



ROGUE VALLEY SEWER SERVICES
Jackson County, Oregon

Adopted Budget
Fiscal Year Ended June 2021



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Rogue Valley Sewer Services
Adopted Budget FY21
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**FY 2020-2021
ROGUE VALLEY SEWER SERVICES
BUDGET COMMITTEE MEMBERS**

Kay Harrison
Chairman, Board of Directors
Term Through: 6/30/23

Wayne Brown
Vice Chairman, Board of Directors
Term Through: 6/30/23

Jim Snyder
Member, Board of Directors
Term Through: 6/30/23

Jim Lewis
Member, Board of Directors
Term Through: 12/31/21

Mike Parker
Member, Board of Directors
Term Through: 6/30/21

Michael Parsons
Term Through: 12/31/22

Mike Burrill, Jr.
Term Through: 12/31/21

Terry Sackett
Term Through: 12/31/20

Gary Hall
Term Through: 12/31/21

Dick McGregor
Term Through: 12/31/22



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Rogue Valley Sewer Services
Oregon**

For the Fiscal Year Beginning

July 1, 2019

Christopher P. Morill

Executive Director



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
 Tel. (541) 664-6300 or (541) 779-4144 Fax (541) 664-7171 www.RVSS.us

Fiscal Year 2021 July 1, 2020 – June 30, 2021 Budget Message

I am pleased to present the Rogue Valley Sewer Services budget for Fiscal Year 2021. This is a balanced budget where our resources equal our requirements.

Budget Policies

Every year we submit our budget to the Oregon Municipal Finance Officers Association and the Government Finance Officers Association (GFOA) for review and critique. I am happy to report that once again we received the Distinguished Budget Presentation Award from GFOA.

Our top priority is to maintain a balanced budget in accordance with State law. In so doing, it is our policy to not use debt to finance any of our operating expenses. We remain consistent with the policy and will not be using debt to finance operating expenses.

RVSS maintains an active capital improvement program that is designed to ensure adequate capacity and to rehabilitate older sections of pipe before they fail. At this point in time we do not have any capacity deficiencies in the system. Our rehabilitation program calls for the replacement of approximately 2.0 miles of pipe per year. This work is funded through a combination of System Development Charges (SDC) and rates.

Revenue Trends

Our primary source of revenue is sewer rates paid by our customers. Last year the Board approved a rate increase from \$20.50 to \$21.50 per month for a single family residence. Our annual rate analysis indicated that an increase of \$0.90 is warranted, which would bring the monthly rate for a single family residence to \$22.40. However, due to the tremendous uncertainty surrounding the COVID-19 pandemic and the severe economic impacts caused by it staff is recommending that we forego the rate increase for this year.

Year	FY 2016	FY 2017	FY2018	FY2019	FY2020	FY2021
Residential Rate	\$18.30	\$19.00	\$19.60	\$20.50	\$21.50	\$21.50
% Increase		3.8%	3.2%	4.6%	4.9%	0.0%

A recent survey of 122 sewer service providers in Oregon revealed an average residential sewer rate of \$54.12 per month. Our residential rate remains among the lowest in the state.

Special Items of Interest

- COVID-19 – At the time of this writing Oregon had issued a state-wide stay at home order and the economy appeared to be moving into a deep recession. RVSS has responded by arranging work-from-home procedures for most office staff and alternating shifts for maintenance crews. This schedule is intended to keep the system functioning while keeping our staff healthy. We are fortunate that we have a well-maintained system that should be able to withstand this temporary reduction in maintenance efforts with little trouble.

The situation is changing rapidly and it is difficult to assess the impact this will have on our budget. In general, though, sewer revenues are extremely stable. We will most likely see some reduction in rate revenue if manufacturing slows for a significant length of time and SDCs may be impacted by the economic downturn.

As a point of reference – in the fallout from the 2008 financial crisis we saw rate revenue drop by 0.5% in FY10 and 1.5% in FY11. All other years saw normal growth.

- Medford Treatment Plant – The City of Medford has been sued by an environmental group alleging that the discharge from the plant violates clean water standards. That case is still pending but it is likely that the resolution will include a requirement for additional nutrient removal at the plant. This requirement is expected to be included in a new discharge permit later this year.

The cost of any required improvements is still unknown, but we are likely to see a significant increase in our treatment rates as a result. We do not expect this increase to take effect until FY22.

- Capital Improvement Plan – Our system does not have any near-term capacity deficiencies. The vast majority of our capital improvement plan goes toward rehabilitating old concrete and asbestos-cement pipe. Many of these pipes are over 60 years old and are at the end of their useful life. Replacement of these pipes in a timely manner reduces long-term operating costs and helps prevent system failure. In order to maintain a balanced budget without any rate increases we have reduced our capital improvement plan for FY21 by approximately 30%.
- Debt Service – Our total debt service is approximately \$395,000, which is 3.6% of our general fund revenue. We do not believe that this level of debt will cause distress.
- Franchise Fee – RVSS currently pays a franchise fee to the cities of Phoenix, Central Point, Eagle Point, and Shady Cove. This fee is added to bills within the respective cities and does not impact our budget.
- Shady Cove – Shady Cove is now fully annexed into RVSS.

- We no longer track expenses for the Shady Cove collection system separately from the RVSS core collection system. 25% of the revenue received from Shady Cove rates is transferred to the General Fund (01) to cover the costs of maintaining the collection system.
- Treatment plant operating costs are still tracked separately in Fund 50. 75% of the revenue received from Shady Cove rates is dedicated to treatment operations.
- RVSS agreed to keep the residential sewer rate at \$44 per month for a period of two years after the annexation. There is no rate increase proposed for FY 2021.
- As part of the annexation agreement, Shady Cove transferred sewer capital reserve funds it had been holding to RVSS. A total of approximately \$700,000 was transferred into the Treatment Capital Reserve Fund (55).
- White City Lagoons – Operational costs at the White City Lagoons have been higher than anticipated. In spite of this we still expect to transfer \$150,000 into the Treatment Capital Reserve Fund (55)
- Gold Hill – We are in the third year of our five year management agreement with the City of Gold Hill. Gold Hill has completed its facilities plan but has not yet decided on whether to rebuild the treatment plant or connect to the regional system. This decision will not impact the FY 2021 budget.
- Staffing – Our budget proposal includes the addition of one position in the Treatment Department, bringing our total level to 38 employees. Our treatment department currently has one manager and three operators. Operating the three treatment facilities typically requires three to four operators on weekdays and one on weekends. This is not possible with the current staff level and we are often left short-handed putting us at risk of delaying or deferring critical maintenance tasks. The additional position will alleviate this problem.
- Personnel Costs – We recently completed a compensation study to ensure that our wages and benefits are competitive. As a result of the study we are proposing increasing the pay scales of the following positions:
 - Treatment Manager – increase to match Operations Manager (approx. 17%)
 - Stormwater Manager – Increase to match Operations Manager (approx. 17%)
 - District Engineer – 10% increase
 - Engineering Tech/EIT – 10% Increase
 - Executive Secretary – increase to match Inspector (approx. 1%)
 - Development Specialist – increase to match Inspector (approx. 19%)
 - Inspector – 7.5% increase
 - GIS Specialist – 7.5% increase
 - FOG Program Coordinator – 7.5% increase
 - Stormwater Tech – 7.5% increase

- Maintenance Worker – 5% increase

In addition, we are proposing a cost of living adjustment for all employees of 2.5% and are projecting health insurance rates to increase by 15%.

The net result of these changes will be an increase in Personnel Services costs of approximately 8%.

I believe that these changes are justified. RVSS has consistently had extremely low user rates while providing a very high level of service and maintaining an aggressive capital improvement plan. There are many factors that have contributed to this but one of the main ones is our staff. Relative to the size of our system RVSS has a very low staff level, and our staff is dedicated to our mission. I believe it is appropriate to compensate them at a higher level.

I would like to thank each of you for taking time out of your schedule to participate in the budget process. Your input and insights are extremely valuable in helping us remain a responsible and responsive government agency. Our Finance Director, Brenda Baldovino, and I are available to answer any questions you may have about the budget. Please do not hesitate to call us if you have questions or concerns.

Respectfully Submitted,



Carl Tappert, Manager

Rogue Valley Sewer Services History and Background

Rogue Valley Sewer Services (RVSS) is a special district that provides sewer service in Jackson County, Oregon. RVSS is governed by a five-member elected Board of Directors. RVSS serves the cities of Talent, Central Point, Eagle Point, Jacksonville, Phoenix, Shady Cove and a portion of the city of Medford, Oregon, and serves a population of approximately 81,755.

Rogue Valley Sewer Services (originally Bear Creek Valley Sanitary Authority) was established under Oregon Revised Statutes Chapter 450.705 through a special election in August, 1966.

The primary purpose of RVSS was to construct and maintain a regional sewer interceptor connecting the cities of Medford, Central Point, Phoenix, and Talent to the regional wastewater treatment plant on Kirtland Road. RVSS also assumed management of the collection system in Talent.

When the interceptor system was completed in 1973, sewer service rapidly expanded to serve areas of the county suffering from failing septic systems.

In 1975 the White City Sanitary District became part of RVSS.

In 1998 the City of Eagle Point held an annexation election. Annexation was approved by 90% of the city voters.

In 2001 the City of Central Point held an annexation election. Annexation was approved by 94% of the city voters.

In 2003 RVSS relocated its offices to 138 West Vilas Road in Central Point and officially changed its name from Bear Creek Valley Sanitary Authority to Rogue Valley Sewer Services.

On July 1, 2004, RVSS started providing Stormwater Quality management services for the cities of Talent, Central Point, and Phoenix, Oregon, along with many of the unincorporated areas of Jackson County. RVSS holds the Municipal Small Separated Storm Sewer (MS4) permit under the National Pollutant Discharge Elimination System (NPDES) on behalf of these agencies.

In 2005 the City of Jacksonville held an annexation election. Annexation was approved by 97% of the city voters.

In 2006 the City of Phoenix held an annexation election. Annexation was approved by 93% of the city voters.

In 2016 RVSS entered into a 10 year agreement with Shady Cove. This agreement called for an annexation vote before the end of the term. The annexation vote was held in 2018 and approved by 62% of the city voters.

History and Background, continued

In 2018, RVSS entered into a 5 year management agreement with the City of Gold Hill. Gold Hill is operating under a Mutual Agreement and Order from DEQ which requires the City to make certain system improvements. The main remaining condition is the completion and implementation of a facilities plan for the treatment plant. The draft report is complete, but we don't have the final report which will determine the fate of the treatment plant. Once this plan is complete the City will need to decide to either repair and upgrade the plant or eliminate the plant in favor of a connection to the Regional system. Any consideration for annexation will not occur until improvements required by the facilities plan have been addressed.

In 2019, the City of Shady Cove became part of RVSS.

Rogue Valley Sewer Services

Mission Statement and Values

Mission Statement: Manage, maintain, and improve storm and wastewater systems to protect and preserve public health, quality of life, and economic vitality in our community.

Values: The core values of the organization are:

- **System Integrity** – The primary function of RVSS is to manage the sewer and stormwater infrastructure to ensure reliable service. This commitment ensures that we have state-of-the-art equipment and a proactive capital improvement plan.
- **Customer Service** – RVSS treats all of our customers with respect and honesty.
- **Fiscal Responsibility** – RVSS focuses on efficient operations and preventative maintenance to control costs and keep rates low while still providing excellent service.
- **Environmental Protection** – RVSS works to protect our natural resources in all aspects of our operations.
- **Innovation** – RVSS draws on the creativity of our employees to develop new and innovative approaches to doing our work.
- **Empowered Employees** – RVSS believes giving employees more responsibility improves efficiency and strives to engage staff to develop their individual talents and to participate in company decisions.
- **Joy** – RVSS believes that the work environment should be enjoyable.

Rogue Valley Sewer Services Financial Policies

1. For financial reporting and operating purposes, the District considers its activities as those of a unitary enterprise operation (proprietary fund). Therefore, these activities are reported in a single enterprise fund but for internal financial controls operates with 11 funds and the General Fund with 7 departments. However, for legal requirements as set forth in the Oregon Local Budget Law, the District prepares and adopts a budget on the modified accrual bases for its individual fund types. The resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. For all funds, the District has established the level of control by expenditure category. These categories include: personnel services, materials and services, capital outlay, contingency, debt service and transfers to other funds. These transfers are used between funds and departments to ensure each are balanced annually in accordance with State Law.
2. Sewer service will be provided to those who need and can afford it within the limits of RVSS to do so as allowed by law. Every effort will be made to assist those who must connect and are unable to pay.
3. To adopt a balanced budget annually in accordance with State Law, wherein resources (beginning fund balance plus revenues plus transfers in) equals requirements (expenditures plus transfers out plus contingency plus ending fund balance).
4. Current operating expenditures (which exclude capital projects), will not be financed by debt.
5. Rogue Valley Sewer Services will charge sewer service fees, stormwater quality fees, storm drain fees, system development charges, and all other fees to recoup the full cost of providing those services to customers. Service will be billed one month in arrears. Quarterly and annual billing with discounted rates will also be available. Late charges will be billed in accordance with provisions in the current Code.
6. Financing will be offered to those who hook up to sewer lines through the Local Improvement District (LID) process, at the most reasonable cost possible and in accordance with State law. Rogue Valley Sewer Services will issue tax-free municipal debt or other legal financing and will add a nominal percent to these interest rates in order to ensure that sufficient reserves are maintained for all debt payments.

7. Financing for those customers hooking up to sewer lines outside the LID process will be made available only from existing fund balances. Bonds or debt will not normally be issued for this purpose.
8. Rogue Valley Sewer Services may provide short-term loans from the General Fund for temporary financing other funds. When favorable interest rates warrant use of long term DEQ revolving loans or other long term debt instruments.
9. Reserves for loan services, regional interceptor SDCs, and operations equal to one month's total appropriations (8.33%) will be deducted from Ending Fund Balance to arrive at the Unreserved Ending Fund Balance. Five year cash flow projections will be done for the General Fund to help ensure adequate Unreserved Ending Fund Balances over time.
10. System Development Charges (SDCs) will be collected on all properties that are hooked up to sewers. These fees are based on the costs of installing existing and future system-wide interceptor, trunk, and lateral lines. SDCs collected may also be contributed to private projects where the extraordinary costs associated with extra depth, size, or length of pipe result in an unreasonable cost burden upon property owners to be served.
11. RVSS manages risk with the commitment to ensure that its resources are managed to provide returns that are of the greatest benefit to the community with the lowest amount of risk.
12. The general investment goals for RVSS are to conservatively invest monies in certificates of deposits to receive the greatest amount of return based in our current economy.
13. The financial policies listed above have not been formally adopted by the Board.

Rogue Valley Sewer Services

Budget Calendar- Fiscal Year 2021

July 1, 2020 - June 30, 2021

January 15, 2020	Wednesday	At regular Board of Directors meeting establish Wednesday April 22 , 2020 as the date for the public meeting of the Budget committee to consider the budget for FY21.
January 16, 2020	Thursday	Notify Budget Committee members of the time and place of the meeting.
Feb 10 - April 10, 2020		Department Heads and Manager discuss and prepare proposed budget, capital improvement plan and five year general fund cash projections.
March 26, 2020	Thursday	Deliver notice of Budget Committee public meeting to the Mail Tribune for publication on April 3 and April 10, 2020.
April 3, 2020	Friday	Publication of notice of Budget Committee public meeting - first notice. (Not more than 30 days prior to meeting date.)
April 10, 2020	Friday	Publication of notice of Budget Committee public meeting - second notice. (Not less than 5 days prior to the meeting date,)
April 9, 2020	Thursday	Send copies of the proposed budget FY21, date and schedules to the committee members; reminder of Budget Committee meeting place. At this time the budget becomes a public document. Proposed Budget FY21 to be posted on our website.
April 22, 2020	Wednesday	Budget Officer presents proposed budget. Public meeting of Budget Committee at Noon for consideration of FY21 Budget.
April 22 - May 20, 2020	Wednesday	Period during which adjourned public meetings of the Budget committee may be held if necessary.
May 15, 2020	Friday	Deliver notice of the public hearing before the Board of Directors on the approved budget together with a copy of the summary of the budget (LB-1) for publication to the Medford Mail Tribune. Publication date to be May 22, 2020 giving notice of the meeting
May 22, 2020	Friday	Publication of notice of public hearing (Form LB-1) before Board of Directors on approved budget with budget summaries. (not less than 5 nor more than 30 days before the scheduled budget hearing.) Approved budget posted on Web Site.
June 17, 2020	Wednesday	Public hearing before the Board of Directors at Noon on the approved budget at the regular meeting of the Board of Directors. Adopt the approved budget, adopt a resolution appropriating the funds required and authorizing expenditures. Adopt the 5 year Capital Improvement Plan by resolution. Adopted budget posted on Web Site. Resolution to balance FY20 budget - move \$\$ if necessary
June 5, 2020	Friday	File letter to Jackson County Assessor's Office requesting extension on LB-50
July 1 , 2020	Tuesday	File copy of adopted budget, along with notice of levy, and (LB-1) each notice published of the public hearing before the Board of Directors with Jackson County Clerk. Required by August 15, 2020 IF EXTENSION GRANTED.
Aug 13, 2020	Thurs	File 2 copies form LB-50 Certification of Taxes, and the Resolution adopting the budget and making appropriations with the Jackson County Assessor. Required by July 1, 2020, unless extension in writing is granted. Extension will be requested until August 13, 2020.

Rogue Valley Sewer Services Budget Process

The Budget Adoption Process

The Rogue Valley Sewer Services (RVSS) annual budget process routinely begins in March with the preparation of revenue and expense estimates. The Manager, Operations Manager, Engineer, Storm Water Manager, Finance Director, and Network Administrator review these estimates and develop the service delivery objectives and capital outlay plan for the District as a whole.

The resulting proposed budget is presented to the Budget Committee in early May. The Budget Committee is comprised of five members appointed by the Board of Directors and the five elected Board members of Rogue Valley Sewer Services.

Oregon Revised Statutes require that the Budget Committee meet in order to hear the budget message, receive the budget document, hear persons, and approve the budget document sufficiently in advance of June 30, to allow adoption of the budget by June 30.

After approval of the budget document by the Budget Committee, a summary of the budget document, as approved by the Budget Committee, is published in a local newspaper.

A public hearing is held before the Rogue Valley Sewer Services Board of Directors in June for purposes of discussing and hearing public testimony in regards to the programs included in the budget.

The Board of Directors adopts the budget and makes appropriations and levies taxes by resolution for the ensuing fiscal year after the public hearing is closed.

If additional meetings are called for, they take place before the end of June in order to allow for adoption of the budget and the making of appropriations before June 30.

The Budget Amendment Process

Oregon Budget Law allows for amendments to the District budget for reasons unforeseen at the time of adoption. The Board may adopt resolution changes that decrease one existing appropriation and increase another. Changes of ten percent or more to any fund require a supplemental budget, which involves a process similar to the annual budget process and requires a public hearing.

The Budget Committee

The Budget Committee is comprised of the five members of the District Board and five citizen members appointed by the governing board. The appointed members must live in the District but cannot be employees of the District. The appointed members serve three year terms that are staggered so that approximately one third of the terms end each year.

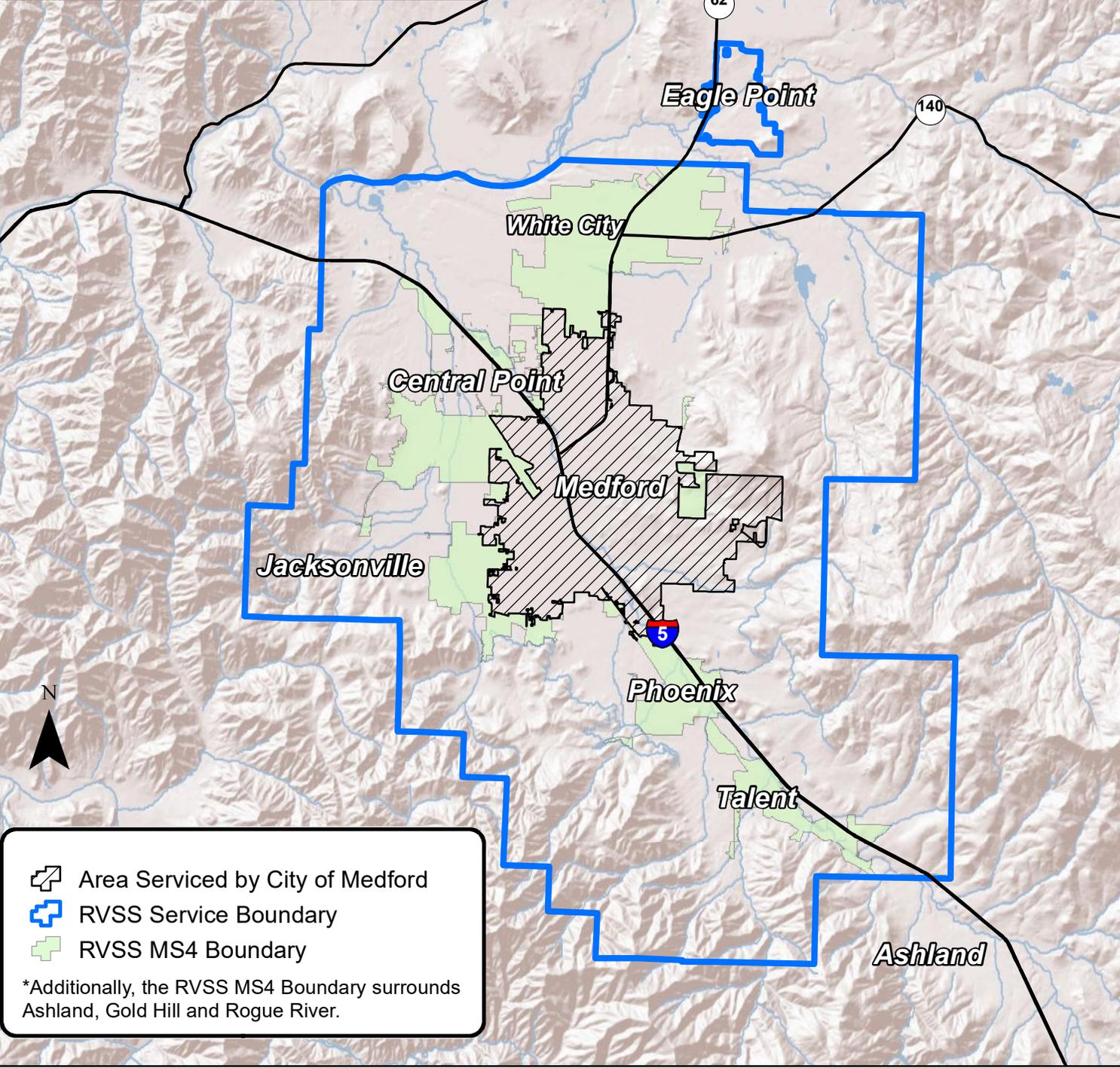
The Budget Basis

The budgets of all funds are prepared using the modified accrual basis of accounting. This means that obligations of the District are budgeted as expenditures when the related goods or services are available for use rather than when invoices are paid. However, revenues are recognized only when they are actually received.

The District manages its finances according to generally accepted accounting principles (GAAP). During the year, expenditures and revenues are closely monitored to ensure compliance with the adopted budget and State law. Detailed budget comparisons are prepared and reviewed with management quarterly. Quarterly financial reports, prepared on the budgetary basis of accounting are distributed and reviewed with the Board of Directors. The District publishes an annual financial report that documents the District's budgetary performance and the financial health of the District. This report compares budget to actual revenues and expenditures, thus documenting the District's budgetary compliance.

Annually, an audit is performed and filed with the State of Oregon by an independent certified public accountant. The basic financial statements are stated on a full accrual basis, which is different than the modified accrual basis used for budget. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred, regardless of the timing of the cash flow. Budget comparisons, prepared on a modified accrual basis, are included as a schedule in the comprehensive annual financial report.

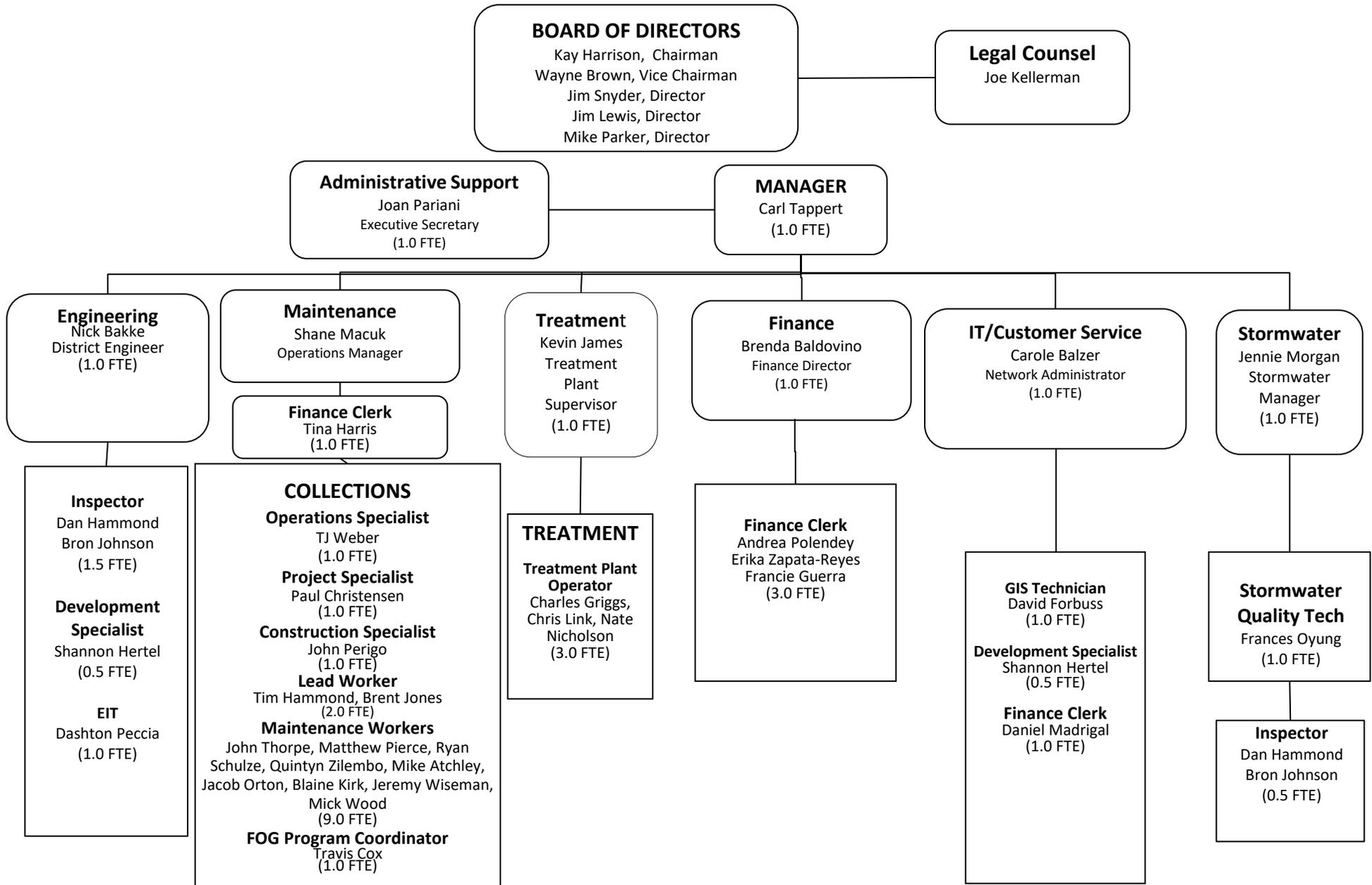
Rogue Valley Sewer Services 2020 Boundary



- Area Served by City of Medford
- RVSS Service Boundary
- RVSS MS4 Boundary

*Additionally, the RVSS MS4 Boundary surrounds Ashland, Gold Hill and Rogue River.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2020 - 2021
Departmental Organization



Rogue Valley Sewer Services

Adopted Budget FY21

Fund/Department Matrix

Each Fund below lists the responsible Departments for each.

<u>FUND</u>	<u>DEPARTMENT*</u>
01 General	10, 20, 30, 35, 40, 50, 60
04 Bear Creek Interceptor O&M	10, 40, 50
06 Dunn Pump Station O&M	10, 20, 40
07 Interceptor Capital Expansion	10, 40, 50
09 White City Storm Drains	10, 35, 50
10 Stormwater Quality Mgt.	10, 35, 50
50 Shady Cove Treatment	10, 20, 60
55 Treatment Capital	40, 50
60 Gold Hill Treatment	10, 50, 60
65 Gold Hill Collection	10, 40, 50
70 Lagoons	10, 40, 50, 60

- * Department 10 Administration
- Department 20 Information Technology
- Department 30 Engineering
- Department 35 Storm Water Quality
- Department 40 Maintenance
- Department 50 Construction
- Department 60 Treatment



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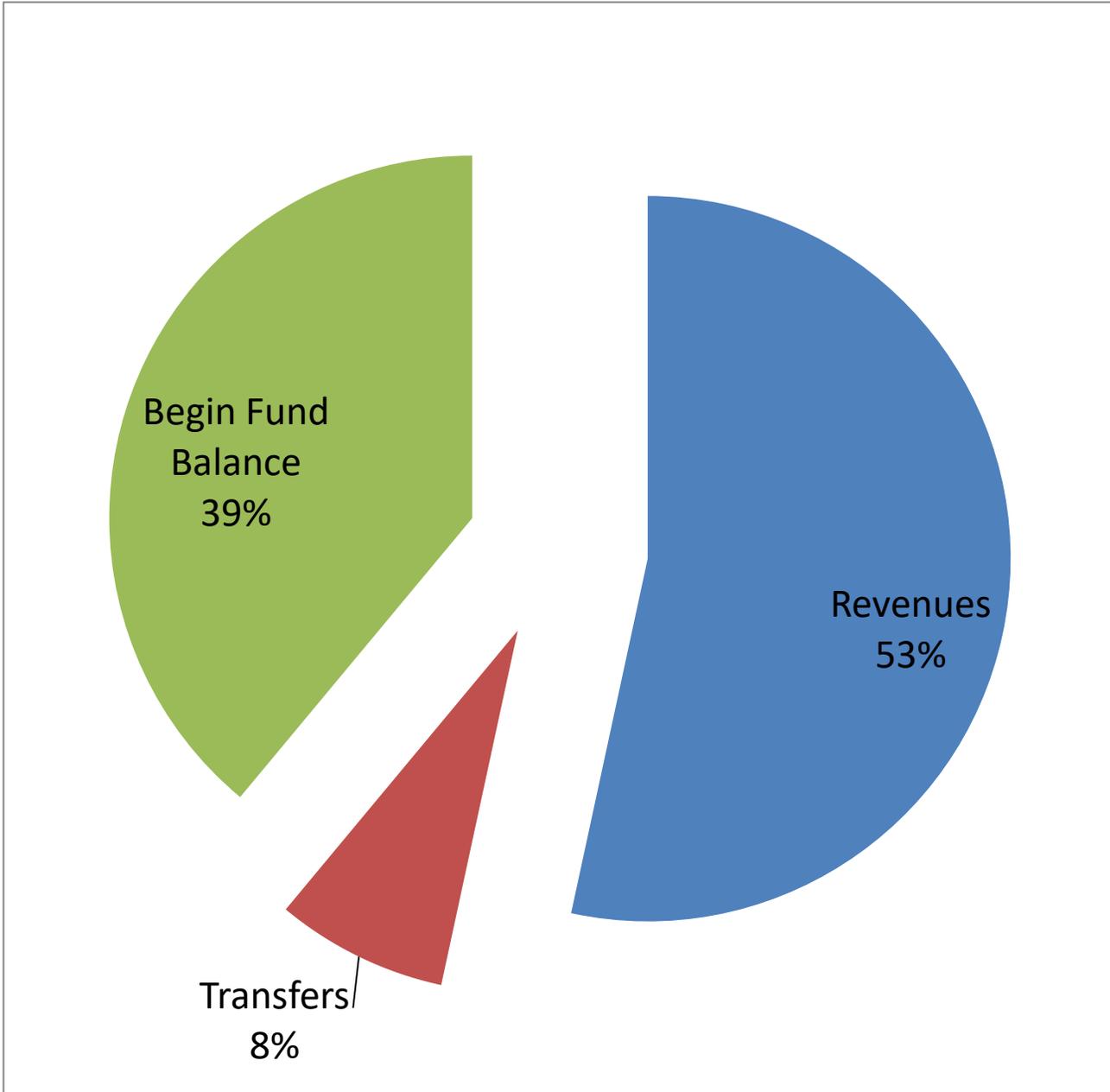
Rogue Valley Sewer Services

