



ROGUE VALLEY SEWER SERVICES
Jackson County, Oregon

Adopted Budget
Fiscal Year Ended June 2019

Rogue Valley Sewer Services
FY19 Adopted Budget
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**FY 2018-2019
ROGUE VALLEY SEWER SERVICES
BUDGET COMMITTEE MEMBERS**

Bob Dunn
Chairman, Board of Directors
Term Through: 6/30/19

Bill Stults
Vice Chairman, Board of Directors
Term Through: 6/30/19

Kay Harrison
Member, Board of Directors
Term Through: 6/30/19

Jim Lewis
Member, Board of Directors
Term Through: 12/31/21

Wayne Brown
Member, Board of Directors
Term Through: 6/30/21

Jim Snyder
Term Through: 12/31/19

Mike Burrill, Jr.
Term Through: 12/31/19

Terry Sackett
Term Through: 12/31/20

Gary Hall
Term Through: 12/31/19

Michael Parker
Term Through: 12/31/19



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Rogue Valley Sewer Services
Oregon**

For the Fiscal Year Beginning

July 1, 2017

Christopher P. Morill

Executive Director



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 Fax (541) 664-7171 www.RVSS.us

Fiscal Year 2019 July 1, 2018 – June 30, 2019 Budget Message

I am pleased to present the Rogue Valley Sewer Services budget for fiscal year 2019. This is a balanced budget where our resources equal our requirements.

Budget Policies

Every year we submit our budget to the Oregon Municipal Finance Officers Association and the Government Finance Officers Association (GFOA) for review and critique. I am happy to report that once again we received the Distinguished Budget Presentation Award from GFOA.

Our top priority is to maintain a balanced budget in accordance with State law. In so doing, it is our policy to not use debt to finance any of our operating expenses. We remain consistent with the policy and will not be using debt to finance operating expenses.

RVSS maintains an active capital improvement program that is designed to ensure adequate capacity and to rehabilitate older sections of pipe before they fail. At this point in time we do not have any capacity deficiencies in the system. Our rehabilitation program calls for the replacement of approximately 2.0 miles of pipe per year. This work is funded through a combination of System Development Charges (SDC) and rates.

Revenue Trends

Our primary source of revenue is sewer rates paid by our customers. Last year the Board approved a rate increase of 3.2%, from \$19.00 to \$19.60 per month for a single family residence. The five year plan, developed prior to FY2016, called for an initial rate increase of 15%, followed by a series of 4.37% rate increases for fiscal years 2017 through 2021. In reality, the rate increases for fiscal years 2017 and 2018 were 3.8% and 3.2%, respectively. For fiscal year 2019 we are recommending an increase of 4.6%, which would bring the monthly rate for a single family residence to \$20.50. The bulk of this rate increase will be dedicated to increased treatment costs.

The Regional Rate Committee has approved annual 7.5% increases in treatment charges for fiscal years 2016 through 2020. This increase has been included in our cash flow projections.

A recent survey of 90 sewer service providers in Oregon revealed an average residential sewer rate of \$49.50 per month. Our residential rate remains among the lowest in the state. The fact that we are able to maintain our system and have an aggressive capital improvement plan is a testament to the efficiency of our workforce.

Special Items of Interest

- Capital Improvement Plan – Our system does not have any near-term capacity deficiencies. The vast majority of our capital improvement plan goes toward rehabilitating old concrete and asbestos-cement pipe. Many of these pipes are over 60 years old and are at the end of their useful life. Replacement of these pipes in a timely manner reduces long-term operating costs and helps prevent system failure.
- Debt Service – Our total debt service is approximately \$395,000, which is 3.5% of our general fund revenue (assuming the proposed rate increase). We do not believe that this level of debt will cause distress.
- Franchise Fee – RVSS currently pays a franchise fee to the cities of Phoenix, Central Point, and Eagle Point. This fee is added to bills within the respective cities and does not impact our budget.
- Shady Cove – We have entered into a 10 year agreement with Shady Cove which runs through the end of FY2026. This agreement calls for an annexation vote after the initial five years. The operations in Shady Cove have stabilized and we are no longer operating at a deficit.

There has been some discussion with the City about having an annexation vote as soon as November, 2018. If this occurs, we do not anticipate any impact on the budget.

- Gold Hill – We have entered into a management agreement with the City of Gold Hill. The overall structure is similar to that of Shady Cove with one key difference. Gold Hill is operating under a Mutual Agreement and Order from DEQ which requires the City to make certain system improvements. The main remaining condition is the completion and implementation of a facilities plan for the treatment plant. Once this plan is complete the City will need to decide to either repair and upgrade the plant or eliminate the plant in favor of a connection to the Regional system. Any consideration for annexation will not occur until improvements required by the facilities plan have been addressed.
- Staffing – Our budget proposal includes the addition of two positions: an engineering in training which was planned for last year but never filled, and a new maintenance worker.
- White City Lagoons – One of the major challenges we have been facing is the disposal of waste from grease interceptors. Our Fats, Oils, and Grease (FOG) program requires that restaurants regularly pump their grease interceptors. The problem is that pumpers do not

Budget Message, continued

have a consistently reliable method for disposing of this waste. We have taken a limited amount at the lagoons but this is very high-strength waste which can cause operational problems with the lagoon.

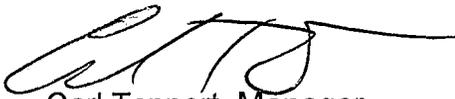
We have developed a conceptual plan that would dewater the FOG, combine it with septic waste and biosolids from Shady Cove and Gold Hill and compost it into a Class A biosolid, which would be suitable for any use. The development of this operation could exceed \$1 million. I have submitted an application for financing through the DEQ Clean Water State Revolving Loan Fund. If successful, the tipping fees from FOG pumpers would be sufficient to service the debt.

The biggest hurdle in this plan is the dewatering of FOG. We have explored several different approaches and have yet to come up with an acceptable solution. We have included this project in our budget but will not move forward until we are convinced that the dewater process will be effective.

- Labor Issues – In September 2017 the Teamsters union moved to decertify themselves as exclusive representatives of RVSS employees. This was not entirely unexpected and we had planned for this possibility in last year's budget. The primary impact of this was that we needed to find a new health insurance provider. We selected a plan from Special Districts Insurance Services that had a comparable benefit package but with a higher premium and higher out of pocket limits. In order to maintain the same level of benefit the Board agreed to fund a health reimbursement account to offset the increase in out of pocket limits. The net result is close to a 40% increase in the cost of employee benefits. However, since the benefits have always been a relatively small portion of our personnel budget, the total personnel budget will increase by about 10% on a per-employee basis.

I would like to thank each of you for taking time out of your schedule to participate in the budget process. Your input and insights are extremely valuable in helping us remain a responsible and responsive government agency. Our finance director, Brenda Baldovino, and I are available to answer any questions you may have about the budget. Please do not hesitate to call us if you have questions or concerns.

Respectfully Submitted,



Carl Tappert, Manager

Rogue Valley Sewer Services History and Background

Rogue Valley Sewer Services (RVSS) is a special district that provides sewer service in Jackson County, Oregon. RVSS is governed by a five-member elected Board of Directors. RVSS serves the cities of Talent, Central Point, Eagle Point, Jacksonville, Phoenix, and a portion of the city of Medford, Oregon, and serves a population of approximately 78,650.

Rogue Valley Sewer Services (originally Bear Creek Valley Sanitary Authority) was established under Oregon Revised Statutes Chapter 450.705 through a special election in August, 1966.

The primary purpose of RVSS was to construct and maintain a regional sewer interceptor connecting the cities of Medford, Central Point, Phoenix, and Talent to the regional wastewater treatment plant on Kirtland Road. RVSS also assumed management of the collection system in Talent.

When the interceptor system was completed in 1973, sewer service rapidly expanded to serve areas of the county suffering from failing septic systems.

In 1975 the White City Sanitary District became part of RVSS.

In 1998 the City of Eagle Point held an annexation election. Annexation was approved by 90% of the city voters.

In 2001 the City of Central Point held an annexation election. Annexation was approved by 94% of the city voters.

In 2003 RVSS relocated its offices to 138 West Vilas Road in Central Point and officially changed its name from Bear Creek Valley Sanitary Authority to Rogue Valley Sewer Services.

On July 1, 2004, RVSS started providing Stormwater Quality management services for the cities of Talent, Central Point, and Phoenix, Oregon, along with many of the unincorporated areas of Jackson County. RVSS holds the Municipal Small Separated Storm Sewer (MS4) permit under the National Pollutant Discharge Elimination System (NPDES) on behalf of these agencies.

In 2005 the City of Jacksonville held an annexation election. Annexation was approved by 97% of the city voters.

In 2006 the City of Phoenix held an annexation election. Annexation was approved by 93% of the city voters.

In 2016 RVSS entered into a 10 year agreement with Shady Cove which runs through the end of FY2026. This agreement calls for an annexation vote after the initial five years. The operations in Shady Cove have stabilized and we are no longer operating at a deficit.

Rogue Valley Sewer Services

Mission Statement and Goals

Mission Statement: It is the mission of Rogue Valley Sewer Services (RVSS) to provide and maintain all sewer and storm drain systems within its boundaries, and provide customers with competent and professional services in the most cost-effective manner possible while maintaining the quality of life and the health, safety, and welfare of Rogue Valley constituents.

Goals: In order to fulfill this mission, Rogue Valley Sewer Services is establishing specific goals:

1. Help make our valley a healthy place to live by providing safe and cost-effective sewer service for those needing solutions for failing septic systems.
2. Make the best use of human and material resources through the investigation of new technological ways to provide and maintain sewer service.
3. Strengthen, foster, and encourage cooperation amongst various public agencies through educational efforts aimed at determining and emphasizing mutual goals and objectives regarding protecting ground and surface water quality.
4. Respond to all we deal with fairly, promptly, courteously, professionally, and with the assurance that they have access to RVSS's Board of Directors if desired.
5. Plan for the future by continuing to evaluate when, where, and how areas in the valley will need sewer service.
6. Provide financing for projects or individual property hookups from the available RVSS, federal, state, and other local resources.
7. Promote a smooth, efficiently run organization that fosters and encourages employee pride, high standards of performance, cost efficiency, and high employee productivity.
8. Support economic development in the valley by providing staff assistance to business, governmental, or community efforts when and where feasible.

Rogue Valley Sewer Services Financial Policies

1. For financial reporting and operating purposes, the District considers its activities as those of a unitary enterprise operation (proprietary fund). Therefore, these activities are reported in a single enterprise fund but for internal financial controls operates with 11 funds and the General Fund with 6 departments. However, for legal requirements as set forth in the Oregon Local Budget Law, the District prepares and adopts a budget on the modified accrual bases for its individual fund types. The resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. For all funds, the District has established the level of control by expenditure category. These categories include: personnel services, materials and services, capital outlay, contingency, debt service and transfers to other funds. These transfers are used between funds and departments to ensure each are balanced annually in accordance with State Law.
2. Sewer service will be provided to those who need and can afford it within the limits of RVSS to do so as allowed by law. Every effort will be made to assist those who must connect and are unable to pay.
3. To adopt a balanced budget annually in accordance with State Law, wherein resources (beginning fund balance plus revenues plus transfers in) equals requirements (expenditures plus transfers out plus contingency plus ending fund balance).
4. Current operating expenditures (which exclude capital projects), will not be financed by debt.
5. Rogue Valley Sewer Services will charge sewer service fees, stormwater quality fees, storm drain fees, system development charges, and all other fees to recoup the full cost of providing those services to customers. Service will be billed one month in arrears. Quarterly and annual billing with discounted rates will also be available. Late charges will be billed in accordance with provisions in the current Code.
6. Financing will be offered to those who hook up to sewer lines through the Local Improvement District (LID) process, at the most reasonable cost possible and in accordance with State law. Rogue Valley Sewer Services will issue tax-free municipal debt or other legal financing and will add a nominal percent to these interest rates in order to ensure that sufficient reserves are maintained for all debt payments.

Financial Policies, continued

7. Financing for those customers hooking up to sewer lines outside the LID process will be made available only from existing fund balances. Bonds or debt will not normally be issued for this purpose.
8. Rogue Valley Sewer Services may provide short-term loans from the General Fund for temporary financing other funds. When favorable interest rates warrant use of long term DEQ revolving loans or other long term debt instruments.
9. Reserves for loan services, regional interceptor SDCs, and operations equal to one month's total appropriations (8.33%) will be deducted from Ending Fund Balance to arrive at the Unreserved Ending Fund Balance. Five year cash flow projections will be done for the General Fund to help ensure adequate Unreserved Ending Fund Balances over time.
10. System Development Charges (SDCs) will be collected on all properties that are hooked up to sewers. These fees are based on the costs of installing existing and future system-wide interceptor, trunk, and lateral lines. SDCs collected may also be contributed to private projects where the extraordinary costs associated with extra depth, size, or length of pipe result in an unreasonable cost burden upon property owners to be served.
11. RVSS manages risk with the commitment to ensure that its resources are managed to provide returns that are of the greatest benefit to the community with the lowest amount of risk.
12. The general investment goals for RVSS are to conservatively invest monies in certificates of deposits to receive the greatest amount of return based in our current economy.
13. The financial policies listed above have not been formally adopted by the Board.

Rogue Valley Sewer Services Budget Calendar- Fiscal Year 2019 July 1, 2018 - June 30, 2019

January 17, 2018	Wednesday	At regular Board of Directors meeting establish Wednesday April 25 , 2018 as the date for the public meeting of the Budget committee to consider the budget for FY19.
January 18, 2018	Thursday	Notify Budget Committee members of the time and place of the meeting.
Feb 12 - April 12, 2018		Department Heads and Manager discuss and prepare proposed budget, capital improvement plan and five year general fund cash projections.
March 29, 2019	Thursday	Deliver notice of Budget Committee public meeting to the Mail Tribune for publication on April 6 and April 13, 2018.
April 6, 2018	Friday	Publication of notice of Budget Committee public meeting - first notice. (Not more than 30 days prior to meeting date.)
April 13, 2018	Friday	Publication of notice of Budget Committee public meeting - second notice. (Not less than 5 days prior to the meeting date,)
April 12, 2018	Thursday	Send copies of the proposed budget FY19, date and schedules to the committee members; reminder of Budget Committee meeting place. At this time the budget becomes a public document. Proposed Budget FY19 to be posted on our website.
April 25, 2018	Wednesday	Budget Officer presents proposed budget. Public meeting of Budget Committee at 7:00 a.m. for consideration of FY19 Budget.
April 25 - May 16, 2018		Period during which adjourned public meetings of the Budget committee may be held if necessary.
May 18, 2018	Friday	Deliver notice of the public hearing before the Board of Directors on the approved budget together with a copy of the summary of the budget (LB-1) for publication to the Medford Mail Tribune. Publication date to be May 25, 2018 giving notice of the meeting
May 25, 2018	Friday	Publication of notice of public hearing (Form LB-1) before Board of Directors on approved budget with budget summaries. (not less than 5 nor more than 30 days before the scheduled budget hearing.) Approved budget posted on Web Site.
June 20, 2018	Wednesday	Public hearing before the Board of Directors at 7:00 a.m. on the approved budget at the regular meeting of the Board of Directors. Adopt the approved budget, adopt a resolution appropriating the funds required and authorizing expenditures. Adopt the 5 year Capital Improvement Plan by resolution. Adopted budget posted on Web Site. Resolution to balance FY18 budget - move \$\$ if necessary
June 15, 2018	Friday	File letter to Jackson County Assessor's Office requesting extension on LB-50
July 2 , 2018	Monday	File copy of adopted budget, along with notice of levy, and each notice published of the public hearing before the Board of Directors with Jackson County Clerk. Required by August 15, 2018 IF EXTENSION GRANTED.
Aug 15, 2018	Wed	File 2 copies form LB-50 Certification of Taxes, and the Resolution adopting the budget and making appropriations with the Jackson County Assessor. Required by July 2, 2018, unless extension in writing is granted. Extension will be requested until August 15, 2018.

Rogue Valley Sewer Services Budget Process

The Budget Adoption Process

The Rogue Valley Sewer Services (RVSS) annual budget process routinely begins in March with the preparation of revenue and expense estimates. The Manager, Operations Manager, Engineer, Finance Director, and Network Administrator review these estimates and develop the service delivery objectives and capital outlay plan for the District as a whole.

The resulting proposed budget is presented to the Budget Committee in early May. The Budget Committee is comprised of five members appointed by the Board of Directors and the five elected Board members of Rogue Valley Sewer Services.

Oregon Revised Statutes require that the Budget Committee meet in order to hear the budget message, receive the budget document, hear persons, and approve the budget document sufficiently in advance of June 30, to allow adoption of the budget by June 30.

After approval of the budget document by the Budget Committee, a summary of the budget document, as approved by the Budget Committee, is published in a local newspaper.

A public hearing is held before the Rogue Valley Sewer Services Board of Directors in June for purposes of discussing and hearing public testimony in regards to the programs included in the budget.

The Board of Directors adopts the budget and makes appropriations and levies taxes by resolution for the ensuing fiscal year after the public hearing is closed.

If additional meetings are called for, they take place before the end of June in order to allow for adoption of the budget and the making of appropriations before June 30.

The Budget Amendment Process

Oregon Budget Law allows for amendments to the District budget for reasons unforeseen at the time of adoption. The Board may adopt resolution changes that decrease one existing appropriation and increase another. Changes of ten percent or more to any fund require a supplemental budget, which involves a process similar to the annual budget process and requires a public hearing.

The Budget Committee

The Budget Committee is comprised of the five members of the District Board and five citizen members appointed by the governing board. The appointed members must live in the District but cannot be employees of the District. The appointed members serve three year terms that are staggered so that approximately one third of the terms end each year.

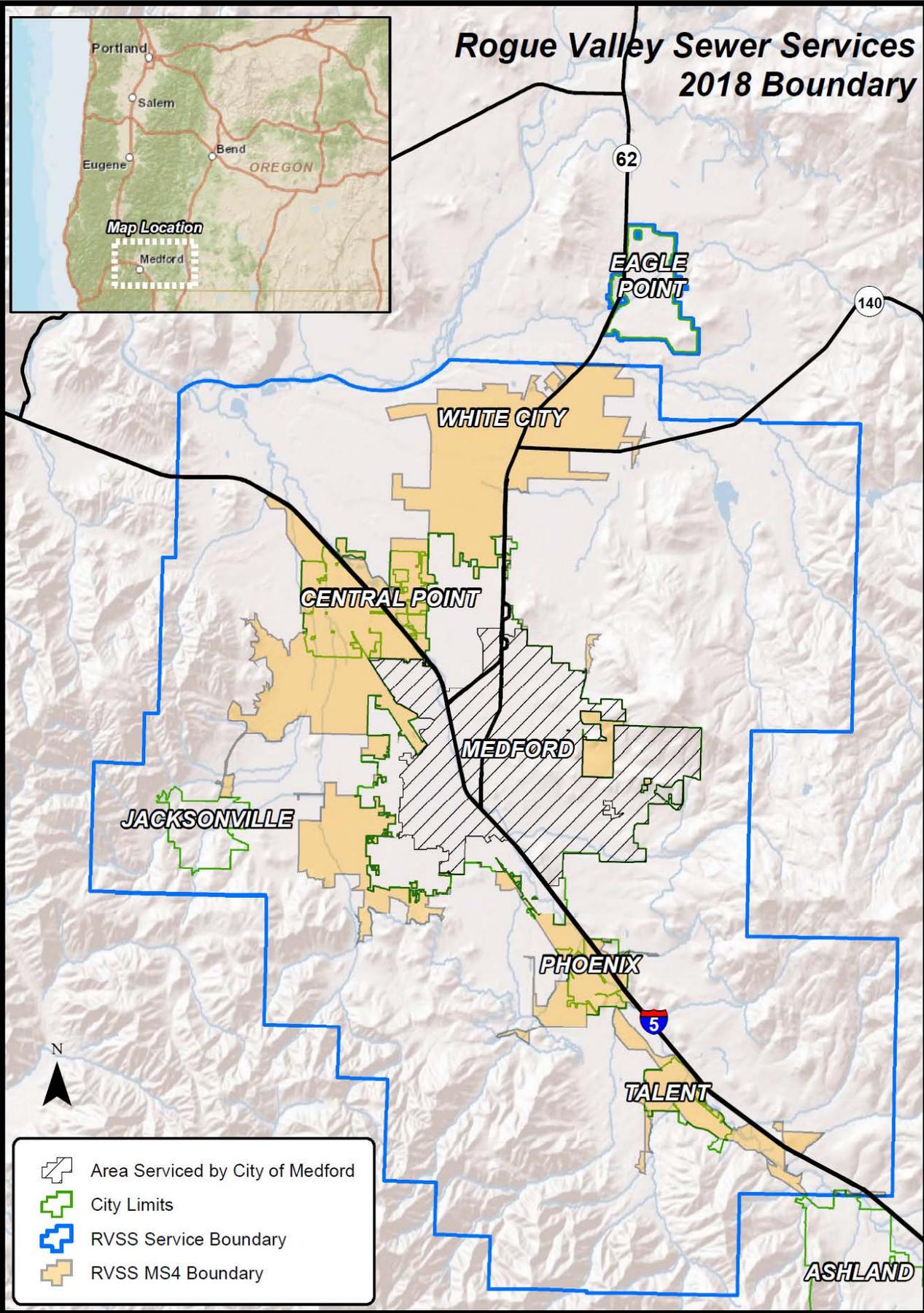
The Budget Basis

The budgets of all funds are prepared using the modified accrual basis of accounting. This means that obligations of the District are budgeted as expenditures when the related goods or services are available for use rather than when invoices are paid. However, revenues are recognized only when they are actually received.

The District manages its finances according to generally accepted accounting principles (GAAP). During the year, expenditures and revenues are closely monitored to ensure compliance with the adopted budget and State law. Detailed budget comparisons are prepared and reviewed with management quarterly. Quarterly financial reports, prepared on the budgetary basis of accounting are distributed and reviewed with the Board of Directors. The District publishes an annual financial report that documents the District's budgetary performance and the financial health of the District. This report compares budget to actual revenues and expenditures, thus documenting the District's budgetary compliance.

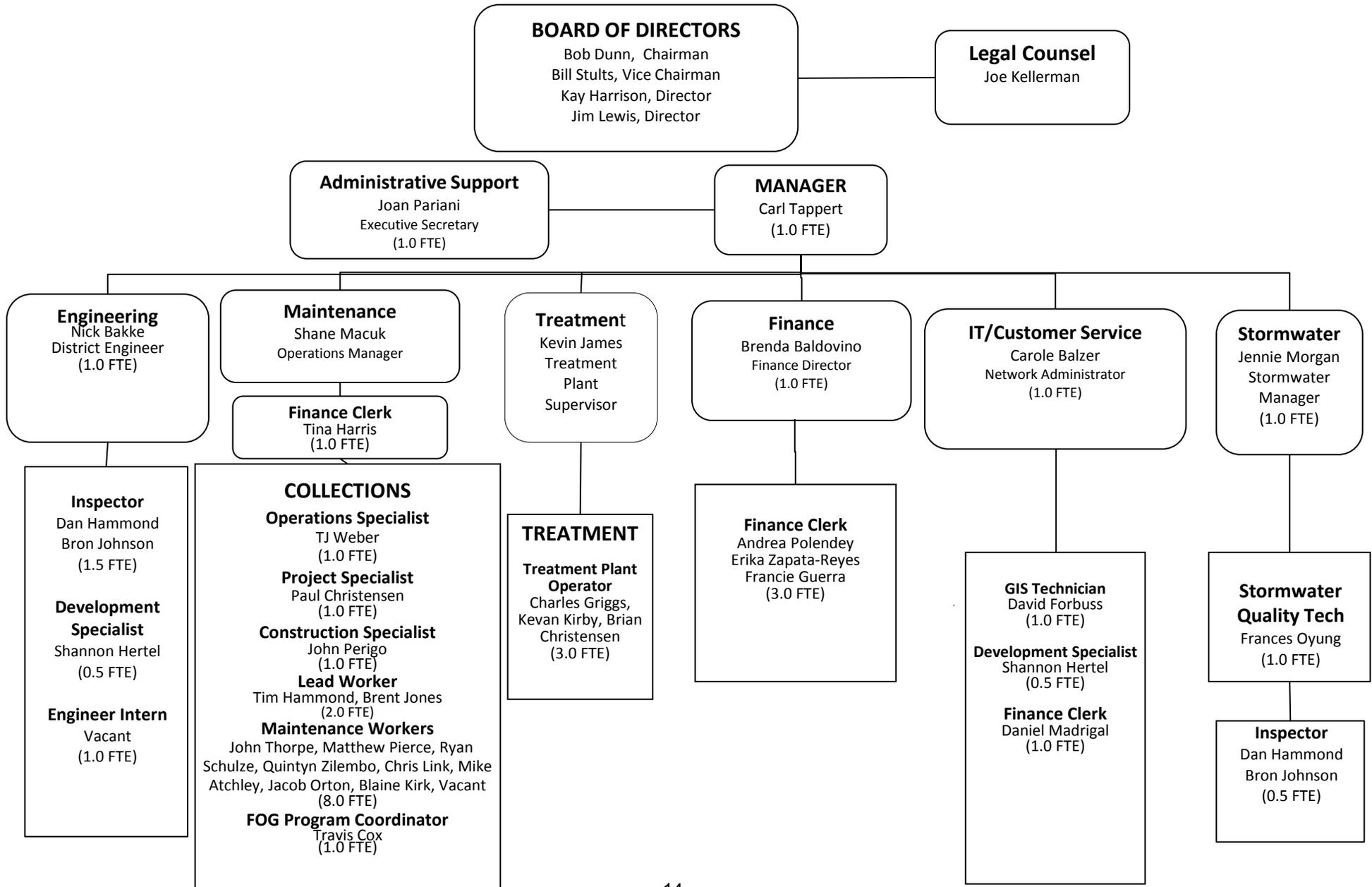
Annually, an audit is performed and filed with the State of Oregon by an independent certified public accountant. The basic financial statements are stated on a full accrual basis, which is different than the modified accrual basis used for budget. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred, regardless of the timing of the cash flow. Budget comparisons, prepared on a modified accrual basis, are included as a schedule in the comprehensive annual financial report.

