,527	\$ 3,167	\$ 50,000	\$ 1,120,000	\$ 424,360	\$ 1,856,575	\$ -	\$ -

White City Industrial Storm Drainage - Fund 9

D002	Ave F and 8th Storm & Sewer	WCS	\$ 400,000	\$ -			2027	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -
D006	Ave F & Agate Storm Rehab	WCS	\$ 200,000	\$ -			2027	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -
D008 comp	Yearly Culvert & Storm Rehab	-	\$ -	\$ 20,699			0	\$ 20,699	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
D008	Yearly Culvert & Storm Rehab	-	\$ -	\$ -			0	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Fund 9 - 5 Year Projection			\$ 850,000	\$ -				\$ 20,699	\$ -	\$ 50,000	\$ 650,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

Storm Water Quality - Fund 10

Q010	West Valley View Road	TA	\$ -	\$ 53,418			2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Q016	Talent SW Masterplan Final	TA	\$ -	\$ 70,634			2023	\$ -	\$ 260	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Q013	Cummins SWF	TA	\$ -	\$ 527,126			2025	\$ 52,587	\$ 402,743	\$ 2,760	\$ -	\$ -	\$ -	\$ -	\$ -
Q015	Glenwood SWF	PX	\$ 9,709	\$ -			2026	\$ 720	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Q017 comp	Yearly Private SWQ Projects	-	\$ -	\$ -			0	\$ 21,224	\$ 29,268	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Q017	Yearly Private SWQ Projects	-	\$ -	\$ -			0	\$ -	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
QXXX	Stormwater Incentive Program	-	\$ -	\$ -			0	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Fund 10 - 5 Year Projection			\$ 700,000	\$ -				\$ 74,531	\$ 437,271	\$ 147,760	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000	\$ 140,000

Treatment Capital - Fund 55

Shady Cove Treatment Plant

C025	FY 2023 Misc Treatment Maintenance	-	\$ -	\$ 39,261	0%		2023	\$ 6,776	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C012	SCADA Upgrade	-	\$ -	\$ 248,379	0%		2025	\$ 223,446	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C013	SC UV Disinfection	-	\$ 1,750,000	\$ -	25%		2026	\$ 105,922	\$ 405,799	\$ 1,250,000	\$ -	\$ -	\$ -	\$ -	\$ -
C014	Headworks Upgrade	-	\$ 260,000	\$ -	100%		2027	\$ -	\$ -	\$ -	\$ 260,000	\$ -	\$ -	\$ -	\$ -
C028	Clarifier Gear Box Replacement	-	\$ 156,000	\$ -	0%		2027	\$ -	\$ -	\$ -	\$ 156,000	\$ -	\$ -	\$ -	\$ -
C021	Jockey Pump for Utility Water / Hydrant	-	\$ 54,080	\$ -	0%		2028	\$ -	\$ -	\$ -	\$ -	\$ 54,080	\$ -	\$ -	\$ -
C005	Plant Driveway Surface Replacement	-	\$ 135,200	\$ -	0%		2028	\$ -	\$ -	\$ -	\$ -	\$ 135,200	\$ -	\$ -	\$ -
C009	Rehab Asphalt (Patching & Seal Coat)	-	\$ 32,448	\$ -	0%		2028	\$ -	\$ -	\$ -	\$ -	\$ 32,448	\$ -	\$ -	\$ -
C027	Steel Tank Lining	-	\$ 1,687,296	\$ -	0%		2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,687,296	\$ -	\$ -
C026 comp	Yearly Misc SC Treatment Maint	-	\$ -	\$ 28,073	50%		0	\$ 8,951	\$ 19,122	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
C026	Yearly Misc SC Treatment Maint	-	\$ -	\$ -			0	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ -
White City Lagoons															
L009	FY23 Misc Lagoon Maintenance	-	\$ -	\$ 29,038			2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
L003	Compost Project	-	\$ 1,403,031	\$ -			2024	\$ 90,457	\$ 970	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
L006	Lagoon Public Access & Wetlands	-	\$ -	\$ 17,728			2024	\$ 900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
L013	Lagoon Card Lock & Truck Scales	-	\$ 300,000	\$ -			2027	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
L015	Receiving Station Upgrades	-	\$ 300,000	\$ -			2027	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -
L012	Lagoon Solar Power	-	\$ 154,500	\$ -			2028	\$ -	\$ -	\$ -	\$ -	\$ 154,500	\$ -	\$ -	\$ -
L014	Solids Handling Plan	-	\$ 206,000	\$ -			2028	\$ -	\$ -	\$ -	\$ -	\$ 206,000	\$ -	\$ -	\$ -
L011	Site Building	-	\$ 432,640	\$ -			2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 432,640	\$ -	\$ -
L010 comp	Yearly Misc Lagoon Maintenance	-	\$ -	\$ 47,169			0	\$ 17,738	\$ 29,431	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
L010	Yearly Misc Lagoon Maintenance	-	\$ -	\$ -			0	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
Total Fund 55 - 5 Year Projection			\$ 4,118,164	\$ -				\$ 454,190	\$ 455,322	\$ 1,750,000	\$ 916,000	\$ 782,228	\$ 2,319,936	\$ 50,000	\$ 50,000