Resource and Requirement Summary

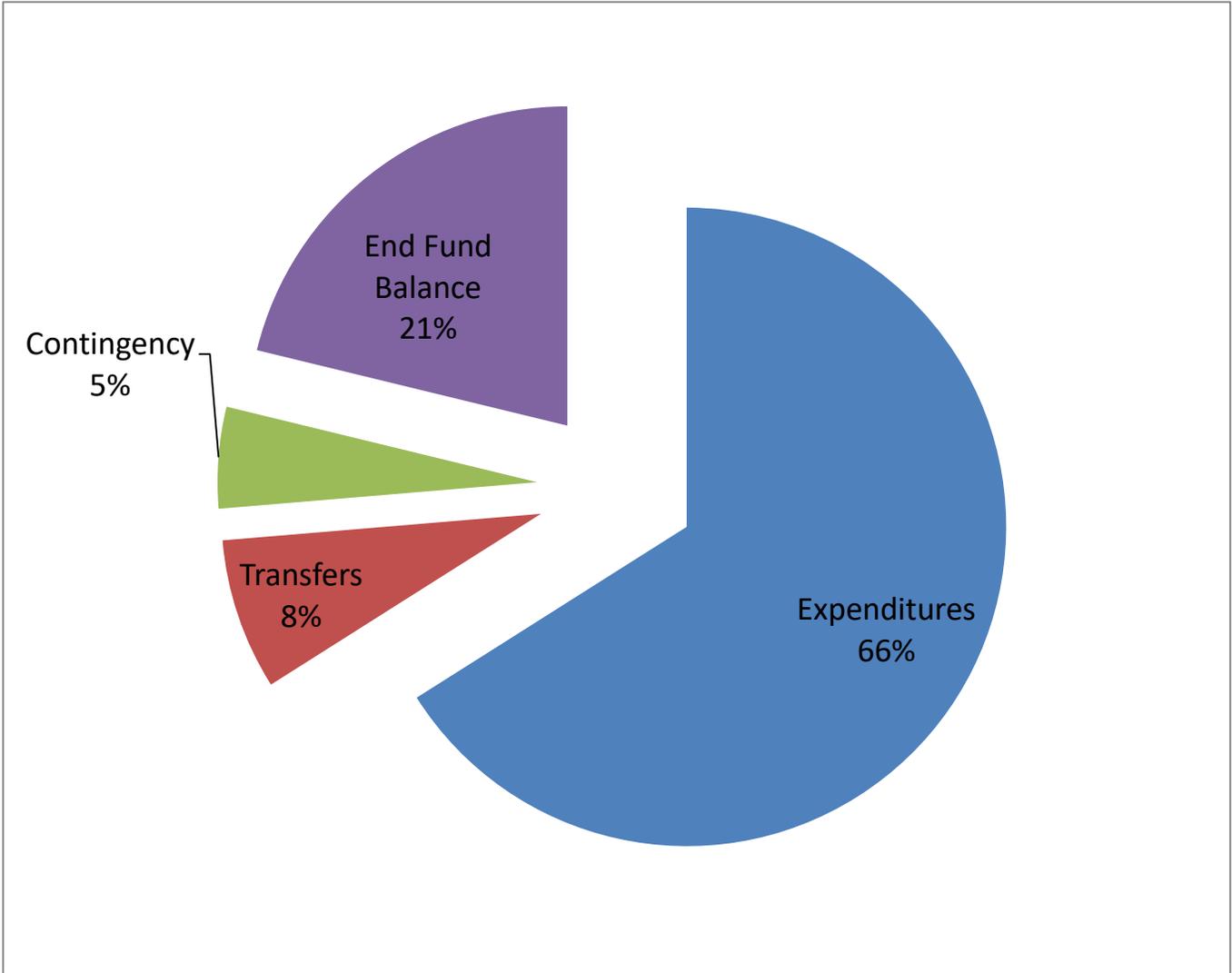
All Funds Combined

	Actual FY18	Actual FY19	Projected FY20	Adopted FY21
<u>RESOURCES</u>				
Beginning Fund Balance	\$7,752,832	\$8,970,753	\$9,795,166	\$9,875,018
Revenues				
Service Fees	10,075,949	9,817,524	11,940,812	11,275,534
System Development Charges	494,263	690,365	498,764	497,500
Loan Proceeds	49,179	92,024	55,000	55,000
Other Revenues	2,298,992	2,208,627	1,623,174	1,702,711
Total Revenues	12,918,383	12,808,540	14,117,750	13,530,745
Transfers In (Other financing sources)	1,462,043	1,653,169	2,034,500	1,940,600
Total Resources	\$22,133,258	\$23,432,462	\$25,947,416	\$25,346,363
<u>REQUIREMENTS</u>				
Expenditures				
Personnel Services	3,588,833	3,822,599	4,048,135	4,406,916
Treatment Charges	3,226,022	3,519,408	3,948,501	4,007,729
Other Materials & Services	1,348,086	1,297,736	1,417,714	1,528,491
Capital Outlay - Rehab Projects	2,208,744	2,506,980	3,445,668	5,534,400
Capital Outlay - Other	746,921	443,255	690,596	743,928
Debt Service	440,072	394,150	487,285	511,107
Total Expenditures	11,558,678	11,984,128	14,037,899	16,732,571
Transfers Out (Other financing uses)	1,462,042	1,653,169	2,034,500	1,940,600
Contingency	80,000	-	-	1,300,000
Total Appropriations	13,100,720	13,637,297	16,072,399	19,973,171
Ending Fund Balance	9,032,538	9,795,165	9,875,017	5,373,192
Total Requirements	\$22,133,258	\$23,432,462	\$25,947,416	\$25,346,363
<u>ENDING FUND BALANCE</u>				
Less: Resv for Regional Intercept SDCs	1,736,002	1,854,450	1,855,413	2,060,413
Less: Operating Reserve (one month 8.33%)	(899,715)	(929,434)	(1,005,881)	(1,013,334)
Unreserved Ending Fund Balance	\$9,868,825	\$10,720,181	\$10,724,549	\$6,420,271

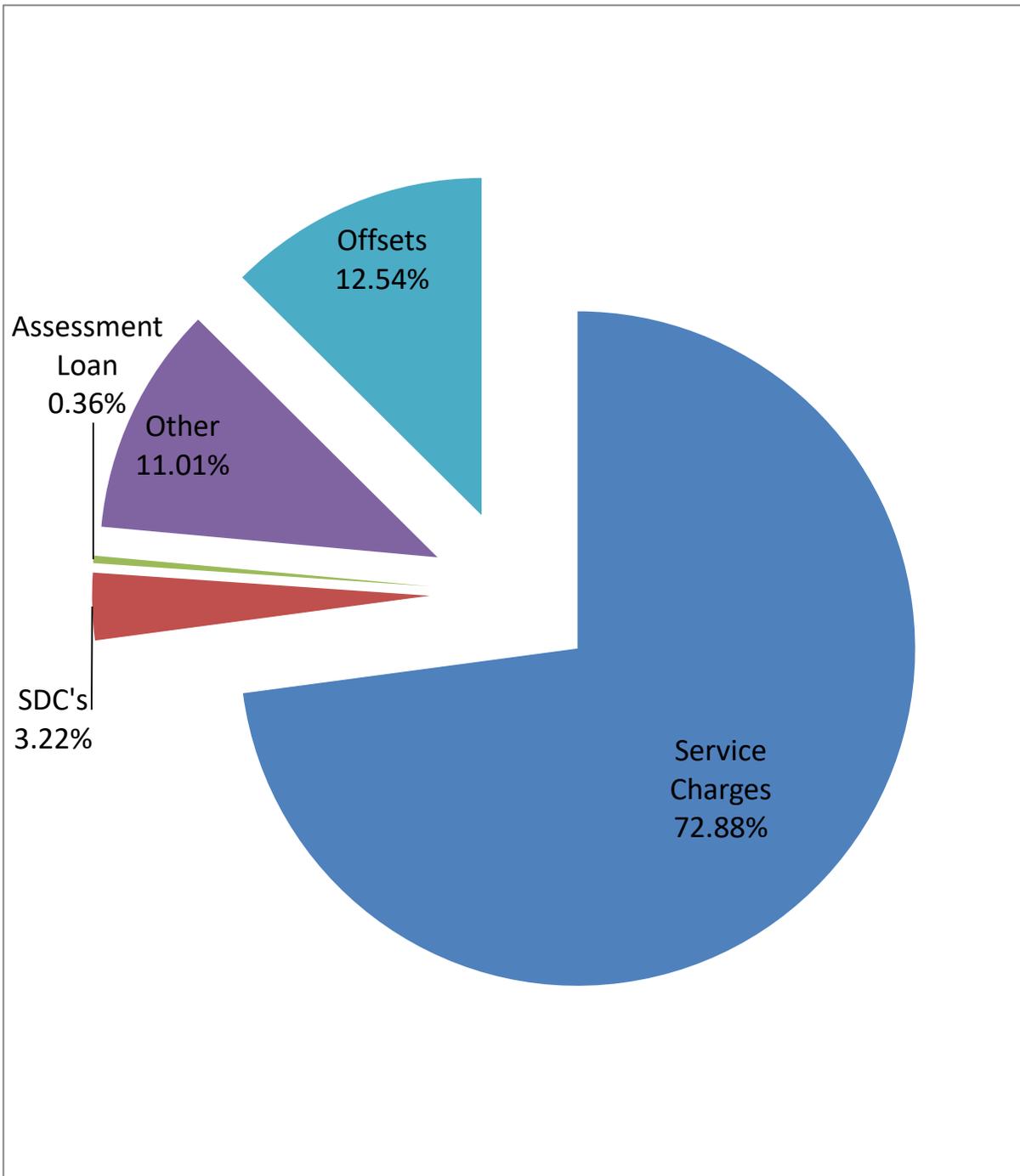
**Rogue Valley Sewer Services
Adopted Budget FY21
All Funds Resources**



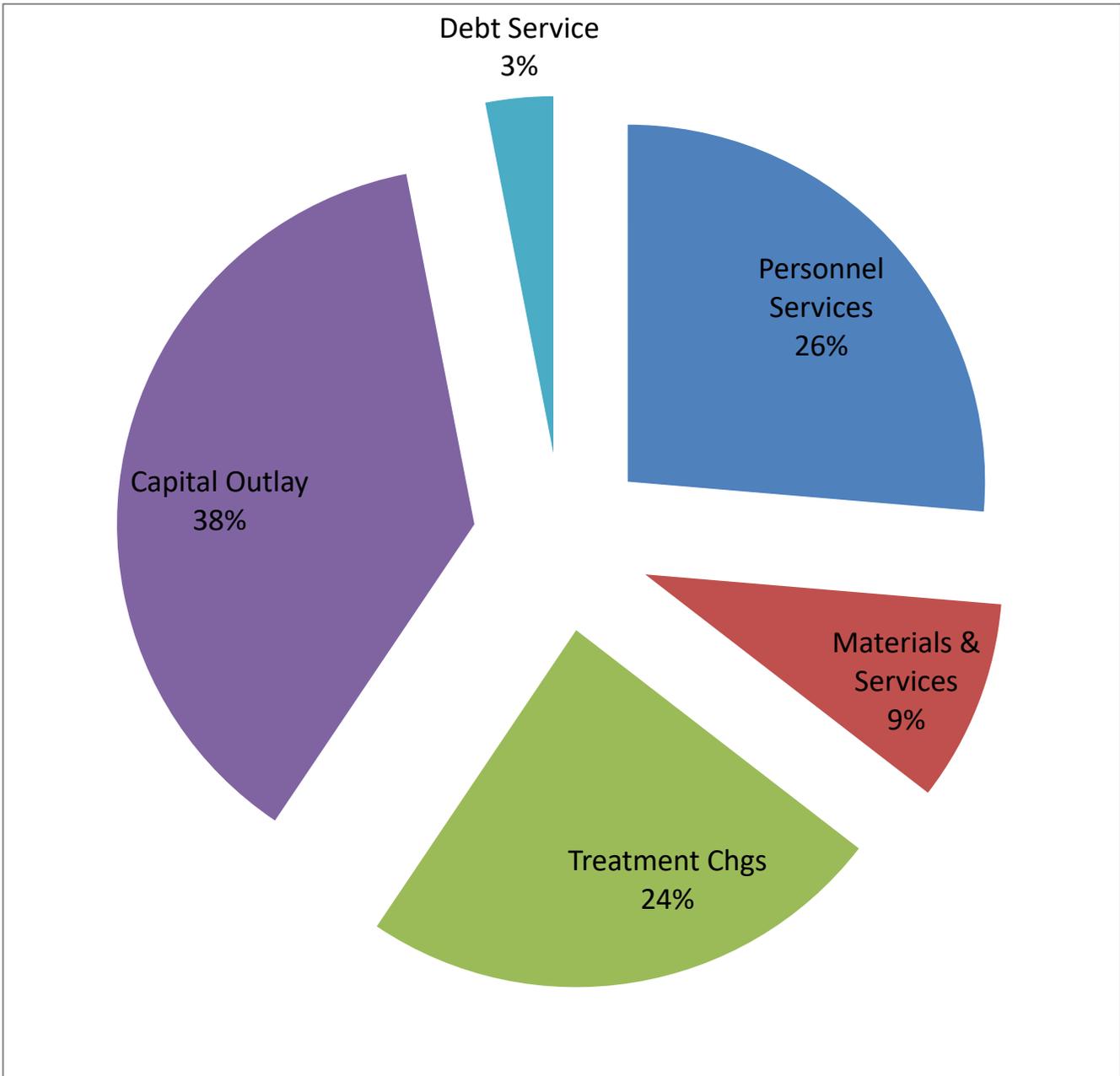
Rogue Valley Sewer Services Adopted Budget FY21 All Funds Requirements



Rogue Valley Sewer Services Adopted Budget FY21 All Funds Revenues



Rogue Valley Sewer Services Adopted Budget FY21 All Funds Expenditures



Rogue Valley Sewer Services

Adopted Budget FY21

Resources by Fund

Funds:		Beginning Fund Balance	Total Revenues	Transfers IN	Total Resources
General Fund	01	2,241,886	11,261,882	1,014,100	14,517,868
Bear Creek Interceptor O & M	04	377,755	54,000	200,000	631,755
Dunn PS Operation & Maint	06	581,650	7,600	150,000	739,250
Interceptor Expansion	07	3,774,573	443,000	350,000	4,567,573
White City Storm Drain	09	669,813	78,710	0	748,523
Stormwater Quality	10	1,093,288	453,500	0	1,546,788
Shady Cove Treatment	50	61,055	566,979	0	628,034
Treatment Capital	55	767,949	5,616	100,000	873,565
Gold Hill O & M	60	105,052	360,500	0	465,552
Gold Hill Capital	65	103,563	125,000	0	228,563
Lagoons	70	48,443	300,458	0	348,901
Total All Funds		9,825,027	13,657,245	1,814,100	25,296,372

Requirements by Fund

Funds:		Expenditures	Transfers OUT	Contingency	Total Appropriations	Ending Fund Balance	Total Requirements
General Fund	01	12,164,872	550,000	500,000	13,214,872	1,302,996	14,517,868
Bear Creek Interceptor O & M	04	20,900	192,000	75,000	287,900	343,855	631,755
Dunn PS Operation & Maint	06	78,500	33,000	75,000	186,500	552,750	739,250
Interceptor Expansion	07	2,613,203	0	350,000	2,963,203	1,604,370	4,567,573
White City Storm Drain	09	474,000	51,000	50,000	575,000	173,523	748,523
Stormwater Quality	10	302,851	347,500	100,000	750,351	796,437	1,546,788
Shady Cove Treatment	50	227,516	267,500	100,000	595,016	33,018	628,034
Treatment Capital	55	555,000	0	0	555,000	318,565	873,565
Gold Hill O & M	60	130,312	278,750	50,000	459,062	6,490	465,552
Gold Hill Capital	65	135,000	44,100	0	179,100	49,463	228,563
Lagoons	70	30,415	176,750	0	207,165	141,736	348,901
Total All Funds		16,732,569	1,940,600	1,300,000	19,973,169	5,323,204	25,296,372

Fund Balance	5,323,204
Less: Reserve for System Development Charges (General Fund)	2,060,413
Less: Operating Reserve (General Fund)	<u>(1,013,334)</u>
Unreserved Fund Balance	<u>6,370,283</u>

Rogue Valley Sewer Services

Adopted Budget FY21

Appropriations by Fund

Funds:		Personnel Services	Materials and Services	Capital Outlay	Debt Service	Total Expend.
General Fund	01	4,406,914	5,119,170	2,514,928	123,860	12,164,872
Bear Creek Interceptor O & M	04	0	20,900	0	0	20,900
Dunn PS Operation & Maint	06	0	78,500	0	0	78,500
Interceptor Expansion	07	0	0	2,350,000	263,203	2,613,203
White City Storm Drain	09	0	24,000	450,000	0	474,000
Stormwater Quality	10	0	74,451	228,400	0	302,851
Shady Cove Treatment	50	0	103,472	0	124,044	227,516
Treatment Capital	55	0	0	555,000	0	555,000
Gold Hill O & M	60	0	80,312	50,000	0	130,312
Gold Hill Capital	65	0	5,000	130,000	0	135,000
Lagoons	70	0	30,415	0	0	30,415
Total All Funds		4,406,914	5,536,220	6,278,328	511,107	16,732,569

Funds:		Total Expend.	Transfers	Contingency	Total Appropriations	Prior Year Total Adopted
General Fund	01	12,164,872	550,000	500,000	13,214,872	12,887,575
Bear Creek Interceptor O & M	04	20,900	192,000	75,000	287,900	307,900
Dunn PS Operation & Maint	06	78,500	33,000	75,000	186,500	181,400
Interceptor Expansion	07	2,613,203	0	350,000	2,963,203	973,167
White City Storm Drain	09	474,000	51,000	50,000	575,000	690,000
Stormwater Quality	10	302,851	347,500	100,000	750,351	774,651
Shady Cove Treatment	50	227,516	267,500	100,000	595,016	569,341
Treatment Capital	55	555,000	0	0	555,000	126,500
Gold Hill O & M	60	130,312	278,750	50,000	459,062	399,612
Gold Hill Capital	65	135,000	44,100	0	179,100	47,000
Lagoons	70	30,415	176,750	0	207,165	268,000
Total All Funds		16,732,569	1,940,600	1,300,000	19,973,169	17,225,146



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Section III. Budget Details by Fund

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Gold Hill Treatment Fund (60)	57
Gold Hill Collection System Fund (65)	59
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Rogue Valley Sewer Services Budget Document FY21

Fund: General (01)

Goals and Objectives: The General Fund accounts for all financial transactions of Rogue Valley Sewer Services except those that are required to be accounted for separately through intergovernmental or other agreements.

Major Source of Revenue: The largest source of revenue for this fund is sewer service charges, which account for approximately 87% of General Fund revenues. The adequacy of service charges to meet operational needs is evaluated annually, and rates are adjusted as needed.

For FY21, due to the tremendous uncertainty surrounding the COVID-19 pandemic and the severe economic impacts caused by it, we will forego a rate increase for this year, keeping the single family residential rate at \$21.50 per month. Our five year cash flow projections indicate an increase of 6.0% will continue annually for the following four years.

System Development Charges (SDCs) are another important revenue source. SDCs are assessed when new development takes place. In years past SDCs accounted for as much as 30% of General Fund revenues, however the decline in the building industry has led to steep reductions in revenue raised by SDCs. SDCs now account for only about 4% of General Fund revenues. The amount of the System Development Charge is recalculated annually based on a variety of factors, including the cost of completed infrastructure projects; the value of proposed infrastructure projects; the number of current connections; and the anticipated number of future connections.

Rogue Valley Sewer Services occasionally relies on financing through the State Revolving Loan Fund to pay for capital improvements. The amount borrowed varies from year to year dependent upon the capital improvements planned.

Major Expenditures: General Fund expenditures are grouped into four categories: Personnel Services; Materials and Services; Capital Outlay; and Debt Service. In addition to these categories there are interfund transfers made to support other funds.

Personnel Services include all salaries and fringe benefits for our staff of 38 employees. Fringe benefits include a defined contribution retirement plan through the International City Managers Association (ICMA) and health insurance. Over the past ten years the Personnel Services budget has ranged from 33% to 43% of the sewer service charge revenue. For the FY21 budget the Personnel Services are expected to be 44% of service charge revenue.

Fund: General (01), continued

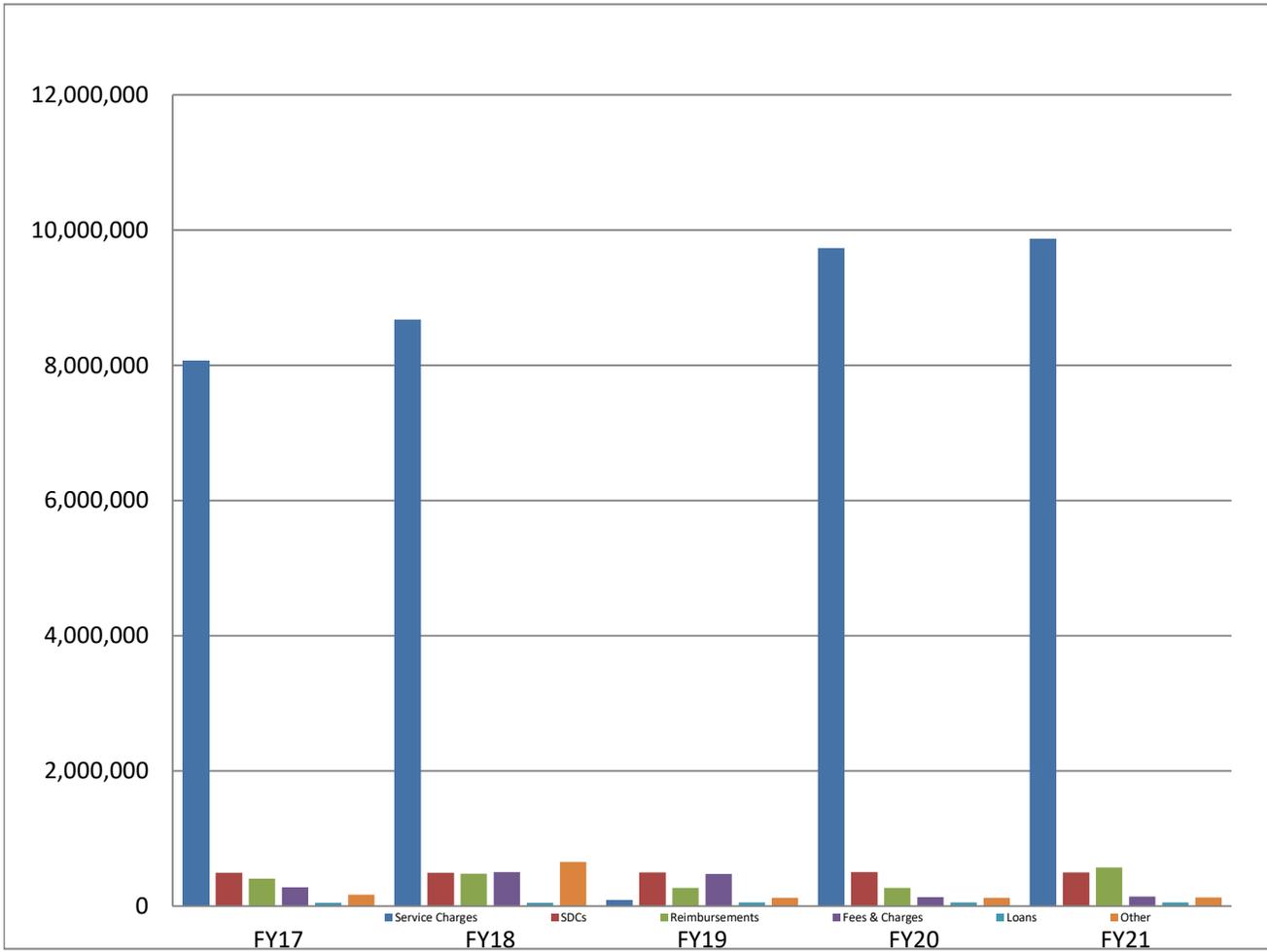
Material and Services includes the various supplies, minor equipment, support services, and other miscellaneous expenses incidental to the operation of the sewer system. This also includes a pass-through charge for the City of Medford to pay for our share of the treatment plant operations. The treatment charge is the single largest expense of RVSS and is a direct function of service charges received, consuming approximately 40% of service charge revenue.

Capital Outlay includes infrastructure projects; major equipment and vehicles; and major software expenses. Infrastructure projects are funded through a combination of SDCs, SRF Loans, and sewer service charges. All other capital outlay is funded through sewer service charges.

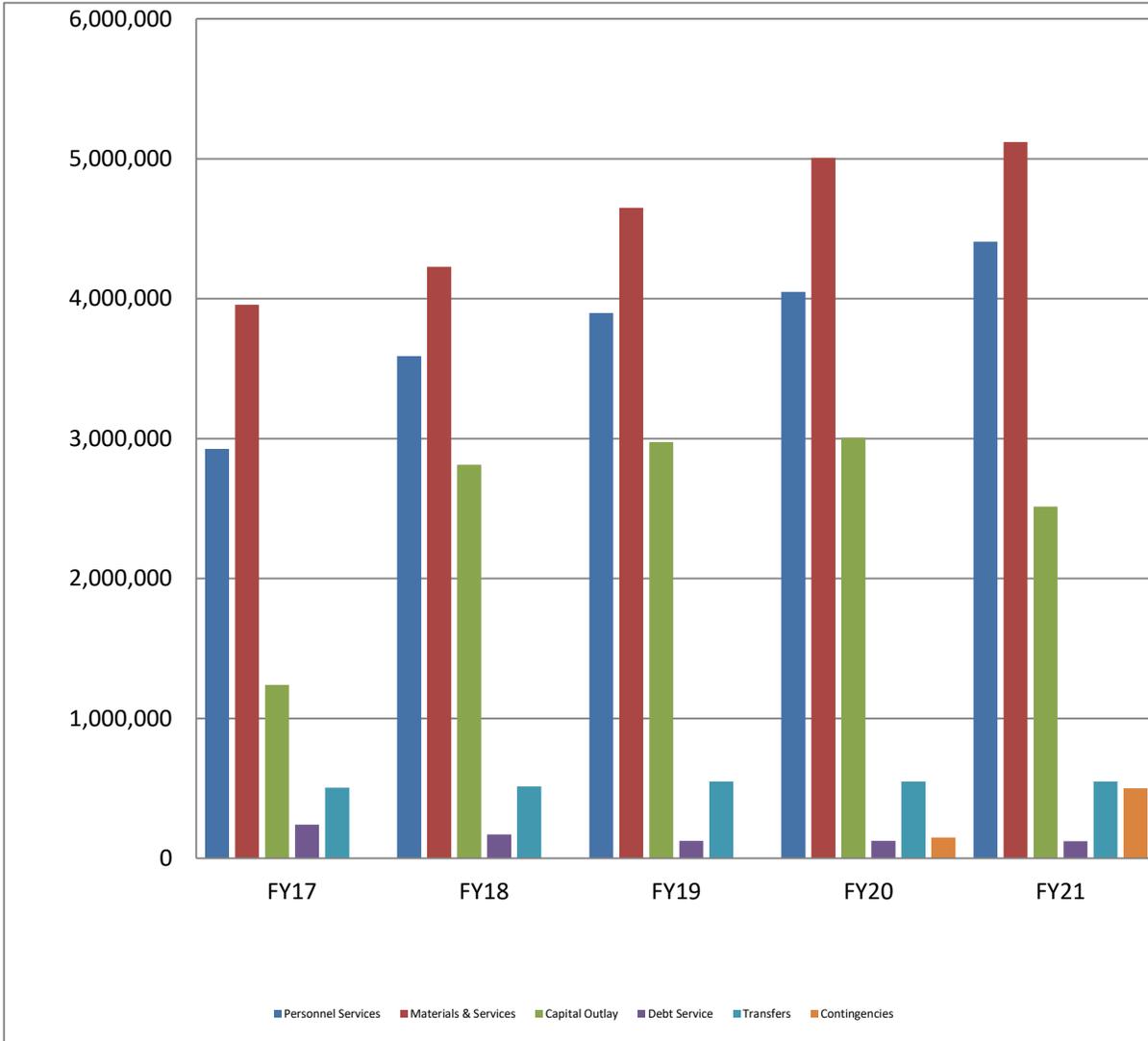
Debt Service covers the principle and interest payments for loans used to finance previous infrastructure projects. General Fund debt service consists of approximately 1.2% of sewer service revenue which is easily manageable without causing distress.

Interfund Transfers are made from the General Fund into the Regional Funds 04 and 07 in accordance with the Regional Sewer Agreement between the City of Medford and Rogue Valley Sewer Services. Occasionally transfers are made in the form of loans to other funds to make up for shortfalls in those funds.

Rogue Valley Sewer Services Adopted Budget FY21 General Fund Revenues



Rogue Valley Sewer Services Adopted Budget FY21 General Fund Appropriations by Category



Rogue Valley Sewer Services

General Fund (01)

Resources Summary

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
2,229,194	2,568,273	1,739,302	00	2900	Beginning Fund Balance	2,241,886	2,291,886	2,291,886
REVENUES								
8,675,117	8,962,931	9,543,902	00	3011	Service Charges (\$21.50)	9,700,000	9,700,000	9,700,000
0	0	188,314	00	3040	Shady Cove Collection	172,382	172,382	172,382
8,675,117	8,962,931	9,732,216				9,872,382	9,872,382	9,872,382
288,143	401,912	300,000	00	3171/7	Collection SDC (\$625)	300,000	300,000	300,000
145,420	229,373	150,000	00	3121/7	Interceptor (Trunk) SDC-RVS (\$500)	150,000	150,000	150,000
10,408	9,122	10,000	00	3128	Trunk SDC-White City (\$225)	10,000	10,000	10,000
50,292	49,958	40,000	00	3126	Trunk SDC- Eagle Point (\$750)	35,000	35,000	35,000
0	0	2,500	00	3129	Collection SDC-Shady Cove (\$2,011)	2,500	2,500	2,500
494,263	690,365	502,500			Total SDC Revenues	497,500	497,500	497,500
10,349	21,035	10,000	00	3302	Loan Int Pymnts-Assessmnts & SDCs	10,000	10,000	10,000
38,830	70,989	45,000	00	3511	Loan Principal-Assessmnts & SDCs	45,000	45,000	45,000
49,179	92,024	55,000			Total Loan Payments	55,000	55,000	55,000
118,200	97,851	70,000	00	3282	Reimbursement-Vehicles-O&M	120,000	120,000	120,000
361,157	412,466	201,000	00	3285	Reimbursement-Labor-O&M, Design	450,000	450,000	450,000
479,357	510,317	271,000			Total Reimbursements	570,000	570,000	570,000
380,221	424,679	0	00	3060	Lagoon Tipping Fee	0	0	0
6,400	5,800	4,000	00	3211	Tap Fees	3,000	3,000	3,000
33,819	48,389	40,000	00	3231	Developer Misc. Fees	45,000	45,000	45,000
16,825	16,814	15,000	00	3241	Inspections, Permits	18,000	18,000	18,000
3,381	4,053	5,000	00	3246	FOG Surcharge	5,000	5,000	5,000
64,140	62,355	70,000	00	3275	Lien Search Fees	70,000	70,000	70,000
504,786	562,090	134,000			Total Fees & Charges	141,000	141,000	141,000
20,000	9,961	0	00	3130	Reimbursement District & Agreement	0	0	0
0	3,695	0	00	3290	Sale of Assets	0	0	0
18,589	43,250	30,000	00	3251	Contractual Services	20,000	20,000	20,000
45,851	55,591	50,000	00	3301	Interest on Invested Funds	65,000	65,000	65,000
0	0	0	00	3661	Transfer from Eagle Point-Prop Taxes	0	0	0
520,333	286	0	00	3238	Temp Off Fee	0	0	0
50,547	1,330	1,000	00	3291	Other Revenue	1,000	1,000	1,000
0	43,959	40,000	00	3303	Late Charges	40,000	40,000	40,000
0	0	0	00	3304	Interfund Loan Int	0	0	0
655,320	158,072	121,000			Total Other Revenues	126,000	126,000	126,000
10,858,022	10,975,799	10,815,716			TOTAL REVENUES	11,261,882	11,261,882	11,261,882

Rogue Valley Sewer Services

General Fund (01)

Resources Summary (continued)

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c # Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
TRANSFERS							
12,502	12,388	42,000	00	3904 Transfer from BCI Fund-O&M	42,000	42,000	42,000
38,714	29,641	29,000	00	3906 Transfer from Dunn Maint. Fund-O&M	33,000	33,000	33,000
10,356	4,512	70,000	00	3909 Transfer from White City SD-O&M	51,000	51,000	51,000
301,040	338,965	331,000	00	3910 Transfer from Stormwater Quality	346,000	346,000	346,000
192,291	238,084	270,000	00	3950 Transfer from Shady Cove Treatment Fi	267,500	267,500	267,500
48,931	70,267	0	00	3952 Transfer from Shady Cove Collection	0	0	0
150,752	158,585	200,000	00	3960 Transfer from Gold Hill Treatment Fund	153,750	153,750	153,750
42,413	40,649	42,000	00	3965 Transfer from Gold Hill Collection Fund	44,100	44,100	44,100
0	0	37,000	00	3970 Transfer from Lagoon Fund	76,750	76,750	76,750
796,999	893,091	1,021,000		TOTAL TRANSFERS	1,014,100	1,014,100	1,014,100
TOTAL RESOURCES							
13,884,215	14,437,163	13,576,018			14,517,868	14,567,868	14,567,868

Rogue Valley Sewer Services

General Fund (01)

Requirements Summary

Actual FY18	Actual FY19	Adopted Budget FY20	Department / Category	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
EXPENDITURES						
3,588,831	3,822,597	4,048,133	Personal Services	4,406,914	4,406,914	4,406,914
4,228,562	4,494,995	5,056,488	Materials & Services	5,119,170	5,173,170	5,173,170
2,812,535	2,713,952	2,956,756	Capital Outlay	2,514,928	2,514,928	2,514,928
170,970	126,128	126,196	Debt Service	123,860	123,860	123,860
10,800,898	11,157,672	12,187,573	TOTAL EXPENDITURES	12,164,872	12,218,872	12,218,872
515,045	595,303	550,000	Transfers to Other Funds	550,000	550,000	550,000
0	0	150,000	Contingency	500,000	500,000	500,000
11,315,943	11,752,975	12,887,573	TOTAL APPROPRIATIONS	13,214,872	13,268,872	13,268,872
2,568,272	2,684,188	688,445	Ending Fund Balance	1,302,996	1,298,996	1,298,996
13,884,215	14,437,163	13,576,018	TOTAL REQUIREMENTS	14,517,868	14,567,868	14,567,868
2,568,272	2,684,188	688,445	Ending Fund Balance	1,302,996	1,298,996	1,298,996
1,736,002	1,854,450	1,948,001	Less Interceptor SDC Reserve	2,060,413	2,060,413	2,060,413
(899,715)	(929,434)	(1,015,225)	Less Operating Reserve (8.33% Exp)	(1,013,334)	(1,017,832)	(1,017,832)
3,404,559	3,609,204	1,621,221	Unreserved Ending Fund Bal.	2,350,075	2,341,577	2,341,577