Rogue Valley Sewer Services 2018 Boundary



-  Area Served by City of Medford
-  City Limits
-  RVSS Service Boundary
-  RVSS MS4 Boundary

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2018 - 2019
Departmental Organization



Rogue Valley Sewer Services FY19 Adopted Budget Fund/Department Matrix

Each Fund below lists the responsible Departments for each.

<u>FUND</u>	<u>DEPARTMENT*</u>
01 General	10,20,30,40,50
04 Bear Creek Interceptor O&M	10,40,50
06 Dunn Pump Station O&M	10,20,40
07 Interceptor Capital Expansion	10,40,50
09 White City Storm Drains	10,40,50
10 Stormwater Quality Mgt.	10,20,30, 40,50
50 Shady Cove Treatment	10,20,40
52 Shady Cove Collection	10,20,40,50
55 Shady Cove Capital	50
60 Gold Hill Treatment	10,20,40
65 Gold Hill Collection	10,20,40,50

- * Department 10 Administration
- Department 20 Information Technology
- Department 30 Engineering
- Department 40 Maintenance
- Department 50 Construction
- Department 60 Treatment



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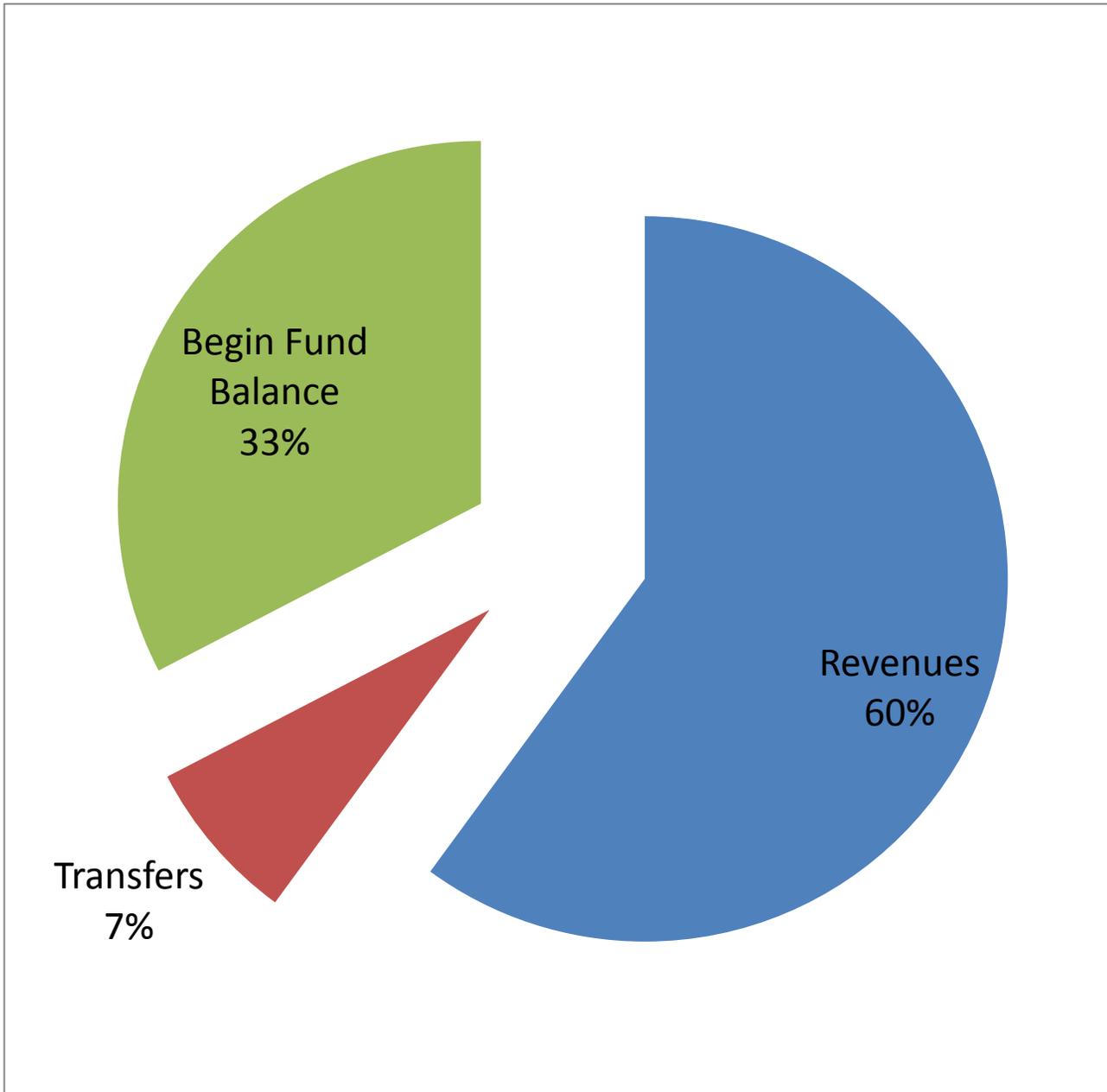
Rogue Valley Sewer Services

Resource and Requirement Summary

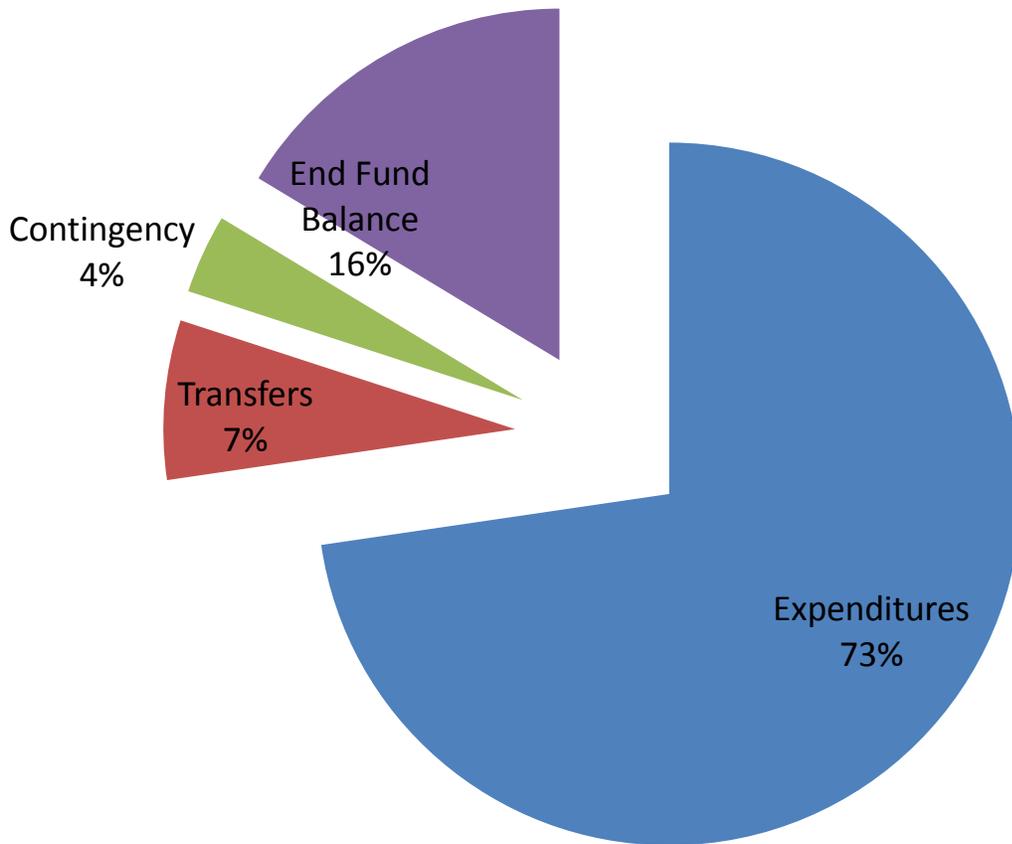
All Funds Combined

	Actual FY16	Actual FY17	Projected FY18	Adopted FY19
<u>RESOURCES</u>				
Beginning Fund Balance	\$3,971,979	\$6,009,617	\$7,752,832	\$7,157,615
Revenues				
Service Fees	8,088,922	8,982,115	9,835,938	10,230,082
System Development Charges	606,851	494,577	500,000	500,000
Loan Proceeds	81,479	50,319	55,000	55,000
Other Revenues	1,346,713	1,623,032	1,821,100	2,396,100
Total Revenues	10,123,965	11,150,043	12,212,038	13,181,182
Transfers In (Other financing sources)	1,088,885	1,322,123	1,562,500	1,608,291
Total Resources	\$15,184,829	\$18,481,783	\$21,527,370	\$21,947,088
<u>REQUIREMENTS</u>				
Expenditures				
Personnel Services	2,711,499	2,927,791	3,864,874	4,062,861
Treatment Charges	2,748,900	3,001,448	3,323,374	3,622,478
Other Materials & Services	1,201,252	1,321,842	1,552,201	1,610,954
Capital Outlay - Rehab Projects	812,609	1,450,075	2,858,073	5,766,569
Capital Outlay - Other	185,717	195,102	768,662	495,460
Debt Service	576,343	510,570	440,072	394,151
Total Expenditures	8,236,320	9,406,828	12,807,256	15,952,473
Transfers Out (Other financing uses)	1,088,884	1,322,123	1,562,500	1,608,291
Contingency	-	-	-	800,000
Total Appropriations	9,325,204	10,728,951	14,369,756	18,360,764
Ending Fund Balance	5,859,625	7,752,832	7,157,614	3,586,324
Total Requirements	\$15,184,829	\$18,481,783	\$21,527,370	\$21,947,088
<u>ENDING FUND BALANCE</u>				
Less: Resv for Regional Intercept SDCs	1,307,255	1,509,225	1,712,225	1,934,961
Less: Operating Reserve (one month 8.33%)	(629,814)	(696,882)	(961,107)	(1,060,798)
Unreserved Ending Fund Balance	\$6,537,066	\$8,565,175	\$7,908,732	\$4,460,487

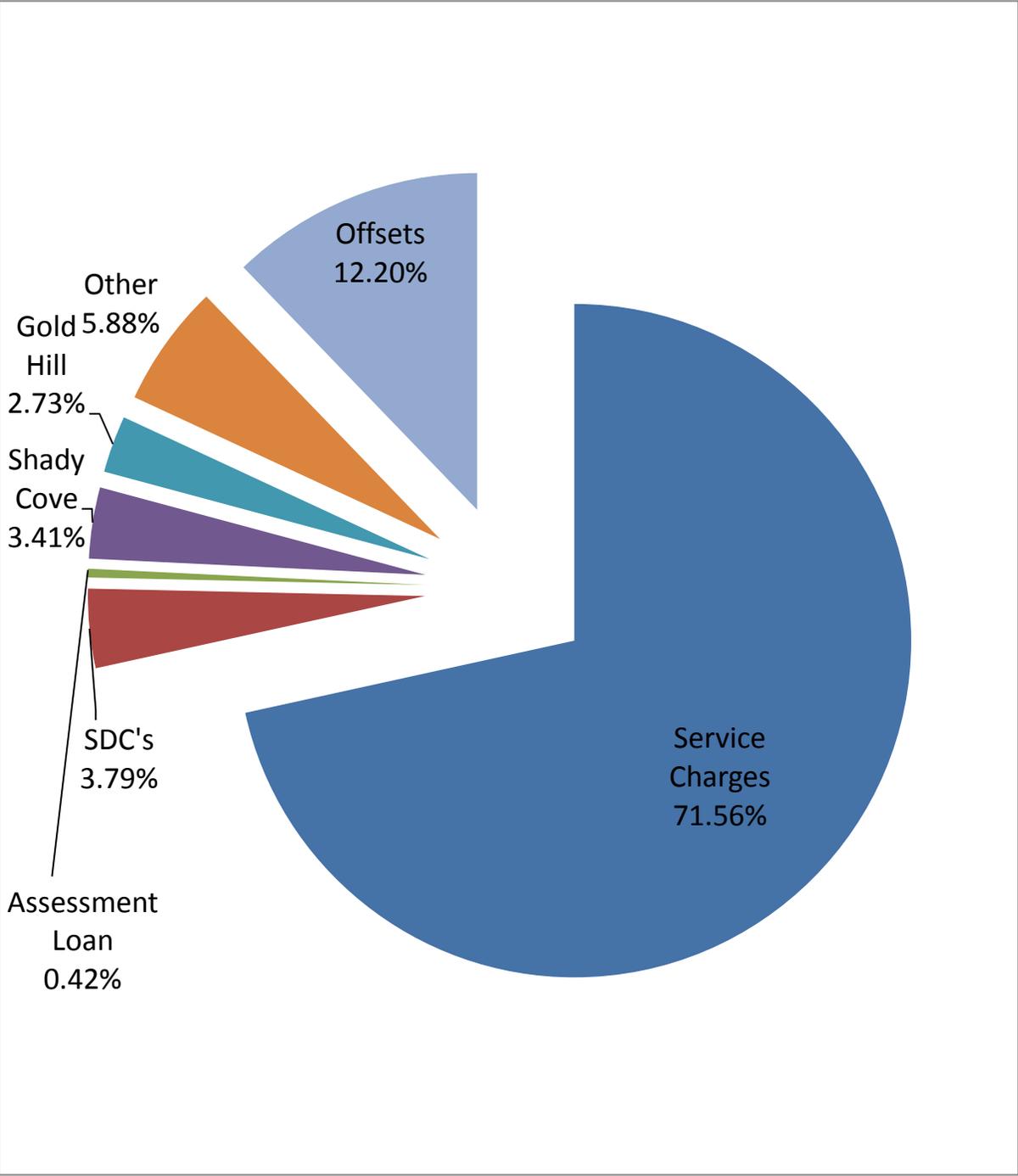
Rogue Valley Sewer Services Adopted Budget FY19 All Funds Resources



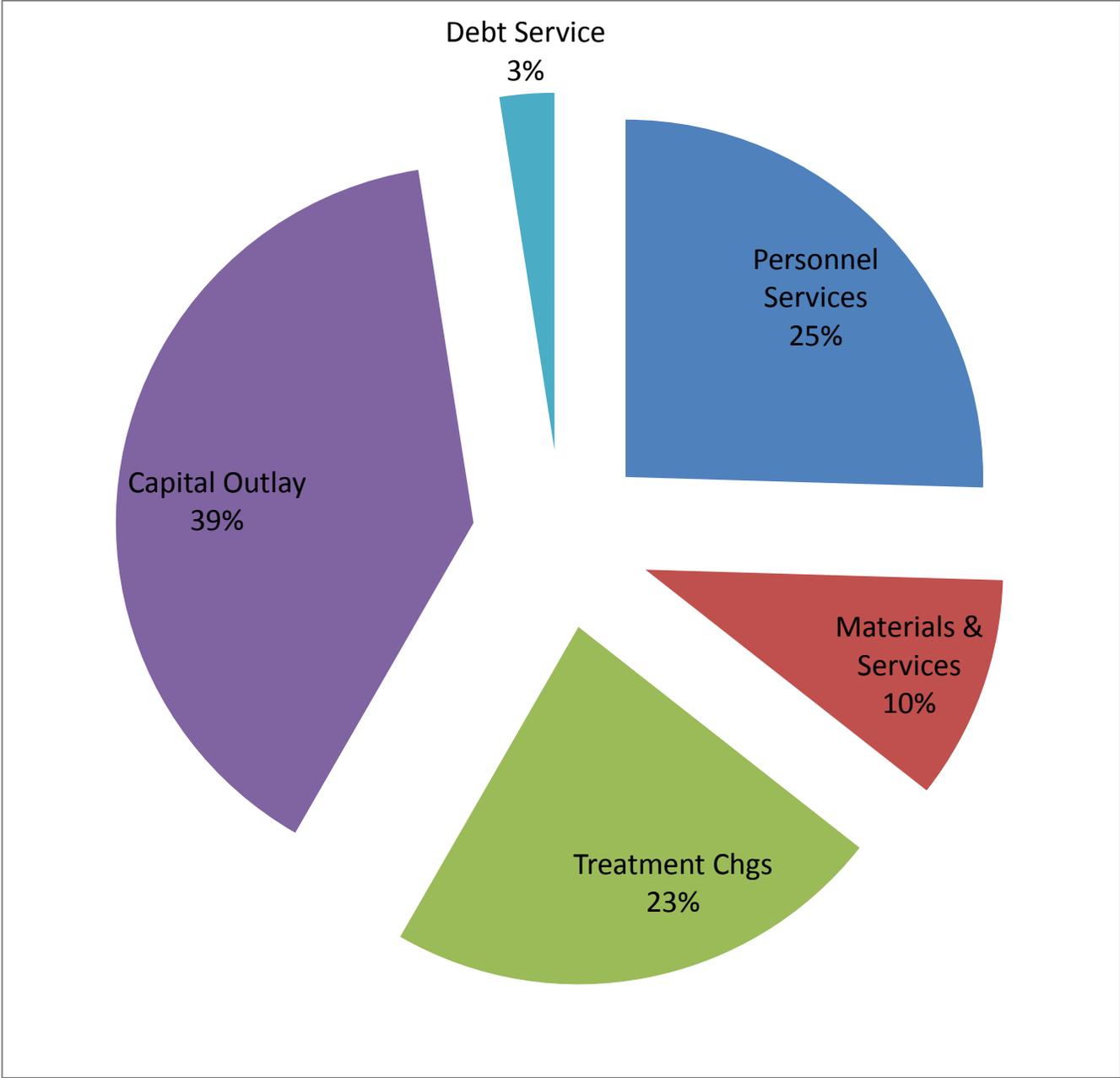
Rogue Valley Sewer Services Adopted Budget FY19 All Funds Requirements



Rogue Valley Sewer Services Adopted Budget FY19 All Funds Revenues



Rogue Valley Sewer Services Adopted Budget FY19 All Funds Expenditures



Rogue Valley Sewer Services

FY19 Adopted Budget

Resources by Fund

Funds:		Beginning Fund Balance	Total Revenues	Transfers IN	Total Resources
General Fund	01	1,337,137	11,346,482	821,791	\$13,505,410
Bear Creek Interceptor O & M	04	152,159	62,000	150,000	\$364,159
Dunn PS Operation & Maint	06	562,207	4,100	150,000	\$716,307
Interceptor Expansion	07	3,347,883	423,000	350,000	\$4,120,883
White City Storm Drain	09	650,591	75,100	0	\$725,691
Stormwater Quality	10	1,044,074	460,000	0	\$1,504,074
Shady Cove Treatment	50	40,298	390,000	1,500	\$431,798
Shady Cove Collection	52	1,000	0	75,000	\$76,000
Shady Cove Capital	55	5,411	60,000	0	\$65,411
Gold Hill O & M	60	16,855	360,500	0	\$377,355
Gold Hill Capital	65	0	0	60,000	\$60,000
Total All Funds		7,157,615	13,181,182	1,608,291	\$21,947,088

Requirements by Fund

Funds:		Expenditures	Transfers OUT	Contingency	Total Appropriations	Ending Fund Balance	Total Requirements
General Fund	01	12,734,672	500,000	150,000	13,384,672	120,738	\$13,505,410
Bear Creek Interceptor O & M	04	40,300	175,000	75,000	290,300	73,859	\$364,159
Dunn PS Operation & Maint	06	94,900	24,000	75,000	193,900	522,407	\$716,307
Interceptor Expansion	07	1,775,504	0	350,000	2,125,504	1,995,379	\$4,120,883
White City Storm Drain	09	570,000	10,500	50,000	630,500	95,191	\$725,691
Stormwater Quality	10	388,102	306,791	100,000	794,893	709,181	\$1,504,074
Shady Cove Treatment	50	142,091	275,000	0	417,091	14,707	\$431,798
Shady Cove Collection	52	22,500	45,000	0	67,500	8,500	\$76,000
Shady Cove Capital	55	64,604	0	0	64,604	807	\$65,411
Gold Hill O & M	60	114,800	230,000	0	344,800	32,555	\$377,355
Gold Hill Capital	65	5,000	42,000	0	47,000	13,000	\$60,000
Total All Funds		15,952,473	1,608,291	800,000	18,360,764	3,586,324	\$21,947,088

Fund Balance	3,586,324
Less: Reserve for System Development Charges (General Fund)	1,934,961
Less: Operating Reserve (General Fund)	(1,060,797)
Unreserved Fund Balance	4,460,488

RogueValley Sewer Services

FY19 Adopted Budget

Appropriations by Fund

Funds:		Personnel Services	Materials and Services	Capital Outlay	Debt Service	Total Expend.
General Fund	01	4,062,861	4,650,739	3,894,944	126,128	12,734,672
Bear Creek Interceptor O & M	04	0	40,300	0	0	40,300
Dunn PS Operation & Maint	06	0	84,900	10,000	0	94,900
Interceptor Expansion	07	0	0	1,507,481	268,023	1,775,504
White City Storm Drain	09	0	20,000	550,000	0	570,000
Stormwater Quality	10	0	158,102	230,000	0	388,102
Shady Cove Treatment	50	0	142,091	0	0	142,091
Shady Cove Collection	52	0	22,500	0	0	22,500
Shady Cove Capital	55	0	0	64,604	0	64,604
Gold Hill O & M	60	0	114,800	0	0	114,800
Gold Hill Capital	65	0	5,000	0	0	5,000
Total All Funds		4,062,861	5,238,432	6,257,029	394,151	15,952,473

Funds:		Total Expend.	Transfers	Contingency	Total Appropriations	Prior Year Total Adopted
General Fund	01	12,734,672	500,000	150,000	\$13,384,672	10,642,074
Bear Creek Interceptor O & M	04	40,300	175,000	75,000	\$290,300	318,300
Dunn PS Operation & Maint	06	94,900	24,000	75,000	\$193,900	177,900
Interceptor Expansion	07	1,775,504	0	350,000	\$2,125,504	1,131,516
White City Storm Drain	09	570,000	10,500	50,000	\$630,500	411,877
Stormwater Quality	10	388,102	306,791	100,000	\$794,893	628,800
Shady Cove Treatment	50	142,091	275,000	0	\$417,091	411,347
Shady Cove Collection	52	22,500	45,000	0	\$67,500	0
Shady Cove Capital	55	64,604	0	0	\$64,604	168,160
Gold Hill O & M	60	114,800	230,000	0	\$344,800	0
Gold Hill Capital	65	5,000	42,000	0	\$47,000	0
Total All Funds		15,952,473	1,608,291	800,000	\$18,360,764	13,889,974



Section III. Budget Details by Fund

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Shady Cove Treatment Fund (50)	48
Shady Cove Collection System (52)	50
Shady Cove Capital Fund (55).....	52
Gold Hill Treatment Fund (60)	54
Gold Hill Collection System Fund (65).....	56

Rogue Valley Sewer Services Budget Document FY19

Fund: General (01)

Goals and Objectives: The General Fund accounts for all financial transactions of Rogue Valley Sewer Services except those that are required to be accounted for separately through intergovernmental or other agreements.

Major Source of Revenue: The largest source of revenue for this fund is sewer service charges, which account for over 85% of General Fund revenues. The adequacy of service charges to meet operational needs is evaluated annually, and rates are adjusted as needed.

The Regional Rate Committee has approved annual 7.5% increases in treatment charges for 2 more years, ending after FY20. For FY2019 we will have a rate increase of 4.6% which raised the single family residential rate from \$19.60 to \$20.50 per month. Our five year cash flow projections indicate that this increase would be followed by annual increases for the following four years.

System Development Charges (SDCs) are another important revenue source. SDCs are assessed when new development takes place. In years past SDCs accounted for as much as 30% of General Fund revenues, however the decline in the building industry has led to steep reductions in revenue raised by SDCs. SDCs now account for only about 5% of General Fund revenues. The amount of the System Development Charge is recalculated annually based on a variety of factors, including the cost of completed infrastructure projects; the value of proposed infrastructure projects; the number of current connections; and the anticipated number of future connections.

Rogue Valley Sewer Services occasionally relies on financing through the State Revolving Loan Fund to pay for capital improvements. The amount borrowed varies from year to year dependent upon the capital improvements planned.

Major Expenditures: General Fund expenditures are grouped into four categories: Personnel Services; Materials and Services; Capital Outlay; and Debt Service. In addition to these categories there are interfund transfers made to support other funds.

Personnel Services include all salaries and fringe benefits for our staff of 36 employees. Fringe benefits include a defined contribution retirement plan through the International City Managers Association (ICMA) and health insurance. Over the past ten years the Personnel Services budget has ranged from 33% to 43% of the sewer service charge revenue. For the FY19 budget the Personnel Services are expected to be 45% of service charge revenue.