Attachment 'A' Page 3 of 3
6/3/2026

Project #	Project Name	Area	Estimated Cost	Actual cost	% Added Capacity	Construction Year	2024	Actual	Projected	Proposed	2028	2029	2030	2031
								2025	2026	2027				
Gold Hill Treatment Capital - Fund 60														
Gold Hill Treatment Plant														
G010	FY 2022 Misc Treatment Capital	-	\$ -	\$ 44,707		2022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
G011	FY 2023 Misc Treatment Capital	-	\$ -	\$ 6,319		2023	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
G014	Site Electric Gate	-	\$ 15,000	\$ -		2027	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -
G012	GH Regional Connection	-	\$ 18,088,429	\$ -		2027	\$ 338,033	\$ 1,146,225	\$ 600,000	\$ 8,000,000	\$ 8,000,000	\$ -	\$ -	\$ -
G013 comp	Yearly Misc GH Treatment Maint	-	\$ -	\$ 58,648		0	\$ 43,562	\$ 15,086	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
G013	Yearly Misc GH Treatment Maint	-	\$ -	\$ -		0	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -
Total Fund 60 - 5 Year Projection			\$ 16,165,000				\$ 381,595	\$ 1,161,311	\$ 650,000	\$ 8,065,000	\$ 8,050,000	\$ 50,000	\$ -	\$ -
Total All Projects			\$ 40,893,809				\$ 3,029,708	\$ 9,346,719	\$ 5,589,219	\$ 14,076,000	\$ 12,558,588	\$ 7,536,751	\$ 3,475,971	\$ 3,246,499



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

COMMENTARY: RESOLUTION 26-09 06/17/26 RVSS BOARD MEETING AGENDA ITEM 4.2: OVERHEAD, BILLING, AND RENTAL RATES

PURPOSE:

To establish the framework for Rogue Valley Sewer Services (RVSS) to recover costs for providing labor and equipment to external parties.

BACKGROUND:

Based on a detailed analysis of historical and projected costs conducted in accordance with generally accepted accounting principles, the uniform overhead rate for fiscal year 2027 is determined to be \$18.65 per employee hour, which is applied across all job classifications to determine the full billing rate. Similar analysis is completed for the use of vehicles and equipment to determine internal expenses as well as outside rental rates to external parties. The adoption of these fees does not bind the District to any agreement with external parties, but establishes the rates to be charged for any potential agreement as approved by the Board.

RECOMMENDED MOTION:

Move to approve Resolution No. 26-09, General Overhead Rate, Billing Rates for Labor and Equipment Rental.

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON**

RESOLUTION NO. 26-09

**GENERAL OVERHEAD AND BILLING RATES FOR LABOR AND
EQUIPMENT RENTAL**

WHEREAS, Rogue Valley Sewer Services does from time to time assist others by sharing its equipment and labor, and at such times needs to be reimbursed for costs,

And, WHEREAS, Rogue Valley Sewer Services has a need to establish a general overhead rate that will be used as a basis for developing accurate costs for internal cost accounting purposes and for the establishment of reimbursement rates for work done for others,

And, WHEREAS, Rogue Valley Sewer Services staff has performed cost analyses and studies to determine historic and projected costs in conformity with generally accepted accounting principles,

And, WHEREAS, Rogue Valley Sewer Services staff has determined that overhead costs are most appropriately allocated based on employee hours worked,

And, WHEREAS, Billing rates for equipment should be comparable to private sector equipment rental rates to prevent unfair competition with private companies,

And, WHEREAS, Equipment rates for internal use should be based only on direct costs.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the general overhead rate be set at **\$18.65 per hour** worked by an employee, regardless of that employee's job classification,

BE IT FURTHER RESOLVED, that equipment rental rates and labor billing rates listed in Attachment "A" be adopted effective as of July 1, 2026.

BE IT FURTHER RESOLVED, that it is the intent of Rogue Valley Sewer Services to review the above rates annually and adopt new or revised rates annually, if needed, for each succeeding Fiscal Year.

