



ROGUE VALLEY SEWER SERVICES
Jackson County, Oregon

Adopted Budget
Fiscal Year Ended June 2020

Rogue Valley Sewer Services
FY20 Adopted Budget
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**FY 2019-2020
ROGUE VALLEY SEWER SERVICES
BUDGET COMMITTEE MEMBERS**

Bob Dunn
Chairman, Board of Directors
Term Through: 6/30/19

Bill Stults
Vice Chairman, Board of Directors
Term Through: 6/30/19

Kay Harrison
Member, Board of Directors
Term Through: 6/30/19

Jim Lewis
Member, Board of Directors
Term Through: 12/31/21

Wayne Brown
Member, Board of Directors
Term Through: 6/30/21

Jim Snyder
Term Through: 12/31/19

Mike Burrill, Jr.
Term Through: 12/31/19

Terry Sackett
Term Through: 12/31/20

Gary Hall
Term Through: 12/31/19

Michael Parker
Term Through: 12/31/19



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Rogue Valley Sewer Services
Oregon**

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morrill

Executive Director



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 Fax (541) 664-7171 www.RVSS.us

Fiscal Year 2020 July 1, 2019 – June 30, 2020 Budget Message

I am pleased to present the Rogue Valley Sewer Services budget for fiscal year 2020. This is a balanced budget where our resources equal our requirements.

Budget Policies

Every year we submit our budget to the Oregon Municipal Finance Officers Association and the Government Finance Officers Association (GFOA) for review and critique. I am happy to report that once again we received the Distinguished Budget Presentation Award from GFOA.

Our top priority is to maintain a balanced budget in accordance with State law. In so doing, it is our policy to not use debt to finance any of our operating expenses. We remain consistent with the policy and will not be using debt to finance operating expenses.

RVSS maintains an active capital improvement program that is designed to ensure adequate capacity and to rehabilitate older sections of pipe before they fail. At this point in time we do not have any capacity deficiencies in the system. Our rehabilitation program calls for the replacement of approximately 2.0 miles of pipe per year. This work is funded through a combination of System Development Charges (SDC) and rates.

Revenue Trends

Our primary source of revenue is sewer rates paid by our customers. Last year the Board approved a rate increase from \$19.60 to \$20.50 per month for a single family residence. The five year plan, developed prior to FY2016, called for an initial rate increase of 15%, followed by a series of 4.37% rate increases for fiscal years 2017 through 2021. In reality, the rate increases for fiscal years 2017 through 2019 were 3.8%, 3.2%, and 4.6% respectively. For fiscal year 2020 we are recommending an increase of 4.9%, which would bring the monthly rate for a single family residence to \$21.50. The bulk of this rate increase will be dedicated to increased treatment costs.

The Regional Rate Committee has approved annual 7.5% increases in treatment charges for fiscal years 2016 through 2020. This increase has been included in our cash flow projections.

A recent survey of 115 sewer service providers in Oregon revealed an average residential sewer rate of \$51.61 per month. Our residential rate remains among the lowest in the state. The fact that we are able to maintain our system and have an aggressive capital improvement plan is a testament to the efficiency of our workforce.

Special Items of Interest

- Capital Improvement Plan – Our system does not have any near-term capacity deficiencies. The vast majority of our capital improvement plan goes toward rehabilitating old concrete and asbestos-cement pipe. Many of these pipes are over 60 years old and are at the end of their useful life. Replacement of these pipes in a timely manner reduces long-term operating costs and helps prevent system failure.
- Debt Service – Our total debt service is approximately \$395,000, which is 3.6% of our general fund revenue (assuming the proposed rate increase). We do not believe that this level of debt will cause distress.
- Franchise Fee – RVSS currently pays a franchise fee to the cities of Phoenix, Central Point, and Eagle Point. This fee is added to bills within the respective cities and does not impact our budget. Beginning in FY2020 there will also be a franchise fee paid to the City of Shady Cove.
- Shady Cove – Citizens of Shady Cove have voted to annex into RVSS. There are several changes in the budget as a result of the annexation:
 - The sewer service charge in Shady Cove will be reduced from \$46 to \$44 per month for a single family home. We have agreed to hold this rate for two years. Revenue from service charges will be split between the General Fund (25%) and the Shady Cove Treatment Fund (75%).
 - Fund 52 – Shady Cove Collections, will no longer be used. All collection system expenses in Shady Cove will be funded through the General Fund, the same as the rest of our collection system.
 - Fund 55 was originally established to fund capital expenses in Shady Cove, both for the treatment plant and collection system. The fund will be renamed the Treatment Capital Fund, and be used to fund capital expenses at the Shady Cove Treatment Plant and the White City Lagoons.
- White City Lagoons – The White City Lagoons began receiving hauled waste in March 2017. The operation has since matured to the point that it warrants a separate fund to track revenues and expenses. Beginning in FY 2020 we will track all expenses for the lagoons in Fund 70. Surplus revenue from this fund will be transferred into Fund 55, to finance capital improvements both at the Shady Cove Treatment Plant and the White City Lagoon.
- Gold Hill – We are in the second year of our five year management agreement with the City of Gold Hill. Gold Hill is operating under a Mutual Agreement and Order from DEQ which requires the City to make certain system improvements. The main remaining condition is the completion and implementation of a facilities plan for the treatment plant. The draft report is

complete, but we don't have the final report which will determine the fate of the treatment plant. Once this plan is complete the City will need to decide to either repair and upgrade the plant or eliminate the plant in favor of a connection to the Regional system. Any consideration for annexation will not occur until improvements required by the facilities plan have been addressed.

- Staffing – Our budget proposal does not have any change in our current staffing level of 37 employees.

I would like to thank each of you for taking time out of your schedule to participate in the budget process. Your input and insights are extremely valuable in helping us remain a responsible and responsive government agency. Our Finance Director, Brenda Baldovino, and I are available to answer any questions you may have about the budget. Please do not hesitate to call us if you have questions or concerns.

Respectfully Submitted,



Carl Tappert, Manager

Rogue Valley Sewer Services History and Background

Rogue Valley Sewer Services (RVSS) is a special district that provides sewer service in Jackson County, Oregon. RVSS is governed by a five-member elected Board of Directors. RVSS serves the cities of Talent, Central Point, Eagle Point, Jacksonville, Phoenix, Shady Cove and a portion of the city of Medford, Oregon, and serves a population of approximately 81,755.

Rogue Valley Sewer Services (originally Bear Creek Valley Sanitary Authority) was established under Oregon Revised Statutes Chapter 450.705 through a special election in August, 1966.

The primary purpose of RVSS was to construct and maintain a regional sewer interceptor connecting the cities of Medford, Central Point, Phoenix, and Talent to the regional wastewater treatment plant on Kirtland Road. RVSS also assumed management of the collection system in Talent.

When the interceptor system was completed in 1973, sewer service rapidly expanded to serve areas of the county suffering from failing septic systems.

In 1975 the White City Sanitary District became part of RVSS.

In 1998 the City of Eagle Point held an annexation election. Annexation was approved by 90% of the city voters.

In 2001 the City of Central Point held an annexation election. Annexation was approved by 94% of the city voters.

In 2003 RVSS relocated its offices to 138 West Vilas Road in Central Point and officially changed its name from Bear Creek Valley Sanitary Authority to Rogue Valley Sewer Services.

On July 1, 2004, RVSS started providing Stormwater Quality management services for the cities of Talent, Central Point, and Phoenix, Oregon, along with many of the unincorporated areas of Jackson County. RVSS holds the Municipal Small Separated Storm Sewer (MS4) permit under the National Pollutant Discharge Elimination System (NPDES) on behalf of these agencies.

In 2005 the City of Jacksonville held an annexation election. Annexation was approved by 97% of the city voters.

In 2006 the City of Phoenix held an annexation election. Annexation was approved by 93% of the city voters.

In 2016 RVSS entered into a 10 year agreement with Shady Cove. This agreement called for an annexation vote before the end of the term. The annexation vote was held in 2018 and approved by 62% of the city voters.

History and Background, continued

In 2018, RVSS entered into a 5 year management agreement with the City of Gold Hill. Gold Hill is operating under a Mutual Agreement and Order from DEQ which requires the City to make certain system improvements. The main remaining condition is the completion and implementation of a facilities plan for the treatment plant. The draft report is complete, but we don't have the final report which will determine the fate of the treatment plant. Once this plan is complete the City will need to decide to either repair and upgrade the plant or eliminate the plant in favor of a connection to the Regional system. Any consideration for annexation will not occur until improvements required by the facilities plan have been addressed.

In 2019, the City of Shady Cove became part of RVSS.

Rogue Valley Sewer Services

Mission Statement and Goals

Mission Statement: Manage, maintain, and improve storm and wastewater systems to protect and preserve public health, quality of life, and economic vitality in our community.

Goals: In order to fulfill this mission, Rogue Valley Sewer Services is establishing specific goals:

1. Help make our valley a healthy place to live by providing safe and cost-effective sewer service for those needing solutions for failing septic systems.
2. Make the best use of human and material resources through the investigation of new technological ways to provide and maintain sewer service.
3. Strengthen, foster, and encourage cooperation amongst various public agencies through educational efforts aimed at determining and emphasizing mutual goals and objectives regarding protecting ground and surface water quality.
4. Respond to all we deal with fairly, promptly, courteously, professionally, and with the assurance that they have access to RVSS's Board of Directors if desired.
5. Plan for the future by continuing to evaluate when, where, and how areas in the valley will need sewer service.
6. Provide financing for projects or individual property hookups from the available RVSS, federal, state, and other local resources.
7. Promote a smooth, efficiently run organization that fosters and encourages employee pride, high standards of performance, cost efficiency, and high employee productivity.
8. Support economic development in the valley by providing staff assistance to business, governmental, or community efforts when and where feasible.

Rogue Valley Sewer Services Financial Policies

1. For financial reporting and operating purposes, the District considers its activities as those of a unitary enterprise operation (proprietary fund). Therefore, these activities are reported in a single enterprise fund but for internal financial controls operates with 12 funds and the General Fund with 7 departments. However, for legal requirements as set forth in the Oregon Local Budget Law, the District prepares and adopts a budget on the modified accrual bases for its individual fund types. The resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. For all funds, the District has established the level of control by expenditure category. These categories include: personnel services, materials and services, capital outlay, contingency, debt service and transfers to other funds. These transfers are used between funds and departments to ensure each are balanced annually in accordance with State Law.
2. Sewer service will be provided to those who need and can afford it within the limits of RVSS to do so as allowed by law. Every effort will be made to assist those who must connect and are unable to pay.
3. To adopt a balanced budget annually in accordance with State Law, wherein resources (beginning fund balance plus revenues plus transfers in) equals requirements (expenditures plus transfers out plus contingency plus ending fund balance).
4. Current operating expenditures (which exclude capital projects), will not be financed by debt.
5. Rogue Valley Sewer Services will charge sewer service fees, stormwater quality fees, storm drain fees, system development charges, and all other fees to recoup the full cost of providing those services to customers. Service will be billed one month in arrears. Quarterly and annual billing with discounted rates will also be available. Late charges will be billed in accordance with provisions in the current Code.
6. Financing will be offered to those who hook up to sewer lines through the Local Improvement District (LID) process, at the most reasonable cost possible and in accordance with State law. Rogue Valley Sewer Services will issue tax-free municipal debt or other legal financing and will add a nominal percent to these interest rates in order to ensure that sufficient reserves are maintained for all debt payments.

Financial Policies, continued

7. Financing for those customers hooking up to sewer lines outside the LID process will be made available only from existing fund balances. Bonds or debt will not normally be issued for this purpose.
8. Rogue Valley Sewer Services may provide short-term loans from the General Fund for temporary financing other funds. When favorable interest rates warrant use of long term DEQ revolving loans or other long term debt instruments.
9. Reserves for loan services, regional interceptor SDCs, and operations equal to one month's total appropriations (8.33%) will be deducted from Ending Fund Balance to arrive at the Unreserved Ending Fund Balance. Five year cash flow projections will be done for the General Fund to help ensure adequate Unreserved Ending Fund Balances over time.
10. System Development Charges (SDCs) will be collected on all properties that are hooked up to sewers. These fees are based on the costs of installing existing and future system-wide interceptor, trunk, and lateral lines. SDCs collected may also be contributed to private projects where the extraordinary costs associated with extra depth, size, or length of pipe result in an unreasonable cost burden upon property owners to be served.
11. RVSS manages risk with the commitment to ensure that its resources are managed to provide returns that are of the greatest benefit to the community with the lowest amount of risk.
12. The general investment goals for RVSS are to conservatively invest monies in certificates of deposits to receive the greatest amount of return based in our current economy.
13. The financial policies listed above have not been formally adopted by the Board.

Rogue Valley Sewer Services

Budget Calendar- Fiscal Year 2020

July 1, 2019 - June 30, 2020

January 16, 2019	Wednesday	At regular Board of Directors meeting establish Wednesday April 24 , 2019 as the date for the public meeting of the Budget committee to consider the budget for FY20.
January 17, 2019	Thursday	Notify Budget Committee members of the time and place of the meeting.
Feb 11 - April 12, 2019		Department Heads and Manager discuss and prepare proposed budget, capital improvement plan and five year general fund cash projections.
March 28, 2019	Thursday	Deliver notice of Budget Committee public meeting to the Mail Tribune for publication on April 5 and April 12, 2019.
April 5, 2019	Friday	Publication of notice of Budget Committee public meeting - first notice. (Not more than 30 days prior to meeting date.)
April 12, 2019	Friday	Publication of notice of Budget Committee public meeting - second notice. (Not less than 5 days prior to the meeting date,)
April 11, 2019	Thursday	Send copies of the proposed budget FY20, date and schedules to the committee members; reminder of Budget Committee meeting place. At this time the budget becomes a public document. Proposed Budget FY20 to be posted on our website.
April 24, 2019	Wednesday	Budget Officer presents proposed budget. Public meeting of Budget Committee at 12 Noon for consideration of FY20 Budget.
April 24 - May 15, 2019	Wednesday	Period during which adjourned public meetings of the Budget committee may be held if necessary.
May 17, 2019	Friday	Deliver notice of the public hearing before the Board of Directors on the approved budget together with a copy of the summary of the budget (LB-1) for publication to the Medford Mail Tribune. Publication date to be May 24, 2019 giving notice of the meeting
May 24, 2019	Friday	Publication of notice of public hearing (Form LB-1) before Board of Directors on approved budget with budget summaries. (not less than 5 nor more than 30 days before the scheduled budget hearing.) Approved budget posted on Web Site.
June 19, 2019	Wednesday	Public hearing before the Board of Directors at 12 Noon. on the approved budget at the regular meeting of the Board of Directors. Adopt the approved budget, adopt a resolution appropriating the funds required and authorizing expenditures. Adopt the 5 year Capital Improvement Plan by resolution. Adopted budget posted on Web Site. Resolution to balance FY19 budget - move \$\$ if necessary
June 7, 2019	Friday	File letter to Jackson County Assessor's Office requesting extension on LB-50
July 1 , 2019	Monday	File copy of adopted budget, along with notice of levy, and (LB-1) each notice published of the public hearing before the Board of Directors with Jackson County Clerk. Required by August 15, 2019 IF EXTENSION GRANTED.
Aug 15, 2019	Thurs	File 2 copies form LB-50 Certification of Taxes, and the Resolution adopting the budget and making appropriations with the Jackson County Assessor. Required by July 1, 2019, unless extension in writing is granted. Extension will be requested until August 15, 2019.

Rogue Valley Sewer Services Budget Process

The Budget Adoption Process

The Rogue Valley Sewer Services (RVSS) annual budget process routinely begins in March with the preparation of revenue and expense estimates. The Manager, Operations Manager, Engineer, Storm Water Manager, Finance Director, and Network Administrator review these estimates and develop the service delivery objectives and capital outlay plan for the District as a whole.

The resulting proposed budget is presented to the Budget Committee in early May. The Budget Committee is comprised of five members appointed by the Board of Directors and the five elected Board members of Rogue Valley Sewer Services.

Oregon Revised Statutes require that the Budget Committee meet in order to hear the budget message, receive the budget document, hear persons, and approve the budget document sufficiently in advance of June 30, to allow adoption of the budget by June 30.

After approval of the budget document by the Budget Committee, a summary of the budget document, as approved by the Budget Committee, is published in a local newspaper.

A public hearing is held before the Rogue Valley Sewer Services Board of Directors in June for purposes of discussing and hearing public testimony in regards to the programs included in the budget.

The Board of Directors adopts the budget and makes appropriations and levies taxes by resolution for the ensuing fiscal year after the public hearing is closed.

If additional meetings are called for, they take place before the end of June in order to allow for adoption of the budget and the making of appropriations before June 30.

The Budget Amendment Process

Oregon Budget Law allows for amendments to the District budget for reasons unforeseen at the time of adoption. The Board may adopt resolution changes that decrease one existing appropriation and increase another. Changes of ten percent or more to any fund require a supplemental budget, which involves a process similar to the annual budget process and requires a public hearing.

The Budget Committee

The Budget Committee is comprised of the five members of the District Board and five citizen members appointed by the governing board. The appointed members must live in the District but cannot be employees of the District. The appointed members serve three year terms that are staggered so that approximately one third of the terms end each year.

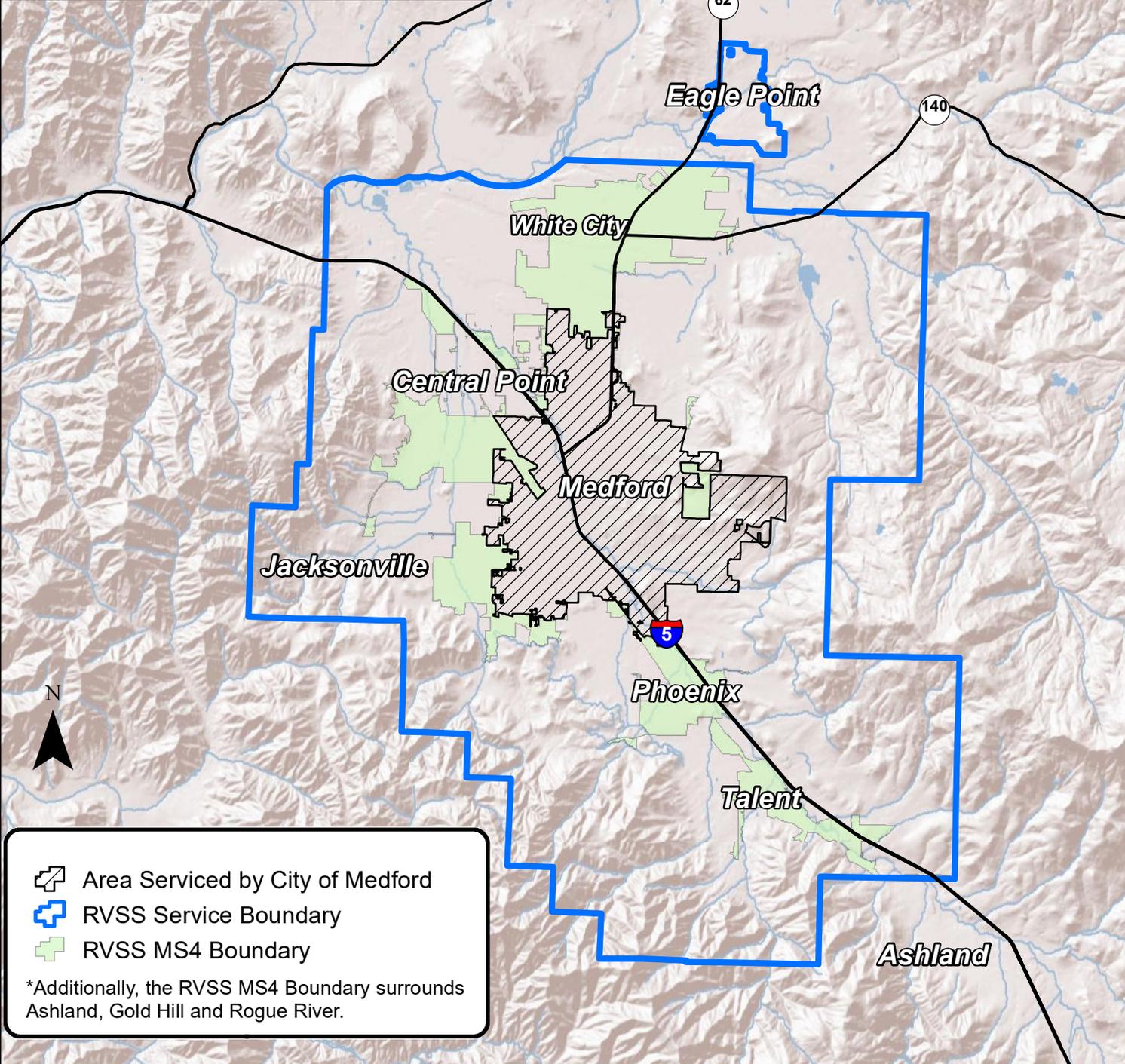
The Budget Basis

The budgets of all funds are prepared using the modified accrual basis of accounting. This means that obligations of the District are budgeted as expenditures when the related goods or services are available for use rather than when invoices are paid. However, revenues are recognized only when they are actually received.

The District manages its finances according to generally accepted accounting principles (GAAP). During the year, expenditures and revenues are closely monitored to ensure compliance with the adopted budget and State law. Detailed budget comparisons are prepared and reviewed with management quarterly. Quarterly financial reports, prepared on the budgetary basis of accounting are distributed and reviewed with the Board of Directors. The District publishes an annual financial report that documents the District's budgetary performance and the financial health of the District. This report compares budget to actual revenues and expenditures, thus documenting the District's budgetary compliance.

Annually, an audit is performed and filed with the State of Oregon by an independent certified public accountant. The basic financial statements are stated on a full accrual basis, which is different than the modified accrual basis used for budget. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred, regardless of the timing of the cash flow. Budget comparisons, prepared on a modified accrual basis, are included as a schedule in the comprehensive annual financial report.

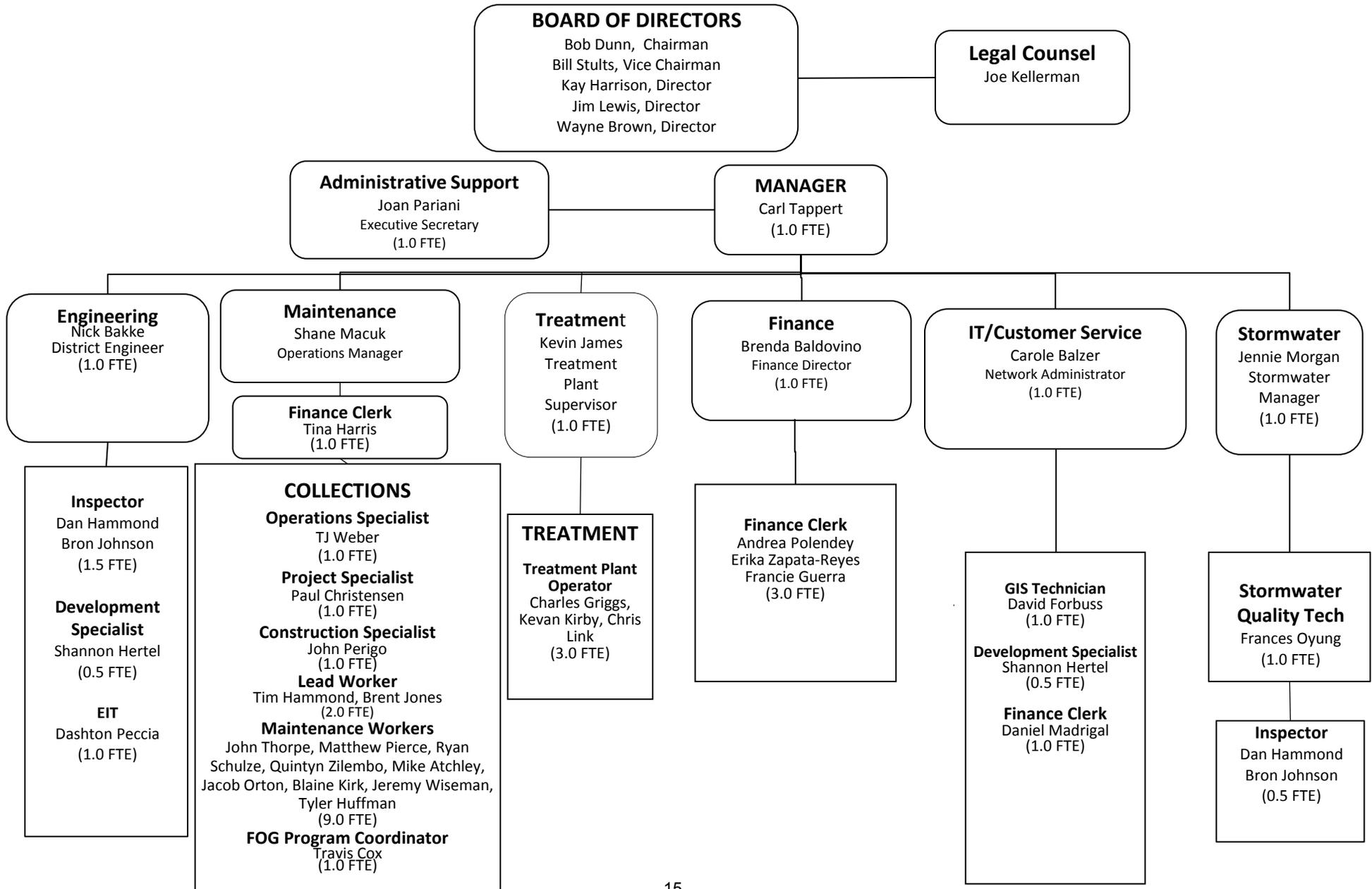
Rogue Valley Sewer Services 2019 Boundary



- Area Served by City of Medford
- RVSS Service Boundary
- RVSS MS4 Boundary

*Additionally, the RVSS MS4 Boundary surrounds Ashland, Gold Hill and Rogue River.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2019 - 2020
Departmental Organization



Rogue Valley Sewer Services

FY20 Adopted Budget

Fund/Department Matrix

Each Fund below lists the responsible Departments for each.

<u>FUND</u>	<u>DEPARTMENT*</u>
01 General	10, 20, 30, 35, 40, 50, 60
04 Bear Creek Interceptor O&M	10, 40, 50
06 Dunn Pump Station O&M	10, 20, 40
07 Interceptor Capital Expansion	10, 40, 50
09 White City Storm Drains	10, 35, 50
10 Stormwater Quality Mgt.	10, 35, 50
50 Shady Cove Treatment	10, 20, 60
55 Treatment Capital	40, 50
60 Gold Hill Treatment	10, 50, 60
65 Gold Hill Collection	10, 40, 50
70 Lagoons	10, 40, 50, 60

- * Department 10 Administration
- Department 20 Information Technology
- Department 30 Engineering
- Department 35 Storm Water Quality
- Department 40 Maintenance
- Department 50 Construction
- Department 60 Treatment



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Rogue Valley Sewer Services

Resource and Requirement Summary

All Funds Combined

	Actual FY17	Actual FY18	Projected FY19	Adopted FY20
<u>RESOURCES</u>				
Beginning Fund Balance	\$6,009,617	\$7,752,832	\$8,970,765	\$8,300,635
Revenues				
Service Fees	8,982,115	10,075,949	10,339,960	11,128,368
System Development Charges	494,577	494,263	500,000	502,500
Loan Proceeds	50,319	49,179	55,000	55,000
Other Revenues	1,591,020	2,298,992	1,419,751	1,377,041
Total Revenues	11,118,031	12,918,383	12,314,711	13,062,909
Transfers In (Other financing sources)	1,354,135	1,462,043	1,568,291	1,992,500
Total Resources	\$18,481,783	\$22,133,258	\$22,853,767	\$23,356,044

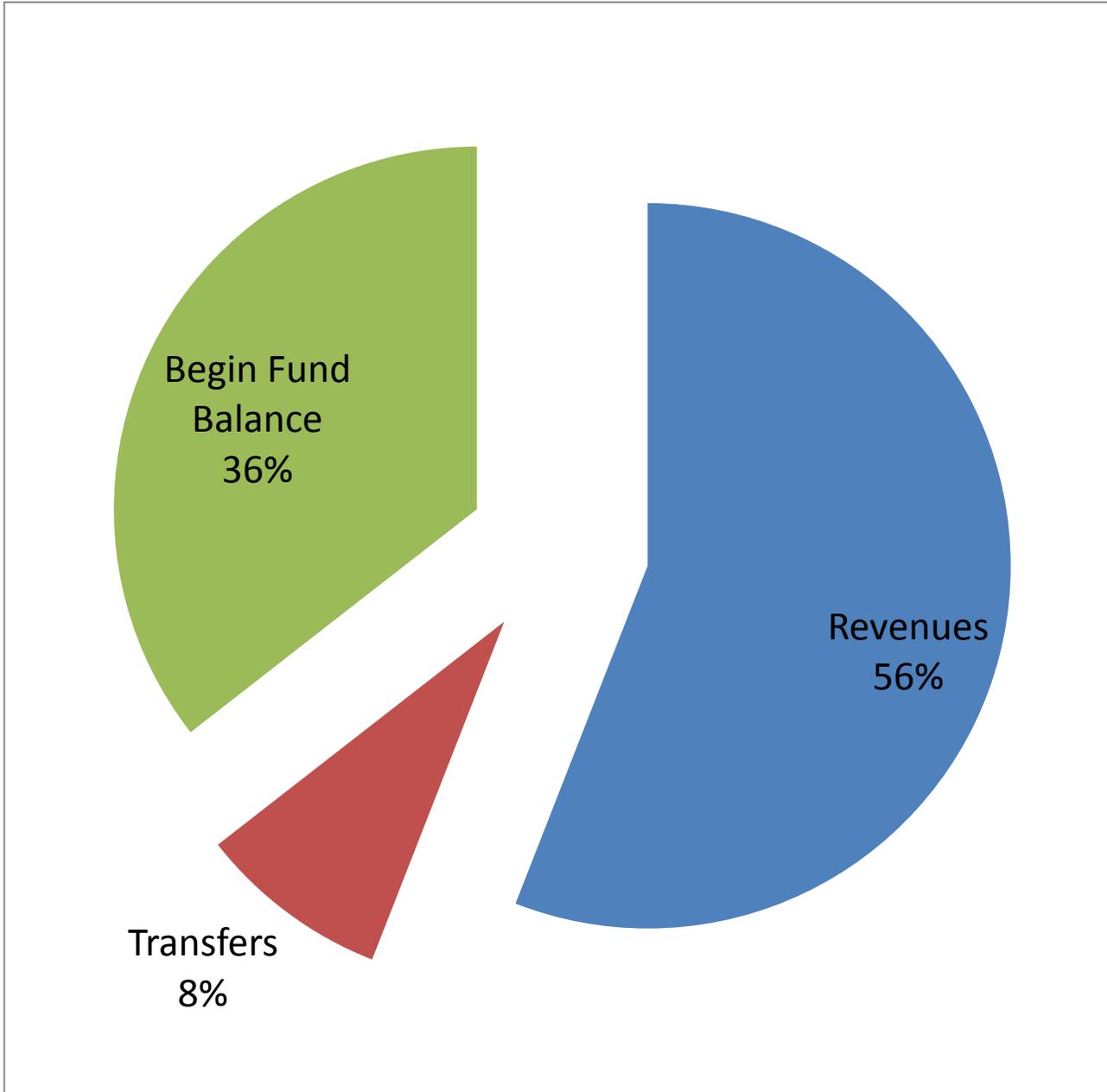
REQUIREMENTS

Expenditures				
Personnel Services	2,927,791	3,588,833	3,896,994	4,048,135
Treatment Charges	3,001,448	3,226,022	3,622,478	3,948,501
Other Materials & Services	1,321,842	1,348,086	1,584,941	1,607,486
Capital Outlay - Rehab Projects	1,450,075	2,210,528	2,958,323	3,503,060
Capital Outlay - Other	195,102	746,921	527,955	803,596
Debt Service	510,570	440,072	394,151	521,868
Total Expenditures	9,406,828	11,560,462	12,984,842	14,432,646
Transfers Out (Other financing uses)	1,322,123	1,462,042	1,568,291	1,992,500
Contingency	-	-	-	800,000
Total Appropriations	10,728,951	13,022,504	14,553,133	17,225,146
Ending Fund Balance	7,752,832	9,110,754	8,300,634	6,130,898
Total Requirements	\$18,481,783	\$22,133,258	\$22,853,767	\$23,356,044