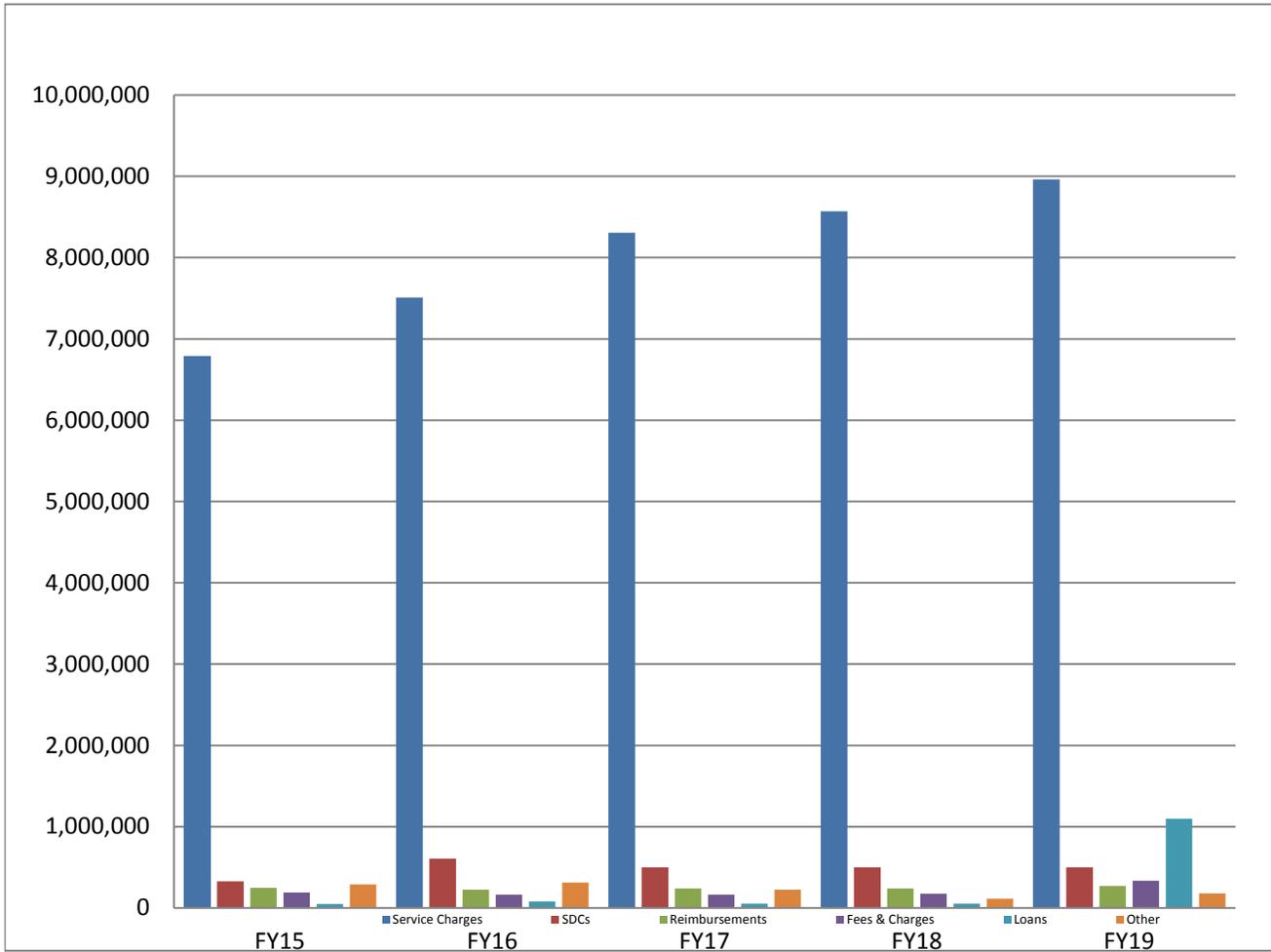
Material and Services includes the various supplies, minor equipment, support services, and other miscellaneous expenses incidental to the operation of the sewer system. This also includes a pass-through charge for the City of Medford to pay for our share of the treatment plant operations. The treatment charge is the single largest expense of RVSS and is a direct function of service charges received, consuming approximately 40% of service charge revenue.

Capital Outlay includes infrastructure projects; major equipment and vehicles; and major software expenses. Infrastructure projects are funded through a combination of SDCs, SRF Loans, and sewer service charges. All other capital outlay is funded through sewer service charges.

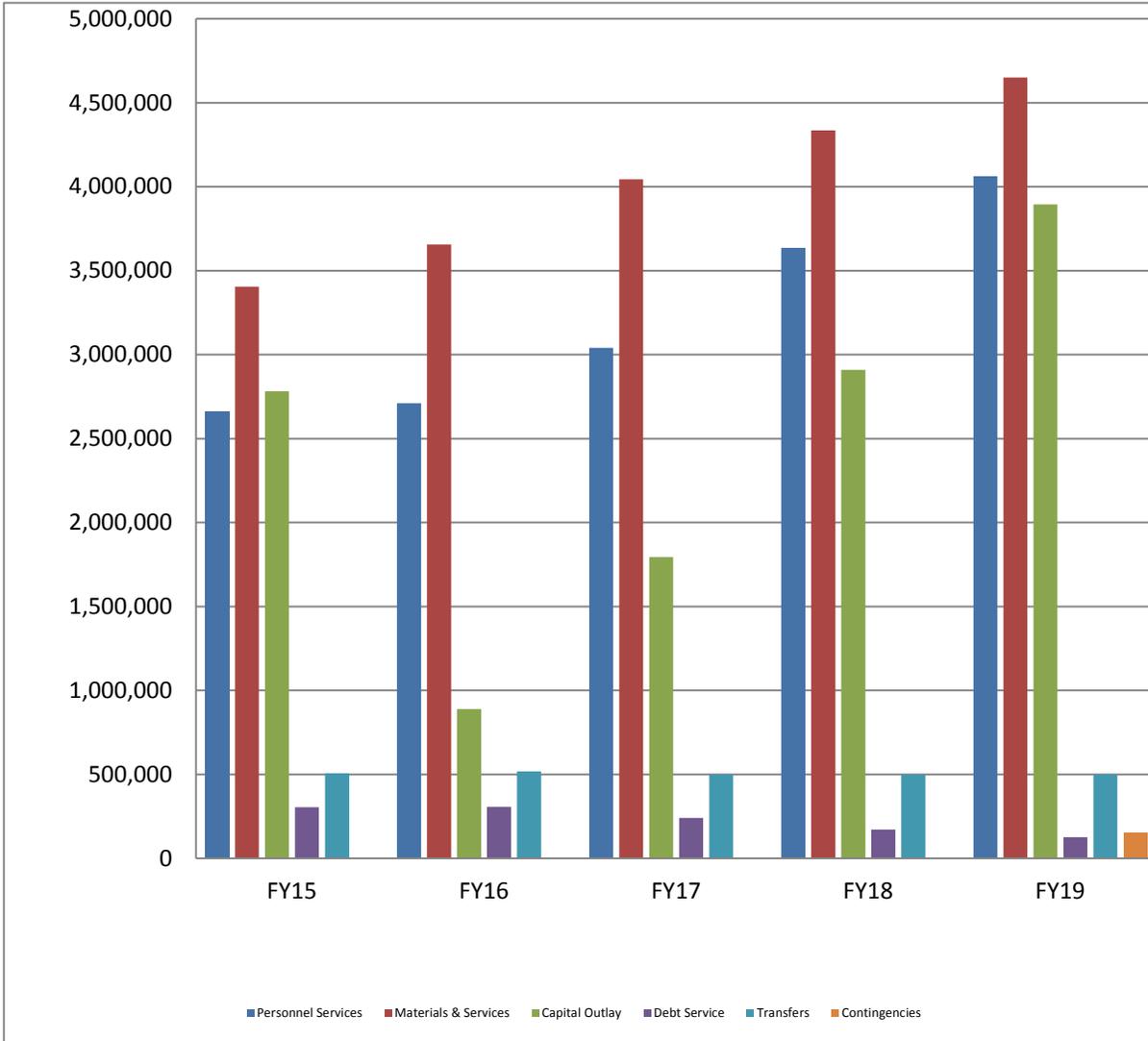
Debt Service covers the principle and interest payments for loans used to finance previous infrastructure projects. General Fund debt service consists of approximately 1.4% of sewer service revenue which is easily manageable without causing distress.

Interfund Transfers are made from the General Fund into the Regional Funds 04 and 07 in accordance with the Regional Sewer Agreement between the City of Medford and Rogue Valley Sewer Services. Occasionally transfers are made in the form of loans to other funds to make up for shortfalls in those funds. The Shady Cove Operations and Maintenance Fund 50 received a loan in FY 2012 through FY 2016.

Rogue Valley Sewer Services Adopted Budget FY19 General Fund Revenues



Rogue Valley Sewer Services Adopted Budget FY19 General Fund Appropriations by Category



Rogue Valley Sewer Services

General Fund (01)

Resources Summary

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
(304,250)	1,063,002	1,306,399	00	2900	Beginning Fund Balance	1,337,138	1,337,138	1,337,138
REVENUES								
7,508,587	8,069,963	8,568,338	00	3011	Service Charges (\$20.50)	8,962,482	8,962,482	8,962,482
382,840	282,394	300,000	00	3171/7	Collection SDC (\$625)	300,000	300,000	300,000
179,407	135,124	150,000	00	3121/7	Interceptor (Trunk) SDC-RVSS (\$500)	150,000	150,000	150,000
6,354	11,968	10,000	00	3128	Trunk SDC-White City (\$225)	10,000	10,000	10,000
38,250	65,091	40,000	00	3126	Trunk SDC- Eagle Point (\$750)	40,000	40,000	40,000
606,851	494,577	500,000			Total SDC Revenues	500,000	500,000	500,000
15,411	12,114	10,000	00	3302	Loan Int Pymnts-Assessmts & SDCs	10,000	10,000	10,000
66,068	38,205	45,000	00	3511	Loan Principal-Assessmts & SDCs	45,000	45,000	45,000
81,479	50,319	55,000			Total Loan Payments	55,000	55,000	55,000
35,007	74,358	40,000	00	3282	Reimbursement-Vehicles-O&M	70,000	70,000	70,000
337,946	332,345	200,000	00	3285	Reimbursement-Labor-O&M, Design	200,000	200,000	200,000
372,953	406,703	240,000			Total Reimbursements	270,000	270,000	270,000
0	144,731	50,000	00	3060	Lagoon Tipping Fee	200,000	200,000	200,000
3,200	4,760	4,000	00	3211	Tap Fees	4,000	4,000	4,000
89,389	38,518	40,000	00	3231	Developer Misc. Fees	40,000	40,000	40,000
16,490	15,303	11,500	00	3241	Inspections, Permits	15,000	15,000	15,000
0	3,371	0	00	3246	FOG Surcharge	5,000	5,000	5,000
53,837	72,130	70,000	00	3275	Lien Search Fees	70,000	70,000	70,000
162,916	278,813	175,500			Total Fees & Charges	334,000	334,000	334,000
125,300	3,300	8,000	00	3290	Sale of Assets	0	0	0
0	0	0	00	3249	DEQ Loan	1,100,000	1,100,000	1,100,000
38,150	9,366	30,000	00	3251	Contractual Services	30,000	30,000	30,000
16	2,039	5,000	00	3301	Interest on Invested Funds	35,000	35,000	35,000
70,000	69,809	0	00	3661	Transfer from Eagle Point-Prop Taxes	0	0	0
29,895	30,989	20,000	00	3291	Other Revenue	20,000	20,000	20,000
49,197	51,647	50,000	00	3303	Late Charges	40,000	40,000	40,000
1,395	2,582	0	00	3304	Interfund Loan Int	0	0	0
313,953	169,732	113,000			Total Other Revenues	1,225,000	1,225,000	1,225,000
9,046,739	9,470,107	9,651,838			TOTAL REVENUES	11,346,482	11,346,482	11,346,482
TRANSFERS								
4,990	16,058	25,000	00	3904	Transfer from BCI Fund-O&M	25,000	25,000	25,000
24,256	24,080	24,000	00	3906	Transfer from Dunn Maint. Fund-O&M	24,000	24,000	24,000
2,368	2,318	10,500	00	3909	Transfer from White City SD-O&M	10,500	10,500	10,500
124,430	205,025	218,000	00	3910	Transfer from Stormwater Quality	305,291	305,291	305,291
246,515	319,710	280,000	00	3950	Transfer from Shady Cove Treatment	200,000	200,000	200,000
0	0	55,000	00	3952	Transfer from Shady Cove Collection	45,000	45,000	45,000
0	0	204,000	00	3960	Transfer from Gold Hill Treatment Fund	170,000	170,000	170,000
0	0	33,000	00	3965	Transfer from Gold Hill Collection Fund	42,000	42,000	42,000
402,559	567,191	849,500			TOTAL TRANSFERS	821,791	821,791	821,791
9,145,048	11,100,300	11,807,737			TOTAL RESOURCES	13,505,411	13,505,411	13,505,411

Rogue Valley Sewer Services

General Fund (01)

Requirement Summary

Actual FY16	Actual FY17	Adopted Budget FY18	Department / Category	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
EXPENDITURES						
2,711,498	2,927,790	3,636,757	Personnel Services	4,062,859	4,062,859	4,062,859
3,656,210	3,957,378	4,335,939	Materials & Services	4,650,739	4,650,739	4,650,739
889,574	1,239,799	2,909,270	Capital Outlay	3,894,944	3,894,944	3,894,944
306,289	240,958	170,970	Debt Service	126,128	126,128	126,128
7,563,571	8,365,925	11,052,936	TOTAL EXPENDITURES	12,734,670	12,734,670	12,734,670
518,475	505,181	500,000	Transfers to Other Funds	500,000	500,000	500,000
0	0	150,000	Contingency	150,000	150,000	150,000
8,082,046	8,871,106	11,702,936	TOTAL APPROPRIATIONS	13,384,670	13,384,670	13,384,670
1,063,002	2,229,194	104,801	Ending Fund Balance	120,741	120,741	120,741
9,145,048	11,100,300	11,807,737	TOTAL REQUIREMENTS	13,505,411	13,505,411	13,505,411
1,063,002	2,229,194	104,801	Ending Fund Balance	120,741	120,741	120,741
1,307,255	1,509,961	1,712,225	Less Interceptor SDC Reserve	1,934,961	1,934,961	1,934,961
(629,814)	(696,882)	(920,710)	Less Operating Reserve (8.33% Exp)	(1,060,798)	(1,060,798)	(1,060,798)
1,740,443	3,042,273	896,316	Unreserved Ending Fund Bal.	994,904	994,904	994,904

Rogue Valley Sewer Services

General Fund (01)

Expenditure Detail - Personnel Services

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
Personnel Services								
459,427	504,558	630,115	10	5010	Salaries	642,596	642,596	642,596
114,617	118,759	122,719	20	5010	Salaries	125,817	125,817	125,817
329,918	414,425	444,614	30	5010	Salaries	468,019	468,019	468,019
980,895	977,979	1,142,106	40	5010	Salaries	920,585	920,585	920,585
0	0	0	60	5010	Salaries	320,197	320,197	320,197
1,265	948	600	10	5012	Overtime	600	600	600
1,663	5,154	8,000	30	5012	Overtime	8,000	8,000	8,000
49,777	50,505	33,000	40	5012	Overtime	33,000	33,000	33,000
0	0	0	60	5012	Overtime	5,000	5,000	5,000
0	0	5,000	30	5015	On Call	5,000	5,000	5,000
5,724	5,475	10,000	40	5015	On Call	10,000	10,000	10,000
0	0	0	60	5015	On Call	12	12	12
0	0	15,000	10	5018	Part Time	15,000	15,000	15,000
1,943,286	2,077,803	2,411,154			Total Salaries	2,553,826	2,553,826	2,553,826
97,290	112,238	170,500	10	5241	Medical & Dental Insurance	190,308	190,308	190,308
27,903	29,811	31,000	20	5241	Medical & Dental Insurance	45,844	45,844	45,844
78,063	95,453	139,500	30	5241	Medical & Dental Insurance	162,504	162,504	162,504
227,564	251,726	434,000	40	5241	Medical & Dental Insurance	380,590	380,590	380,590
0	0	0	60	5241	Medical & Dental Insurance	138,920	138,920	138,920
60,695	63,195	73,720	10	5275	Retirement Plan	74,869	74,869	74,869
10,023	13,185	10,554	20	5275	Retirement Plan	10,820	10,820	10,820
16,176	22,526	38,237	30	5275	Retirement Plan	40,250	40,250	40,250
72,491	74,160	98,221	40	5275	Retirement Plan	79,170	79,170	79,170
0	0	0	60	5275	Retirement Plan	27,537	27,537	27,537
25,743	27,865	34,956	10	5111	Social Security	35,491	35,491	35,491
8,838	9,094	7,609	20	5111	Social Security	7,801	7,801	7,801
16,427	21,843	27,566	30	5111	Social Security	29,017	29,017	29,017
64,775	63,727	70,811	40	5111	Social Security	57,076	57,076	57,076
0	0	0	60	5111	Social Security	19,852	19,852	19,852
1,672	0	2,000	10	5122	Unemployment Self Insurance	2,000	2,000	2,000
0	557	0	40	5122	Unemployment Self Insurance	0	0	0
7,785	8,400	9,137	10	5123	Medicare	9,318	9,318	9,318
2,067	2,127	1,779	20	5123	Medicare	1,824	1,824	1,824
3,842	5,108	6,447	30	5123	Medicare	6,786	6,786	6,786
13,716	13,192	16,561	40	5123	Medicare	13,348	13,348	13,348
0	0	0	60	5123	Medicare	4,643	4,643	4,643
4,900	4,754	9,000	10	5233	Worker's Compensation	9,000	9,000	9,000
912	885	2,000	20	5233	Worker's Compensation	2,000	2,000	2,000
2,830	2,746	5,200	30	5233	Worker's Compensation	5,200	5,200	5,200
10,352	10,043	20,000	40	5233	Worker's Compensation	20,000	20,000	20,000
0	0	0	60	5233	Worker's Compensation	0	0	0
175	178	175	10	5235	Worker's Assessment Expense	175	175	175
59	56	30	20	5235	Worker's Assessment Expense	30	30	30
164	184	160	30	5235	Worker's Assessment Expense	160	160	160
487	483	490	40	5235	Worker's Assessment Expense	490	490	490
0	0	0	10	5245	HRA Deductible Plan	28,200	28,200	28,200
0	0	0	20	5245	HRA Deductible Plan	8,000	8,000	8,000
0	0	0	30	5245	HRA Deductible Plan	27,000	27,000	27,000
0	0	0	40	5245	HRA Deductible Plan	47,200	47,200	47,200
0	0	0	60	5245	HRA Deductible Plan	6,800	6,800	6,800

Rogue Valley Sewer Services

General Fund (01)

Expenditure Detail - Personnel Services

(Continued)

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
3,097	3,535	3,500	10	5250	LTD, Life Insurance, RHS	3,500	3,500	3,500
934	1,204	750	20	5250	LTD, Life Insurance, RHS	750	750	750
1,768	2,782	2,600	30	5250	LTD, Life Insurance, RHS	2,600	2,600	2,600
7,464	8,930	9,100	40	5250	LTD, Life Insurance, RHS	9,100	9,100	9,100
0	0	0	60	5250	LTD, Life Insurance, RHS	860	860	860
768,212	849,987	1,225,603			Total Fringe Benefits	1,509,033	1,509,033	1,509,033
2,711,498	2,927,790	3,636,757			TOTAL PERSONNEL SERVICES	4,062,859	4,062,859	4,062,859

Staffing Levels - Full Time Equivalent (FTE)

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
6.0	6.00	7.85	10		Administration	7.85	7.85	7.85
2.0	1.65	1.65	20		Information Technology	1.65	1.65	1.65
5.0	6.35	6.50	30		Engineering	6.50	6.50	6.50
13.6	19.00	20.00	40		Maintenance	18.00	18.00	18.00
3.4	0.00	0.00	50		Construction	0.00	0.00	0.00
0.0	0.00	0.00	60		Treatment	3.00	3.00	3.00
30.0	33.0	36.00			Total FTE	37.00	37.00	37.00

Rogue Valley Sewer Services

General Fund (01)

Expenditure Detail - Materials & Services

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
MATERIALS & SERVICES								
17,790	24,690	25,000	10	7111	Audit	23,000	23,000	23,000
36,122	52,744	30,000	10	7112	Legal Services	30,000	30,000	30,000
10,401	6,017	20,000	10	7113	Professional Services	20,000	20,000	20,000
0	3,660	30,400	20	7113	Professional Services	19,300	19,300	19,300
6,968	6,744	10,000	10	7115	Newsletters	10,000	10,000	10,000
125,716	138,069	135,000	10	7121	Bank Charges	140,000	140,000	140,000
2,172	3,141	4,000	10	7152	Publication Expense	4,000	4,000	4,000
1,506	1,151	1,000	10	7166	Recording fees	1,000	1,000	1,000
72,003	62,137	70,000	10	7177	Contractual Services - Billing	62,436	62,436	62,436
31,821	37,009	30,000	10	7211	Supplies, Office, Billing	30,000	30,000	30,000
5,016	1,561	3,500	30	7211	Supplies, Office, Billing	3,500	3,500	3,500
432	53	2,500	20	7223	Supplies, Computer	2,500	2,500	2,500
59,559	59,747	60,500	10	7255	Postage & Freight	60,500	60,500	60,500
2,512	1,770	1,600	40	7255	Postage & Freight	1,600	1,600	1,600
1,138	715	1,000	40	7300	Occupancy Permits	1,000	1,000	1,000
500	500	800	10	7311	Board Member Expenses	800	800	800
0	114	800	10	7533	Physical Examinations	800	800	800
0	157	800	30	7533	Physical Examinations	800	800	800
3,649	3,360	2,500	40	7533	Physical Examinations	2,500	2,500	2,500
25,718	24,616	15,000	10	7544	Travel, Lodging, Meals, Training	16,000	16,000	16,000
4,010	257	6,000	20	7544	Travel, Lodging, Meals, Training	8,000	8,000	8,000
1,118	3,724	8,000	30	7544	Travel, Lodging, Meals, Training	10,000	10,000	10,000
27,010	15,589	22,000	40	7544	Travel, Lodging, Meals, Training	22,000	22,000	22,000
8,084	10,619	7,000	10	7588	Memberships & Subscriptions	7,000	7,000	7,000
0	63	600	20	7588	Memberships & Subscriptions	800	800	800
0	285	3,500	30	7588	Memberships & Subscriptions	3,500	3,500	3,500
250	1,285	1,500	40	7588	Memberships & Subscriptions	1,600	1,600	1,600
63,920	74,459	72,625	20	7622	Computer Software Maintenance	75,225	75,225	75,225
51,112	49,171	40,000	40	7631	System Maintenance	40,000	40,000	40,000
464	1,176	500	10	7641	Safety Supplies, Clothing	700	700	700
1,175	804	1,000	30	7641	Safety Supplies, Clothing	1,500	1,500	1,500
21,120	10,396	8,000	40	7641	Safety Supplies, Clothing	10,000	10,000	10,000
0	10,858	12,000	40	7642	Clothing	12,000	12,000	12,000
0	0	0	60	7642	Clothing	1,300	1,300	1,300
1,072	1,748	3,000	10	7650	Equipment Maint. - Admin	3,000	3,000	3,000
52,814	65,282	80,000	40	7651	Equipment & Vehicle Maint. - O&M	80,000	80,000	80,000
35,187	39,784	40,000	40	7652	Vehicle Fuel	45,000	45,000	45,000
658	0	6,000	10	7653	Equipment, O&M (under \$3,000)	6,000	6,000	6,000
153	0	0	20	7653	Equipment, O&M (under \$3,000)	0	0	0
31	1,678	3,000	30	7653	Equipment, O&M (under \$3,000)	3,000	3,000	3,000
5,487	6,756	10,000	40	7653	Equipment, O&M (under \$3,000)	10,000	10,000	10,000
12,785	19,449	24,540	20	7654	Equipt, Computers (under \$3,000)	27,200	27,200	27,200
25,582	11,781	20,000	40	7681	Pump Station, Lagoon Maint.	20,000	20,000	20,000
0	3,176	1,000	30	7682	FOG Maintenance	1,000	1,000	1,000
4,483	11,676	10,000	60	7685	Lagoon Maint.	20,000	20,000	20,000
6,574	12,851	20,000	40	7691	Step/Steg Maint.	20,000	20,000	20,000
2,456	53	4,000	10	7699	Bldg & Grounds Maintenance	4,000	4,000	4,000
31,135	34,471	30,000	40	7699	Bldg & Grounds Maintenance	30,000	30,000	30,000
9,265	8,625	8,000	40	7710	Alarms - Pump Stations	8,000	8,000	8,000
14,540	16,593	15,000	10	7711	Communication & Alarm	15,000	15,000	15,000
0	0	2,000	20	7711	Communication & Alarm	2,000	2,000	2,000
216	657	0	30	7711	Communication & Alarm	500	500	500
1,566	2,902	2,100	40	7711	Communication & Alarm	3,500	3,500	3,500
3,269	5,287	4,000	20	7712	Communications - Internet Services	3,900	3,900	3,900
28,791	30,704	25,000	40	7755	Power - Pump Stations	25,000	25,000	25,000
16,063	20,808	20,000	10	7756	Utilities & Power	20,000	20,000	20,000

Rogue Valley Sewer Services

General Fund (01)

Expenditure Detail - Materials & Services

(Continued)

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
MATERIALS & SERVICES, continued								
46,666	47,144	52,000	10	7849	Property Insurance	52,000	52,000	52,000
2,421	5,944	4,300	10	7995	Other Expenses	4,300	4,300	4,300
0	0	500	30	7995	Other Expenses	500	500	500
24,810	1,920	1,000	40	7995	Other Expenses	1,000	1,000	1,000
907,310	955,930	1,012,565			MATERIALS & SERVICES	1,028,261	1,028,261	1,028,261
2,748,900	3,001,448	3,323,374	10	7010	TREATMENT CHARGES	3,622,478	3,622,478	3,622,478
3,656,210	3,957,378	4,335,939			TOTAL MATERIALS & SERVICES	4,650,739	4,650,739	4,650,739