ADOPTED by the Board of Directors of RVSS at its Regular Meeting held June 17th, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chair
Board of Directors

COUNTERSIGNED

Michael Zarosinski, Manager

ROGUE VALLEY SEWER SERVICES
Resolution 26-09 Attachment "A"
Labor & Equipment Billing Rates
FY27 (Effective July 1, 2026)
Page 1 of 3

Labor by Position	Internal Hourly Rate
Development Specialist	\$ 85.00
District Engineer	\$ 140.00
Staff Engineer	\$ 105.00
Engineer Tech	\$ 105.00
Executive Secretary	\$ 85.00
Finance Clerk	\$ 80.00
Finance Director	\$ 125.00
General Manager	\$ 160.00
GIS Technician	\$ 100.00
Inspector	\$ 90.00
Collections Worker 1	\$ 85.00
Collections Worker 2	\$ 95.00
Collections Worker 3	\$ 95.00
Collections Worker 4	\$ 100.00
Network Administrator	\$ 120.00
Operations Manager	\$ 110.00
Stormwater Program Coordinator	\$ 90.00
Stormwater Quality Tech	\$ 75.00
Treatment Plant Operator 1	\$ 90.00
Treatment Plant Operator 3	\$ 100.00
Treatment Plant Operator 4	\$ 110.00

ROGUE VALLEY SEWER SERVICES
Resolution 26-09 Attachment "A"
Labor & Equipment Billing Rates
FY27 (Effective July 1, 2026)
Page 2 of 3

Vehicles	Internal Hourly Rate	External Hourly Rate
27 Flusher/Vacuum - Vac-Con	\$ 50.00	\$ 150.00
30 F350 - TJ new truck	\$ 15.00	\$ 45.00
31 GMC Sierra-1GTV2TEC2FZ197441	\$ 10.00	\$ 30.00
33 GMC Sierra-3GTU2TEC2FG417916	\$ 10.00	\$ 30.00
34 GMC Sierra-3GTU2TEC8FG418360	\$ 10.00	\$ 30.00
35 GMC Sierra-1GT12RE89GF269025	\$ 10.00	\$ 30.00
36 GMC Sierra-1GTV2TEC2FZ147039	\$ 10.00	\$ 30.00
37 Flush Vactor 2100	\$ 65.00	\$ 195.00
38 GMC Terrain-2GKFLTEK6H6170979	\$ 15.00	\$ 45.00
39 GMC Sierra Duramax	\$ 15.00	\$ 45.00
40 2018 Sierra 2500 HD Crew Cab	\$ 15.00	\$ 45.00
41 2018 GMC Sierra Crew Cab	\$ 15.00	\$ 45.00
42 Flusher Truck RED	\$ 65.00	\$ 195.00
43 Chevy Spark	\$ 10.00	\$ 30.00
44 Chevy 5500 Crane Truck	\$ 25.00	\$ 75.00
46 TV Van Hi Cube Van	\$ 60.00	\$ 180.00
47 GMC Sierra-	\$ 10.00	\$ 30.00
48 Chevy Bolt	\$ 10.00	\$ 30.00
49 Dump Truck - Peterbilt	\$ 60.00	\$ 180.00
50 Dump Truck - Peterbilt	\$ 60.00	\$ 180.00
51 Service Truck - Ford F-550	\$ 25.00	\$ 75.00
52 1/2 Ton EV Truck S#5041	\$ 20.00	\$ 60.00
53 1/2 Ton EV Truck S#4945	\$ 20.00	\$ 60.00
54 1/2 Ton EV Truck S#4948	\$ 20.00	\$ 60.00
55 TV Van #55	\$ 60.00	\$ 180.00
56 Pumper Truck	\$ 40.00	\$ 120.00
TK Trail King Trailer	\$ 10.00	\$ 30.00

ROGUE VALLEY SEWER SERVICES
Resolution 26-09 Attachment "A"
Labor & Equipment Billing Rates
FY27 (Effective July 1, 2026)
Page 3 of 3

Equipment	Internal Hourly Rate	External Hourly Rate
GC Flusher - O'Brien (Golf Course)	10.00	30.00
Caterpillar 415 07A Backhoe	50.00	150.00
WBEF Dyno VAC Rhino Easement Flusher	30.00	90.00
BSJ Backhoe 310SJ John Deere	50.00	150.00
BC Bobcat Mini Excavator	50.00	150.00
24 Storm Buggy Camera System	10.00	30.00
Kohler 50kw Generator	25.00	75.00
6P Pump, 6" mobile, trailer mounted	25.00	75.00
MC GATOR MINI-CAM	10.00	30.00
HY Hyster Forklift	10.00	30.00
CAT CAT 259D Trac Loader	30.00	90.00
Husq Walk behind street saw	15.00	45.00
BTJ Backhoe John Deere 710L	50.00	150.00
RST RST Lateral Launch Gen 2	25.00	75.00
RST Trak Star Camera	15.00	45.00
BCT Bobcat Track Steer Loader	50.00	150.00
Water/Sludge Truck	15.00	45.00



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

COMMENTARY: RESOLUTION 26-10 06/17/26 RVSS BOARD MEETING AGENDA ITEM 4.3: PERSONAL SERVICES CONTRACTS

PURPOSE:

To obtain Board authorization to renew existing personal services contracts supporting District operations.