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Personnel Services

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY 21	Approved Budget FY 21	Adopted Budget FY 21
Personnel Services								
590,487	590,331	643,896	10	5010	Salaries	665,441	665,441	665,441
123,892	128,525	132,521	20	5010	Salaries	142,130	142,130	142,130
455,968	512,615	331,280	30	5010	Salaries	356,208	356,208	356,208
0	0	152,717	35	5010	Salaries	165,711	165,711	165,711
897,531	990,804	981,014	40	5010	Salaries	1,033,963	1,033,963	1,033,963
236,973	234,800	272,888	60	5010	Salaries	264,148	264,148	264,148
1,367	274	611	10	5012	Overtime	0	0	0
0	21	21	20	5012	Overtime	0	0	0
5,489	4,510	8,152	30	5012	Overtime	5,000	5,000	5,000
0	0	0	35	5012	Overtime	1,000	1,000	1,000
29,681	27,664	33,627	40	5012	Overtime	35,000	35,000	35,000
4,456	3,474	2,199	60	5012	Overtime	2,100	2,100	2,100
1,366	1,382	5,095	30	5015	On Call	1,300	1,300	1,300
9,385	8,919	10,190	40	5015	On Call	8,000	8,000	8,000
12	0	12	60	5015	On Call	0	0	0
0	0	15,285	10	5018	Part Time	0	0	0
0	0	0	10	5020	Performance Incentive Plan	20,000	20,000	20,000
2,356,607	2,503,319	2,589,509			Total Salaries	2,700,000	2,700,000	2,700,000
150,421	169,214	194,149	10	5241	Medical & Dental Insurance	240,015	240,015	240,015
45,223	46,052	49,282	20	5241	Medical & Dental Insurance	60,925	60,925	60,925
139,973	138,006	91,997	30	5241	Medical & Dental Insurance	113,729	113,729	113,729
0	0	49,304	35	5241	Medical & Dental Insurance	60,951	60,951	60,951
370,874	401,522	409,134	40	5241	Medical & Dental Insurance	505,801	505,801	505,801
2,746	91,335	119,471	60	5241	Medical & Dental Insurance	147,697	147,697	147,697
66,629	68,579	75,280	10	5275	Retirement Plan	76,215	76,215	76,215
13,457	10,965	11,397	20	5275	Retirement Plan	12,075	12,075	12,075
27,302	39,872	28,490	30	5275	Retirement Plan	30,312	30,312	30,312
0	0	13,134	35	5275	Retirement Plan	14,078	14,078	14,078
78,375	77,559	84,367	40	5275	Retirement Plan	87,955	87,955	87,955
1,742	19,747	23,468	60	5275	Retirement Plan	22,469	22,469	22,469
30,744	33,464	35,386	10	5111	Social Security	36,461	36,461	36,461
9,376	7,756	8,216	20	5111	Social Security	8,705	8,705	8,705
26,571	30,932	20,539	30	5111	Social Security	21,853	21,853	21,853
0	0	9,468	35	5111	Social Security	10,149	10,149	10,149
71,319	63,515	60,823	40	5111	Social Security	63,410	63,410	63,410
1,251	14,625	16,919	60	5111	Social Security	16,199	16,199	16,199
0	0	2,000	10	5122	Unemployment Self Insurance	2,000	2,000	2,000
0	0	0	40	5122	Unemployment Self Insurance	0	0	0
9,182	8,600	9,336	10	5123	Medicare	9,545	9,545	9,545
2,193	1,814	1,922	20	5123	Medicare	2,036	2,036	2,036
6,214	7,489	4,804	30	5123	Medicare	5,111	5,111	5,111
0	0	2,214	35	5123	Medicare	2,374	2,374	2,374
14,998	14,854	14,225	40	5123	Medicare	14,830	14,830	14,830
293	3,420	3,957	60	5123	Medicare	3,788	3,788	3,788
6,463	(1,776)	9,000	10	5233	Worker's Compensation	4,000	4,000	4,000
1,202	(358)	2,000	20	5233	Worker's Compensation	50	50	50
3,733	(1,054)	5,200	30	5233	Worker's Compensation	80	80	80
0	0	0	35	5233	Worker's Compensation	100	100	100
13,652	18,616	20,000	40	5233	Worker's Compensation	14,000	14,000	14,000
0	3,798	3,798	60	5233	Worker's Compensation	4,600	4,600	4,600
176	169	175	10	5235	Worker's Assessment Expense	160	160	160
50	38	30	20	5235	Worker's Assessment Expense	40	40	40
186	158	160	30	5235	Worker's Assessment Expense	100	100	100
0	0	0	35	5235	Worker's Assessment Expense	40	40	40
480	419	218	40	5235	Worker's Assessment Expense	400	400	400

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Personnel Services (continued)

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY 21	Approved Budget FY 21	Adopted Budget FY 21
4	79	490	60	5235	Worker's Assessment Expense	60	60	60
1,038	0	0	10	5243	EAP Expense	1,000	1,000	1,000
29,600	5,833	15,010	10	5245	HRA Deductible Plan	22,860	22,860	22,860
8,000	1,667	3,090	20	5245	HRA Deductible Plan	4,740	4,740	4,740
27,000	7,233	7,500	30	5245	HRA Deductible Plan	11,000	11,000	11,000
0	0	4,000	35	5245	HRA Deductible Plan	5,000	5,000	5,000
47,200	14,733	25,000	40	5245	HRA Deductible Plan	41,000	41,000	41,000
6,800	3,333	6,800	60	5245	HRA Deductible Plan	10,800	10,800	10,800
4,260	3,584	3,500	10	5250	LTD, Life Insurance, RHS	4,000	4,000	4,000
974	854	750	20	5250	LTD, Life Insurance, RHS	1,000	1,000	1,000
3,123	3,362	2,600	30	5250	LTD, Life Insurance, RHS	2,600	2,600	2,600
0	0	0	35	5250	LTD, Life Insurance, RHS	1,000	1,000	1,000
7,618	7,569	9,100	40	5250	LTD, Life Insurance, RHS	8,000	8,000	8,000
1,782	1,701	920	60	5250	LTD, Life Insurance, RHS	1,600	1,600	1,600
1,232,224	1,319,278	1,458,624			Total Fringe Benefits	1,706,913	1,706,913	1,706,913
3,588,831	3,822,597	4,048,133			TOTAL PERSONAL SERVICES	4,406,914	4,406,914	4,406,914

Staffing Levels - Full Time Equivalent (FTE)

7.85	7.85	7.85	10	Administration	7.85	7.85	7.85
1.65	1.65	1.65	20	Information Technology	1.65	1.65	1.65
5.50	5.50	4.50	30	Engineering	4.50	4.50	4.50
0.00	0.00	2.00	35	Storm Water Quality	2.00	2.00	2.00
18.00	18.00	17.00	40	Maintenance	17.00	17.00	17.00
0.00	0.00	0.00	50	Construction	0.00	0.00	0.00
3.00	3.00	4.00	60	Treatment	5.00	5.00	5.00
36.0	36.0	37.00		Total FTE	38.00	38.00	38.00

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Materials & Services

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
MATERIALS & SERVICES								
23,300	19,350	19,000	10	7111	Audit	19,000	19,000	19,000
8,100	2,626	20,000	10	7112	Legal Services	10,000	10,000	10,000
3,729	28	20,000	10	7113	Professional Services	10,000	10,000	10,000
28,617	21,122	20,100	20	7113	Professional Services	20,100	20,100	20,100
2,321	0	0	10	7114	Intern Services	0	0	0
6,476	6,373	10,000	10	7115	Newsletters	10,000	10,000	10,000
148,243	153,402	150,000	10	7121	Bank Charges	160,000	160,000	160,000
2,080	1,897	4,000	10	7152	Publication Expense	2,000	2,000	2,000
650	1,339	1,000	10	7166	Recording fees	1,000	1,000	1,000
61,200	62,436	113,709	10	7177	Contractual Services - Billing	117,120	117,120	117,120
34,966	40,948	30,000	10	7211	Supplies, Office, Billing	40,000	40,000	40,000
1,708	155	3,500	30	7211	Supplies, Office, Billing	800	800	800
1,551	816	2,500	20	7223	Supplies, Computer	2,500	2,500	2,500
55,532	55,637	60,500	10	7255	Postage & Freight	55,000	55,000	55,000
1,534	1,856	1,600	40	7255	Postage & Freight	1,600	1,600	1,600
832	528	1,000	40	7300	Occupancy Permits	1,000	1,000	1,000
500	192	800	10	7311	Board Member Expenses	800	800	800
90	0	800	10	7533	Physical Examinations	800	800	800
265	0	800	30	7533	Physical Examinations	800	800	800
3,255	2,322	2,500	40	7533	Physical Examinations	2,500	2,500	2,500
0	55	0	60	7533	Physical Examinations	800	800	800
31,076	19,471	16,000	10	7544	Travel, Lodging, Meals, Training	16,000	16,000	16,000
0	1,037	8,000	20	7544	Travel, Lodging, Meals, Training	11,710	11,710	11,710
5,108	5,295	10,000	30	7544	Travel, Lodging, Meals, Training	5,000	5,000	5,000
23,994	16,194	22,000	40	7544	Travel, Lodging, Meals, Training	18,000	18,000	18,000
0	0	0	40	7555	Traning/Certification	0	4,000	4,000
7,147	8,143	7,100	10	7588	Memberships & Subscriptions	4,000	4,000	4,000
340	505	2,100	20	7588	Memberships & Subscriptions	2,100	2,100	2,100
150	310	3,500	30	7588	Memberships & Subscriptions	1,000	1,000	1,000
1,550	1,138	1,600	40	7588	Memberships & Subscriptions	1,300	1,300	1,300
0	360	360	10	7590	Permit Fee Expense	500	500	500
71,701	72,343	125,225	20	7622	Computer Software Maintenance	164,580	214,580	214,580
39,193	43,968	40,000	40	7631	System Maintenance	40,000	40,000	40,000
816	139	700	10	7641	Safety Program	700	700	700
1,275	364	1,500	30	7641	Safety Program	0	0	0
14,831	11,880	12,000	40	7641	Safety Program	10,000	10,000	10,000
0	907	828	10	7642	Clothing	900	900	900
0	0	500	20	7642	Clothing	500	500	500
0	1,316	2,000	30	7642	Clothing	1,000	1,000	1,000
0	0	600	35	7642	Clothing	0	0	0
9,888	7,834	12,000	40	7642	Clothing	10,000	10,000	10,000
1,287	845	845	60	7642	Clothing	831	831	831
635	613	3,000	10	7650	Equipment Maint. - Admin	500	500	500
81,055	82,427	80,000	40	7651	Equipment & Vehicle Maint. - O&M	80,000	80,000	80,000
52,449	55,825	46,800	40	7652	Vehicle Fuel	45,000	45,000	45,000
0	0	6,000	10	7653	Equipment, O&M (under \$3,000)	2,000	2,000	2,000
329	521	3,000	30	7653	Equipment, O&M (under \$3,000)	2,000	2,000	2,000
4,777	9,025	10,000	40	7653	Equipment, O&M (under \$3,000)	10,000	10,000	10,000
24,798	28,563	9,000	20	7654	Equipt, Computers (under \$3,000)	9,200	9,200	9,200
0	3,083	5,200	40	7662	Vehicle Fuel (Propane & CNG)	13,000	13,000	13,000
19,696	38,340	25,000	40	7681	Pump Station, Lagoon Maint.	25,000	25,000	25,000
0	4,052	4,100	40	7682	FOG Maintenance	2,500	2,500	2,500
21,150	21,987	0	60	7685	Lagoon Maint.	0	0	0
9,523	1,239	10,000	40	7691	Step/Steg Maint.	10,000	10,000	10,000
2,470	5,398	4,000	10	7699	Bldg & Grounds Maintenance	4,000	4,000	4,000
35,947	25,323	30,000	40	7699	Bldg & Grounds Maintenance	30,000	30,000	30,000

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Materials & Services (continued)

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
9,683	7,154	8,000	40	7710	Alarms - Pump Stations	8,000	8,000	8,000
13,702	14,356	15,000	10	7711	Communication & Alarm	16,000	16,000	16,000
0	1,641	2,000	20	7711	Communication & Alarm	2,000	2,000	2,000
773	763	500	30	7711	Communication & Alarm	500	500	500
0	0	0	35	7711	Communication & Alarm	500	500	500
3,523	2,750	3,500	40	7711	Communication & Alarm	3,500	3,500	3,500
5,548	3,282	4,000	20	7712	Communications - Internet Services	4,000	4,000	4,000
26,745	28,457	25,000	40	7755	Power - Pump Stations	25,000	25,000	25,000
16,169	10,816	15,000	10	7756	Utilities & Power	2,000	2,000	2,000
58,025	56,562	64,420	10	7849	Property Insurance	66,950	66,950	66,950
11,672	10,112	4,300	10	7995	Other Expenses	4,300	4,300	4,300
8	0	0	20	7995	Other Expenses	50	50	50
0	5	500	30	7995	Other Expenses	500	500	500
0	0	0	35	7995	Other Expenses	0	0	0
10,559	162	1,000	40	7995	Other Expenses	1,000	1,000	1,000
0	0	0	60	7995	Other Expenses	0	0	0
1,002,540	975,587	1,107,987			MATERIALS & SERVICES	1,111,441	1,165,441	1,165,441
3,226,022	3,519,408	3,948,501	10	7010	TREATMENT CHARGES	4,007,729	4,007,729	4,007,729
4,228,562	4,494,995	5,056,488			TOTAL MATERIALS & SERVICES	5,119,170	5,173,170	5,173,170

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Capital Outlay

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
INFRASTRUCTURE PROJECTS & JOBS								
1,898,224	1,976,799	2,273,160	50		Collection System Rehabilitation	1,821,000	1,821,000	1,821,000
19,362	293,198	0	50	L003	Compost	0	0	0
148,028	700	0	50	B001	Solar Power	0	0	0
2,065,614	2,270,697	2,273,160		6001	Total Infrastructure Projects	1,821,000	1,821,000	1,821,000
EQUIPMENT								
<u>Vehicles</u>								
458,867	0	0	40	6100	New Flusher Truck #42	0	0	0
50,413	0	0	40	6100	2018 GMC Sierra Crew Cab #41 - John	0	0	0
52,829	0	0	40	6100	2018 Sierra 2500 HD Crew Cab #40	0	0	0
7,419	0	0	40	6100	Dual Axel Dump Trailer 2017 14LX	0	0	0
930	0	0	40	6100	Wheels for Mini Camera (Mighty Tractor)	0	0	0
8,915	0	0	40	6100	Headsets for Flusher Crew	0	0	0
10,404	0	0	40	6100	2018 Chevy Spark #43 Treatment Plant	0	0	0
0	59,160	0	40	6100	Unit #44 Crane Truck	0	0	0
0	151,992	0	40	6100	Backhoe Loader John Deere 710L	0	0	0
0	38,000	0	40	6100	Propane conversion for 4 trucks	0	0	0
0	30,530	35,000	40	6100	2019 Chevy Bolt EV	0	0	0
0	0	375,000	40	6100	TV Van	375,000	375,000	375,000
0	0	46,000	40	6100	2020 GMC Sierra #47	0	0	0
0	0	20,000	40	6100	(2) Propane Kits- #33 & # 35	0	0	0
0	0	0	40	6100	Truck Bumper Winches	5,000	5,000	5,000
0	0	0	40	6100	Chevy Bolt	30,000	30,000	30,000
0	0	0	40	6100	Unit #15 Replacement	150,000	150,000	150,000
0	0	0	40	6100	Trail King TK50LP Backhoe Trailer	40,000	40,000	40,000
<u>Maintenance</u>								
0	0	3,500	40	6100	Jumping Jack trench compactor	0	0	0
0	0	5,000	40	6100	Hot Water Pressure Washer	0	0	0
0	0	27,000	40	6100	Flusher Nozzle Camera	0	0	0
0	0	3,500	40	6100	Warthog Flusher Nozzle	0	0	0
0	2,790	0	40	6100	Husqvarna Core Drill & Stand	0	0	0
0	0	0	40	6100	Trailer Mounted Compressor Replacement	12,000	12,000	12,000
<u>Treatment Plant</u>								
0	4,968	0	60	6100	Eone Pump	0	0	0
<u>Administration</u>								
30,500	0	0	20	6100	Storage for GIS system-Onsite or Cloud	0	0	0
93,460	0	0	20	6100	Licenses for GIS Centric	0	0	0
7,700	7,683	0	10	6100	Office Desks-Front Office	0	0	0
9,284	0	0	30	6100	Offices in Engineering Dept	0	0	0
16,200	0	0	20	6100	Remit Plus	0	0	0
0	2,852	0	10	6100	Office Desks-O&M	0	0	0
0	14,820	0	30	6100	Engineering Dept GPS	0	0	0
0	86,460	0	20	6100	ESRI Licenses	0	0	0
0	44,000	0	20	6100	Manages Cloud Services	0	0	0
0	0	10,000	30	6100	Hanging Files	0	0	0
0	0	89,460	20	6100	GIS Server	0	0	0
0	0	15,928	20	6100	Springbrook Software Upgrade	15,928	15,928	15,928
0	0	40,208	20	6100	Server	0	0	0
0	0	10,000	10	B002	O & M Office flooring	0	0	0
0	0	3,000	10	6100	O & M Desk	0	0	0
0	0	0	10	6100	O & M Desk Upgrade	12,000	12,000	12,000

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Capital Outlay (*continued*)

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
0	0	0	10	6100	Paint Interior of Admin Building	15,000	15,000	15,000
0	0	0	10	6100	Admin Building Tile Floor Removal Restore	6,000	6,000	6,000
0	0	0	10	6100	Board Room Upgrades	5,000	5,000	5,000
0	0	0	10	6100	Front Office Cubicles	13,000	13,000	13,000
0	0	0	30	6100	Engineering Cubicles	15,000	15,000	15,000
746,921	443,255	683,596			Total Equipment	693,928	693,928	693,928
2,812,535	2,713,952	2,956,756			TOTAL CAPITAL OUTLAY	2,514,928	2,514,928	2,514,928

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Debt, Transfers Out, Contingency

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
DEBT SERVICE								
44,334	0	0	10	9520	OEDD Loan - Eagle Point (1997)	0	0	0
126,128	126,128	126,196	10	9520	Revenue Bond Series 2013	123,860	123,860	123,860
170,462	126,128	126,196			TOTAL DEBT SERVICE	123,860	123,860	123,860
TRANSFERS								
170,588	185,578	200,000	10	9804	BCI Fund 04	200,000	200,000	200,000
344,457	374,725	350,000	10	9807	Interceptor Capital Fund 07	350,000	350,000	350,000
0	35,000	-	10	9550	GF interfund loan to Fund 50	-	-	-
515,045	595,303	550,000			TOTAL TRANSFERS	550,000	550,000	550,000
0	0	150,000			CONTINGENCY	500,000	500,000	500,000

Rogue Valley Sewer Services Budget Document FY21

Fund: Bear Creek Interceptor Operations & Maintenance (04)

Goals and Objectives: The Bear Creek Interceptor is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. It consists of the Upper Bear Creek Interceptor, the Lower Bear Creek Interceptor, and the Old Medford Trunk. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer Agreement between RVSS and the City of Medford.

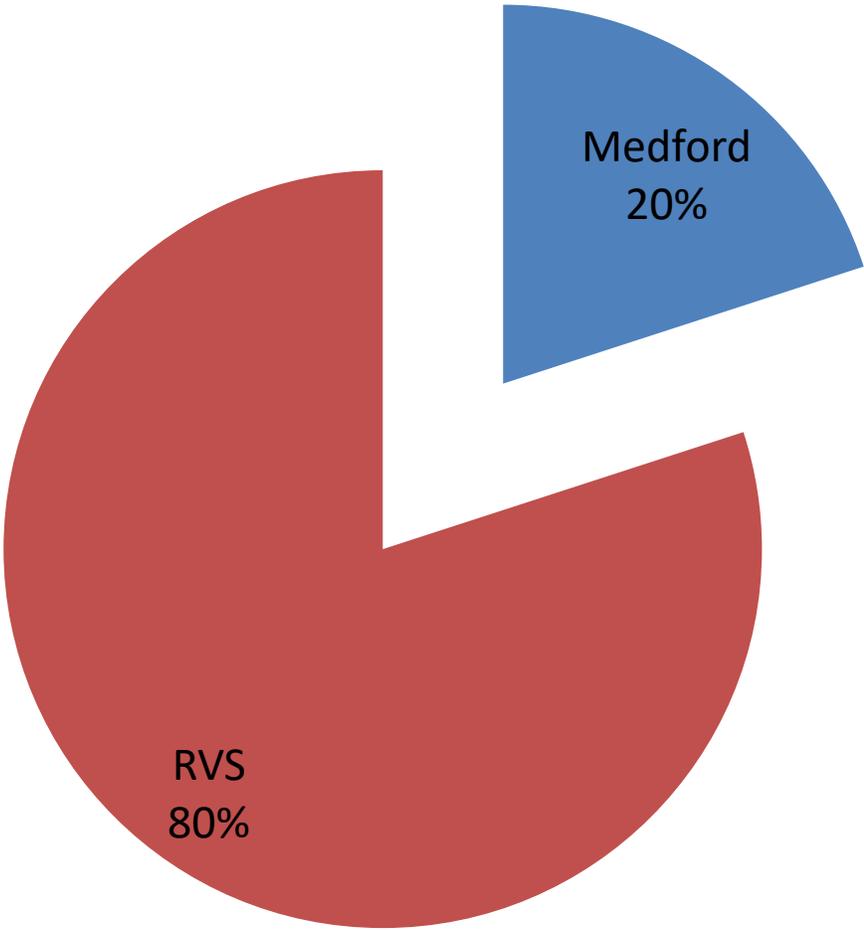
This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance. In 2007 the fund balance had grown to the point that assessments were suspended for all of FY 2008 and half of FY 2009

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units (ERU) and the amount of flow contributed to each of the interceptors. The current assessment is \$0.12 per ERU for the City of Medford and \$0.52 per ERU for RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 for the operation and maintenance of the Dunn Pump Station.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01. A total of \$150,000 is transferred to the Dunn Pump Station Operations and Maintenance

**Rogue Valley Sewer Services
Adopted Budget FY21
Bear Creek Interceptor**



Rogue Valley Sewer Services

Bear Creek Interceptor Operations & Maintenance Fund (04)

Resources & Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
155,460	198,741	335,389	00	2900	Beginning Fund Balance	377,755	377,755	377,755
49,642	32,055	50,000	00	3410	Maintenance Fees - City of Medford	50,000	50,000	50,000
3,393	6,589	2,500	00	3301	Interest	4,000	4,000	4,000
53,035	38,644	52,500			TOTAL REVENUES	54,000	54,000	54,000
170,588	185,578	200,000	00	3901	Transfer from RVSS General Fund	200,000	200,000	200,000
170,588	185,578	200,000			TOTAL TRANSFERS	200,000	200,000	200,000
379,083	422,963	587,889			TOTAL RESOURCES	631,755	631,755	631,755
EXPENDITURES								
Materials and Services:								
345	0	300	40	7255	Postage	300	300	300
17,494	3,545	30,000	40	7601	Flow Monitoring	10,000	10,000	10,000
0	0	10,000	40	7631	Maintenance - System	10,000	10,000	10,000
0	375	600	10	7849	Insurance	600	600	600
17,839	3,920	40,900			Total Materials and Services	20,900	20,900	20,900
Capital Projects:								
0	0	0	50	6100		0	0	0
0	0	0			Total Capital Outlay	0	0	0
17,839	3,920	40,900			TOTAL EXPENDITURES	20,900	20,900	20,900
Transfers								
10,939	10,043	35,000	10	9850	General Fund - Labor	35,000	35,000	35,000
1,563	2,345	7,000	10	9870	General Fund - Vehicles	7,000	7,000	7,000
150,000	50,000	150,000	10	9806	Dunn Operations & Maintenance Fund	150,000	150,000	150,000
162,502	62,388	192,000			TOTAL TRANSFERS	192,000	192,000	192,000
0	0	75,000			CONTINGENCY	75,000	75,000	75,000
180,341	66,308	307,900			TOTAL APPROPRIATIONS	287,900	287,900	287,900
198,742	356,655	279,989			Ending Fund Balance	343,855	343,855	343,855
379,083	422,963	587,889			TOTAL REQUIREMENTS	631,755	631,755	631,755

Rogue Valley Sewer Services Budget Document FY21

Fund: Dunn Pump Station Operations & Maintenance (06)

Goals and Objectives: The Dunn Pump Station is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance. In 2007 the fund balance had grown to the point that assessments were suspended for all of FY 2008 and half of FY 2009.

Major Source of Revenue: Revenue for this fund comes from an interfund transfer from the Bear Creek Interceptor Operations and Maintenance Fund 04.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 for the operation and maintenance of the Dunn Pump Station.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Dunn Pump Station Operations & Maintenance Fund (06)

Resources & Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #		Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
514,508	561,500	502,369	00	2900	Beginning Fund Balance	581,650	581,650	581,650
9,554	14,971	7,041	00	3301	Interest	7,600	7,600	7,600
9,554	14,971	7,041			TOTAL REVENUES	7,600	7,600	7,600
150,000	50,000	150,000	00	3904	Transfer from Interceptor O&M Fund	150,000	150,000	150,000
150,000	50,000	150,000			TOTAL TRANSFERS	150,000	150,000	150,000
=====						=====		
674,062	626,471	659,410			TOTAL RESOURCES	739,250	739,250	739,250
=====						=====		
EXPENDITURES								
Materials and Services:								
0	0	500	20	7622	Computer Software Maintenance	500	500	500
0	0	500	20	7626	Computer Software	500	500	500
0	0	1,000	40	7631	Maintenance - System	1,000	1,000	1,000
0	233	2,500	20	7654	Equipt Computer (under \$3,000)	2,500	2,500	2,500
12,040	7,205	20,000	40	7681	Maintenance - Pump Station	20,000	20,000	20,000
77	208	2,500	40	7699	Building & Grounds Maint	2,500	2,500	2,500
1,004	623	1,000	40	7710	Pump Station Alarms	1,000	1,000	1,000
282	743	500	40	7711	Communication & Alarms	500	500	500
1,850	646	900	20	7712	Internet Services	900	900	900
58,369	62,577	45,000	40	7755	Pump Station Power	45,000	45,000	45,000
225	1,272	500	40	7756	Utilites and Power	1,600	1,600	1,600
0	2,273	2,500	10	7849	Insurance	2,500	2,500	2,500
73,847	75,780	77,400			Total Materials & Services	78,500	78,500	78,500
Capital Projects:								
0	0	0	50	6100		0	0	0
0	0	0			Total Capital Outlay	0	0	0
73,847	75,780	77,400			TOTAL EXPENDITURES	78,500	78,500	78,500
Transfers								
30,561	25,988	25,000	10	9850	General Fund - Labor	28,000	28,000	28,000
8,153	3,653	4,000	10	9870	General Fund - Vehicles	5,000	5,000	5,000
38,714	29,641	29,000			TOTAL TRANSFERS	33,000	33,000	33,000
0	0	75,000			CONTINGENCY	75,000	75,000	75,000
=====						=====		
112,561	105,421	181,400			TOTAL APPROPRIATIONS	186,500	186,500	186,500
=====						=====		
561,501	521,050	478,010			Ending Fund Balance	552,750	552,750	552,750
=====						=====		
674,062	626,471	659,410			TOTAL REQUIREMENTS	739,250	739,250	739,250
=====						=====		

Rogue Valley Sewer Services Budget Document FY21

Fund: Interceptor Capital Expansion (07)

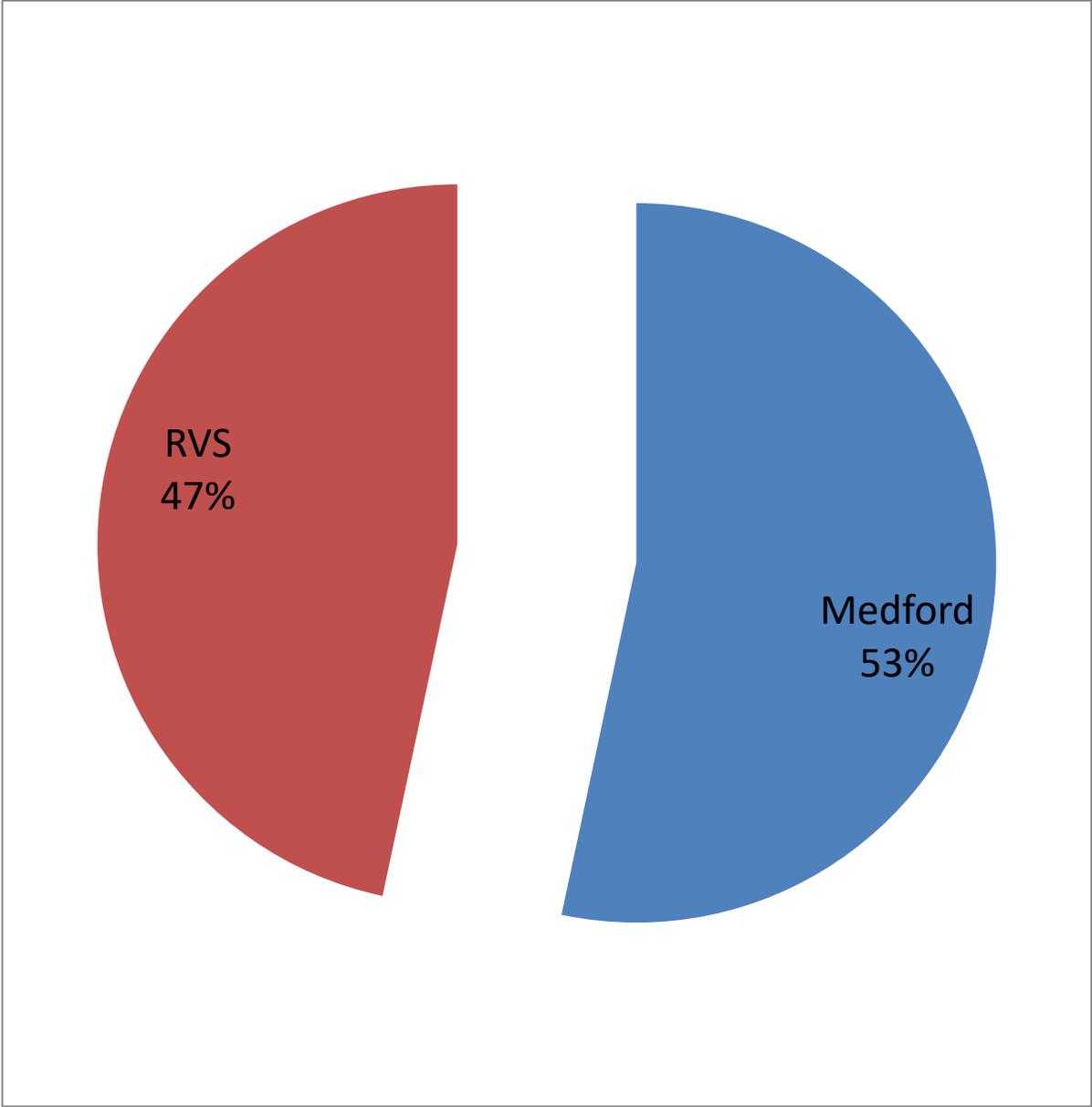
Goals and Objectives: The Interceptor Capital Expansion Fund is intended to pay for capital projects related to the Bear Creek Interceptor and the Dunn Pump Station. Rogue Valley Sewer Services is responsible for ensuring that these facilities have adequate capacity to serve both the City of Medford and RVSS in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for costs associated with these capital improvements. This fund maintains a surplus to pay for anticipated future improvements.

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units and the amount of flow contributed to each of the interceptors. The current assessment is \$1.05 per ERU for both the City of Medford and RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the capital improvements and debt service for previous capital improvement projects.