Rogue Valley Sewer Services

General Fund (01)

Expenditure Detail - Capital Outlay

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
INFRASTRUCTURE PROJECTS & JOBS								
703,857	1,044,697	2,094,310	50		Collection System Rehabilitation	2,109,484	2,109,484	2,109,484
0	0	10,000	50		Non SDC Lagoons Vactor Waste	15,000	15,000	15,000
0	0	0	50	L003	Compost	1,100,000	1,100,000	1,100,000
0	0	0	50	B001	Solar Power	175,000	175,000	175,000
703,857	1,044,697	2,104,310		6001	Total Infrastructure Projects	3,399,484	3,399,484	3,399,484
EQUIPMENT								
<u>Vehicles</u>								
2,246	0	0	40	6100	Flusher Truck #37	0	0	0
29,759	0	0	40	6100	Unit #2 Replacement - New #35	0	0	0
29,759	0	0	40	6100	Unit #1 Replacement - New #36	0	0	0
55,034	0	0	40	6100	Bobcat Mini Excavator	0	0	0
0	46,264	0	40	6100	2016 GMC Sierra 3/4 ton Duramax #39	0	0	0
0	54,105	0	40	6100	CAT Compact Trac-Loader	0	0	0
0	26,884	0	40	6100	2017 GMC Terrain Truck #38	0	0	0
0	0	50,000	40	6100	2018 GMC Sierra Crew Cab #41 - John	0	0	0
0	0	100,000	40	6100	2018 Sierra 2500 HD Crew Cab #40	0	0	0
0	0	0	40	6100	Dual Axel Dump Trailer 2017 14LX	0	0	0
0	0	475,000	40	6100	New Flusher Truck #42	0	0	0
0	0	0	40	6100	4500 HD Crane Truck	125,000	125,000	125,000
0	0	0	40	6100	Backhoe	160,000	160,000	160,000
0	0	0	40	6100	Propane conversion for 4 trucks	38,000	38,000	38,000
0	0	0	40	6100	Winch & Bumper for Unit #39	5,000	5,000	5,000
<u>Maintenance</u>								
13,919	0	0	40	6100	MH Shoring	0	0	0
24,546	0	0	40	6100	Trench Box Shoring	0	0	0
9,595	0	0	40	6100	Jump Shoring	0	0	0
7,713	0	0	40	6100	Flail Mower	0	0	0
4,900	0	0	40	6100	Bulldozer Scraper Nozzle	0	0	0
0	2,283	0	40	6100	Pipe Patch & Repair Equip	0	0	0
0	5,497	0	40	6100	Husqvarna Asphalt walk behind street saw	0	0	0
0	3,435	0	40	6100	Bulldog 3/4" flusher nozzle	0	0	0
0	7,065	0	40	6100	Hydraulic Angle Broom	0	0	0
0	19,526	0	40	6100	Mini Camera (Mighty Tractor)	0	0	0
0	0	0	40	6100	Wheels for Mini Camera (Mighty Tractor)	0	0	0
0	0	0	40	6100	Headsets for Flusher Crew	0	0	0
0	0	12,000	40	6100	Facilities Generator	0	0	0
0	0	0	40	6100	Jumping Jack trench compactor	3,000	3,000	3,000
<u>Administration</u>								
8,246	0	0	10	6100	Large Format Printer for Engineering	0	0	0
0	21,731	0	10	6100	Office Carpet	0	0	0
0	6,679	0	20	6100	Copier	0	0	0
0	1,633	0	20	6100	HD Surveillance	0	0	0
0	0	12,000	20	6100	Accela Server Replacement	0	0	0
0	0	31,000	20	6100	Storage for GIS system-Onsite or Cloud	0	0	0
0	0	93,460	20	6100	Licenses for GIS-Centric	0	0	0
0	0	6,500	30	6100	Office Desk	0	0	0
0	0	25,000	30	6100	Offices in Engineering Dept	0	0	0
0	0	0	30	6100	GPS Survey Equip	25,000	25,000	25,000
0	0	0	20	6100	GIS Server	25,000	25,000	25,000
0	0	0	20	6100	ESRI Licenses	61,460	61,460	61,460
0	0	0	20	6100	Managed Cloud Services	50,000	50,000	50,000
0	0	0	10	6100	Remit Plus	3,000	3,000	3,000
185,717	195,102	804,960			Total Equipment	495,460	495,460	495,460
889,574	1,239,799	2,909,270			TOTAL CAPITAL OUTLAY	3,894,944	3,894,944	3,894,944

Rogue Valley Sewer Services

General Fund (01)

Expenditure Detail - Debt, Transfers Out, Contingency

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
DEBT SERVICE								
136,585	67,963	0	10	9520	DEQ Loan - Eagle Point (1996)	0	0	0
42,620	46,119	44,334	10	9520	OEDD Loan - Eagle Point (1997)	0	0	0
127,084	126,876	126,636	10	9520	Revenue Bond Series 2013	126,128	126,128	126,128
306,289	240,958	170,970			TOTAL DEBT SERVICE	126,128	126,128	126,128
TRANSFERS								
171,724	167,321	150,000	10	9804	BCI Fund 04	150,000	150,000	150,000
346,751	337,860	350,000	10	9807	Interceptor Capital Fund 07	350,000	350,000	350,000
518,475	505,181	500,000			TOTAL TRANSFERS	500,000	500,000	500,000
0	0	150,000			CONTINGENCY	150,000	150,000	150,000

Rogue Valley Sewer Services Budget Document FY19

Fund: Bear Creek Interceptor Operations & Maintenance (04)

Goals and Objectives: The Bear Creek Interceptor is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. It consists of the Upper Bear Creek Interceptor, the Lower Bear Creek Interceptor, and the Old Medford Trunk. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer Agreement between RVSS and the City of Medford.

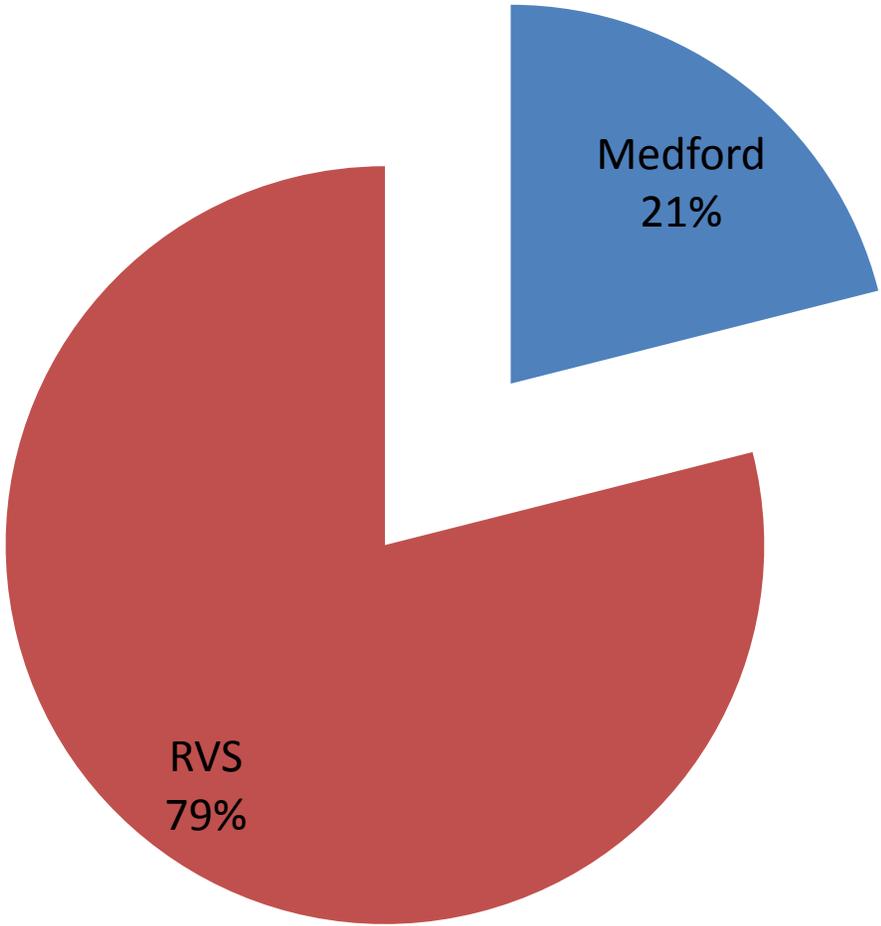
This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance. In 2007 the fund balance had grown to the point that assessments were suspended for all of FY 2008 and half of FY 2009

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units (ERU) and the amount of flow contributed to each of the interceptors. The current assessment is \$0.12 per ERU for the City of Medford and \$0.52 per ERU for RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 for the operation and maintenance of the Dunn Pump Station.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01. A total of \$150,000 is transferred to the Dunn Pump Station Operations and Maintenance

**Rogue Valley Sewer Services
Adopted Budget FY19
Bear Creek Interceptor**



Rogue Valley Sewer Services

Bear Creek Interceptor Operations & Maintenance Fund (04)

Resources & Requirements

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #		Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
200,647	252,886	234,086	00	2900	Beginning Fund Balance	152,160	152,160	152,160
41,407	45,540	40,000	00	3410	Maintenance Fees - City of Medford	60,000	60,000	60,000
1,400	2,937	2,000	00	3301	Interest	2,000	2,000	2,000
42,807	48,477	42,000			TOTAL REVENUES	62,000	62,000	62,000
171,724	167,321	150,000	00	3901	Transfer from RVSS General Fund	150,000	150,000	150,000
171,724	167,321	150,000			TOTAL TRANSFERS	150,000	150,000	150,000
415,178	468,684	426,086			TOTAL RESOURCES	364,160	364,160	364,160
EXPENDITURES								
Materials and Services:								
0	269	300	40	7255	Postage	300	300	300
3,508	41,352	30,000	40	7601	Flow Monitoring	30,000	30,000	30,000
3,794	5,544	10,000	40	7631	Maintenance - System	10,000	10,000	10,000
7,302	47,165	40,300			Total Materials and Services	40,300	40,300	40,300
Capital Projects:								
0	0	0	50	6100		0	0	0
0	0	0			Total Capital Outlay	0	0	0
7,302	47,165	40,300			TOTAL EXPENDITURES	40,300	40,300	40,300
Transfers								
4,236	13,062	20,000	10	9850	General Fund - Labor	20,000	20,000	20,000
754	2,997	5,000	10	9870	General Fund - Vehicles	5,000	5,000	5,000
150,000	250,000	150,000	10	9806	Dunn Operations & Maintenance Fund	150,000	150,000	150,000
154,990	266,059	175,000			TOTAL TRANSFERS	175,000	175,000	175,000
0	0	75,000			CONTINGENCY	75,000	75,000	75,000
162,292	313,224	290,300			TOTAL APPROPRIATIONS	290,300	290,300	290,300
252,886	155,460	135,786			Ending Fund Balance	73,860	73,860	73,860
415,178	468,684	426,086			TOTAL REQUIREMENTS	364,160	364,160	364,160

Rogue Valley Sewer Services Budget Document FY19

Fund: Dunn Pump Station Operations & Maintenance (06)

Goals and Objectives: The Dunn Pump Station is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance. In 2007 the fund balance had grown to the point that assessments were suspended for all of FY 2008 and half of FY 2009.

Major Source of Revenue: Revenue for this fund comes from an interfund transfer from the Bear Creek Interceptor Operations and Maintenance Fund 04.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 for the operation and maintenance of the Dunn Pump Station.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Dunn Operations & Maintenance Fund (06)

Resources & Requirements

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #		Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
327,473	370,779	420,879	00	2900	Beginning Fund Balance	562,208	562,208	562,208
2,147	5,824	3,000	00	3301	Interest	4,100	4,100	4,100
2,147	5,824	3,000			TOTAL REVENUES	4,100	4,100	4,100
150,000	250,000	150,000	00	3904	Transfer from Intercpt O&M Fund	150,000	150,000	150,000
150,000	250,000	150,000			TOTAL TRANSFERS	150,000	150,000	150,000
=====						=====		
479,620	626,603	573,879			TOTAL RESOURCES	716,308	716,308	716,308
=====						=====		
EXPENDITURES								
Materials and Services:								
0	0	500	20	7622	Computer Software maintenance	500	500	500
0	0	500	20	7626	Computer Software	500	500	500
0	0	1,000	40	7631	Maintenance - System	1,000	1,000	1,000
0	0	2,500	20	7654	Equipmt Computer (under \$3,000)	2,500	2,500	2,500
17,866	12,288	20,000	40	7681	Maintenance - Pump Station	20,000	20,000	20,000
0	0	0	40	7699	Building & Grounds Maint	2,500	2,500	2,500
840	872	1,000	40	7710	Pump Station Alarms	1,000	1,000	1,000
563	1,711	500	40	7711	Communication & Alarms	500	500	500
834	834	900	20	7712	Internet Services	900	900	900
64,266	71,724	55,000	40	7755	Pump Station Power	55,000	55,000	55,000
216	586	500	40	7756	Utilites and Power	500	500	500
84,585	88,015	82,400			Total Materials & Services	84,900	84,900	84,900
Capital Projects:								
0	0	0	40	6100	Building Paint,Repair & Remv Lndscap	10,000	10,000	10,000
0	0	0			Total Capital Outlay	10,000	10,000	10,000
84,585	88,015	82,400			TOTAL EXPENDITURES	94,900	94,900	94,900
Transfers								
21,175	19,578	20,000	10	9850	General Fund - Labor	20,000	20,000	20,000
3,081	4,502	4,000	10	9870	General Fund - Vehicles	4,000	4,000	4,000
24,256	24,080	24,000			TOTAL TRANSFERS	24,000	24,000	24,000
0	0	75,000			CONTINGENCY	75,000	75,000	75,000
=====						=====		
108,841	112,095	181,400			TOTAL APPROPRIATIONS	193,900	193,900	193,900
=====						=====		
370,779	514,508	392,479			Ending Fund Balance	522,408	522,408	522,408
=====						=====		
479,620	626,603	573,879			TOTAL REQUIREMENTS	716,308	716,308	716,308
=====						=====		

Rogue Valley Sewer Services Budget Document FY19

Fund: Interceptor Capital Expansion (07)

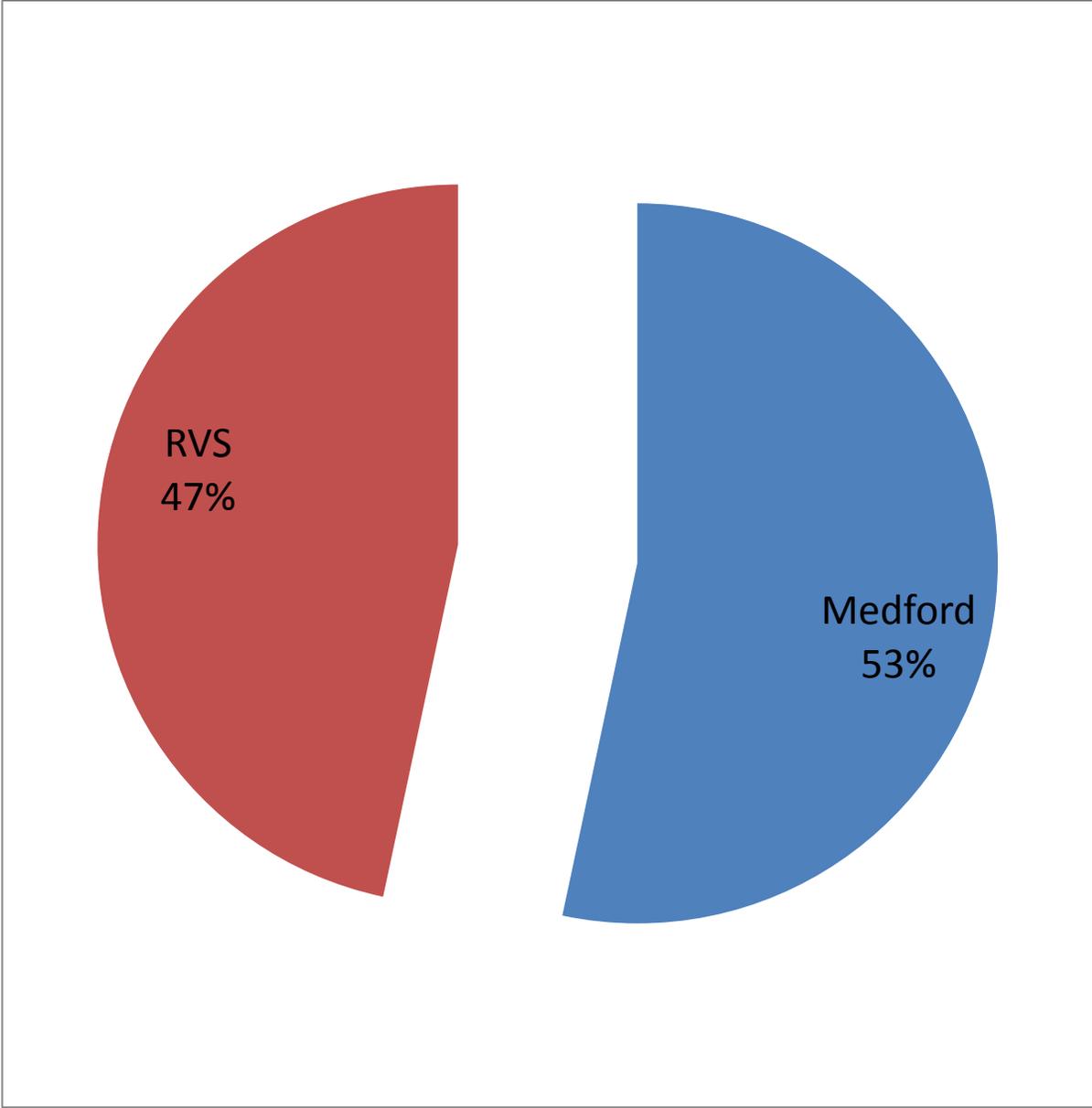
Goals and Objectives: The Interceptor Capital Expansion Fund is intended to pay for capital projects related to the Bear Creek Interceptor and the Dunn Pump Station. Rogue Valley Sewer Services is responsible for ensuring that these facilities have adequate capacity to serve both the City of Medford and RVSS in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for costs associated with these capital improvements. This fund maintains a surplus to pay for anticipated future improvements.

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units and the amount of flow contributed to each of the interceptors. The current assessment is \$1.05 per ERU for both the City of Medford and RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the capital improvements and debt service for previous capital improvement projects.

**Rogue Valley Sewer Services
Adopted Budget FY19
Interceptor Capital Expansion**



Rogue Valley Sewer Services

Interceptor Capital Expansion Fund (07)

Resources & Requirements

Actual FY16	Actual FY17	Adopted Budget FY18	a/c #	a/c #		Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
2,541,198	2,959,016	3,128,034	00	2900	Beginning Fund Balance	3,347,884	3,347,884	3,347,884
16,333	39,562	21,000	00	3301	Interest	23,000	23,000	23,000
368,414	398,471	400,000	00	3410	Assessed Fees - Medford	400,000	400,000	400,000
384,747	438,033	421,000			TOTAL REVENUES	423,000	423,000	423,000
346,751	337,860	350,000	00	3901	Transfer from RVSS General Fund	350,000	350,000	350,000
346,751	337,860	350,000			TOTAL TRANSFERS	350,000	350,000	350,000
3,272,696	3,734,909	3,899,034			TOTAL RESOURCES	4,120,884	4,120,884	4,120,884
EXPENDITURES								
0	0	0	40	7631	Materials & Services			
0	0	0			System Rehabilitation	0	0	0
					Total Materials & Services	0	0	0
Capital Projects:								
0	0	0	50	J151	UBCI 48" Relief	1,236,481	1,236,481	1,236,481
29,416	282,675	20,000	50	J200	SORM Bank Protection	10,000	10,000	10,000
0	0	0	50	J205	UBCI Flow Station	0	0	0
14,210	7,501	0	50	J254	Regional Rain Gauge	1,000	1,000	1,000
0	41,898	50,000	50	J271	New Manhole Lids	0	0	0
0	0	25,000	50	I001	Ethernet Radio Modems Flo Monitor	0	0	0
0	0	0	50	I002	Dunn PS Solar Power	250,000	250,000	250,000
0	0	0	50	JXXX	Flow Monitoring Sensor	10,000	10,000	10,000
43,626	332,074	95,000			Total Capital Outlay	1,507,481	1,507,481	1,507,481
Debt Service								
270,054	269,612	269,102	10	9520	Revenue Bond Series 2013	268,023	268,023	268,023
270,054	269,612	269,102			Total Debt Service	268,023	268,023	268,023
313,680	601,686	364,102			TOTAL EXPENDITURES	1,775,504	1,775,504	1,775,504
0	0	350,000			CONTINGENCY	350,000	350,000	350,000
313,680	601,686	714,102			TOTAL APPROPRIATIONS	2,125,504	2,125,504	2,125,504
2,959,016	3,133,223	3,184,932			Ending Fund Balance	1,995,380	1,995,380	1,995,380
3,272,696	3,734,909	3,899,034			TOTAL REQUIREMENTS	4,120,884	4,120,884	4,120,884

Rogue Valley Sewer Services Budget Document FY19

Fund: White City Storm Drains (09)

Goals and Objectives: The White City Storm Drain Fund is a dedicated fund established in 1989 to maintain and improve the storm drainage system in the industrial portion of White City. Under an agreement with Jackson County, RVSS maintains all piped stormwater facilities in the area and any open ditches that are not accessible from a public road. Jackson County maintains open ditches that are accessible from a public road.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

Major Source of Revenue: Revenue for this fund comes from fees charged to property owners within the White City Storm Drain Area. The fees are based on the size of the property and the amount of impervious surface on the property.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the storm drains and capital improvements to the storm drain infrastructure.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

White City Storm Drain Fund (09)

Resources & Requirements

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
550,145	603,501	346,624	00	2900	Beginning Fund Balance	650,592	650,592	650,592
68,942	76,497	70,000	00	3080	White City Storm Drain Fees	70,000	70,000	70,000
3,559	8,648	5,000	00	3301	Interest	5,100	5,100	5,100
72,501	85,145	75,000			TOTAL REVENUES	75,100	75,100	75,100
622,646	688,646	421,624			TOTAL RESOURCES	725,692	725,692	725,692
EXPENDITURES								
Materials & Services								
16,777	28,643	10,000	40	7113	Professional Services	10,000	10,000	10,000
0	1,693	10,000	40	7631	Maintenance - System	10,000	10,000	10,000
16,777	30,336	20,000			Total Materials & Services	20,000	20,000	20,000
Capital Projects:								
0	0	30,000	50	DXXX	Misc Culvert Replacement	30,000	30,000	30,000
0	0	0	50	DYYY	Misc Storm Projects	20,000	20,000	20,000
0	0	0	50	D002	Ave F and 8th Storm & Sewer	300,000	300,000	300,000
0	0	108,972	50	D003	11th Street Detention Basin Rehab	200,000	200,000	200,000
0	0	138,972			Total Capital Outlay	550,000	550,000	550,000
16,777	30,336	158,972			TOTAL EXPENDITURES	570,000	570,000	570,000
Transfers								
1,976	1,805	7,500	10	9850	General Fund - Labor	7,500	7,500	7,500
392	513	3,000	10	9870	General Fund - Vehicles	3,000	3,000	3,000
2,368	2,318	10,500			TOTAL TRANSFERS	10,500	10,500	10,500
0	0	50,000			Contingency	50,000	50,000	50,000
19,145	32,654	219,472			TOTAL APPROPRIATIONS	630,500	630,500	630,500
603,501	655,992	202,152			Ending Fund Balance	95,192	95,192	95,192
622,646	688,646	421,624			TOTAL REQUIREMENTS	725,692	725,692	725,692

Rogue Valley Sewer Services Budget Document FY19

Fund: Stormwater Quality Management (10)

Goals and Objectives: The Stormwater Quality Management Fund is a dedicated fund established in 2004 to implement the requirements of the National Pollutant Discharge Elimination System Municipal Small Separate Storm Sewer permit (NPDES MS4).

Rogue Valley Sewer Services has acted as the lead agency for a joint permit covering the cities of Talent, Phoenix, Central Point, and portions of unincorporated Jackson County.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

Major Source of Revenue: Revenue for this fund comes primarily from fees charged to residents within the permit area. A fee of \$1 per month for a single family residence or \$1 per 3,000 square feet of impervious surface for other uses is collected.

There is some additional revenue received from permit fees collected when RVSS issues erosion control permits under this program.