BACKGROUND:

RVSS utilizes personal services contracts to procure specialized, technical, and professional services necessary for ongoing operations and under ORS 279A.055, local contracting agencies are authorized to enter into and designate personal services contracts where qualifications, expertise, and performance are primary considerations rather than low bid. Consistent with the Oregon Public Contracting Code (ORS Chapters 279A and 279B) and the District's adopted procurement rules (RVSS Code Chapter 3), the Board acts as the Local Contract Review Board and has authority to approve the procurement, amendment, and renewal of such contracts.

The agreements identified in the resolution were established in compliance with applicable procurement requirements and are structured to ensure flexibility: most contracts undergo annual review and renewal, others remain ongoing, and all retain provisions allowing termination with appropriate notice. The District has maintained successful and effective working relationships with a range of firms, all of which have performed their respective services adequately and in alignment with District expectations. In addition to these formal agreements, the District routinely engages with various utility vendors, repair and warranty providers, and online service platforms, which are effectively administered by staff as part of day-to-day operations

RECOMMENDED MOTION:

Move to approve Resolution No. 26-10, Renewing Private Sector Personal Services Contracts.

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON**

RESOLUTION NO. 26-10

RENEWAL OF PERSONAL SERVICES CONTRACTS

WHEREAS, Rogue Valley Sewer Services continues to be interested in contracting out for services when possible by entering into personal services agreements with private sector providers and

WHEREAS, most personal services agreements should be reviewed annually and are written to require annual renewals, while others are ongoing; All may be terminated at any time with sufficient notice and

WHEREAS, the following firms have performed very adequately on behalf of Rogue Valley Sewer Services:

- | | |
|-------------------------------|-------------------------------|
| I. AlSCO | XII. Metzger Land Surveying |
| II. Answer Page | XIII. Minuteman Press, Inc. |
| III. Bio-Med | XIV. Neathamer Surveying |
| IV. CSNW | XV. NorPac |
| V. Duke's Root Control | XVI. Pathway Ent, Inc. |
| VI. Hornecker, Cowling LLP | XVII. Prolawn Services |
| VII. Industrial Tech/Pipetech | XVIII. Sweet Water Sanitation |
| VIII. Infostructure | XIX. RVCOG |
| IX. Isler, CPA | XX. SOS Alarm |
| X. Isolved Benefit Services | XXI. Springbrook Software |
| XI. MarshMcLennan Agency | XXII. Touchpoint |

WHEREAS, in order to do business, we also have additional arrangements with utility vendors, repair and warranty firms, online bill pay service providers, etc., that can be handled by staff on a day-to-day basis.

NOW, THEREFORE, BE IT RESOLVED that those needing annual renewal, listed as performing adequately above, be renewed until June 30, 2027.

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held June 17th, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman
Board of Directors

COUNTERSIGNED:

Michael J. Zarosinski, P.E. - Manager



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

COMMENTARY: RESOLUTION 26-11 6/17/26 RVSS BOARD MEETING AGENDA ITEM 4.4

PURPOSE:

This resolution establishes the Fiscal Year 2027 compensation plan for Rogue Valley Sewer Services, recognizing the essential role employees play in delivering critical services to the community and affirming the District's commitment to fair and competitive compensation.

BACKGROUND:

The plan outlines structured base monthly wage ranges for all job classifications, reflecting both entry-level and advanced compensation levels, and incorporates targeted incentives to support professional development, certification attainment, and educational achievement. Additional compensation elements include stipends for language proficiency, on-call duty, and health insurance waivers, along with comprehensive benefits such as health insurance premiums, health reimbursement accounts, and participation in retirement programs, including PERS. The plan further provides allowances for uniforms and work-related equipment. Overall, the compensation framework is designed to attract, retain, and motivate a highly qualified workforce while maintaining alignment with organizational goals and fiscal responsibility.

RECOMMENDED MOTION:

Move to approve Resolution No. 26-11 Employee Compensation Plan as presented (or modified).

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON**

RESOLUTION NO. 26-11

EMPLOYEE COMPENSATION PLAN

WHEREAS, Employees of Rogue Valley Sewer Services provide a valuable service to the community; and,

WHEREAS, in exchange for this service, employees should be compensated fairly;

NOW, THEREFORE, BE IT RESOLVED that Rogue Valley Sewer Services adopts the following compensation plan for employees for the Fiscal Year 2027.