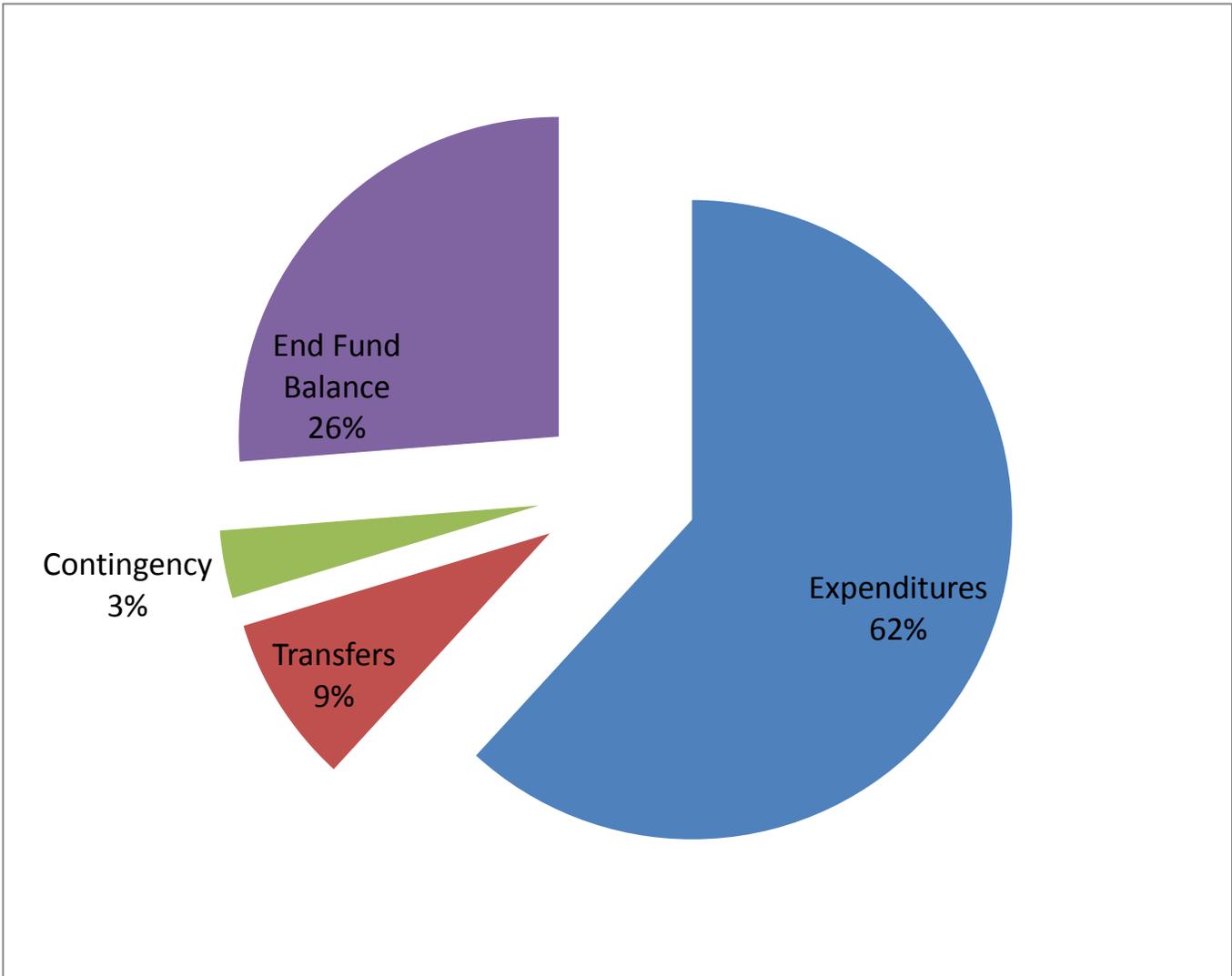
ENDING FUND BALANCE

	7,752,832	9,110,754	8,300,634	6,130,898
Less: Resv for Regional Intercept SDCs	1,509,225	1,736,002	1,816,001	1,948,001
Less: Operating Reserve (one month 8.33%)	(696,882)	(899,715)	(970,175)	(1,015,224)
Unreserved Ending Fund Balance	\$8,565,175	\$9,947,041	\$9,146,460	\$7,063,675

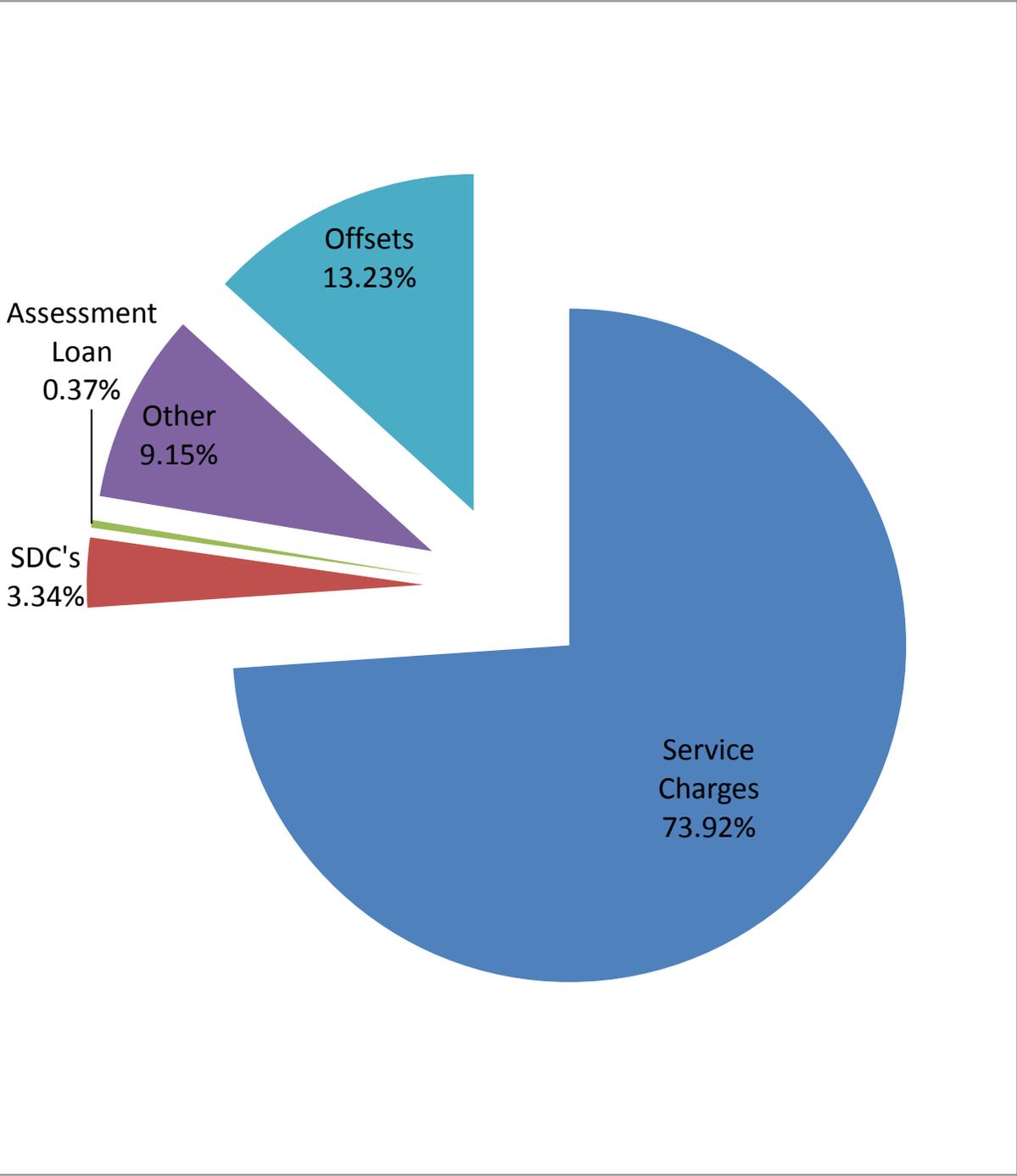
Rogue Valley Sewer Services Adopted Budget FY20 All Funds Resources



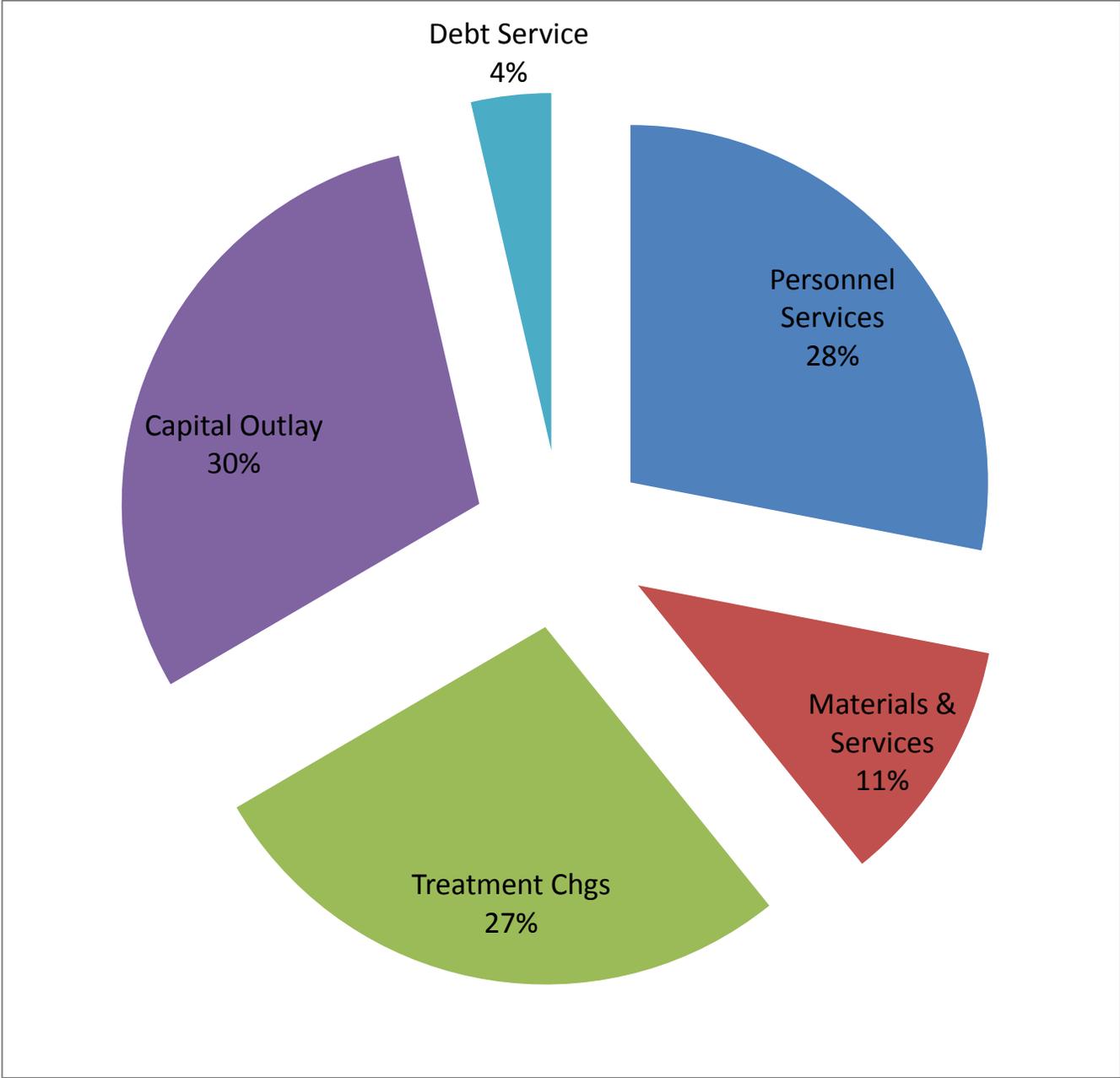
Rogue Valley Sewer Services Adopted Budget FY20 All Funds Requirements



Rogue Valley Sewer Services Adopted Budget FY20 All Funds Revenues



Rogue Valley Sewer Services Adopted Budget FY20 All Funds Expenditures



Rogue Valley Sewer Services

FY20 Adopted Budget

Resources by Fund

Funds:		Beginning Fund Balance	Total Revenues	Transfers IN	Total Resources
General Fund	01	1,739,302	10,815,716	1,021,000	13,576,018
Bear Creek Interceptor O & M	04	335,389	52,500	200,000	587,889
Dunn PS Operation & Maint	06	502,369	7,041	150,000	659,410
Interceptor Expansion	07	3,882,485	443,000	350,000	4,675,485
White City Storm Drain	09	702,926	78,710	0	781,636
Stormwater Quality	10	972,666	430,500	0	1,403,166
Shady Cove Treatment	50	10,316	564,942	1,500	576,758
Treatment Capital	55	21,090	10,000	250,000	281,090
Gold Hill O & M	60	105,654	360,500	0	466,154
Gold Hill Capital	65	28,438	0	20,000	48,438
Lagoons	70	0	300,000	0	300,000
Total All Funds		8,300,635	13,062,909	1,992,500	23,356,044

Requirements by Fund

Funds:		Expenditures	Transfers OUT	Contingency	Total Appropriations	Ending Fund Balance	Total Requirements
General Fund	01	12,187,575	550,000	150,000	12,887,575	688,443	13,576,018
Bear Creek Interceptor O & M	04	40,900	192,000	75,000	307,900	279,989	587,889
Dunn PS Operation & Maint	06	77,400	29,000	75,000	181,400	478,010	659,410
Interceptor Expansion	07	623,167	0	350,000	973,167	3,702,318	4,675,485
White City Storm Drain	09	570,000	70,000	50,000	690,000	91,636	781,636
Stormwater Quality	10	342,151	332,500	100,000	774,651	628,515	1,403,166
Shady Cove Treatment	50	249,341	320,000	0	569,341	7,417	576,758
Treatment Capital	55	126,500	0	0	126,500	154,590	281,090
Gold Hill O & M	60	179,612	220,000	0	399,612	66,542	466,154
Gold Hill Capital	65	5,000	42,000	0	47,000	1,438	48,438
Lagoons	70	31,000	237,000	0	268,000	32,000	300,000
Total All Funds		14,432,645	1,992,500	800,000	17,225,145	6,130,898	23,356,044

Fund Balance	6,130,898
Less: Reserve for System Development Charges (General Fund)	1,948,001
Less: Operating Reserve (General Fund)	<u>(1,015,224)</u>
Unreserved Fund Balance	<u>7,063,676</u>

RogueValley Sewer Services

FY20 Adopted Budget

Appropriations by Fund

Funds:		Personnel Services	Materials and Services	Capital Outlay	Debt Service	Total Expend.
General Fund	01	4,048,135	5,006,488	3,006,756	126,196	12,187,575
Bear Creek Interceptor O & M	04	0	40,900	0	0	40,900
Dunn PS Operation & Maint	06	0	77,400	0	0	77,400
Interceptor Expansion	07	0	0	355,000	268,167	623,167
White City Storm Drain	09	0	20,000	550,000	0	570,000
Stormwater Quality	10	0	148,751	193,400	0	342,151
Shady Cove Treatment	50	0	121,836	0	127,505	249,341
Shady Cove Collection	52	0	0	0	0	0
Treatment Capital	55	0	0	126,500	0	126,500
Gold Hill O & M	60	0	109,612	70,000	0	179,612
Gold Hill Capital	65	0	5,000	0	0	5,000
Lagoons	70	0	31,000	0	0	31,000
Total All Funds		4,048,135	5,560,986	4,301,656	521,868	14,432,645

Funds:		Total Expend.	Transfers	Contingency	Total Appropriations	Prior Year Total Adopted
General Fund	01	12,187,575	550,000	150,000	12,887,575	13,384,670
Bear Creek Interceptor O & M	04	40,900	192,000	75,000	307,900	290,300
Dunn PS Operation & Maint	06	77,400	29,000	75,000	181,400	183,900
Interceptor Expansion	07	623,167	0	350,000	973,167	2,125,504
White City Storm Drain	09	570,000	70,000	50,000	690,000	630,500
Stormwater Quality	10	342,151	332,500	100,000	774,651	744,893
Shady Cove Treatment	50	249,341	320,000	0	569,341	417,091
Shady Cove Collection	52	0	0	0	0	67,500
Treatment Capital	55	126,500	0	0	126,500	64,604
Gold Hill O & M	60	179,612	220,000	0	399,612	344,800
Gold Hill Capital	65	5,000	42,000	0	47,000	47,000
Lagoons	70	31,000	237,000	0	268,000	0
Total All Funds		14,432,645	1,992,500	800,000	17,225,145	18,300,762



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Section III. Budget Details by Fund

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Rogue Valley Sewer Services Budget Document FY20

Fund: General (01)

Goals and Objectives: The General Fund accounts for all financial transactions of Rogue Valley Sewer Services except those that are required to be accounted for separately through intergovernmental or other agreements.

Major Source of Revenue: The largest source of revenue for this fund is sewer service charges, which account for approximately 90% of General Fund revenues. The adequacy of service charges to meet operational needs is evaluated annually, and rates are adjusted as needed.

The Regional Rate Committee has approved annual 7.5% increases in treatment charges for 1 more year, ending after FY20. For FY20, we will have a rate increase of 4.9% which raised the single family residential rate from \$20.50 to \$21.50 per month. Our five year cash flow projections indicate that this increase would be followed by annual increases for the following four years.

System Development Charges (SDCs) are another important revenue source. SDCs are assessed when new development takes place. In years past SDCs accounted for as much as 30% of General Fund revenues, however the decline in the building industry has led to steep reductions in revenue raised by SDCs. SDCs now account for only about 5% of General Fund revenues. The amount of the System Development Charge is recalculated annually based on a variety of factors, including the cost of completed infrastructure projects; the value of proposed infrastructure projects; the number of current connections; and the anticipated number of future connections.

Rogue Valley Sewer Services occasionally relies on financing through the State Revolving Loan Fund to pay for capital improvements. The amount borrowed varies from year to year dependent upon the capital improvements planned.

Major Expenditures: General Fund expenditures are grouped into four categories: Personnel Services; Materials and Services; Capital Outlay; and Debt Service. In addition to these categories there are interfund transfers made to support other funds.

Personnel Services include all salaries and fringe benefits for our staff of 37 employees. Fringe benefits include a defined contribution retirement plan through the International City Managers Association (ICMA) and health insurance. Over the past ten years the Personnel Services budget has ranged from 33% to 43% of the sewer service charge revenue. For the FY20 budget the Personnel Services are expected to be 42% of service charge revenue.

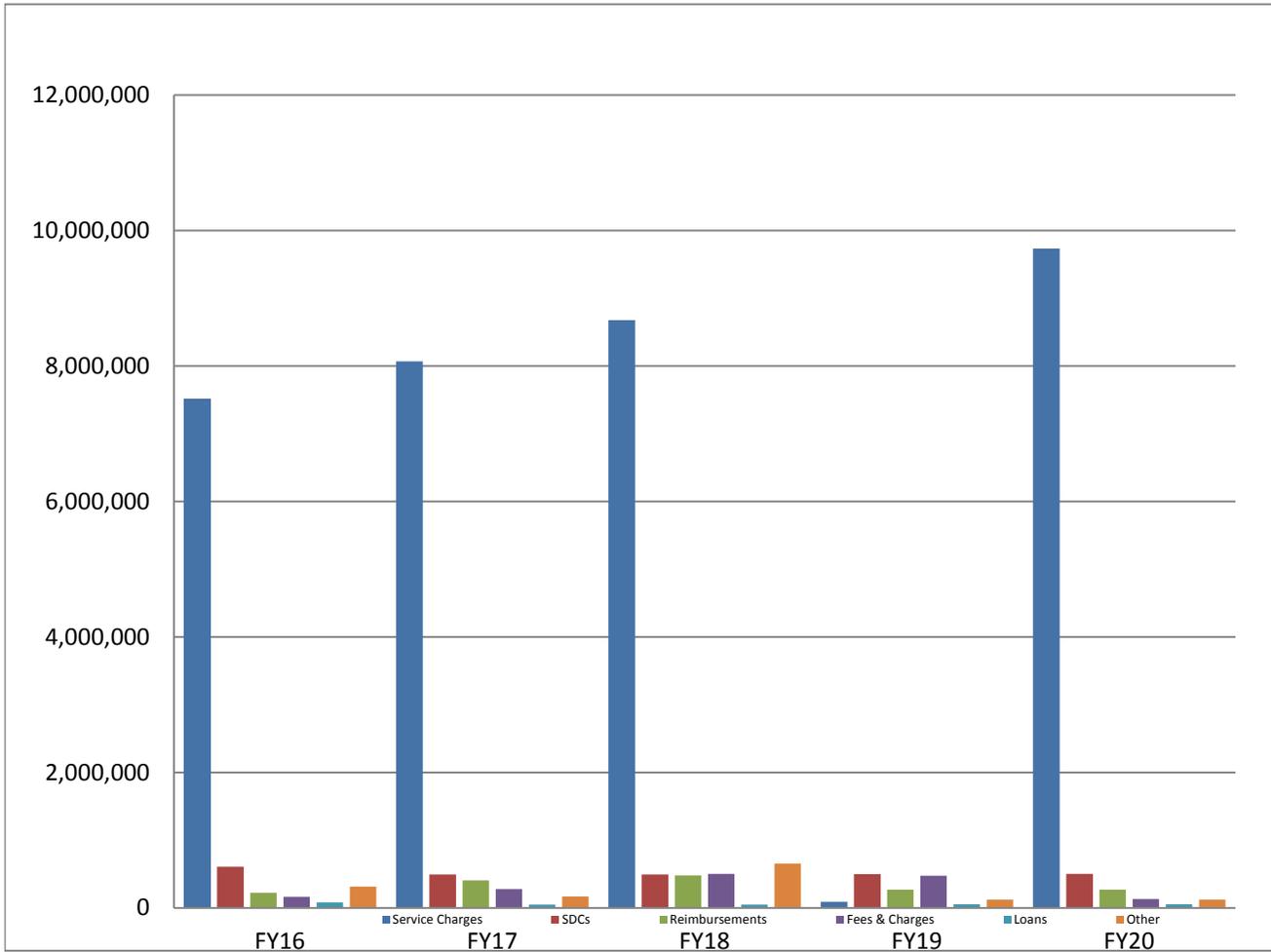
Material and Services includes the various supplies, minor equipment, support services, and other miscellaneous expenses incidental to the operation of the sewer system. This also includes a pass-through charge for the City of Medford to pay for our share of the treatment plant operations. The treatment charge is the single largest expense of RVSS and is a direct function of service charges received, consuming approximately 40% of service charge revenue.

Capital Outlay includes infrastructure projects; major equipment and vehicles; and major software expenses. Infrastructure projects are funded through a combination of SDCs, SRF Loans, and sewer service charges. All other capital outlay is funded through sewer service charges.

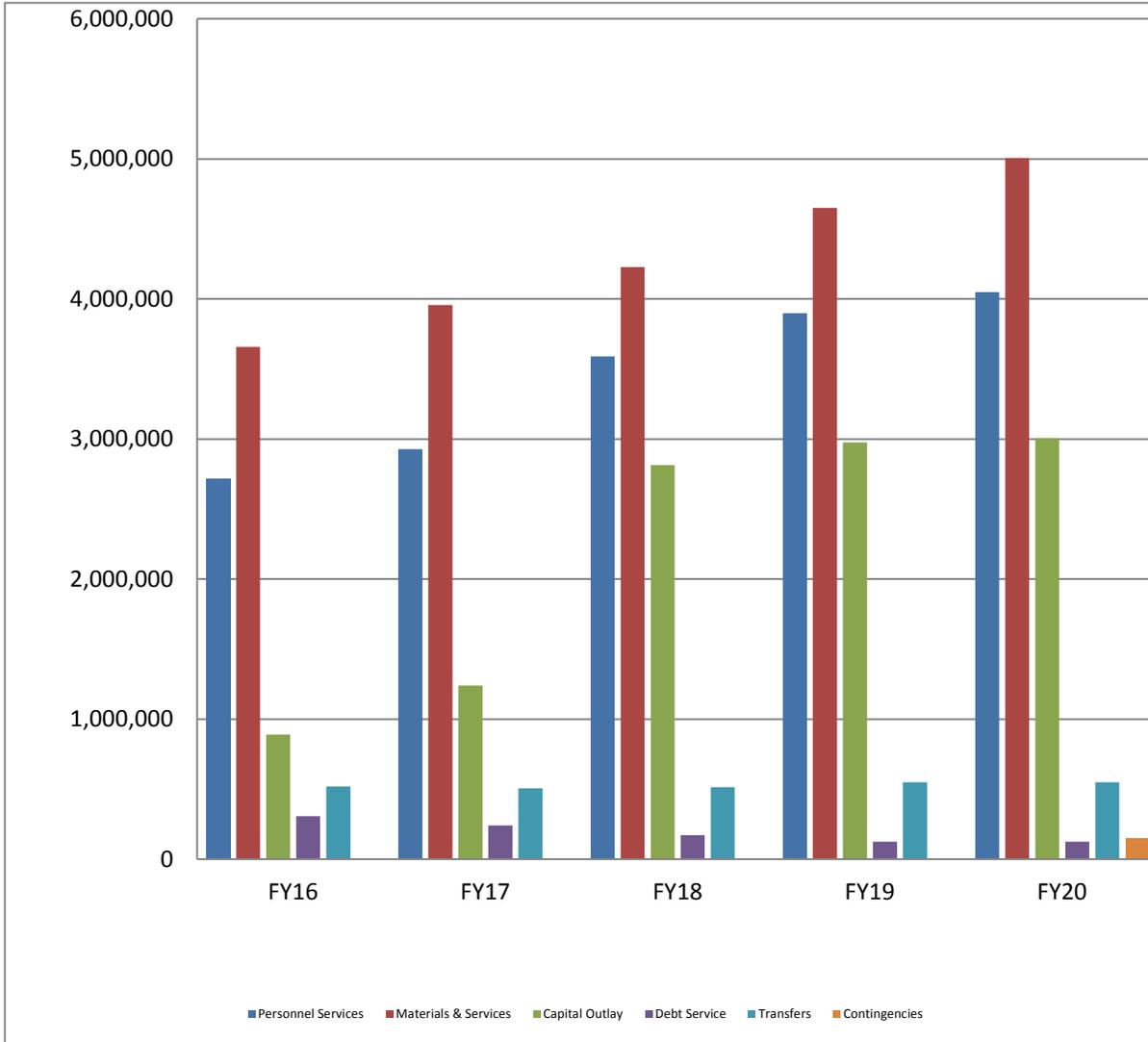
Debt Service covers the principle and interest payments for loans used to finance previous infrastructure projects. General Fund debt service consists of approximately 1.3% of sewer service revenue which is easily manageable without causing distress.

Interfund Transfers are made from the General Fund into the Regional Funds 04 and 07 in accordance with the Regional Sewer Agreement between the City of Medford and Rogue Valley Sewer Services. Occasionally transfers are made in the form of loans to other funds to make up for shortfalls in those funds.

Rogue Valley Sewer Services Adopted Budget FY20 General Fund Revenues



Rogue Valley Sewer Services Adopted Budget FY20 General Fund Appropriations by Category



Rogue Valley Sewer Services

General Fund (01)

Resources Summary

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
1,063,002	2,229,194	1,337,138	00	2900	Beginning Fund Balance	1,739,302	1,739,302	1,739,302
REVENUES								
8,069,963	8,675,117	8,962,482	00	3011	Service Charges (\$21.50)	9,543,902	9,543,902	9,543,902
0	0	0	00	3040	Shady Cove Collection	188,314	188,314	188,314
8,069,963	8,675,117	8,962,482				9,732,216	9,732,216	9,732,216
282,394	288,143	300,000	00	3171/7	Collection SDC (\$625)	300,000	300,000	300,000
135,124	145,420	150,000	00	3121/7	Interceptor (Trunk) SDC-RVSS (\$500)	150,000	150,000	150,000
11,968	10,408	10,000	00	3128	Trunk SDC-White City (\$225)	10,000	10,000	10,000
65,091	50,292	40,000	00	3126	Trunk SDC- Eagle Point (\$750)	40,000	40,000	40,000
0	0	0	00	3129	Collection SDC-Shady Cove (\$2,011)	2,500	2,500	2,500
494,577	494,263	500,000			Total SDC Revenues	502,500	502,500	502,500
12,114	10,349	10,000	00	3302	Loan Int Pymnts-Assessmnts & SDCs	10,000	10,000	10,000
38,205	38,830	45,000	00	3511	Loan Principal-Assessmnts & SDCs	45,000	45,000	45,000
50,319	49,179	55,000			Total Loan Payments	55,000	55,000	55,000
74,358	118,200	70,000	00	3282	Reimbursement-Vehicles-O&M	70,000	70,000	70,000
332,345	361,157	200,000	00	3285	Reimbursement-Labor-O&M, Design	201,000	201,000	201,000
406,703	479,357	270,000			Total Reimbursements	271,000	271,000	271,000
144,731	380,221	200,000	00	3060	Lagoon Tipping Fee	0	0	0
4,760	6,400	4,000	00	3211	Tap Fees	4,000	4,000	4,000
38,518	33,819	40,000	00	3231	Developer Misc. Fees	40,000	40,000	40,000
15,303	16,825	15,000	00	3241	Inspections, Permits	15,000	15,000	15,000
3,371	3,381	5,000	00	3246	FOG Surcharge	5,000	5,000	5,000
72,130	64,140	70,000	00	3275	Lien Search Fees	70,000	70,000	70,000
278,813	504,786	334,000			Total Fees & Charges	134,000	134,000	134,000
3,300	20,000	0	00	3290	Sale of Assets	0	0	0
0	0	1,100,000	00	3249	DEQ Loan	0	0	0
9,366	18,589	30,000	00	3251	Contractual Services	30,000	30,000	30,000
2,039	45,851	35,000	00	3301	Interest on Invested Funds	50,000	50,000	50,000
69,809	0	0	00	3661	Transfer from Eagle Point-Prop Taxes	0	0	0
30,989	520,333	20,000	00	3291	Other Revenue	1,000	1,000	1,000
51,647	50,547	40,000	00	3303	Late Charges	40,000	40,000	40,000
2,582	0	0	00	3304	Interfund Loan Int	0	0	0
169,732	655,320	1,225,000			Total Other Revenues	121,000	121,000	121,000
9,470,107	10,858,022	11,346,482			TOTAL REVENUES	10,815,716	10,815,716	10,815,716
TRANSFERS								
16,058	12,502	25,000	00	3904	Transfer from BCI Fund-O&M	42,000	42,000	42,000
24,080	38,714	24,000	00	3906	Transfer from Dunn Maint. Fund-O&M	29,000	29,000	29,000
2,318	10,356	10,500	00	3909	Transfer from White City SD-O&M	70,000	70,000	70,000
205,025	301,040	305,291	00	3910	Transfer from Stormwater Quality	331,000	331,000	331,000
319,710	192,291	200,000	00	3950	Transfer from Shady Cove Treatment	270,000	270,000	270,000
0	48,931	45,000	00	3952	Transfer from Shady Cove Collection	0	0	0
0	150,752	170,000	00	3960	Transfer from Gold Hill Treatment Fund	200,000	200,000	200,000
0	42,413	42,000	00	3965	Transfer from Gold Hill Collection Fund	42,000	42,000	42,000
0	0	0	00	3970	Transfer from Lagoon Fund	37,000	37,000	37,000
567,191	796,999	821,791			TOTAL TRANSFERS	1,021,000	1,021,000	1,021,000
11,100,300	13,884,215	13,505,411			TOTAL RESOURCES	13,576,018	13,576,018	13,576,018

Rogue Valley Sewer Services

General Fund (01)

Requirement Summary

Actual FY17	Actual FY18	Adopted Budget FY19	Department / Category	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
EXPENDITURES						
2,927,790	3,588,831	4,062,859	Personal Services	4,048,133	4,048,133	4,048,133
3,957,378	4,228,562	4,650,739	Materials & Services	5,006,488	5,006,488	5,006,488
1,239,799	2,812,535	3,894,944	Capital Outlay	3,006,756	3,006,756	3,006,756
240,958	170,970	126,128	Debt Service	126,196	126,196	126,196
8,365,925	10,800,898	12,734,670	TOTAL EXPENDITURES	12,187,573	12,187,573	12,187,573
505,181	515,045	500,000	Transfers to Other Funds	550,000	550,000	550,000
0	0	150,000	Contingency	150,000	150,000	150,000
8,871,106	11,315,943	13,384,670	TOTAL APPROPRIATIONS	12,887,573	12,887,573	12,887,573
2,229,194	2,568,272	120,741	Ending Fund Balance	688,445	688,445	688,445
11,100,300	13,884,215	13,505,411	TOTAL REQUIREMENTS	13,576,018	13,576,018	13,576,018
2,229,194	2,568,272	120,741	Ending Fund Balance	688,445	688,445	688,445
1,509,961	1,736,002	1,934,961	Less Interceptor SDC Reserve	1,948,001	1,948,001	1,948,001
(696,882)	(899,715)	(1,060,798)	Less Operating Reserve (8.33% Exp)	(1,015,225)	(1,015,225)	(1,015,225)
3,042,273	3,404,559	994,904	Unreserved Ending Fund Bal.	1,621,221	1,621,221	1,621,221

Rogue Valley Sewer Services

General Fund (01)