**Rogue Valley Sewer Services
Adopted Budget FY21
Interceptor Capital Expansion**



Rogue Valley Sewer Services

Interceptor Capital Expansion Fund (07)

Resources & Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	a/c #	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
3,133,223	3,608,027	3,882,485	00	2900	Beginning Fund Balance	3,774,573	3,774,573	3,774,573
55,102	93,626	43,000	00	3301	Interest	43,000	43,000	43,000
434,397	292,604	400,000	00	3410	Assessed Fees - Medford	400,000	400,000	400,000
489,499	386,230	443,000			TOTAL REVENUES	443,000	443,000	443,000
344,457	374,725	350,000	00	3901	Transfer from RVSS General Fund	350,000	350,000	350,000
344,457	374,725	350,000			TOTAL TRANSFERS	350,000	350,000	350,000
3,967,149	4,368,982	4,675,485			TOTAL RESOURCES	4,567,573	4,567,573	4,567,573
EXPENDITURES								
Materials & Services								
0	0	0	40	7631	System Rehabilitation	0	0	0
0	0	0	50	7113	Professional Services	0	0	0
0	0	0			Total Materials & Services	0	0	0
Capital Projects:								
6,247	3,160	5,000	50	J200	SORM Bank Protection	0	0	0
2,465	0	0	50	J254	Regional Rain Gauge	0	0	0
17,317	0	0	50	J271	Ethernet Radio Modems Flo Monitor	0	0	0
28,439	0	0	50	I001	Ethernet Radio Modems Flo Monitor	0	0	0
35,554	134,699	0	50	I002	Dunn PS Solar Power	0	0	0
0	4,205	0	50	I003	Dunn Build&Grnd Rehab	0	0	0
0	1,989	250,000	50	I004	Dunn PS Pump Replace	2,250,000	2,250,000	2,250,000
0	0	100,000	50	I005	Flow Monitoring Sensor	100,000	100,000	100,000
90,022	144,053	355,000			Total Capital Outlay	2,350,000	2,350,000	2,350,000
Debt Service								
269,102	268,022	268,023	10	9520	Revenue Bond Series 2013	263,203	263,203	263,203
269,102	268,022	268,023			Total Debt Service	263,203	263,203	263,203
359,124	412,075	623,023			TOTAL EXPENDITURES	2,613,203	2,613,203	2,613,203
0	0	350,000			CONTINGENCY	350,000	350,000	350,000
359,124	412,075	973,023			TOTAL APPROPRIATIONS	2,963,203	2,963,203	2,963,203
3,608,025	3,956,907	3,702,462			Ending Fund Balance	1,604,370	1,604,370	1,604,370
3,967,149	4,368,982	4,675,485			TOTAL REQUIREMENTS	4,567,573	4,567,573	4,567,573

Rogue Valley Sewer Services Budget Document FY21

Fund: White City Storm Drains (09)

Goals and Objectives: The White City Storm Drain Fund is a dedicated fund established in 1989 to maintain and improve the storm drainage system in the industrial portion of White City. Under an agreement with Jackson County, RVSS maintains all piped stormwater facilities in the area and any open ditches that are not accessible from a public road. Jackson County maintains open ditches that are accessible from a public road.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

Major Source of Revenue: Revenue for this fund comes from fees charged to property owners within the White City Storm Drain Area. The fees are based on the size of the property and the amount of impervious surface on the property.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the storm drains and capital improvements to the storm drain infrastructure.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

White City Storm Drains Fund (09)

Resources & Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
655,991	704,716	702,926	00	2900	Beginning Fund Balance	669,813	669,813	669,813
76,375	77,561	70,000	00	3080	White City Storm Drain Fees	70,000	70,000	70,000
11,896	19,330	8,710	00	3301	Interest	8,710	8,710	8,710
88,271	96,891	78,710			TOTAL REVENUES	78,710	78,710	78,710
=====								
744,262	801,607	781,636			TOTAL RESOURCES	748,523	748,523	748,523
=====								
EXPENDITURES								
Materials & Services								
11,188	13,765	0	30	7113	Professional Services	0	0	0
0	0	10,000	35	7113	Professional Services	10,000	10,000	10,000
18,001	0	0	40	7113	Professional Services	0	0	0
0	0	10,000	35	7631	Maintenance - System	14,000	14,000	14,000
29,189	13,765	20,000			Total Materials & Services	24,000	24,000	24,000
Capital Projects:								
0	0	30,000	50	DXXX	Misc Culvert Replacement	30,000	30,000	30,000
0	0	20,000	50	DYYY	Misc Storm Projects	20,000	20,000	20,000
0	0	300,000	50	D002	Ave F and 8th Storm & Sewer	300,000	300,000	300,000
0	74	200,000	50	D003	11th Street Detention Basin Rehab	0	0	0
0	0	0	50	D006	Ave F & Agate Storm Rehab	100,000	100,000	100,000
0	74	550,000			Total Capital Outlay	450,000	450,000	450,000
29,189	13,839	570,000			TOTAL EXPENDITURES	474,000	474,000	474,000
Transfers								
7,584	3,877	50,000	10	9850	General Fund - Labor	25,000	25,000	25,000
2,773	635	20,000	10	9870	General Fund - Vehicles	26,000	26,000	26,000
10,357	4,512	70,000			TOTAL TRANSFERS	51,000	51,000	51,000
0	0	50,000			Contingency	50,000	50,000	50,000
=====								
39,546	18,351	690,000			TOTAL APPROPRIATIONS	575,000	575,000	575,000
=====								
704,716	783,256	91,636			Ending Fund Balance	173,523	173,523	173,523
=====								
744,262	801,607	781,636			TOTAL REQUIREMENTS	748,523	748,523	748,523
=====								

Rogue Valley Sewer Services Budget Document FY21

Fund: Stormwater Quality Management (10)

Goals and Objectives: The Stormwater Quality Management Fund is a dedicated fund established in 2004 to implement the requirements of the National Pollutant Discharge Elimination System Municipal Small Separate Storm Sewer permit (NPDES MS4).

Rogue Valley Sewer Services has acted as the lead agency for a joint permit covering the cities of Talent, Phoenix, Central Point, and portions of unincorporated Jackson County.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

Major Source of Revenue: Revenue for this fund comes primarily from fees charged to residents within the permit area. A fee of \$1 per month for a single family residence or \$1 per 3,000 square feet of impervious surface for other uses is collected.

There is some additional revenue received from permit fees collected when RVSS issues erosion control permits under this program.

Major Expenditures: Expenditures from this fund consist of costs associated with the management of the stormwater program and capital improvements designed to protect or improve stormwater quality.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Stormwater Quality Fund (10)

Resources & Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
1,008,777	1,139,095	972,667	00	2900	Beginning Fund Balance	1,093,288	1,093,288	1,093,288
					Stormwater Fees			
35,261	39,377	46,000	00	3021	Phoenix	46,000	46,000	46,000
35,292	39,763	46,000	00	3022	Talent	46,000	46,000	46,000
303,902	307,312	290,000	00	3023	Jackson County	305,000	305,000	305,000
45,002	26,250	0	00	3024	Central Point	0	0	0
419,457	412,702	382,000				397,000	397,000	397,000
8,500	46,250	17,000	00	3220	Stormwater Maintenance Fees	17,000	17,000	17,000
0	0	0	00	3231	Plan Review and Inspection	7,000	7,000	7,000
24,750	36,750	13,500	00	3245	Construction Site Erosion Control Permits (I	13,500	13,500	13,500
674	3,910	3,000	00	3291	Other Income	3,000	3,000	3,000
18,724	31,393	15,000	00	3301	Interest	16,000	16,000	16,000
472,105	531,005	430,500			TOTAL REVENUES	453,500	453,500	453,500
1,480,882	1,670,100	1,403,167			TOTAL RESOURCES	1,546,788	1,546,788	1,546,788
					EXPENDITURES			
					Materials and Services:			
1,000	815	0	35	7113	Professional Services	25,000	25,000	25,000
2,321	0	0	35	7114	Intern Services	0	0	0
1,381	545	3,000	35	7211	Supplies - Office	3,000	3,000	3,000
102	0	51	35	7533	Physical Examinations	51	51	51
3,586	1,864	5,000	35	7544	Travel/Training	5,000	5,000	5,000
865	815	1,200	35	7588	Memberships	1,500	1,500	1,500
1,885	5,675	6,000	35	7590	Permit Fee	5,000	5,000	5,000
3	102	1,000	35	7631	System Maintenance	1,000	1,000	1,000
0	815	0	40	7653	Equipment (under \$3,000)	0	0	0
0	0	3,000	20	7654	Equipment Computer (under \$3,000)	4,400	4,400	4,400
1,277	824	1,500	35	7711	Communications & Alarms	1,500	1,500	1,500
13,686	9,262	15,000	35	7810	Public Education	15,000	15,000	15,000
1,370	1,531	1,000	35	7820	Construction Site	1,000	1,000	1,000
0	0	1,000	35	7830	Post Construction	1,000	1,000	1,000
5,943	1,091	10,000	35	7840	Illicit Discharge	10,000	10,000	10,000
78	0	1,000	35	7995	Miscellaneous	1,000	1,000	1,000
33,497	23,339	48,751			Total Materials & Services	74,451	74,451	74,451
6,750	11,306	0	50	Q001	Wagner Crk Bridge Swale	0	0	0
0	209	50,000	50	Q004	Oak St, Outfall, Phoenix	50,000	50,000	50,000
0	16,869	50,000	50	Q005	Colver Road Park	0	0	0
0	3,347	0	50	Q006	Mosquito Lane WQ Facility	0	0	0
0	5,109	0	50	Q007	Rostell SWF	0	0	0
0	0	3,400	50	Q008	Contech Filter Retrofit	3,400	3,400	3,400
0	0	50,000	50	Q009	Northridge Terrace	0	0	0
0	0	0	50	Q010	West Valley View	35,000	35,000	35,000
0	14,308	40,000	50	9999	Privately Funded Projects	40,000	40,000	40,000
0	0	100,000	50	QXXX	Stormwater Incentive Program	100,000	100,000	100,000
0	0	0	20	6100	GPS Unit	0	0	0
6,750	51,148	293,400			Total Capital Outlay	228,400	228,400	228,400
40,247	74,487	342,151			TOTAL EXPENDITURES	302,851	302,851	302,851
					Transfers			
273,611	309,493	300,000	10	9850	General Fund - Labor	315,000	315,000	315,000
9,429	11,472	13,000	10	9870	General Fund - Vehicles	13,000	13,000	13,000
18,000	18,000	18,000	10	9880	General Fund - Billing Allocation	18,000	18,000	18,000
500	775	1,500	10	9510	Shady Cove Fund - SWQ Lab Rental	1,500	1,500	1,500
301,540	339,740	332,500			TOTAL TRANSFERS	347,500	347,500	347,500
0	0	100,000			CONTINGENCY	100,000	100,000	100,000
341,787	414,227	774,651			TOTAL APPROPRIATIONS	750,351	750,351	750,351
1,139,095	1,255,873	628,516			Ending Fund Balance	796,437	796,437	796,437
1,480,882	1,670,100	1,403,167			TOTAL REQUIREMENTS	1,546,788	1,546,788	1,546,788

Rogue Valley Sewer Services Budget Document FY21

Fund: Shady Cove Treatment (50)

Goals and Objectives: The Shady Cove Treatment Fund was initially established as the Shady Cove Operations and Maintenance Fund in 2011 when RVSS entered into an agreement with Shady Cove to manage both the collection system and the treatment plant. Beginning in FY2018 this fund will only track expenses related to the wastewater treatment plant, with collection system expenses being tracked in the newly created Fund 52. For FY20, Fund 52 will no longer be used to track collection system expenses.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services.

Major Source of Revenue: Before FY20, revenue for this fund came from an annual fee paid by the City of Shady Cove in quarterly installments. Hauled septage was also accepted at the treatment plant for a fee. Beginning FY20, revenue for this fund will come from monthly service rates from residents of Shady Cove.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant and debt service.

Prior to FY20, Funds are transferred from Fund 50 to Fund 52 to cover the expenses associated with operating the collection system in Shady Cove. In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services. As such, Fund 52 is eliminated for FY 20 and forward.

Surplus funds generated from the hauled septage program may be transferred to Fund 55 to help finance capital improvements.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Shady Cove Treatment Fund (50)

Resources & Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adpoted Budget FY21
51,987	60,964	10,316	00	2900	Beginning Fund Balance	61,055	61,055	61,055
345,000	345,000	0	00	3050	Shady Cove O&M Fees	0	0	0
500	775	1,500	00	3051	Lab Rental Rate from Fund 10	1,500	1,500	1,500
42,429	0	0	00	3052	Septage	0	0	0
0	0	564,942	00	3150	SC Service Rates	564,942	564,942	564,942
0	0	0	00	3301	Interest	537	537	537
0	35,000	0	00	3401	Interfund Loan from Fund 01	0	0	0
387,929	380,775	566,442			TOTAL REVENUES	566,979	566,979	566,979
439,916	441,739	576,758			TOTAL RESOURCES	628,034	628,034	628,034
					EXPENDITURES			
					Materials and Services:			
1,062	1,911	1,500	10	7211	Supplies - Office	1,500	1,500	1,500
0	0	100	20	7223	Computer Supplies under \$3,000	100	100	100
21,240	22,895	20,000	60	7225	Chemicals	20,000	20,000	20,000
900	43	200	10	7255	Postage	200	200	200
1,209	2,156	1,500	10	7544	Travel/Training	1,500	1,500	1,500
200	210	0	10	7588	Memberships	100	100	100
0	2,635	2,635	10	7590	Permit Fee Expense	2,712	2,712	2,712
1,170	1,170	1,400	20	7622	Computer Software Maintenance	1,400	1,400	1,400
0	0	500	20	7626	Computer Software	500	500	500
418	0	0	60	7637	System Maintenance PS & Collection	0	0	0
26,686	25,370	30,000	60	7638	System Maintenance Treatment Plant	10,000	10,000	10,000
626	2,070	750	60	7641	Safety Program	750	750	750
292	3,422	5,000	60	7651	Vehicle/Equip Maintenance	3,000	3,000	3,000
0	710	470	60	7652	Fuel - Generator	470	470	470
11	455	3,000	60	7653	Equipment (under \$3,000)	10,000	10,000	10,000
365	31	5,000	20	7654	Computer Equipment (under \$3,000)	5,000	5,000	5,000
542	1,943	1,141	60	7699	Bldg & Grounds Maintenance	0	0	0
1,562	743	649	60	7710	Pump Station Alarms	649	649	649
2,210	1,258	2,500	10	7711	Communications & Alarms	2,500	2,500	2,500
0	582	800	20	7712	Communications - IT Services	1,200	1,200	1,200
40,185	39,531	32,000	10	7756	Utilities	32,000	32,000	32,000
8,124	7,603	9,891	10	7849	Insurance	9,891	9,891	9,891
0	400	2,800	10	7995	Other Expenses	0	0	0
106,802	115,138	121,836			Total Materials & Services	103,472	103,472	103,472
					DEBT SERVICE			
0	0	127,505	10	9520	Shady Cove Sewer Bond #1	124,044	124,044	124,044
0	0	127,505			Total Debt Service	124,044	124,044	124,044
106,802	115,138	249,341			TOTAL EXPENDITURES	227,516	227,516	227,516
					Transfers			
174,833	250,000	250,000	10	9850	General Fund - Labor	247,500	247,500	247,500
17,317	20,000	20,000	10	9870	General Fund - Vehicle	20,000	20,000	20,000
80,000	0	0	10	9852	Transfer to Fund 52	0	0	0
0	50,000	50,000	10	9855	Transfer to Fund 55	0	0	0
272,150	320,000	320,000			TOTAL TRANSFERS	267,500	267,500	267,500
	0	0			Contingency	100,000	100,000	100,000
378,952	435,138	569,341			TOTAL APPROPRIATIONS	595,016	595,016	595,016
60,964	6,601	7,417			Ending Fund Balance	33,018	33,018	33,018
439,916	441,739	576,758			TOTAL REQUIREMENTS	628,034	628,034	628,034

Rogue Valley Sewer Services Budget Document FY21

Fund: Shady Cove Collection System (52)

Goals and Objectives: The Shady Cove Collection System Fund was new for FY 2018 and was intended to allow the expenses of the treatment plant and collection system in Shady Cove to be tracked separately.

This fund is intended to be fully independent of the General Fund, however expenses in the first few years of operation have exceeded revenue, and support from the General Fund was needed. This fund has been independent of the General Fund since 2017.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services. As such, this fund is eliminated for FY20 and forward.

Major Source of Revenue: Revenue for this fund came from an annual fee paid by the City of Shady Cove in quarterly installments. This revenue was entered into Fund 50 with a portion transferred to Fund 52.

Starting July 2019, Shady Cove is annexed into Rogue Valley Sewer Services. This fund will be eliminated and any remaining balance will be transferred into Fund 50.

Major Expenditures: Prior to FY20, expenditures from this fund consisted of costs associated with the operations and maintenance of the wastewater collection system in Shady Cove.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Shady Cove Collection Fund (52)

Resources & Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
0	9,909	0	00	2900	Beginning Fund Balance	0	0	0
80,000	85,000	0	00	3950	Transfer from Fund 50	0	0	0
80,000	85,000	0			TOTAL REVENUES	0	0	0
80,000	94,909	0			TOTAL RESOURCES	0	0	0
					EXPENDITURES			
					Materials and Services:			
6,316	1,784	0	40	7631	System Maintenance PS	0	0	0
8,084	10,061	0	40	7681	Pump Station Maintenance	0	0	0
1,097	2,026	0	40	7710	Pump Station Alarms	0	0	0
5,522	7,307	0	40	7755	Pump Station Power	0	0	0
0	798	0	10	7849	Insurance	0	0	0
0	0	0	10	7995	Other Expenses	0	0	0
21,019	21,976	0			Total Materials & Services	0	0	0
0	0	0	50	R011	C2 Broken Pipe Mallory	0	0	0
0	0	0	50	1807	Hudspeth Pressure Sewer	0	0	0
0	0	0			Total Capital Outlay	0	0	0
21,019	21,976	0			TOTAL EXPENDITURES	0	0	0
					Transfers			
38,419	51,312	0	10	9850	General Fund - Labor	0	0	0
10,653	18,955	0	10	9870	General Fund - Vehicle	0	0	0
49,072	70,267	0			TOTAL TRANSFERS	0	0	0
70,091	92,243	0			TOTAL APPROPRIATIONS	0	0	0
9,909	2,666	0			Ending Fund Balance	0	0	0
80,000	94,909	0			TOTAL REQUIREMENTS	0	0	0

Rogue Valley Sewer Services Budget Document FY21

Fund: Treatment Capital (55)

Goals and Objectives: The Treatment Capital Fund is a dedicated fund initially established in 2011 to pay for capital improvements within the Shady Cove collection system and treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services.

With the annexation the purpose of this fund will be expanded to cover capital improvements to both the Shady Cove Treatment Plant and the White City Lagoons, as both are now treatment facilities owned and operation by RVSS.

Major Source of Revenue: Prior to FY20, the City of Shady Cove made an annual payment of \$60,000 into this fund. In addition, surplus funds generated from the septic waste program are transferred from Fund 50 to Fund 55.

Beginning FY20, revenue for this fund will be from Shady Cove SDC fees and surplus funds generated from the septic waste program are transferred from Fund 50 to Fund 55. A portion of the Septage revenue received in fund 70 will be transferred to fund 55 for capital improvements to the system and treatment plant.

Major Expenditures: Expenditures from this fund consist of costs associated with making capital improvements to the Shady Cove treatment plant and the White City Lagoons.

Rogue Valley Sewer Services

Treatment Capital Fund (55)

Resources & Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
3,696	19,417	21,090	00	2900	Beginning Fund Balance	767,949	767,949	767,949
60,000	60,000	0	00	3055	Shady Cove Capital Fees	0	0	0
0	0	10,000	00	3132	SDC Fees - Shady Cove	2,000	2,000	2,000
0	0	0	00	3301	Interest	3,616	3,616	3,616
60,000	60,000	10,000			TOTAL REVENUES	5,616	5,616	5,616
0	3,000	50,000	0	3950	Transfer from Fund 50	0	0	0
0	0	200,000	0	3970	Transfer from Fund 70	100,000	100,000	100,000
63,696	82,417	281,090			TOTAL RESOURCES	873,565	873,565	873,565
EXPENDITURES								
Treatment Plant								
0	12,905	0	50	C004	Treatment Plant Roof	0	0	0
0	0	10,000	50	C007	Solids Handling Improvements	170,000	170,000	170,000
0	0	60,000	50	C010	Disk Filter Improvements	60,000	60,000	60,000
0	0	5,000	50	C011	Lab Equipment	0	0	0
0	4,194	0	50	C016	RAS/WAS Pump Rebuilds	0	0	0
0	0	0	50	C019	Shipping Container Power	0	0	0
0	0	0	50	C020	FY 21 Misc Treatment Maintenance	150,000	150,000	150,000
0	0	0	50	C021	Sodium Hypochlorite Conversion	25,000	25,000	25,000
0	0	0	50	6100	Loader	100,000	100,000	100,000
Lagoons								
0	0	51,500	50	6100	Material Staging Area	50,000	50,000	50,000
Collection System								
3,408	0	0	40	6100	Capital Outlay-Eone Pump	0	0	0
3,073	0	0	50	J250	Control Upgrade PS #2	0	0	0
2,171	0	0	50	J251	Schoolhouse Ln Extansion	0	0	0
30,697	0	0	50	J256	Flycaster Place	0	0	0
3,143	0	0	50	9999	Privately Funded Projects	0	0	0
0	3,060	0	50	1620	Flycaster Place	0	0	0
0	474	0	50	1622	Flycaster Place Improvements	0	0	0
0	680	0	50	1807	Hudspeth Pressure Sewer	0	0	0
0	18,505	0	50	1902	257 Hudspeth Sewer	0	0	0
0	1,190	0	50	1904	Killinger Pressure Sewer	0	0	0
42,492	41,008	126,500			Total Capital Outlay	555,000	555,000	555,000
42,492	41,008	126,500			TOTAL EXPENDITURES	555,000	555,000	555,000
42,492	41,008	126,500			TOTAL APPROPRIATIONS	555,000	555,000	555,000
21,204	41,409	154,590			Ending Fund Balance	318,565	318,565	318,565
63,696	82,417	281,090			TOTAL REQUIREMENTS	873,565	873,565	873,565

Rogue Valley Sewer Services Budget Document FY21

Fund: Gold Hill Treatment (60)

Goals and Objectives: The Gold Hill Treatment Fund was newly established in FY 2018 to track the expenses related to operating the wastewater treatment plant for the City of Gold Hill. RVSS currently operates this plant under an agreement for the operation and maintenance of the plant which expires in 2022.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant.

A portion of the annual fee is transferred to Fund 65 to cover expenses associated with the operation of the Gold Hill collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Treatment Fund (60)

Resources & Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
0	84,680	105,654	00	2900	Beginning Fund Balance	105,052	105,052	105,052
360,000	360,000	360,000	00	3065	Gold Hill O&M Fees	360,000	360,000	360,000
0	0	500	00	3067	Connection Permits	500	500	500
360,000	360,000	360,500			TOTAL REVENUES	360,500	360,500	360,500
360,000	444,680	466,154			TOTAL RESOURCES	465,552	465,552	465,552
EXPENDITURES								
Materials and Services:								
1,105	1,980	10,000	10	7211	Supplies - Office	1,000	1,000	1,000
2,478	4,115	6,000	60	7225	Chemicals	8,000	8,000	8,000
2,308	2,170	8,600	60	7230	Sludge Disposal	4,000	4,000	4,000
774	634	2,500	60	7232	Laboratory Supplies	2,500	2,500	2,500
5,610	7,042	12,000	60	7234	Sampling and Testing	10,000	10,000	10,000
0	2,345	0	10	7590	Permit Fee Expense	2,500	2,500	2,500
15,044	16,842	40,000	60	7638	System Maintenance Treatment Plant	20,000	20,000	20,000
186	1,840	1,500	60	7641	Safety Program	1,500	1,500	1,500
6,988	4,111	7,000	60	7651	Vehicle/Equip Maintenance	7,000	7,000	7,000
5,212	3,475	4,000	60	7652	Fuel	4,000	4,000	4,000
0	0	0	60	7699	Bldg & Grounds Maintenance	1,000	1,000	1,000
2,699	2,161	1,200	10	7711	Communications & Alarms	2,000	2,000	2,000
19,388	19,968	15,000	10	7756	Utilities	15,000	15,000	15,000
2,777	1,548	1,812	10	7849	Insurance	1,812	1,812	1,812
64,569	68,231	109,612			Total Materials & Services	80,312	80,312	80,312
0	0	30,000	50	G002	Influent Pump Controls	0	0	0
0	0	15,000	50	G003	Dechlorination System	0	0	0
0	0	10,000	50	G004	Clarifier Controls	0	0	0
0	0	15,000	50	G005	Soda Ash Dosing Tank	0	0	0
0	0	0	50	GXXX	Misc Repairs	50,000	50,000	50,000
0	0	70,000			Total Capital Outlay	50,000	50,000	50,000
64,569	68,231	179,612			TOTAL EXPENDITURES	130,312	130,312	130,312
Transfers								
148,447	155,347	170,000	10	9850	General Fund - Labor	123,750	123,750	123,750
2,304	3,238	30,000	10	9870	General Fund - Vehicle	30,000	30,000	30,000
60,000	26,000	20,000	10	9865	Transfer to Fund 65	125,000	125,000	125,000
210,751	184,585	220,000			TOTAL TRANSFERS	278,750	278,750	278,750
		-			Contingency	50,000	50,000	50,000
275,320	252,816	399,612			TOTAL APPROPRIATIONS	459,062	459,062	459,062
84,680	191,864	66,542			Ending Fund Balance	6,490	6,490	6,490
360,000	444,680	466,154			TOTAL REQUIREMENTS	465,552	465,552	465,552

Rogue Valley Sewer Services Budget Document FY21

Fund: Gold Hill Collection System (65)

Goals and Objectives: The Gold Hill Collection System Fund is newly established for FY 2018 to track the expenses related to operating the sewer collection system for the City of Gold Hill. RVSS is in an agreement for the operation and maintenance of the plant which expires in 2022.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments. This revenue is entered into Fund 60 and transferred to Fund 65

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the sewer collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Collection Fund (65)

Resources & Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
0	15,437	28,438	00	2900	Beginning Fund Balance	103,563	103,563	103,563
60,000	26,000	20,000	00	3960	Transfer from Fund 60	125,000	125,000	125,000
60,000	26,000	20,000			TOTAL REVENUES	125,000	125,000	125,000
=====	=====	=====			TOTAL RESOURCES	=====	=====	=====
60,000	41,437	48,438				228,563	228,563	228,563
=====	=====	=====			EXPENDITURES	=====	=====	=====
					Materials and Services:			
2,150	0	5,000	40	7631	System Maintenance	5,000	5,000	5,000
0	0	0	40	7638	System Maint Treatment	0	0	0
0	0	0	40	7699	Bldg & Grounds Maintenance	0	0	0
0	0	0	40	7995	Other Expenses	0	0	0
2,150	0	5,000			Total Materials & Services	5,000	5,000	5,000
0	0	0	50	2010	BluDutch Sewer	0	0	0
0	0	0	50	G008	Riverside Sewer Replacement	55,000	55,000	55,000
0	0	0	50	G009	5th Street Sewer Replacement	75,000	75,000	75,000
0	0	0			Total Capital Outlay	130,000	130,000	130,000
2,150	0	5,000			TOTAL EXPENDITURES	135,000	135,000	135,000
					Transfers			
33,765	31,089	25,000	10	9850	General Fund - Labor	27,000	27,000	27,000
8,648	9,560	17,000	10	9870	General Fund - Vehicle	17,100	17,100	17,100
42,413	40,649	42,000			TOTAL TRANSFERS	44,100	44,100	44,100
		0			Contingency	0	0	0
44,563	40,649	47,000			TOTAL APPROPRIATIONS	179,100	179,100	179,100
=====	=====	=====			Ending Fund Balance	=====	=====	=====
15,437	788	1,438				49,463	49,463	49,463
=====	=====	=====			TOTAL REQUIREMENTS	=====	=====	=====
60,000	41,437	48,438				228,563	228,563	228,563
=====	=====	=====				=====	=====	=====

Rogue Valley Sewer Services Budget Document FY21

Fund: Lagoons (70)

Goals and Objectives: The Lagoons Fund is newly established for FY 2020 to track the expenses related to operating the Lagoons.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue from this fund comes from hauled septage accepted for a fee.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the lagoons.

Surplus funds generated from the hauled septage will be transferred to Fund 55 to help finance capital improvements for both the Shady Cove Treatment Plant and the White City Lagoons.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Lagoons Fund (70)

Resources & Requirements

Adopted Budget FY20	Dept	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
0	00	2900	Beginning Fund Balance	48,443	48,443	48,443
300,000	00	3052	Septage	300,000	300,000	300,000
0	00	3301	Interest	458	458	458
300,000			TOTAL REVENUES	300,458	300,458	300,458
=====						
300,000			TOTAL RESOURCES	348,901	348,901	348,901
=====						
EXPENDITURES						
Materials and Services:						
0	10	7211	Office Supplies	15	15	15
5,000	60	7225	Chemicals	1,000	1,000	1,000
5,000	40	7400	Landfill	7,500	7,500	7,500
20,000	60	7685	Lagoon Maintenance	20,000	20,000	20,000
0	40	7699	Bldg & Grounds Maintenance	0	0	0
0	20	7712	Internet Service	900	900	900
1,000	10	7756	Utilities	1,000	1,000	1,000
0	40	7995	Other Expenses	0	0	0
31,000			Total Materials & Services	30,415	30,415	30,415
0	50	Jxxx		0	0	0
0			Total Capital Outlay	0	0	0
31,000			TOTAL EXPENDITURES	30,415	30,415	30,415
Transfers						
30,000	10	9850	General Fund - Labor	61,000	61,000	61,000
7,000	10	9870	General Fund - Vehicle	15,750	15,750	15,750
200,000	10	9855	Transfer to Fund 55	100,000	100,000	100,000
237,000			TOTAL TRANSFERS	176,750	176,750	176,750
=====						
268,000			TOTAL APPROPRIATIONS	207,165	207,165	207,165
=====						
32,000			Ending Fund Balance	141,736	141,736	141,736
=====						
300,000			TOTAL REQUIREMENTS	348,901	348,901	348,901
=====						



Section IV. Budget Requirement Details by Department

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Rogue Valley Sewer Services Budget Document FY21

Department 10: Administration

Description:

Rogue Valley Sewer Services Administration Department provides professional administrative and accounting support in the planning and execution of general and financial policies and objectives. These are developed by the Rogue Valley Sewer Services Board of Directors for the sewer service needs of the region.

Funding:

The Administration Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01.

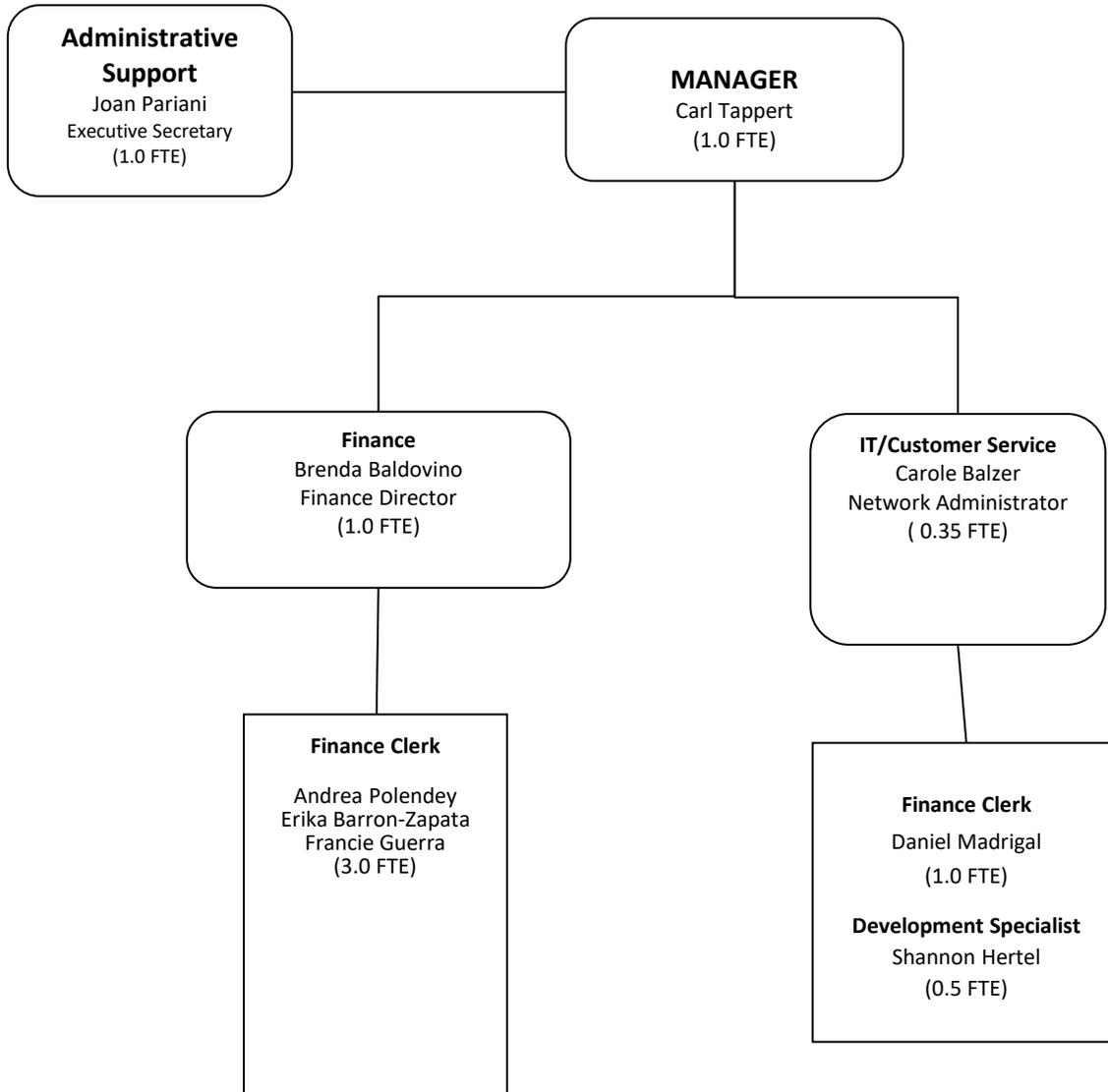
Goals:

- Provide leadership to all departments of the District in management and administrative issues and public relations.