1 Base Monthly Wages

Job Classification	Exempt Status	Entry Wage	Final Wage
Manager	exempt		[by contract]
District Engineer	exempt	\$11,231.54	\$14,047.39
Finance Director	exempt	\$9,932.70	\$12,413.97
Operations Manager IT Manager	exempt	\$9,293.07	\$11,615.62
Executive Secretary	exempt	\$6,597.91	\$8,171.97
Finance Clerk	Non-exempt	\$4,696.67	\$6,453.83
Inspector GIS Specialist	Non-exempt	\$6,597.91	\$8,171.97
Development Specialist	Non-exempt	\$5,998.25	\$7,429.72
Stormwater Technician GIS Technician	Non-exempt	\$5,998.25	\$7,429.72
Stormwater Program Coord.	Non-exempt	\$7,958.92	\$9,759.32

Staff Engineer	Non-exempt	\$9,161.02	\$11,467.97
Collection Sys Operator 1	Non-exempt	\$4,996.42	\$5,619.82
Collection Sys Operator 2		\$5,901.37	\$6,870.30
Collection Sys Operator 3		\$7,214.01	\$7,806.33
Collection Sys Operator 4		\$8,197.56	\$8,744.19
Treatment Plant Operator 1	Non-exempt	\$5,495.51	\$5,977.09
Treatment Plant Operator 2		\$6,426.06	\$7,495.55
Treatment Plant Operator 3		\$7,870.32	\$8,369.42
Treatment Plant Operator 4		\$8,789.89	\$9,367.60

2 Certification Incentive: Employees classified as Collection System Operator II who hold a Waste Water Collection level III or IV certificate will receive a 2% increase in their base pay for each level of certificate.

Employees classified as Treatment Plant Operator II who hold a Waste Water Treatment level III or IV certificate will receive a 2% increase in their base pay for each level of certificate.

Employees at all levels of the Collection System or Treatment Plant Operator who hold a Limited Plumbing Inspector license will receive a 2% increase in their base pay.

Employees classified as Finance Clerk and Development Specialist shall earn a 2% increase in their base pay for the following certifications:

- Certified Administrative Professional

3 Education Incentive: Employees who earn a qualifying Associate's Degree after their date of hire shall receive a 5% increase in their base pay.

4 Language Incentive: Employees demonstrating proficiency in conversational Spanish shall receive a \$150 per month stipend.

5 On-Call Pay: Employees assigned to on-call duty shall be compensated as follows:

Weekday (Monday through Friday)	\$43.00 per day
Weekend (Saturday, Sunday)	\$87.00 per day
Designated Holiday	\$87.00 per day

Employees will have the option, subject to management approval, of receiving compensatory time in lieu of pay for on-call duty as follows:

Weekday (Monday through Friday)	1.25 hours per day
Weekend (Saturday, Sunday)	2.50 hours per day
Designated Holiday	2.50 hours per day

6 Insurance Premium Co-Pay: Employees are not required to contribute to their health insurance premiums.

7 Insurance Waiver Incentive: Employees who qualify for a waiver of health care coverage shall receive a monthly stipend equal to 33% of the insurance premium that would have been paid without the waiver.

8 Health Reimbursement Account: Employees classified as exempt shall receive a stipend of \$3,600 per year in a health reimbursement account. Employees classified as non-exempt shall receive a \$2,400 stipend per year for a health reimbursement account. The accounts may roll over a maximum of \$2,900 for exempt employees and \$4,100 for non-exempt employees.

9 Health Retirement Account: All employees shall be required to contribute a minimum of 3% of their base salary to a health retirement account.

10 Retirement Plan: Employees are participants in the Oregon Public Employees Retirement System (PERS). Employees are required to contribute 6% of their pay into the PERS IAP plan.

11 Uniforms: Where uniforms are required, they will be provided. Employees assigned to work in the field will be provided with an initial pair of work boots upon hire. Employees will be reimbursed for the cost of replacement boots up to a maximum of \$225 per year. Employees who do not use the entire \$225 may roll over any remaining amount to subsequent years, up to a maximum of \$450.

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held June 17th, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman
Board of Directors

COUNTERSIGNED:

Michael J. Zarosinski, P.E. - Manager



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

COMMENTARY: RESOLUTION 26-12 06/17/26 RVSS BOARD MEETING AGENDA ITEM 4.5: SEWER AND STORMATER RATES

PURPOSE:

This resolution adopts updated sanitary sewer and stormwater rate schedules for Rogue Valley Sewer Services (RVSS), ensuring that revenues are sufficient to support the adopted budget for FY27 that accounts for proper operation, maintenance, and long-term sustainability of the utility while equitably distributing costs among customer classes.

BACKGROUND:

RVSS establishes rates based on the financial requirements necessary to effectively operate and maintain the sewer and stormwater system. These requirements include staffing to support daily operations, routine maintenance of infrastructure and treatment facilities, and adequate funding of capital improvements for both asset management and system expansion. These cost assumptions were incorporated into the adopted budget and form the basis for the proposed rate structure.