Expenditure Detail - Personnel Services

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
Personnel Services								
504,558	590,487	642,596	10	5010	Salaries	643,896	643,896	643,896
118,759	123,892	125,817	20	5010	Salaries	132,521	132,521	132,521
414,425	455,968	468,019	30	5010	Salaries	331,280	331,280	331,280
0	0	0	35	5010	Salaries	152,717	152,717	152,717
977,979	897,531	920,585	40	5010	Salaries	981,014	981,014	981,014
0	236,973	320,197	60	5010	Salaries	272,888	272,888	272,888
948	1,367	600	10	5012	Overtime	611	611	611
0	0	0	20	5012	Overtime	21	21	21
5,154	5,489	8,000	30	5012	Overtime	8,152	8,152	8,152
50,505	29,681	33,000	40	5012	Overtime	33,627	33,627	33,627
0	4,456	5,000	60	5012	Overtime	2,199	2,199	2,199
0	1,366	5,000	30	5015	On Call	5,095	5,095	5,095
5,475	9,385	10,000	40	5015	On Call	10,190	10,190	10,190
0	12	12	60	5015	On Call	12	12	12
0	0	15,000	10	5018	Part Time	15,285	15,285	15,285
2,077,803	2,356,607	2,553,826			Total Salaries	2,589,509	2,589,509	2,589,509
112,238	150,421	190,308	10	5241	Medical & Dental Insurance	194,149	194,149	194,149
29,811	45,223	45,844	20	5241	Medical & Dental Insurance	49,282	49,282	49,282
95,453	139,973	162,504	30	5241	Medical & Dental Insurance	91,997	91,997	91,997
0	0	0	35	5241	Medical & Dental Insurance	49,304	49,304	49,304
251,726	370,874	380,590	40	5241	Medical & Dental Insurance	409,134	409,134	409,134
0	2,746	138,920	60	5241	Medical & Dental Insurance	119,471	119,471	119,471
63,195	66,629	74,869	10	5275	Retirement Plan	75,280	75,280	75,280
13,185	13,457	10,820	20	5275	Retirement Plan	11,397	11,397	11,397
22,526	27,302	40,250	30	5275	Retirement Plan	28,490	28,490	28,490
0	0	0	35	5275	Retirement Plan	13,134	13,134	13,134
74,160	78,375	79,170	40	5275	Retirement Plan	84,367	84,367	84,367
0	1,742	27,537	60	5275	Retirement Plan	23,468	23,468	23,468
27,865	30,744	35,491	10	5111	Social Security	35,386	35,386	35,386
9,094	9,376	7,801	20	5111	Social Security	8,216	8,216	8,216
21,843	26,571	29,017	30	5111	Social Security	20,539	20,539	20,539
0	0	0	35	5111	Social Security	9,468	9,468	9,468
63,727	71,319	57,076	40	5111	Social Security	60,823	60,823	60,823
0	1,251	19,852	60	5111	Social Security	16,919	16,919	16,919
0	0	2,000	10	5122	Unemployment Self Insurance	2,000	2,000	2,000
557	0	0	40	5122	Unemployment Self Insurance	0	0	0
8,400	9,182	9,318	10	5123	Medicare	9,336	9,336	9,336
2,127	2,193	1,824	20	5123	Medicare	1,922	1,922	1,922
5,108	6,214	6,786	30	5123	Medicare	4,804	4,804	4,804
0	0	0	35	5123	Medicare	2,214	2,214	2,214
13,192	14,998	13,348	40	5123	Medicare	14,225	14,225	14,225
0	293	4,643	60	5123	Medicare	3,957	3,957	3,957
4,754	6,463	9,000	10	5233	Worker's Compensation	9,000	9,000	9,000
885	1,202	2,000	20	5233	Worker's Compensation	2,000	2,000	2,000
2,746	3,733	5,200	30	5233	Worker's Compensation	5,200	5,200	5,200
10,043	13,652	20,000	40	5233	Worker's Compensation	20,000	20,000	20,000
0	0	0	60	5233	Worker's Compensation	3,798	3,798	3,798
178	176	175	10	5235	Worker's Assessment Expense	175	175	175
56	50	30	20	5235	Worker's Assessment Expense	30	30	30
184	186	160	30	5235	Worker's Assessment Expense	160	160	160
483	480	0	40	5235	Worker's Assessment Expense	218	218	218
0	4	490	60	5235	Worker's Assessment Expense	490	490	490
0	1,038	0	10	5243	EAP Expense	0	0	0

Rogue Valley Sewer Services

General Fund (01)

Expenditure Detail - Personnel Services - (continued)

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
0	29,600	28,200	10	5245	HRA Deductible Plan	15,010	15,010	15,010
0	8,000	8,000	20	5245	HRA Deductible Plan	3,090	3,090	3,090
0	27,000	27,000	30	5245	HRA Deductible Plan	7,500	7,500	7,500
0	0	0	35	5245	HRA Deductible Plan	4,000	4,000	4,000
0	47,200	47,200	40	5245	HRA Deductible Plan	25,000	25,000	25,000
0	6,800	6,800	60	5245	HRA Deductible Plan	6,800	6,800	6,800
3,535	4,260	3,500	10	5250	LTD, Life Insurance, RHS	3,500	3,500	3,500
1,204	974	750	20	5250	LTD, Life Insurance, RHS	750	750	750
2,782	3,123	2,600	30	5250	LTD, Life Insurance, RHS	2,600	2,600	2,600
8,930	7,618	9,100	40	5250	LTD, Life Insurance, RHS	9,100	9,100	9,100
0	1,782	860	60	5250	LTD, Life Insurance, RHS	920	920	920
849,987	1,232,224	1,509,033			Total Fringe Benefits	1,458,624	1,458,624	1,458,624
2,927,790	3,588,831	4,062,859			TOTAL PERSONNEL SERVICES	4,048,133	4,048,133	4,048,133

Staffing Levels - Full Time Equivalent (FTE)

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
7.85	7.85	7.85	10		Administration	7.85	7.85	7.85
1.65	1.65	1.65	20		Information Technology	1.65	1.65	1.65
4.50	5.50	6.50	30		Engineering	4.00	4.00	4.00
0.00	0.00	0.00	35		Storm Water Quality	2.50	2.50	2.50
19.00	18.00	17.00	40		Maintenance	17.00	17.00	17.00
0.00	0.00	0.00	50		Construction	0.00	0.00	0.00
0.00	3.00	4.00	60		Treatment	4.00	4.00	4.00
33.0	36.0	37.00			Total FTE	37.00	37.00	37.00

Rogue Valley Sewer Services

General Fund (01)

Expenditure Detail - Materials & Services

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
MATERIALS & SERVICES								
24,690	23,300	23,000	10	7111	Audit	19,000	19,000	19,000
52,744	8,100	30,000	10	7112	Legal Services	20,000	20,000	20,000
6,017	3,729	20,000	10	7113	Professional Services	20,000	20,000	20,000
3,660	28,617	19,300	20	7113	Professional Services	20,100	20,100	20,100
0	2,321	0	10	7114	Intern Services	0	0	0
6,744	6,476	10,000	10	7115	Newsletters	10,000	10,000	10,000
138,069	148,243	140,000	10	7121	Bank Charges	150,000	150,000	150,000
3,141	2,080	4,000	10	7152	Publication Expense	4,000	4,000	4,000
1,151	650	1,000	10	7166	Recording fees	1,000	1,000	1,000
62,137	61,200	62,436	10	7177	Contractual Services - Billing	113,709	113,709	113,709
37,009	34,966	30,000	10	7211	Supplies, Office, Billing	30,000	30,000	30,000
1,561	1,708	3,500	30	7211	Supplies, Office, Billing	3,500	3,500	3,500
53	1,551	2,500	20	7223	Supplies, Computer	2,500	2,500	2,500
59,747	55,532	60,500	10	7255	Postage & Freight	60,500	60,500	60,500
1,770	1,534	1,600	40	7255	Postage & Freight	1,600	1,600	1,600
715	832	1,000	40	7300	Occupancy Permits	1,000	1,000	1,000
500	500	800	10	7311	Board Member Expenses	800	800	800
114	90	800	10	7533	Physical Examinations	800	800	800
157	265	800	30	7533	Physical Examinations	800	800	800
3,360	3,255	2,500	40	7533	Physical Examinations	2,500	2,500	2,500
24,616	31,076	16,000	10	7544	Travel, Lodging, Meals, Training	16,000	16,000	16,000
257	0	8,000	20	7544	Travel, Lodging, Meals, Training	8,000	8,000	8,000
3,724	5,108	10,000	30	7544	Travel, Lodging, Meals, Training	10,000	10,000	10,000
15,589	23,994	22,000	40	7544	Travel, Lodging, Meals, Training	22,000	22,000	22,000
10,619	7,147	7,000	10	7588	Memberships & Subscriptions	7,100	7,100	7,100
63	340	800	20	7588	Memberships & Subscriptions	2,100	2,100	2,100
285	150	3,500	30	7588	Memberships & Subscriptions	3,500	3,500	3,500
1,285	1,550	1,600	40	7588	Memberships & Subscriptions	1,600	1,600	1,600
74,459	71,701	75,225	20	7622	Computer Software Maintenance	75,225	75,225	75,225
0	0	0	10	7590	Permit Fee Expense	360	360	360
49,171	39,193	40,000	40	7631	System Maintenance	40,000	40,000	40,000
1,176	816	700	10	7641	Safety Program	700	700	700
804	1,275	1,500	30	7641	Safety Program	1,500	1,500	1,500
10,396	14,831	10,000	40	7641	Safety Program	12,000	12,000	12,000
0	0	0	10	7642	Clothing	828	828	828
0	0	0	20	7642	Clothing	500	500	500
0	0	0	30	7642	Clothing	2,000	2,000	2,000
0	0	0	35	7642	Clothing	600	600	600
10,858	9,888	12,000	40	7642	Clothing	12,000	12,000	12,000
0	1,287	1,300	60	7642	Clothing	845	845	845
1,748	635	3,000	10	7650	Equipment Maint. - Admin	3,000	3,000	3,000
65,282	81,055	80,000	40	7651	Equipment & Vehicle Maint. - O&M	80,000	80,000	80,000
39,784	52,449	45,000	40	7652	Vehicle Fuel	46,800	46,800	46,800
0	0	6,000	10	7653	Equipment, O&M (under \$3,000)	6,000	6,000	6,000
0	0	0	20	7653	Equipment, O&M (under \$3,000)	0	0	0
1,678	329	3,000	30	7653	Equipment, O&M (under \$3,000)	3,000	3,000	3,000
6,756	4,777	10,000	40	7653	Equipment, O&M (under \$3,000)	10,000	10,000	10,000
19,449	24,798	27,200	20	7654	Equip, Computers (under \$3,000)	9,000	9,000	9,000
0	0	0	40	7662	Vehicle Fuel (Propane & CNG)	5,200	5,200	5,200
11,781	19,696	20,000	40	7681	Pump Station, Lagoon Maint.	25,000	25,000	25,000
3,176	0	1,000	40	7682	FOG Maintenance	4,100	4,100	4,100
11,676	21,150	20,000	60	7685	Lagoon Maint.	0	0	0
12,851	9,523	20,000	40	7691	Step/Steg Maint.	10,000	10,000	10,000
53	2,470	4,000	10	7699	Bldg & Grounds Maintenance	4,000	4,000	4,000
34,471	35,947	30,000	40	7699	Bldg & Grounds Maintenance	30,000	30,000	30,000

Rogue Valley Sewer Services

General Fund (01)

Expenditure Detail - Materials & Services - (continued)

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
MATERIALS & SERVICES, continued								
8,625	9,683	8,000	40	7710	Alarms - Pump Stations	8,000	8,000	8,000
16,593	13,702	15,000	10	7711	Communication & Alarm	15,000	15,000	15,000
0	0	2,000	20	7711	Communication & Alarm	2,000	2,000	2,000
657	773	500	30	7711	Communication & Alarm	500	500	500
2,902	3,523	3,500	40	7711	Communication & Alarm	3,500	3,500	3,500
5,287	5,548	3,900	20	7712	Communications - Internet Services	4,000	4,000	4,000
30,704	26,745	25,000	40	7755	Power - Pump Stations	25,000	25,000	25,000
20,808	16,169	20,000	10	7756	Utilities & Power	15,000	15,000	15,000
47,144	58,025	52,000	10	7849	Property Insurance	64,420	64,420	64,420
5,944	11,672	4,300	10	7995	Other Expenses	4,300	4,300	4,300
0	8	0	20	7995	Other Expenses	0	0	0
0	0	500	30	7995	Other Expenses	500	500	500
1,920	10,559	1,000	40	7995	Other Expenses	1,000	1,000	1,000
955,930	1,002,540	1,028,261			MATERIALS & SERVICES	1,057,987	1,057,987	1,057,987
=====	=====	=====				=====	=====	=====
3,001,448	3,226,022	3,622,478	10	7010	TREATMENT CHARGES	3,948,501	3,948,501	3,948,501
=====	=====	=====				=====	=====	=====
3,957,378	4,228,562	4,650,739			TOTAL MATERIALS & SERVICES	5,006,488	5,006,488	5,006,488
=====	=====	=====				=====	=====	=====

Rogue Valley Sewer Services

General Fund (01)

Expenditure Detail - Capital Outlay

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
INFRASTRUCTURE PROJECTS & JOBS								
1,044,697	1,898,224	2,109,484	50		Collection System Rehabilitation	2,273,160	2,273,160	2,273,160
0	0	15,000	50		Non SDC Lagoons Vactor Waste	0	0	0
0	19,362	1,100,000	50	L003	Compost	0	0	0
0	148,028	175,000	50	B001	Solar Power	0	0	0
1,044,697	2,065,614	3,399,484		6001	Total Infrastructure Projects	2,273,160	2,273,160	2,273,160
EQUIPMENT								
Vehicles								
46,264	0	0	40	6100	2016 GMC Sierra 3/4 ton Duramax #39	0	0	0
54,105	0	0	40	6100	CAT Compact Trac-Loader	0	0	0
26,884	0	0	40	6100	2017 GMC Terrain Truck #38	0	0	0
0	0	125,000	40	6100	4500 HD Crane Truck	0	0	0
0	0	160,000	40	6100	Backhoe Loader John Deere 710L	0	0	0
0	0	38,000	40	6100	Propane conversion for 4 trucks	0	0	0
0	0	5,000	40	6100	Winch & Bumper for Unit #39	0	0	0
0	458,867	0	40	6100	New Flusher Truck #42	0	0	0
0	50,413	0	40	6100	2018 GMC Sierra Crew Cab #41 - John	0	0	0
0	52,829	0	40	6100	2018 Sierra 2500 HD Crew Cab #40	0	0	0
0	7,419	0	40	6100	Dual Axel Dump Trailer 2017 14LX	0	0	0
0	930	0	40	6100	Wheels for Mini Camera (Mighty Tractor)	0	0	0
0	8,915	0	40	6100	Headsets for Flusher Crew	0	0	0
0	10,404	0	40	6100	2018 Chevy Spark #43 Treatment Plant	0	0	0
0	0	0	40	6100	TV Van	375,000	375,000	375,000
0	0	0	40	6100	3/4 Ton Truck	46,000	46,000	46,000
0	0	0	40	6100	New Vehicle - Bolt EV	35,000	35,000	35,000
0	0	0	40	6100	(2) Propane Kits	20,000	20,000	20,000
Maintenance								
2,283	0	0	40	6100	Pipe Patch & Repair Equip	0	0	0
5,497	0	0	40	6100	Husqvarna Asphalt walk behind street saw	0	0	0
3,435	0	0	40	6100	Bulldog 3/4" flusher nozzle	0	0	0
7,065	0	0	40	6100	Hydraulic Angle Broom	0	0	0
19,526	0	0	40	6100	Mini Camera (Mighty Tractor)	0	0	0
0	0	3,000	40	6100	Concrete Core Machine	0	0	0
0	0	0	40	6100	Jumping Jack trench compactor	3,500	3,500	3,500
0	0	0	40	6100	Hot water pressure washer	5,000	5,000	5,000
0	0	0	40	6100	Flusher Nozzle Camera	27,000	27,000	27,000
0	0	0	40	6100	Pontoon Camera Transporter	3,500	3,500	3,500
0	0	0	40	6100	Eone Pump	0	0	0
Administration								
21,731	0	0	10	6100	Office Carpet	0	0	0
6,679	0	0	20	6100	Copier	0	0	0
1,633	0	0	20	6100	HD Surveillance	0	0	0
0	30,500	0	20	6100	Storage for GIS system-Onsite or Cloud	0	0	0
0	93,460	0	20	6100	Licenses for GIS-Centric	0	0	0
0	0	0	40	6100	Office Desks	0	0	0
0	7,700	0	10	6100	Office Desks	0	0	0
0	9,284	0	30	6100	Offices in Engineering Dept	0	0	0
0	16,200	3,000	20	6100	Remit Plus	0	0	0
0	0	25,000	30	6100	GPS Survey Equip	0	0	0
0	0	0	30	6100	Hanging Files	10,000	10,000	10,000
0	0	25,000	20	6100	GIS Server	89,460	89,460	89,460
0	0	61,460	20	6100	ESRI Licenses	0	0	0
0	0	0	20	6100	Springbrook Software Upgrade	15,928	15,928	15,928
0	0	50,000	20	6100	Managed Cloud Services	0	0	0
0	0	0	20	6100	RokTech Manages Cloud Services	50,000	50,000	50,000
0	0	0	20	6100	Server	40,208	40,208	40,208
0	0	0	10	6100	O & M Office flooring	10,000	10,000	10,000
0	0	0	10	6100	O & M Desk	3,000	3,000	3,000
195,102	746,921	495,460			Total Equipment	733,596	733,596	733,596
1,239,799	2,812,535	3,894,944			TOTAL CAPITAL OUTLAY	3,006,756	3,006,756	3,006,756

Rogue Valley Sewer Services

General Fund (01)

Expenditure Detail - Debt, Transfers Out, Contingency

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
DEBT SERVICE								
67,963	0	0	10	9520	DEQ Loan - Eagle Point (1996)	0	0	0
46,119	44,334	0	10	9520	OEDD Loan - Eagle Point (1997)	0	0	0
126,876	126,636	126,128	10	9520	Revenue Bond Series 2013	126,196	126,196	126,196
=====	=====	=====				=====	=====	=====
240,958	170,970	126,128			TOTAL DEBT SERVICE	126,196	126,196	126,196
=====	=====	=====				=====	=====	=====
TRANSFERS								
167,321	170,588	150,000	10	9804	BCI Fund 04	200,000	200,000	200,000
337,860	344,457	350,000	10	9807	Interceptor Capital Fund 07	350,000	350,000	350,000
=====	=====	=====				=====	=====	=====
505,181	515,045	500,000			TOTAL TRANSFERS	550,000	550,000	550,000
=====	=====	=====				=====	=====	=====
=====	=====	=====				=====	=====	=====
0	0	150,000			CONTINGENCY	150,000	150,000	150,000
=====	=====	=====				=====	=====	=====

Rogue Valley Sewer Services Budget Document FY20

Fund: Bear Creek Interceptor Operations & Maintenance (04)

Goals and Objectives: The Bear Creek Interceptor is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. It consists of the Upper Bear Creek Interceptor, the Lower Bear Creek Interceptor, and the Old Medford Trunk. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer Agreement between RVSS and the City of Medford.

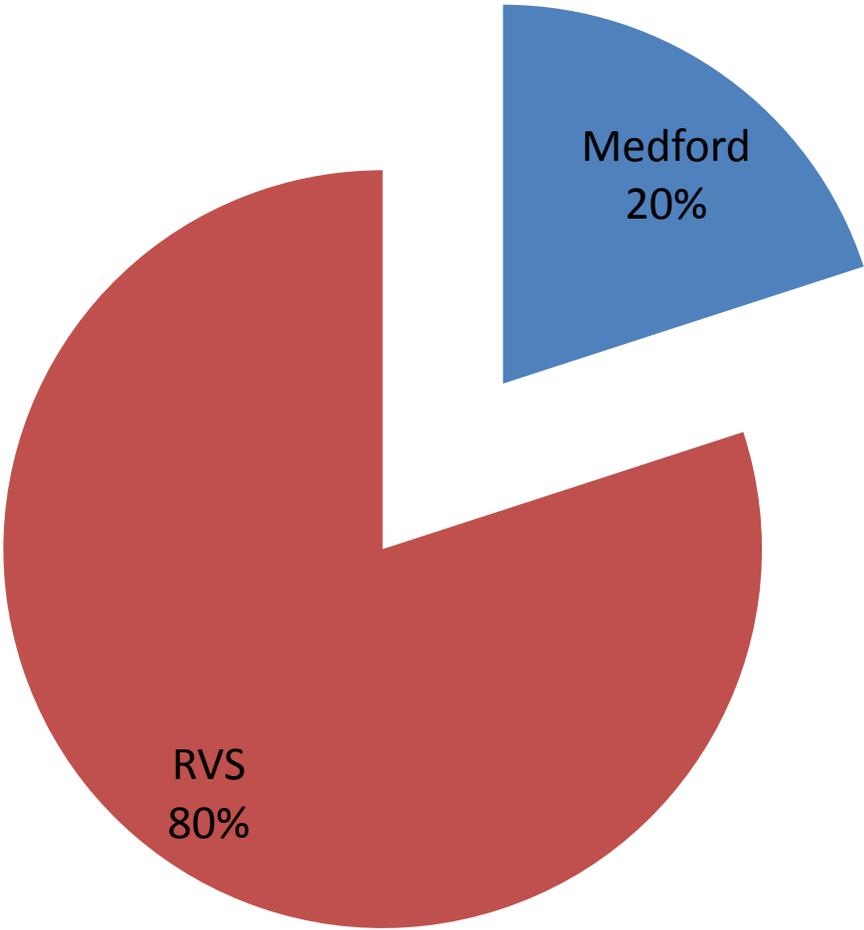
This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance. In 2007 the fund balance had grown to the point that assessments were suspended for all of FY 2008 and half of FY 2009

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units (ERU) and the amount of flow contributed to each of the interceptors. The current assessment is \$0.12 per ERU for the City of Medford and \$0.52 per ERU for RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 for the operation and maintenance of the Dunn Pump Station.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01. A total of \$150,000 is transferred to the Dunn Pump Station Operations and Maintenance

**Rogue Valley Sewer Services
Adopted Budget FY20
Bear Creek Interceptor**



Rogue Valley Sewer Services

Bear Creek Interceptor Operations & Maintenance Fund (04)

Resources & Requirements

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #		Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
252,886	155,460	152,160	00	2900	Beginning Fund Balance	335,389	335,389	335,389
45,540	49,642	60,000	00	3410	Maintenance Fees - City of Medford	50,000	50,000	50,000
2,937	3,393	2,000	00	3301	Interest	2,500	2,500	2,500
48,477	53,035	62,000			TOTAL REVENUES	52,500	52,500	52,500
167,321	170,588	150,000	00	3901	Transfer from RVSS General Fund	200,000	200,000	200,000
167,321	170,588	150,000			TOTAL TRANSFERS	200,000	200,000	200,000
468,684	379,083	364,160			TOTAL RESOURCES	587,889	587,889	587,889
EXPENDITURES								
Materials and Services:								
269	345	300	40	7255	Postage	300	300	300
41,352	17,494	30,000	40	7601	Flow Monitoring	30,000	30,000	30,000
5,544	0	10,000	40	7631	Maintenance - System	10,000	10,000	10,000
0	0	0	10	7849	Insurance	600	600	600
47,165	17,839	40,300			Total Materials and Services	40,900	40,900	40,900
Capital Projects:								
0	0	0	50	6100		0	0	0
0	0	0			Total Capital Outlay	0	0	0
47,165	17,839	40,300			TOTAL EXPENDITURES	40,900	40,900	40,900
Transfers								
13,062	10,939	20,000	10	9850	General Fund - Labor	35,000	35,000	35,000
2,997	1,563	5,000	10	9870	General Fund - Vehicles	7,000	7,000	7,000
250,000	150,000	150,000	10	9806	Dunn Operations & Maintenance Fund	150,000	150,000	150,000
266,059	162,502	175,000			TOTAL TRANSFERS	192,000	192,000	192,000
0	0	75,000			CONTINGENCY	75,000	75,000	75,000
313,224	180,341	290,300			TOTAL APPROPRIATIONS	307,900	307,900	307,900
155,460	198,742	73,860			Ending Fund Balance	279,989	279,989	279,989
468,684	379,083	364,160			TOTAL REQUIREMENTS	587,889	587,889	587,889

Rogue Valley Sewer Services Budget Document FY20

Fund: Dunn Pump Station Operations & Maintenance (06)

Goals and Objectives: The Dunn Pump Station is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance. In 2007 the fund balance had grown to the point that assessments were suspended for all of FY 2008 and half of FY 2009.

Major Source of Revenue: Revenue for this fund comes from an interfund transfer from the Bear Creek Interceptor Operations and Maintenance Fund 04.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 for the operation and maintenance of the Dunn Pump Station.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Dunn Operations & Maintenance Fund (06)

Resources & Requirements

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #		Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
370,779	514,508	562,208	00	2900	Beginning Fund Balance	502,369	502,369	502,369
5,824	9,554	4,100	00	3301	Interest	7,041	7,041	7,041
5,824	9,554	4,100			TOTAL REVENUES	7,041	7,041	7,041
250,000	150,000	150,000	00	3904	Transfer from Intercpt O&M Fund	150,000	150,000	150,000
250,000	150,000	150,000			TOTAL TRANSFERS	150,000	150,000	150,000
626,603	674,062	716,308			TOTAL RESOURCES	659,410	659,410	659,410
EXPENDITURES								
Materials and Services:								
0	0	500	20	7622	Computer Software maintenance	500	500	500
0	0	500	20	7626	Computer Software	500	500	500
0	0	1,000	40	7631	Maintenance - System	1,000	1,000	1,000
0	0	2,500	20	7654	Equipt Computer (under \$3,000)	2,500	2,500	2,500
12,288	12,040	20,000	40	7681	Maintenance - Pump Station	20,000	20,000	20,000
0	77	2,500	40	7699	Building & Grounds Maint	2,500	2,500	2,500
872	1,004	1,000	40	7710	Pump Station Alarms	1,000	1,000	1,000
1,711	282	500	40	7711	Communication & Alarms	500	500	500
834	1,850	900	20	7712	Internet Services	900	900	900
71,724	58,369	55,000	40	7755	Pump Station Power	45,000	45,000	45,000
586	225	500	40	7756	Utilites and Power	500	500	500
0	0	0	40	7849	Insurance	2,500	2,500	2,500
88,015	73,847	84,900			Total Materials & Services	77,400	77,400	77,400
88,015	73,847	84,900			TOTAL EXPENDITURES	77,400	77,400	77,400
Transfers								
19,578	30,561	20,000	10	9850	General Fund - Labor	25,000	25,000	25,000
4,502	8,153	4,000	10	9870	General Fund - Vehicles	4,000	4,000	4,000
24,080	38,714	24,000			TOTAL TRANSFERS	29,000	29,000	29,000
0	0	75,000			CONTINGENCY	75,000	75,000	75,000
112,095	112,561	183,900			TOTAL APPROPRIATIONS	181,400	181,400	181,400
514,508	561,501	532,408			Ending Fund Balance	478,010	478,010	478,010
626,603	674,062	716,308			TOTAL REQUIREMENTS	659,410	659,410	659,410

Rogue Valley Sewer Services Budget Document FY20

Fund: Interceptor Capital Expansion (07)

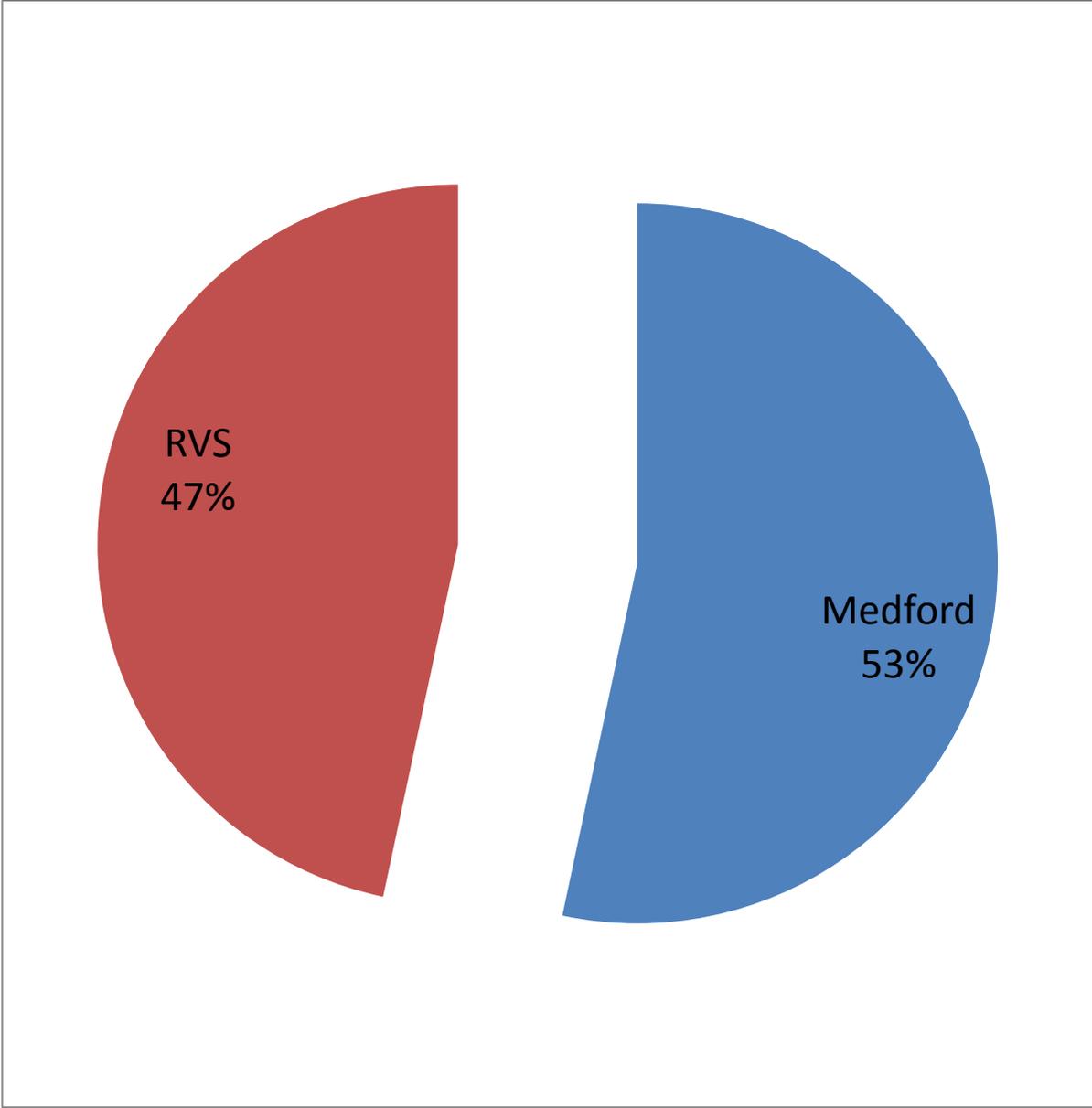
Goals and Objectives: The Interceptor Capital Expansion Fund is intended to pay for capital projects related to the Bear Creek Interceptor and the Dunn Pump Station. Rogue Valley Sewer Services is responsible for ensuring that these facilities have adequate capacity to serve both the City of Medford and RVSS in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for costs associated with these capital improvements. This fund maintains a surplus to pay for anticipated future improvements.

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units and the amount of flow contributed to each of the interceptors. The current assessment is \$1.05 per ERU for both the City of Medford and RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the capital improvements and debt service for previous capital improvement projects.