Major Expenditures: Expenditures from this fund consist of costs associated with the management of the stormwater program and capital improvements designed to protect or improve stormwater quality.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Storm Water Quality Fund (10)

Resources & Requirements

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
787,264	776,221	986,580	00	2900	Beginning Fund Balance	1,044,075	1,044,075	1,044,075
					Stormwater Fees			
32,041	36,427	46,000	00	3021	Phoenix	46,000	46,000	46,000
32,466	37,515	46,000	00	3022	Talent	46,000	46,000	46,000
90,690	303,065	290,000	00	3023	Jackson County	290,000	290,000	290,000
48,750	45,000	45,000	00	3024	Central Point	45,000	45,000	45,000
203,947	422,007	427,000				427,000	427,000	427,000
0	8,500	0	00	3220	Storm Water Maint Fees	8,500	8,500	8,500
10,500	24,000	10,000	00	3245	Const. Site Erosion Cntl Permits (DEQ)	13,500	13,500	13,500
6,370	3,136	3,000	00	3291	Other Income	3,000	3,000	3,000
5,051	12,162	6,500	00	3301	Interest	8,000	8,000	8,000
21,921	47,798	19,500			TOTAL OTHER REVENUE	33,000	33,000	33,000
225,868	469,805	446,500			TOTAL REVENUES	460,000	460,000	460,000
1,013,132	1,246,026	1,433,080			TOTAL RESOURCES	1,504,075	1,504,075	1,504,075
EXPENDITURES								
Materials and Services:								
865	0	5,000	10	7113	Professional Services	5,000	5,000	5,000
29	0	0	10	7114	Intern Services	0	0	0
937	524	3,000	10	7211	Supplies - Office	3,000	3,000	3,000
0	51	0	30	7533	Physical Examinations	102	102	102
2,603	3,674	4,000	10	7544	Travel/Training	5,000	5,000	5,000
752	448	1,100	10	7588	Memberships	1,100	1,100	1,100
0	1,855	3,000	10	7590	Permit Fee	11,000	11,000	11,000
0	535	1,000	40	7631	System Maintenance	1,000	1,000	1,000
0	209	0	40	7653	Equipment (under \$3,000)	0	0	0
605	1,834	0	20	7654	Equipment Computer (under \$3,000)	1,400	1,400	1,400
1,086	1,235	1,500	10	7711	Communications & Alarms	1,500	1,500	1,500
14,514	14,149	15,000	10	7810	Public Education	15,000	15,000	15,000
2,956	1,919	1,000	30	7820	Construction Site	1,000	1,000	1,000
267	402	1,000	30	7830	Post Construction	1,000	1,000	1,000
5,979	3,869	11,000	30	7840	Illicit Discharge	11,000	11,000	11,000
0	0	0	30	7910	Coordinated LID Projects	100,000	100,000	100,000
1,089	28	1,000	40	7995	Miscellaneous	1,000	1,000	1,000
31,682	30,732	47,600			Total Materials & Services	158,102	158,102	158,102
1,207	341	1,000	50	J210	Talent SWQ Improvement	0	0	0
18,365	0	0	50	J252	North Front Swale	0	0	0
9	0	0	50	J253	West Street Swale	0	0	0
477	0	0	50	J257	Gebhard Rd Gate	0	0	0
0	0	50,000	50	J264	Gebhard structure remodel	0	0	0
50,000	1,401	100,000	50	J269	LID Project Support	0	0	0
0	0	0	50	Q001	WagnerCrk Bridge Swale	30,000	30,000	30,000
0	0	50,000	50	Q003	Meadowview Homes SW wetland	50,000	50,000	50,000
0	0	0	50	Q004	Oak St. Outfall, Phoenix	50,000	50,000	50,000
0	0	0	50	Q005	Colver Road Park	50,000	50,000	50,000
0	0	0	50	Q006	Mosquito Lane WQ Facility	50,000	50,000	50,000
8,990	0	0	10	6100	GPS purchase	0	0	0
79,048	1,742	201,000			Total Capital Outlay	230,000	230,000	230,000
110,730	32,474	248,600			TOTAL EXPENDITURES	388,102	388,102	388,102

Rogue Valley Sewer Services

Storm Water Quality Fund (10)

Resources & Requirements

(Continued)

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
Transfers								
100,952	176,951	190,000	10	9850	General Fund - Labor	274,291	274,291	274,291
5,479	9,094	10,000	10	9870	General Fund - Vehicles	13,000	13,000	13,000
18,000	18,000	18,000	10	9880	General Fund - Billing Allocation	18,000	18,000	18,000
1,750	730	3,000	10	9510	Shady Cove Fund - SWQ Lab Rental	1,500	1,500	1,500
126,181	204,775	221,000			TOTAL TRANSFERS	306,791	306,791	306,791
0	0	100,000			CONTINGENCY	100,000	100,000	100,000
<u>236,911</u>	<u>237,249</u>	<u>569,600</u>			TOTAL APPROPRIATIONS	<u>794,893</u>	<u>794,893</u>	<u>794,893</u>
<u>776,221</u>	<u>1,008,777</u>	<u>863,480</u>			Ending Fund Balance	<u>709,182</u>	<u>709,182</u>	<u>709,182</u>
<u>1,013,132</u>	<u>1,246,026</u>	<u>1,433,080</u>			TOTAL REQUIREMENTS	<u>1,504,075</u>	<u>1,504,075</u>	<u>1,504,075</u>

Rogue Valley Sewer Services Budget Document FY19

Fund: Shady Cove Treatment (50)

Goals and Objectives: The Shady Cove Treatment Fund was initially established as the Shady Cove Operations and Maintenance Fund in 2011 when RVSS entered into an agreement with Shady Cove to manage both the collection system and the treatment plant. Beginning in FY2018 this fund will only track expenses related to the wastewater treatment plant, with collection system expenses being tracked in the newly created Fund 52.

The current agreement with Shady Cove expires in 2026 and includes a provision to call for an annexation vote sometime after 2021.

This fund is intended to be fully independent of the General Fund, however expenses in the first few years of operation had exceeded revenue, and support from the General Fund was needed. This fund has been independent of the General Fund since 2017.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Shady Cove in quarterly installments. Hauled septage is also accepted at the treatment plant for a fee.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant.

Funds are transferred from Fund 50 to Fund 52 to cover the expenses associated with operating the collection system in Shady Cove.

Surplus funds generated from the hauled septage program may be transferred to Fund 55 to help finance capital improvements.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Shady Cove Treatment Fund (50)

Resources & Requirements

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
(131,900)	(31,035)	153,036	00	2900	Beginning Fund Balance	40,298	40,298	40,298
303,887	345,000	345,000	00	3050	Shady Cove O&M Fees	345,000	345,000	345,000
1,750	730	3,000	00	3051	Lab Rental Rate from Fund 10	1,500	1,500	1,500
195,268	195,633	240,000	00	3052	SC Septage	45,000	45,000	45,000
500,905	541,363	588,000			TOTAL REVENUES	391,500	391,500	391,500
0	31,033	0	0	3500	Interfund Loan Payoff	0	0	0
500,905	572,396	588,000			TOTAL REVENUES	391,500	391,500	391,500
369,005	541,361	741,036			TOTAL RESOURCES	431,798	431,798	431,798
EXPENDITURES								
Materials and Services:								
2,942	1,316	1,500	10	7211	Supplies - Office	1,500	1,500	1,500
0	25	100	20	7223	Computer Supplies under \$3,000	100	100	100
29,830	25,772	35,000	60	7225	Chemicals	35,000	35,000	35,000
4,286	473	200	10	7255	Postage	200	200	200
643	1,769	1,500	10	7544	Travel/Training	1,500	1,500	1,500
177	0	200	10	7588	Memberships	300	300	300
1,080	50	1,500	20	7622	Computer Software Maintenance	1,332	1,332	1,332
0	0	500	20	7626	Computer Software	500	500	500
1,557	468	0	60	7637	System Maintenance PS & Collection	0	0	0
29,631	47,550	30,000	60	7638	System Maintenance Treatment Plant	30,000	30,000	30,000
519	1,254	750	60	7641	Safety Program	750	750	750
92	11	0	10	7650	Equip Maint Admin	0	0	0
499	8,955	5,000	60	7651	Vehicle/Equip Maintenance	5,000	5,000	5,000
837	2,355	3,000	60	7653	Equipment (under \$3,000)	3,000	3,000	3,000
1,334	237	7,760	20	7654	Computer Equipment (under \$3,000)	6,160	6,160	6,160
836	2,746	0	60	7681	Pump Station Maintenance	0	0	0
4,268	4,751	0	60	7699	Maintenance Other	0	0	0
2,361	2,591	0	60	7710	Pump Station Alarms	649	649	649
3,982	2,581	2,500	10	7711	Communications & Alarms	2,500	2,500	2,500
58	0	800	20	7712	Communications - IT Services	800	800	800
7,001	7,352	0	60	7755	Pump Station Power	0	0	0
43,811	38,342	40,000	10	7756	Utilities	35,000	35,000	35,000
16,285	14,768	15,000	10	7849	Insurance	15,000	15,000	15,000
100	3,716	2,800	10	7995	Other Expenses	2,800	2,800	2,800
1,395	2,582	0	10	3304	Interest on Interfund Loan	0	0	0
153,525	169,664	148,110			Total Materials & Services	142,091	142,091	142,091
Transfers								
241,055	281,430	250,000	10	9850	General Fund - Labor	170,000	170,000	170,000
5,460	38,280	30,000	10	9870	General Fund - Vehicle	30,000	30,000	30,000
0	0	80,000	10	9852	Transfer to Fund 52	75,000	75,000	75,000
0	0	150,000	10	9855	Transfer to Fund 55	0	0	0
246,515	319,710	510,000			TOTAL TRANSFERS	275,000	275,000	275,000
400,040	489,374	658,110			TOTAL APPROPRIATIONS	417,091	417,091	417,091
(31,035)	51,987	82,926			Ending Fund Balance	14,707	14,707	14,707
369,005	541,361	741,036			TOTAL REQUIREMENTS	431,798	431,798	431,798

Rogue Valley Sewer Services Budget Document FY19

Fund: Shady Cove Collection System (52)

Goals and Objectives: The Shady Cove Collection System Fund was new for FY 2018 and was intended to allow the expenses of the treatment plant and collection system in Shady Cove to be tracked separately.

RVSS initially established the Shady Cove Operations and Maintenance Fund in 2011 when RVSS entered into an agreement with Shady Cove to manage both the collection system and the treatment plant. The current agreement with Shady Cove expires in 2026 and includes a provision to call for an annexation vote sometime after 2021.

This fund is intended to be fully independent of the General Fund, however expenses in the first few years of operation have exceeded revenue, and support from the General Fund was needed. This fund has been independent of the General Fund since 2017.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Shady Cove in quarterly installments. This revenue is entered into Fund 50 with a portion transferred to Fund 52.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater collection system in Shady Cove.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Shady Cove Collection Fund (52)

Resources & Requirements

Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
0	00	2900	Beginning Fund Balance	1,000	1,000	1,000
80,000	00	3950	Transfer from Fund 50	75,000	75,000	75,000
80,000			TOTAL REVENUES	75,000	75,000	75,000
80,000			TOTAL RESOURCES	76,000	76,000	76,000
			EXPENDITURES			
			Materials and Services:			
2,000	40	7637	System Maintenance PS	7,000	7,000	7,000
5,000	40	7681	Pump Station Maintenance	6,000	6,000	6,000
3,000	40	7710	Pump Station Alarms	3,000	3,000	3,000
6,000	40	7755	Pump Station Power	4,000	4,000	4,000
2,000	10	7849	Insurance	2,000	2,000	2,000
1,000	10	7995	Other Expenses	500	500	500
19,000			Total Materials & Services	22,500	22,500	22,500
			Transfers			
40,000	10	9850	General Fund - Labor	35,000	35,000	35,000
15,000	10	9870	General Fund - Vehicle	10,000	10,000	10,000
55,000			TOTAL TRANSFERS	45,000	45,000	45,000
74,000			TOTAL APPROPRIATIONS	67,500	67,500	67,500
6,000			Ending Fund Balance	8,500	8,500	8,500
80,000			TOTAL REQUIREMENTS	76,000	76,000	76,000

Rogue Valley Sewer Services Budget Document FY19

Fund: Shady Cove Capital (55)

Goals and Objectives: The Shady Cove Capital Fund is a dedicated fund established in 2011 to pay for capital improvements within the Shady Cove collection system and treatment plant. RVSS operates the Shady Cove Sewer System under ten year agreement which expires in 2026. RVSS is charged with the planning and implementation of a capital improvement plan designed to ensure adequate system capacity and regulatory compliance.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: The City of Shady Cove makes an annual payment of \$60,000 into this fund. In addition, surplus funds generated from the septic waste program are transferred from Fund 50 to Fund 55.

Major Expenditures: Expenditures from this fund consist of costs associated with making capital improvements to the Shady Cove collection system and treatment plant.

Rogue Valley Sewer Services

Shady Cove Capital Fund (55)

Resources & Requirements

Actual FY16	Actual FY17	Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
1,335	15,258	587	00	2900	Beginning Fund Balance	5,411	5,411	5,411
0	60,000	60,000	00	3055	Shady Cove Capital Fees	60,000	60,000	60,000
0	60,000	60,000			TOTAL REVENUES	60,000	60,000	60,000
0	0	150,000	0	3950	Transfer from Fund 50	0	0	0
=====	=====	=====			TOTAL RESOURCES	=====	=====	=====
1,335	75,258	60,587				65,411	65,411	65,411
=====	=====	=====				=====	=====	=====
EXPENDITURES								
Treatment Plant								
(50,329)	0	0	50	J214	Turbo Blowers	0	0	0
29,170	1,797	0	50	J258	Diffuser Replacement	0	0	0
6,677	0	0	50	J267	PS #1 Cntl Panel Rehab	0	0	0
Collection System								
0	0	31,827	50	J174	Interceptor Manholes Rehab	0	0	0
0	0	15,450	50	J177	PS #3 Valve Vault Install	0	0	0
0	0	37,132	50	J250	PS #2 Control Upgrade	0	0	0
18	35,916	65,932	50	J251	Schoolhouse Ln Extension	0	0	0
0	0	0	50	J256	OR 62 Rogue River Dr - Cleveland St	0	0	0
0	30,345	0	50	J265	Hwy 62 Improvement	0	0	0
0	0	0	50	CXXX	Abandon PS #6	56,604	56,604	56,604
0	0	0	50	CXXX	Roof	8,000	8,000	8,000
0	0	0	50	R011	C2 Broken Pipe Mallory	0	0	0
0	0	0	50	1807	Hudspeth Pressure Sewer	0	0	0
541	3,504	0	50	9999	Privately Funded Projects	0	0	0
(13,923)	71,562	150,341			Total Capital Outlay	64,604	64,604	64,604
(13,923)	71,562	150,341			TOTAL EXPENDITURES	64,604	64,604	64,604
(13,923)	71,562	150,341			TOTAL APPROPRIATIONS	64,604	64,604	64,604
=====	=====	=====				=====	=====	=====
15,258	3,696	(89,754)			Ending Fund Balance	807	807	807
=====	=====	=====				=====	=====	=====
1,335	75,258	60,587			TOTAL REQUIREMENTS	65,411	65,411	65,411
=====	=====	=====				=====	=====	=====

Rogue Valley Sewer Services Budget Document FY19

Fund: Gold Hill Treatment (60)

Goals and Objectives: The Gold Hill Treatment Fund was newly established in FY 2018 to track the expenses related to operating the wastewater treatment plant for the City of Gold Hill. RVSS currently operates this plant under an agreement for the operation and maintenance of the plant which expires in 2022.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant.

A portion of the annual fee is transferred to Fund 65 to cover expenses associated with the operation of the Gold Hill collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Treatment fund (60)

Resources & Requirements

Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
0	00	2900	Beginning Fund Balance	16,855	16,855	16,855
360,000	00	3065	Gold Hill O&M Fees	360,000	360,000	360,000
500	00	3067	Connection Permits	500	500	500
360,500			TOTAL REVENUES	360,500	360,500	360,500
=====						
360,500			TOTAL RESOURCES	377,355	377,355	377,355
=====						
EXPENDITURES						
Materials and Services:						
10,000	10	7211	Supplies - Office	10,000	10,000	10,000
6,000	60	7225	Chemicals	6,000	6,000	6,000
8,600	60	7230	Sludge Disposal	8,600	8,600	8,600
2,500	60	7232	Laboratory Supplies	2,500	2,500	2,500
12,000	60	7234	Sampling and Testing	12,000	12,000	12,000
40,000	60	7638	System Maintenance Treatment Plant	40,000	40,000	40,000
1,500	60	7641	Safety Program	1,500	1,500	1,500
0	60	7651	Vehicle/Equip Maintenance	7,000	7,000	7,000
0	60	7652	Fuel	4,000	4,000	4,000
1,200	10	7711	Communications & Alarms	1,200	1,200	1,200
28,800	10	7756	Utilities	15,000	15,000	15,000
7,000	10	7849	Insurance	7,000	7,000	7,000
117,600			Total Materials & Services	114,800	114,800	114,800
0	50	JXXX		0	0	0
0			Total Capital Outlay	0	0	0
117,600			TOTAL EXPENDITURES	114,800	114,800	114,800
Transfers						
172,000	10	9850	General Fund - Labor	150,000	150,000	150,000
32,000	10	9870	General Fund - Vehicle	20,000	20,000	20,000
38,000	10	9865	Transfer to Fund 65	60,000	60,000	60,000
242,000			TOTAL TRANSFERS	230,000	230,000	230,000
=====						
359,600			TOTAL APPROPRIATIONS	344,800	344,800	344,800
=====						
900			Ending Fund Balance	32,555	32,555	32,555
=====						
360,500			TOTAL REQUIREMENTS	377,355	377,355	377,355
=====						

Rogue Valley Sewer Services Budget Document FY19

Fund: Gold Hill Collection System (65)

Goals and Objectives: The Gold Hill Collection System Fund is newly established for FY 2018 to track the expenses related to operating the sewer collection system for the City of Gold Hill. RVSS is in an agreement for the operation and maintenance of the plant which expires in 2022.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments. This revenue is entered into Fund 60 and transferred to Fund 65

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the sewer collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Collection Fund (65)

Resources & Requirements

Adopted Budget FY18	Dept	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19
0	00	2900	Beginning Fund Balance	0	0
38,000	00	3960	Transfer from Fund 60	60,000	60,000
38,000			TOTAL REVENUES	60,000	60,000
=====				=====	=====
38,000			TOTAL RESOURCES	60,000	60,000
=====				=====	=====
			EXPENDITURES		
			Materials and Services:		
5,000	40	7631	System Maintenance	5,000	5,000
0	40	7995	Other Expenses	0	0
5,000			Total Materials & Services	5,000	5,000
			Capital Outlay:		
0	50	JXXX	Total Capital Outlay	0	0
5,000			TOTAL EXPENDITURES	5,000	5,000
			Transfers		
16,000	10	9850	General Fund - Labor	25,000	25,000
17,000	10	9870	General Fund - Vehicle	17,000	17,000
33,000			TOTAL TRANSFERS	42,000	42,000
=====				=====	=====
38,000			TOTAL APPROPRIATIONS	47,000	47,000
=====				=====	=====
0			Ending Fund Balance	13,000	13,000
=====				=====	=====
38,000			TOTAL REQUIREMENTS	60,000	60,000
=====				=====	=====



Section IV. Budget Requirement Details by Department

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Rogue Valley Sewer Services Budget Document FY19

Department 10: Administration

Description:

Rogue Valley Sewer Services Administration Department provides professional administrative and accounting support in the planning and execution of general and financial policies and objectives. These are developed by the Rogue Valley Sewer Services Board of Directors for the sewer service needs of the region.

Funding:

The Administration Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01.

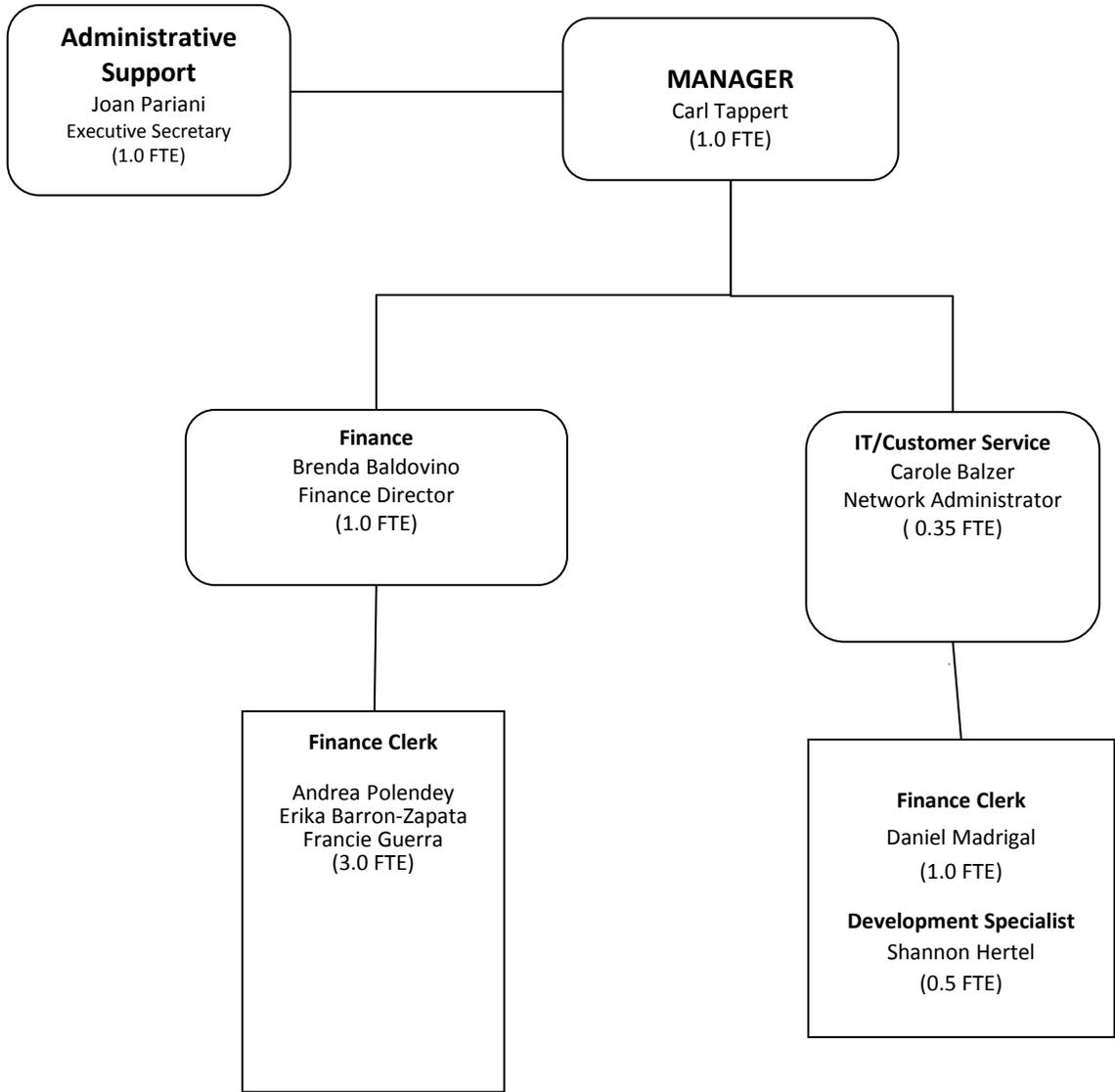
Goals:

- Provide leadership to all departments of the District in management and administrative issues and public relations.