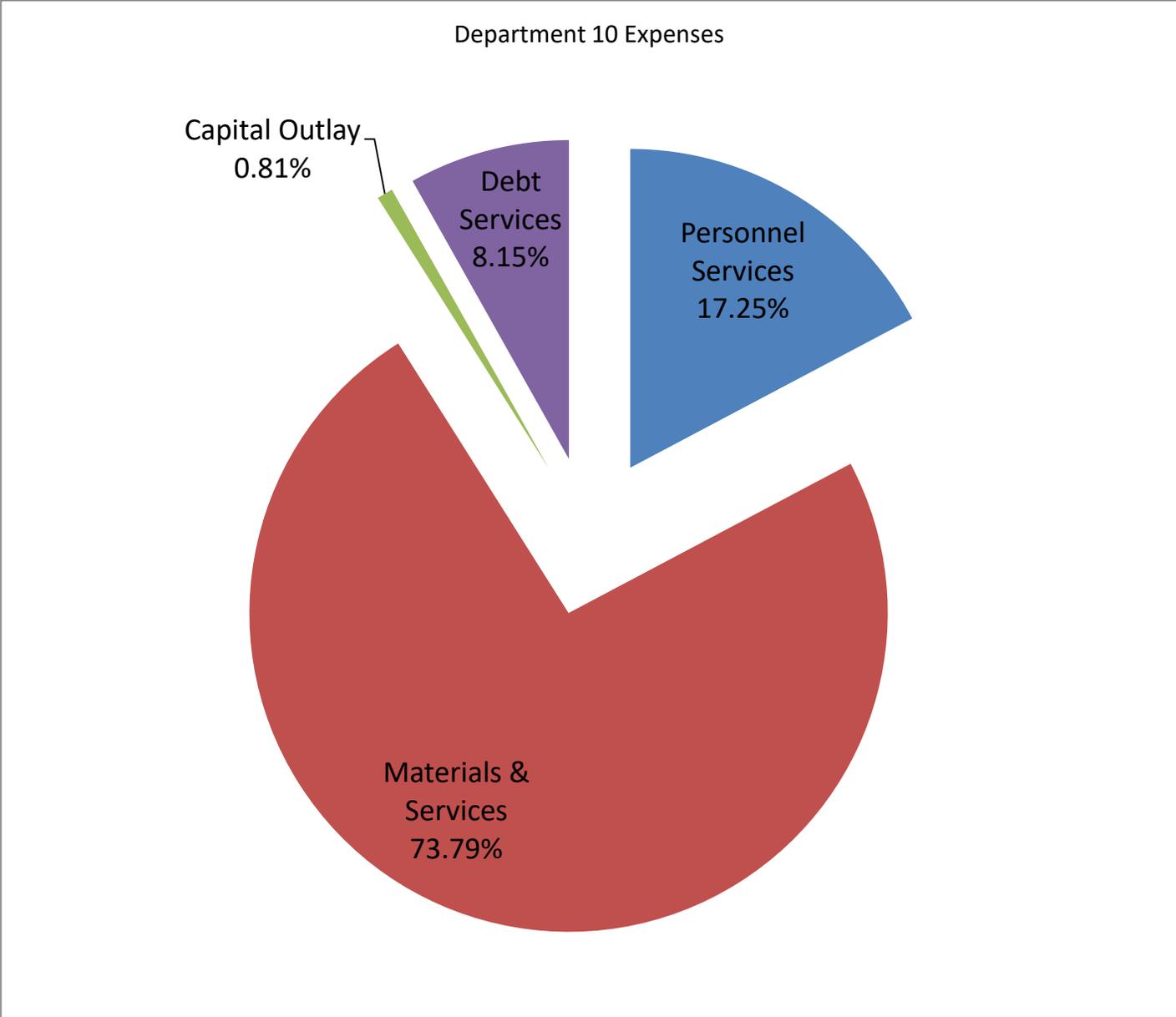
Performance Measures:

- Meet weekly with Department Head staff to review services/programs and projects.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2020 - 2021
Administration Department 10
(7.85 FTE)



Rogue Valley Sewer Services
Adopted Budget FY21
Department 10: Administration



Rogue Valley Sewer Services

Administration Dept 10

Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
590,487	590,331	643,896	5010	Salaries	665,441	665,441	665,441
1,367	274	611	5012	Overtime	0	0	0
0	0	15,285	5018	Part-time	0	0	0
0	0	0	5020	Performance Incentive Plan	20,000	20,000	20,000
150,421	169,214	194,149	5241	Medical & Dental Insurance	240,015	240,015	240,015
66,629	68,579	75,280	5275	Retirement Plan	76,215	76,215	76,215
30,744	33,464	35,386	5111	Social Security	36,461	36,461	36,461
0	0	2,000	5122	Unemployment self Insurance	2,000	2,000	2,000
9,182	8,600	9,336	5123	Medicare	9,545	9,545	9,545
6,463	(1,776)	9,000	5233	Worker's Compensation	4,000	4,000	4,000
176	169	175	5235	Worker's Assessment Expense	160	160	160
1,038	0	0	5243	EAP Expense	1,000	1,000	1,000
29,600	5,833	15,010	5245	HRA, Deductible Plan	22,860	22,860	22,860
4,260	3,584	3,500	5250	LTD, Life Insurance, RHS	4,000	4,000	4,000
890,367	878,272	1,003,628		TOTAL PERSONNEL SERVICES	1,081,697	1,081,697	1,081,697
23,300	19,350	19,000	7111	Audit	19,000	19,000	19,000
8,100	2,626	20,000	7112	Legal Services	10,000	10,000	10,000
3,729	843	20,000	7113	Professional services	10,000	10,000	10,000
2,321	0	0	7114	Intern Services	0	0	0
6,476	6,373	10,000	7115	Newsletter	10,000	10,000	10,000
148,243	153,402	150,000	7121	Bank Charges	160,000	160,000	160,000
2,080	1,897	4,000	7152	Publication Expense	2,000	2,000	2,000
650	1,339	1,000	7166	Recording fees	1,000	1,000	1,000
61,200	62,436	113,709	7177	Contractual services - Billing	117,120	117,120	117,120
37,133	44,839	41,500	7211	Supplies, Office, Billing	42,515	42,515	42,515
56,432	55,680	60,700	7255	Postage & Freight	55,200	55,200	55,200
500	192	800	7311	Board Member Expenses	800	800	800
90	0	800	7533	Physical Examinations	800	800	800
32,285	21,627	17,500	7544	Travel, Lodging, Meals, Training	17,500	17,500	17,500
7,347	8,353	7,100	7588	Memberships & Subscriptions	4,100	4,100	4,100
0	5,340	2,995	7590	Permit Fee	5,712	5,712	5,712
816	139	700	7641	Safety Program	700	700	700
0	907	828	7642	Clothing	900	900	900
635	613	3,000	7650	Equipment Maint. - Admin	500	500	500
0	0	6,000	7653	Equipment (under \$3,000)	2,000	2,000	2,000
2,470	5,398	4,000	7699	Admin Building Maint	4,000	4,000	4,000
18,611	17,775	18,700	7711	Communication & Alarm	20,500	20,500	20,500
75,742	70,315	63,000	7756	Utilities	50,000	50,000	50,000
68,926	69,159	79,223	7849	Property Insurance	81,753	81,753	81,753
11,672	10,512	7,100	7995	Other Expenses	4,300	4,300	4,300
3,226,022	3,519,408	3,948,501	7010	Treatment Charges	4,007,729	4,007,729	4,007,729
3,794,780	4,078,523	4,600,156		TOTAL MATERIALS & SERVICES	4,628,129	4,628,129	4,628,129

Rogue Valley Sewer Services

Administration Dept 10

Requirements (*continued*)

Actual FY18	Actual FY19	Adopted Budget FY20	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
0	0	3,000		6100 O & M Desk Upgrade	0	0	0
0	0	0		6100 O & M Desk Upgrade	12,000	12,000	12,000
0	0	10,000		6100 O & M Office Flooring	0	0	0
7,700	2,852	0		6100 Office Desk	0	0	0
9,284	0	0		6100 Offices in Engineering	0	0	0
0	0	0		6100 Paint Interior of Admin Building	15,000	15,000	15,000
0	0	0		6100 Admin Building Tile Floor Removal Res	6,000	6,000	6,000
0	0	0		6100 Board Room Upgrades	5,000	5,000	5,000
0	0	0		6100 Front Office Cubicles	13,000	13,000	13,000
16,984	2,852	13,000		TOTAL CAPITAL OUTLAY	51,000	51,000	51,000
44,334	0	0		9520 OEDD loan - Eagle Point (1997)	0	0	0
395,738	126,128	394,219		9520 Revenue Bond Series 2013	387,063	387,063	387,063
0	0	127,505		9520 Shady Cove Sewer Bond #1	124,044	124,044	124,044
440,072	126,128	521,724		TOTAL DEBT SERVICES	511,107	511,107	511,107
5,142,203	5,085,775	6,138,508		TOTAL ADMINISTRATION EXPENSE:	6,271,933	6,271,933	6,271,933

Rogue Valley Sewer Services Budget Document FY21

Department 20: Information Technology

Description:

Rogue Valley Sewer Services Information Technology Department designs databases, provides geographic information system mapping and applications, and purchases, maintains, and provides support for network and computer related hardware and software.

Funding:

The Information Technology Department's expenses are funded by revenue collected through service charges within RVSS General Fund 01, Phase II Permit fees collected in RVSS Stormwater Quality Management Fund 10, and revenue collected within the Shady Cove O&M Fund 50.

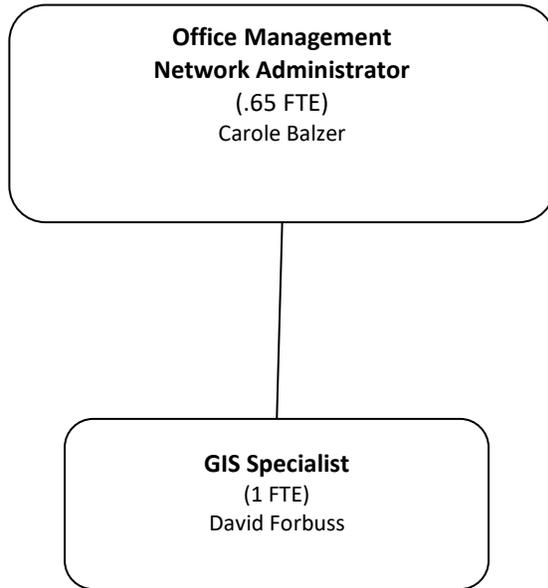
Goals:

- Configure and purchase hardware and software to meet the current and future needs of RVSS keeping in mind ease of use for employees, sustainability, and budget limits.
- Provide hardware and software support to maintain uninterrupted operation of RVSS.
- Increase efficiency through technology.

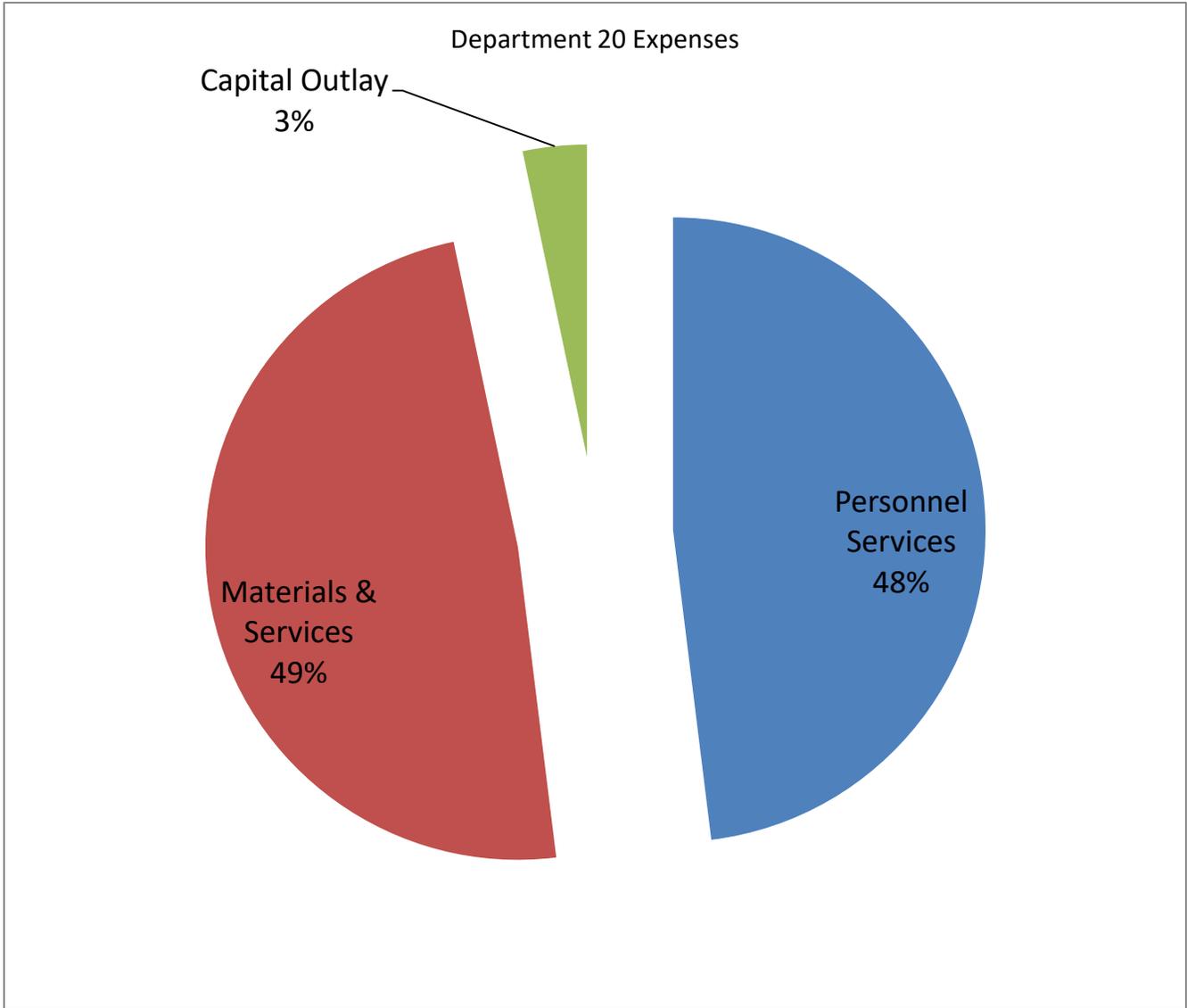
Performance Measures:

- The current and future needs of RVSS have been met with computer hardware and software.
- The uninterrupted operation of RVSS.
- The happiness of RVSS employees.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2020 - 2021
Information Technology Department 20
(1.65 FTE)



Rogue Valley Sewer Services
Adopted Budget FY21
Department 20: Information Technology



Rogue Valley Sewer Services

Information Technology Dept 20

Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
123,892	128,525	132,521	5010	Salaries	142,130	142,130	142,130
0	21	21	5012	Overtime	0	0	0
45,223	46,052	49,282	5241	Medical & Dental Insurance	60,925	60,925	60,925
13,457	10,965	11,397	5275	Retirement Plan	12,075	12,075	12,075
9,376	7,756	8,216	5111	Social Security	8,705	8,705	8,705
2,193	1,814	1,922	5123	Medicare	2,036	2,036	2,036
1,202	(358)	2,000	5233	Worker's Compensation	50	50	50
50	38	30	5235	Worker's Assessment Expense	40	40	40
8,000	1,667	3,090	5245	HRA Deductible Plan	4,740	4,740	4,740
974	854	750	5250	LTD, Life Insurance, RHS	1,000	1,000	1,000
204,367	197,334	209,229		TOTAL PERSONNEL SERVICES	231,701	231,701	231,701
28,617	21,122	20,100	7113	Professional services	20,100	20,100	20,100
1,551	816	2,600	7223	Supplies, Computer	2,600	2,600	2,600
0	1,037	8,000	7544	Travel, Lodging, Meals, Training	11,710	11,710	11,710
340	505	2,100	7588	Memberships & Subscriptions	2,100	2,100	2,100
72,871	73,513	77,125	7622	Computer Software Maintenance	216,480	216,480	216,480
0	0	1,000	7626	Computer Software	1,000	1,000	1,000
0	0	500	7642	Clothing	500	500	500
25,163	28,827	19,500	7654	Equip Computer (under \$3,000)	21,100	21,100	21,100
0	1,641	2,000	7711	Communications & Alarms	2,000	2,000	2,000
7,398	4,510	5,700	7712	Communications - Internet Services	7,000	7,000	7,000
8	0	0	7995	Other Expenses	50	50	50
135,948	131,971	138,625		TOTAL MATERIAL & SERVICES	284,640	284,640	284,640
0	0	0	6100	GIS System Storage	0	0	0
93,460	0	0	6100	GIS Centric Licenses	0	0	0
16,200	0	0	6100	Remit Plus	0	0	0
0	86,460	0	6100	ESRI Licenses	0	0	0
30,500	44,000	0	6100	Managed Cloud Services	0	0	0
0	0	89,460	6100	GIS Server	0	0	0
0	0	15,928	6100	Springbrook Software Upgrade	15,928	15,928	15,928
0	0	0	6100	GPS unit to work with Collector	0	0	0
0	0	40,208	6100	Server	0	0	0
140,160	130,460	145,596		TOTAL CAPITAL OUTLAY	15,928	15,928	15,928
480,475	459,765	493,450		TOTAL INFORMATION TECH EXPENSES	532,269	532,269	532,269

Rogue Valley Sewer Services Budget Document FY21

Department 30: Engineering

Description:

Rogue Valley Sewer Services Engineering Department oversees infrastructure development, capital planning, design and construction of sewer and stormwater capital projects, project management, mapping service, and inspection within the service boundary of RVSS.

Funding:

The Engineering Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Capital Improvements are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09. Stormwater quality capital projects are funded by stormwater fees collected within the Storm Water Quality Fund 10.

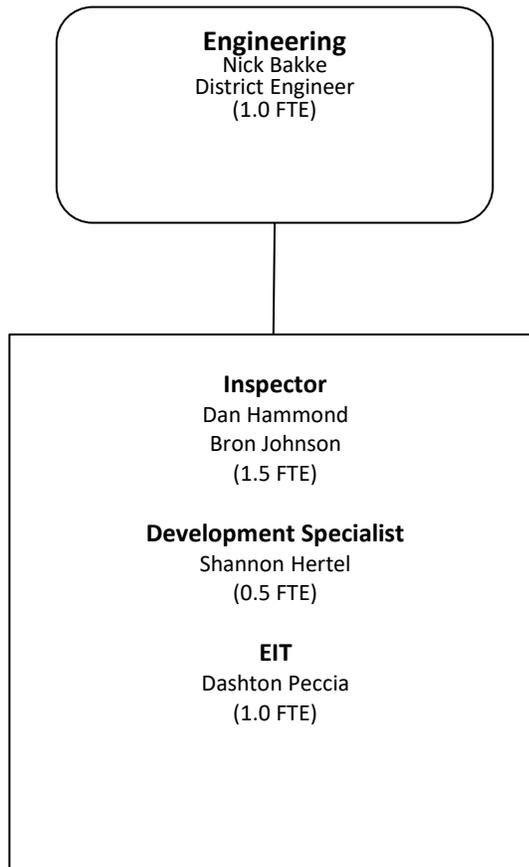
Goals:

- Provide sewer infrastructure to ensure the health, safety and livability within and around the RVSS service boundary.
- Uphold State and Federal Standards for the operation and construction of all sewer facilities that are existing and/or installed within RVSS service boundary.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.
- Maintain and manage a robust capital improvement plan to ensure long term viability of RVSS sewer system.
- Repair or replace between 1% and 2% of the existing concrete and asbestos cement pipe annually.

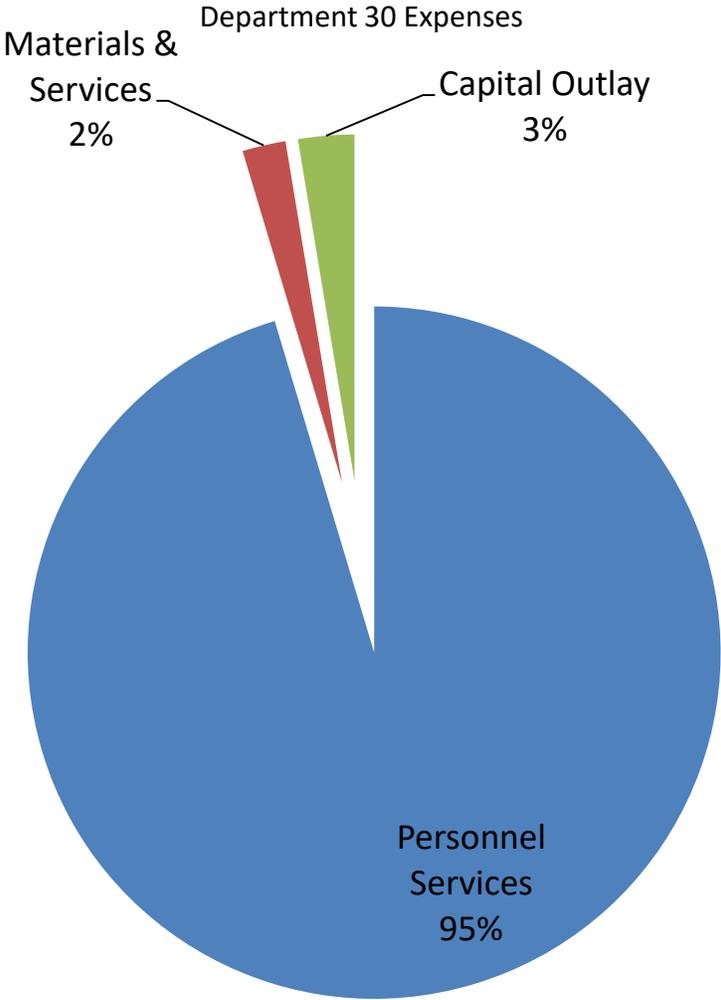
Performance Measures:

- **SSO:** Ensure sewer system has adequate capacity and structural stability to withstand a one in five year storm event without overflow.
- **Inspection:** Ensure service and mainline inspections are completed in accordance with the Oregon Plumbing Specialty Code and Rogue Valley Sewer Services Standards.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2020 - 2021
Engineering Department 30
(4.0 FTE)



Rogue Valley Sewer Services
Adopted Budget FY21
Department 30: Engineering



Rogue Valley Sewer Services

Engineering Dept 30

Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
455,968	512,615	331,280	5010	Salaries	356,208	356,208	356,208
5,489	4,510	8,152	5012	Overtime	5,000	5,000	5,000
1,366	1,382	5,095	5015	On Call	1,300	1,300	1,300
139,973	138,006	91,997	5241	Medical & Dental Insurance	113,729	113,729	113,729
27,302	39,872	28,490	5275	Retirement Plan	30,312	30,312	30,312
26,571	30,932	20,539	5111	Social Security	21,853	21,853	21,853
6,214	7,489	4,804	5123	Medicare	5,111	5,111	5,111
3,733	(1,054)	5,200	5233	Worker's Compensation	80	80	80
186	158	160	5235	Worker's Assessment Expense	100	100	100
27,000	7,233	7,500	5245	HRA Deductible Plan	11,000	11,000	11,000
3,123	3,362	2,600	5250	LTD, Life Insurance, RHS	2,600	2,600	2,600
696,925	744,505	505,817		TOTAL PERSONNEL SERVICES	547,293	547,293	547,293
0	13,765	0	7113	Professional Services	0	0	0
1,708	155	3,500	7211	Supplies, Office, Billing	800	800	800
265	0	800	7533	Physical Examinations	800	800	800
5,108	5,295	10,000	7544	Travel, Lodging, Meals, Training	5,000	5,000	5,000
150	310	3,500	7588	Memberships & Subscriptions	1,000	1,000	1,000
1,275	364	1,500	7641	Safety supplies	0	0	0
0	1,316	2,000	7642	Clothing	1,000	1,000	1,000
329	521	3,000	7653	Equip (under \$3,000)	2,000	2,000	2,000
773	763	500	7711	Communication & Alarm	500	500	500
0	0	0	7910	Coordinated LID Projects	0	0	0
0	5	500	7995	Other Expense	500	500	500
9,608	22,494	25,300		TOTAL MATERIAL & SERVICES	11,600	11,600	11,600
0	0	10,000	6100	Hanging Files	0	0	0
0	14,820	0	6100	Engineering Dept GPS	0	0	0
0	0	0	6100	Engineering Cubicles	15,000	15,000	15,000
0	14,820	10,000		TOTAL CAPITAL OUTLAY	15,000	15,000	15,000
706,533	781,819	541,117		TOTAL ENGINEERING EXPENSES	573,893	573,893	573,893

Rogue Valley Sewer Services Budget Document FY21

Department 35: Storm Water Quality

Description:

Rogue Valley Sewer Services Stormwater Department oversees development and implementation of the Municipal Separate Storm Sewer System (MS4) Phase II Permit and the required Stormwater Management Program. In addition, the Stormwater Department, implements and enforces the terms of the Memorandum of Agreement and Intergovernmental Agreements between RVSS and the Oregon Department of Environmental Quality (DEQ) for the 1200-C and CN Construction General Permits.

RVSS had jurisdiction over stormwater quality infrastructure within the MS4 boundary, and all storm drainage infrastructure within the White City Industrial Storm Drainage Boundary.

Funding:

The Stormwater Department's operational and capital expenses are funded through a Stormwater Quality fee collected within the MS4 Boundary, and a White City Storm Drain fee collected within the White City Industrial Storm Drainage boundary.

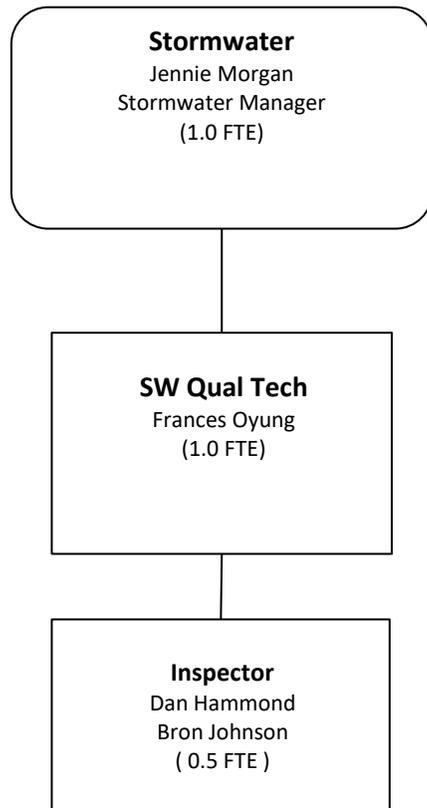
Goals:

- Implement and enforce the MS4 Phase II permit requirements set by Oregon Department of Environmental Quality.
- Implement and enforce the 1200 C, CN and CA Construction General permit requirements set by the Oregon Department of Environmental Quality.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.

Performance Measures:

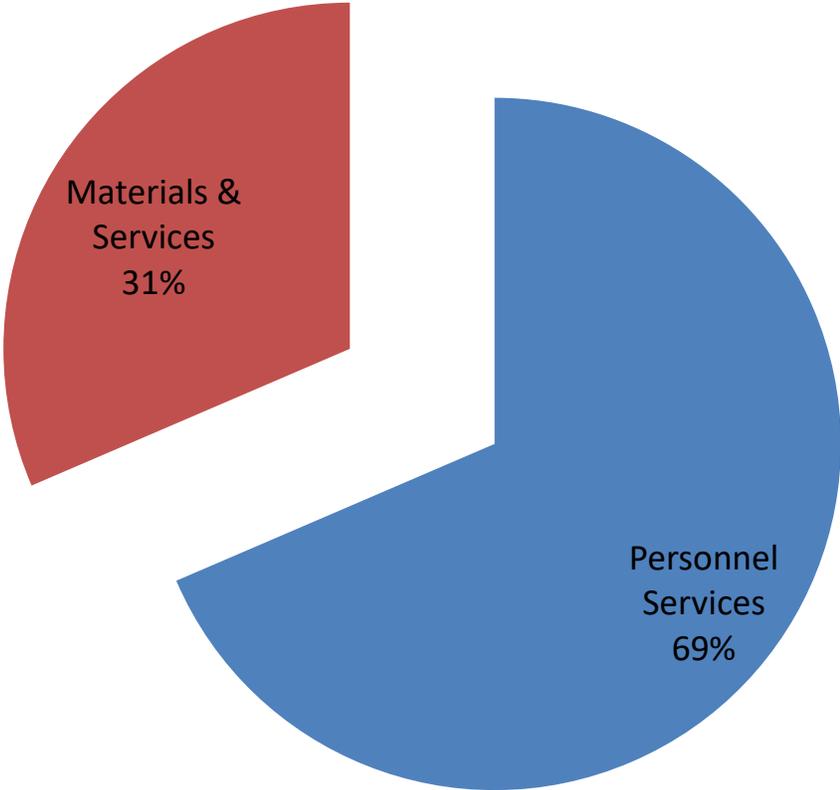
- **MS4 Phase II:** Ensure the annual reporting and proposed Phase II performance measures are met on an annual basis.
- **Construction General Permit:** Ensure annual reporting and performance measures are met on an annual basis.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2020 - 2021
Storm Water Quality Department 35
(2.50 FTE)



Rogue Valley Sewer Services
Adopted Budget FY21
Department 35: Storm Water Quality

Department 35 Expenses



Rogue Valley Sewer Services

Storm Water Quality Dept 35

Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adotped Budget FY21
0	0	152,717	5010	Salaries	165,711	165,711	165,711
0	0	0	5012	Overtime	1,000	1,000	1,000
0	0	0	5015	On Call	0	0	0
0	0	49,304	5241	Medical & Dental Insurance	60,951	60,951	60,951
0	0	13,134	5275	Retirement Plan	14,078	14,078	14,078
0	0	9,468	5111	Social Security	10,149	10,149	10,149
0	0	2,214	5123	Medicare	2,374	2,374	2,374
0	0	0	5233	Worker's Compensation	100	100	100
0	0	0	5235	Worker's Assessment Expense	40	40	40
0	0	4,000	5245	HRA Deductible Plan	5,000	5,000	5,000
0	0	0	5250	LTD, Life Insurance, RHS	1,000	1,000	1,000
0	0	230,837		TOTAL PERSONNEL SERVICES	260,403	260,403	260,403
30,189	0	10,000	7113	Professional Services	35,000	35,000	35,000
2,321	0	0	7114	Intern Services	0	0	0
1,381	545	3,000	7211	Supplies, Office, Billing	3,000	3,000	3,000
102	0	51	7533	Physical Examinations	51	51	51
3,586	1,864	5,000	7544	Travel, Lodging, Meals, Training	5,000	5,000	5,000
865	815	1,200	7588	Memberships & Subscriptions	1,500	1,500	1,500
1,885	5,675	6,000	7590	Permit Fee	5,000	5,000	5,000
3	102	11,000	7631	Maintenance - System	15,000	15,000	15,000
0	0	600	7642	Clothing	0	0	0
0	0	0	7653	Equipt (under \$3,000)	0	0	0
1,277	824	1,500	7711	Communication & Alarm	2,000	2,000	2,000
13,686	9,262	15,000	7810	Public Education	15,000	15,000	15,000
1,370	1,531	1,000	7820	Construction Site	1,000	1,000	1,000
0	0	1,000	7830	Post Construction	1,000	1,000	1,000
5,943	1,091	10,000	7840	Illicit Discharge	10,000	10,000	10,000
0	0	0	JXXX	Groundwater Hydrology Study	25,000	25,000	25,000
78	0	1,000	7995	Other Expense	1,000	1,000	1,000
62,686	21,709	66,351		TOTAL MATERIAL & SERVICES	119,551	119,551	119,551
0	0	0	6100		0	0	0
0	0	0		TOTAL CAPITAL OUTLAY	0	0	0
62,686	21,709	297,188		TOTAL ENGINEERING EXPENSES	379,954	379,954	379,954

Rogue Valley Sewer Services Budget Document FY21

Department 40: Maintenance

Description:

Rogue Valley Sewer Services Maintenance Department provides for the safety of RVSS customers through the inspection, cleaning, and minor repairs of all sewer main lines used within its boundaries. Cleaning is mainly accomplished through the use of specially designed trucks, which use both flush and vacuum operations.

Funding:

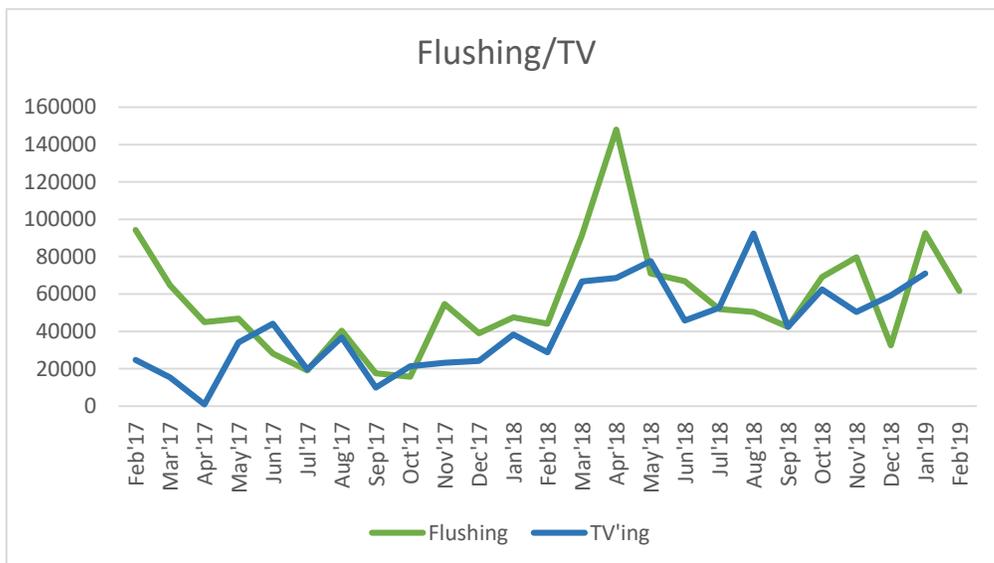
The Maintenance Department’s general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Repairs and maintenance are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09.