**Rogue Valley Sewer Services
Adopted Budget FY20
Interceptor Capital Expansion**



Rogue Valley Sewer Services

Interceptor Capital Expansion Fund (07)

Resources & Requirements

Actual FY17	Actual FY18	Adopted Budget FY19	a/c #	a/c #		Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
2,959,016	3,133,223	3,347,884	00	2900	Beginning Fund Balance	3,882,485	3,882,485	3,882,485
39,562	55,102	23,000	00	3301	Interest	43,000	43,000	43,000
398,471	434,367	400,000	00	3410	Assessed Fees - Medford	400,000	400,000	400,000
438,033	489,469	423,000			TOTAL REVENUES	443,000	443,000	443,000
337,860	344,457	350,000	00	3901	Transfer from RVSS General Fund	350,000	350,000	350,000
337,860	344,457	350,000			TOTAL TRANSFERS	350,000	350,000	350,000
3,734,909	3,967,149	4,120,884			TOTAL RESOURCES	4,675,485	4,675,485	4,675,485
EXPENDITURES								
Materials & Services								
0	0	0	40	7631	System Rehabilitation	0	0	0
0	0	0	50	7113	Professional Services	0	0	0
0	0	0			Total Materials & Services	0	0	0
Capital Projects:								
0	0	10,000	50	6100	Building Paint, Repair & Remv Lndsc	0	0	0
0	0	1,236,481	50	J151	UBCI 48" Relief	0	0	0
282,675	6,247	10,000	50	J200	SORM Bank Protection	5,000	5,000	5,000
7,501	2,465	1,000	50	J254	Regional Rain Gauge	0	0	0
0	28,439	0	50	I001	Ethernet Radio Modems Flo Monitor	0	0	0
41,898	17,317	0	50	J271	New Manhole Lids	0	0	0
0	35,554	250,000	50	I002	Dunn PS Solar Power	0	0	0
0	0	0	50	I003	Dunn Build&Grnd Rehab	0	0	0
0	0	10,000	50	JXXX	Flow Monitoring Sensor	0	0	0
0	0	0	50	JXXX	Pump and Control Upgrade	250,000	250,000	250,000
0	0	0	50	JXXX	Dunn PS Motor/pump/manifold rehab	0	0	0
0	0	0	50	JXXX	New portable flow monitoring equip	100,000	100,000	100,000
332,074	90,022	1,507,481			Total Capital Outlay	355,000	355,000	355,000
Debt Service								
269,612	269,102	268,023	10	9520	Revenue Bond Series 2013	268,167	268,167	268,167
269,612	269,102	268,023			Total Debt Service	268,167	268,167	268,167
601,686	359,124	1,775,504			TOTAL EXPENDITURES	623,167	623,167	623,167
0	0	350,000			CONTINGENCY	350,000	350,000	350,000
601,686	359,124	2,125,504			TOTAL APPROPRIATIONS	973,167	973,167	973,167
3,133,223	3,608,025	1,995,380			Ending Fund Balance	3,702,318	3,702,318	3,702,318
3,734,909	3,967,149	4,120,884			TOTAL REQUIREMENTS	4,675,485	4,675,485	4,675,485

Rogue Valley Sewer Services Budget Document FY20

Fund: White City Storm Drains (09)

Goals and Objectives: The White City Storm Drain Fund is a dedicated fund established in 1989 to maintain and improve the storm drainage system in the industrial portion of White City. Under an agreement with Jackson County, RVSS maintains all piped stormwater facilities in the area and any open ditches that are not accessible from a public road. Jackson County maintains open ditches that are accessible from a public road.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

Major Source of Revenue: Revenue for this fund comes from fees charged to property owners within the White City Storm Drain Area. The fees are based on the size of the property and the amount of impervious surface on the property.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the storm drains and capital improvements to the storm drain infrastructure.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

White City Storm Drain Fund (09)

Resources & Requirements

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
603,501	655,992	650,592	00	2900	Beginning Fund Balance	702,926	702,926	702,926
76,497	76,375	70,000	00	3080	White City Storm Drain Fees	70,000	70,000	70,000
8,648	11,896	5,100	00	3301	Interest	8,710	8,710	8,710
85,145	88,271	75,100			TOTAL REVENUES	78,710	78,710	78,710
TOTAL RESOURCES						781,636	781,636	781,636
EXPENDITURES								
Materials & Services								
28,643	29,189	10,000	35	7113	Professional Services	10,000	10,000	10,000
1,693	0	10,000	35	7631	Maintenance - System	10,000	10,000	10,000
30,336	29,189	20,000			Total Materials & Services	20,000	20,000	20,000
Capital Projects								
0	0	30,000	50	DXXX	Misc Culvert Replacement	30,000	30,000	30,000
0	0	20,000	50	DYYY	Misc Storm Projects	20,000	20,000	20,000
0	0	300,000	50	D002	Ave F and 8th Storm & Sewer	300,000	300,000	300,000
0	0	200,000	50	D003	11th Street Detention Basin Rehab	200,000	200,000	200,000
0	0	550,000			Total Capital Outlay	550,000	550,000	550,000
30,336	29,189	570,000			TOTAL EXPENDITURES	570,000	570,000	570,000
Transfers								
1,805	7,584	7,500	10	9850	General Fund - Labor	50,000	50,000	50,000
513	2,773	3,000	10	9870	General Fund - Vehicles	20,000	20,000	20,000
2,318	10,357	10,500			TOTAL TRANSFERS	70,000	70,000	70,000
0	0	50,000			Contingency	50,000	50,000	50,000
32,654	39,546	630,500			TOTAL APPROPRIATIONS	690,000	690,000	690,000
655,992	704,717	95,192			Ending Fund Balance	91,636	91,636	91,636
688,646	744,263	725,692			TOTAL REQUIREMENTS	781,636	781,636	781,636

Rogue Valley Sewer Services Budget Document FY20

Fund: Stormwater Quality Management (10)

Goals and Objectives: The Stormwater Quality Management Fund is a dedicated fund established in 2004 to implement the requirements of the National Pollutant Discharge Elimination System Municipal Small Separate Storm Sewer permit (NPDES MS4).

Rogue Valley Sewer Services has acted as the lead agency for a joint permit covering the cities of Talent, Phoenix, Central Point, and portions of unincorporated Jackson County.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

Major Source of Revenue: Revenue for this fund comes primarily from fees charged to residents within the permit area. A fee of \$1 per month for a single family residence or \$1 per 3,000 square feet of impervious surface for other uses is collected.

There is some additional revenue received from permit fees collected when RVSS issues erosion control permits under this program.

Major Expenditures: Expenditures from this fund consist of costs associated with the management of the stormwater program and capital improvements designed to protect or improve stormwater quality.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Storm Water Quality Fund (10)

Resources & Requirements

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
776,221	1,008,777	1,044,075	00	2900	Beginning Fund Balance	972,667	972,667	972,667
					Stormwater Fees			
36,427	35,261	46,000	00	3021	Phoenix	46,000	46,000	46,000
37,515	35,292	46,000	00	3022	Talent	46,000	46,000	46,000
303,065	303,902	290,000	00	3023	Jackson County	290,000	290,000	290,000
45,000	45,002	45,000	00	3024	Central Point	0	0	0
422,007	419,457	427,000				382,000	382,000	382,000
8,500	8,500	8,500	00	3220	Storm Water Maint Fees	17,000	17,000	17,000
24,000	24,750	13,500	00	3245	Const. Site Erosion Cntl Permits (DEQ)	13,500	13,500	13,500
3,136	674	3,000	00	3291	Other Income	3,000	3,000	3,000
12,162	18,724	8,000	00	3301	Interest	15,000	15,000	15,000
47,798	52,648	33,000			TOTAL OTHER REVENUE	48,500	48,500	48,500
469,805	472,105	460,000			TOTAL REVENUES	430,500	430,500	430,500
1,246,026	1,480,882	1,504,075			TOTAL RESOURCES	1,403,167	1,403,167	1,403,167
=====	=====	=====				=====	=====	=====
					EXPENDITURES			
					Materials and Services:			
0	1,000	5,000	35	7113	Professional Services	0	0	0
0	2,321	0	35	7114	Intern Services	0	0	0
524	1,381	3,000	35	7211	Supplies - Office	3,000	3,000	3,000
51	102	102	35	7533	Physical Examinations	51	51	51
3,674	3,586	5,000	35	7544	Travel/Training	5,000	5,000	5,000
448	865	1,100	35	7588	Memberships	1,200	1,200	1,200
1,855	1,885	11,000	35	7590	Permit Fee	6,000	6,000	6,000
535	3	1,000	35	7631	System Maintenance	1,000	1,000	1,000
209	0	0	35	7653	Equipment (under \$3,000)	0	0	0
1,834	0	1,400	20	7654	Equipment Computer (under \$3,000)	3,000	3,000	3,000
1,235	1,277	1,500	35	7711	Communications & Alarms	1,500	1,500	1,500
14,149	13,686	15,000	35	7810	Public Education	15,000	15,000	15,000
1,919	1,370	1,000	35	7820	Construction Site	1,000	1,000	1,000
402	0	1,000	35	7830	Post Construction	1,000	1,000	1,000
3,869	5,943	11,000	35	7840	Illicit Discharge	10,000	10,000	10,000
0	0	100,000	35	7910	Coordinated LID Projects	100,000	100,000	100,000
28	78	1,000	35	7995	Miscellaneous	1,000	1,000	1,000
30,732	33,497	158,102			Total Materials & Services	148,751	148,751	148,751
					Capital Projects			
341	0	0	50	J210	Talent SWQ Improvement	0	0	0
1,401	0	0	50	J269	LID Project Support	0	0	0
0	6,750	30,000	50	Q001	WagnerCrk Bridge Swale	0	0	0
0	0	50,000	50	Q003	Meadowview Homes SW wetland	0	0	0
0	0	50,000	50	Q004	Oak St. Outfall, Phoenix	50,000	50,000	50,000
0	0	50,000	50	Q005	Colver Road Park	50,000	50,000	50,000
0	0	0	50	Q007	Rostell SWF	0	0	0
0	0	0	50	Q008	Contech Filter Retrofit	3,400	3,400	3,400
0	0	0	50	Q009	Northridge Terrace	50,000	50,000	50,000
0	0	0	50	9999	Privately Funded Projects	40,000	40,000	40,000
1,742	6,750	180,000			Total Capital Outlay	193,400	193,400	193,400
32,474	40,247	338,102			TOTAL EXPENDITURES	342,151	342,151	342,151

Rogue Valley Sewer Services

Storm Water Quality Fund (10)

Resources & Requirements - (continued)

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
Transfers								
176,951	273,611	274,291	10	9850	General Fund - Labor	300,000	300,000	300,000
9,094	9,429	13,000	10	9870	General Fund - Vehicles	13,000	13,000	13,000
18,000	18,000	18,000	10	9880	General Fund - Billing Allocation	18,000	18,000	18,000
730	500	1,500	10	9510	Shady Cove Fund - SWQ Lab Rental	1,500	1,500	1,500
204,775	301,540	306,791			TOTAL TRANSFERS	332,500	332,500	332,500
0	0	100,000			CONTINGENCY	100,000	100,000	100,000
237,249	341,787	744,893			TOTAL APPROPRIATIONS	774,651	774,651	774,651
1,008,777	1,139,095	759,182			Ending Fund Balance	628,516	628,516	628,516
1,246,026	1,480,882	1,504,075			TOTAL REQUIREMENTS	1,403,167	1,403,167	1,403,167

Rogue Valley Sewer Services Budget Document FY20

Fund: Shady Cove Treatment (50)

Goals and Objectives: The Shady Cove Treatment Fund was initially established as the Shady Cove Operations and Maintenance Fund in 2011 when RVSS entered into an agreement with Shady Cove to manage both the collection system and the treatment plant. Beginning in FY2018 this fund will only track expenses related to the wastewater treatment plant, with collection system expenses being tracked in the newly created Fund 52. In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services.

This fund is intended to be fully independent of the General Fund, however expenses in the first few years of operation had exceeded revenue, and support from the General Fund was needed. This fund has been independent of the General Fund since 2017.

Major Source of Revenue: Before FY2020, revenue for this fund came from an annual fee paid by the City of Shady Cove in quarterly installments. Hauled septage was also accepted at the treatment plant for a fee. Beginning FY2020, revenue for this fund will come from monthly service rates from residents of Shady Cove.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant and debt service.

Prior to FY2020, Funds are transferred from Fund 50 to Fund 52 to cover the expenses associated with operating the collection system in Shady Cove. In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services. As such, Fund 52 is eliminated for FY 20 and forward.

Surplus funds generated from the hauled septage program may be transferred to Fund 55 to help finance capital improvements.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Shady Cove Treatment Fund (50)

Resources & Requirements

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
(31,035)	51,987	40,298	00	2900	Beginning Fund Balance	10,316	10,316	10,316
345,000	345,000	345,000	00	3050	Shady Cove O&M Fees	0	0	0
730	500	1,500	00	3051	Lab Rental Rate from Fund 10	1,500	1,500	1,500
195,633	42,429	45,000	00	3052	SC Septage	0	0	0
0	0	0	00	3150	SC Service Rates	564,942	564,942	564,942
31,033	0	0	00	3500	Interfund Loan Payoff	0	0	0
0	0	0	00	3552	Transfer from Fund 52	0	0	0
572,396	387,929	391,500			TOTAL REVENUES	566,442	566,442	566,442
541,361	439,916	431,798			TOTAL RESOURCES	576,758	576,758	576,758
					EXPENDITURES			
					Materials and Services			
1,316	1,062	1,500	10	7211	Supplies - Office	1,500	1,500	1,500
25	0	100	20	7223	Computer Supplies under \$3,000	100	100	100
25,772	21,240	35,000	60	7225	Chemicals	20,000	20,000	20,000
473	900	200	10	7255	Postage	200	200	200
1,769	1,209	1,500	10	7544	Travel/Training	1,500	1,500	1,500
0	200	300	10	7588	Memberships	0	0	0
0	0	0	10	7590	Permit Fee Expense	2,635	2,635	2,635
50	1,170	1,332	20	7622	Computer Software Maintenance	1,400	1,400	1,400
0	0	500	20	7626	Computer Software	500	500	500
468	418	0	60	7637	System Maintenance PS & Collection	0	0	0
47,550	26,686	30,000	60	7638	System Maintenance Treatment Plant	30,000	30,000	30,000
1,254	626	750	60	7641	Safety Program	750	750	750
11	0	0	10	7650	Equip Maint Admin	0	0	0
8,955	292	5,000	60	7651	Vehicle/Equip Maintenance	5,000	5,000	5,000
0	0	0	60	7652	Fuel - Generator	470	470	470
2,355	11	3,000	60	7653	Equipment (under \$3,000)	3,000	3,000	3,000
237	365	6,160	20	7654	Computer Equipment (under \$3,000)	5,000	5,000	5,000
2,746	0	0	60	7681	Pump Station Maintenance	0	0	0
4,751	542	0	60	7699	Maintenance Other	1,141	1,141	1,141
2,591	1,562	649	60	7710	Pump Station Alarms	649	649	649
2,581	2,210	2,500	10	7711	Communications & Alarms	2,500	2,500	2,500
0	0	800	20	7712	Communications - IT Services	800	800	800
7,352	0	0	60	7755	Pump Station Power	0	0	0
38,342	40,185	35,000	10	7756	Utilities	32,000	32,000	32,000
14,768	8,124	15,000	10	7849	Insurance	9,891	9,891	9,891
3,716	0	2,800	10	7995	Other Expenses	2,800	2,800	2,800
2,582	0	0	10	3304	Interest on Interfund Loan	0	0	0
169,664	106,802	142,091			Total Materials & Services	121,836	121,836	121,836
					DEBT SERVICE			
0	0	0	10	9520	Shady Cove Sewer Bond #1	127,505	127,505	127,505
0	0	0			TOTAL DEBT SERVICE	127,505	127,505	127,505
					Transfers			
281,430	174,833	170,000	10	9850	General Fund - Labor	250,000	250,000	250,000
38,280	17,317	30,000	10	9870	General Fund - Vehicle	20,000	20,000	20,000
0	80,000	75,000	10	9852	Transfer to Fund 52	0	0	0
0	0	0	10	9855	Transfer to Fund 55	50,000	50,000	50,000
319,710	272,150	275,000			TOTAL TRANSFERS	320,000	320,000	320,000
489,374	378,952	417,091			TOTAL APPROPRIATIONS	569,341	569,341	569,341
51,987	60,964	14,707			Ending Fund Balance	7,417	7,417	7,417
541,361	439,916	431,798			TOTAL REQUIREMENTS	576,758	576,758	576,758

Rogue Valley Sewer Services Budget Document FY20

Fund: Shady Cove Collection System (52)

Goals and Objectives: The Shady Cove Collection System Fund was new for FY 2018 and was intended to allow the expenses of the treatment plant and collection system in Shady Cove to be tracked separately.

This fund is intended to be fully independent of the General Fund, however expenses in the first few years of operation have exceeded revenue, and support from the General Fund was needed. This fund has been independent of the General Fund since 2017.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services. As such, this fund is eliminated for FY20 and forward.

Major Source of Revenue: Revenue for this fund came from an annual fee paid by the City of Shady Cove in quarterly installments. This revenue was entered into Fund 50 with a portion transferred to Fund 52.

Starting July 2019, Shady Cove is annexed into Rogue Valley Sewer Services. This fund will be eliminated and any remaining balance will be transferred into Fund 50.

Major Expenditures: Prior to FY2020, expenditures from this fund consisted of costs associated with the operations and maintenance of the wastewater collection system in Shady Cove.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Shady Cove Collection Fund (52)

Resources & Requirements

Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
0	0	00	2900	Beginning Fund Balance	0	0	0
80,000	80,000	00	3950	Transfer from Fund 50	0	0	0
80,000	80,000			TOTAL REVENUES	0	0	0
80,000	80,000			TOTAL RESOURCES	0	0	0
				EXPENDITURES			
				Materials and Services:			
6,316	7,000	40	7637	System Maintenance PS	0	0	0
8,084	6,000	40	7681	Pump Station Maintenance	0	0	0
1,097	3,000	40	7710	Pump Station Alarms	0	0	0
5,522	4,000	40	7755	Pump Station Power	0	0	0
0	2,000	10	7849	Insurance	0	0	0
0	500	10	7995	Other Expenses	0	0	0
21,019	22,500			Total Materials & Services	0	0	0
				Capital Projects			
0	0	50	R011	C2 Broken Pipe Mallory	0	0	0
1,784	0	50	1807	Hudspeth Pressure Sewer	0	0	0
1,784	0			Total Capital Outlay	0	0	0
22,803	22,500			TOTAL EXPENDITURES	0	0	0
				Transfers			
38,419	35,000	10	9850	General Fund - Labor	0	0	0
10,653	10,000	10	9870	General Fund - Vehicle	0	0	0
49,072	45,000			TOTAL TRANSFERS	0	0	0
71,875	67,500			TOTAL APPROPRIATIONS	0	0	0
8,125	12,500			Ending Fund Balance	0	0	0
80,000	80,000			TOTAL REQUIREMENTS	0	0	0

Rogue Valley Sewer Services Budget Document FY20

Fund: Treatment Capital (55)

Goals and Objectives: The Treatment Capital Fund is a dedicated fund initially established in 2011 to pay for capital improvements within the Shady Cove collection system and treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services.

With the annexation the purpose of this fund will be expanded to cover capital improvements to both the Shady Cove Treatment Plant and the White City Lagoons, as both are now treatment facilities owned and operation by RVSS.

Major Source of Revenue: Prior to FY2020, the City of Shady Cove made an annual payment of \$60,000 into this fund. In addition, surplus funds generated from the septic waste program are transferred from Fund 50 to Fund 55.

Beginning FY2020, revenue for this fund will be from Shady Cove SDC fees and surplus funds generated from the septic waste program are transferred from Fund 50 to Fund 55. A portion of the Septage revenue received in fund 70 will be transferred to fund 55 for capital improvements to the system and treatment plant.

Major Expenditures: Expenditures from this fund consist of costs associated with making capital improvements to the Shady Cove treatment plant and the White City Lagoons.

Rogue Valley Sewer Services

Treatment Capital Fund (55)

Resources & Requirements

Actual FY17	Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
15,258	3,696	5,411	00	2900	Beginning Fund Balance	21,090	21,090	21,090
60,000	60,000	60,000	00	3055	Shady Cove Capital Fees	0	0	0
0	0	0	00	3132	SDC Fees - Shady Cove	10,000	10,000	10,000
60,000	60,000	60,000			TOTAL REVENUES	10,000	10,000	10,000
0	0	0	00	3950	Transfer from Fund 50	50,000	50,000	50,000
0	0	0	00	3970	Transfer from Fund 70	200,000	200,000	200,000
75,258	63,696	65,411			TOTAL RESOURCES	281,090	281,090	281,090
EXPENDITURES								
Treatment Plant								
1,797	0	0	50	J258	Diffuser Replacement	0	0	0
0	0	56,604	50	CXXX	Abandon PS #6	0	0	0
0	0	8,000	50	C004	Roof	0	0	0
0	0	0	50	C007	Solids Handling Improvements	10,000	10,000	10,000
0	0	0	50	C010	Disk Filter Improvements	60,000	60,000	60,000
0	0	0	50	C011	Lab Equipment	5,000	5,000	5,000
Lagoons								
0	0	0	50	L005	Material Staging Area	51,500	51,500	51,500
Collection System								
0	3,408	0	40	6100	Capital Outlay	0	0	0
0	3,073	0	50	J250	Control Upgrade PS #2	0	0	0
35,916	2,171	0	50	J251	Schoolhouse Ln Extension	0	0	0
30,345	30,697	0	50	J256	Hwy 62 Improvement	0	0	0
3,504	3,143	0	50	9999	Privately Funded Projects	0	0	0
71,562	42,492	64,604			Total Capital Outlay	126,500	126,500	126,500
71,562	42,492	64,604			TOTAL EXPENDITURES	126,500	126,500	126,500
71,562	42,492	64,604			TOTAL APPROPRIATIONS	126,500	126,500	126,500
3,696	21,204	807			Ending Fund Balance	154,590	154,590	154,590
75,258	63,696	65,411			TOTAL REQUIREMENTS	281,090	281,090	281,090

Rogue Valley Sewer Services Budget Document FY20

Fund: Gold Hill Treatment (60)

Goals and Objectives: The Gold Hill Treatment Fund was newly established in FY 2018 to track the expenses related to operating the wastewater treatment plant for the City of Gold Hill. RVSS currently operates this plant under an agreement for the operation and maintenance of the plant which expires in 2022.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant.

A portion of the annual fee is transferred to Fund 65 to cover expenses associated with the operation of the Gold Hill collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Treatment fund (60)

Resources & Requirements

Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
0	16,855	00	2900	Beginning Fund Balance	105,654	105,654	105,654
360,000	360,000	00	3065	Gold Hill O&M Fees	360,000	360,000	360,000
0	500	00	3067	Connection Permits	500	500	500
360,000	360,500			TOTAL REVENUES	360,500	360,500	360,500
=====							
360,000	377,355			TOTAL RESOURCES	466,154	466,154	466,154
=====							
EXPENDITURES							
Materials and Services:							
1,105	10,000	10	7211	Supplies - Office	10,000	10,000	10,000
2,478	6,000	60	7225	Chemicals	6,000	6,000	6,000
2,308	8,600	60	7230	Sludge Disposal	8,600	8,600	8,600
774	2,500	60	7232	Laboratory Supplies	2,500	2,500	2,500
5,610	12,000	60	7234	Sampling and Testing	12,000	12,000	12,000
15,044	40,000	60	7638	System Maintenance Treatment Plant	40,000	40,000	40,000
186	1,500	60	7641	Safety Program	1,500	1,500	1,500
6,988	7,000	60	7651	Vehicle/Equip Maintenance	7,000	7,000	7,000
5,212	4,000	60	7652	Fuel	4,000	4,000	4,000
2,699	1,200	10	7711	Communications & Alarms	1,200	1,200	1,200
19,388	15,000	10	7756	Utilities	15,000	15,000	15,000
2,777	7,000	10	7849	Insurance	1,812	1,812	1,812
64,569	114,800			Total Materials & Services	109,612	109,612	109,612
0	0	50	G002	Influent Pump Controls	30,000	30,000	30,000
0	0	50	G003	Dechlorination System	15,000	15,000	15,000
0	0	50	G004	Clarifier Controls	10,000	10,000	10,000
0	0	50	G005	Soda Ash Dosing Tank	15,000	15,000	15,000
0	0			Total Capital Outlay	70,000	70,000	70,000
64,569	114,800			TOTAL EXPENDITURES	179,612	179,612	179,612
Transfers							
148,447	150,000	10	9850	General Fund - Labor	170,000	170,000	170,000
2,304	20,000	10	9870	General Fund - Vehicle	30,000	30,000	30,000
60,000	60,000	10	9865	Transfer to Fund 65	20,000	20,000	20,000
210,751	230,000			TOTAL TRANSFERS	220,000	220,000	220,000
=====							
275,320	344,800			TOTAL APPROPRIATIONS	399,612	399,612	399,612
=====							
84,680	32,555			Ending Fund Balance	66,542	66,542	66,542
=====							
360,000	377,355			TOTAL REQUIREMENTS	466,154	466,154	466,154
=====							

Rogue Valley Sewer Services Budget Document FY20

Fund: Gold Hill Collection System (65)

Goals and Objectives: The Gold Hill Collection System Fund is newly established for FY 2018 to track the expenses related to operating the sewer collection system for the City of Gold Hill. RVSS is in an agreement for the operation and maintenance of the plant which expires in 2022.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments. This revenue is entered into Fund 60 and transferred to Fund 65

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the sewer collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Collection Fund (65)

Resources & Requirements

Actual FY18	Adopted Budget FY19	Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
0	0	00	2900	Beginning Fund Balance	28,438	28,438	28,438
60,000	60,000	00	3960	Transfer from Fund 60	20,000	20,000	20,000
60,000	60,000			TOTAL REVENUES	20,000	20,000	20,000
=====	=====				=====	=====	=====
60,000	60,000			TOTAL RESOURCES	48,438	48,438	48,438
=====	=====				=====	=====	=====
				EXPENDITURES			
				Materials and Services:			
2,150	5,000	40	7631	System Maintenance	5,000	5,000	5,000
0	0	40	7699	Maintenance Other	0	0	0
0	0	40	7995	Other Expenses	0	0	0
2,150	5,000			Total Materials & Services	5,000	5,000	5,000
				Capital Outlay:			
0	0	50	JXXX	Total Capital Outlay	0	0	0
2,150	5,000			TOTAL EXPENDITURES	5,000	5,000	5,000
				Transfers			
33,765	25,000	10	9850	General Fund - Labor	25,000	25,000	25,000
8,648	17,000	10	9870	General Fund - Vehicle	17,000	17,000	17,000
42,413	42,000			TOTAL TRANSFERS	42,000	42,000	42,000
=====	=====				=====	=====	=====
44,563	47,000			TOTAL APPROPRIATIONS	47,000	47,000	47,000
=====	=====				=====	=====	=====
15,437	13,000			Ending Fund Balance	1,438	1,438	1,438
=====	=====				=====	=====	=====
60,000	60,000			TOTAL REQUIREMENTS	48,438	48,438	48,438
=====	=====				=====	=====	=====

Rogue Valley Sewer Services Budget Document FY20

Fund: Lagoons (70)

Goals and Objectives: The Lagoons Fund is newly established for FY 2020 to track the expenses related to operating the Lagoons.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue from this fund comes from hauled septage accepted for a fee.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the lagoons.

Surplus funds generated from the hauled septage will be transferred to Fund 55 to help finance capital improvements for both the Shady Cove Treatment Plant and the White City Lagoons.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Lagoons Fund (70)

Resources & Requirements

Dept	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
00	2900	Beginning Fund Balance	0	0	0
00	3052	Septage	300,000	300,000	300,000
		TOTAL REVENUES	300,000	300,000	300,000
TOTAL RESOURCES			300,000	300,000	300,000
EXPENDITURES					
Materials and Services:					
60	7225	Chemicals	5,000	5,000	5,000
10	7756	Utilities	1,000	1,000	1,000
60	7685	Lagoon Maintenance	20,000	20,000	20,000
40	7699	Maintenance Other	0	0	0
40	7400	Landfill	5,000	5,000	5,000
40	7995	Other Expenses	0	0	0
		Total Materials & Services	31,000	31,000	31,000
Capital Projects					
50	Jxxx		0	0	0
		Total Capital Outlay	0	0	0
		TOTAL EXPENDITURES	31,000	31,000	31,000
Transfers					
10	9850	General Fund - Labor	30,000	30,000	30,000
10	9870	General Fund - Vehicle	7,000	7,000	7,000
10	9855	Transfer to Fund 55	200,000	200,000	200,000
		TOTAL TRANSFERS	237,000	237,000	237,000
TOTAL APPROPRIATIONS			268,000	268,000	268,000
Ending Fund Balance			32,000	32,000	32,000
TOTAL REQUIREMENTS			300,000	300,000	300,000



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Section IV. Budget Requirement Details by Department

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Rogue Valley Sewer Services Budget Document FY20

Department 10: Administration

Description:

Rogue Valley Sewer Services Administration Department provides professional administrative and accounting support in the planning and execution of general and financial policies and objectives. These are developed by the Rogue Valley Sewer Services Board of Directors for the sewer service needs of the region.

Funding:

The Administration Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01.

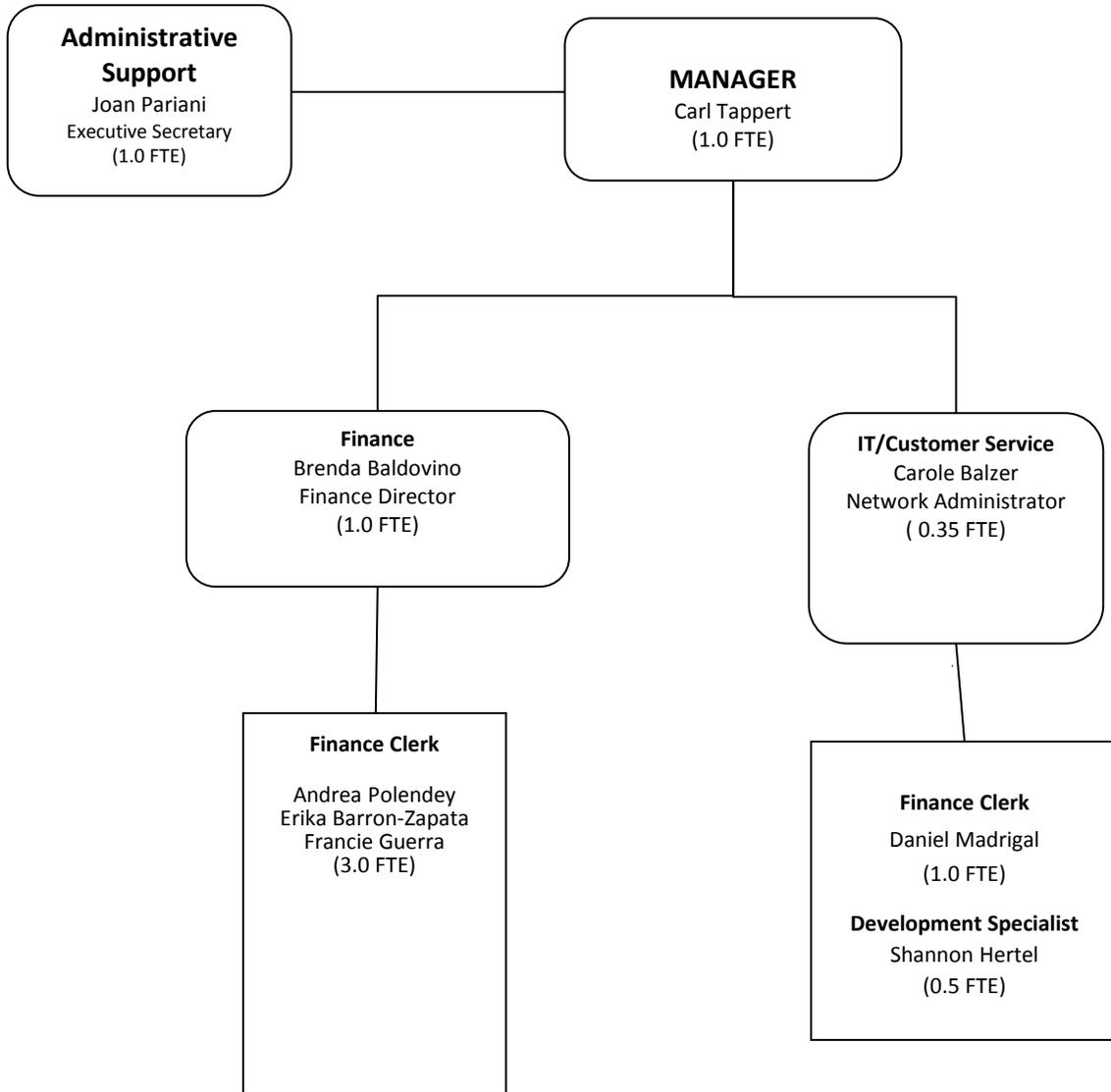
Goals:

- Provide leadership to all departments of the District in management and administrative issues and public relations.