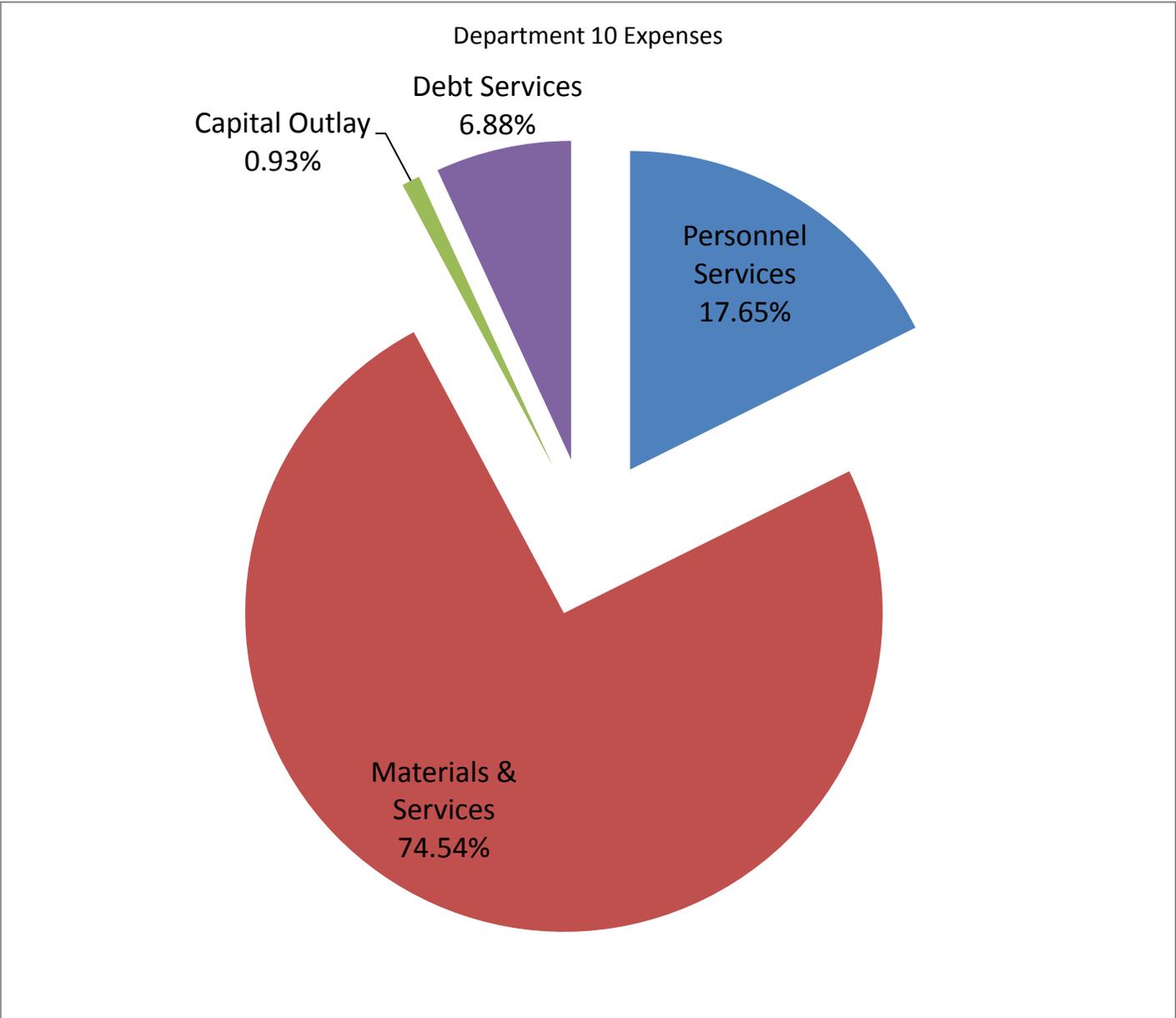
Performance Measures:

- Meet weekly with Department Head staff to review services/programs and projects.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2018 - 2019
Administration Department 10
(7.85 FTE)



Rogue Valley Sewer Services
Adopted Budget FY19
Department 10: Administration



Rogue Valley Sewer Services

Adopted Budget FY19

Administration Dept 10

Actual FY16	Actual FY17	Adopted Budget FY18	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
459,427	504,558	630,115	5010	Salaries	642,596	642,596	642,596
1,265	948	600	5012	Overtime	600	600	600
0	0	15,000	5018	Part-time	15,000	15,000	15,000
97,290	112,238	170,500	5241	Medical & Dental Insurance	190,308	190,308	190,308
60,695	63,195	73,720	5275	Retirement Plan	74,869	74,869	74,869
25,743	27,865	34,956	5111	Social Security	35,491	35,491	35,491
1,672	0	2,000	5122	Unemployment Self Insurance	2,000	2,000	2,000
7,785	8,400	9,137	5123	Medicare	9,318	9,318	9,318
4,900	4,754	9,000	5233	Worker's Compensation	9,000	9,000	9,000
175	178	175	5235	Worker's Assessment Expense	175	175	175
0	0	0	5245	HRA Deductible Plan	28,200	28,200	28,200
3,097	3,535	3,500	5250	LTD, Life Insurance, RHS	3,500	3,500	3,500
662,049	725,671	948,703		TOTAL PERSONNEL SERVICES	1,011,057	1,011,057	1,011,057
17,790	24,690	25,000	7111	Audit	23,000	23,000	23,000
36,122	52,744	30,000	7112	Legal Services	30,000	30,000	30,000
11,266	6,017	25,000	7113	Professional services	25,000	25,000	25,000
29	0	0	7114	Intern services	0	0	0
6,968	6,744	10,000	7115	Newsletter	10,000	10,000	10,000
125,716	138,069	135,000	7121	Bank Charges	140,000	140,000	140,000
2,172	3,141	4,000	7152	Publication Expense	4,000	4,000	4,000
1,506	1,151	1,000	7166	Recording fees	1,000	1,000	1,000
72,003	62,137	70,000	7177	Contractual services - Billing	62,436	62,436	62,436
35,700	38,849	44,500	7211	Supplies, Office, Billing	44,500	44,500	44,500
63,845	60,220	60,700	7255	Postage & Freight	60,700	60,700	60,700
500	500	800	7311	Board Member Expenses	800	800	800
0	114	800	7533	Physical Examinations	800	800	800
28,964	30,059	20,500	7544	Travel, Lodging, Meals, Training	22,500	22,500	22,500
9,013	11,067	8,300	7588	Memberships & Subscriptions	8,400	8,400	8,400
0	1,855	3,000	7590	Permit Fee	11,000	11,000	11,000
464	1,176	500	7641	Safety Supplies, Clothing	700	700	700
1,164	1,759	3,000	7650	Equipment Maint. - Admin	3,000	3,000	3,000
658	0	6,000	7653	Equipment (under \$3,000)	6,000	6,000	6,000
2,456	53	4,000	7699	Admin Building Maint	4,000	4,000	4,000
19,608	20,409	20,200	7711	Communication & Alarm	20,200	20,200	20,200
59,874	59,150	88,800	7756	Utilities	70,000	70,000	70,000
14,514	14,149	15,000	7810	Public Education	15,000	15,000	15,000
62,951	61,912	76,000	7849	Property Insurance	76,000	76,000	76,000
2,521	9,660	8,100	7995	Other Expenses	7,600	7,600	7,600
1,395	2,582	0	3304	Interest on Interfund Loan	0	0	0
2,748,900	3,001,448	3,323,374	7010	Treatment Charges	3,622,478	3,622,478	3,622,478
3,326,099	3,609,655	3,983,574		TOTAL MATERIALS & SERVICES	4,269,114	4,269,114	4,269,114
8,246	0	0	6100	Large Format Printer for Engineering	0	0	0
0	21,731	0	6100	Office Carpet	0	0	0
0	0	0	6100	Remit Plus	3,000	3,000	3,000
8,246	21,731	0		TOTAL CAPITAL OUTLAY	3,000	3,000	3,000
136,585	67,963	0	9520	DEQ loan - Eagle Point (1996)	0	0	0
42,620	46,119	44,334	9520	OEDD loan - Eagle Point (1997)	0	0	0
397,138	396,488	395,738	9520	Revenue Bond Series 2013	394,151	394,151	394,151
576,343	510,570	440,072		TOTAL DEBT SERVICES	394,151	394,151	394,151
4,572,737	4,867,627	5,372,349		TOTAL ADMINISTRATION EXPENSES	5,677,322	5,677,322	5,677,322

Rogue Valley Sewer Services Budget Document FY19

Department 20: Information Technology

Description:

Rogue Valley Sewer Services Information Technology Department designs databases and purchases, maintains, and provides support for network and computer related hardware and software.

Funding:

The Information Technology Department's expenses are funded by revenue collected through service charges within RVSS General Fund 01, Phase II Permit fees collected in RVSS Stormwater Quality Management Fund 10, and revenue collected within the Shady Cove O&M Fund 50.

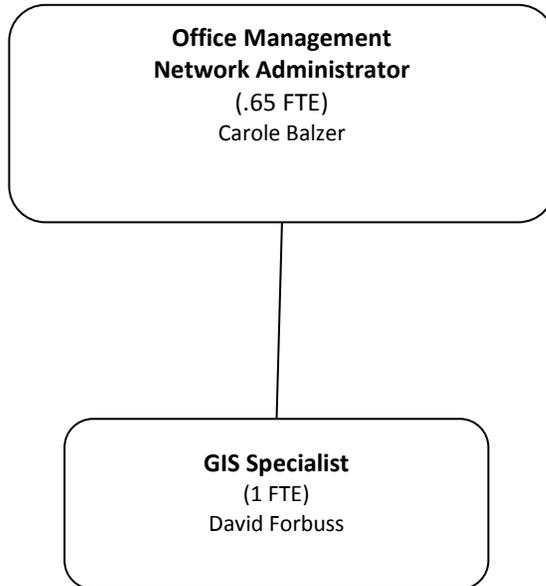
Goals:

- Configure and purchase hardware and software to meet the current and future needs of RVSS keeping in mind ease of use for employees, sustainability, and budget limits.
- Provide hardware and software support to maintain uninterrupted operation of RVSS.
- Increase efficiency through technology.

Performance Measures:

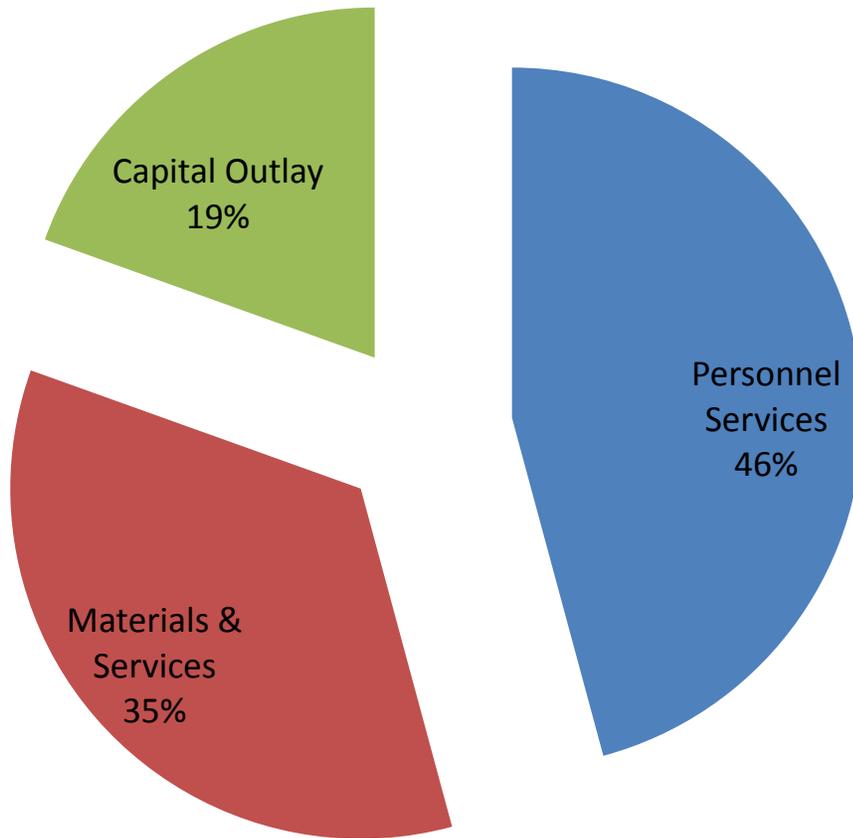
- The current and future needs of RVSS have been met with computer hardware and software.
- The uninterrupted operation of RVSS.
- The happiness of RVSS employees.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2018 - 2019
Information Technology Department 20
(1.65 FTE)**



Rogue Valley Sewer Services
Adopted Budget FY19
Department 20: Information Technology

Department 20 Expenses



Rogue Valley Sewer Services

Adopted Budget FY19

Information Technology Dept 20

Actual FY16	Actual FY17	Adopted Budget FY18	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
114,617	118,759	122,719	5010	Salaries	125,817	125,817	125,817
0	0	0	5012	Overtime	0	0	0
27,903	29,811	31,000	5241	Medical & Dental Insurance	45,844	45,844	45,844
10,023	13,185	10,554	5275	Retirement Plan	10,820	10,820	10,820
8,838	9,094	7,609	5111	Social Security	7,801	7,801	7,801
2,067	2,127	1,779	5123	Medicare	1,824	1,824	1,824
912	885	2,000	5233	Worker's Compensation	2,000	2,000	2,000
59	56	30	5235	Worker's Assessment Expense	30	30	30
0	0	0	5245	HRA Deductible Plan	8,000	8,000	8,000
934	1,204	750	5250	LTD, Life Insurance, RHS	750	750	750
165,353	175,121	176,441		TOTAL PERSONNEL SERVICES	202,886	202,886	202,886
0	3,660	30,400	7113	Professional Services	19,300	19,300	19,300
432	78	2,600	7223	Supplies, Computer	2,600	2,600	2,600
4,010	257	6,000	7544	Travel, Lodging, Meals, Training	8,000	8,000	8,000
0	63	600	7588	Memberships & Subscriptions	800	800	800
65,000	74,509	74,625	7622	Computer Software Maintenance	77,057	77,057	77,057
0	0	1,000	7626	Computer Software	1,000	1,000	1,000
153	0	0	7653	Equipmt (under \$3,000)	0	0	0
14,724	21,520	34,800	7654	Equipmt Computer (under \$3,000)	37,260	37,260	37,260
0	0	2,000	7711	Communications & Alarm	2,000	2,000	2,000
4,161	6,121	5,700	7712	Communications - Internet Services	5,600	5,600	5,600
0	0	0	7995	Other Expenses	0	0	0
88,480	106,208	157,725		TOTAL MATERIAL & SERVICES	153,617	153,617	153,617
0	6,679	0	6100	Copier	0	0	0
0	1,633	0	6100	HD Surveillance	0	0	0
0	0	12,000	6100	Accela Server Replacement	0	0	0
0	0	31,000	6100	Storage for GIS system-Onsite or Cloud	0	0	0
0	0	93,460	6100	Licenses for GIS-Centric	0	0	0
0	0	0	6100	Managed Cloud Services	50,000	50,000	50,000
0	0	0	6100	GIS Server	25,000	25,000	25,000
0	0	0	6100	ESRI Licenses	61,460	61,460	61,460
0	8,312	136,460		TOTAL CAPITAL OUTLAY	136,460	136,460	136,460
253,833	289,641	470,626		TOTAL INFORMATION TECH EXPENSES	492,963	492,963	492,963

Rogue Valley Sewer Services Budget Document FY19

Department 30: Engineering

Description:

Rogue Valley Sewer Services Engineering Department oversees infrastructure development, capital planning, project management, mapping service, MS4 Phase II program management, inspection, and F.O.G program management within the service boundary of RVSS.

Funding:

The Engineering Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Capital Improvements are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09. MS4 Phase II program is funded by stormwater fee revenue collected within the Storm Water Quality Fund 10.

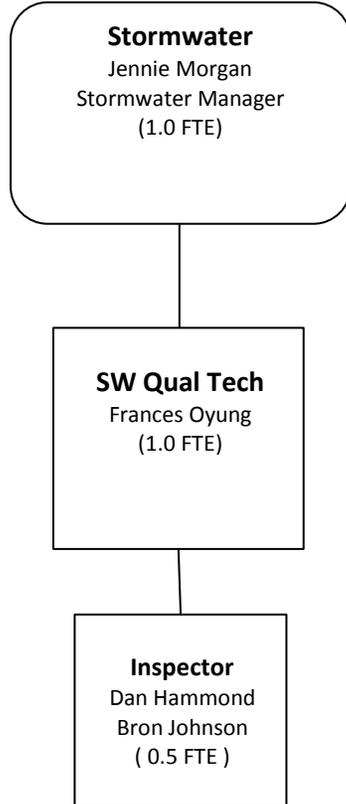
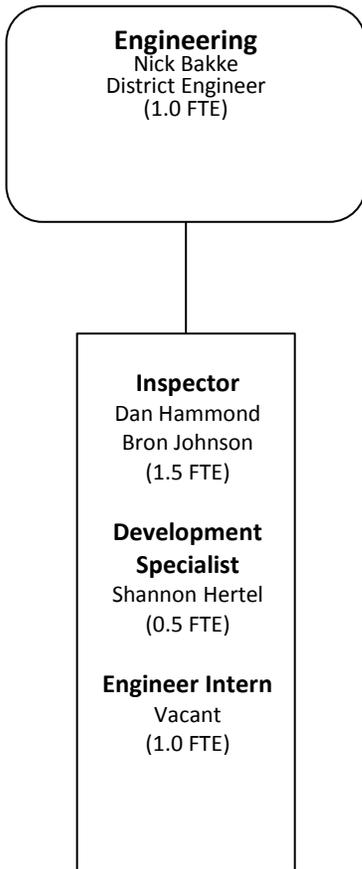
Goals:

- Provide sewer infrastructure to ensure the health, safety and livability within and around the RVSS service boundary.
- Uphold State and Federal Standards for the operation and construction of all sewer facilities that are existing and/or installed within RVSS service boundary.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.
- Implement and enforce the MS4 Phase II standards set by the Environmental Protection Agency and The Oregon Department of Environmental Quality.
- Repair or replace between 1% and 2% of the existing concrete and asbestos cement pipe annually.

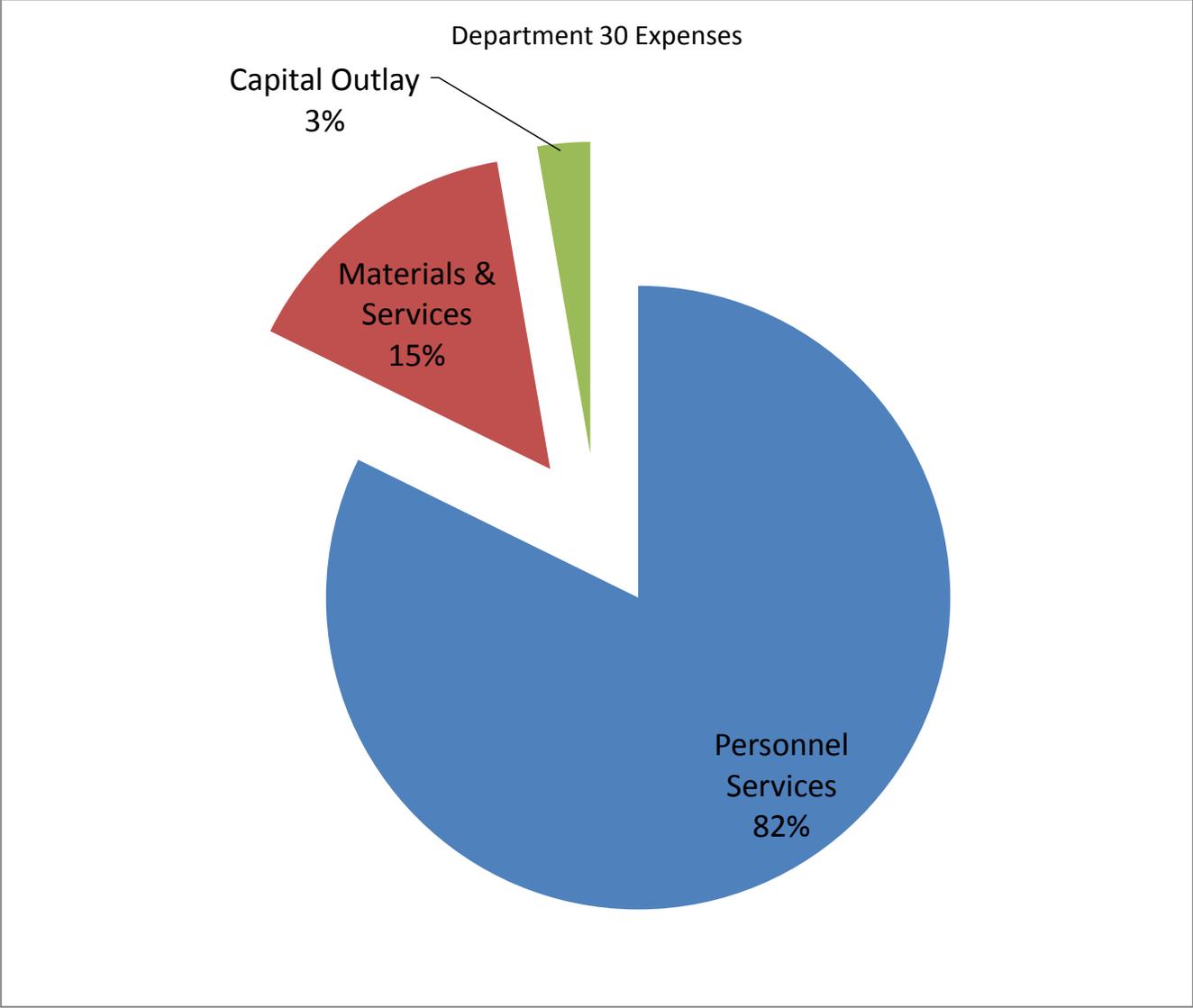
Performance Measures:

- **SSO:** Ensure sewer system has adequate capacity to withstand a one in five year storm event without overflow.
- **MS4 Phase II:** Ensure the annual reporting and proposed Phase II performance measures are met on an annual basis.
- **Inspection:** Ensure service and mainline inspections are completed in accordance with the Oregon Plumbing Specialty Code and Rogue Valley Sewer Services Standards.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2018 - 2019
Engineering Department 30
(6.50 FTE)



Rogue Valley Sewer Services
Adopted Budget FY19
Department 30: Engineering



Rogue Valley Sewer Services

Adopted Budget FY19

Engineering Dept 30

Actual FY16	Actual FY17	Adopted Budget FY18	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
329,918	414,425	444,614	5010	Salaries	468,019	468,019	468,019
1,663	5,154	8,000	5012	Overtime	8,000	8,000	8,000
0	0	5,000	5015	On Call	5,000	5,000	5,000
78,063	95,453	139,500	5241	Medical & Dental Insurance	162,504	162,504	162,504
16,176	22,526	38,237	5275	Retirement Plan	40,250	40,250	40,250
16,427	21,843	27,566	5111	Social Security	29,017	29,017	29,017
3,842	5,108	6,447	5123	Medicare	6,786	6,786	6,786
2,830	2,746	5,200	5233	Worker's Compensation	5,200	5,200	5,200
164	184	160	5235	Worker's Assessment Expense	160	160	160
0	0	0	5245	HRA Deductible Plan	27,000	27,000	27,000
1,768	2,782	2,600	5250	LTD, Life Insurance, RHS	2,600	2,600	2,600
450,851	570,221	677,324		TOTAL PERSONNEL SERVICES	754,536	754,536	754,536
5,016	1,561	3,500	7211	Supplies, Office, Billing	3,500	3,500	3,500
0	208	800	7533	Physical Examinations	902	902	902
1,118	3,724	8,000	7544	Travel, Lodging, Meals, Training	10,000	10,000	10,000
0	285	3,500	7588	Memberships & Subscriptions	3,500	3,500	3,500
1,175	804	1,000	7641	Safety supplies, clothing	1,500	1,500	1,500
31	1,678	3,000	7653	Equipmt (under \$3,000)	3,000	3,000	3,000
0	3,176	1,000	7682	FOG Maint.	1,000	1,000	1,000
216	657	0	7711	Communication & Alarm	500	500	500
2,956	1,919	1,000	7820	Construction Site	1,000	1,000	1,000
267	402	1,000	7830	Post Construction	1,000	1,000	1,000
5,979	3,869	11,000	7840	Illicit Discharge	11,000	11,000	11,000
0	0	0	7910	Coordinated LID Projects	100,000	100,000	100,000
0	0	500	7995	Other Expense	500	500	500
16,758	18,283	34,300		TOTAL MATERIAL & SERVICES	137,402	137,402	137,402
0	0	6,500	6100	Office Desk - Engineering	0	0	0
0	0	25,000	6100	Offices in Engineering Dept	0	0	0
0	0	0	6100	GPS Survey Equip	25,000	25,000	25,000
0	0	31,500		TOTAL CAPITAL OUTLAY	25,000	25,000	25,000
467,609	588,504	743,124		TOTAL ENGINEERING EXPENSES	916,938	916,938	916,938

Rogue Valley Sewer Services Budget Document FY19

Department 40: Maintenance

Description:

Rogue Valley Sewer Services Maintenance Department provides for the safety of RVSS customers through the inspection, cleaning, and minor repairs of all sewer main lines used within its boundaries. Cleaning is mainly accomplished through the use of specially designed trucks, which use both flush and vacuum operations.

Funding:

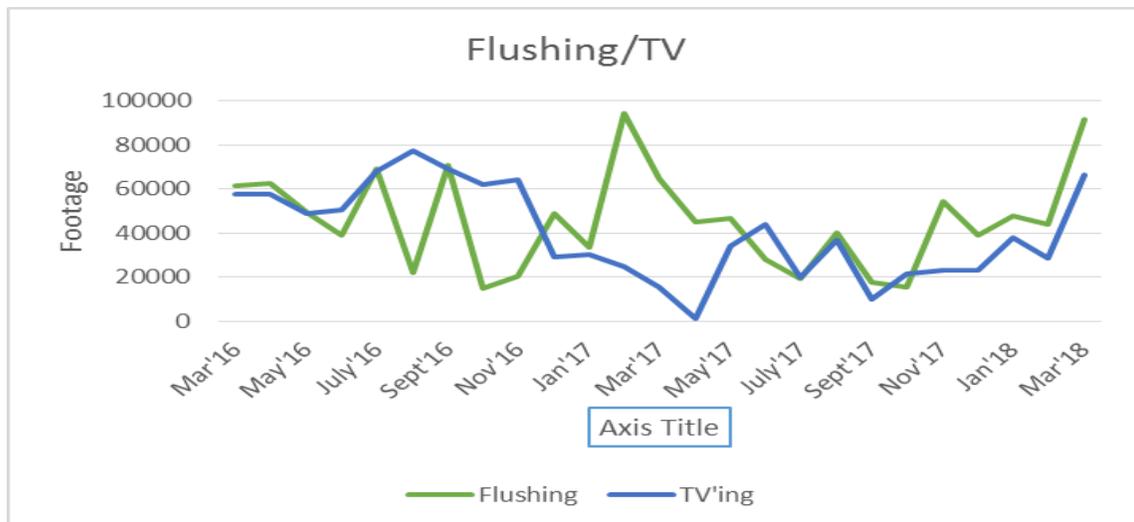
The Maintenance Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Repairs and maintenance are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09.