Goals:

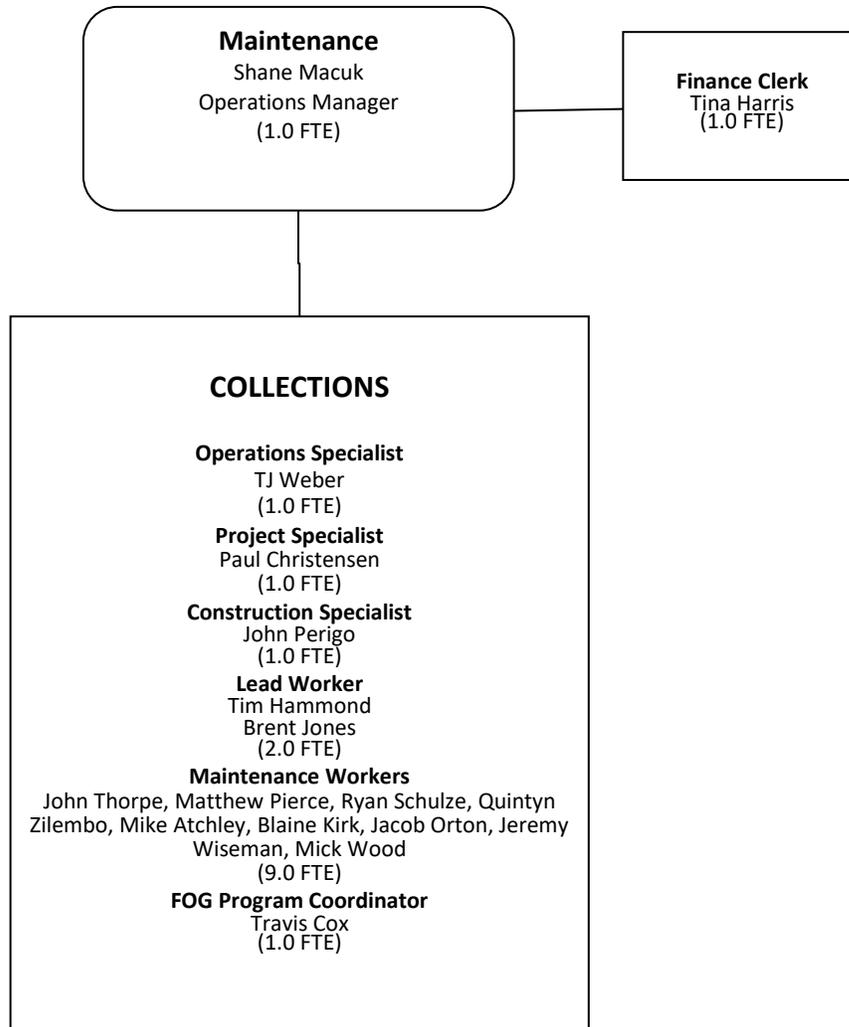
- Maintain the sewer system to protect the health and safety of people within the RVSS boundary.

Performance Measures:

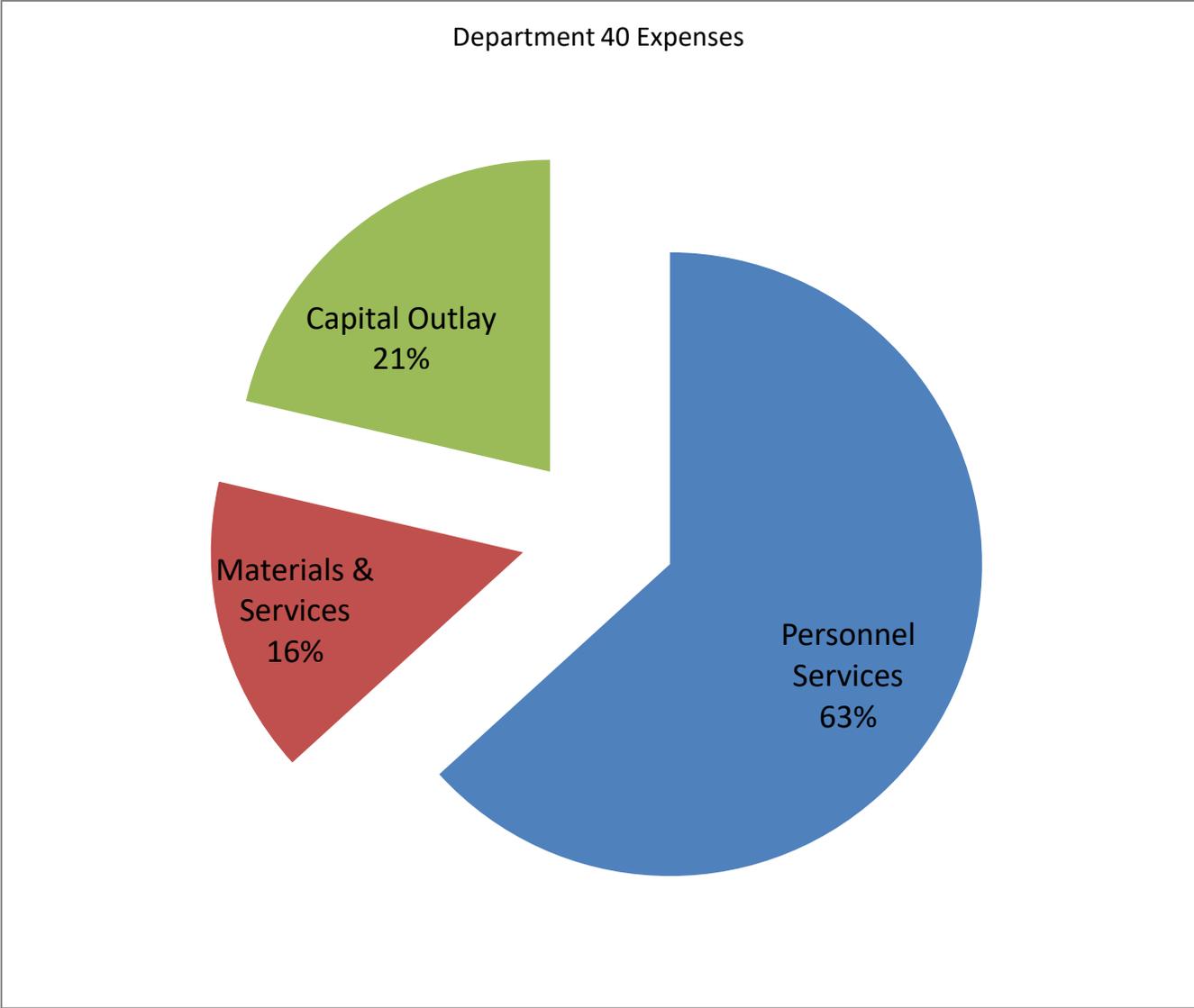
- **SSO:** Ensure sewer system is maintained and improved to ensure zero overflows each year.
- **Pipe Cleaning:** Complete main line pipe cleaning on the entire system at least once every 3 years.
- **Pipe Inspection:** Complete main line pipe television inspection on the entire system at least once every 5 years.
- **Pump Stations:** Complete pump stations capacity tests at least once per year.
- **Treatment Plant:** Comply with all discharge permit requirements.



ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2020 - 2021
Maintenance Department 40
(17.0 FTE)



Rogue Valley Sewer Services
Adopted Budget FY21
Department 40: Maintenance



Rogue Valley Sewer Services

Maintenance Dept 40

Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
897,531	990,804	981,014	5010	Salaries	1,033,963	1,033,963	1,033,963
29,681	27,664	33,627	5012	Overtime	35,000	35,000	35,000
9,385	8,919	10,190	5015	On Call	8,000	8,000	8,000
370,874	401,522	409,134	5241	Medical & Dental Insurance	505,801	505,801	505,801
78,375	77,559	84,367	5275	Retirement Plan	87,955	87,955	87,955
71,319	63,515	60,823	5111	Social Security	63,410	63,410	63,410
0	0	0	5122	Unemployment Self Insurance	0	0	0
14,998	14,854	14,225	5123	Medicare	14,830	14,830	14,830
13,652	18,616	20,000	5233	Worker's Compensation	14,000	14,000	14,000
480	419	218	5235	Worker's Assessment Expense	400	400	400
47,200	14,733	25,000	5245	HRA Deductible Plan	41,000	41,000	41,000
7,618	7,569	9,100	5250	LTD, Life Insurance, RHS	8,000	8,000	8,000
1,541,113	1,626,174	1,647,698		TOTAL PERSONNEL SERVICES	1,812,359	1,812,359	1,812,359
1,879	1,856	1,900	7255	Postage	1,900	1,900	1,900
832	528	1,000	7300	Occupancy Permits	1,000	1,000	1,000
0	0	5,000	7400	Landfill	7,500	7,500	7,500
3,255	2,322	2,500	7533	Physical Examinations	2,500	2,500	2,500
23,994	16,194	22,000	7544	Travel, Lodging, Meals, Training	18,000	18,000	18,000
0	0	0	7555	Training/Certificaiton	4,000	4,000	4,000
1,550	1,138	1,600	7588	Memberships & Subscriptions	1,300	1,300	1,300
17,494	3,545	30,000	7601	Flow monitoring	10,000	10,000	10,000
47,659	45,752	56,000	7631	System Maintenance	56,000	56,000	56,000
14,831	11,880	12,000	7641	Safety supplies, clothing	10,000	10,000	10,000
9,888	7,834	12,000	7642	Clothing	10,000	10,000	10,000
81,055	82,427	80,000	7651	Equipment & Vehicle Maint. - O&M	80,000	80,000	80,000
52,449	55,825	46,800	7652	Vehicle Fuel	45,000	45,000	45,000
4,777	9,840	10,000	7653	Equipment (under \$3,000)	10,000	10,000	10,000
0	3,083	5,200	7662	Vehicle Fuel (Propane & CNG)	13,000	13,000	13,000
39,820	55,606	45,000	7681	Pump Station Maint.	45,000	45,000	45,000
0	4,052	4,100	7682	FOG Maintenance	2,500	2,500	2,500
9,523	1,239	10,000	7691	Step/Steg Maint.	10,000	10,000	10,000
36,024	25,531	32,500	7699	Bldg & Grounds Maintenance	32,500	32,500	32,500
11,784	9,803	9,000	7710	Alarms - Pump Stations	9,000	9,000	9,000
3,805	3,493	4,000	7711	Communication & Alarms	4,000	4,000	4,000
90,636	98,341	70,000	7755	Power - Pump Stations	70,000	70,000	70,000
225	1,272	500	7756	Utilities	1,600	1,600	1,600
10,559	162	1,000	7995	Other Expenses	1,000	1,000	1,000
462,039	441,723	462,100		TOTAL MATERIAL & SERVICES	445,800	445,800	445,800
458,867	0	0	6100	New Flusher Truck #42	0	0	0
50,413	0	0	6100	2018 GMC Sierra Crew Cab #41	0	0	0
52,829	0	0	6100	2018 Sierra 2500 HD Crew Cab #40	0	0	0
7,419	0	0	6100	Dual Axel Dump Trailer 2017 14LX	0	0	0
930	0	0	6100	Wheels for Mini Camera (Mighty TractorP	0	0	0
8,915	0	0	6100	Headsets for Flusher Crew	0	0	0
10,404	0	0	6100	2018 Chevy Spark for Treatment	0	0	0
0	59,160	0	6100	Unit #44 Crane Truck	0	0	0
0	151,992	0	6100	Backhoe John Deere 710L	0	0	0
0	38,000	0	6100	Propane Conversion for 4 trucks	0	0	0
0	30,530	35,000	6100	2019 Chevy Bolt EV	0	0	0
0	2,790	0	6100	Husqvama Core Drill & Stand	0	0	0
0	7,683	0	6100	Office Desk	0	0	0

Rogue Valley Sewer Services

Maintenance Dept 40

Requirements (continued)

Actual FY18	Actual FY19	Adopted Budget FY20	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
0	0	375,000		6100 TV Van	375,000	375,000	375,000
0	0	46,000		6100 2020 GMC Sierra #47	0	0	0
0	0	20,000		6100 (2) Propane Kits	0	0	0
0	0	3,500		6100 Jumping Jack trench compactor	0	0	0
0	0	5,000		6100 Hot Water Pressure Washer	0	0	0
0	0	27,000		6100 Flusher Nozzle Camera	0	0	0
0	0	3,500		6100 Warthog Flusher Nozzle	0	0	0
0	0	0		6100 Truck Bumper Winches	5,000	5,000	5,000
0	0	0		6100 Trailer Mounted Compressor Replacemer	12,000	12,000	12,000
0	0	0		6100 Chevy Bolt	30,000	30,000	30,000
0	0	0		6100 Unit #15 Replacement	150,000	150,000	150,000
0	0	0		6100 Trail King TK50LP Backhoe trailer	40,000	40,000	40,000
589,777	290,155	515,000		TOTAL CAPITAL OUTLAY	612,000	612,000	612,000
2,592,929	2,358,052	2,624,798		TOTAL MAINTENANCE EXPENSE	2,870,159	2,870,159	2,870,159

Rogue Valley Sewer Services Budget Document FY21

Department 50: Construction

Description:

Rogue Valley Sewer Services Construction Department repairs, and constructs sewer/stormwater capital improvement projects and system maintenance projects within the service boundary of RVSS.

Funding:

The Construction Department's general operational expenses are funded through revenue collected based on service charges and collected within RVSS General Fund 01. Capital Improvements are funded from revenues collected from service charges and System Development Charges and stored within General Fund 01, Interceptor Capital Expansion Fund 07, White City Storm Drain Fund 09, Stormwater Quality Fund 10, Gold Hill Treatment Fund 60, Gold Hill Collections Fund 65, and Treatment Capital Fund 70.

Goals:

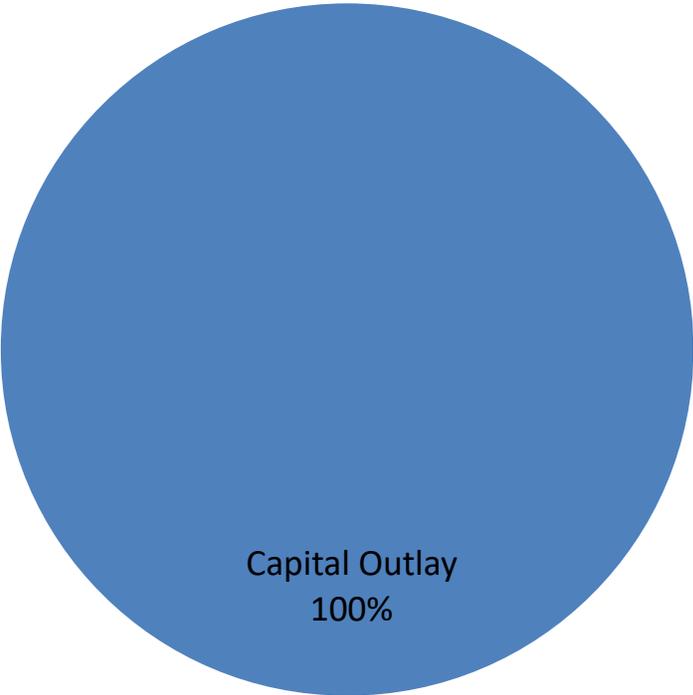
- Provide quality and efficient construction of new sewer and stormwater infrastructure within RVSS service boundary.
- Repair and rehabilitate existing infrastructure in accordance with State and RVSS Standards.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

Performance Measures:

- **CIP:** Complete capital improvement project on time and within the allotted budget set forth at the beginning of each FY.
- **Safety:** Zero-on-the job injuries per year.

Rogue Valley Sewer Services
Adopted Budget FY21
Department 50: Construction

Department 50 Expenses



Rogue Valley Sewer Services

Construction Dept 50

Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
25	0	0		600X J063 - Lagoon Modifications	0	0	0
0	0	20,000		600X J084 - Antelope Road Ph 1	20,000	20,000	20,000
0	0	0		600X J087 - Old CP Pressure Main	50,000	50,000	50,000
146,428	(12,041)	0		600X J094 - Sara Lane Extension	0	0	0
360	0	0		600X J098 - N First Street	0	0	0
0	0	30,000		600X J124 - West Glenwood PS Rehab	50,000	50,000	50,000
0	0	185,000		600X J164 - Onyx Rehab	0	0	0
0	0	0		600X J175 - PS #6 Rehab	0	0	0
0	0	0		600X J176 - PS #5 Rehab	0	0	0
0	0	0		600X J178 - PS #4 Abandonment	0	0	0
0	(4,345)	0		600X J181 - Garfield St	0	0	0
0	0	0		600X J188 - 6th Street	75,000	75,000	75,000
0	(582)	0		600X J216 - Fern Valley	0	0	0
(3,000)	0	0		600X J222 - Tracey Ave Sewer Replace	0	0	0
2,082	25,983	0		600X J227 - Pioneer PS Controls	0	0	0
4,026	3,939	0		600X J232 - Lozier Lane St Improve	0	0	0
0	66,062	0		600X J240 - Rostell St Extension	0	0	0
204,374	0	0		600X J243 - N Central Valley Rd	0	0	0
0	0	406,000		600X J244 - South Platt Rehab	0	0	0
0	0	30,000		600X J250 - PS #2 Control Upgrade, VFD's	275,000	275,000	275,000
0	0	0		600X J251 - Schoolhouse Ln Extension	0	0	0
0	618	0		600X J255 - Woodbury STEG	0	0	0
0	0	0		600X J256 - Hwy 62 Improvements	0	0	0
(137,232)	245	0		600X J262 - Hwy 62 Bypass Ph 2	0	0	0
36,776	0	0		600X J266 - Miscellaneous CIPP Jobs	0	0	0
2,122	11,980	15,000		600X J268 - PS Telemetry	15,000	15,000	15,000
3,251	495	0		600X J270 - ODOT Hwy 62 Ph 2	0	0	0
43,909	2,173	0		600X J272 - OR99 Rapp Rd to N Mn	0	0	0
795	0	0		600X J273 - Twin Creeks Crossing	0	0	0
323,512	1,048,062	0		600X J274 - Wilson Way Sewer Ext	0	0	0
10,829	77,080	0		600X J275 - Breckinridge Dr Realign	0	0	0
0	9,729	410,160		600X J276 - Magnolia Ave Sewer Ext	0	0	0
64,595	635	0		600X J277 - Hartley Rd Grind Pump	0	0	0
335,485	17,827	0		600X J278 - Misc CIPP Jobs FY18	0	0	0
0	0	0		600X J279 - Cherry 8th Sewer Replacement	0	0	0
0	10,279	175,000		600X J281 - West Gregory PS Rehab	0	0	0
8,926	0	0		600X J282 - FY18 Service Lateral Reimb	0	0	0
6,182	0	0		600X J287 - 2008 Misc Overlay Project	0	0	0
115,953	1,597	0		600X J289 - E Pine St Imps	0	0	0
244,575	762	0		600X J290 - C Street Relocation	0	0	0
2,363	90	0		600X J291 - ODOT OR140 Exit 35 to Blackwell	300,000	300,000	300,000
0	4,883	250,000		600X J292 - N Church St Sewer Replace	0	0	0
0	24,163	0		600X J293 - FY19 Service Lateral Reimb	0	0	0
0	0	0		600X J294 - Creel & Hwy 99 Press Connection	0	0	0
0	225	0		600X J295 - Hermosa Sewer Rehab	0	0	0
0	9,204	212,000		600X J296 - Northridge Terr Sewer	0	0	0
338	18,565	30,000		600X J297 - Stevens Rd Improve	0	0	0
450	3,830	0		600X J298 - Daisey Ln Pressure Sewer	0	0	0
0	484,771	0		600X J299 - FY 19 CIPP Jobs	0	0	0
0	24,872	0		600X J301 - FTZ Smart Run Update	0	0	0
0	72,440	0		600X J302 - Misc System Repair	0	0	0
0	0	0		600X J303 - Sowell Dr Realignment	81,000	81,000	81,000
0	0	75,000		600X J304 - FY20 Misc System Repair	0	0	0

Rogue Valley Sewer Services

Construction Dept 50

Requirements (continued)

Actual FY18	Actual FY19	Adopted Budget FY20	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
0	49,918	0		600X J305 - HoltonCreek Homes Sewer	0	0	0
0	0	75,000		600X J306 - FY20 Misc Grinder Pumps	0	0	0
0	90	0		600X J309 - ODOT OR99 Birch/Colmn	0	0	0
0	845	0		600X J310 - EP Linn Rd Improvement	0	0	0
0	0	20,000		600X J311 - Service Lateral Replace FY20	0	0	0
0	0	300,000		600X J312 - FY 20 Misc CIPP Jobs	400,000	400,000	400,000
0	0	0		600X J314 - Scenic Fire Station Sewer	0	0	0
0	0	0		600X J315 - Shasta Sewer	0	0	0
0	0	0		600X J316 - Shady Cove Smoke Testing Rehat	10,000	10,000	10,000
0	0	0		600X J317 - FY 21 Misc System Repairs	300,000	300,000	300,000
0	0	0		600X J3XX - FY21 Misc Grinder Pumps	75,000	75,000	75,000
0	0	0		600X JXXX - FY 21 Misc CIPP Jobs	100,000	100,000	100,000
0	0	0		600X JXYZ - FY 21 Service Lateral Replace	30,000	30,000	30,000
407,666	0	0		600X 1701 - Table Rock Rd Sewer Extension	0	0	0
148,028	(56,070)	0		600X B001 - Solar Power	0	0	0
5,294	2,388	0		600X L001 - FOG Treatment Pilot Project	0	0	0
19,362	293,198	0		600X L003 - Lagoon Compost Project	0	0	0
10,900	0	0		600X R004 - Gold Hill Operations	0	0	0
5,324	0	0		600X R009 - GH CIP TV contract	0	0	0
(631)	0	0		600X R010 - Hwy 99 & Arnos Break	0	0	0
0	0	0		600X R013 - Harbor Sanitary District	0	0	0
0	(340)	0		600X R014 - 34 N Front St	0	0	0
0	(462)	0		600X R015 - Brkn Pipe Palo Verde	0	0	0
0	935	0		600X R016 - Talent SW Master Plan	0	0	0
0	0	0		600X R017 - Applegate St Break	0	0	0
0	0	0		600X R019 - Arborwood Pump Station	0	0	0
0	0	0		600X R020 - Sycamore Properties	0	0	0
52,548	76,654	40,000		600X 9999- Privately Funded Projects	40,000	40,000	40,000
6,247	3,160	5,000		600X J200 - SORM Bank Protection	0	0	0
2,465	0	0		600X J254 - Regional Rain Gauge	0	0	0
17,317	0	0		600X J271 - Manhole Lids	0	0	0
28,439	0	0		600X I001 - Ethernet Radio Modems Flo Monitc	0	0	0
35,554	134,699	0		600X I002 - Dunn PS Solar Project	0	0	0
0	4,205	0		600X I003 - Dunn Build& Grnd Rehab	0	0	0
0	1,989	250,000		600X I004 - Dunn PS Pump Replace	2,250,000	2,250,000	2,250,000
0	0	100,000		600X I005 - New Portable Flow Monitor	100,000	100,000	100,000
0	0	30,000		600X DXXX - Misc Culvert Replacement	30,000	30,000	30,000
0	0	20,000		600X DYYY - Misc Storm Projects	20,000	20,000	20,000
0	0	300,000		600X D002 - Ave F and 8th Storm & Sewer	300,000	300,000	300,000
0	74	200,000		600X D003 - 11th Street Detention Basin Rehal	0	0	0
0	0	0		600X D006 - Ave F & Agate Storm Rehab	100,000	100,000	100,000
6,750	11,306	0		600X Q001 - Wagner Cr Bridge Swale	0	0	0
0	209	50,000		600X Q004 - Oak St., Outfall , Phoenix	50,000	50,000	50,000
0	16,869	50,000		600X Q005 - Colver Road Park	0	0	0
0	3,347	0		600X Q006 - Mosquito Lane WQ Facility	0	0	0
0	5,109	0		600X Q007 - Rostell SWF	0	0	0
0	0	3,400		600X Q008 - Contech Filter Retrofit	3,400	3,400	3,400
0	0	50,000		600X Q009 - Northridge Terrace	0	0	0
0	0	0		600X Q010 - West Valley View	35,000	35,000	35,000
0	0	0		600X QXXX - Stormwater Incentive Program	100,000	100,000	100,000
5,192	14,308	40,000		600X 9999 - Privately Funded Projects	40,000	40,000	40,000
3,073	0	0		600X J250 - Control Upgrade PS #2	0	0	0
2,171	0	0		600X J251 - Schoolhouse Ln Extension	0	0	0

Rogue Valley Sewer Services

Construction Dept 50

Requirements (continued)

Actual FY18	Actual FY19	Adopted Budget FY20	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
0	12,905	0		600X C004 - Treatment Plant Roof	0	0	0
0	0	10,000		600X C007 - Solids Handling Improvements	170,000	170,000	170,000
0	0	60,000		600X C010 - Disk Filter Improvements	60,000	60,000	60,000
0	0	5,000		600X C011 - Lab Equipment	0	0	0
0	4,194	0		600X C016 - RAS/WAS Pump Rebuilds	0	0	0
0	0	0		600X C019 - Shipping Container Power	0	0	0
0	0	0		600X C020 - FY21 Misc Treatment Maint	150,000	150,000	150,000
0	0	0		600X C021 - Sodium Hypochlorite Conv	25,000	25,000	25,000
0	0	51,500		600X L005 - Material Staging Area	50,000	50,000	50,000
33,840	23,909	0		6100 9999 - Privately Funded Projects	0	0	0
0	0	30,000		600X G002 - Influent Pump Controls	0	0	0
0	0	15,000		600X G003 - Dechlorination System	0	0	0
0	0	10,000		600X G004 - Clarifier Controls	0	0	0
0	0	15,000		600X G005 - Soda Ash Dosing Tank	0	0	0
0	0	0		600X G007 - FY21 Misc Treatment Maintenanc	50,000	50,000	50,000
0	0	0		600X 2010 - BluDutch Sewer	0	0	0
0	0	0		600X G008 - Riverside Sewer Replacement	55,000	55,000	55,000
0	0	0		600X G009 - 5th Street Sewer Replacement	75,000	75,000	75,000
2,206,663	2,506,980	3,568,060		TOTAL CAPITAL OUTLAY	5,484,400	5,484,400	5,484,400
2,206,663	2,506,980	3,568,060		TOTAL CONSTRUCTION EXPENSES	5,484,400	5,484,400	5,484,400

Rogue Valley Sewer Services Budget Document FY21

Department 60: Treatment

Description:

Rogue Valley Sewer Services Treatment Department operates the Shady Cove Treatment Plant, Gold Hill Treatment Plant, and the White City Lagoons

Funding:

The Treatment Department's general operational expenses are funded from three different sources: The Shady Cove Treatment Plant is funded through service charges collected from the City of Shady Cove and transferred to RVSS. The Gold Hill Treatment Plant is funded by payments made by the City of Gold Hill in accordance with an intergovernmental agreements. White City Lagoon operations are funded through fees charged to septic waste haulers who disposed of their waste at the lagoons.

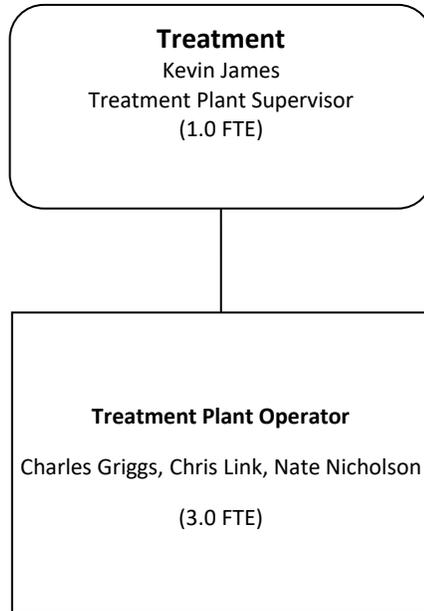
Goals:

- Operate each facility in compliance with DEQ permit requirements.
- Perform routine preventative maintenance and repair of facilities to ensure consistent and reliable performance.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

Performance Measures:

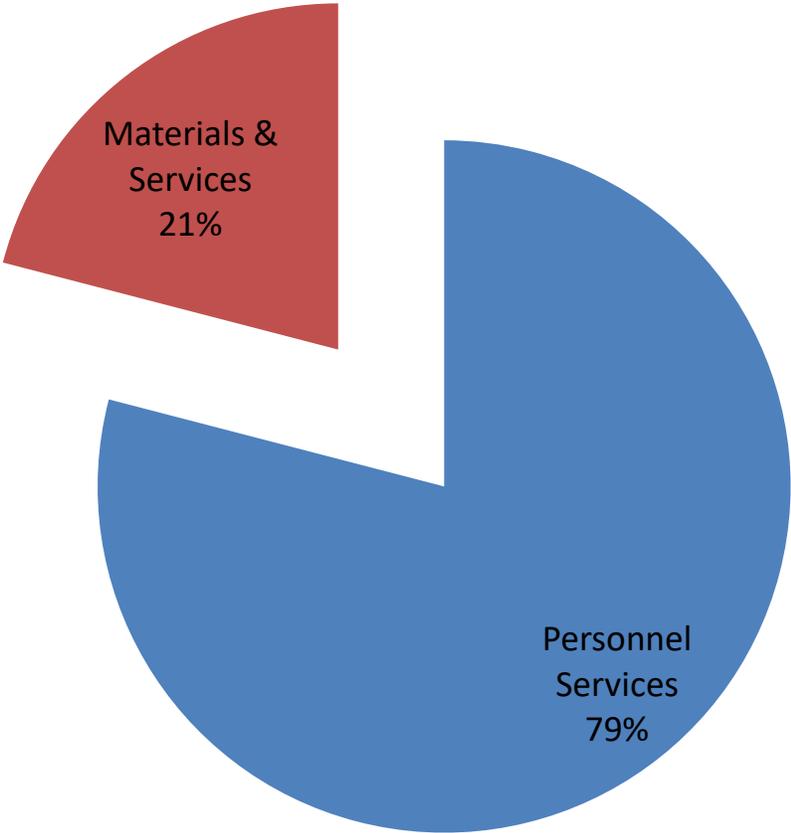
- **Permit Compliance:** Complete all monthly monitoring reports on time demonstrating compliance with permit requirements.
- **Safety:** Zero-on-the-job injuries per year.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2020 - 2021
Treatment Department 60
(4.0 FTE)**



Rogue Valley Sewer Services
Adopted Budget FY21
Department 60: Treatment

Department 60 Expenses



Rogue Valley Sewer Services

Treatment Plant Dept 60

Requirements

Actual FY18	Actual FY19	Adopted Budget FY20	a/c #	Category / Name	Proposed Budget FY21	Approved Budget FY21	Adopted Budget FY21
236,973	234,800	272,888	5010	Salaries	264,148	264,148	264,148
4,456	3,474	2,199	5012	Overtime	2,100	2,100	2,100
12	0	12	5015	On Call	0	0	0
2,746	91,335	119,471	5241	Medical & Dental Insurance	147,697	147,697	147,697
1,742	19,747	23,468	5275	Retirement Plan	22,469	22,469	22,469
1,251	14,625	16,919	5111	Social Security	16,199	16,199	16,199
0	0	0	5122	Unemployment Self insurance	0	0	0
293	3,420	3,957	5123	Medicare	3,788	3,788	3,788
0	3,798	3,798	5233	Worker's Compensation	4,600	4,600	4,600
4	79	490	5235	Worker's Assessment Expense	60	60	60
6,800	3,333	6,800	5245	HRA Deductible Plan	10,800	10,800	10,800
1,782	1,701	920	5250	LTD, Life Insurance, RHS	1,600	1,600	1,600
256,059	376,312	450,922		TOTAL PERSONNEL SERVICES	473,461	473,461	473,461
23,718	27,010	31,000	7225	Chemicals	29,000	29,000	29,000
2,308	2,170	8,600	7230	Sludge Disposal	4,000	4,000	4,000
774	634	2,500	7232	Laboratory Supplies	2,500	2,500	2,500
5,610	7,042	12,000	7234	Sampling and Testing	10,000	10,000	10,000
0	55	0	7533	Physical Examinations	800	800	800
418	0	0	7637	System Maintenance PS & Collection	0	0	0
41,730	42,212	70,000	7638	System Maintenance Treatment Plant	30,000	30,000	30,000
812	3,910	2,250	7641	Safety supplies, clothing	2,250	2,250	2,250
1,287	845	845	7642	Clothing	831	831	831
7,280	7,533	12,000	7651	Equipment & Vehicle Maint. - O&M	10,000	10,000	10,000
5,212	4,185	4,470	7652	Vehicle Fuel	4,470	4,470	4,470
11	455	3,000	7653	Equipment (under \$3,000)	10,000	10,000	10,000
0	0	0	7681	Pump Station Maint.	0	0	0
21,150	21,987	20,000	7685	Lagoon Maint.	20,000	20,000	20,000
542	1,943	1,141	7699	Bldg & Grounds Maintenance	1,000	1,000	1,000
1,562	743	649	7710	Alarms - Pump Stations	649	649	649
0	0	0	7755	Power - Pump Stations	0	0	0
0	0	0	7995	Other Expenses	0	0	0
112,414	120,724	168,455		TOTAL MATERIALS & SERVICES	125,500	125,500	125,500
0	4,968	0	6100	Eone Pump	0	0	0
0	4,968	0		TOTAL CAPITAL OUTLAY	0	0	0
368,473	497,036	619,377		TOTAL TREATMENT EXPENSES	598,961	598,961	598,961

Rogue Valley Sewer Services

Adopted Budget FY21

Featured Item: Wagner Creek Water Quality Swale



(Before Installation)

In 2018, the City of Talent installed a sidewalk along Rapp Rd and a pedestrian bridge across Wagner Creek. Rapp Road had no stormwater management facilities, so RVSS took the opportunity to partner with the city to install stormwater management facilities, as part of the overall project. RVSS designed the stormwater quality swale pictured here to treat runoff from the bridge, as well as runoff from future upgrades to Rapp Rd. The swale was planted and is maintained in partnership with Friends of Wagner Creek and The Freshwater Trust.



(One Year After Installation—Community Weeding the Swale)



Section V. Five-Year Cash Flow Projections

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Explanation for Each Capital Improvement Project for FY 2021 99
Capital Improvement Plan 106
Major Equipment & Vehicle Replacement Schedule 111



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Rogue Valley Sewer Services 5 Year Cash Flow Projections

The five year cash flow projections cover only the **General Fund**. It should be noted that these multi-year projections are rough estimates made for planning purposes only. The first page shows beginning fund balance and revenues, page two shows expenditures, and the last page shows transfers and ending fund balances.