Performance Measures:

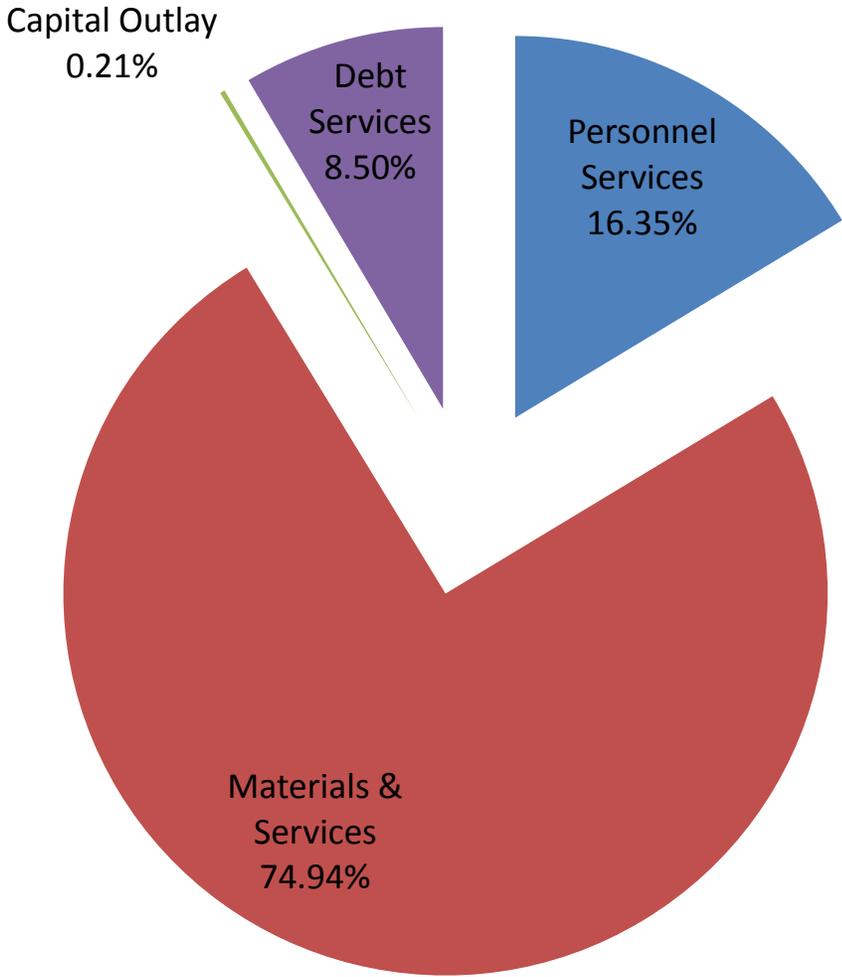
- Meet weekly with Department Head staff to review services/programs and projects.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2019 - 2020
Administration Department 10
(7.85 FTE)



Rogue Valley Sewer Services
Adopted Budget FY20
Department 10: Administration

Department 10 Expenses



Rogue Valley Sewer Services

FY 20 Adopted Budget

Administration Dept 10

Actual FY17	Actual FY18	Adopted Budget FY19	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
504,558	590,487	642,596	5010	Salaries	643,896	643,896	643,896
948	1,367	600	5012	Overtime	611	611	611
0	0	15,000	5018	Part-time	15,285	15,285	15,285
112,238	150,421	190,308	5241	Medical & Dental Insurance	194,149	194,149	194,149
63,195	66,629	74,869	5275	Retirement Plan	75,280	75,280	75,280
27,865	30,744	35,491	5111	Social Security	35,386	35,386	35,386
0	0	2,000	5122	Unemployment Self Insurance	2,000	2,000	2,000
8,400	9,182	9,318	5123	Medicare	9,336	9,336	9,336
4,754	6,463	9,000	5233	Worker's Compensation	9,000	9,000	9,000
178	176	175	5235	Worker's Assessment Expense	175	175	175
0	1,038	0	5243	EAP Expense	0	0	0
0	29,600	28,200	5245	HRA Deductible Plan	15,010	15,010	15,010
3,535	4,260	3,500	5250	LTD, Life Insurance, RHS	3,500	3,500	3,500
725,671	890,367	1,011,057		TOTAL PERSONNEL SERVICES	1,003,628	1,003,628	1,003,628
24,690	23,300	23,000	7111	Audit	19,000	19,000	19,000
52,744	8,100	30,000	7112	Legal Services	20,000	20,000	20,000
6,017	3,729	20,000	7113	Professional services	20,000	20,000	20,000
0	2,321	0	7114	Intern services	0	0	0
6,744	6,476	10,000	7115	Newsletter	10,000	10,000	10,000
138,069	148,243	140,000	7121	Bank Charges	150,000	150,000	150,000
3,141	2,080	4,000	7152	Publication Expense	4,000	4,000	4,000
1,151	650	1,000	7166	Recording fees	1,000	1,000	1,000
62,137	61,200	62,436	7177	Contractual services - Billing	113,709	113,709	113,709
38,325	37,133	41,500	7211	Supplies, Office, Billing	41,500	41,500	41,500
60,220	56,432	60,700	7255	Postage & Freight	60,700	60,700	60,700
500	500	800	7311	Board Member Expenses	800	800	800
114	90	800	7533	Physical Examinations	800	800	800
26,385	32,285	17,500	7544	Travel, Lodging, Meals, Training	17,500	17,500	17,500
10,619	7,347	7,300	7588	Memberships & Subscriptions	7,100	7,100	7,100
0	0	0	7590	Permit Fee	2,995	2,995	2,995
1,176	816	700	7641	Safety Supplies	700	700	700
0	0	0	7642	Clothings	828	828	828
1,759	635	3,000	7650	Equipment Maint. - Admin	3,000	3,000	3,000
0	0	6,000	7653	Equipment (under \$3,000)	6,000	6,000	6,000
53	2,470	4,000	7699	Admin Building Maint	4,000	4,000	4,000
19,174	18,611	18,700	7711	Communication & Alarm	18,700	18,700	18,700
59,150	75,742	70,000	7756	Utilities	63,000	63,000	63,000
61,912	68,926	76,000	7849	Property Insurance	79,223	79,223	79,223
9,660	11,672	7,600	7995	Other Expenses	7,100	7,100	7,100
3,001,448	3,226,022	3,622,478	7010	Treatment Charges	3,948,501	3,948,501	3,948,501
3,585,188	3,794,780	4,227,514		TOTAL MATERIALS & SERVICES	4,600,156	4,600,156	4,600,156
21,731	0	0	6100	Office Carpet	0	0	0
0	0	0	6100	O & M Office Flooring	10,000	10,000	10,000
0	0	0	6100	O & M Desk	3,000	3,000	3,000
0	7,700	0	6100	Office Desk	0	0	0
0	9,284	0	6100	Offices in Engineering Dept	0	0	0
21,731	16,984	0		TOTAL CAPITAL OUTLAY	13,000	13,000	13,000
67,963	0	0	9520	DEQ loan - Eagle Point (1996)	0	0	0
46,119	44,334	0	9520	OEDD loan - Eagle Point (1997)	0	0	0
396,488	395,738	394,151	9520	Revenue Bond Series 2013	521,868	521,868	521,868
510,570	440,072	394,151		TOTAL DEBT SERVICES	521,868	521,868	521,868
4,843,160	5,142,203	5,632,722		TOTAL ADMINISTRATION EXPENSES	6,138,652	6,138,652	6,138,652

Rogue Valley Sewer Services Budget Document FY20

Department 20: Information Technology

Description:

Rogue Valley Sewer Services Information Technology Department designs databases, provides geographic information system mapping and applications, and purchases, maintains, and provides support for network and computer related hardware and software.

Funding:

The Information Technology Department's expenses are funded by revenue collected through service charges within RVSS General Fund 01, Phase II Permit fees collected in RVSS Stormwater Quality Management Fund 10, and revenue collected within the Shady Cove O&M Fund 50.

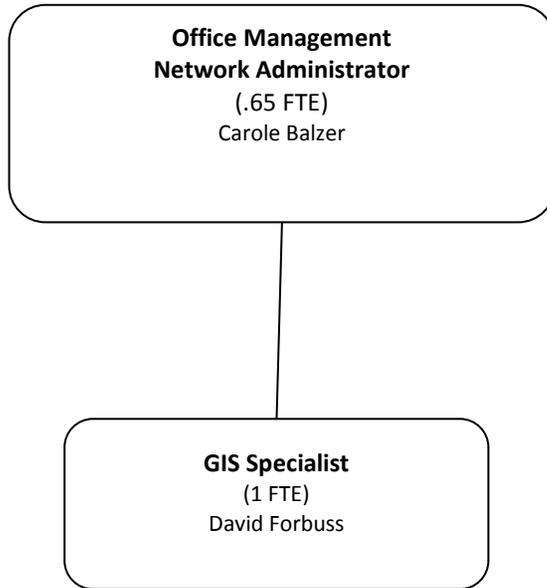
Goals:

- Configure and purchase hardware and software to meet the current and future needs of RVSS keeping in mind ease of use for employees, sustainability, and budget limits.
- Provide hardware and software support to maintain uninterrupted operation of RVSS.
- Increase efficiency through technology.

Performance Measures:

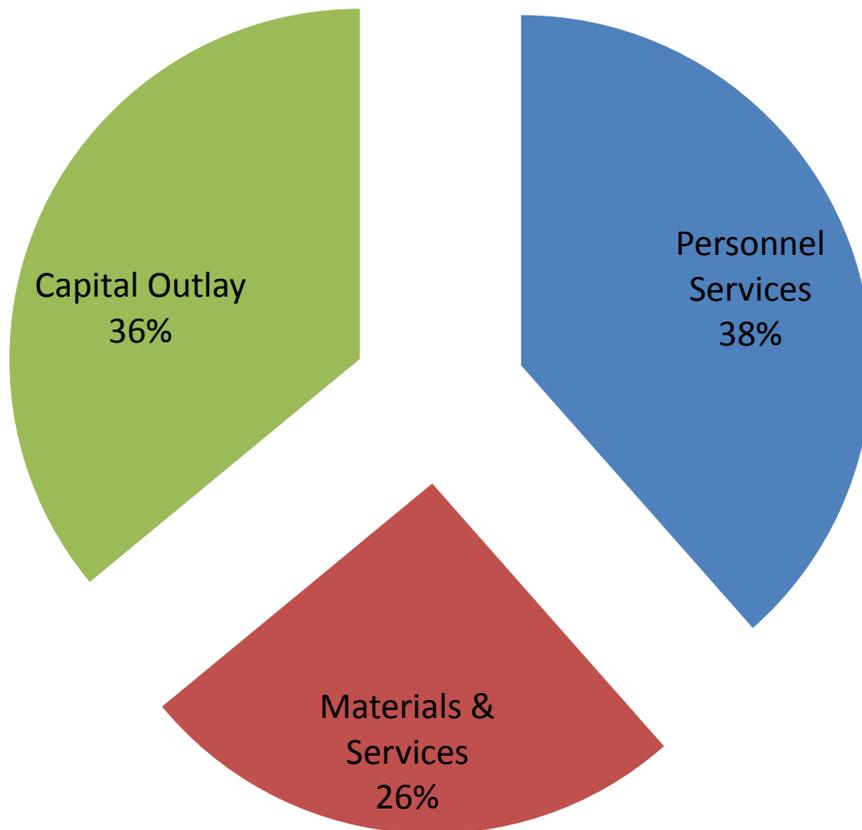
- The current and future needs of RVSS have been met with computer hardware and software.
- The uninterrupted operation of RVSS.
- The happiness of RVSS employees.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2019 - 2020
Information Technology Department 20
(1.65 FTE)



Rogue Valley Sewer Services
Adopted Budget FY20
Department 20: Information Technology

Department 20 Expenses



Rogue Valley Sewer Services

FY 20 Adopted Budget

Information Technology Dept 20

Actual FY17	Actual FY18	Adopted Budget FY19	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
118,759	123,892	125,817	5010	Salaries	132,521	132,521	132,521
0	0	0	5012	Overtime	21	21	21
29,811	45,223	45,844	5241	Medical & Dental Insurance	49,282	49,282	49,282
13,185	13,457	10,820	5275	Retirement Plan	11,397	11,397	11,397
9,094	9,376	7,801	5111	Social Security	8,216	8,216	8,216
2,127	2,193	1,824	5123	Medicare	1,922	1,922	1,922
885	1,202	2,000	5233	Worker's Compensation	2,000	2,000	2,000
56	50	30	5235	Worker's Assessment Expense	30	30	30
0	8,000	8,000	5245	HRA Deductible Plan	3,090	3,090	3,090
1,204	974	750	5250	LTD, Life Insurance, RHS	750	750	750
175,121	204,367	202,886		TOTAL PERSONNEL SERVICES	209,229	209,229	209,229
3,660	28,617	19,300	7113	Professional Services	20,100	20,100	20,100
78	1,551	2,600	7223	Supplies, Computer	2,600	2,600	2,600
257	0	8,000	7544	Travel, Lodging, Meals, Training	8,000	8,000	8,000
63	340	800	7588	Memberships & Subscriptions	2,100	2,100	2,100
74,509	72,871	77,057	7622	Computer Software Maintenance	77,125	77,125	77,125
0	0	1,000	7626	Computer Software	1,000	1,000	1,000
0	0	0	7642	Clothing	500	500	500
21,520	25,163	37,260	7654	Equipmt Computer (under \$3,000)	19,500	19,500	19,500
0	0	2,000	7711	Communications & Alarm	2,000	2,000	2,000
6,121	7,398	5,600	7712	Communications - Internet Services	5,700	5,700	5,700
0	8	0	7995	Other Expenses	0	0	0
106,208	135,948	153,617		TOTAL MATERIAL & SERVICES	138,625	138,625	138,625
6,679	0	0	6100	Copier	0	0	0
1,633	0	0	6100	HD Surveillance	0	0	0
0	30,500	0	6100	Storage for GIS system-Onsite or Cloud	0	0	0
0	93,460	0	6100	Licenses for GIS-Centric	0	0	0
0	16,200	3,000	6100	Remit Plus	0	0	0
0	0	25,000	6100	GIS Server	89,460	89,460	89,460
0	0	61,460	6100	ESRI Licenses	0	0	0
0	0	50,000	6100	Managed Cloud Services	0	0	0
0	0	0	6100	Springbrook Software Upgrade	15,928	15,928	15,928
0	0	0	6100	RokTech Manages Cloud Services	50,000	50,000	50,000
0	0	0	6100	Server	40,208	40,208	40,208
8,312	140,160	139,460		TOTAL CAPITAL OUTLAY	195,596	195,596	195,596
289,641	480,475	495,963		TOTAL INFORMATION TECH EXPENSES	543,450	543,450	543,450

Rogue Valley Sewer Services Budget Document FY20

Department 30: Engineering

Description:

Rogue Valley Sewer Services Engineering Department oversees infrastructure development, capital planning, design and construction of sewer and stormwater capital projects, project management, mapping service, and inspection within the service boundary of RVSS.

Funding:

The Engineering Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Capital Improvements are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09. Stormwater quality capital projects are funded by stormwater fees collected within the Storm Water Quality Fund 10.

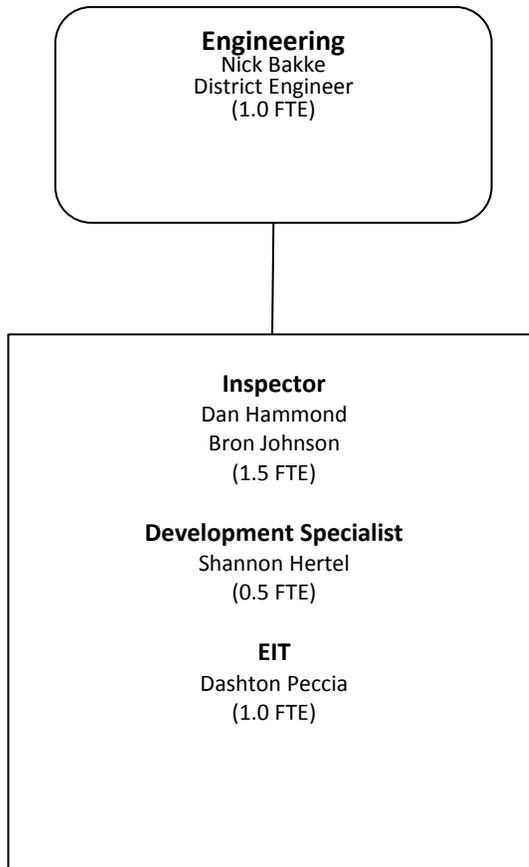
Goals:

- Provide sewer infrastructure to ensure the health, safety and livability within and around the RVSS service boundary.
- Uphold State and Federal Standards for the operation and construction of all sewer facilities that are existing and/or installed within RVSS service boundary.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.
- Maintain and manage a robust capital improvement plan to ensure long term viability of RVSS sewer system.
- Repair or replace between 1% and 2% of the existing concrete and asbestos cement pipe annually.

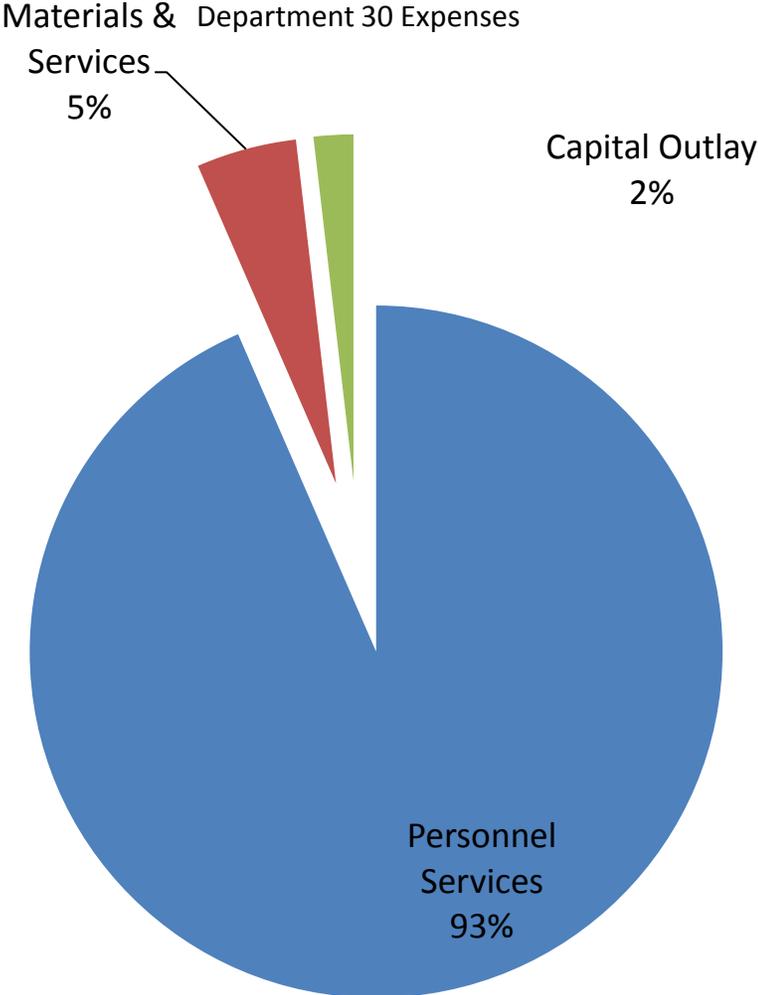
Performance Measures:

- **SSO:** Ensure sewer system has adequate capacity and structural stability to withstand a one in five year storm event without overflow.
- **Inspection:** Ensure service and mainline inspections are completed in accordance with the Oregon Plumbing Specialty Code and Rogue Valley Sewer Services Standards.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2019 - 2020
Engineering Department 30
(4.0 FTE)



Rogue Valley Sewer Services
Adopted Budget FY20
Department 30: Engineering



Rogue Valley Sewer Services

FY 20 Adopted Budget

Engineering Dept 30

Actual FY17	Actual FY18	Adopted Budget FY19 a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
414,425	455,968	468,019	5010 Salaries	331,280	331,280	331,280
5,154	5,489	8,000	5012 Overtime	8,152	8,152	8,152
0	1,366	5,000	5015 On Call	5,095	5,095	5,095
95,453	139,973	162,504	5241 Medical & Dental Insurance	91,997	91,997	91,997
22,526	27,302	40,250	5275 Retirement Plan	28,490	28,490	28,490
21,843	26,571	29,017	5111 Social Security	20,539	20,539	20,539
5,108	6,214	6,786	5123 Medicare	4,804	4,804	4,804
2,746	3,733	5,200	5233 Worker's Compensation	5,200	5,200	5,200
184	186	160	5235 Worker's Assessment Expense	160	160	160
0	27,000	27,000	5245 HRA Deductible Plan	7,500	7,500	7,500
2,782	3,123	2,600	5250 LTD, Life Insurance, RHS	2,600	2,600	2,600
570,221	696,925	754,536	TOTAL PERSONNEL SERVICES	505,817	505,817	505,817
1,561	1,708	3,500	7211 Supplies, Office, Billing	3,500	3,500	3,500
157	265	800	7533 Physical Examinations	800	800	800
3,724	5,108	10,000	7544 Travel, Lodging, Meals, Training	10,000	10,000	10,000
285	150	3,500	7588 Memberships & Subscriptions	3,500	3,500	3,500
804	1,275	1,500	7641 Safety supplies	1,500	1,500	1,500
0	0	0	7642 Clothing	2,000	2,000	2,000
1,678	329	3,000	7653 Equipt (under \$3,000)	3,000	3,000	3,000
657	773	500	7711 Communication & Alarm	500	500	500
0	0	500	7995 Other Expense	500	500	500
8,866	9,608	23,300	TOTAL MATERIAL & SERVICES	25,300	25,300	25,300
0	0	0	6100 Files	10,000	10,000	10,000
0	0	25,000	6100 Engineering Dept GPS	0	0	0
0	0	25,000	TOTAL CAPITAL OUTLAY	10,000	10,000	10,000
588,504	706,533	802,836	TOTAL ENGINEERING EXPENSES	541,117	541,117	541,117

Rogue Valley Sewer Services Budget Document FY20

Department 35: Storm Water Quality

Description:

Rogue Valley Sewer Services Stormwater Department oversees development and implementation of the Municipal Separate Storm Sewer System (MS4) Phase II Permit and the required Stormwater Management Program. In addition, the Stormwater Department, implements and enforces the terms of the Memorandum of Agreement and Intergovernmental Agreements between RVSS and the Oregon Department of Environmental Quality (DEQ) for the 1200-C and CN Construction General Permits.

RVSS had jurisdiction over stormwater quality infrastructure within the MS4 boundary, and all storm drainage infrastructure within the White City Industrial Storm Drainage Boundary.

Funding:

The Stormwater Department's operational and capital expenses are funded through a Stormwater Quality fee collected within the MS4 Boundary, and a White City Storm Drain fee collected within the White City Industrial Storm Drainage boundary.

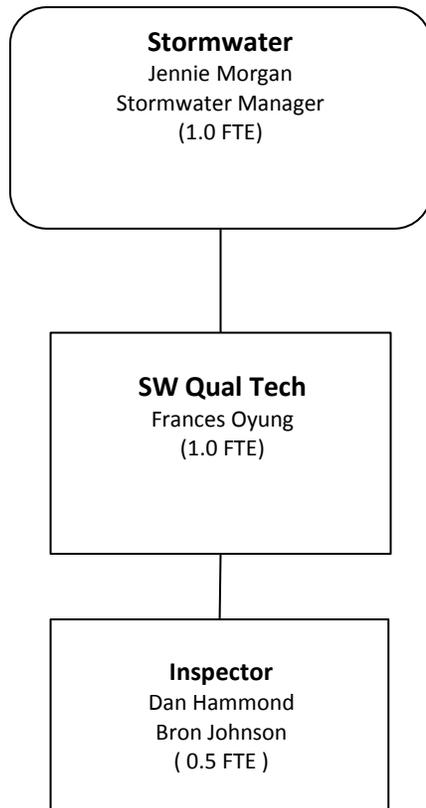
Goals:

- Implement and enforce the MS4 Phase II permit requirements set by Oregon Department of Environmental Quality.
- Implement and enforce the 1200 C, CN and CA Construction General permit requirements set by the Oregon Department of Environmental Quality.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.

Performance Measures:

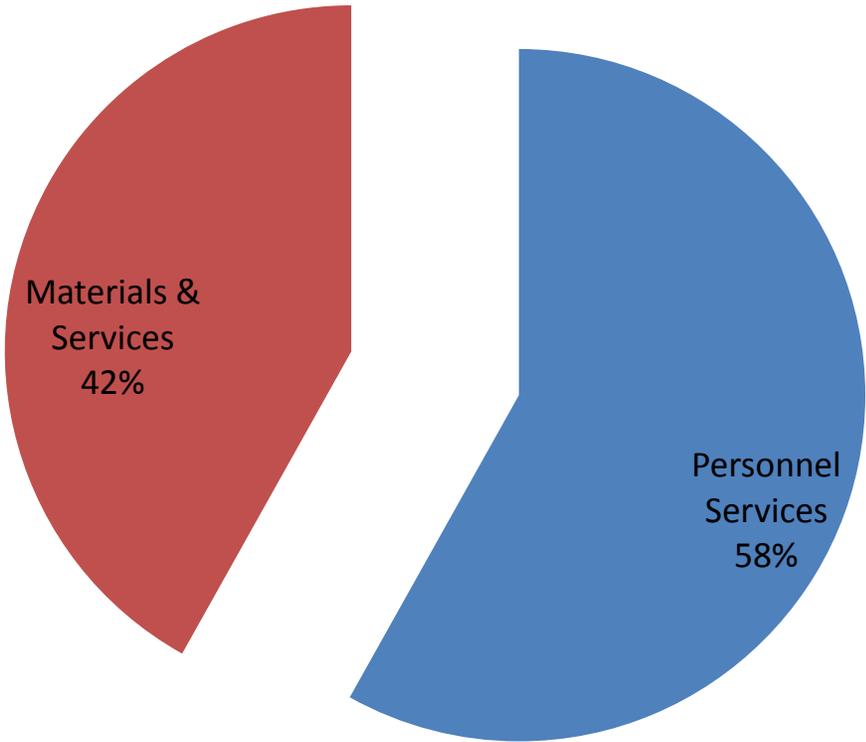
- **MS4 Phase II:** Ensure the annual reporting and proposed Phase II performance measures are met on an annual basis.
- **Construction General Permit:** Ensure annual reporting and performance measures are met on an annual basis.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2019 - 2020
Storm Water Quality Department 35
(2.50 FTE)



Rogue Valley Sewer Services
Adopted Budget FY20
Department 35: Storm Water Quality

Department 35 Expenses



Rogue Valley Sewer Services

FY 20 Adopted Budget

Storm Water Quality Dept 35

Actual FY17	Actual FY18	Adopted Budget FY19	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
0	0	0	5010	Salaries	152,717	152,717	152,717
0	0	0	5012	Overtime	0	0	0
0	0	0	5015	On Call	0	0	0
0	0	0	5241	Medical & Dental Insurance	49,304	49,304	49,304
0	0	0	5275	Retirement Plan	13,134	13,134	13,134
0	0	0	5111	Social Security	9,468	9,468	9,468
0	0	0	5122	Unemployment Self insurance	0	0	0
0	0	0	5123	Medicare	2,214	2,214	2,214
0	0	0	5233	Worker's Compensation	0	0	0
0	0	0	5235	Worker's Assessment Expense	0	0	0
0	0	0	5245	HRA Deductible Plan	4,000	4,000	4,000
0	0	0	5250	LTD, Life Insurance, RHS	0	0	0
0	0	0		TOTAL PERSONNEL SERVICES	230,837	230,837	230,837
28,643	30,189	15,000	7113	Professional Services	10,000	10,000	10,000
0	2,321	0	7114	Intern Services	0	0	0
524	1,381	3,000	7211	Supplies - Office	3,000	3,000	3,000
51	102	102	7533	Physical Examinations	51	51	51
3,674	3,586	5,000	7544	Travel/Training	5,000	5,000	5,000
448	865	1,100	7588	Memberships	1,200	1,200	1,200
1,855	1,885	11,000	7590	Permit Fee	6,000	6,000	6,000
2,228	3	11,000	7631	Maintenance - System	11,000	11,000	11,000
0	0	0	7642	Clothing	600	600	600
209	0	0	7653	Equipment (under \$3,000)	0	-	-
1,235	1,277	1,500	7711	Communications & Alarms	1,500	1,500	1,500
14,149	13,686	15,000	7810	Public Education	15,000	15,000	15,000
1,919	1,370	1,000	7820	Construction Site	1,000	1,000	1,000
402	0	1,000	7830	Post Construction	1,000	1,000	1,000
3,869	5,943	11,000	7840	Illicit Discharge	10,000	10,000	10,000
0	0	100,000	7910	Coordinated LID Projects	100,000	100,000	100,000
28	78	1,000	7995	Miscellaneous	1,000	1,000	1,000
59,234	62,686	176,702		TOTAL MATERIAL & SERVICES	166,351	166,351	166,351
0	0	0	6100		0	0	0
0	0	0		TOTAL CAPITAL OUTLAY	0	0	0
59,234	62,686	176,702		TOTAL STORM WATER QUALITY EXP	397,188	397,188	397,188

Rogue Valley Sewer Services Budget Document FY20

Department 40: Maintenance

Description:

Rogue Valley Sewer Services Maintenance Department provides for the safety of RVSS customers through the inspection, cleaning, and minor repairs of all sewer main lines used within its boundaries. Cleaning is mainly accomplished through the use of specially designed trucks, which use both flush and vacuum operations.

Funding:

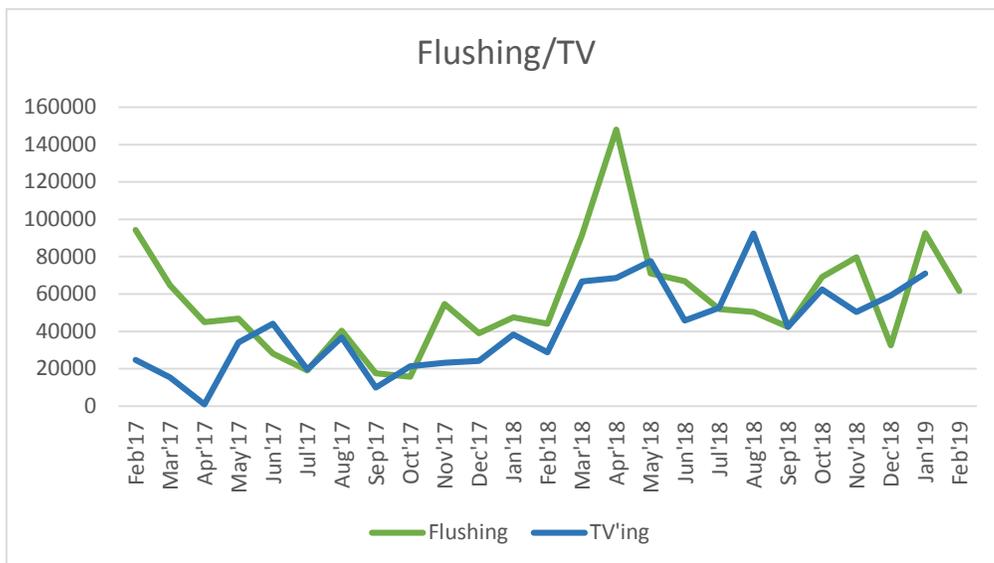
The Maintenance Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Repairs and maintenance are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09.

Goals:

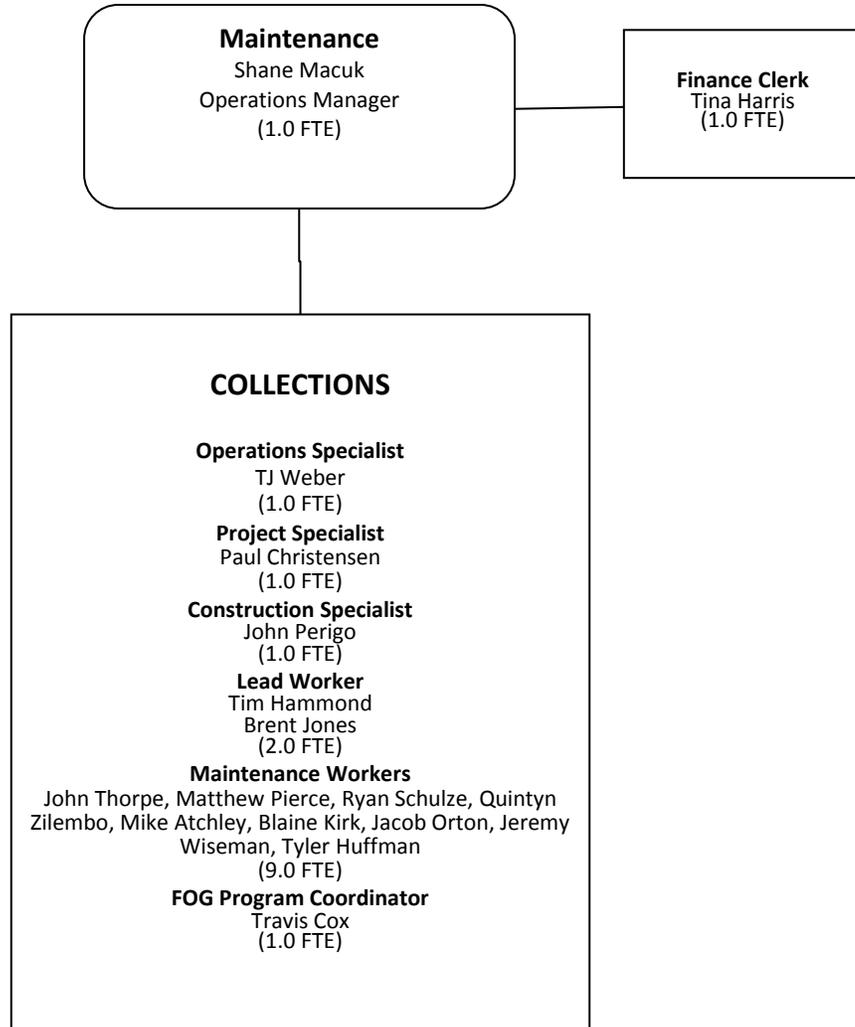
- Maintain the sewer system to protect the health and safety of people within the RVSS boundary.

Performance Measures:

- **SSO:** Ensure sewer system is maintained and improved to ensure zero overflows each year.
- **Pipe Cleaning:** Complete main line pipe cleaning on the entire system at least once every 3 years.
- **Pipe Inspection:** Complete main line pipe television inspection on the entire system at least once every 5 years.
- **Pump Stations:** Complete pump stations capacity tests at least once per year.
- **Treatment Plant:** Comply with all discharge permit requirements.