The resolution establishes comprehensive rate schedules for a variety of customer classes, including residential, nonresidential, multifamily, recreational vehicle parks, and specialized users. The rate design incorporates both fixed and variable components to reflect differences in service demand, system usage, and infrastructure impact, as well as stormwater charges based on impervious surface area.

Additional provisions address unique system demands and regulatory considerations, including extra strength surcharges, grease (FOG) compliance penalties, hauled waste charges, and fees for special or short-duration discharges. The schedules also incorporate geographic factors such as franchise fees within city limits and rate adjustments for customers located outside incorporated areas.

Overall, the proposed rates are designed to ensure financial stability, maintain regulatory compliance, and support continued investment in system reliability, capacity, and long-term asset management, while maintaining fairness and proportional cost recovery across all customer classes.

RECOMMENDED MOTION:

Move to approve Resolution No. 26-12, adopting sanitary sewer and stormwater charges as presented.

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON**

RESOLUTION NO. 26-12

SANITARY SEWER AND STORMWATER CHARGES ADOPTION

WHEREAS, Rogue Valley Sewer Services provides sanitary and stormwater services to a variety of customer classes;

And, WHEREAS, Rogue Valley Sewer Services has defined the various customer classes in its municipal code;

And, WHEREAS, Rogue Valley Sewer Services believes that each customer should pay an equitable share of the cost of providing this service;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the following charges shall be applied to all customers of Rogue Valley Sewer Services beginning July 1, 2025.

Schedule A: Residential.

1. Sewer Charge per Dwelling Unit.

	Monthly	Quarterly	Annual
a. Eagle Point	\$35.00	n/a	n/a
b. Jacksonville	\$35.00	n/a	n/a
c. Shady Cove	\$51.40	n/a	n/a
d. Gold Hill	\$88.57	n/a	n/a
e. All other areas	\$35.00	\$101.85	\$399.00

Discount: The above quarterly and annual rates include a 3% discount for quarterly and a 5% discount for annual billings.

2. Stormwater Charge per Dwelling Unit.

	Monthly	Quarterly	Annual
a. Phoenix,	\$2.50	\$7.50	\$30.00
b. Talent	\$7.10	\$21.3	\$85.20
c. All Other SWSAs	\$1.00	\$2.91	\$11.40

Schedule B: Recreational Vehicle Parks.

1. Monthly sewer charge per unit

- a. Shady Cove \$29.17 per space
- b. Gold Hill \$31.92 per space plus \$5.64 per 1,000 gallons used
- c. All other areas: \$21.00 per space plus \$2.23 per 1,000 gallons used

2. Monthly Stormwater charge per 3,000 sq. ft. impervious surface area

- a. Phoenix, \$2.50
- b. Talent \$7.10
- c. All other SWQAs \$1.00

Schedule C: Multiple Dwellings, including mobile home parks.

1. Monthly sewer charge per unit

- a. Shady Cove: \$44.53
- b. Gold Hill: \$76.73
- c. All other areas: \$30.32

2. Monthly Stormwater charge per 3,000 sq. ft. impervious surface area

- a. Phoenix, \$2.50
- b. Talent \$7.10
- c. All other SWSQs \$1.00

Schedule D: Nonresidential.

1. Sewer charge:

- a. Shady Cove: \$30.84 per account plus \$21.28 per Equivalent Residential Unit
- b. Gold Hill: \$53.14 per account plus \$5.64 per 1,000 gallons used.
- c. All other areas: \$21.00 per sewer account Plus \$2.23 per 1,000 gallons

3. Stormwater charge per 3,000 sq. ft. impervious surface area

- a. Phoenix, \$2.50
- b. Talent \$7.10
- c. All Other SWQAs \$1.00

- 4. Storm Drainage Charge per acre
 - a. White City Industrial Area defined in Chapter 5 of the RVSS Code
 - i. Primary Area - \$9.38 per acre or part thereof
 - ii. Secondary Area - \$2.00 per acre or part thereof
 - b. All other areas – Not Applicable

5. Extra Strength Charge.

Rate per 300 ppm of BOD or TSS, or fraction thereof, in excess of the first 300 ppm of BOD or TSS, per 1,000 gallons of water delivered to the premises. Determination of the amount of BOD or TSS shall be determined as set forth in RVSC Title 7.

Monthly charge \$0.69 per 1,000 gallons

6. FOG Surcharge

Minimum charge for food service establishments that do not have a properly functioning grease interceptor:

- \$50 per month for the first month
- \$150 per month for the second month.
- \$250 per month for the third month

FOG Surcharge will increase by \$100 per month up to a maximum of \$1,000.