Assumptions: 1) Growth rates for service charges and most other revenues were assumed to be 1.5%. 2) Inflation rate for labor was assumed at 5% and other expenditures at 2.0%. 3) Interest on investments is assumed to remain very low at 1.5%. 4) Treatment charges were increased 1.5% for growth).

Two reserves are shown on the cash flow projections. The first is a reserve for Interceptor System Development Charges collected over the amount necessary to be transferred to the Regional Construction Fund. The other reserves are for operating contingencies, which are calculated at one month of budgeted expenditures.

The rehabilitation projects are based on the **Capital Improvement Plan (CIP)** prepared by the Engineer, which will be approved by the Board of Directors on June 17, 2020.

A schedule listing our projected major equipment and vehicle replacements over the next five years follows the projected five year capital improvement plan in this Projection section of the budget document.

5 Year Cash Flow Projections -- continued

Rogue Valley Sewer Services

Five Year Cash Flow Projections

GENERAL FUND (01)

	FY21 Rate	% Growth	Actual FY19	Projected FY20	Budgeted FY21	Projection FY22	Projection FY23	Projection FY24	Projection FY25
BEGINNING FUND BALANCE			2,568,273	2,684,188	2,221,885	1,782,710	94,137	(1,005,735)	(342,964)
REVENUES									
			4.6% increase	4.9% increase	0.0% increase	6.0% increase	6.0% increase	6.0% increase	6.0% increase
Service Charges									
All Areas	\$ 21.50	1.0%	8,962,931	9,674,274	9,700,000	10,384,820	11,117,988	11,902,918	12,743,264
Shady Cove Collection		1.0%	-	172,382	172,382	174,106	175,847	177,605	179,381
System Development Charges									
Collection SDC - RVSS	\$ 625.00	1.5%	401,912	300,000	304,500	309,068	313,704	318,409	323,185
Regional Interceptor SDC - RVSS	\$ 500.00	1.5%	229,373	150,000	152,250	154,534	156,852	159,205	161,593
Trunk SDC (W.C. Trunk) - RVSS	\$ 225.00	1.5%	9,122	10,000	10,150	10,302	10,457	10,614	10,773
Trunk SDC (W.C. Trunk, EP Tie-In)	\$ 750.00	1.5%	49,958	34,264	34,778	35,300	35,829	36,367	36,912
Shady Cove Collection - SDC	\$ 2,011.00	1.5%	-	2,500	2,538	2,576	2,614	2,653	2,693
			690,365	496,764	504,215	511,779	519,455	527,247	535,156
Project Reimbursement Offsets									
Equipment Rental		1.5%	97,851	100,000	120,000	121,800	123,627	125,481	127,364
Labor		1.5%	412,466	400,000	450,000	456,750	463,601	470,555	477,614
			510,317	500,000	570,000	578,550	587,228	596,037	604,977
Other Revenue									
Lagoon Tipping Fee			424,679	-	-	-	-	-	-
Assessment / SDC Loan Payments			92,024	55,000	55,000	50,000	50,000	50,000	50,000
Interest on Investments			55,591	50,000	65,000	65,000	65,000	65,000	65,000
Tap, Developer, Inspector, Permit Fees, FOG Surcharge			75,056	64,000	64,000	64,000	64,000	64,000	64,000
Lien Search Fees			62,355	70,000	70,000	70,000	70,000	70,000	70,000
Contractual Services			43,250	30,000	20,000	20,000	20,000	20,000	20,000
Late fees			43,959	40,000	40,000	40,000	40,000	40,000	40,000
Miscellaneous			15,272	4,263	1,000	1,000	1,000	1,000	1,000
			812,186	313,263	315,000	310,000	310,000	310,000	310,000
TOTAL REVENUES			10,975,799	11,156,683	11,261,597	11,959,255	12,710,519	13,513,807	14,372,778

5 Year Cash Flow Projections -- continued

Rogue Valley Sewer Services

Five Year Cash Flow Projections GENERAL FUND (01)

	FY21 Rate	% Growth	Actual FY19	Projected FY20	Budgeted FY21	Projection FY22	Projection FY23	Projection FY24	Projection FY25
<u>EXPENDITURES</u>									
<u>Operations</u>									
Personnel Services		5.0%	3,822,597	4,048,133	4,406,914	4,627,260	4,858,623	5,101,554	5,356,632
Treatment Charges - 1.5% growth		1.5%	3,519,408	3,948,501	4,007,729	4,067,845	4,128,863	4,190,796	4,253,657
Materials & Supplies		2.0%	975,587	995,814	1,111,441	1,133,670	1,156,343	1,179,470	1,203,059
Capital Outlay			443,255	690,596	693,928	485,000	400,000	450,000	325,000
Total Operations			8,760,847	9,683,044	10,220,012	10,313,774	10,543,829	10,921,819	11,138,348
<u>Capital Construction Projects</u>									
Collection System SDC			1,976,799	2,292,746	1,821,000	3,743,274	3,736,878	2,458,733	2,581,987
Compost			293,198	-	-	-	-	-	-
Solar Power			700	-	-	-	-	-	-
			2,270,697	2,292,746	1,821,000	3,743,274	3,736,878	2,458,733	2,581,987
<u>Debt Service</u>									
FF&C Obligation			126,128	126,196	123,860	105,780	97,684	94,484	88,532
Total Debt Service			126,128	126,196	123,860	105,780	97,684	94,484	88,532
TOTAL EXPENDITURES			11,157,672	12,101,986	12,164,872	14,162,828	14,378,391	13,475,036	13,808,867
REVENUES OVER EXPENDITURES			(181,873)	(945,303)	(903,275)	(2,203,574)	(1,667,872)	38,771	563,911

5 Year Cash Flow Projections -- continued

Rogue Valley Sewer Services

Five Year Cash Flow Projections

GENERAL FUND (01)

	FY21 Rate	% Growth	Actual FY19	Projected FY20	Budgeted FY21	Projection FY22	Projection FY23	Projection FY24	Projection FY25
<u>TRANSFERS</u>									
<u>Transfers In</u>									
Transfers - Labor & Veh, Other Funds		5.0%	858,091	1,033,000	1,014,100	1,065,000	1,118,000	1,174,000	1,233,000
			858,091	1,033,000	1,014,100	1,065,000	1,118,000	1,174,000	1,233,000
<u>Transfers Out</u>									
Transfer to Regional Interceptor Maint Funds			185,578	200,000	200,000	200,000	200,000	200,000	200,000
Transfer to Regional Interceptor Capital Fund			374,725	350,000	350,000	350,000	350,000	350,000	350,000
			560,303	550,000	550,000	550,000	550,000	550,000	550,000
NET TRANSFERS IN (OUT)			297,788	483,000	464,100	515,000	568,000	624,000	683,000
ENDING FUND BALANCE			2,684,188	2,221,885	1,782,710	94,137	(1,005,735)	(342,964)	903,947
Less: Interceptor Improvement SDC Reserve			1,854,450	1,855,413	2,060,413	2,270,413	2,485,413	2,705,413	2,711,413
Less: Operating Reserve (1/12 Expenditures)			(929,434)	(1,008,095)	(1,013,334)	(1,179,764)	(1,197,720)	(1,122,471)	(1,150,279)
UNRESERVED ENDING FUND BALANCE			1,366,739	3,069,203	2,829,790	1,184,786	281,958	1,239,978	2,465,081

Rogue Valley Sewer Services

Explanation for Each Capital Improvement Project for FY 2021

Collection System SDC, Fund 01

General comments on project funding: All capital projects in Fund 1 are funded through a combination of system development charges and sewer user rates. There are no plans for loans or other debt financing for projects in FY 2021.

Antelope Road Rehab Phase 1, J084: The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 18" in diameter. There is a total of 12,000 feet of pipe that will be replaced or lined. This item will cover costs for design and to secure funding through loans or other mechanism for the project.

Estimated Cost: \$20,000

Old Central Point Pressure Main, J087: The existing 12 inch concrete sewer which runs from Hamrick Road across private property to Gebhard Road and was originally used as a force main. The pipe has poor grade and is largely oversized making it a source of hydrogen sulfide production. This project will abandon large portions of the existing main.

Estimated Cost: \$50,000

W Glenwood PS Rehab, J124: This project will replace the existing pump station with a new EOne duplex grinder pump system.

Estimated Cost: \$50,000

6th Street Sewer Rehab (PX), J188: This project will replace approximately 184 feet of 8 inch sewer at the intersection of 6th Street and S Pacific Highway in Phoenix. The pipe is on the special cleaning list, has poor grade and is in very poor structural condition.

Estimated Cost: \$75,000

Explanation for Each Capital Improvement Project for FY 2021, continued

Shady Cove PS #2 Upgrade, J250: Currently an operator must enter a manhole to access the pump controls. This item will cover the costs associated with rehabilitating the pump station with new submersible pumps and installing Variable Frequency Drives abandoning the existing sub-surface PS Controls.

Estimated Cost: \$275,000

PS Telemetry, J268: This item will cover costs associated with improving our pump station communication system.

Estimated Cost: \$15,000

ODOT OR140 Exit 35 to Blackwell Road, J291: A new force main will be constructed via add work agreement with ODOT in conjunction with the realignment of Blackwell Road. The force main is planned in anticipation of a new pump station connecting the City of Gold Hill to the RVSS collection system and Regional Treatment Plant. This section of force main will be from existing RVSS facilities on Blackwell Road north 2,100 feet to the intersection of Blackwell Road and Kirtland Road.

Estimated Cost: \$300,000

Sowell Drive Realignment, J303: This project will realign approximately 300 feet of existing 8 inch sewer at the intersection of Sowell Drive and Kinworthy Drive in Shady Cove. The existing main is currently running across the corner property near the residence.

Estimated Cost: \$81,000

FY 2020 CIPP Projects, J312: Rogue Valley Sewer Services plans a Cured In Place Pipe (CIPP) lining package every year. This item will cover carry over costs associated with the FY 2020 CIPP package.

Estimated Cost: \$400,000

Shady Cove Smoke Testing Rehab, J316: This item will cover costs associated with repairing deficiencies and disconnecting cross connections identified with smoke testing performed by RVSS in 2020.

Estimated Cost: \$10,000

FY 2021 Misc. System Repairs, J317: This item will cover costs associated with misc. repairs to the sewer system.

Estimated Cost: \$300,000

Explanation for Each Capital Improvement Project for FY 2021, continued

Service Lateral Replacement, JXYZ: Rogue Valley Sewer Services will reimburse property owners within our service district for one third of the replacement cost to rebuild their existing service line from the house to the mainline.

Estimated Cost: \$30,000

Misc. Grinder Pumps, JXYY: This item will cover costs associated with replacing existing STEP/STEG systems with EOne Grinder Pumps.

Estimated Cost: \$75,000

Miscellaneous CIPP Jobs, JXXX: This item will be used to cover costs associated with the rehabilitation of sewer pipe using Cured-in-Place (CIPP) lining technology.

Estimated Cost: \$ 100,000

Privately Funded Projects, JXY: This item will cover costs for private projects identified during the course of FY 2020.

Estimated Cost: \$40,000

Regional Interceptor SDC, Fund 07

General comments on project funding: All capital projects in Fund 7 are funded through the Interceptor Capital Expansion Fee. The fee is set at \$1.05 per ERU per month for all users served by the regional interceptor system. Approximately 45% of the funding comes from the City of Medford. There are no plans for any loans or other debt financing during FY 2021.

Dunn Pump Replacement, I004: This project will upgrade the existing Dunn Pump Station pumps and motors with new four new Flygt pumps and controls. Costs allocated for fiscal year 2021 include construction and engineering construction support.

Estimated Cost: \$2,250,000

Explanation for Each Capital Improvement Project for FY 2021, continued

Flow monitoring equipment, I005: This item will upgrade our existing flow monitoring loggers, batteries, software and communications system with new Hach equipment. Our existing loggers and software are over 15 years old and no longer supported by Hach. Existing flow monitoring sensors can still be utilized as they are compatible with the new equipment.

Estimated Cost: \$100,000

White City Industrial Storm Drainage, Fund 09

General comments on project funding: All capital projects in Fund 9 are funded through the White City Industrial Storm Drainage Fee. This fee is based on the total area and total impervious area of each property within the service area. There are no plans for any loans or other debt financing during FY 2021.

Avenue F & 8th Street Storm Sewer, D002: This project will install new storm sewer and upsize existing culverts as required to mitigate capacity issues near Avenue F and 8th Street in White City.

Estimated Cost: \$300,000

Avenue F & Agate Storm Rehab, D006: This project will provide a drainage study and abandon an existing 24 inch storm line under multiple railroad lines from the intersection of Avenue F and 13th to Agate Road. Flows will be re-routed to the existing 36 inch pipe along 13th.

Estimated Cost: \$100,000

Miscellaneous Culvert Replacement, DXXX: Install or replace culverts in White City Industrial Storm Drain Area as identified during the course of yearly maintenance.

Estimated Cost: \$30,000

Miscellaneous Storm Projects, DYYY: This item will cover costs for storm sewer projects identified during the course of FY 2021.

Estimated Cost: \$20,000

Storm Water Quality, Fund 10

General comments on project funding: All capital projects in Fund 10 are funded through the Stormwater Quality Fee. This fee is imposed on all properties within the Phase 2 MS4 boundary and is set at \$1 per equivalent residential unit per month. There are no plans for any loans or other debt financing during FY 2021.

Oak St. Outfall, Phoenix, Q004: The Oak St. Outfall discharges untreated stormwater into a riparian area in Blue Heron Park in Phoenix. This project would install stormwater treatment at the outfall and would include removal and replacement of invasive blackberries in the immediate vicinity of the outfall.

Estimated Cost: \$50,000

Contech Filter Retrofit, Q008: Existing Contech stormwater filter cartridges will be retrofit with new installation and removal hardware. This retrofit will drastically improve maintenance efficiency.

Estimated Cost: \$3,400

West Valley View, Q010: The City of Talent is installing Green Stormwater Infrastructure as part of a project to make West Valley View more bike friendly. The Green Stormwater Infrastructure will be used to separate vehicles from bikers.

Estimated Cost: \$35,000

Stormwater Incentive Program, QXXX: RVSS will provide support in the form of a reimbursement of actual costs for certain private projects that exceed minimum stormwater quality requirements and for public projects that incorporate stormwater quality measures into municipal capital improvements.

Estimated Cost: \$100,000

Privately Funded Projects, 9999: This item will cover costs for private projects identified during the course of FY2021.

Estimated Cost: \$40,000

Treatment Capital Fund, Fund 55

General comments on project funding: Capital projects in Fund 55 are funded through a combination of sewer user rates, SDC's and funds received through hauled FOG & septage receiving at the White City Lagoons. There are no plans for loans or other debt financing for projects in FY 2021.

Solids Handling , C007: Existing solids handling facilities at the Shady Cove Treatment Plant are outdated and inefficient. This item will cover costs for the purchase and installation of new solids handling facilities at the Shady Cove Treatment Plant.

Estimated Cost: \$170,000

Disk Filter Improvements, C010: This item will cover costs associated with replacing the existing disk filter at the Shady Cove Treatment Plant which is past it's usable life.

Estimated Cost: \$60,000

FY 2021 Misc SC Treatment Maintenance, C020: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$150,000

Sodium Hypochlorite Conversion, C021: This item will cover cost associated with converting the existing chlorine disinfection system to Sodium Hypochlorite Disinfection.

Estimated Cost: \$25,000

WC Lagoons Material Staging Area, L005: This item will cover costs associated with the earthwork, and construction of a material staging area at the White City Lagoons.

Estimated Cost: \$50,000

Gold Hill Capital Funds, Fund 60 and 65

General comments on project funding: All capital projects in Gold Hill are funded exclusively through money received from the City of Gold Hill under the terms of an intergovernmental agreement. The City is required to maintain a reserve fund of \$100,000 to cover any emergency capital expenses.

Gold Hill Treatment Capital, Fund 60

FY 2021 Misc GH Treatment Maintenance, G007: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Gold Hill Treatment plant.

Estimated Cost: \$50,000

Gold Hill Collections Capital, Fund 65

5th & Hays Sewer, G002: This project will replace a 370 foot section of 8 inch sewer Along 5th Street downstream of Hanby Middle School. The pipe is in very poor structural condition with one substantial hole in the pipe near the downstream manhole.

Estimated Cost: \$75,000

Riverside Avenue Sewer, G008: This project will replace a 250 foot section of 8 inch sewer along Riverside Avenue. The pipe has had multiple sewer backups and requires replacement.

Estimated Cost: \$55,000

ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP)

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY19	Projected FY20	Budgeted FY21	Projection FY22	Projection FY23	Projection FY24	Projection FY25
Collection System SDC								
RVSS								
Antelope Road Rehab	J084			20,000	2,083,175	2,083,175		
Old CP Pressure Main	J087			50,000				
Sara Lane Extension	J094	(12,041)						
Pony Farm PS Rehab	J123					159,135		
West Glenwood PS Rehab	J124		360	50,000				
Conestoga Drive	J142						34,627	
The Meadows	J163							219,021
Onyx Rehab	J164		225,000					
SC Interceptor Manholes Rehab	J174					79,568		
PS #6 Rehab	J175				30,900			
PS #5 Rehab	J176				30,900			
PS #3 Valve Vault Install	J177				20,600			
PS #4 Abandonment	J178				271,920			
Garfield St	J181	(4,345)						
6th Street	J188			75,000				
Rodale Rehab	J198						449,113	
Fern Valley	J216	(582)						
Downtown CP Sewer Rehab	J225							350,595
Pioneer PS Controls	J227	25,983						
Hopkins-Bursell to Freeman Rehab	J228						409,773	
Lozier Lane St Improvement	J232	3,939						
Rosetell St Extension	J240	66,062	145					
Colver Road Improvements	J242						628,365	
N Central Valley Rd	J243		945					
South Platt Rehab	J244		275,000					
PS #2 Control Upgrade, VFD's	J250			275,000				
Schoolhouse Ln Extension	J251		240					
Woodbury STEG	J255	618						
Hwy 62 Improvements	J256		645					
Hwy 62 Bypass - Phase 2	J262	245						
Misc CIPP Jobs	J266		313					
PS Telemetry	J268	11,980	15,000	15,000	15,000			
ODOT Hwy 62 Ph 2	J270	495						
OR 99 Rapp Rd to N Mn	J272	2,173						
Hwy 99 Twin Creeks Crossing	J273		70					
Wilson Way Sewer Extension	J274	1,048,062						
Breckinridge Dr	J275	77,080						

**ROGUE VALLEY SEWER SERVICES
CAPITAL IMPROVEMENT PLAN (CIP) (continued)**

This "Plan" represents best projections
Conditions may warrant changes to plan

	<u>Proj #</u>	<u>Actual FY19</u>	<u>Projected FY20</u>	<u>Budgeted FY21</u>	<u>Projection FY22</u>	<u>Projection FY23</u>	<u>Projection FY24</u>	<u>Projection FY25</u>
<u>Collection System SDC</u>								
<u>RVSS</u>								
Magnolia Ave 8" Gravity	J276	9,729	400,595					
Hartley Road Grinder Pumps	J277	635						
Misc CIPP Jobs FY18	J278	17,827						
Cherry 8th Sewer Replacement	J279				76,899			
Donna Way & Rachel Dr Sewer Replace	J280							787,856
West Gregory PS Rehab	J281	10,279	195,000					
CP E Pine Street Imps	J289	1,597						
C Street and 9th Extension	J290	762	17					
ODOT OR140 Exit 35 to Blackwell	J291	90		300,000				
N Church Street Sewer Replacement	J292	4,883	125,000					
FY 19 Service Lateral Reimbursement	J293	24,163						
Creel & Hwy 99 Press Connection	J294						21,855	
Hermosa Street Rehab	J295	225			200,000	500,000		
Northridge Terrace Sewer Realignment	J296	9,204	308,093					
Stevens Road Improvements	J297	18,565	780					
Daisey Ln Pressure Sewer	J298	3,830						
FY 19 CIPP Jobs	J299	484,771						
FTZ Smart Run Update	J301	24,872						
FY 19 Misc System Repairs	J302	72,440	5,151					
Sowell Dr Realignment	J303			81,000				
FY 20 Misc System Repairs	J304		250,000					
Holton Creek Homes Sewer	J305	49,918						
Gibson & 1st Street Rehab	J308							309,515
ODOT OR99 Birch/Colmn	J309	90						
EP Linn Rd Improvement	J310	845	428					
FY20 Service Lateral Replacement	J311		20,000					
FY20 Misc CIPP Jobs	J312		400,000	400,000				
Scenic Fire Station Sewer	J314		10,000					
Shasta Sewer	J315		25,000					
Shady Cove Smoke Testing Rehab	J316			10,000				
FY21 Misc System Repairs	J317			300,000	300,000	300,000	300,000	300,000
Avenue F Sewer Extension	J318				98,880			
FY21 Misc Grinder Pumps	J3XX			75,000	75,000	75,000	75,000	75,000

**ROGUE VALLEY SEWER SERVICES
CAPITAL IMPROVEMENT PLAN (CIP) (continued)**

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY19	Projected FY20	Budgeted FY21	Projection FY22	Projection FY23	Projection FY24	Projection FY25
Collection System SDC								
RVSS								
FY21 Misc CIPP Jobs	J3XX			100,000	500,000	500,000	500,000	500,000
FY21 Service Lateral Replacement	JXYZ			30,000				
Solar Power	B001	(56,070)						
FOG Treatment Pilot Project	L001	2,388						
Lagoon Compost Project	L003	293,198						
Hwy 99 & Arnos Break	R010							
Harbor Sanitary District	R013		(1,616)					
34 N Front St	R014	(340)						
Broken pipe Palo Verde	R015	(462)						
Talent SW Master Plan	R016	935	1,058					
Applegate St Break	R017		(4,924)					
Arborwood Pump Station	R019		71					
Sycamore Properties	R020		375					
Privately Funded Projects	9999	76,654	40,000	40,000	40,000	40,000	40,000	40,000
Total		2,270,697	2,292,746	1,821,000	3,743,274	3,736,878	2,458,733	2,581,987
Bear Creek Interceptor Fund 04								
Total		-	-	-	-	-	-	-
Regional Interceptor SDC Fund 07								
UBCI 48" Relief	J151					1,236,481	2,060,802	2,060,802
SORM Bank Protection	J200	3,160	5,000					
Dunn PS Solar Power	I002	134,699						
Dunn Build&Grnd Rehab	I003	4,205	2,167					
Dunn Pump Replacement	I004	1,989	600,000	2,250,000				
New Portable Flow Monitor	I005	-	100,000	100,000				
Total		144,053	707,167	2,350,000	-	1,236,481	2,060,802	2,060,802
White City Storm Drain Fund 09								
Ave F and 8th Storm & Sewer	D002		30,000	300,000				
11th Street Detention Basin Rehab	D003	74	39,153					
Ave F & Agate Storm Rehab	D006			100,000				
Misc Culvert Replacement	DXXX			30,000	30,000	30,000	30,000	30,000
Misc Storm Projects	DYYY		20,000	20,000	20,000	20,000	20,000	20,000
Total		74	89,153	450,000	50,000	50,000	50,000	50,000

**ROGUE VALLEY SEWER SERVICES
CAPITAL IMPROVEMENT PLAN (CIP) (continued)**

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY19	Projected FY20	Budgeted FY21	Projection FY22	Projection FY23	Projection FY24	Projection FY25
Storm Water Quality Fund 10								
Wagner Crk Bridge Swale	Q001	11,306						
Meadowview SW Wetland	Q003							
Oak St. Outfall, Phoenix	Q004	209	50,000	50,000				
Colver Road Park	Q005	16,869	35,955					
Mosquito Lane WQ Facility	Q006	3,347	479					
Rostell SWF	Q007	5,109						
Contech Filter Retrofit	Q008		3,400	3,400				
Northridge Terrace SWF	Q009		50,000					
West Valley View	Q010		15,000	35,000				
Coordinated LID Projects	QXXX		20,000	100,000				
Privately Funded Projects	9999	14,308	40,000	40,000				
Total		51,148	214,834	228,400	-	-	-	-
Shady Cove Collection Fund 52								
Hudspeth Pressure Sewer	1807	1,784						
Total		1,784	-	-	-	-	-	-
Treatment Capital Fund 55								
Treatment Plant Roof	C004	12,905						
Plany Drainage, Site & Roadway Imp	C005					132,613		
Shady Cove Solar	C006						273,182	
Solids Handling Improvements	C007		10,000	170,000				
Influent PS Improvements	C008							
Rehab Asphalt (Patching & Seal Coat)	C009					31,827		
Disk Filter Improvements	C010		60,000	60,000				
Lab Equipment	C011		5,000					
SCADA Upgrade	C012				128,750			
UV System	C013							281,377
RAS/WAS Pump Rebuilds	C016	4,194	2,932					
Shipping Container Power	C019		8,611					
FY21 Misc Treatment Maint	C020			150,000				
Sodium Hypochlorite Conv	C021			25,000				
Material Staging Area	L005		50,000	50,000				
Storage Shed	L006				103,000			
Loader	LXXX			100,000				
Privately Funded	9999	23,909						
Total		41,008	136,543	555,000	231,750	164,440	273,182	281,377
TOTAL CIP - All Funds		2,508,764	3,440,443	5,404,400	4,025,024	5,187,799	4,842,717	4,974,166

ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP) *(continued)*

This "Plan" represents best projections
Conditions may warrant changes to plan

The following policy was approved by the Board on October 21, 2009.

"[...] The primary focus of the capital improvement plan at this time is to rehabilitate or replace pipes before they fall victim to the ravages of time. Approximately two-thirds of the collection system is PVC pipe less than 30 years old. PVC pipe should be expected to function for at least 75 years. At this time there is no reason to consider routine replacement of any of our PVC pipe. The collection system includes over 52 miles of concrete pipe and 45 miles of asbestos cement pipe. There is an additional 34 miles of concrete pipe in the interceptors and major trunks. The design life of these materials is 50 years. All of the concrete pipe and most of the asbestos cement pipe in our system is over 30 years old. There is over 19 miles of concrete pipe in the system that is over 50 years old."

"The design life of a pipe is an estimation of how long the pipe should last under normal conditions. The deterioration of a pipe from old age is rarely a catastrophic failure. More typically the pipe will suffer from small cracks, differential settlement, and root intrusion, all of which increases the amount of infiltration and potential blockages. As with any structure, the quality of initial construction and the maintenance schedule will have a big impact on the useful life of the pipe. A concrete pipe could function anywhere from 20 years to 100 years depending on the quality of construction and maintenance."

"In order to keep pace with the aging of the system 1/50th, or 2% of the concrete and asbestos cement pipe should be replaced or rehabilitated annually. This translates to approximately 2.5 miles of pipe per year. We have come very close to this over the past eight years, averaging 2.35 miles of pipe replaced or rehabilitated each year. ... Over the next five years the target of 2.5 miles of pipe per year could be achieved for an average of slightly less than \$2 million per year."

"Staff Recommendation: We consider our aggressive capital improvement program to be one of the major keys to the success of RVSS and part of what differentiates us from most other sewer utilities. We should continue with our goal to replace or rehabilitate at least 2% of the concrete and asbestos cement pipe annually. By doing this work in a timely fashion we are able to avoid much more costly emergency work in the future."

ROGUE VALLEY SEWER SERVICES

Major Equipment & Vehicle Replacement Schedule

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY19	Projected FY20	Budget FY21	Plan FY22	Plan FY23	Plan FY24	Plan FY25
Light Trucks													
2004	Ford	Hi-Cube Van	5	115,305	2020	200,000		375,000					
2009	GMC	Duramax 5500HD Hi Cube Van	4	179,000	2022	179,000						400,000	
2011	Ford	F550 CC 4X4 Super Duty w/Fabric	15	55,000	2021	51,000			150,000				
2008	Ford	F550 One Ton Flatbed Crane Truc	17	24,794	2020	30,000							150,000
2007	Chevy	Colorado Ext Cab 2WD	19	12,437	2019	13,000					60,000		
2007	Chevy	Colorado Ext Cab 4WD	20	15,579	2018	16,000					60,000		
2025	GMC	Sierra Duramax 2500HD Quad Cal	32	26,500	2022	28,500				60,000			
2019	Chevy	Bolt EV	XX	35,000	0	30,530	30,530						
2018	GMC	Unit #44 Chasey	44	59,160	0	59,160	59,160						
2018	BLOSS	Propane Conversion Units 31,32,34,36		39,000	0	39,000	38,000						
2019	BLOSS	Propane Conversion Units 33, 35		20,000	0	20,000		20,000					
2021	Chevy	Bolt EV	XX	30,000	0	30,000			30,000				
Light Trucks Total							127,690	395,000	180,000	60,000	120,000	400,000	150,000
Heavy Equipment													
2006	Volvo	Dump Truck	26	104,000	2019	120,000					140,000		
2005	Sterling	Vac-Con Flusher Truck	27	223,867	2016	285,000			425,000				
1999	Generac	Generator 50KW	GENER	11,623	2025	11,700							40,000
2007	Volvo	Dump Truck	28	107,000	2022	120,000					140,000		
2018	John Deere	Backhoe 710L	710L	152,000	2018	152,000	151,992						
	Mustang	Skid Steer - Treatment	MG 960	50,000	0	50,000						50,000	
	Trail King	TK50LP	TK	40,000	0	40,000			40,000				
	Ingersoll Ra	Trailer Mounted Compressor	IR	10,000	2020	10,000			12,000				30,000
2003	Obrien	Golf Course Flusher	OB	26,667	2025	27,000							30,000
1996	Wacker	6" Pump (Treat)	WACK	75,000	0	75,000							75,000
Heavy Equipment Total							151,992	0	52,000	425,000	280,000	50,000	175,000
GRAND TOTAL							279,682	395,000	232,000	485,000	400,000	450,000	325,000



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Rogue Valley Sewer Services

Adopted Budget FY21

Personnel Services

	Salary Range*		Number Positions			
	Entry	Top	FY18	FY19	FY20	FY21
<u>Administration Department</u>						
Finance Clerk	3,690	4,609	4.00	4.00	4.00	4.00
Executive Secretary	4,655	5,818	1.00	1.00	1.00	1.00
Finance Director	7,842	9,801	1.00	1.00	1.00	1.00
Development Specialist	3,971	5,731	0.50	0.50	0.50	0.50
Network Administrator	7,337	9,171	0.35	0.35	0.35	0.35
Manager	15,597	0	1.00	1.00	1.00	1.00
			7.85	7.85	7.85	7.85
<u>Information Technology Department</u>						
Network Administrator	7,337	9,171	0.65	0.65	0.65	0.65
GIS Technician	4,413	5,874	1.00	1.00	1.00	1.00
			1.65	1.65	1.65	1.65
<u>Engineering Department</u>						
District Engineer	8,085	11,115	1.00	1.00	1.00	1.00
Stormwater Manager	6,229	9,173	1.00	1.00	0.00	0.00
Stormwater Quality Tech	4,413	5,874	1.00	1.00	0.00	0.00
Inspector	4,413	5,874	2.00	2.00	1.50	1.50
Development Specialist	3,971	5,731	0.50	0.50	0.50	0.50
Engineering Tech. EIT	4,110	5,707	0.00	1.00	1.00	1.00
			5.50	6.50	4.00	4.00
<u>Storm Water Quality</u>						
Stormwater Manager	6,229	9,173	0.00	0.00	1.00	1.00
Stormwater Quality Tech	4,413	5,874	0.00	0.00	1.00	1.00
Inspector	4,413	5,874	0.00	0.00	0.50	0.50
			0.00	0.00	2.50	2.50
<u>Maintenance Department</u>						
Operations Manager	7,337	9,171	1.00	1.00	1.00	1.00
Treatment Plant Supervisor	6,229	9,173	1.00	0.00	0.00	0.00
Treatment Plant Operator II	4,179	5,194	1.00	0.00	0.00	0.00
Treatment Plant Operator I	3,820	4,997	1.00	0.00	0.00	0.00
FOG Coordinator	4,413	5,874	1.00	1.00	1.00	1.00
Construction Specialist	4,179	5,194	1.00	1.00	1.00	1.00
Operations Specialist	4,179	5,194	1.00	1.00	1.00	1.00
Project Specialist	4,179	5,194	1.00	1.00	1.00	1.00
Lead Worker	3,881	4,997	2.00	2.00	2.00	2.00
Finance Clerk	3,690	4,609	1.00	1.00	1.00	1.00
Maintenance Worker	3,482	4,578	7.00	9.00	9.00	9.00
			18.00	17.00	17.00	17.00
<u>Treatment</u>						
Treatment Plant Supervisor	6,229	9,173	1.00	1.00	1.00	1.00
Treatment Plant Operator II	4,179	5,194	1.00	1.00	1.00	1.00
Treatment Plant Operator I	3,820	4,997	1.00	2.00	2.00	3.00
			3.00	4.00	4.00	5.00
Total Employees			36.00	37.00	37.00	38.00

* Monthly salary ranges are those current as of April 5, 2020

Rogue Valley Sewer Services

Adopted Budget FY21

History of Customer Accounts

Year	Single Family	MH Park Spaces	MultiFamily Units	Residential Units	Commercial Accounts	Total	Percent Increase	# Empl
Mar-20	22,860	5,157	6,265	34,282	1,942	36,224	0.3%	38.0
Mar-19	22,596	5,321	6,292	34,209	1,924	36,133	6.3%	37.0
Feb-18	21,229	5,087	5,898	32,214	1,783	33,997	2.0%	36.0
Feb-17	21,436	4,518	5,601	31,555	1,761	33,316	1.1%	33.0
Feb-16	21,191	4,479	5,541	31,211	1,744	32,955	1.8%	33.0
Feb-15	20,877	4,429	5,322	30,628	1,741	32,369	1.8%	30.0
Mar-14	20,677	4,272	5,113	30,062	1,729	31,791	2.0%	36.0
Apr-13	20,478	4,117	4,858	29,453	1,710	31,163	1.5%	29.0
Feb-12	20,233	4,152	4,594	28,979	1,717	30,696	1.6%	32.0
Feb-11	19,997	4,058	4,471	28,526	1,695	30,221	0.3%	28.5
Apr-10	19,959	4,048	4,416	28,423	1,695	30,118	0.8%	30.0

March 2020 Summary by Location per

March Treatment reports

	RVSS	Eagle Point	J'ville	Total
Single Family	18,639	3,074	1,147	22,860
Mobile Home Park Spaces	4,395	584	178	5,157
Multi-family units	5,378	664	223	6,265
Residential units	28,412	4,322	1,548	34,282
Commercial accounts	1,743	78	121	1,942
Total	30,155	4,400	1,669	36,224

Rogue Valley Sewer Services

Adopted Budget FY21

Schedule of Budgeted Debt

Name	Interest Rate	Loan Date	Maturity Date	Original Principal Amount	Estimated 6/30/20 Principal Amount	Principal Budget Amount FY21	Interest Budget Amount FY21	Estimated 6/30/21 Principal Amount
General Fund - 01								
Revenue Bonds (1)	Var	04/23/13	10/01/29	1,425,600	787,200	99,200	24,660	688,000
					<u>787,200</u>	<u>99,200</u>	<u>24,660</u>	<u>688,000</u>
Interceptor Capital Expansion Fund - 07								
Revenue Bonds (1)	Var	04/23/13	10/01/29	3,029,400	1,672,800	210,800	52,402	1,462,000
TOTAL ALL DEBT					<u>2,460,000</u>	<u>310,000</u>	<u>77,062</u>	<u>2,150,000</u>

District Debt Limit: For sanitary districts, Oregon Revised Statute 450.120 limits the total outstanding bonded indebtedness to 13 percent of the true cash value of all taxable property. The real market value of the taxable property within the Rogue Valley Sewer Services boundaries is \$8,367,953,326 according to information provided by the Jackson County Assessor's Office. That value would allow the District to issue up to \$1,087,833,932 in G.O. and Revenue bonds.