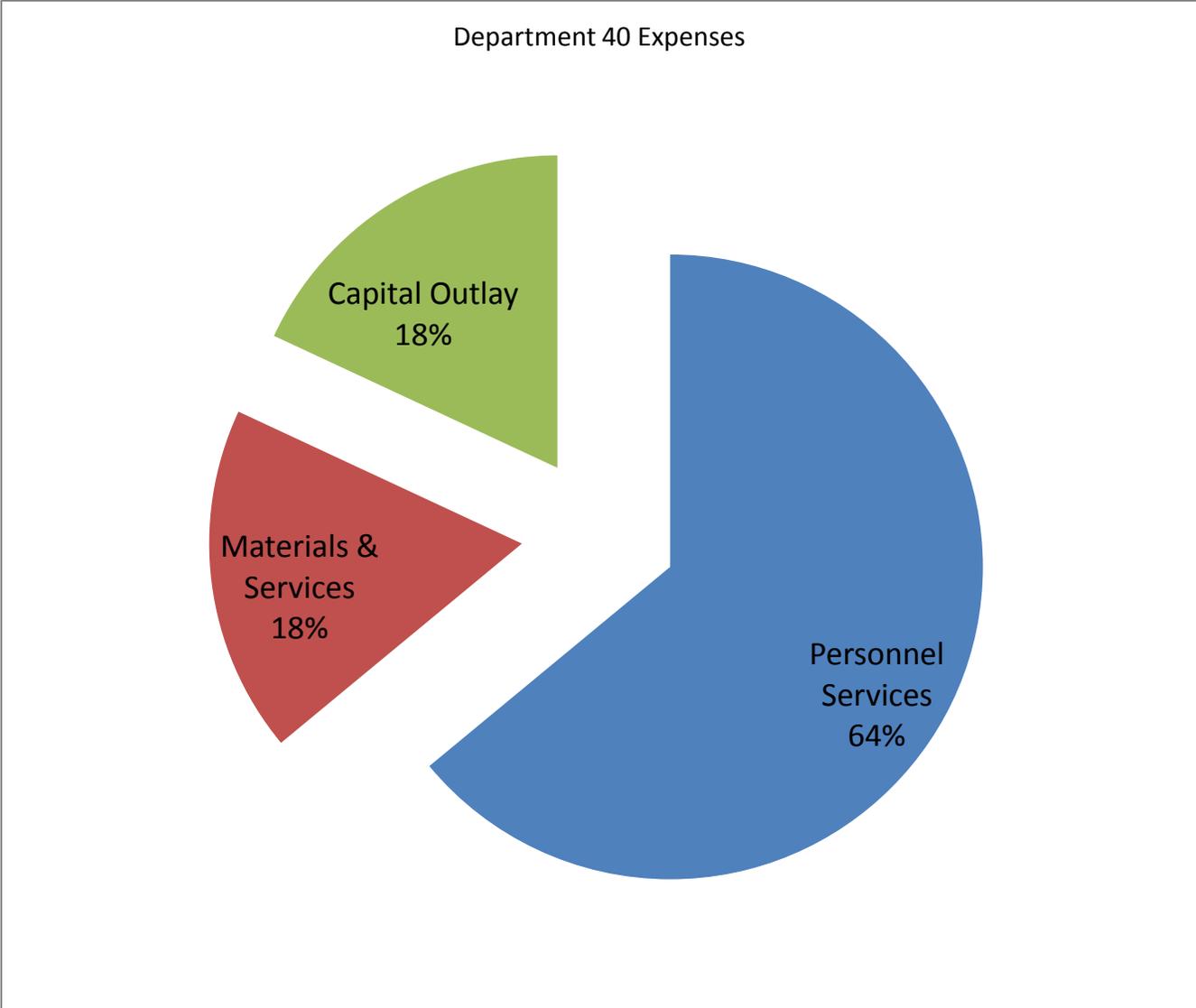
ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2019 - 2020
Maintenance Department 40
(17.0 FTE)



Rogue Valley Sewer Services

Adopted Budget FY20

Department 40: Maintenance



Rogue Valley Sewer Services

FY 20 Adopted Budget

Maintenance Dept 40

Actual FY17	Actual FY18	Adopted Budget FY19	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
977,979	897,531	920,585	5010	Salaries	981,014	981,014	981,014
50,505	29,681	33,000	5012	Overtime	33,627	33,627	33,627
5,475	9,385	10,000	5015	On Call	10,190	10,190	10,190
251,726	370,874	380,590	5241	Medical & Dental Insurance	409,134	409,134	409,134
74,160	78,375	79,170	5275	Retirement Plan	84,367	84,367	84,367
63,727	71,319	57,076	5111	Social Security	60,823	60,823	60,823
557	0	0	5122	Unemployment Self insurance	0	0	0
13,192	14,998	13,348	5123	Medicare	14,225	14,225	14,225
10,043	13,652	20,000	5233	Worker's Compensation	20,000	20,000	20,000
483	480	0	5235	Worker's Assessment Expense	218	218	218
0	47,200	47,200	5245	HRA Deductible Plan	25,000	25,000	25,000
8,930	7,618	9,100	5250	LTD, Life Insurance, RHS	9,100	9,100	9,100
1,456,777	1,541,113	1,570,069		TOTAL PERSONNEL SERVICES	1,647,698	1,647,698	1,647,698
2,039	1,879	1,900	7255	Postage	1,900	1,900	1,900
715	832	1,000	7300	Occupancy Permits	1,000	1,000	1,000
0	0	0	7400	Landfill	5,000	5,000	5,000
3,360	3,255	2,500	7533	Physical Examinations	2,500	2,500	2,500
15,589	23,994	22,000	7544	Travel, Lodging, Meals, Training	22,000	22,000	22,000
1,285	1,550	1,600	7588	Memberships & Subscriptions	1,600	1,600	1,600
41,352	17,494	30,000	7601	Flow monitoring	30,000	30,000	30,000
54,715	47,659	63,000	7631	System Maintenance	56,000	56,000	56,000
10,396	14,831	10,000	7641	Safety supplies, clothing	12,000	12,000	12,000
10,858	9,888	12,000	7642	Clothing	12,000	12,000	12,000
65,282	81,055	80,000	7651	Equipment & Vehicle Maint. - O&M	80,000	80,000	80,000
39,784	52,449	45,000	7652	Vehicle Fuel	46,800	46,800	46,800
6,756	4,777	10,000	7653	Equipment (under \$3,000)	10,000	10,000	10,000
0	0	0	7662	Vehicle Fuel (Propane & CNG)	5,200	5,200	5,200
24,069	39,820	46,000	7681	Pump Station Maint.	45,000	45,000	45,000
3,176	0	1,000	7682	FOG Maintenance	4,100	4,100	4,100
12,851	9,523	20,000	7691	Step/Steg Maint.	10,000	10,000	10,000
34,471	36,024	32,500	7699	Bldg & Grounds Maintenance	32,500	32,500	32,500
9,497	11,784	12,000	7710	Alarms - Pump Stations	9,000	9,000	9,000
4,613	3,805	4,000	7711	Communication & Alarms	4,000	4,000	4,000
102,428	90,636	84,000	7755	Power - Pump Stations	70,000	70,000	70,000
586	225	500	7756	Utilities	500	500	500
1,920	10,559	1,000	7995	Other Expenses	1,000	1,000	1,000
445,742	462,039	480,000		TOTAL MATERIALS & SERVICES	462,100	462,100	462,100

Rogue Valley Sewer Services

FY 20 Adopted Budget

Maintenance Dept 40 - (continued)

Actual FY17	Actual FY18	Adopted Budget FY19	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
46,264	0	0	6100	Replace Unit #16 - New #39	0	0	0
54,105	0	0	6100	Compact Trac-Loader	0	0	0
2,283	0	0	6100	Pipe Patch & Repair Equip	0	0	0
19,526	0	0	6100	Mini Camera (Mighty Tractor)	0	0	0
7,065	0	0	6100	Hydraulic Angle Broom	0	0	0
3,435	0	0	6100	Bulldog 3/4" flusher nozzle	0	0	0
5,497	0	0	6100	Walk behind street saw	0	0	0
26,884	0	0	6100	2017 GMC Terrain Truck #38	0	0	0
0	458,867	0	6100	New Flusher Truck #42	0	0	0
0	50,413	0	6100	2018 GMC Sierra Crew Cab #41	0	0	0
0	52,829	0	6100	2018 Sierra 2500 HD Crew Cab #40	0	0	0
0	7,419	0	6100	Dual Axel Dump Trailer 2017 14LX	0	0	0
0	930	0	6100	Wheels for Mini Camera (Mighty Tractor)	0	0	0
0	8,915	0	6100	Headsets for Flusher Crew	0	0	0
0	10,404	0	6100	2018 Chevy Spark for Treatment	0	0	0
0	0	125,000	6100	4500 HD Crane Truck	0	0	0
0	0	160,000	6100	Backhoe John Deere 710L	0	0	0
0	0	38,000	6100	Propane Conversion for 4 trucks	0	0	0
0	0	5,000	6100	Winch & Bumper for unit #39	0	0	0
0	0	3,000	6100	Concrete Core Machine	0	0	0
0	0	0	6100	Office Desk	0	0	0
0	0	0	6100	Eone Pump	0	0	0
0	0	0	6100	3/4 Ton Truck	46,000	46,000	46,000
0	0	0	6100	Pontoon Camera Transporter	3,500	3,500	3,500
0	0	0	6100	Jumping Jack trench compactor	3,500	3,500	3,500
0	0	0	6100	Hot Water pressure washer	5,000	5,000	5,000
0	0	0	6100	Flusher Nozzle Cameras	27,000	27,000	27,000
0	0	0	6100	TV Van	375,000	375,000	375,000
0	0	0	6100	New Vehicle	35,000	35,000	35,000
0	0	0	6100	(2) Propane Kits	20,000	20,000	20,000
165,059	589,777	331,000		TOTAL CAPITAL OUTLAY	515,000	515,000	515,000
2,067,578	2,592,929	2,381,069		TOTAL MAINTENANCE EXPENSE	2,624,798	2,624,798	2,624,798

Rogue Valley Sewer Services Budget Document FY20

Department 50: Construction

Description:

Rogue Valley Sewer Services Construction Department repairs, and constructs sewer/stormwater capital improvement projects and system maintenance projects within the service boundary of RVSS.

Funding:

The Construction Department's general operational expenses are funded through revenue collected based on service charges and collected within RVSS General Fund 01. Capital Improvements are funded from revenues collected from service charges and System Development Charges and stored within General Fund 01, Interceptor Capital Expansion Fund 07, White City Storm Drain Fund 09, Stormwater Quality Fund 10, Gold Hill Treatment Fund 60, Gold Hill Collections Fund 65, and Treatment Capital Fund 70.

Goals:

- Provide quality and efficient construction of new sewer and stormwater infrastructure within RVSS service boundary.
- Repair and rehabilitate existing infrastructure in accordance with State and RVSS Standards.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

Performance Measures:

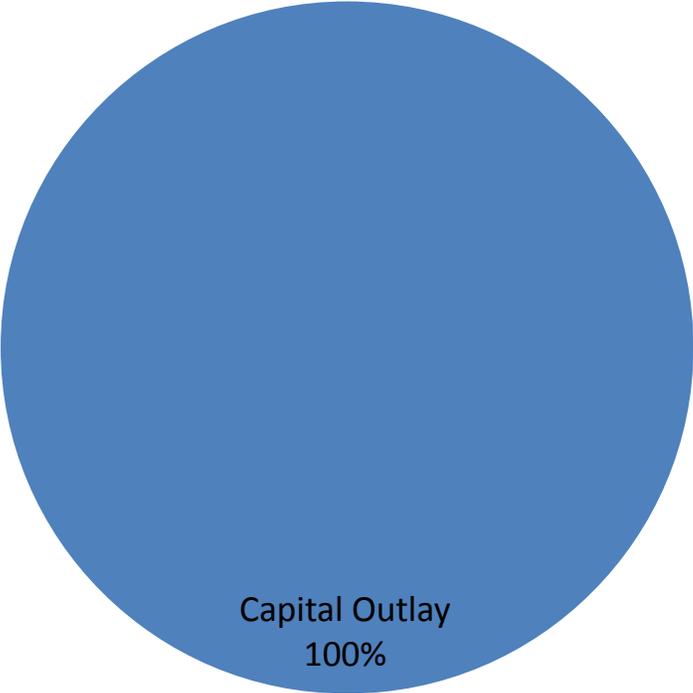
- **CIP:** Complete capital improvement project on time and within the allotted budget set forth at the beginning of each FY.
- **Safety:** Zero-on-the job injuries per year.

Rogue Valley Sewer Services

Adopted Budget FY20

Department 50: Construction

Department 50 Expenses



Rogue Valley Sewer Services

FY 20 Adopted Budget

Construction Dept 50

Actual FY17	Actual FY18	Adopted Budget FY19	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
89,676	25	15,000	600X	J063 - Lagoon Modifications	0	0	0
820	0	0	600X	J084 - Antelope Road Ph 1	20,000	20,000	20,000
11,114	146,428	0	600X	J094 - Sara Lane Extension	0	0	0
0	360	0	600X	J098 - N. first Street	0	0	0
0	0	0	600X	J124 - West Glenwood PS Rehab	30,000	30,000	30,000
(1,147)	0	0	600X	J136 - Kings Hwy	0	0	0
0	0	0	600X	J164 - Onyx Rehab	185,000	185,000	185,000
0	0	0	600X	J181 - Garfield St	0	0	0
1,733	0	0	600X	J182 - Hwy 62 Bypass Phase 1	0	0	0
0	0	47,787	600X	J188 - 6th Street	0	0	0
130	0	0	600X	J191 - Barton Road PS Aband	0	0	0
1,013	(3,000)	0	600X	J222 - Tracey Ave Sewer Replace	0	0	0
90	0	0	600X	J226 - Hazel and 10th Rehab	0	0	0
0	2,082	0	600X	J227 - Pioneer PS Controls	0	0	0
165,785	4,026	0	600X	J232 - Lozier Lane St Improvement	0	0	0
0	0	73,697	600X	J240 - Rostell St Extension	0	0	0
234,673	204,374	0	600X	J243 - N Central Valley Rd	0	0	0
0	0	0	600X	J244 - South Platt Rehab	406,000	406,000	406,000
0	0	0	600X	J250 - PS #2 Control Upgrade, VFD's	30,000	30,000	30,000
0	0	0	600X	J255 - Woodbury STEG	0	0	0
25,870	0	0	600X	J260 - Buchannon Street Expansion	0	0	0
129,821	(137,232)	0	600X	J262 - Hwy 62 Bypass - Ph2	0	0	0
13,438	0	0	600X	J265 - Service Line FY17	0	0	0
124,679	36,776	0	600X	J266 - Misc CIPP Jobs	0	0	0
10,986	2,122	15,000	600X	J268 - PS Telemetry	15,000	15,000	15,000
93,862	3,251	0	600X	J270 - ODOT Hwy 62 Ph 2	0	0	0
36,534	43,909	0	600X	J272 - OR99 Rapp Rd to N Main	0	0	0
375	795	0	600X	J273 - Hwy 99 Twin Creeks Crossing	0	0	0
20,430	323,512	800,000	600X	J274 - Wilson Way Sewer Extension	0	0	0
0	10,829	0	600X	J275 - Breckinridge Dr	0	0	0
0	0	0	600X	J276 - Magnolia Ave 8" Gavity	410,160	410,160	410,160
0	64,595	0	600X	J277 - Hartley Road Grinder Pumps	0	0	0
0	335,485	0	600X	J278 - Misc CIPP Jobs FY18	0	0	0
0	0	103,000	600X	J281 - West Gregory PS Rehab	175,000	175,000	175,000
0	8,926	0	600X	J282 - Service Line FY18	0	0	0
0	6,182	0	600X	J287 - 2018 Misc Overlay Projects	0	0	0
0	115,953	0	600X	J289 - CP E Pine Street imps	0	0	0
0	244,575	0	600X	J290 - C Street and 9th Extension	0	0	0
0	2,363	250,000	600X	J291 - ODOT OR140 Exit 35 to Blackwell	0	0	0
0	0	250,000	600X	J292 - N Church Street Sewr Replacement	250,000	250,000	250,000
0	0	20,000	600X	J293 - FY19 Service Lateral Reimbursemer	0	0	0
0	0	0	600X	J296 - Northridge Terrace Sewer Realign	212,000	212,000	212,000
0	338	0	600X	J297 - Stevens Rd Improve	30,000	30,000	30,000
0	450	0	600X	J298 - Daisey Ln Pressure Sewer	0	0	0
0	0	0	600X	J299 - FY19 CIPP Jobs	0	0	0
0	0	0	600X	J302 - FY19 Misc System Repair	0	0	0
0	0	0	600X	J304 - FY20 Misc System Repair	75,000	75,000	75,000
0	0	0	600X	J305 - Holton Creek Homes Sewer	0	0	0
0	0	0	600X	J306 - FY 20 Misc Grinder Pumps	75,000	75,000	75,000
0	0	0	600X	J311 - Service Lateral Replace FY20	20,000	20,000	20,000
0	0	500,000	600X	JXXX - Misc CIPP Jobs	300,000	300,000	300,000

Rogue Valley Sewer Services

FY 20 Adopted Budget

Construction Dept 50 - (continued)

Actual FY17	Actual FY18	Adopted Budget FY19	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
6,863	407,666	0	600X	17-01 - Table Rock Rd Sewer Extension	0	0	0
0	148,028	175,000	600X	B001 Solar Power	0	0	0
11,947	5,294	0	600X	L001 - FOG Treatment Pilot Project	0	0	0
0	19,362	1,100,000	600X	L003 - Lagoon Compost Project	0	0	0
(1,319)	0	0	600X	R002 - Hwy 62 Pipe Cleaning	0	0	0
16,019	10,900	0	600X	R004 - Gold Hill Operations	0	0	0
0	5,324	0	600X	R009 - GH CIP TV Contract	0	0	0
0	(631)	0	600X	R010 - Hwy 99 & Arnos Break	0	0	0
0	0	0	600X	R015 - Brkn Pipe Palo Verde	0	0	0
51,305	52,548	50,000	600X	9999- Privately Funded Projects	40,000	40,000	40,000
0	0	1,236,481	600X	J151-UBCI 48" Relief	0	0	0
282,675	6,247	10,000	600X	J200 - SORM Bank Protection	5,000	5,000	5,000
7,501	2,465	1,000	600X	J254 - Regional Rain Gauge	0	0	0
41,898	17,317	0	600X	J271 - New Manhole Lids	0	0	0
0	28,439	10,000	600X	I001 - Ethernet Radio Modems - Flow Monit	0	0	0
0	35,554	250,000	600X	I002 - Dunn PS Solar Project	0	0	0
0	0	0	600X	I003 - Dunn Build&Grnd Rehab	0	0	0
0	0	0	600X	I XXX - Pump Control Upgrade	250,000	250,000	250,000
0	0	0	600X	I XXX - New Portable Flow Monitor	100,000	100,000	100,000
0	0	30,000	600X	DXXX - Misc Culvert Replacement	30,000	30,000	30,000
0	0	20,000	600X	DYYY - Misc Storm Projects	20,000	20,000	20,000
0	0	300,000	600X	D002 - Ave F and 8th Storm & Sewer	300,000	300,000	300,000
0	0	200,000	600X	D003 - 11th Street Detention Basin Rehab	200,000	200,000	200,000
341	0	0	600X	J210- Talent SWQ Improvement	0	0	0
0	6,750	30,000	600X	Q001 - Wagner Cr Bridge Swale	0	0	0
0	0	50,000	6100	Q003 - Meadowview SW Wetland	0	0	0
0	0	50,000	600X	Q004 - Oak Street Outfall	50,000	50,000	50,000
0	0	50,000	600X	Q005 - Colver Road Park	50,000	50,000	50,000
0	0	0	600X	Q007 - Rostell SWF	0	0	0
0	0	0	600X	Q008 - Contech Filter Retrofit	3,400	3,400	3,400
0	0	0	600X	Q009 - Northridge Terrace	50,000	50,000	50,000
0	0	0	600X	9999 - Privately Funded Projects	40,000	40,000	40,000
1,401	0	0	600X	J269 - LID Project Support	0	0	0
0	1,784	0	600X	1807 - Hudspeth Pressure Sewer	0	0	0
0	3,408	0	600X	6100 - Capital Outlay	0	0	0
0	3,073	0	600X	J250 - PS #2 Control Upgrade	0	0	0
35,916	2,171	0	600X	J251 - Schoolhouse Ln Extension	0	0	0
0	0	56,604	600X	CXXX - Abandon PS #6	0	0	0
0	0	8,000	600X	C004 - Treatment Plant Roof	0	0	0
0	0	0	600X	C007 - Solids Handling Improvements	10,000	10,000	10,000
0	0	0	600X	C010 - Disk Filter Improvements	60,000	60,000	60,000
0	0	0	600X	C011 - Lab Equipment	5,000	5,000	5,000
0	0	0	600X	L005 - Material Staging Area	51,500	51,500	51,500
0	30,697	0	600X	J256 - OR62 Rogue River Dr-Cleveland	0	0	0
0	3,143	0	600X	VAR - Private Projects	0	0	0
1,797	0	0	600X	J258 - Diffuser Replacement	0	0	0
30,345	0	0	600X	Hwy 62 Improvement	0	0	0
3,504	0	0	600X	9999 - Privately Funded Projects	0	0	0
0	0	0	600X	G002 - Influent pump Controls	30,000	30,000	30,000
0	0	0	600X	G003 - Dechlorination System	15,000	15,000	15,000
0	0	0	600X	G004 - Clarifier Controls	10,000	10,000	10,000
0	0	0	600X	G005 - Soda Ash Dosing Tank	15,000	15,000	15,000
1,450,075	2,206,663	5,701,569		TOTAL CAPITAL OUTLAY	3,568,060	3,568,060	3,568,060
1,450,075	2,206,663	5,701,569		TOTAL CONSTRUCTION EXPENSES	3,568,060	3,568,060	3,568,060

Rogue Valley Sewer Services Budget Document FY20

Department 60: Treatment

Description:

Rogue Valley Sewer Services Treatment Department operates the Shady Cove Treatment Plant, Gold Hill Treatment Plant, and the White City Lagoons

Funding:

The Treatment Department's general operational expenses are funded from three different sources: The Shady Cove Treatment Plant is funded through service charges collected from the City of Shady Cove and transferred to RVSS. The Gold Hill Treatment Plant is funded by payments made by the City of Gold Hill in accordance with an intergovernmental agreements. White City Lagoon operations are funded through fees charged to septic waste haulers who disposed of their waste at the lagoons.

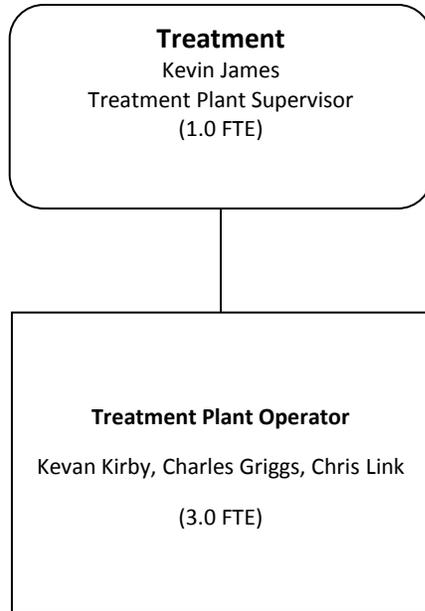
Goals:

- Operate each facility in compliance with DEQ permit requirements.
- Perform routine preventative maintenance and repair of facilities to ensure consistent and reliable performance.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

Performance Measures:

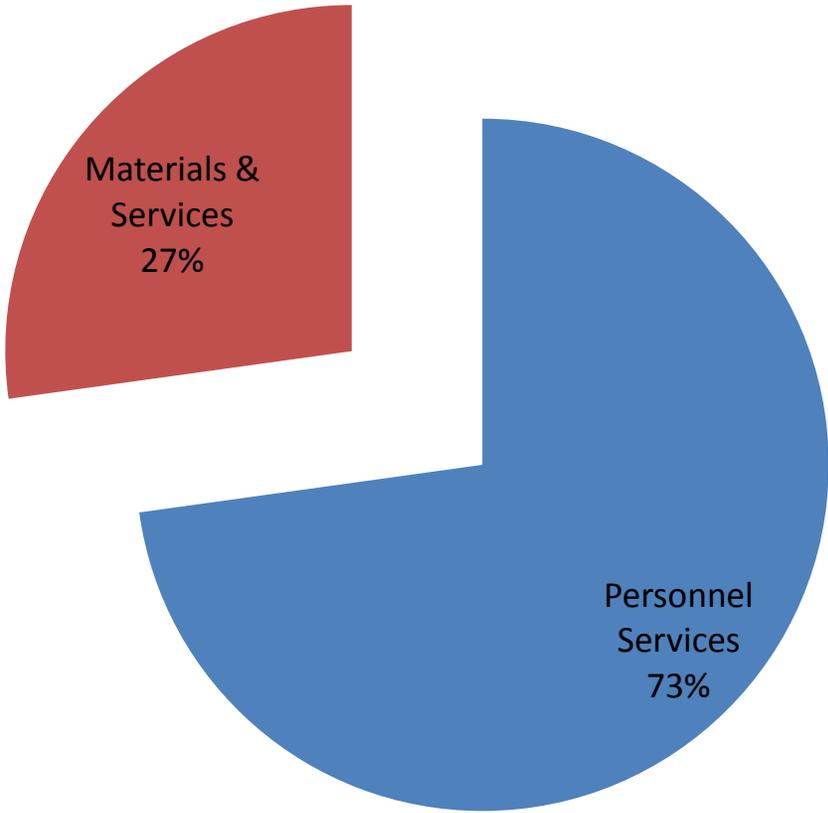
- **Permit Compliance:** Complete all monthly monitoring reports on time demonstrating compliance with permit requirements.
- **Safety:** Zero-on-the-job injuries per year.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2019 - 2020
Treatment Department 60
(4.0 FTE)



Rogue Valley Sewer Services
Adopted Budget FY20
Department 60: Treatment

Department 60 Expenses



Rogue Valley Sewer Services

FY 20 Adopted Budget

Treatment Dept 60

Actual FY17	Actual FY18	Adopted Budget FY19	a/c #	Category / Name	Proposed Budget FY20	Approved Budget FY20	Adopted Budget FY20
0	236,973	320,197	5010	Salaries	272,888	272,888	272,888
0	4,456	5,000	5012	Overtime	2,199	2,199	2,199
0	12	12	5015	On Call	12	12	12
0	2,746	138,920	5241	Medical & Dental Insurance	119,471	119,471	119,471
0	1,742	27,537	5275	Retirement Plan	23,468	23,468	23,468
0	1,251	19,852	5111	Social Security	16,919	16,919	16,919
0	0	0	5122	Unemployment Self Insurance	0	0	0
0	293	4,643	5123	Medicare	3,957	3,957	3,957
0	0	0	5233	Worker's Compensation	3,798	3,798	3,798
0	4	490	5235	Worker's Assessment Expense	490	490	490
0	6,800	6,800	5245	HRA Deductible Plan	6,800	6,800	6,800
0	1,782	860	5250	LTD, Life Insurance, RHS	920	920	920
0	256,059	524,311		TOTAL PERSONNEL SERVICES	450,922	450,922	450,922
25,772	23,718	41,000	7225	Chemicals	31,000	31,000	31,000
0	2,308	8,600	7230	Sludge Disposal	8,600	8,600	8,600
0	774	2,500	7232	Laboratory Supplies	2,500	2,500	2,500
0	5,610	12,000	7234	Sampling and Testing	12,000	12,000	12,000
468	418	0	7637	System Maintenance PS	0	0	0
47,550	41,730	70,000	7638	System Maintenance Treatment Plant	70,000	70,000	70,000
1,254	812	2,250	7641	Safety supplies, clothing	2,250	2,250	2,250
0	1,287	1,300	7642	Clothing	845	845	845
8,955	7,280	12,000	7651	Equipment & Vehicle Maint. - O&M	12,000	12,000	12,000
0	5,212	4,000	7652	Vehicle Fuel	4,470	4,470	4,470
2,355	11	3,000	7653	Equipment (under \$3,000)	3,000	3,000	3,000
2,746	0	0	7681	Pump Station Maint.	0	0	0
11,676	21,150	20,000	7685	Lagoon Maint.	20,000	20,000	20,000
4,751	542	0	7699	Bldg & Grounds Maintenance	1,141	1,141	1,141
2,591	1,562	649	7710	Alarms - Pump Stations	649	649	649
7,352	0	0	7755	Power - Pump Stations	0	0	0
0	0	0	7995	Other Expense	0	0	0
115,470	112,414	177,299		TOTAL MATERIALS & SERVICES	168,455	168,455	168,455
115,470	368,473	701,610		TOTAL TREATMENT EXPENSE	619,377	619,377	619,377

————— Living on in our memories. —————



————— Living on in our actions. —————

Bob Dunn
Board Member
1971-2019



Section V. Five-Year Cash Flow Projections

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Major Equipment & Vehicle Replacement Schedule.....	106



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Rogue Valley Sewer Services 5 Year Cash Flow Projections

The five year cash flow projections cover only the **General Fund**. It should be noted that these multi-year projections are rough estimates made for planning purposes only. The first page shows beginning fund balance and revenues, page two shows expenditures, and the last page shows transfers and ending fund balances.

Assumptions: 1) Growth rates for service charges and most other revenues were assumed to be 1.5%. 2) Inflation rate for labor was assumed at 3% and other expenditures at 2.0%. 3) Interest on investments is assumed to remain very low at 1.5%. 4) Treatment charges were increased a total of 9.0%, which represents 7.5% rate increase per Regional Rate Committee thru 2020 and 1.5% for growth).

Two reserves are shown on the cash flow projections. The first is a reserve for Interceptor System Development Charges collected over the amount necessary to be transferred to the Regional Construction Fund. The other reserves are for operating contingencies, which are calculated at one month of budgeted expenditures.

The rehabilitation projects are based on the **Capital Improvement Plan (CIP)** prepared by the Engineer, which will be approved by the Board of Directors on June 19, 2019.

A schedule listing our projected major equipment and vehicle replacements over the next five years follows the projected five year capital improvement plan in this Projection section of the budget document.