Goals:

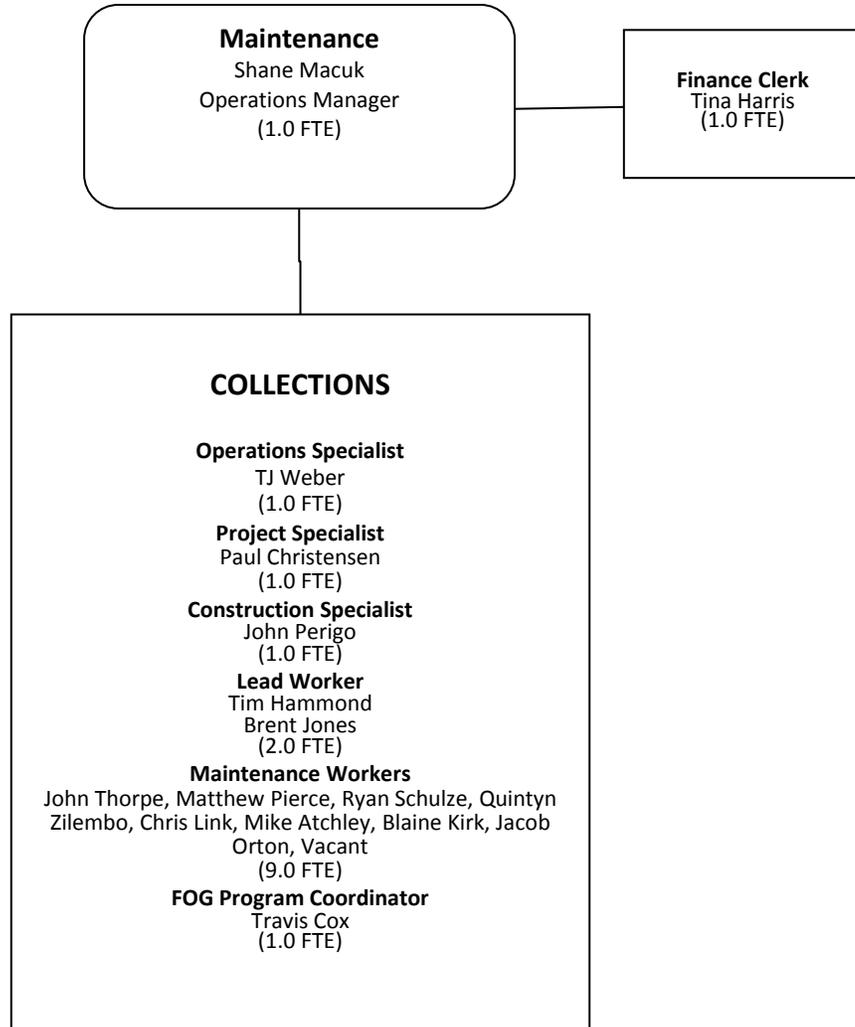
- Maintain the sewer system to protect the health and safety of people within the RVSS boundary.

Performance Measures:

- **SSO:** Ensure sewer system is maintained and improved to ensure zero overflows each year.
- **Pipe Cleaning:** Complete main line pipe cleaning on the entire system at least once every 3 years.
- **Pipe Inspection:** Complete main line pipe television inspection on the entire system at least once every 5 years.
- **Pump Stations:** Complete pump stations capacity tests at least once per year.
- **Treatment Plant:** Comply with all discharge permit requirements.



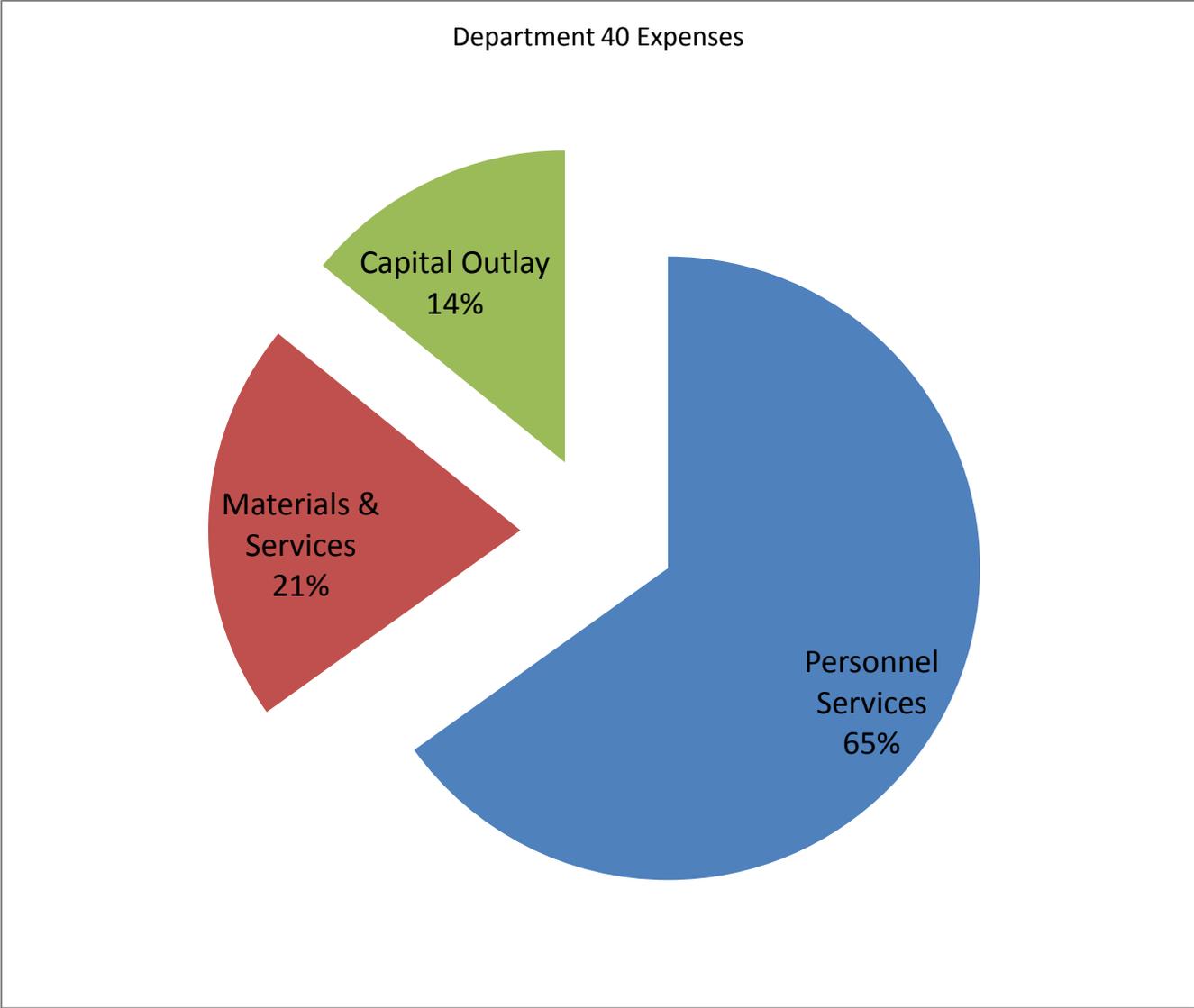
ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2018 - 2019
Maintenance Department 40
(17.0 FTE)



Rogue Valley Sewer Services

Adopted Budget FY19

Department 40: Maintenance



Rogue Valley Sewer Services

Adopted Budget FY19

Maintenance Dept 40

Actual FY16	Actual FY17	Adopted Budget FY18	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
980,895	977,979	1,142,106	5010	Salaries	920,585	920,585	920,585
49,777	50,505	33,000	5012	Overtime	33,000	33,000	33,000
5,724	5,475	10,000	5015	On Call	10,000	10,000	10,000
227,564	251,726	434,000	5241	Medical & Dental Insurance	380,590	380,590	380,590
72,491	74,160	98,221	5275	Retirement Plan	79,170	79,170	79,170
64,775	63,727	70,811	5111	Social Security	57,076	57,076	57,076
0	557	0	5122	Unemployment Self insurance	0	0	0
13,716	13,192	16,561	5123	Medicare	13,348	13,348	13,348
10,352	10,043	20,000	5233	Worker's Compensation	20,000	20,000	20,000
487	483	490	5235	Worker's Assessment Expense	490	490	490
0	0	0	5245	HRA Deductible Plan	47,200	47,200	47,200
7,464	8,930	9,100	5250	LTD, Life Insurance, RHS	9,100	9,100	9,100
1,433,245	1,456,777	1,834,289		TOTAL PERSONNEL SERVICES	1,570,559	1,570,559	1,570,559
16,777	28,643	10,000	7113	Professional Services	10,000	10,000	10,000
2,512	2,039	1,900	7255	Postage	1,900	1,900	1,900
1,138	715	1,000	7300	Occupancy Permits	1,000	1,000	1,000
3,649	3,360	2,500	7533	Physical Examinations	2,500	2,500	2,500
27,010	15,589	22,000	7544	Travel, Lodging, Meals, Training	22,000	22,000	22,000
250	1,285	1,500	7588	Memberships & Subscriptions	1,600	1,600	1,600
3,508	41,352	30,000	7601	Flow monitoring	30,000	30,000	30,000
54,906	56,943	67,000	7631	System Maintenance	67,000	67,000	67,000
0	0	2,000	7637	System Maintenance PS	7,000	7,000	7,000
21,120	10,396	8,000	7641	Safety supplies, clothing	10,000	10,000	10,000
0	10,858	12,000	7642	Clothing	12,000	12,000	12,000
52,814	65,282	80,000	7651	Equipment & Vehicle Maint. - O&M	80,000	80,000	80,000
35,187	39,784	40,000	7652	Vehicle Fuel	45,000	45,000	45,000
5,487	6,965	10,000	7653	Equipment (under \$3,000)	10,000	10,000	10,000
43,448	24,069	45,000	7681	Pump Station Maint.	46,000	46,000	46,000
6,574	12,851	20,000	7691	Step/Steg Maint.	20,000	20,000	20,000
31,135	34,471	30,000	7699	Bldg & Grounds Maintenance	32,500	32,500	32,500
10,105	9,497	12,000	7710	Alarms - Pump Stations	12,000	12,000	12,000
2,129	4,613	2,600	7711	Communication & Alarms	4,000	4,000	4,000
93,057	102,428	86,000	7755	Power - Pump Stations	84,000	84,000	84,000
216	586	500	7756	Utilities	500	500	500
25,899	1,948	2,000	7995	Other Expenses	2,000	2,000	2,000
436,921	473,674	486,000		TOTAL MATERIALS & SERVICES	501,000	501,000	501,000

Rogue Valley Sewer Services

Adopted Budget FY19

Maintenance Dept 40

(Continued)

Actual FY16	Actual FY17	Adopted Budget FY18	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
13,919	0	0	6100	MH Shoring	0	0	0
24,546	0	0	6100	Trench Box Shoring	0	0	0
9,595	0	0	6100	Jump Shoring	0	0	0
7,713	0	0	6100	Flail Mower	0	0	0
4,900	0	0	6100	Bulldozer Scraper Nozzle	0	0	0
2,246	0	0	6100	Flusher Truck #37	0	0	0
29,759	0	0	6100	Unit #2 Replacement-new #35	0	0	0
29,759	0	0	6100	Addl Truck #36	0	0	0
55,034	0	0	6100	Bob E55 Mini Excavator	0	0	0
0	46,264	0	6100	Replace Unit #16 - New #39	0	0	0
0	54,105	0	6100	Compact Trac-Loader	0	0	0
0	2,283	0	6100	Pipe Patch & Repair Equip	0	0	0
0	19,526	0	6100	Mini Camera (Mighty Tractor)	0	0	0
0	7,065	0	6100	Hydraulic Angle Broom	0	0	0
0	3,435	0	6100	Bulldog 3/4" flusher nozzle	0	0	0
0	5,497	0	6100	Walk behind street saw	0	0	0
0	26,884	0	6100	2017 GMC Terrain Truck #38	0	0	0
0	0	50,000	6100	Unit #12 Replacement #41	0	0	0
0	0	100,000	6100	Unit #11 Replace - little dump truck #40	0	0	0
0	0	0	6100	Dual Axel Dump Trailer 2017 14LX	0	0	0
0	0	475,000	6100	New Flusher Truck	0	0	0
0	0	0	6100	4500 HD Crane Truck	125,000	125,000	125,000
0	0	0	6100	Wheels for Mini Camera (Mighty Tractor	0	0	0
0	0	0	6100	Headsets for Flusher Crew	0	0	0
0	0	0	6100	Facilities Generator	0	0	0
0	0	0	6100	Jumping Jack trench compactor	3,000	3,000	3,000
0	0	0	6100	Backhoe	160,000	160,000	160,000
0	0	0	6100	Propane Conversion for 4 trucks	38,000	38,000	38,000
0	0	0	6100	Winch & Bumper for unit #39	5,000	5,000	5,000
0	0	12,000	6100	Facilities Generator	0	0	0
0	0	0	6100	Building Paint, Repair & Remv Lndsc	10,000	10,000	10,000
177,471	165,059	637,000		TOTAL CAPITAL OUTLAY	341,000	341,000	341,000
2,047,637	2,095,510	2,957,289		TOTAL MAINTENANCE EXPENSE	2,412,559	2,412,559	2,412,559

Rogue Valley Sewer Services Budget Document FY19

Department 50: Construction

Description:

Rogue Valley Sewer Services Construction Department repairs, maintains, and constructs sewer/stormwater capital improvement projects and system maintenance projects within the service boundary of RVSS.

Funding:

The Construction Department's general operational expenses are funded through revenue collected based on service charges and collected within RVSS General Fund 01. Capital Improvements are funded from revenues collected from service charges and System Development Charges and stored within General Fund 01, Interceptor Capital Expansion Fund 07, White City Storm Drain Fund 09, and Stormwater Quality Fund 10.

Goals:

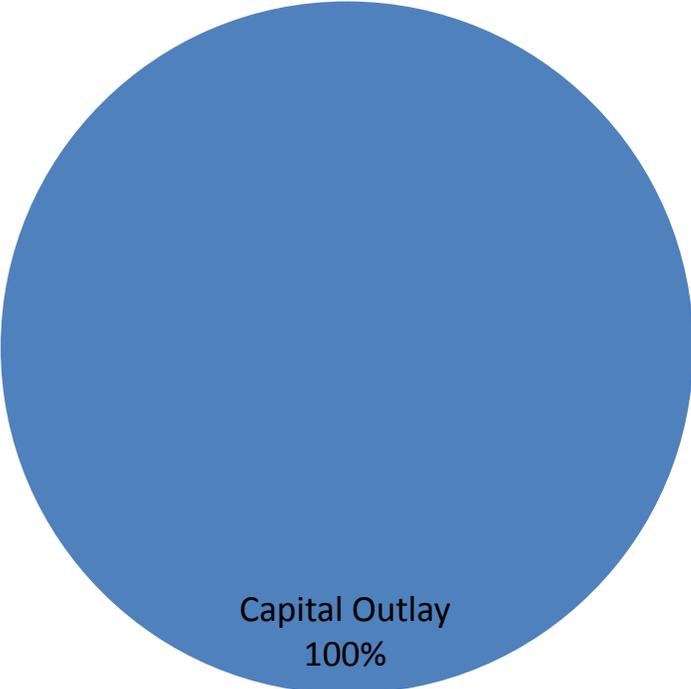
- Provide quality and efficient construction of new sewer and stormwater infrastructure within RVSS service boundary.
- Repair and rehabilitate existing infrastructure in accordance with State and RVSS Standards.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

Performance Measures:

- **CIP:** Complete capital improvement project on time and within the allotted budget set forth at the beginning of each FY.
- **Safety:** Zero-on-the job injuries per year.

Rogue Valley Sewer Services
Adopted Budget FY19
Department 50: Construction

Department 50 Expenses



Rogue Valley Sewer Services

Adopted Budget FY19

Construction Dept 50

Actual FY16	Actual FY17	Adopted Budget FY18	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
0	89,676	10,000	600X	J063 - Lagoon Modifications	15,000	15,000	15,000
36,651	820	25,000	600X	J084 - Antelope Road Ph 1	0	0	0
246	0	0	600X	J090 - Phoenix Trunk Main	0	0	0
0	11,114	180,876	600X	J094 - Sara Lane Extension	0	0	0
181,798	0	0	600X	J098 - N. first Street	0	0	0
7,218	0	0	600X	J111 - Crater Lane	0	0	0
0	(1,147)	0	600X	J136 - Kings Hwy	0	0	0
23,622	0	0	600X	J138 - Peach St Realign	0	0	0
225	0	0	600X	J161 - Truax Pump Station	0	0	0
57	0	0	600X	J163 - Meadows Rehab	0	0	0
114,936	1,733	0	600X	J182 - Hwy 62 Bypass Phase 1	0	0	0
180	0	0	600X	J189 - S Stage Rehab	0	0	0
0	0	0	600X	J188 - 6th Street	47,787	47,787	47,787
0	130	0	600X	J191 - Barton Road PS Aband	0	0	0
35,325	0	0	600X	J215 - Table Rock MH adj	0	0	0
1,272	1,013	0	600X	J222 - Tracey Ave Sewer Replace	0	0	0
0	90	0	600X	J226 - Hazel and 10th Rehab	0	0	0
0	0	20,600	600X	J227 - Pioneer PS Controls	0	0	0
0	165,785	20,000	600X	J232 - Lozier Lane St Improvement	0	0	0
722	0	0	600X	J236 - Locke & Coral Sewer Imp	0	0	0
86	0	0	600X	J237 - Bush/Freeman Sewer Ext	0	0	0
6,448	0	0	600X	J238 - John Luthy Replacement	0	0	0
0	0	75,908	600X	J240 - Rostell St Extension	73,697	73,697	73,697
0	234,673	200,000	600X	J243 - N Central Valley Rd	0	0	0
64,919	0	0	600X	J259 - Hazel St Phase 2	0	0	0
4,811	25,870	0	600X	J260 - Buchannon Street Expansion	0	0	0
15,300	0	0	600X	J261 - Garfield Overlay MH	0	0	0
8,307	129,821	0	600X	J262 - ODOT Hwy 62 Bypass - Ph2	0	0	0
14,998	0	0	600X	J263 - Service Line FY16	0	0	0
0	13,438	0	600X	J265 - Service Line FY17	0	0	0
536	124,679	0	600X	J266 - Misc CIPP Jobs	0	0	0
4,731	10,986	3,000	600X	J268 - PS Telemetry	15,000	15,000	15,000
570	93,862	10,000	600X	J270 - ODOT Hwy 62 Ph 2	0	0	0
0	36,534	0	600X	J272 - OR99 Rapp Rd to N Main	0	0	0
0	375	0	600X	J273 - Hwy 99 Twin Creeks Crossing	0	0	0
0	20,430	510,198	600X	J274 - Wilson Way Sewer Extension	800,000	800,000	800,000
0	0	49,528	600X	J275 - Breckinridge Dr	0	0	0
0	0	0	600X	J277 - Hartley Road Grinder Pumps	0	0	0
0	0	300,000	600X	J278 - Misc CIPP Jobs FY18	0	0	0
0	0	103,000	600X	J281 - West Gregory PS Rehab	103,000	103,000	103,000
0	0	41,200	600X	J282 - Service Line FY18	0	0	0
0	0	0	600X	J287 - 2018 Misc Overlay Projects	0	0	0
0	0	0	600X	J289 - CP E Pine Street imp	0	0	0
0	0	0	600X	J290 - C Street and 9th Extension	0	0	0
0	0	0	600X	J291 - ODOT OR140 Exit 35 to Blackwell	250,000	250,000	250,000
0	0	0	600X	J292 - N Church Street Sewer Replacement	250,000	250,000	250,000
0	0	0	600X	J293 - FY19 Service Lateral Reimbursements	20,000	20,000	20,000
0	0	0	600X	JXXX - Misc CIPP Jobs	500,000	500,000	500,000
0	6,863	515,000	600X	17-01 - Table Rock Rd Sewer Extension	0	0	0
0	0	0	600X	B001 Solar Power	175,000	175,000	175,000

Rogue Valley Sewer Services

Adopted Budget FY19

Construction Dept 50

(continued)

Actual FY16	Actual FY17	Adopted Budget FY18	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
0	11,947	0	600X	L001 - FOG Treatment Pilot Project	0	0	0
0	0	0	600X	L003 - Lagoon Compost Project	1,100,000	1,100,000	1,100,000
0	(1,319)	0	600X	R002 - Hwy 62 Pipe Cleaning	0	0	0
0	16,019	0	600X	R004 - Gold Hill Operations	0	0	0
180,900	51,305	40,000	600X	9999- Privately Funded Projects	50,000	50,000	50,000
0	0	0	600X	J151-UBCI 48" Relief	1,236,481	1,236,481	1,236,481
29,416	282,675	20,000	600X	J200 - SORM Bank Protection	10,000	10,000	10,000
14,210	7,501	0	600X	J254 - Regional Rain Gauge	1,000	1,000	1,000
0	41,898	50,000	600X	J271 - New Manhole Lids	0	0	0
0	0	0	600X	JXXX - Solar Power - Dunn PS	250,000	250,000	250,000
0	0	0	600X	JXXX - Flow Monitoring Sensor	10,000	10,000	10,000
0	0	25,000	600X	JXXX - Ethernet Radio's - Flow Monitoring	0	0	0
0	0	108,972	600X	J286 - 11th Street Detention Basin Rehab	0	0	0
0	0	0	600X	D002 - Ave F and 8th Storm & Sewer	300,000	300,000	300,000
0	0	0	600X	D003 - 11th Street Detention Basin Rehab	200,000	200,000	200,000
0	0	30,000	600X	DXXX - Misc Culvert Replacement	30,000	30,000	30,000
0	0	0	600X	DYYY - Misc Storm Projects	20,000	20,000	20,000
8,989	0	0	600X	6100 - GPS purchase	0	0	0
1,208	341	1,000	600X	J210- Talent SWQ Improvement	0	0	0
18,365	0	0	600X	J252 - N Front Swale	0	0	0
9	0	0	600X	J253 - West Street Swale	0	0	0
477	0	0	600X	J257 - Gebhard Rd Gate	0	0	0
0	0	50,000	600X	J264 - Gebhard structure remodel	0	0	0
50,000	1,401	100,000	600X	J269 - LID Project Support	0	0	0
0	0	50,000	600X	J283 - Meadowview SW Wetland	0	0	0
0	0	0	600X	Q001 - Wagner Cr Bridge Swale	30,000	30,000	30,000
0	0	0	6100	Q003 - Meadowview SW Wetland	50,000	50,000	50,000
0	0	0	600X	Q004 - Oak Street Outfall	50,000	50,000	50,000
0	0	0	600X	Q005 - Colver Road Park	50,000	50,000	50,000
0	0	0	600X	Q006 - Mosquito Lane WQ Facility	50,000	50,000	50,000
(50,329)	0	0	600X	J214 - Turbo Blowers	0	0	0
0	0	31,827	600X	J174 - Interceptor Manholes Rehab	0	0	0
0	0	15,450	600X	J177 - PS #3 Valve Vault Install	0	0	0
0	0	37,132	600X	J250 - PS #2 Control Upgrade	0	0	0
18	35,916	65,932	600X	J251 - Schoolhouse Ln Extension	0	0	0
0	0	0	600X	J256 - OR62 Rogue River Dr-Cleveland	0	0	0
0	0	0	600X	CXXX - Abandon PS #6	56,604	56,604	56,604
0	0	0	600X	CXXX - Roof	8,000	8,000	8,000
29,170	1,797	0	600X	J258 - Diffuser Replacement	0	0	0
0	30,345	0	600X	Hwy 62 Improvement	0	0	0
0	0	0	600X	R011 - C2 Broken Pipe Mallory	0	0	0
0	0	0	600X	1807 - Hudspeth Pressure Sewer	0	0	0
6,677	0	0	600X	J267 - PS #1 Cntl Panel Rehab	0	0	0
541	3,504	0	600X	9999 - Privately Funded Projects	0	0	0
812,609	1,450,075	2,689,623	TOTAL CAPITAL OUTLAY		5,751,569	5,751,569	5,751,569
812,609	1,450,075	2,689,623	TOTAL CONSTRUCTION EXPENSES		5,751,569	5,751,569	5,751,569

Rogue Valley Sewer Services Budget Document FY19

Department 60: Treatment

Description:

Rogue Valley Sewer Services Treatment Department operates the Shady Cove Treatment Plant, Gold Hill Treatment Plant, and the White City Lagoons

Funding:

The Treatment Department's general operational expenses are funded from three different sources: The Shady Cove Treatment Plant and Gold Hill Treatment Plants are each funded by payments made by the respective cities in accordance with intergovernmental agreements. White City Lagoon operations are funded through General Fund 01.