Notes:

- 1) Full Faith and Credit Refunding Obligations, Series 2013.

Rogue Valley Sewer Services

Adopted Budget FY21

Ten Year Historical Information

Fiscal Year Ended June 30th	Estimated RVSS Population Served	Basic Sewer Rate	Number Permits Issued	Revenue Service Charges	SDCs	Assessment Loans Receivable
2021 Budget	86,001	21.50	290	9,700,000	497,500	119,794
2020 Projected	84,730	21.50	280	9,674,274	496,764	174,794
2019 Actual	83,478	20.50	284	8,962,931	700,327	229,794
2018 Actual	82,244	19.60	232	8,675,117	494,263	285,022
2017 Actual	81,029	19.00	281	8,069,963	494,577	391,385
2016 Actual	79,831	18.29	264	7,508,587	606,851	395,377
2015 Actual	78,651	15.90	390	6,778,998	328,158	439,566
2014 Actual	77,489	15.90	381	6,691,540	319,463	467,063
2013 Actual	75,025	15.90	229	6,365,597	186,638	556,507
2012 Actual	72,500	15.90	205	6,464,306	310,190	665,437
2011 Actual	72,200	15.90	168	6,238,960	93,810	112,096

Other Information

Central Point annexed	January 1, 2001	
Eagle Point annexed	September 9, 1998	
Shady Cove annexed	July 1, 2019	
Population of Jackson County		217,479
Cost of Infrastructure RVSS maintains		115,975,000

Amounts include General Fund and the operational funds for Phoenix and Jacksonville sewer service. Population estimate is based on number of residential units (mfr, duplex,) served times 2.53 average persons per household.

*Summary of Other Categories

	July 2018 New Rate	July 2019 New Rate	July 2020 No Change in Rate
Residential: Monthly	\$20.50	\$21.50	\$21.50
Mobile Home Parks: Monthly Per Unit	\$18.03	\$18.91	\$18.91
Multiple Dwellings: Monthly Per Unit	\$18.03	\$18.91	\$18.91
NonResidential: Sewer Charge Per Connection	\$12.78	\$13.41	\$13.41
Plus	\$1.30	\$1.36	\$1.36 Per 1,000 gallons
Recreational Vehicle Waste Dumping Station: Monthly	\$42.56	\$44.65	\$44.65

Rogue Valley Sewer Services
Adopted Budget FY21
Ten Year Historical Information (*continued*)

	Fiscal Year Ended June 30th	Expenditures Personnel Services	Expenditures Treatment Charges	Rehabilitation Capital Projects	Balance Loans Notes
2021	Budget	4,406,914	4,007,729	5,554,400	2,150,000
2020	Projected	4,048,133	3,948,501	3,440,668	2,460,000
2019	Actual	3,745,040	3,519,408	2,506,980	2,765,000
2018	Actual	3,588,831	3,226,022	2,812,535	3,060,000
2017	Actual	2,927,790	3,001,448	1,239,799	3,392,183
2016	Actual	2,711,498	2,748,900	889,574	3,785,655
2015	Actual	2,659,906	2,497,440	2,781,560	4,231,562
2014	Actual	2,637,288	2,482,151	1,270,151	4,849,518
2013	Actual	2,498,532	2,414,519	715,314	5,317,860
2012	Actual	2,497,229	2,360,774	2,537,458	5,919,846
2011	Actual	2,418,265	2,347,878	2,435,763	5,670,005

Amounts include all funds.

Rogue Valley Sewer Services

Adopted Budget FY21

Annual Statistical Report

	June 30 2018	June 30 2019	Increase (Decrease)
<u>Private Developer Projects Completed</u>			
Plan Review	31	22	(9)
Completed Projects	22	24	2
Length of lines added in feet	13,448	17,396	3,948
Cost	\$1,264,703	\$1,897,459	\$632,756
			-
<u>Maintenance</u>			
Miles of collection system pipe	367	372	5
Miles of Interceptor system pipe	42	42	-
Total miles of system pipe maintained	409	414	5
Miles of Pipe Cleaned (FY19 Include 7 miles in Gold Hill)	124	142	18
Miles of Pipe Inspected(FY19 includes 3 miles in Gold Hill)	87	137	50
Cost of rehabilitation jobs	2,145,061	2,506,980	\$361,919
Number of rehabilitation jobs completed	8	7	(1)
Number pump stations upgraded (2 upgraded & 3 removed)	-	2	2
Pump Station Alarms	7	5	(2)
Pump Station Alarms in Shady Cove (acquired in FY12)	1	6	5
Sewage Overflows	1	4	3
<u>System Defects Repaired</u>			
By Priority	Priority		
	1	13	21
	2	15	9
	3	4	6
		32	36
			4
<u>Permits Written</u>			
Eagle Point	73	73	-
Jacksonville	18	24	6
RVSS	141	284	143
Total	232	381	149

Rogue Valley Sewer Services

Adopted Budget FY21

Annual Statistical Report *(continued)*

	June 30 2018	June 30 2019	Increase (Decrease)
<u>Customer Accounts (Feb 25)</u>			
Residential accounts	34,209	34,282	73
Industrial, Institutional accounts	1,924	1,942	18
Total accounts	<u>36,133</u>	<u>36,224</u>	<u>91</u>
<u>Statistics</u>			
Administrative/IT Staff	9.50	9.50	-
Engineering Staff	3.50	3.50	-
Storm Water Quality Staff	2.00	2.00	-
Maintenance/Construction Staff	18.00	17.00	(1)
Treatment Staff	3.00	4.00	1
STEP/STEG/Solids Connections	189.00	171.00	(18)
Number pump stations (20 RVS + 5 SC)	23.00	25.00	2
Sewage Discharge (Millions Gallons per Day)	16.00	17.49	1.49
Sewer service charges	8,675,117	8,962,931	\$287,814
System Development Charges	494,263	700,327	\$206,064
White City Industrial Storm Drain fees	76,375	77,561	\$1,186
Storm Water Quality fees	419,457	412,702	(\$6,755)
	<u>\$9,665,212</u>	<u>\$10,153,521</u>	<u>\$488,309</u>
Cost of RVSS maintained infrastructure per Audit Includes cost of systems donated by developers	108,640,000	115,975,000	\$7,335,000
<u>Population (Estimated)</u>			
RVSS Population Served	82,244	83,478	1,234

Rogue Valley Sewer Services

Adopted Budget FY21

Largest Consumption Customers (Top 20)

Customer name	Annual Gallons	Percent Total
1 Carestream Health Inc	92,694,191	
2 Amy's Kitchen	83,282,701	
3 Boise Cascade Corp	37,324,530	
4 VA Domiciliary	34,341,000	
5 Bear Creek Operations	23,889,504	
6 Dry Creek Landfill Inc	15,261,968	
7 Southern Oregon Linen	13,244,000	
8 Roseburg Forest Products	12,725,952	
9 Linde Inc	7,693,000	
10 Jackson County Public Works	7,392,889	
11 Cascade Wood Products	7,238,000	
12 Plycem USA, Inc	6,508,890	
13 School District #9 - Wilson Way	6,077,000	
14 Timber Products Co	6,038,321	
15 Geiger Enterprises LLC	5,229,000	
16 Eagle Pt School Dist 9	5,176,000	
17 Phoenix School District	5,030,376	
18 Home Depot #8557	4,872,472	
19 Beam Investments LLC	4,568,000	
20 School District 549c	4,015,000	
	<u>382,602,794</u>	<u>15.9%</u>
Remaining RVSS(commercial)	345,664,383	
RVSS residential	1,327,345,833	
Eagle Point (commercial)	17,377,000	
Eagle Point residential	230,469,890	
Jacksonville (commercial)	18,389,333	
Jacksonville residential	86,805,255	
All Others	<u>2,026,051,694</u>	<u>84.1%</u>
	<u><u>2,408,654,488</u></u>	<u><u>100.0%</u></u>

The above gallons of sewer effluent are for the twelve months ending February 2020

Rogue Valley Sewer Services

Glossary of Terms

Accrual Basis: A method of budgetary accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not.

Adopted Budget: The Proposed budget that is adopted (approved) by the district. It represents the financial plan of the district that forms the basis and limits for appropriations for the fiscal year.

Amortization: The paying off of debt with a fixed repayment schedule in regular installments over a period of time.

Appropriation: The legal authorization granted by the district board to make expenditures and incur obligations. Includes Transfer to Other Funds and Contingencies.

Appropriation Resolution: The legal document passed by the district board authorizing expenditures.

Balanced Budget: A budget in which revenues are equal to expenditures. Thus, neither a budget deficit nor a budget surplus exists ("the accounts balance").

Basis of Budgeting: A measurement focus that differs from the basis of accounting in the treatment of beginning fund balances, debt service, vacation benefits, and capital outlay in enterprise funds.

Beginning Fund Balance: A resource classification indicating those financial resources which, because they were not expended in one fiscal year, are available in the following fiscal year.

Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Budget: A policy statement detailing the District's plan for the accomplishment of stated goals within a particular fiscal year, including estimates of required expenditures and anticipated revenues to carry out state goals.

Budget Committee: A panel comprised of the District Board and an equal number of citizen's responsible for the review and recommendation of the annual budget.

Glossary of Terms, continued

Budget Message: A message prepared by the district administrator explaining the annual proposed budget, articulating the strategies and budgets to achieve the District's goals, and identifying budget impacts and changes.

Budget Officer: The person appointed by the District Board to be responsible for assembling the budget. For Rogue Valley Sewer Services, the district manager serves this role.

Capital Outlay: An object classification that includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$3,000.

Capital Projects: Those activities resulting in the acquisition or improvement of major capital items such as: sewer pipeline, pump stations and land.

Category: A major division of the program budget that contains programs and activities. Categories are also known as functional areas.

CIP: Capital Improvement Plan.

Collection System: This is any part of the system that is not an Interceptor or Trunk Main.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the budget year. The District Board must authorize the use of any contingency appropriations.

CPI: Consumer Price Index.

Cured In Place Pipe: A subset of slip lining where the new pipe is installed as a flexible felt tube impregnated with a polymer resin. Once installed, the resin is treated with heat and cures to become a hard plastic liner.

CWSRF: Clean Water State Revolving Fund.

DEQ: Department of Environmental Quality.

Debt Service: Payment of interest and principal related to long term debt.

Debt Service Funds: These funds account for the accumulation of resources to pay the debt on capital projects.

Department Request: The annual budgetary alternative prepared by department managers indicating an appropriate, justified, and needed level of service for their department together with associated expenditures and revenues.

Depreciation: The charging of a fixed asset as an expense over the estimated service life of that asset.

Glossary of Terms, continued

Ending Fund Balance: A requirement classification for those funds not appropriated for any purpose and reserved for ensuing fiscal years. See also Unreserved Ending Fund Balance.

Enterprise Fund: A fund that is used for services provided to the public on a user charge basis.

ERU: Equivalent Residential Unit.

Expenditures: The money spent by the District for the programs and projects included within the approved budget.

Fiscal Year: Twelve-month period from July 1 to June 30 for which the annual budget of the District is prepared and adopted.

Fixed Assets: Assets of a long-term character such as land, sewer plant, buildings, furniture, and other equipment.

FOG: Fats, Oils and Grease

Force Main: Pipe that transmits sewage under pressure from a pump station.

Fringe Benefits: The non-salary part of employees' total compensation. A typical benefit package includes insurance, retirement, and vacation/sick leave components.

FTE: Full-Time Equivalent is a term used to measure the number of employees on a 40 hour per week basis.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

Fund Balance: The difference between governmental fund assets and liabilities; also referred to as fund equity.

GAAP: Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

General Fund: The fund used to account for operational expenses of a governmental unit financed by taxes and other general revenues.

General Obligation Bonds: This type of bond is backed by the full faith, credit, and taxing power of the government.

GH: Gold Hill

GIS: Geographic Information System.

Glossary of Terms, continued

Interceptor: Same as trunk main. In our system we use the term to define the Regional facilities (Upper and Lower Bear Creek Interceptors and Old Medford Trunk).

Lagoons:

Line Item: An expenditure description at the most detailed level. Objects of expenditure are broken down into specific items, such as printing.

LID: Local Improvement Districts are formed by petition and used to request the District to finance improvements to sewer systems over a 20-year period.

LID (in Storm Water): Low Impact Development.

Materials and Services: The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.

Modified Accrual Basis of Accounting: A basis of accounting where revenues are recognized when they are both measurable and available and expenditures are recognized at a time when liability is incurred pursuant to appropriation authority.

MS4: Municipal Separate Storm Sewer Systems.

O&M: Operations and Maintenance.

OAR: Oregon Administrative Rules. Rules established by a given state department who have authority granted by an ORS to operate a specific function.

OCWSRLF: Oregon Clean Water Services Revolving Loan Fund.

Ordinance: The method by which the appropriation of the budget is enacted into law by the district board per authority of the Oregon State Statutes.

Organizational Unit: An administrative subdivision, such as a department or division, of the district government charged with carrying on one or more specific functions.

ORS: Oregon Revised Statute. The set of laws established by a vote of the people or the state legislature.

OSHA: Occupational Safety and Health Administration.

Personal Services: An expenditure classification encompassing all expenditures relating to district employees. This includes union and nonunion labor costs, employee benefits, and payroll tax expenses.

Glossary of Terms, continued

Pipe Bursting: Method of rehabilitating pipe where a new pipe is installed through an existing pipe. The old pipe is destroyed in the process. This method allows a larger pipe to be installed without removing the old pipe.

Proposed Budget: The financial and operating document submitted to the Budget Committee and the governing body for consideration.

Proprietary Fund: Consists of 2 types – Internal Service and Enterprise. These funds are used for services tendered and paid for by the patrons who use them.

PS: Pump Station.

Requirements: Total expenditures and unappropriated fund balance.

Reserve: A portion of a fund that is restricted for a specific purpose.

Resources: Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

Revenue: Income for the fiscal year including transfers and excluding proceeds from the sale of bonds and notes. The major categories of revenue include sewer service charges, storm water charges, system development charges, fees and charges, and interest on investments.

Revenue Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Revised Budget: A budget alternative indicating all changes made to the adopted budget as the result of budget adjustments and the supplemental budget process.

SC: Shady Cove.

SCADA: Supervisory Control And Data Acquisition.

SDC: System Development Charges are assessed on new construction to cover the demands placed on District services. Charges collected will cover sewer pipelines, pump stations and other infrastructure which will provide sewer service.

Slip Lining: Method of rehabilitating pipe where a smaller pipe is installed inside an existing pipe. The existing pipe remains intact and helps support the new pipe.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

SSO: Sanitary Sewer Overflow.

Glossary of Terms, continued

Supplemental Budget: A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to decrease the ending fund balance.

Transfer: An amount distributed from one fund to finance activities in another fund. It is shown as a requirement in the originating fund and a resource in the receiving fund.

Trunk Main: A large diameter pipe used to transmit sewage from a city or large population center to a treatment plant. We use this term to describe several different large-diameter sewer mains but only have an SDC dedicated to the White City Trunk and Eagle Point Trunk.

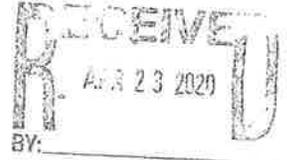
Unreserved Ending Fund Balance: The amount of ending fund balance which has not been specifically reserved for any purpose. A reserve for debt service, as a requirement of a loan or debt issue would be an example of a reserve.

VFD: Variable Frequency Drive.

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Rogue Valley Sewer Services, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2020 to June 30, 2021 will be held at Rogue Valley Sewer Services, 138 W Vilas Rd, Central Point Oregon 97502. The meeting will take place on the 22nd day of April, 2020 at Noon, 12 pm. The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 16, 2020 at 138 West Vilas Road, Central Point, between the hours of 8:00 a.m. and 4:00 p.m., or will be available on the RVS Website at www.rvss.us. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

ROGUE VALLEY SEWER SERVCS
PO Box 3130
Central Point, OR 97502



Affidavit of Publication
THIS IS NOT A BILL

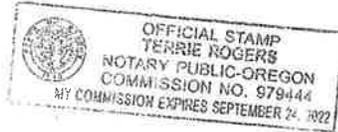
State of Oregon
County of Jackson

CASE NO.

I, Charles Duncan, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 2 successive and consecutive insertion(s) in the following issues 4.3.20, 4.10.20 (HERE SET FORTH DATES OF ISSUE)

Charles Duncan

Subscribed and sworn to before me this 17th day of April, 2020.



Terrie Rogers
NOTARY PUBLIC FOR OREGON

My commission expires 24th day of Sept., 2022

Rosebud Media - Mail Tribune - Ashland Tidings
111 N Fir St
Medford, OR 97501

NOTICE OF BUDGET COMMITTEE MEETING

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April 3 & 10, 2020

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT	PO
Mail Tribune	4.10.20	NOTICE OF MEETING	2	185.70	

NOTICE OF BUDGET HEARING

A meeting of the **Rogue Valley Sewer Services** will be held on **June 17, 2020 at 12 Noon** at 138 W. Vilas Rd., Central Point. The purpose of this meeting will be to discuss the budget for the fiscal year beginning July 1, 2020, as approved by the Rogue Valley Sewer Services Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 138 W. Vilas Rd. Central Point, Oregon between the hours of 8 am and 4 pm. This budget was prepared on a basis of accounting that is X consistent not consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for: X Annual Period 2-Year Period

County Jackson	City Central Point	Chairperson of Governing Body Kay Harrison	Telephone Number 541-779-4144
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FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund		TOTAL OF ALL FUNDS	Adopted Budget This Year 2019-2020	Approved Budget Next Year 2020-2021
Anticipated Requirements	1. Total Personal Services.....		4,048,135	4,406,914
	2. Total Materials and Supplies		5,560,986	5,536,220
	3. Total Capital Outlay		4,301,656	6,278,328
	4. Total Debt Service		521,868	511,107
	5. Total Transfers		1,992,500	1,940,600
	6. Total Contingencies		800,000	1,300,000
	7. Total Special Payments.....			
	8. Total Unappropriated and Reserved for Future Expenditure...		6,130,898	5,373,204
	9. Total Requirements - add Lines 1 through 8		23,356,043	25,346,373
Anticipated Resources	10. Total Resources Except Property Taxes		23,356,043	25,346,373
	11. Total Property Taxes Estimated to be Received			
	12. Total Resources - add Lines 10 and 11		23,356,043	25,346,373
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)		0	0
	14. Plus: Estimated Property Taxes Not To Be Received			
	A. Loss Due to Constitutional Limits			
	B. Discounts Allowed, Other Uncollected Amounts			
15. Total Tax Levied				
Tax Levies By Type	16. Permanent Rate Limit Levy (rate limit _____)...		Rate or Amount	Rate or Amount
	17. Local Option Taxes.....			
	18. Levy for Bonded Debt or Obligations.....			

STATEMENT OF INDEBTEDNESS

<input type="checkbox"/> None	Debt Outstanding	<input checked="" type="checkbox"/> As Summarized Below	<input type="checkbox"/> None	Debt Authorized, Not Incurred	<input checked="" type="checkbox"/> As Summarized Below
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PUBLISH BELOW ONLY IF COMPLETED

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year
	July 1, 2020	July 1, 2019
Bonds.....		
Interest Bearing Warrants		
Other	2,460,000	0
Total Indebtedness	2,460,000	0

Short-Term Debt

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

Fund Liabe	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 17, 2020 at 12 Noon.**

Name of Fund	Actual Data Last Year 2018-19	Adopted Budget This year 2019-20	Approved Budget Next Year 2020-21
General (01)			
1. Total Personal Services.....	3,745,040	4,048,133	4,406,914
2. Total Materials and Services.....	4,578,472	5,056,488	5,173,170
3. Total Capital Outlay.....	2,708,031	2,956,756	2,514,928
4. Total Debt Service.....	126,128	126,196	123,860
5. Total Transfers.....	595,302	550,000	550,000
6. Total Contingencies.....		150,000	500,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	2,684,188	688,445	1,298,996
9. Total Requirements (add lines 1 - 8).....	14,437,161	13,576,018	14,567,868
10. Total Resources Except Property Taxes.....	14,437,161	13,576,018	14,567,868
Name of Fund			
BCI Interceptor Maintenance (04)			
1. Total Personal Services.....			
2. Total Materials and Services.....	3,919	40,900	20,900
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....			
5. Total Transfers.....	62,388	192,000	192,000
6. Total Contingencies.....	0	75,000	75,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	356,657	279,989	343,855
9. Total Requirements (add lines 1 - 8).....	422,964	587,889	631,755
10. Total Resources Except Property Taxes.....	422,964	587,889	631,755
Name of Fund			
Dunn PS Maintenance (06)			
1. Total Personal Services.....			
2. Total Materials and Services.....	75,781	77,400	78,500
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....	29,641	29,000	33,000
6. Total Contingencies.....	0	75,000	75,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	521,050	478,010	552,750
9. Total Requirements (add lines 1 - 8).....	626,472	659,410	739,250
10. Total Resources Except Property Taxes.....	626,472	659,410	739,250
Name of Fund			
Interceptor Capital Expansion (07)			
1. Total Personal Services.....			
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	144,053	355,000	2,350,000
4. Total Debt Service.....	268,022	268,167	263,203
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		350,000	350,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	3,956,908	3,702,318	1,604,370
9. Total Requirements (add lines 1 - 8).....	4,368,983	4,675,485	4,567,573
10. Total Resources Except Property Taxes.....	4,368,983	4,675,485	4,567,573

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 17, 2020 at 12 Noon**

Name of Fund	Actual Data Last Year 2018-19	Adopted Budget This year 2019-20	Approved Budget Next Year 2020-21
White City Storm Drain (09)			
1. Total Personal Services.....			
2. Total Materials and Services.....	13,765	20,000	24,000
3. Total Capital Outlay.....	74	550,000	450,000
4. Total Debt Service.....			
5. Total Transfers.....	4,512	70,000	51,000
6. Total Contingencies.....		50,000	50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	783,260	91,636	173,523
9. Total Requirements (add lines 1 - 8).....	801,611	781,636	748,523
10. Total Resources Except Property Taxes.....	801,611	781,636	748,523
Name of Fund			
Storm Water Quality (10)			
1. Total Personal Services.....			
2. Total Materials and Services.....	20,676	148,751	74,451
3. Total Capital Outlay.....	54,585	193,400	228,400
4. Total Debt Service.....			
5. Total Transfers.....	338,965	332,500	347,500
6. Total Contingencies.....	0	100,000	100,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	1,255,874	628,516	796,437
9. Total Requirements (add lines 1 - 8).....	1,670,100	1,403,167	1,546,788
10. Total Resources Except Property Taxes.....	1,670,100	1,403,167	1,546,788
Name of Fund			
Shady Cove Treatment (50)			
1. Total Personal Services.....			
2. Total Materials and Services.....	115,137	121,836	103,472
3. Total Capital Outlay.....			
4. Total Debt Service.....		127,505	124,044
5. Total Transfers.....	326,084	320,000	267,500
6. Total Contingencies.....			100,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	518	7,417	33,018
9. Total Requirements (add lines 1 - 8).....	441,739	576,758	628,034
10. Total Resources Except Property Taxes.....	441,739	576,758	628,034
Name of Fund			
Shady Cove Collection System (52)			
1. Total Personal Services.....			
2. Total Materials and Services.....	20,192	0	0
3. Total Capital Outlay.....	0		
4. Total Debt Service.....			
5. Total Transfers.....	70,267	0	0
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	2,667	0	0
9. Total Requirements (add lines 1 - 8).....	93,126	0	0
10. Total Resources Except Property Taxes.....	93,126	0	0

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 17, 2020 at 12 Noon**

Name of Fund	Actual Data Last Year 2018-19	Adopted Budget This year 2019-20	Approved Budget Next Year 2020-21
Treatment Capital (55)			
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....	42,792	126,500	555,000
4. Total Debt Service.....			
5. Total Transfers.....		0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	41,412	154,590	318,565
9. Total Requirements (add lines 1 - 8).....	84,204	281,090	873,565
10. Total Resources Except Property Taxes.....	84,204	281,090	873,565
Name of Fund	Actual Data Last Year 2018-19	Adopted Budget This year 2019-20	Approved Budget Next Year 2020-21
Gold Hill Treatment (60)			
1. Total Personal Services.....			
2. Total Materials and Services.....	68,231	109,612	80,312
3. Total Capital Outlay.....		70,000	50,000
4. Total Debt Service.....			
5. Total Transfers.....	184,585	220,000	278,750
6. Total Contingencies.....		0	50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	191,864	66,542	6,490
9. Total Requirements (add lines 1 - 8).....	444,680	466,154	465,552
10. Total Resources Except Property Taxes.....	444,680	466,154	465,552
Name of Fund	Actual Data Last Year 2018-19	Adopted Budget This year 2019-20	Approved Budget Next Year 2020-21
Gold Hill Collection (65)			
1. Total Personal Services.....			
2. Total Materials and Services.....	0	5,000	5,000
3. Total Capital Outlay.....			130,000
4. Total Debt Service.....			
5. Total Transfers.....	40,649	42,000	44,100
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	789	1,438	49,463
9. Total Requirements (add lines 1 - 8).....	41,438	48,438	228,563
10. Total Resources Except Property Taxes.....	41,438	48,438	228,563
Name of Fund	Actual Data Last Year 2018-19	Adopted Budget This year 2019-20	Approved Budget Next Year 2020-21
Lagoons (70)			
1. Total Personal Services.....			
2. Total Materials and Services.....		31,000	30,415
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....		237,000	176,750
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	0	32,000	141,736
9. Total Requirements (add lines 1 - 8).....	0	300,000	348,901
10. Total Resources Except Property Taxes.....	0	300,000	348,901

ROGUE VALLEY SEWER SERVICES JACKSON COUNTY, OREGON

RESOLUTION NO. 20-08

ADOPTION OF FY2021 BUDGET AND MAKING APPROPRIATIONS

1. BE IT RESOLVED, that the Board of Directors of Rogue Valley Sewer Services, Jackson County, Oregon, hereby adopts the 2020-2021 Budget which is now on file in the office of Rogue Valley Sewer Services and at www.rvss.us.

2. BE IT RESOLVED, that the amounts for the fiscal year beginning July 1, 2020, and for the purposes shown below are hereby appropriated as follows:

General Fund

Personnel Services	4,406,914
Material & Services	5,173,170
Capital Outlay	2,514,928
Debt Services	123,860
Transfers	550,000
Contingency	500,000
Total Appropriation	13,268,872

Interceptor Maintenance Fund

Materials & Services	20,900
Transfers	192,000
Contingency	75,000
Total Appropriation	287,900

Dunn Pump Station Maintenance Fund

Material & Services	78,500
Transfers	33,000
Contingency	75,000
Total Appropriation	186,500

Interceptor Expansion Fund

Capital Outlay	2,350,000
Debt Services	263,203
Contingency	350,000
Total Appropriation	2,963,203

Lagoons Fund

Material & Services	31,000
Transfers	237,000
Total Appropriation	<u>268,000</u>

White City Storm Drain Fund

Material & Services	24,000
Capital Outlay	450,000
Transfers	51,000
Contingency	50,000
Total Appropriation	<u>575,000</u>

Storm Water Quality Fund

Material & Services	74,451
Capital Outlay	228,400
Transfers	347,500
Contingency	100,000
Total Appropriation	<u>750,351</u>

Shady Cove Treatment Fund

Material & Services	103,472
Debt Services	124,044
Transfers	267,500
Contingency	100,000
Total Appropriation	<u>595,016</u>

Treatment Capital Fund

Capital Outlay	555,000
Total Appropriation	<u>555,000</u>

Gold Hill Treatment Fund

Material & Services	80,312
Capital Outlay	50,000
Transfers	278,750
Contingency	50,000
Total Appropriation	<u>459,062</u>

Gold Hill Collection Fund

Material & Services	5,000
Capital Outlay	130,000
Transfers	44,100
Total Appropriation	<u>179,100</u>

3. BE IT RESOLVED, that the Manager of Rogue Valley Sewer Services files with the County Clerk of Jackson County, Oregon, a copy of the 2020-2021 Budget as adopted in the manner provided by law.

ADOPTED at the Regular Meeting of the Board of Directors of Rogue Valley Sewer Services this 17th day of June, 2020.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors

COUNTERSIGNED:



Carl Tappert, Manager

**Notice of Property Tax and Certification of Intent to Impose a Tax,
Fee, Assessment or Charge on Property**

**FORM LB-50
2020-2021**

To assessor of Jackson County

- Be sure to read instructions in the 2009-2010 Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is an amended form.

The Rogue Valley Sewer Services has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Jackson County. The property tax, fee, charge or assessment is categorized as stated by this form.

<u>PO Box 3130</u>	<u>Central Point</u>	<u>OR</u>	<u>97502</u>	<u>08/15/20</u>
Mailing Address of District	City	State	Zip	Date
<u>Brenda Baldovino</u>	<u>Finance Director</u>	<u>(541)664-6300</u>	<u>bbaldovino@rvss.us</u>	
Contact Person	Title	Daytime Telephone	Contact Person E-Mail	

CERTIFICATION - Check one box.

- The tax rate of levy amounts certified in Part I are within the tax rate of levy amounts approved by the budget committee.
- The tax rate of levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits Rate -or- Dollar Amount		
1. Rate/Amount levied (within permanent rate limit)	1			
2. Local option operating tax	2			
3. Local option capital project tax	3			
4. Levy for "Gap Bonds"	4			Excluded from Measure 5 Limits Amount of Bond Levy
5. Levy for Pension and disability obligations	5			
6a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	6a			
6b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	6b			
6c. Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 6a + 6b)	6c			0

PART II: RATE LIMIT CERTIFICATION

7. Permanent rate limit in dollars and cents per \$1,000	7	
8. Date received voter approval for rate limit if new district	8	
9. Estimated permanent rate limit for newly merged/consolidated district	9	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Total tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Gov't. Limitations	Excluded from M5 limitation
1 Past Due Sewer Charges		257,000
2 Est. Amount -Extension granted until Aug 15, 2020		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS 450.130(3) (Must be completed if you have an entry in Part IV)



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 FAX (541) 664-7171 www.RVSS.us

May 26, 2020

Jackson County Assessor's Office
10 South Oakdale
Medford, OR 97501

Re: Deadline for filing Form LB-50

Rogue Valley Sewer Services (RVSS) would like to request an extension for filing form LB-50 (Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property) until August 15, 2020.

I believe this extension will benefit not only RVSS but the Assessor's Office, the Jackson County Payment Center and the public.

If you have any questions, please call.

Sincerely,

Brenda Baldovino
Finance Director
Rogue Valley Sewer Services
(541) 664-6300

Approved:

Name and Title _____

Signature _____ Date _____



JACKSON COUNTY

Oregon

ASSESSMENT

Ruth Staten
Valuation Manager

10 South Oakdale, Room 300
Medford, Oregon 97501
(541) 774-6052
(541) 774-6701
staterlr@jacksoncounty.org
www.jacksoncounty.org

May 28, 2020

Brenda Baldovino
Rogue Valley Sewer Services
P. O. Box 3130
Central Point, OR 97502

RVSS
JUN 01 2020
RECEIVED

Dear Brenda:

We can grant Rogue Valley Sewer Services a 30 day extension, to August 15, 20~~19~~²⁰. August 15th would be the very latest date that we could accept an LB-50 from the District.

Thank you for the early heads up.

Sincerely,

L. Ruth Staten
Valuation Manager



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 FAX (541) 664-7171 www.RVSS.us

July 1, 2020

Jackson County Clerk
Elections Division
1101 W. Main St. Suite 201,
Medford, Oregon 97501

Here is a copy of our adopted budget for Fiscal Year ending June 30, 2021 that is required to be filed with the County Clerk according to ORS 310.060(7).

If you or any citizen has questions about our budget, the budget process or other financial matters, I would be more than pleased to try to answer those questions or discuss related issues.

Sincerely,

Brenda Baldovino
Finance Director
Rogue Valley Sewer Services



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