5 Year Cash Flow Projections -- continued

Rogue Valley Sewer Services

Five Year Cash Flow Projections

GENERAL FUND (01)

	FY20 Rate	% Growth	Actual FY18	Projected FY19	Budgeted FY20	Projection FY21	Projection FY22	Projection FY23	Projection FY24
BEGINNING FUND BALANCE			2,229,194	2,568,272	1,739,413	838,556	(606,736)	(1,016,310)	339,805
REVENUES									
			3.2% increase	4.6% increase	4.9% increase	4.6% increase	4.6% increase	4.6% increase	4.6% increase
Service Charges									
All Areas	\$ 21.50	1.5%	8,675,117	9,100,000	9,732,216	10,332,596	10,970,014	11,646,754	12,365,243
System Development Charges									
Collection SDC - RVSS	\$ 625.00	1.5%	288,143	300,000	300,000	305,000	310,000	315,000	320,000
Regional Interceptor SDC - RVSS	\$ 500.00	1.5%	145,420	150,000	150,000	152,000	154,000	156,000	158,000
Trunk SDC (W.C. Trunk) - RVSS	\$ 225.00	1.5%	10,408	10,000	10,000	10,200	10,400	10,600	10,800
Trunk SDC (W.C. Trunk, EP Tie-In)	\$ 750.00	1.5%	50,292	40,000	40,000	40,600	41,200	41,800	42,400
Shady Cove Collection - SDC	\$ 2,011.00	1.5%	-	-	2,500	2,500	2,500	2,500	2,500
			494,263	500,000	502,500	510,300	518,100	525,900	533,700
Project Reimbursement Offsets									
Equipment Rental		1.5%	118,200	70,000	70,000	71,050	72,116	73,197	74,295
Labor		1.5%	361,157	201,111	201,000	204,015	207,075	210,181	213,334
			479,357	271,111	271,000	275,065	279,191	283,379	287,630
Other Revenue									
Lagoon Tipping Fee			380,221	340,000	-	-	-	-	-
Assessment / SDC Loan Payments			49,179	55,000	55,000	50,000	50,000	50,000	50,000
Interest on Investments			45,851	50,000	50,000	50,000	50,000	50,000	50,000
Sale of So. Pacific Hwy. Property			385,035	-	-	-	-	-	-
Tap, Developer, Inspector, Permit Fees			57,044	59,000	59,000	59,000	59,000	59,000	59,000
Lien Search Fees			64,140	70,000	70,000	70,000	70,000	70,000	70,000
Contractual Services			18,589	30,000	30,000	30,000	30,000	30,000	30,000
Late fees			50,547	40,000	40,000	40,000	40,000	40,000	40,000
Miscellaneous			158,679	6,000	6,000	6,000	6,000	6,000	6,000
			1,209,285	650,000	310,000	305,000	305,000	305,000	305,000
TOTAL REVENUES			10,858,022	10,521,111	10,815,716	11,422,961	12,072,305	12,761,033	13,491,572

5 Year Cash Flow Projections -- continued

Rogue Valley Sewer Services

Five Year Cash Flow Projections

GENERAL FUND (01)

	FY20 Rate	% Growth	Actual FY18	Projected FY19	Budgeted FY20	Projection FY21	Projection FY22	Projection FY23	Projection FY24
<u>EXPENDITURES</u>									
<u>Operations</u>									
Personnel Services		3.0%	3,588,831	3,896,992	4,048,133	4,169,577	4,294,664	4,423,504	4,556,209
Treatment Charges (1.5% growth & 7.5% chgs thru FY20)		9.0%	3,226,022	3,622,478	3,948,501	4,007,729	4,067,844	4,128,862	4,190,795
Materials & Supplies		2.0%	1,002,540	1,026,352	1,057,987	1,079,147	1,100,730	1,122,744	1,145,199
Capital Outlay			746,921	527,955	733,596	305,000	375,000	300,000	330,000
Total Operations			8,564,314	9,073,777	9,788,217	9,561,452	9,838,238	9,975,111	10,222,204
<u>Capital Construction Projects</u>									
Collection System SDC			1,898,224	1,971,856	2,273,160	3,704,941	3,113,861	1,964,124	1,965,197
Lagoons - Vactor Waste			-	-	-	-	-	-	-
Compost			19,362	300,000	-	-	-	-	-
Solar Power			148,028	175,000	-	-	-	-	-
			2,065,614	2,446,856	2,273,160	3,704,941	3,113,861	1,964,124	1,965,197
<u>Debt Service</u>									
FF&C Obligation			126,636	126,128	126,196	123,860	105,780	97,684	94,484
OEDD Loan - G96005 - E.P. (2% Call Premium) (5.01%)			44,334	-	-	-	-	-	-
			170,970	126,128	126,196	123,860	105,780	97,684	94,484
TOTAL EXPENDITURES			10,800,898	11,646,761	12,187,573	13,390,253	13,057,879	12,036,919	12,281,885
REVENUES OVER EXPENDITURES			57,124	(1,125,650)	(1,371,857)	(1,967,292)	(985,574)	724,115	1,209,688

5 Year Cash Flow Projections -- continued

Rogue Valley Sewer Services

Five Year Cash Flow Projections

GENERAL FUND (01)

	FY20 Rate	% Growth	Actual FY18	Projected FY19	Budgeted FY20	Projection FY21	Projection FY22	Projection FY23	Projection FY24
<u>TRANSFERS</u>									
<u>Transfers In</u>									
Transfers - Labor & Veh, Other Funds		5.0%	796,999	846,791	1,021,000	1,072,000	1,126,000	1,182,000	1,241,000
			796,999	846,791	1,021,000	1,072,000	1,126,000	1,182,000	1,241,000
<u>Transfers Out</u>									
Transfer to Regional Interceptor Maint Funds			170,588	200,000	200,000	200,000	200,000	200,000	200,000
Transfer to Regional Interceptor Capital Fund			344,457	350,000	350,000	350,000	350,000	350,000	350,000
			515,045	550,000	550,000	550,000	550,000	550,000	550,000
NET TRANSFERS IN (OUT)			(38,570)	296,791	471,000	522,000	576,000	632,000	691,000
ENDING FUND BALANCE			2,568,272	1,739,413	838,556	(606,736)	(1,016,310)	339,805	2,240,492
Less: Interceptor Improvement SDC Reserve			1,736,002	1,816,001	1,948,001	2,001,001	2,055,001	2,109,001	2,163,001
Less: Operating Reserve (1/12 Expenditures)			(899,715)	(970,175)	(1,015,225)	(1,115,408)	(1,087,721)	(1,002,675)	(1,023,081)
UNRESERVED ENDING FUND BALANCE			1,366,739	2,585,239	1,771,332	278,857	(49,030)	1,446,130	3,380,412

5 Year Cash Flow Projections - continued

Explanation for Each Capital Improvement Project for FY 2020

Collection System SDC, Fund 01

General comments on project funding: All capital projects in Fund 1 are funded through a combination of system development charges and sewer user rates. There are no plans for loans or other debt financing for projects in fiscal year 2020.

Antelope Road Rehab Phase 1, J084: The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 18" in diameter. There is a total of 12,000 feet of pipe that will be replaced or lined. This item will cover costs for design and to secure funding through loans or other mechanism for the project.

Estimated Cost: \$20,000

W Glenwood PS Rehab, J124: This project will replace the existing pump station with a new EOne duplex grinder pump system.

Estimated Cost: \$30,000

Onyx Rehab, J164: This project will replace approximately 725 feet of 8 inch sewer. The existing sewer is on our special cleaning list and is in poor condition. All connected service laterals will be replaced to the right-of-way.

Estimated Cost: \$185,000

South Platt Rehab, J244: This project will install approximately 1,351 feet of new 8 inch sewer main which will abandon existing shared 4 inch and 6 inch services. Additionally, 850 of existing 8 inch concrete sewer main in poor condition will be replaced. All connected service laterals will be replaced to the right-of-way.

Estimated Cost: \$406,000

Shady Cove PS #2 VFD, J250: Currently an operator must enter a manhole to access the pump controls. This item will cover the costs associated with installing Variable Frequency Drives and abandoning the existing sub-surface PS Controls.

Estimated Cost: \$30,000

5 Year Cash Flow Projections - continued

PS Telemetry, J268: This item will cover costs associated with improving our pump station communication system.

Estimated Cost: \$15,000

Magnolia Avenue 8" Gravity, J276: This project will replace approximately 2,100 feet of small diameter effluent sewer and 17 STEP/STEG systems with standard 8 inch gravity sewer.

Estimated Cost: \$410,160

West Gregory PS Rehabilitation, J281: This project will rehabilitate the pump station by installing and new fiberglass wetwell liner and submersible pumps.

Estimated Cost: \$175,000

N Church Street Sewer Replacement, J292: This project will replace approximately 1,100 feet of 8 inch concrete sewer and associated manholes in conjunction with the reconstruction of N Church Street in Phoenix. RVSS will coordinate with the City of Phoenix to include this work with the roadway project.

Estimated Cost: \$250,000

Northridge Terrace Sewer Realignment, J296: This project will realign a section of 8 inch sewer creating adverse flow and replace approximately 850 feet of existing 8 inch asbestos pipe in poor condition.

Estimated Cost: \$212,000

Stevens Road Improvements, J297: This item will cover sewer costs associated with the reconstruction of Stevens Road in Eagle Point.

Estimated Cost: \$30,000

FY 2020 Misc. System Repairs, J304: This item will cover costs associated with misc. repairs to the sewer system.

Estimated Cost: \$75,000

5 Year Cash Flow Projections - continued

FY 2020 Misc. Grinder Pumps, J306: This item will cover costs associated with misc. repairs to the sewer system.

Estimated Cost: \$75,000

FY 2020 Service Lateral Replacement, J311: Rogue Valley Sewer Services will reimburse property owners within our service district for one third of the replacement cost to rebuild their existing service line from the house to the mainline.

Estimated Cost: \$20,000

Miscellaneous CIPP Jobs, JXXX: This item will be used to cover costs associated with the rehabilitation of sewer pipe using Cured-in-Place (CIPP) lining technology.

Estimated Cost: \$ 300,000

Privately Funded Projects, JXY: This item will cover costs for projects identified during the course of FY 2020.

Estimated Cost: \$40,000

Regional Interceptor SDC, Fund 07

General comments on project funding: All capital projects in Fund 7 are funded through the Interceptor Capital Expansion Fee. The fee is set at \$1.05 per ERU per month for all users served by the regional interceptor system. Approximately 50% of the funding comes from the City of Medford. There are no plans for any loans or other debt financing during FY 2020.

SORM Bank Protection, J200: This project installed approximately 300 feet of stream bank protection in an area where erosion from Bear Creek is threatening the Lower Bear Creek Interceptor. Work for 2020 includes monitoring and watering of vegetation installed with construction.

Estimated Cost: \$5,000

5 Year Cash Flow Projections - continued

Dunn Pump Replacement, I004: This project will upgrade the existing Dunn Pump Station pumps and motors with new Flygt systems and controls. Costs allocated for fiscal year 2020 include consulting fees for planning and engineering. New pumps, motors, and controls will be installed next fiscal year.

Estimated Cost: \$250,000

New Portable flow monitoring equipment, JXXX: This item will upgrade our existing flow monitoring loggers, batteries, software and communications system with new Hach equipment. Our existing loggers and software are over 15 years old and no longer supported by Hach. Existing flow monitoring sensors can still be utilized as they are compatible with the new equipment.

Estimated Cost: \$100,000

White City Industrial Storm Drainage, Fund 09

General comments on project funding: All capital projects in Fund 9 are funded through the White City Industrial Storm Drainage Fee. This fee is based on the total area and total impervious area of each property within the service area. There are no plans for any loans or other debt financing during FY 2020.

Avenue F & 8th Street Storm Sewer, D002: This project will install new storm sewer and upsize existing culverts as required to mitigate capacity issues near Avenue F and 8th Street in White City.

Estimated Cost: \$300,000

11th Street Detention Basin Rehab, D003: This project will rehabilitate an existing stormwater pond in the White City Industrial Area. Proposed improvements will provide more effective stormwater quality and quantity management in the facility. Work includes earthwork, pipe, structure and vegetation improvements.

Estimated Cost: \$200,000

Miscellaneous Culvert Replacement, DXXX: Install or replace culverts in White City Industrial Storm Drain Area as identified during the course of yearly maintenance.

Estimated Cost: \$30,000

5 Year Cash Flow Projections - continued

Miscellaneous Storm Projects, DYYY: This item will cover costs for storm sewer projects identified during the course of FY 2020.

Estimated Cost: \$20,000

Storm Water Quality, Fund 10

General comments on project funding: All capital projects in Fund 10 are funded through the Stormwater Quality Fee. This fee is imposed on all properties within the Phase 2 MS4 boundary and is set at \$1 per equivalent residential unit per month. There are no plans for any loans or other debt financing during FY 2020.

Oak St. Outfall, Phoenix, Q004: The Oak St. Outfall discharges untreated stormwater into a riparian area in Blue Heron Park in Phoenix. This project would install stormwater treatment at the outfall and would include removal and replacement of invasive blackberries in the immediate vicinity of the outfall.

Estimated Cost: \$50,000

Colver Park Stormwater, Phoenix, Q005: The City of Phoenix has identified stormwater infrastructure rehabilitation needs at Colver Park that will involve retrofitting the existing parking lot with new drainage facilities and installing Low Impact Development (LID) for stormwater management. RVSS will collaborate with the City of Phoenix throughout this project.

Estimated Cost: \$50,000

Contech Filter Retrofit, Q008: Existing Contech stormwater filter cartridges will be retrofit with new installation and removal hardware. This retrofit will drastically improve maintenance efficiency.

Estimated Cost: \$3,400

Northridge Terrace SWF, Jackson County, Q009: RVSS has identified a location to install a new stormwater infiltration facility between the Northridge Terrace cul-de-sac and Bear Creek in Jackson County. RVSS will work with the County to install this facility per the new Phase II stormwater permit requirements.

Estimated Cost: \$50,000

5 Year Cash Flow Projections - continued

Privately Funded Projects, 9999: This item will cover costs for private projects identified during the course of FY 2020.

Estimated Cost: \$40,000

Treatment Capital Fund, Fund 55

General comments on project funding: Capital projects in Fund 55 are funded through a combination of sewer user rates, SDC's and funds received through hauled FOG & septage receiving at the White City Lagoons. There are no plans for loans or other debt financing for projects in fiscal year 2020.

Solids Handling , C007: Existing solids handling facilities at the Shady Cove Treatment Plant are outdated and inefficient. This item will cover consulting costs associated with the planning and design of new solids handling facilities at the Shady Cove Treatment Plant. Actual upgrades and implementation would occur fiscal year 2021.

Estimated Cost: \$10,000

Disk Filter Improvements, C010: This item will cover costs associated with replacing the existing disk filter at the Shady Cove Treatment Plant which is past it's usable life.

Estimated Cost: \$60,000

Material Staging Area, L005: This item will cover costs associated with upgrades to the FOG, septage, and vector waist receiving facilities at the RVSS Lagoons. Work will include site grading and covered equipment storage.

Estimated Cost: \$51,500

Lab Equipment, C001: This item will cover costs associated with replacing and upgrading lab equipment for the Treatment department.

Estimated Cost: \$5,000

ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP)

This "Plan" represents best projections
Conditions may warrant changes to plan

	City	Proj #	Actual FY18	Projected FY19	Budgeted FY20	Projection FY21	Projection FY22	Projection FY23	Projection FY24
Collection System SDC									
RVSS									
Lagoon Modifications	WC	J063	25						
Antelope Road Rehab	WC	J084			20,000	2,083,175	2,083,175		
Old CP Pressure Main	CP	J087						327,818	
Sara Lane Extension	EP	J094	146,428	(12,041)					
N. First Street	CP	J098	360						
Pony Farm PS Rehab	WC	J123						114,736	
West Glenwood PS Rehab	JC	J124			30,000				
Princess St Rehab	CP	J135							738,324
Van Way	EP	J137					350,530		
Conestoga Drive	JV	J142							36,736
The Meadows	EP	J163						212,641	
Onyx Rehab	EP	J164			185,000				
SC Interceptor Manholes Rehab	SC	J174					33,765		
PS #6 Rehab	SC	J175						32,782	
PS #5 Rehab	SC	J176						32,782	
PS #3 Valve Vault Install	SC	J177					16,391		
PS #4 Abandonment	SC	J178				271,920			
Garfield St	MFD	J181		(4,345)					
6th Street	PX	J188				47,787			
Rodale Rehab	EP	J198							462,586
Tracey Ave Sewr Replace	EP	J222	(3,000)						
Pioneer PS Controls	JC	J227	2,082	24,573					
Lozier Lane St Improvement	MDF	J232	4,026	3,938					
Rosetell St Extension	CP	J240		75,000					
Colver Road Improvements	PX	J242						628,365	
N Central Valley Rd	CP	J243	204,374						
South Platt Rehab	EP	J244			406,000				
PS #2 Control Upgrade, VFD's	SC	J250			30,000				
Woodbury STEG		J255		618					
Hwy 62 Bypass - Phase 2	JC	J262	(137,232)	245					
Misc CIPP Jobs		J266	36,776						
PS Telemetry		J268	2,122	15,000	15,000	15,000	15,000		
ODOT Hwy 62 Ph 2	JC	J270	3,251	225					
OR 99 Rapp Rd to N Mn	TA	J272	43,909	3,517					
Hwy 99 Twin Creeks Crossing	CP	J273	795	-					
Wilson Way Sewer Extension	JC	J274	323,512	1,048,062					
Breckinridge Dr	PX	J275	10,829	77,079					

ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP) - (continued)

This "Plan" represents best projections
Conditions may warrant changes to plan

	City	Proj #	Actual FY18	Projected FY19	Budgeted FY20	Projection FY21	Projection FY22	Projection FY23	Projection FY24
Collection System SDC									
RVSS									
Magnolia Ave 8" Gravity	JC	J276			410,160				
Hartley Road Grinder Pumps	JC	J277	64,595	635					
Misc CIPP Jobs FY18		J278	335,485	17,827					
Cherry 8th Sewer Replacement	CP	J279				74,659			
West Gregory PS Rehab	JC	J281		900	175,000				
Service Line FY18		J282	8,926						
2018 Misc Overlay Projects		J287	6,182						
CP E Pine Street Imps	CP	J289	115,953	1,597					
C Street and 9th Extension	JV	J290	244,575	272					
ODOT OR140 Exit 35 to Blackwell	JC	J291	2,363	90		309,000			
N Church Street Sewer Replacement	PX	J292		10,000	250,000				
FY 19 Service Lateral Reimbursement		J293		20,000					
Creel & Hwy 99 Press Connection	TA	J294				20,600			
Hermosa Street Rehab	CP	J295				267,800			
Northridge Terrace Sewer Realignment	JC	J296			212,000				
Stevens Road Improvements	EP	J297	338	720	30,000				
Daisey Ln Pressure Sewer	JV	J298	450	3,830					
FY 19 CIPP Jobs		J299		500,000					
FY 19 Misc System Repairs		J302		50,000					
FY 20 Misc System Repairs		J304			75,000				
Holton Creek Homes Sewer	JC	J305		50,000					
FY 20 Misc Grinder Pumps		J306			75,000				
White City Manhole Rehab	WC	J307							112,551
Service Lateral Replacement FY20		J311			20,000				
Misc Grinder Pumps		JXXX				75,000	75,000	75,000	75,000
Misc CIPP Jobs		JXXX			300,000	500,000	500,000	500,000	500,000
Table Rock Rd Sewer Extension	JC	17-01	407,666	24,573					
Solar Power	CP	B001	148,028	175,000					
FOG Treatment Pilot Project	WC	L001	5,294						
Lagoon Compost Project	WC	L003	19,362	300,000					
Hwy 62 Pipe Cleaning	JC	R002							
Gold Hill Operations	GH	R004	10,900						
GH CIP TV Contract	GH	R009	5,324						

**ROGUE VALLEY SEWER SERVICES
CAPITAL IMPROVEMENT PLAN (CIP) - (continued)**

This "Plan" represents best projections
Conditions may warrant changes to plan

	City	Proj #	Actual FY18	Projected FY19	Budgeted FY20	Projection FY21	Projection FY22	Projection FY23	Projection FY24
Hwy 99 & Arnos Break	TA	R010	(631)						
Broken pipe Palo Verde	CP	R015		(462)					
Privately Funded Projects		9999	52,548	60,000	40,000	40,000	40,000	40,000	40,000
Total			<u>2,065,615</u>	<u>2,446,853</u>	<u>2,273,160</u>	<u>3,704,941</u>	<u>3,113,861</u>	<u>1,964,124</u>	<u>1,965,197</u>
Bear Creek Interceptor Fund 04									
Total			<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Regional Interceptor SDC Fund 07									
UBCI 48" Relief		J151				1,236,481	2,060,802	2,060,802	2,885,122
SORM Bank Protection		J200	6,247	10,000	5,000				
Regional Rain Gauge		J254	2,465						
New Manhole Lids		J271	17,317						
Ethernet Radio's - Flow Monitoring		I001	28,439						
Dunn PS Solar Power		I002	35,554	236,312					
Dunn Build&Grnd Rehab		I003		4,205					
Dunn Pump Replacement		I004			250,000	750,000			
New Portable Flow Monitor		I XXX			100,000				
Total			<u>90,022</u>	<u>250,517</u>	<u>355,000</u>	<u>1,986,481</u>	<u>2,060,802</u>	<u>2,060,802</u>	<u>2,885,122</u>
White City Storm Drain Fund 09									
Ave F and 8th Storm & Sewer	WC	D002			300,000				
11th Street Detention Basin Rehab	WC	D003			200,000				
Misc Culvert Replacement	WC	DXXX		30,000	30,000	30,000	30,000	30,000	30,000
Misc Storm Projects	WC	DYYY		20,000	20,000	20,000	20,000		
Total			<u>-</u>	<u>50,000</u>	<u>550,000</u>	<u>50,000</u>	<u>50,000</u>	<u>30,000</u>	<u>30,000</u>

**ROGUE VALLEY SEWER SERVICES
CAPITAL IMPROVEMENT PLAN (CIP) - (continued)**

This "Plan" represents best projections
Conditions may warrant changes to plan

	City	Proj #	Actual FY18	Projected FY19	Budgeted FY20	Projection FY21	Projection FY22	Projection FY23	Projection FY24
Storm Water Quality Fund 10									
Wagner Crk Bridge Swale	TA	Q001	6,750	11,083					
Meadowview SW Wetland	PX	Q003		50,000					
Oak St. Outfall, Phoenix	PX	Q004		50,000	50,000				
Colver Road Park	PX	Q005		50,000	50,000				
Rostell SWF	CP	Q007		2,255					
Contech Filter Retrofit		Q008			3,400				
Northridge Terrace SWF	JC	Q009			50,000				
Privately Funded Projects		9999		2,498	40,000				
Total			6,750	165,836	193,400	-	-	-	-
Shady Cove Collection Fund 52									
Hudspeth Pressure Sewer	SC	1807	1,784						
Total			1,784	-	-	-	-	-	-
Treatment Capital Fund 55									
OR62 Rogue River Dr - Cleveland	SC	J256	30,697	20,114					
Various Private Projects		VAR	11,795						
Treatment Plant Roof	SC	C004		20,000					
Plany Drainage, Site & Roadway Imp	SC	C005					132,613		
Shady Cove Solar	SC	C006							281,377
Solids Handling Improvements	SC	C007			10,000	175,100			
Influent PS Improvements	SC	C008					15,914		
Rehab Asphalt (Patching & Seal Coat)	SC	C009						32,782	
Disk Filter Improvements	SC	C010			60,000				
Lab Equipment	SC	C011			5,000				
SCADA Upgrade	SC	C012						53,045	
Material Staging Area	WC	L005			51,500				
Storage Shed	WC	L006				106,090			
Total			42,492	40,114	126,500	281,190	148,527	85,827	281,377
TOTAL CIP - All Funds			2,206,663	2,953,320	3,498,060	6,022,612	5,373,190	4,140,753	5,161,696

The following policy was approved by the Board on October 21, 2009.

ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP) - (continued)

**This "Plan" represents best projections
Conditions may warrant changes to plan**

"[...] The primary focus of the capital improvement plan at this time is to rehabilitate or replace pipes before they fall victim to the ravages of time. Approximately two-thirds of the collection system is PVC pipe less than 30 years old. PVC pipe should be expected to function for at least 75 years. At this time there is no reason to consider routine replacement of any of our PVC pipe. The collection system includes over 52 miles of concrete pipe and 45 miles of asbestos cement pipe. There is an additional 34 miles of concrete pipe in the interceptors and major trunks. The design life of these materials is 50 years. All of the concrete pipe and most of the asbestos cement pipe in our system is over 30 years old. There is over 19 miles of concrete pipe in the system that is over 50 years old."

"The design life of a pipe is an estimation of how long the pipe should last under normal conditions. The deterioration of a pipe from old age is rarely a catastrophic failure. More typically the pipe will suffer from small cracks, differential settlement, and root intrusion, all of which increases the amount of infiltration and potential blockages. As with any structure, the quality of initial construction and the maintenance schedule will have a big impact on the useful life of the pipe. A concrete pipe could function anywhere from 20 years to 100 years depending on the quality of construction and maintenance."

"In order to keep pace with the aging of the system 1/50th, or 2% of the concrete and asbestos cement pipe should be replaced or rehabilitated annually. This translates to approximately 2.5 miles of pipe per year. We have come very close to this over the past eight years, averaging 2.35 miles of pipe replaced or rehabilitated each year. ... Over the next five years the target of 2.5 miles of pipe per year could be achieved for an average of slightly less than \$2 million per year."

"Staff Recommendation: We consider our aggressive capital improvement program to be one of the major keys to the success of RVSS and part of what differentiates us from most other sewer utilities. We should continue with our goal to replace or rehabilitate at least 2% of the concrete and asbestos cement pipe annually. By doing this work in a timely fashion we are able to avoid much more costly emergency work in the future."

ROGUE VALLEY SEWER SERVICES

Major Equipment & Vehicle Replacement Schedule

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY18	Projected FY19	Budget FY20	Plan FY21	Plan FY22	Plan FY23	Plan FY24
Light Trucks													
2004	Ford	Hi-Cube Van	5	115,305	2020	200,000			375,000				
2009	GMC	Duramax 5500HD Hi Cube Van	4	179,000	2022	179,000						300,000	
2002	Ford	F550 CC 4X4 Super Duty 3 yard dt	11	31,173	2019	40,000							
2009	Ford	F350 P/U 1 Ton 4X4	12	33,183	2019	40,000			46,000				
2011	Ford	F550 CC 4X4 Super Duty w/Fabric	15	55,000	2021	51,000				200,000			
2008	Ford	F550 One Ton Flatbed Crane Truc	17	24,794	2020	30,000							
2007	Chevy	Colorado Ext Cab 2WD	19	12,437	2019	13,000				30,000			
2007	Chevy	Colorado Ext Cab 4WD	20	15,579	2018	16,000				35,000			
2014	Ford	F350 Dually SD Crane Truck	30	60,133	2022	65,000		125,000					
2017	GMC	Terrain	38	25,868	2032	26,000							
2016	GMC	Sierra Duramax 2500HD Quad Cal	39	39,793	2026	45,000							
2018	GMC	Sierra Crew Cab - John	41	50,413	2028	50,413	50,413						
2018	GMC	Sierra 2500 HD Crew Cab	40	52,829	2028	52,829	52,829						
2018	Chevy	2018 Chevy Spark Treatment	0	10,404	2028	10,404	10,404						
2019	Chevy	Bolt EV	XX	35,000	0	35,000			35,000				
2018	0	Winch & Bumper for Unit #39	38	5,000	0	5,000		5,000					
2018	BLOSS	Propane Conversion Units 31,32,34,36		39,000	0	39,000		38,000					
2019	BLOSS	Propane Conversion Units 33, 35		20,000	0	20,000			20000				
Light Trucks Total							113,646	168,000	476,000	265,000	0	300,000	0
Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY18	Projected FY19	Budget FY20	Plan FY21	Plan FY22	Plan FY23	Plan FY24
Heavy Equipment													
2006	Volvo	Dump Truck	26	104,000	2019	120,000							140,000
2005	Sterling	Vac-Con Flusher Truck	27	223,867	2016	285,000				375,000			
2018	Flush	Flusher Truck RED	42	458,867	2018	458,867	458,867			375,000			
2007	Volvo	Dump Truck	28	107,000	2022	120,000							140,000
1998	John Deere	Backhoe 310SE	BSE	60,000		60,000		151,992					
	Mustang	Skid Steer - Treatment	MG 960	50,000	0	50,000							50000
	Trail King	TK50LP	TK	40,000	0	40,000				40000			
2017	Dump	Dual Axel Dump Trailer 2017 14LX	14LX	7,419	0	7,419	7419						
2017	Wheels	Wheels for Mini Camera-Mighty	MT	930	0	930	930						
2017	Headset	Headsets for Flusher Crew	HS	8,915	0	8,915	8,915						
Heavy Equipment Total							476,131	151,992	0	40,000	750,000	0	330,000
GRAND TOTAL							589,777	319,992	476,000	305,000	750,000	300,000	330,000



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Rogue Valley Sewer Services

FY20 Adopted Budget

Personnel Services

	Salary Range*		Number Positions			
	Entry	Top	FY17	FY18	FY19	FY20
<u>Administration Department</u>						
Finance Clerk	3,600	4,497	4.00	4.00	4.00	4.00
Executive Secretary	4,541	5,676	1.00	1.00	1.00	1.00
Finance Director	7,650	9,562	1.00	1.00	1.00	1.00
Development Specialist	3,874	4,798	0.50	0.50	0.50	0.50
Network Administrator	7,158	8,947	0.35	0.35	0.35	0.35
Manager	15,597	0	1.00	1.00	1.00	1.00
			7.85	7.85	7.85	7.85
<u>Information Technology Department</u>						
Network Administrator	7,158	8,947	0.65	0.65	0.65	0.65
GIS Technician	4,305	5,332	1.00	1.00	1.00	1.00
			1.65	1.65	1.65	1.65
<u>Engineering Department</u>						
District Engineer	7,888	9,858	1.00	1.00	1.00	1.00
Stormwater Manager	6,077	7,596	1.00	1.00	1.00	0.00
Stormwater Quality Tech	4,305	5,332	0.00	1.00	1.00	0.00
Inspector	4,305	5,332	2.00	2.00	2.00	1.50
Development Specialist	3,874	4,798	0.50	0.50	0.50	0.50
Engineering Tech. EIT	4,645	5,090	0.00	0.00	1.00	1.00
			4.50	5.50	6.50	4.00
<u>Storm Water Quality</u>						
Stormwater Manager	6,077	7,596	0.00	0.00	0.00	1.00
Stormwater Quality Tech	4,305	5,332	0.00	0.00	0.00	1.00
Inspector	4,305	5,332	0.00	0.00	0.00	0.50
			0.00	0.00	0.00	2.50
<u>Maintenance Department</u>						
Operations Manager	7,158	8,947	1.00	1.00	1.00	1.00
Treatment Plant Supervisor	6,077	7,596	1.00	1.00	0.00	0.00
Treatment Plant Operator II	4,077	5,067	1.00	1.00	0.00	0.00
Treatment Plant Operator I	3,786	4,875	1.00	1.00	0.00	0.00
FOG Coordinator	4,305	5,332	1.00	1.00	1.00	1.00
Construction Specialist	4,077	5,067	1.00	1.00	1.00	1.00
Operations Specialist	4,077	5,067	1.00	1.00	1.00	1.00
Project Specialist	4,077	5,067	1.00	1.00	1.00	1.00
Lead Worker	3,786	4,875	2.00	2.00	2.00	2.00
Finance Clerk	3,600	4,497	1.00	1.00	1.00	1.00
Maintenance Worker	3,327	4,166	8.00	7.00	9.00	9.00
			19.00	18.00	17.00	17.00
<u>Treatment</u>						
Treatment Plant Supervisor	6,077	7,596	0.00	1.00	1.00	1.00
Treatment Plant Operator II	4,077	5,067	0.00	1.00	1.00	1.00
Treatment Plant Operator I	3,786	4,875	0.00	1.00	2.00	2.00
			0.00	3.00	4.00	4.00
Total Employees			33.00	36.00	37.00	37.00

* Monthly salary ranges are those current as of April 5, 2019

Rogue Valley Sewer Services

FY20 Adopted Budget

Capital Projects

Prepared for Commissioner of Bureau of Labor and Industries 800 NE
Oregon St. #32, Portland, OR 97232
Per ORS 279C.305 (Due 30 days prior to adopting budget)

Projects-General Fund 01

Job#	Project Name	FY 20 Amount	Work Completed By
J268	Pump Station Telemetry	\$ 15,000	C
J084	Antelope Road Rehab- Phase 1	\$ 20,000	C
J124	West Glenwood PS Rehab	\$ 30,000	C
J164	Onyx Rehab	\$ 185,000	A
J244	South Platt Rehab	\$ 406,000	A
J276	Magnolia Ave 8 inch Gravity	\$ 410,160	A
J281	West Gregory Pump Station Rehab	\$ 175,000	B
J292	N Church Street Sewer Replacement	\$ 250,000	D
J296	Northridge Terrace Sewer Realignment	\$ 212,000	A
J297	Stevens Road Improvements	\$ 30,000	D
J311	FY 2020 Service Lateral Reimbursements	\$ 20,000	C
J304	FY 2020 Misc. System Repairs	\$ 75,000	C
J306	FY 2020 Misc. Grinder Pumps	\$ 75,000	C
J250	PS #2 Control Upgrade	\$ 30,000	C
9999	Privately Funded Projects	\$ 40,000	C
JXXX	Miscellaneous CIPP Jobs	\$ 300,000	A
Total-General Fund 01		\$2,273,160	

Projects-Regional Fund 07

J200	SORM Bank Protection	\$ 5,000	C
I004	Dunn Pump Replacement	\$ 250,000	A
Total-General Fund 07		\$ 255,000	

Projects-WC Industrial Stormwater Fund 09

D002	Ave F and 8th Storm & Sewer	\$ 300,000	A
D003	11th Street Detention Basin Rehab	\$ 200,000	A
DXXX	Misc. Culvert Replacement	\$ 30,000	C
DYYY	Misc. Storm Projects	\$ 20,000	C
Total-General Fund 09		\$ 550,000	

Projects-Stormwater Quality Fund 10

Q004	Oak St., Outfall , Phoenix	\$ 50,000	B
Q005	Colver Road Park	\$ 50,000	C
Q009	Northridge Terrace SWF	\$ 50,000	B
Total-Fund 10		\$ 150,000	

Projects-Treatment Capital Fund 55

C007	Solids Handling Improvements	\$ 10,000	B
C010	Disk Filter Improvements	\$ 60,000	B
C011	Lab Equipment	\$ 5,000	B
L005	Material Staging Area	\$ 51,500	B
Total-Fund 55		\$ 126,500	

Projects-Gold Hill Treatment Capital Fund 60

G002	Influent Pump Controls	\$ 30,000	B
G003	Dechlorination System	\$ 15,000	B
G004	Clarifier Controls	\$ 10,000	B
G005	Soda Ash Dosing Tank	\$ 15,000	B
Total-Fund 60		\$ 70,000	
Grand Total All Projects		\$ 3,424,660	

The above list is RVSS best estimate of the projects which will be constructed during FY 20. Amounts Included costs of construction, engineering, surveying, inspection and indirect costs. If an individual project is over \$125,000, it will be bid out; if under that amount, it may be bid out

- A Project will be bid out
- B Project may be bid out
- C Project will not be bid out
- D Project will be bid out by others

Rogue Valley Sewer Services

FY20 Adopted Budget

History of Customer Accounts

Year	Single Family	MH Park Spaces	MultiFamily Units	Residential Units	Commercial Accounts	Total	Percent Increase	# Empl
Mar-19	22,596	5,321	6,292	34,209	1,924	36,133	6.3%	37.0
Feb-18	21,229	5,087	5,898	32,214	1,783	33,997	2.0%	36.0
Feb-17	21,436	4,518	5,601	31,555	1,761	33,316	1.1%	33.0
Feb-16	21,191	4,479	5,541	31,211	1,744	32,955	1.8%	33.0
Feb-15	20,877	4,429	5,322	30,628	1,741	32,369	1.8%	30.0
Mar-14	20,677	4,272	5,113	30,062	1,729	31,791	2.0%	33.0
Apr-13	20,478	4,117	4,858	29,453	1,710	31,163	1.5%	29.0
Feb-12	20,233	4,152	4,594	28,979	1,717	30,696	1.6%	32.0
Feb-11	19,997	4,058	4,471	28,526	1,695	30,221	0.3%	28.5
Apr-10	19,959	4,048	4,416	28,423	1,695	30,118	0.8%	30.0
Apr-09	19,296	4,613	4,320	28,229	1,655	29,884	1.5%	30.0

March 2019 Summary by Location per

March Treatment reports

	RVSS	Eagle Point	J'ville	Total
Single Family	18,455	3,008	1,133	22,596
Mobile Home Park Spaces	4,391	752	178	5,321
Multi-family units	5,248	821	223	6,292
Residential units	28,094	4,581	1,534	34,209
Commercial accounts	1,725	78	121	1,924
Total	29,819	4,659	1,655	36,133

Rogue Valley Sewer Services

FY20 Adopted Budget

Schedule of Budgeted Debt

Name	Interest Rate	Loan Date	Maturity Date	Original Principal Amount	Estimated 6/30/19 Principal Amount	Principal Budget Amount FY20	Interest Budget Amount FY20	Estimated 6/30/20 Principal Amount
General Fund - 01								
Revenue Bonds (1)	Var	04/23/13	10/01/29	1,425,600	884,800	97,600	28,596	787,200
					<u>884,800</u>	<u>97,600</u>	<u>28,596</u>	<u>787,200</u>
Interceptor Capital Expansion Fund - 07								
Revenue Bonds (1)	Var	04/23/13	10/01/29	3,029,400	1,880,200	207,400	60,767	1,672,800
TOTAL ALL DEBT					<u>2,765,000</u>	<u>305,000</u>	<u>89,363</u>	<u>2,460,000</u>

District Debt Limit: For sanitary districts, Oregon Revised Statute 450.120 limits the total outstanding bonded indebtedness to 13 percent of the true cash value of all taxable property. The real market value of the taxable property within the Rogue Valley Sewer Services boundaries is \$10,620,898,461 according to information provided by the Jackson County Assessor's Office. That value would allow the District to issue up to \$1,380,716,800 in G.O. and Revenue bonds.