Schedule E: Recreational Vehicle Waste-Dumping Station. Monthly charge per each dumping facility in addition to other sewer charges as may be applicable in the above schedules for commercial or industrial sewer service to the location.

- a. Shady Cove \$107.00 per station
- b. Gold Hill \$170.00 per station
- c. All other areas: \$62.00 per station

Schedule F: Community Sewage Disposal System:

1. Sycamore Properties, rate to be applied to each dwelling:

System Repair Fund	\$5.00
Other Costs	\$15.00
Total Per Month	\$20.00

2. Homeowners' association rate to be applied to each dwelling at the option of the manager if not paid by the association. The monthly fee is the estimated operation and maintenance costs plus reserve divided by the number of developed properties plus the appropriate Rate Schedule A through E, or G through H.

Schedule G: Metered Customers. Meter reading charges shall be as follows:

1. A charge of \$10.00 per meter per visit for those that may be read from the ground surface. This fee will be reevaluated after 100 such meters RVS-wide and/or 20 meters within a one-half mile radius are installed.
2. A charge of \$50.00 per meter per visit for those that require entrance into a below-the-ground manhole or other enclosed space.
3. Residential meters shall be read twice per year and industrial meters four times per year unless the manager determines that a different frequency is in the best interest of RVSS. Until 12 months of flow can be measured, an advanced payment equal to 80 percent of current annual rates must be deposited with RVSS, plus above costs.
4. Recalibration of the meter must be completed every five years. The owner shall pay the full actual cost plus \$50.00 to RVSS.

The per-month user fee will be based on the total flow recorded, divided by the total number of months between readings.

Schedule H. Hardship Connections. A total of the following, an amount equal to one-twelfth of the annual fees and charges not paid, is added to the appropriate residential rate schedule above.

Schedule I. Special Functions. One-time, short-duration events shall dump waste as determined by staff and shall pay based on \$0.01 per gallon for water allowed in RVSS collection system, plus all costs.

Schedule J. Hauled Waste. Hauled waste delivered to the White City Lagoon or Shady Cove Treatment Plant shall be charged \$0.15 per gallon of waste delivered.

Franchise Fees. Customers within the city limits of Phoenix, Central Point, and Gold Hill will be charged an additional 5% of sanitary sewer fees. Customers within Eagle Point and Shady Cove will be charged an additional 7% of sanitary sewer fees.

Service Outside of City Limits. Customers connecting to the Shady Cove Sewer System that are outside of the City limits will pay 1.5 times the rate charged equivalent uses inside the City limits.

[Ord. 12-04, 2012; Ord. 1101, 2011; Ord. 10-02, 2010; Ord. 10-01, 2010; Ord. 94-3 § 4, 1994.]

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held June 17th, 2026.

ROGUE VALLEY SEWER SERVICES

Kay Harrison, Chairman
Board of Directors

COUNTERSIGNED:

Michael J. Zarosinski, P.E. - Manager

Kay Harrison, Chair
Board of Directors

COUNTERSIGNED:

Mike Zarosinski, Manager



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

June 8, 2026

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

ENGINEERING DEPARTMENT & CAPITAL PROJECT UPDATES

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plant with two new pump stations which will convey sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** The following major items (concerns) must be completed and/or addressed prior to securing funding and moving to the bidding process:
 - o Complete the cultural resources review and construction monitoring plan
 - We've worked with our consultant to analyze multiple design alternatives to minimize ground disturbance at the treatment plant. A memo has been sent to USDA, SHPO, and the tribes. We will meet with the stakeholders today to discuss and hopefully formulate a mitigation plan.
 - o The final plans and specs must be reviewed and completed. We've sent substantial comments on the current bid package to our consultant for review.
 - o The final plans and Specs must be reviewed and approved by DEQ.
 - o The ODOT Rogue River Bridge project is scheduled for September 2026. ODOT has confirmed this project will go through. It should be noted this is only as good as ODOT's confirmation and confidence in their funding.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design
- **Updates:** The existing pump station, gravity influent pipe, and force main are all located within existing easements on common space within the existing subdivision. These easements may need to be expanded and/or re-established depending on the final design configuration. This will require coordination with the homeowner's association.

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The two existing crossings that will remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design
- **Updates:** We are working with Gold Hill's engineer to finalize the water relocation and construction plans required for construction of the sewer main.

L014, Lagoon Drying Beds, WC:

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1 and Vactor waste. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds. If we move forward with this plan, we plan on bidding this project this winter.

- **Status:** Design
- **Updates:** O&M will be gathering data to determine the rate at which solids are being intercepted at our receiving station. This data will be used to formulate a comprehensive solids handling plan. We will continue to investigate a partnership with Medford to accept pumped solids in their drying beds next door.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction is complete.