Notes:

- 1) Full Faith and Credit Refunding Obligations, Series 2013.

Rogue Valley Sewer Services

FY20 Adopted Budget

Ten Year Historical Information

Fiscal Year Ended June 30th	Estimated RVSS Population Served	Basic Sewer Rate	Number Permits Issued	Revenue Service Charges	SDCs	Assessment Loans Receivable
2020 Budget	84,730	21.50	220	9,732,216	502,500	175,022
2019 Projected	83,478	20.50	220	9,100,000	500,000	230,022
2018 Actual	82,244	19.60	232	8,675,117	494,263	285,022
2017 Actual	81,029	19.00	281	8,069,963	494,577	391,385
2016 Actual	79,831	18.29	264	7,508,587	606,851	395,377
2015 Actual	78,651	15.90	390	6,778,998	328,158	439,566
2014 Actual	77,489	15.90	381	6,691,540	319,463	467,063
2013 Actual	75,025	15.90	229	6,365,597	186,638	556,507
2012 Actual	72,500	15.90	205	6,464,306	310,190	665,437
2011 Actual	72,200	15.90	168	6,238,960	93,810	112,096
2010 Actual	71,900	13.90	187	5,527,695	157,553	128,676

Other Information

Central Point annexed	January 1, 2001	
Eagle Point annexed	September 9, 1998	
Population of Jackson County		217,479
Cost of Infrastructure RVSS maintains		109,861,920

Amounts include General Fund and the operational funds for Phoenix and Jacksonville sewer service. Population estimate is based on number of residential units (mfr, duplex,) served times 2.53 average persons per household.

**Summary of Other Categories*

	July 2017 New Rate	July 2018 New Rate	July 2019 New Rate
Residential: Monthly	\$19.60	\$20.50	\$21.50
Mobile Home Parks: Monthly Per Unit	\$17.24	\$18.03	\$18.91
Multiple Dwellings: Monthly Per Unit	\$17.24	\$18.03	\$18.91
NonResidential: Sewer Charge Per Connection	\$12.22	\$12.78	\$13.41
	Plus	\$1.24	\$1.30
Recreational Vehicle Waste Dumping Station: Monthly	\$40.69	\$42.56	\$44.65
			\$1.36 Per 1,000 gallons

Rogue Valley Sewer Services
FY20 Adopted Budget
Ten Year Historical Information - (continued)

Fiscal Year Ended June 30th		Expenditures Personnel Services	Expenditures Treatment Charges	Rehabilitation Capital Projects	Balance Loans Notes
2020	Budget	4,048,133	3,948,501	2,936,756	2,460,000
2019	Projected	3,896,992	3,622,478	2,874,811	2,765,000
2018	Actual	3,588,831	3,226,022	2,812,535	3,060,000
2017	Actual	2,927,790	3,001,448	1,239,799	3,392,183
2016	Actual	2,711,498	2,748,900	889,574	3,785,655
2015	Actual	2,659,906	2,497,440	2,781,560	4,231,562
2014	Actual	2,637,288	2,482,151	1,270,151	4,849,518
2013	Actual	2,498,532	2,414,519	715,314	5,317,860
2012	Actual	2,497,229	2,360,774	2,537,458	5,919,846
2011	Actual	2,418,265	2,347,878	2,435,763	5,670,005
2010	Actual	2,339,753	2,376,409	1,228,759	4,954,927

Amounts include all funds.

Rogue Valley Sewer Services

FY20 Adopted Budget

Annual Statistical Report

	June 30 2017	June 30 2018	Increase (Decrease)
<u>Private Developer Projects Completed</u>			
Plan Review	24	31	7
Completed Projects	13	22	9
Length of lines added in feet	8,717	13,448	4,731
Cost	\$732,474	\$1,264,703	\$532,229
			-
<u>Maintenance</u>			
Miles of collection system pipe	364	367	3
Miles of Interceptor system pipe	42	42	-
Total miles of system pipe maintained	406	409	3
Miles of Pipe Cleaned	107	124	17
Miles of Pipe Inspected	115	87	(28)
Cost of rehabilitation jobs	1,276,119	2,145,061	\$868,942
Number of rehabilitation jobs completed	5	8	3
Number pump stations upgraded	-	-	-
Pump Station Alarms	21	7	(14)
Pump Station Alarms in Shady Cove (acquired in FY12)	-	1	1
Sewage Overflows	1	1	-
<u>System Defects Repaired</u>			
By Priority	Priority		
	1	3	13
	2	19	15
	3	3	4
		25	32
			7
<u>Permits Written</u>			
Eagle Point	94	73	(21)
Jacksonville	15	18	3
RVSS	168	141	(27)
Total	277	232	(45)

Rogue Valley Sewer Services

FY20 Adopted Budget

Annual Statistical Report - (continued)

	June 30 2017	June 30 2018	Increase (Decrease)
<u>Customer Accounts (Feb 25)</u>			
Residential accounts	31,555	34,209	2,654
Industrial, Institutional accounts	1,761	1,924	163
Total accounts	33,316	36,133	2,817
<u>Statistics</u>			
Administrative/IT Staff	9.50	9.50	-
Engineering Staff	3.50	3.50	-
Storm Water Quality Staff	1.00	2.00	1
Maintenance/Construction Staff	17.00	18.00	1
Treatment Staff	2.00	3.00	1
STEP/STEG/Solids Connections	189.00	189.00	-
Number pump stations	23.00	23.00	-
Sewage Discharge (Millions Gallons per Day)	20.30	16.00	(4)
Sewer service charges	8,069,963	8,675,117	\$605,154
System Development Charges	494,577	494,263	(\$314)
White City Industrial Storm Drain fees	76,497	76,375	(\$122)
Storm Water Quality fees	422,007	419,457	(\$2,550)
	\$9,063,044	\$9,665,212	\$602,168
Cost of RVSS maintained infrastructure per Audit	107,350,153	108,640,073	\$1,289,920
Includes cost of systems donated by developers			
<u>Population (Estimated)</u>			
RVSS Population Served	81,028	82,243	1,215

Rogue Valley Sewer Services

FY20 Adopted Budget

Largest Consumption Customers (Top 20)

	Customer name	Annual Gallons	Percent Total
1	Amy's Kitchen	102,011,538	
2	Carestream Health Inc	56,868,546	
3	Boise Cascade Corp	43,756,976	
4	VA Domiciliary	39,969,000	
5	Bear Creek Operations	26,340,737	
6	Roseburg Forest Products	18,185,803	
7	Jaco Public Works	15,869,866	
8	Dry Creek Landfill Inc	11,313,295	
9	Cascade Wood Prod	9,753,000	
10	Timber Prod Co	8,941,872	
11	Southern Oregon Linen	8,709,513	
12	Linde Inc	7,957,000	
13	Polycem USA, Inc.	7,187,820	
14	School District #9 - Wilson Way	7,067,000	
15	Home Depot #8557	6,403,412	
16	Eagle Pt School Dist 9	6,261,000	
17	Rogue Disposal & Recycle	6,064,000	
18	PSC-Restaurant Site 324	4,466,840	
19	Beam Investments LLC	4,370,000	
20	School District 549c	4,170,000	
		<u>395,667,218</u>	<u>17.3%</u>
	Remaining RVSS(commercial)	347,141,676	
	RVSS residential	1,224,486,233	
	Eagle Point (commercial)	17,286,000	
	Eagle Point residential	211,070,103	
	Jacksonville (commercial)	18,022,949	
	Jacksonville residential	79,908,664	
	All Others	<u>1,897,915,625</u>	<u>82.7%</u>
		<u><u>2,293,582,843</u></u>	<u><u>100.0%</u></u>

The above gallons of sewer effluent are for the twelve months ending February 2019

Rogue Valley Sewer Services

Glossary of Terms

Accrual Basis: A method of budgetary accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not.

Adopted Budget: The Proposed budget that is adopted (approved) by the district. It represents the financial plan of the district that forms the basis and limits for appropriations for the fiscal year.

Amortization: The paying off of debt with a fixed repayment schedule in regular installments over a period of time.

Appropriation: The legal authorization granted by the district board to make expenditures and incur obligations. Includes Transfer to Other Funds and Contingencies.

Appropriation Resolution: The legal document passed by the district board authorizing expenditures.

Balanced Budget: A budget in which revenues are equal to expenditures. Thus, neither a budget deficit nor a budget surplus exists ("the accounts balance").

Basis of Budgeting: A measurement focus that differs from the basis of accounting in the treatment of beginning fund balances, debt service, vacation benefits, and capital outlay in enterprise funds.

Beginning Fund Balance: A resource classification indicating those financial resources which, because they were not expended in one fiscal year, are available in the following fiscal year.

Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Budget: A policy statement detailing the District's plan for the accomplishment of stated goals within a particular fiscal year, including estimates of required expenditures and anticipated revenues to carry out state goals.

Budget Committee: A panel comprised of the District Board and an equal number of citizen's responsible for the review and recommendation of the annual budget.

Glossary of Terms, continued

Budget Message: A message prepared by the district administrator explaining the annual proposed budget, articulating the strategies and budgets to achieve the District's goals, and identifying budget impacts and changes.

Budget Officer: The person appointed by the District Board to be responsible for assembling the budget. For Rogue Valley Sewer Services, the district manager serves this role.

Capital Outlay: An object classification that includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$3,000.

Capital Projects: Those activities resulting in the acquisition or improvement of major capital items such as: sewer pipeline, pump stations and land.

Category: A major division of the program budget that contains programs and activities. Categories are also known as functional areas.

CIP: Capital Improvement Plan.

Collection System: This is any part of the system that is not an Interceptor or Trunk Main.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the budget year. The District Board must authorize the use of any contingency appropriations.

CPI: Consumer Price Index.

Cured In Place Pipe: A subset of slip lining where the new pipe is installed as a flexible felt tube impregnated with a polymer resin. Once installed, the resin is treated with heat and cures to become a hard plastic liner.

CWSRF: Clean Water State Revolving Fund.

DEQ: Department of Environmental Quality.

Debt Service: Payment of interest and principal related to long term debt.

Debt Service Funds: These funds account for the accumulation of resources to pay the debt on capital projects.

Department Request: The annual budgetary alternative prepared by department managers indicating an appropriate, justified, and needed level of service for their department together with associated expenditures and revenues.

Depreciation: The charging of a fixed asset as an expense over the estimated service life of that asset.

Glossary of Terms, continued

Ending Fund Balance: A requirement classification for those funds not appropriated for any purpose and reserved for ensuing fiscal years. See also Unreserved Ending Fund Balance.

Enterprise Fund: A fund that is used for services provided to the public on a user charge basis.

ERU: Equivalent Residential Unit.

Expenditures: The money spent by the District for the programs and projects included within the approved budget.

Fiscal Year: Twelve-month period from July 1 to June 30 for which the annual budget of the District is prepared and adopted.

Fixed Assets: Assets of a long-term character such as land, sewer plant, buildings, furniture, and other equipment.

FOG: Fats, Oils and Grease

Force Main: Pipe that transmits sewage under pressure from a pump station.

Fringe Benefits: The non-salary part of employees' total compensation. A typical benefit package includes insurance, retirement, and vacation/sick leave components.

FTE: Full-Time Equivalent is a term used to measure the number of employees on a 40 hour per week basis.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

Fund Balance: The difference between governmental fund assets and liabilities; also referred to as fund equity.

GAAP: Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

General Fund: The fund used to account for operational expenses of a governmental unit financed by taxes and other general revenues.

General Obligation Bonds: This type of bond is backed by the full faith, credit, and taxing power of the government.

GH: Gold Hill

GIS: Geographic Information System.

Glossary of Terms, continued

Interceptor: Same as trunk main. In our system we use the term to define the Regional facilities (Upper and Lower Bear Creek Interceptors and Old Medford Trunk).

Lagoons:

Line Item: An expenditure description at the most detailed level. Objects of expenditure are broken down into specific items, such as printing.

LID: Local Improvement Districts are formed by petition and used to request the District to finance improvements to sewer systems over a 20-year period.

LID (in Storm Water): Low Impact Development.

Materials and Services: The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.

Modified Accrual Basis of Accounting: A basis of accounting where revenues are recognized when they are both measurable and available and expenditures are recognized at a time when liability is incurred pursuant to appropriation authority.

MS4: Municipal Separate Storm Sewer Systems.

O&M: Operations and Maintenance.

OAR: Oregon Administrative Rules. Rules established by a given state department who have authority granted by an ORS to operate a specific function.

OCWSRLF: Oregon Clean Water Services Revolving Loan Fund.

Ordinance: The method by which the appropriation of the budget is enacted into law by the district board per authority of the Oregon State Statutes.

Organizational Unit: An administrative subdivision, such as a department or division, of the district government charged with carrying on one or more specific functions.

ORS: Oregon Revised Statute. The set of laws established by a vote of the people or the state legislature.

OSHA: Occupational Safety and Health Administration.

Personal Services: An expenditure classification encompassing all expenditures relating to district employees. This includes union and nonunion labor costs, employee benefits, and payroll tax expenses.

Glossary of Terms, continued

Pipe Bursting: Method of rehabilitating pipe where a new pipe is installed through an existing pipe. The old pipe is destroyed in the process. This method allows a larger pipe to be installed without removing the old pipe.

Proposed Budget: The financial and operating document submitted to the Budget Committee and the governing body for consideration.

Proprietary Fund: Consists of 2 types – Internal Service and Enterprise. These funds are used for services tendered and paid for by the patrons who use them.

PS: Pump Station.

Requirements: Total expenditures and unappropriated fund balance.

Reserve: A portion of a fund that is restricted for a specific purpose.

Resources: Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

Revenue: Income for the fiscal year including transfers and excluding proceeds from the sale of bonds and notes. The major categories of revenue include sewer service charges, storm water charges, system development charges, fees and charges, and interest on investments.

Revenue Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Revised Budget: A budget alternative indicating all changes made to the adopted budget as the result of budget adjustments and the supplemental budget process.

SC: Shady Cove.

SCADA: Supervisory Control And Data Acquisition.

SDC: System Development Charges are assessed on new construction to cover the demands placed on District services. Charges collected will cover sewer pipelines, pump stations and other infrastructure which will provide sewer service.

Slip Lining: Method of rehabilitating pipe where a smaller pipe is installed inside an existing pipe. The existing pipe remains intact and helps support the new pipe.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

SSO: Sanitary Sewer Overflow.

Glossary of Terms, continued

Supplemental Budget: A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to decrease the ending fund balance.

Transfer: An amount distributed from one fund to finance activities in another fund. It is shown as a requirement in the originating fund and a resource in the receiving fund.

Trunk Main: A large diameter pipe used to transmit sewage from a city or large population center to a treatment plant. We use this term to describe several different large-diameter sewer mains but only have an SDC dedicated to the White City Trunk and Eagle Point Trunk.

Unreserved Ending Fund Balance: The amount of ending fund balance which has not been specifically reserved for any purpose. A reserve for debt service, as a requirement of a loan or debt issue would be an example of a reserve.

VFD: Variable Frequency Drive.

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Rogue Valley Sewer Services, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2019 to June 30, 2020 will be held at Rogue Valley Sewer Services, 138 W Vilas Rd, Central Point Oregon 97502. The meeting will take place on the 24th day of April, 2019 at 7:00 a.m. The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 15, 2019 at 138 West Vilas Road, Central Point, between the hours of 8:00 a.m. and 4:00 p.m., or will be available on the RVS website at www.rvss.us. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

Rogue Valley Sewer Services
 PO Box 3130
 Central Point, OR 97502

Affidavit of Publication

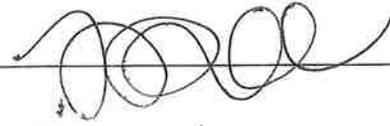
THIS IS NOT A BILL

APR 22 2019
 RECEIVED

State of Oregon
 County of Jackson

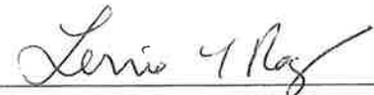
CASE NO.

I, Jennie DeBunce, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 2 successive and consecutive insertion(s) in the following issues 4/5/2019, 4/12/2019 (HERE SET FORTH DATES OF ISSUE)



Subscribed and sworn to before me this 17th day of April, 2019.




 NOTARY PUBLIC FOR OREGON

My commission expires 24th day of Sept., 2022

Rosebud Media - Mail Tribune - Ashland Daily Tidings
 111 N Fir St
 Medford, OR 97501

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT	PO
Mail Tribune	4/12/2019	NOTICE OF BUDGET COMMITTEE MEETING	2	135.48	

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Rogue Valley Sewer Services, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2019 to June 30, 2020 will be held at Rogue Valley Sewer Services, 138 W Vilas Rd, Central Point Oregon 97502. The meeting will take place on the 24th day of April, 2019 at 7:00 a.m. The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 15, 2019 at 138 West Vilas Road, Central Point, between the hours of 8:00 a.m. and 4:00 p.m., or will be available on the RVS website at www.rvss.us. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

April 5 & 12, 2019.

A meeting of the **Rogue Valley Sewer Services** will be held on **June 19, 2019 at 12 Noon** at 138 W. Vilas Rd., Central Point. The purpose of this meeting will be to discuss the budget for the fiscal year beginning July 1, 2019, as approved by the Rogue Valley Sewer Services Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 138 W. Vilas Rd. Central Point, Oregon between the hours of 8 am and 4 pm. This budget was prepared on a basis of accounting that is X consistent not consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for: X Annual Period 2-Year Period

County Jackson	City Central Point	Chairperson of Governing Body Bill Stults	Telephone Number 541-779-4144
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FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund		Adopted Budget This Year 2018-2019	Approved Budget Next Year 2019-2020
TOTAL OF ALL FUNDS			
Anticipated Requirements	1. Total Personal Services.....	4,062,861	4,048,135
	2. Total Materials and Supplies	5,238,432	5,560,986
	3. Total Capital Outlay	6,257,029	4,301,656
	4. Total Debt Service	394,151	521,868
	5. Total Transfers	1,608,291	1,992,500
	6. Total Contingencies	800,000	800,000
	7. Total Special Payments.....		
	8. Total Unappropriated and Reserved for Future Expenditure...	3,586,324	6,130,898
	9. Total Requirements - add Lines 1 through 8	21,947,088	23,356,043
Anticipated Resources	10. Total Resources Except Property Taxes	21,947,088	23,356,044
	11. Total Property Taxes Estimated to be Received		
	12. Total Resources - add Lines 10 and 11	21,947,088	23,356,044
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)	0	0
	14. Plus: Estimated Property Taxes Not To Be Received		
	A. Loss Due to Constitutional Limits		
	B. Discounts Allowed, Other Uncollected Amounts		
	15. Total Tax Levied		
Tax Levies By Type		Rate or Amount	Rate or Amount
	16. Permanent Rate Limit Levy (rate limit _____)...		
	17. Local Option Taxes.....		
	18. Levy for Bonded Debt or Obligations.....		

STATEMENT OF INDEBTEDNESS

<input type="checkbox"/> None Debt Outstanding <input checked="" type="checkbox"/> As Summarized Below	<input type="checkbox"/> None Debt Authorized, Not Incurred <input checked="" type="checkbox"/> As Summarized Below
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PUBLISH BELOW ONLY IF COMPLETED

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year
	July 1, 2019	July 1, 2019
Bonds.....		
Interest Bearing Warrants		
Other	2,765,000	0
Total Indebtedness	2,765,000	0

Short-Term Debt

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

Fund Liable	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 19, 2019 at 12 Noon.**

Name of Fund	Actual Data Last Year 2017-18	Adopted Budget This year 2018-19	Approved Budget Next Year 2019-20
General (01)			
1. Total Personal Services.....	3,588,831	4,062,859	4,048,133
2. Total Materials and Services.....	4,228,562	4,650,739	5,006,488
3. Total Capital Outlay.....	2,812,535	3,894,944	3,006,756
4. Total Debt Service.....	170,970	126,128	126,196
5. Total Transfers.....	515,045	500,000	550,000
6. Total Contingencies.....		150,000	150,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	2,568,272	120,741	688,445
9. Total Requirements (add lines 1 - 8).....	13,884,215	13,505,411	13,576,018
10. Total Resources Except Property Taxes.....	13,884,215	13,505,411	13,576,018

Name of Fund	Actual Data Last Year 2017-18	Adopted Budget This year 2018-19	Approved Budget Next Year 2019-20
BCI Interceptor Maintenance (04)			
1. Total Personal Services.....			
2. Total Materials and Services.....	17,839	40,300	40,900
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....			
5. Total Transfers.....	162,502	175,000	192,000
6. Total Contingencies.....	0	75,000	75,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	198,742	73,860	279,989
9. Total Requirements (add lines 1 - 8).....	379,083	364,160	587,889
10. Total Resources Except Property Taxes.....	379,083	364,160	587,889

Name of Fund	Actual Data Last Year 2017-18	Adopted Budget This year 2018-19	Approved Budget Next Year 2019-20
Dunn PS Maintenance (06)			
1. Total Personal Services.....			
2. Total Materials and Services.....	73,847	84,900	77,400
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....	38,714	24,000	29,000
6. Total Contingencies.....	0	75,000	75,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	561,501	532,408	478,010
9. Total Requirements (add lines 1 - 8).....	674,062	716,308	659,410
10. Total Resources Except Property Taxes.....	674,062	716,308	659,410

Name of Fund	Actual Data Last Year 2017-18	Adopted Budget This year 2018-19	Approved Budget Next Year 2019-20
Interceptor Capital Expansion (07)			
1. Total Personal Services.....			
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	90,022	1,507,481	355,000
4. Total Debt Service.....	269,102	268,023	268,167
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		350,000	350,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	3,608,025	1,995,380	3,702,318
9. Total Requirements (add lines 1 - 8).....	3,967,149	4,120,884	4,675,485
10. Total Resources Except Property Taxes.....	3,967,149	4,120,884	4,675,485

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 19, 2019 at 12 Noon**

Name of Fund	Actual Data Last Year 2017-18	Adopted Budget This year 2018-19	Approved Budget Next Year 2019-20
White City Storm Drain (09)			
1. Total Personal Services.....			
2. Total Materials and Services.....	29,189	20,000	20,000
3. Total Capital Outlay.....	0	550,000	550,000
4. Total Debt Service.....			
5. Total Transfers.....	10,357	10,500	70,000
6. Total Contingencies.....		50,000	50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	704,717	95,192	91,636
9. Total Requirements (add lines 1 - 8).....	744,263	725,692	781,636
10. Total Resources Except Property Taxes.....	744,263	725,692	781,636
Name of Fund			
Storm Water Quality (10)			
1. Total Personal Services.....			
2. Total Materials and Services.....	33,497	158,102	148,751
3. Total Capital Outlay.....	6,750	180,000	193,400
4. Total Debt Service.....			
5. Total Transfers.....	301,540	306,791	332,500
6. Total Contingencies.....	0	100,000	100,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	1,139,095	759,182	628,516
9. Total Requirements (add lines 1 - 8).....	1,480,882	1,504,075	1,403,167
10. Total Resources Except Property Taxes.....	1,480,882	1,504,075	1,403,167
Name of Fund			
Shady Cove Treatment (50)			
1. Total Personal Services.....			
2. Total Materials and Services.....	106,802	142,091	121,836
3. Total Capital Outlay.....			
4. Total Debt Service.....			127,505
5. Total Transfers.....	272,150	275,000	320,000
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	60,964	14,707	7,417
9. Total Requirements (add lines 1 - 8).....	439,916	431,798	576,758
10. Total Resources Except Property Taxes.....	439,916	431,798	576,758
Name of Fund			
Shady Cove Collection System (52)			
1. Total Personal Services.....			
2. Total Materials and Services.....	21,019	22,500	0
3. Total Capital Outlay.....	1,784		
4. Total Debt Service.....			
5. Total Transfers.....	49,072	45,000	0
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure		0	0
9. Total Requirements (add lines 1 - 8).....	71,875	67,500	0
10. Total Resources Except Property Taxes.....	71,875	67,500	0

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 19, 2019 at 12 Noon**

Name of Fund	Actual Data Last Year 2017-18	Adopted Budget This year 2018-19	Approved Budget Next Year 2019-20
Treatment Capital (55)			
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....	42,492	64,604	126,500
4. Total Debt Service.....			
5. Total Transfers.....		0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	21,204	807	154,590
9. Total Requirements (add lines 1 - 8).....	63,696	65,411	281,090
10. Total Resources Except Property Taxes.....	63,696	65,411	281,090
Name of Fund			
Gold Hill Treatment (60)			
1. Total Personal Services.....			
2. Total Materials and Services.....	64,569	114,800	109,612
3. Total Capital Outlay.....		0	70,000
4. Total Debt Service.....			
5. Total Transfers.....	210,751	230,000	220,000
6. Total Contingencies.....		0	0
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	84,680	32,555	66,542
9. Total Requirements (add lines 1 - 8).....	360,000	377,355	466,154
10. Total Resources Except Property Taxes.....	360,000	377,355	466,154
Name of Fund			
Gold Hill Collection (65)			
1. Total Personal Services.....			
2. Total Materials and Services.....	2,150	5,000	5,000
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....	42,413	42,000	42,000
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	15,437	13,000	1,438
9. Total Requirements (add lines 1 - 8).....	60,000	60,000	48,438
10. Total Resources Except Property Taxes.....	60,000	60,000	48,438
Name of Fund			
Lagoons (70)			
1. Total Personal Services.....			
2. Total Materials and Services.....			31,000
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....			237,000
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	0	0	32,000
9. Total Requirements (add lines 1 - 8).....	0	0	300,000
10. Total Resources Except Property Taxes.....	0	0	300,000

ROGUE VALLEY SEWER SERVICES JACKSON COUNTY, OREGON

RESOLUTION NO. 19-04

ADOPTION OF FY2020 BUDGET AND MAKING APPROPRIATIONS

1. BE IT RESOLVED, that the Board of Directors of Rogue Valley Sewer Services, Jackson County, Oregon, hereby adopts the 2019-2020 Budget which is now on file in the office of Rogue Valley Sewer Services and at www.rvss.us.
2. BE IT RESOLVED, that the amounts for the fiscal year beginning July 1, 2019, and for the purposes shown below are hereby appropriated as follows:

General Fund

Personnel Services	4,048,133
Material & Services	5,006,488
Capital Outlay	3,006,756
Debt Services	126,196
Transfers	550,000
Contingency	150,000
Total Appropriation	12,887,573

Interceptor Maintenance Fund

Materials & Services	40,900
Transfers	192,000
Contingency	75,000
Total Appropriation	307,900

Dunn Pump Station Maintenance Fund

Material & Services	77,400
Transfers	29,000
Contingency	75,000
Total Appropriation	181,400

Interceptor Expansion Fund

Capital Outlay	355,000
Debt Services	268,167
Contingency	350,000
Total Appropriation	973,167

White City Storm Drain Fund

Material & Services	20,000
Capital Outlay	550,000
Transfers	70,000
Contingency	50,000
Total Appropriation	<u>690,000</u>

Storm Water Quality Fund

Material & Services	148,751
Capital Outlay	193,400
Transfers	332,500
Contingency	100,000
Total Appropriation	<u>774,651</u>

Shady Cove Treatment Fund

Material & Services	121,836
Debt Services	127,505
Transfers	320,000
Total Appropriation	<u>569,341</u>

Treatment Capital Fund

Capital Outlay	126,500
Total Appropriation	<u>126,500</u>

Gold Hill Treatment Fund

Material & Services	109,612
Capital Outlay	70,000
Transfers	220,000
Total Appropriation	<u>399,612</u>

Gold Hill Collection Fund

Material & Services	5,000
Transfers	42,000
Total Appropriation	<u>47,000</u>

Lagoons Fund

Material & Services	31,000
Transfers	237,000
Total Appropriation	<u>268,000</u>

3. BE IT RESOLVED, that the Manager of Rogue Valley Sewer Services files with the County Clerk of Jackson County, Oregon, a copy of the 2019-2020 Budget as adopted in the manner provided by law.

ADOPTED at the Regular Meeting of the Board of Directors of Rogue Valley Sewer Services this 19th day of June, 2019.

ROGUE VALLEY SEWER SERVICES



Bill Stults, Chairman
Board of Directors

COUNTERSIGNED:



Carl Tappert, Manager

**Notice of Property Tax and Certification of Intent to Impose a Tax,
Fee, Assessment or Charge on Property**

**FORM LB-50
2019-2020**

To assessor of Jackson County

Be sure to read instructions in the 2009-2010 Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is an amended form.

The Rogue Valley Sewer Services has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Jackson County. The property tax, fee, charge or assessment is categorized as stated by this form.

PO Box 3130	Central Point	OR	97502	08/15/19
Mailing Address of District	City	State	Zip	Date
Brenda Baldovino	Finance Director	(541)664-6300	bbaldovino@rvss.us	
Contact Person	Title	Daytime Telephone	Contact Person E-Mail	

CERTIFICATION - Check one box.

- The tax rate of levy amounts certified in Part I are within the tax rate of levy amounts approved by the budget committee.
- The tax rate of levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits Rate -or- Dollar Amount	
1. Rate/Amount levied (within permanent rate limit)	1		
2. Local option operating tax	2		
3. Local option capital project tax	3		
4. Levy for "Gap Bonds"	4		Excluded from Measure 5 Limits Amount of Bond Levy
5. Levy for Pension and disability obligations	5		
6a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	6a		
6b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	6b		
6c. Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 6a + 6b)	6c		0

PART II: RATE LIMIT CERTIFICATION

7. Permanent rate limit in dollars and cents per \$1,000	7	
8. Date received voter approval for rate limit if new district	8	
9. Estimated permanent rate limit for newly merged/consolidated district	9	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Total tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Gov't. Limitations	Excluded from M5 limitation
1 Past Due Sewer Charges		\$313,000
2 Est. Amount -Extension granted until Aug 15, 2019		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS 450.130(3) (Must be completed if you have an entry in Part IV)



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 FAX (541) 664-7171 www.RVSS.us

June 6, 2019

Jackson County Assessor's Office
10 South Oakdale
Medford, OR 97501

RECEIVED
JUN 07 2019
ASSESSORS OFFICE

Re: Deadline for filing Form LB-50

Rogue Valley Sewer Services (RVSS) would like to request an extension for filing form LB-50 (Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property) until August 15, 2019.

I believe this extension will benefit not only RVSS but the Assessor's Office, the Jackson County Payment Center and the public.

If you have any questions, please call.

Sincerely,

Brenda Baldovino
Finance Director
Rogue Valley Sewer Services
(541) 664-6300

Approved:

Name and Title Ruth Staten Valuation Mngvr
Signature Ruth Staten Date 06.10.2019



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 FAX (541) 664-7171 www.RVSS.us

July 1, 2019

Jackson County Clerk
Elections Division
1101 W. Main St. Suite 201.
Medford, Oregon 97501

Here is a copy of our adopted budget for Fiscal Year ending June 30, 2020 that is required to be filed with the County Clerk according to ORS 310.060(7).

If you or any citizen has questions about our budget, the budget process or other financial matters, I would be more than pleased to try to answer those questions or discuss related issues.

Sincerely,

Brenda Baldovino
Finance Director
Rogue Valley Sewer Services



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