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Construction.
- **Updates:** We are working through the very last punch list items with the contractor and have increased the scope of the metal building to include walls and ventilation to protect the new equipment.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

June 9, 2026

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

OPERATIONS AND MAINTENANCE UPDATE

Collection System:

Flushing:

-In May, 9.3 miles of pipes were cleaned.

TV Inspection:

-In May, 11.2 miles of pipes were video-inspected.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

- May total Septic, FOG, and PPW received 291,158 gallons.

-Fog 43,060

-PPW 50,395

-Septic 197,703

Vehicles

-Super Jet Flusher/Jetter truck is completed and waiting for delivery.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

June 12, 2026

To: RVSS Board of Directors

From: Michael J. Zarosinski, P.E. – General Manager

GENERAL MANAGER UPDATE

Executive Session:

There will be an executive session to review General Manager performance and contract as typical for the June Board Meeting.

Carl Tappert Retirement Party:

As a reminder, Carl's retirement party is June 19th from 5:00-7:00 p.m. at Stone River Vineyards in Talent. We have a commemorative sign for him that is a replica of the didactic material that will be placed on-site and available today for review.

Gold Hill:

The cultural process is still ongoing. As a high-level summary, USDA has determined that the project will have an adverse affect on cultural resources and is developing a Historic Properties Treatment Plan for mitigation. This plan will be coordinated with the tribes, the Oregon State Historic Preservation Office (SHPO), and the Advisory Council on Historic Preservation (ACHP); it is anticipated that the majority of comments will be from the tribes. Eventually a Memorandum of Agreement (MOA) will be issued and that will be considered as compliance with Section 106 of the National Historic Preservation Act and the design will be considered approved and construction may commence. There is no estimate from USDA on when the MOA will be issued, but we are programming January 2027 as the compliance date and bidding in March 2027.

In anticipation of those dates, we have been granted a time extension by the Oregon Business Development Department (BizOR) for the design loan and that contract amendment was included in the Board business. In addition, we have received confirmation that ORDEQ will draft a loan agreement prior to the plans being approved thereby protecting the anticipated \$2 million of loan forgiveness. We will be working on the conditions for loan agreement execution, which also includes coordination with USDA as there is some overlap with bond documentation and the Clean Water State Revolving Fund (CWSRF) financing. Our intention is to have documentation completed by the first part of August with loan agreement complete by the end of September.

Shady Cove UV:

While we have been Substantially Complete and utilizing the facility since October 2025, we still have one minor punch list items for final close-out with the Contractor. Since commissioning of the system staff have discovered a few alterations in the facility that would improve operations, which include modifications to portions of the grate system and building ventilation. While it is not uncommon to discover these types of issues after commissioning, none of the items would be considered as lack of performance by the Contractor or subject to warranty work. Considering the length of time the system has been operational and time passed since active daily construction, we will consider future work on the items as minor alterations of an existing facility and complete them internally.

Future June Meetings:

Budget approval includes not only the final adoption hearing by the Board, but multiple resolutions to approve that implement the adopted budget. While this formal action should be taken, most of the items have either been previously discussed as budget assumptions for preparation of the budget and implicitly adopted, or included directly in the budget itself. While the standard practice works fine and repeated for this year, I would appreciate some feedback if any of the other items would be considered as housekeeping by the Board and also included on the Consent Calendar.

Facility Plans:

We are in a soft-start for updating the facility plan for the Carl Tappert Reclamation Facility and Wildlife Viewing Area (TRFW) starting with review of headworks improvements and solids handling options. In addition, work has started on an Asset Management Plan that will be integrated with the Capital Improvement Plan to ensure that investments are adequate to meet long-term service objectives. Also, we are reviewing options to update the Interceptor Master Plan (1999) and needs for a more detailed system master plan. An update of these efforts will be provided in conjunction with the annual Strategic Plan review toward the end of summer or early fall.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

COMMENTARY: CLAIMS LISTING 06/17/26 RVSS BOARD MEETING AGENDA ITEM 6.1

PURPOSE:

To provide authorization of payment of RVSS expenditures in conformance with the requirements of ORS 294.027(3).

BACKGROUND:

As part of the Agency's internal control framework and financial governance practices, the Board conducts a regular monthly review of the Claims Listing. The Claims Listing represents expenditures incurred in the normal course of business since the previous Board meeting and provides transparency, accountability, and formal authorization for the disbursement of public funds. The Claims Listing typically includes, but is not limited to vendor payments, payroll and payroll-related expenses, contractual obligations, employee reimbursements and operating expenses, and interagency, regulatory, or debt-related payments.

Board review and approval of the Claims Listing confirms that expenditures are consistent with the adopted budget, prior Board actions, and applicable laws and authorizes the custodian of funds to issue payment.

RECOMMENDED MOTION:

Move to approve the Claims Listing as presented.