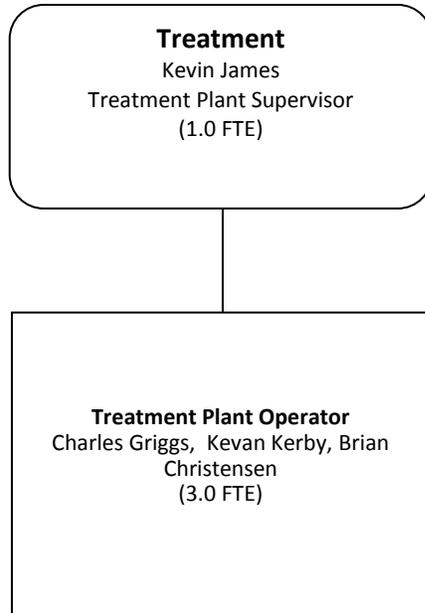
Goals:

- Operate each facility in compliance with DEQ permit requirements.
- Perform routine preventative maintenance and repair of facilities to ensure consistent and reliable performance.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

Performance Measures:

- **Permit Compliance:** Complete all monthly monitoring reports on time demonstrating compliance with permit requirements.
- **Safety:** Zero-on-the job injuries per year.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2018 - 2019
Treatment Department 60
(4.0 FTE)



Rogue Valley Sewer Services

Adopted Budget FY19

Treatment Dept 60

Actual FY16	Actual FY17	Adopted Budget FY18	a/c #	Category / Name	Proposed Budget FY19	Approved Budget FY19	Adopted Budget FY19
0	0	0	5010	Salaries	320,197	320,197	320,197
0	0	0	5012	Overtime	5,000	5,000	5,000
0	0	0	5015	On Call	12	12	12
0	0	0	5241	Medical & Dental Insurance	138,920	138,920	138,920
0	0	0	5275	Retirement Plan	27,537	27,537	27,537
0	0	0	5111	Social Security	19,852	19,852	19,852
0	0	0	5123	Medicare	4,643	4,643	4,643
0	0	0	5245	HRA Deductible Plan	6,800	6,800	6,800
0	0	0	5250	LTD, Life Insurance, RHS	860	860	860
0	0	0		TOTAL PERSONNEL SERVICES	523,821	523,821	523,821
29,830	25,772	41,000	7225	Chemicals	41,000	41,000	41,000
0	0	8,600	7230	Sludge Disposal	8,600	8,600	8,600
0	0	2,500	7232	Laboratory Supplies	2,500	2,500	2,500
0	0	12,000	7234	Sampling and Testing	12,000	12,000	12,000
1,557	468	0	7637	System Maintenance PS	0	0	0
29,631	47,550	70,000	7638	System Maintenance Treatment Plant	70,000	70,000	70,000
519	1,254	2,250	7641	Safety supplies, clothing	2,250	2,250	2,250
0	0	0	7642	Clothing	1,300	1,300	1,300
499	8,955	5,000	7651	Equipment & Vehicle Maint. - O&M	12,000	12,000	12,000
0	0	0	7652	Vehicle Fuel	4,000	4,000	4,000
837	2,355	3,000	7653	Equipment (under \$3,000)	3,000	3,000	3,000
836	2,746	0	7681	Pump Station Maint.	0	0	0
4,483	11,676	10,000	7685	Lagoon Maint.	20,000	20,000	20,000
4,268	4,751	0	7699	Bldg & Grounds Maintenance	0	0	0
2,361	2,591	0	7710	Alarms - Pump Stations	649	649	649
7,001	7,352	0	7755	Power - Pump Stations	0	0	0
81,822	115,470	154,350		TOTAL MATERIALS & SERVICES	177,299	177,299	177,299
81,822	115,470	154,350		TOTAL TREATMENT EXPENSE	701,120	701,120	701,120

Rogue Valley Sewer Services

FY19 Proposed Budget

Featured Items: RVSS Flusher Truck

Rogue Valley Sewer Services' newest Vactor combination truck is not just beautiful with its Radiant Red paint job, but it has brawn and brains, too.

The Peterbilt chassis has enough muscle to convey the 12 yard debris tank and up to 3,700 gallons of water. Equipped with front, rear, and side cameras, it can be maneuvered safely in all directions. Through the 800 feet of 1 inch sewer hose the 800 gallons per minute (GPM)/2,500 per square inch (PSI) single piston water pump can produce 34 GPM/750 PSI at engine idle or 40 GPM/1,200 PSI at engine idle using the multi-flow valve. Attaching the high and low pressure hand guns provides more precise cleaning and hydro excavation capability. In addition, the truck is equipped with a wireless remote control, a decant pump, and a continuous water fill valve.





Section V. Five-Year Cash Flow Projections

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Major Equipment & Vehicle Replacement Schedule	97

Rogue Valley Sewer Services 5 Year Cash Flow Projections

The five year cash flow projections cover only the **General Fund**. It should be noted that these multi-year projections are rough estimates made for planning purposes only. The first page shows beginning fund balance and revenues, page two shows expenditures, and the last page shows transfers and ending fund balances.

Assumptions: 1) Growth rates for service charges and most other revenues were assumed to be 1.5%. 2) Inflation rate for labor was assumed at 3% and other expenditures at 2.0%. 3) Interest on investments is assumed to remain very low at 1.5%. 4) Treatment charges were increased a total of 9.0%, which represents 7.5% rate increase per Regional Rate Committee thru 2020 and 1.5% for growth).

Two reserves are shown on the cash flow projections. The first is a reserve for Interceptor System Development Charges collected over the amount necessary to be transferred to the Regional Construction Fund. The other reserves are for operating contingencies, which are calculated at one month of budgeted expenditures.

The rehabilitation projects are based on the **Capital Improvement Plan (CIP)** prepared by the Engineer, which will be approved by the Board of Directors on June 20, 2018.

A schedule listing our projected major equipment and vehicle replacements over the next five years follows the projected five year capital improvement plan in this Projection section of the budget document.

5 Year Cash Flow Projections (Continued)

Rogue Valley Sewer Services

Five Year Cash Flow Projections

GENERAL FUND (01)

	FY19 Rate	% Growth	Actual FY17	Projected FY18	Budgeted FY19	Projection FY20	Projection FY21	Projection FY22	Projection FY23
BEGINNING FUND BALANCE			1,063,002	2,129,194	1,237,138	305,178	(763,794)	(1,269,828)	(826,482)
REVENUES									
			3.83% increase	3.16% increase	4.6% increase	4.6% increase	4.6% increase	4.6% increase	4.6% increase
Service Charges									
All Areas	\$ 20.50	1.5%	8,069,963	8,568,338	9,096,919	9,658,108	10,253,916	10,886,480	11,558,067
System Development Charges									
Collection SDC - RVSS	\$ 625.00	1.5%	282,394	300,000	300,000	305,000	310,000	315,000	320,000
Regional Interceptor SDC - RVSS	\$ 500.00	1.5%	135,124	150,000	150,000	152,000	154,000	156,000	158,000
Trunk SDC (W.C. Trunk) - RVSS	\$ 225.00	1.5%	11,968	10,000	10,000	10,200	10,400	10,600	10,800
Trunk SDC (W.C. Trunk, EP Tie-In)	\$ 750.00	1.5%	65,091	40,000	40,000	40,600	41,200	41,800	42,400
			494,577	500,000	500,000	507,800	515,600	523,400	531,200
Project Reimbursement Offsets									
Equipment Rental		1.5%	74,358	70,000	70,000	74,000	75,110	76,237	77,380
Labor		1.5%	332,345	200,000	200,000	200,000	203,000	206,045	209,136
			406,703	270,000	270,000	274,000	278,110	282,282	286,516
Other Revenue									
Lagoon Tipping Fee			144,731	200,000	200,000	200,000	200,000	200,000	200,000
Assessment / SDC Loan Payments			50,319	55,000	55,000	50,000	50,000	50,000	50,000
Interest on Investments			2,039	35,000	35,000	35,000	35,000	35,000	35,000
Eagle Point - Property Tax			69,809	-	-	-	-	-	-
Sale of So. Pacific Hwy. Property			30,989	395,000	-	-	-	-	-
Tap, Developer, Inspector, Permit Fees			58,581	59,000	59,000	59,000	59,000	59,000	59,000
Lien Search Fees			72,130	70,000	70,000	70,000	70,000	70,000	70,000
Contractual Services			9,366	20,000	30,000	30,000	30,000	30,000	30,000
Late fees			51,647	50,000	40,000	40,000	40,000	40,000	40,000
DEQ Loan			-	-	1,100,000	-	-	-	-
Miscellaneous			9,253	155,000	25,000	25,000	25,000	25,000	25,000
			498,864	1,039,000	1,614,000	509,000	509,000	509,000	509,000
TOTAL REVENUES			9,470,107	10,377,338	11,480,919	10,948,908	11,556,626	12,201,162	12,884,783

5 Year Cash Flow Projections (Continued)

Rogue Valley Sewer Services

Five Year Cash Flow Projections

GENERAL FUND (01)

	FY19 Rate	% Growth	Actual FY17	Projected FY18	Budgeted FY19	Projection FY20	Projection FY21	Projection FY22	Projection FY23
<u>EXPENDITURES</u>									
<u>Operations</u>									
Personnel Services		3.0%	2,927,790	3,864,872	4,062,859	4,184,745	4,310,287	4,439,596	4,572,784
Treatment Charges (1.5% growth & 7.5% chges thru FY20)		9.0%	3,001,448	3,323,374	3,622,478	3,948,501	4,007,729	4,067,844	4,128,862
Materials & Supplies		2.0%	955,930	1,010,465	1,028,261	1,048,826	1,069,803	1,091,199	1,113,023
Capital Outlay			195,102	768,662	495,460	335,000	290,000	200,000	300,000
Total Operations			7,080,270	8,967,373	9,209,058	9,517,072	9,677,818	9,798,639	10,114,669
<u>Capital Construction Projects</u>									
Collection System SDC			1,044,697	2,204,551	2,109,484	2,650,611	2,561,982	2,180,398	2,029,524
Lagoons - Vactor Waste			-	-	15,000	-	-	-	-
Compost			-	20,000	1,100,000	-	-	-	-
Solar Power			-	175,000	175,000	-	-	-	-
			1,044,697	2,399,551	3,399,484	2,650,611	2,561,982	2,180,398	2,029,524
<u>Debt Service</u>									
FF&C Obligation			126,876	126,636	126,128	126,196	123,860	105,780	97,684
DEQ Loan			-	-	-	70,000	70,000	70,000	70,000
DEQ Loan - R78495			-	-	-	-	-	-	-
DEQ Loan - R30021 - E.P. (No Call Premium) (4.48%)			67,963	-	-	-	-	-	-
OEDD Loan - G96005 - E.P. (2% Call Premium) (5.01%)			46,119	44,334	-	-	-	-	-
			240,958	170,970	126,128	196,196	193,860	175,780	167,684
TOTAL EXPENDITURES			8,365,925	11,537,894	12,734,670	12,363,879	12,433,660	12,154,817	12,311,877
REVENUES OVER EXPENDITURES			1,104,182	(1,160,556)	(1,253,751)	(1,414,971)	(877,034)	46,345	572,907

5 Year Cash Flow Projections (Continued)

Rogue Valley Sewer Services

Five Year Cash Flow Projections

GENERAL FUND (01)

	FY19 Rate	% Growth	Actual FY17	Projected FY18	Budgeted FY19	Projection FY20	Projection FY21	Projection FY22	Projection FY23
<u>TRANSFERS</u>									
<u>Transfers In</u>									
Transfers - Labor & Veh, Other Funds		5.0%	467,191	768,500	821,791	846,000	871,000	897,000	924,000
			467,191	768,500	821,791	846,000	871,000	897,000	924,000
<u>Transfers Out</u>									
Transfer to Regional Interceptor Maint Funds			167,321	150,000	150,000	150,000	150,000	150,000	150,000
Transfer to Regional Interceptor Capital Fund			337,860	350,000	350,000	350,000	350,000	350,000	350,000
			505,181	500,000	500,000	500,000	500,000	500,000	500,000
NET TRANSFERS IN (OUT)			(38,570)	268,500	321,791	346,000	371,000	397,000	424,000
ENDING FUND BALANCE			2,129,194	1,237,138	305,178	(763,794)	(1,269,828)	(826,482)	170,424
Less: Interceptor Improvement SDC Reserve			1,509,961	1,719,961	1,934,961	2,154,961	2,374,961	2,594,961	2,819,961
Less: Operating Reserve (1/12 Expenditures)			(697,133)	(961,453)	(1,061,180)	(1,030,282)	(1,036,097)	(1,012,861)	(1,025,949)
UNRESERVED ENDING FUND BALANCE			1,366,739	1,995,646	1,178,959	360,885	69,036	755,618	1,964,437

5 Year Cash Flow Projections (Continued)
Explanation for Each Capital Improvement Project for FY 2019

Collection System SDC, Fund 01

General comments on project funding: All capital projects in Fund 1 are funded through a combination of system development charges and sewer user rates. There are no plans for loans or other debt financing for projects in fiscal year 2019.

Lagoon Modifications, J063: This project will construct improvements to the White City Lagoons to improve their function for dumping vector waste. The improvements will also facilitate use of the lagoons for receiving domestic septic waste.

Estimated Cost: \$15,000

6th Street Sewer, J188: This project will replace one manhole with poor/adverse grade and approximately 175 feet of 8 inch concrete sewer in poor condition.

Estimated Cost: \$47,787

Rostell St Extension, J240: This project will replace approximately 300 feet of 6 inch sewer in poor condition with new 8 inch sewer.

Estimated Cost: \$73,697

PS Telemetry, J268: This item will cover costs associated with improving our pump station communication system.

Estimated Cost: \$15,000

Wilson Way Sewer Extension, J274: This project includes 5,837 feet of new 10 and 8 inch sewer main installed along Hoover Avenue, Wilson Way and E Dutton Road. Once completed this project will abandon three pump stations and 20 STEP systems maintained by RVSS.

Estimated Cost: \$1,050,000

5 Year Cash Flow Projections (Continued)

West Gregory PS Rehabilitation, J281: This project will rehabilitate the pump station including the installation of new submersible pumps.

Estimated Cost: \$103,000

ODOT OR140 Exit 35 to Blackwell Pressure Sewer, J291: This project is in anticipation of the OR140 extension to Exit 35 and the future pressure connection of the Gold Hill collection system.

Estimated Cost: \$250,000

N Church Street Sewer Replacement, J292: This project will replace approximately 1,100 feet of 8 inch concrete sewer and associated manholes in conjunction with the reconstruction of N Church Street in Phoenix.

Estimated Cost: \$250,000

FY 2019 Service Lateral Replacement, J293: Rogue Valley Sewer Services will reimburse property owners within our service district for one third of the replacement cost to rebuild their existing service line from the house to the mainline.

Estimated Cost: \$20,000

Miscellaneous CIPP Jobs, JXXX: This item will be used to cover costs associated with the rehabilitation of sewer pipe using Cured-in-Place (CIPP) lining technology.

Estimated Cost: \$ 500,000

Privately Funded Projects, 9999: This item will cover costs for projects identified during the course of FY 19.

Estimated Cost: \$50,000

5 Year Cash Flow Projections (Continued)

Lagoon Composting Project, L003: This project will construct a composting operation at the White City Lagoons. Source material for the composting will be biosolids from the Shady Cove and Gold Hill treatment plants, hauled septic tank waste, hauled grease interceptor waste (FOG), and wood debris from various sources. Financing for the project will come from the Oregon Clean Water State Revolving Loan Fund (OCWSRLF). Debt service will be covered from tipping fees from septic and FOG haulers.

Estimated Cost: \$1,100,000

Office Solar Power, B001: This project will install a 78 KW solar power array on top of the O&M Shop. The project will offset close to 100% of the annual power consumption at the main office location. The project is expected to have an average annual return on investment of 4.6% over the next 25 years.

Estimated Cost: \$175,000

Regional Interceptor SDC, Fund 07

General comments on project funding: All capital projects in Fund 7 are funded through the Interceptor Capital Expansion Fee. The fee is set at \$1.05 per ERU per month for all users served by the regional interceptor system. Approximately 50% of the funding comes from the City of Medford. There are no plans for any loans or other debt financing during FY 2019.

UBCI 48" Relief, J151 – Funds are budgeted to analyze the interceptor pipe system, identify solutions for long term capacity issues and upsize existing pipes or construct relief sewers as required.

Estimated Cost: \$1,236,481

SORM Bank Protection, J200- This project will install approximately 300 feet of stream bank protection in an area where erosion from Bear Creek is threatening the Lower Bear Creek Interceptor. Work for 2019 includes monitoring and watering of vegetation.

Estimated Cost: \$10,000

5 Year Cash Flow Projections (Continued)

Regional Rain Gauge, J254: RVSS' service district boundary has increased over the years to the point that relying on a single rain fall station at the Medford airport is not always reflective of conditions in all parts of our district. This project funds the purchase, installation and maintenance of regional rain gauges that enable RVSS to monitor rain fall in disparate locations of our service district.

Estimate Cost: \$1,000

Dunn Pump Station Solar Power, I002: This project will install a 100 kW solar power array at the Dunn Pump Station. The project will offset approximately 20% of the annual power consumption at the pump station. The project is expected to have an average annual return on investment of 2.25% over the next 25 years.

Estimated Cost: \$250,000

Flow Monitoring Sensor, JXXX: Hach AV series Flo-Dar sensors use Doppler radar to capture velocity and ultrasonically measures level. This upgraded unit will also capture data during surcharge events using a pressure transducer and electromagnetic technology. This will give us a back up to the unit that's currently installed at our newer regional flow site UB-00 and is compatible with our older Hach model 460 portable data loggers.

Estimate Cost: \$10,000

White City Industrial Storm Drainage, Fund 9

General comments on project funding: All capital projects in Fund 9 are funded through the White City Industrial Storm Drainage Fee. This fee is based on the total area and total impervious area of each property within the service area. There are no plans for any loans or other debt financing during FY 2019.

Avenue F & 8th Street Storm Sewer, D002: This project will install new storm sewer and upsize existing culverts as required to mitigate capacity issues near Avenue F and 8th Street in White City.

Estimated Cost: \$300,000

5 Year Cash Flow Projections (Continued)

11th Street Detention Basin Rehab, D003: This project will rehabilitate an existing stormwater pond in the White City Industrial Area. Proposed improvements will provide more effective stormwater quality and quantity management in the facility. Work includes earthwork, pipe, structure and vegetation improvements.

Estimated Cost: \$200,000

Miscellaneous Culvert Replacement, DXXX: Install or replace culverts in White City Industrial Storm Drain Area as identified during the course of yearly maintenance.

Estimated Cost: \$30,000

Miscellaneous Storm Projects, DYYY: This item will cover costs for storm sewer projects identified during the course of FY 19.

Estimated Cost: \$20,000

Stormwater Quality, Fund 10

General comments on project funding: All capital projects in Fund 10 are funded through the Stormwater Quality Fee. This fee is imposed on all properties within the Phase 2 MS4 boundary and is set at \$1 per equivalent residential unit per month. There are no plans for any loans or other debt financing during FY 2019.

Wagner Creek Bridge Swale, Q001: The City of Talent is installing a pedestrian bridge across Wagner Cr. on Rapp Rd. As part of this project, RVSS designed a stormwater treatment facility to be installed at Wagner Creek Park to treat stormwater runoff from 1.6 acres of impervious surface. This project will install and vegetate the stormwater treatment facility.

Estimated Cost: \$30,000

Meadowview Homes Stormwater Wetland, Phoenix, Q003: Stormwater runoff currently bypasses the stormwater treatment wetland in the Meadowview Homes subdivision following long wet periods. This project would evaluate and correct issues such that runoff flows into the stormwater treatment wetland and would improve flow through the downstream stormwater swale.

Estimated Cost: \$50,000

5 Year Cash Flow Projections (Continued)

Oak St. Outfall, Phoenix, Q004: The Oak St. Outfall discharges untreated into a riparian area in Blue Heron Park in Phoenix. This project would install stormwater treatment at the outfall and would include removal and replacement of invasive blackberries in the immediate vicinity of the outfall.

Gebhard Structure Remodel, J264: A mechanical stormwater structure was installed off Gebhard Rd. in 2006 to receive and treat stormwater runoff. Based on routine inspections of the structure it appears to be undersized and not performing to expectations. This project would create a vegetated treatment facility to enhance treatment of stormwater runoff flowing through the Gebhard Structure.

Estimated Cost: \$50,000

Colver Park Stormwater, Phoenix, Q005: The City of Phoenix has identified stormwater infrastructure rehabilitation needs at Colver Park that will involve redesigning the existing parking lot. Based on soil type this project would not be required to use Low Impact Development (LID) for stormwater management. RVSS will collaborate with the City of Phoenix through this project to install LID stormwater treatment for the impervious surfaces in the park that will be redeveloped.

Estimated Cost: \$50,000

Mosquito Lane WQ Facility, Q006: This is the scoping and design phase of a project that aims to develop a stormwater treatment facility for runoff from the industrial facilities located along Antelope Rd.

Estimated Cost: \$50,000

ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP)

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY17	Projected FY18	Budgeted FY19	Projection FY20	Projection FY21	Projection FY22	Projection FY23
Collection System SDC								
RVSS								
Lagoons-Vactor Waste	J063	89,676		15,000				
Antelope Road Rehab	J084	820			1,254,352	1,254,352	1,254,352	
Old CP Pressure Main	J087							337,653
Sara Lane Extension	J094	11,114	135,000					
Kings Hwy	J136	(1,147)						
Van Way	J137						361,046	
The Meadows	J163							219,021
Onyx Rehab	J164							445,264
Hwy 62 Bypass Phase 1	J182	1,733						
6th Street	J188			47,787				
Barton Road PS Abandon	J191	130						
Rodale Rehab	J198							462,586
Tracy Avenue Sewer Replacement	J222	1,013						
Hazel and 10th Rehab	J226	90						
Pioneer PS Controls	J227		20,000					
Lozier Lane St Improvement	J232	165,785	10,000					
Rosetell St Extension	J240			73,697				
N Central Valley Rd	J243	234,673	200,857					
South Platt Rehab	J244				331,895			
Buchannon Street Expansion	J260	25,870						
ODOT Hwy 62 Bypass - Phase 2	J262	129,821	(137,232)					
FY17 Service Lateral Replacement	J265	13,438						
Misc CIPP Jobs	J266	124,679						
PS Telemetry	J268	10,986	15,000	15,000	15,000	15,000	15,000	15,000
ODOT Hwy 62 Ph 2	J270	93,862	5,000					
OR 99 Rapp Rd to N Mn	J272	36,534	50,000					
Hwy 99 Twin Creeks Crossing	J273	375	5,000					
Wilson Way Sewer Extension	J274	20,430	510,198	800,000				
Breckinridge Dr	J275		49,528					
Magnolia Ave 8" Gravity	J276				422,465			
Hartley Road Grinder Pumps	J277		75,000					
Misc CIPP Jobs FY18	J278		375,000					
Cherry 8th Sewer Replacement	J279				76,899			
Donna Way & Rachel Dr Sewer Repla	J280					742,630		

ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP)

This "Plan" represents best projections
Conditions may warrant changes to plan

(Continued)

	Proj #	Actual FY17	Projected FY18	Budgeted FY19	Projection FY20	Projection FY21	Projection FY22	Projection FY23
Collection System SDC								
RVSS								
West Gregory PS Rehab	J281			103,000				
Service Line FY18	J282		41,200					
2018 Misc Overlay Projects	J287		10,000					
CP E Pine Street Imps	J289		125,000					
C Street and 9th Extension	J290		175,000					
ODOT OR140 Exit 35 to Blackwell	J291			250,000				
N Church Street Sewer Replacement	J292			250,000				
FY19 Service Lateral Reimbursement	J293			20,000				
Misc CIPP Jobs	JXXX			500,000	500,000	500,000	500,000	500,000
Table Rock Rd Sewer Extension	17-01	6,863	500,000					
Solar Power	B001		175,000	175,000				
FOG Treatment Pilot Project	L001	11,947						
Lagoon Compost Project	L003		20,000	1,100,000				
Hwy 62 Pipe Cleaning	R002	(1,319)						
Gold Hill Operations	R004	16,019						
Privately Funded Projects	9999	51,305	40,000	50,000	50,000	50,000	50,000	50,000
Total		1,044,697	2,399,551	3,399,484	2,650,611	2,561,982	2,180,398	2,029,524
Bear Creek Interceptor Fund 04								
Total		-	-	-	-	-	-	-
Regional Interceptor SDC Fund 07								
UBCI 48" Relief	J151			1,236,481	2,060,802	2,060,802	2,885,122	
SORM Bank Protection	J200	282,675	4,649	10,000				
Regional Rain Gauge	J254	7,501		1,000				
New Manhole Lids	J271	41,898	6,149					
Ethernet Radio's - Flow Monitoring	I001		28,439					
Dunn PS Solar Power	I002		250,000	250,000				
Flow Monitoring Sensor	JXXX			10,000				
Total		332,074	289,237	1,507,481	2,060,802	2,060,802	2,885,122	-

ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP)

This "Plan" represents best projections
Conditions may warrant changes to plan

(Continued)

	Proj #	Actual FY17	Projected FY18	Budgeted FY19	Projection FY20	Projection FY21	Projection FY22	Projection FY23
White City Storm Drain Fund 09								
Ave F and 8th Storm & Sewer	D002			300,000				
11th Street Detention Basin Rehab	D003			200,000				
Misc Culvert Replacement	DXXX		30,000	30,000	30,000	30,000	30,000	30,000
Misc Storm Projects	DYYY		20,000	20,000	20,000	20,000	20,000	
Total		-	50,000	550,000	50,000	50,000	50,000	30,000
Storm Water Quality Fund 10								
Talent Wetlands	J210	341	1,000					
Gebhard Structure Rehab	J264		50,000					
LID Project Support	J269	1,401						
Wagner Crk Bridge Swale	Q001		5,000	30,000				
Meadowview SW Wetland	Q003			50,000				
Oak St. Outfall, Phoenix	Q004			50,000				
Colver Road Park	Q005			50,000				
Mosquito Lane WQ Facility	Q006			50,000				
Total		1,742	56,000	230,000	-	-	-	-
TOTAL CIP - All Funds		1,378,513	2,794,788	5,686,965	4,761,413	4,672,784	5,115,520	2,059,524

The following policy was approved by the Board on October 21, 2009.

"[...] The primary focus of the capital improvement plan at this time is to rehabilitate or replace pipes before they fall victim to the ravages of time. Approximately two-thirds of the collection system is PVC pipe less than 30 years old. PVC pipe should be expected to function for at least 75 years. At this time there is no reason to consider routine replacement of any of our PVC pipe. The collection system includes over 52 miles of concrete pipe and 45 miles of asbestos cement pipe. There is an additional 34 miles of concrete pipe in the interceptors and major trunks. The design life of these materials is 50 years. All of the concrete pipe and most of the asbestos cement pipe in our system is over 30 years old. There is over 19 miles of concrete pipe in the system that is over 50 years old."

"The design life of a pipe is an estimation of how long the pipe should last under normal conditions. The deterioration of a pipe from old age is rarely a catastrophic failure. More typically the pipe will suffer from small cracks, differential settlement, and root intrusion, all of which increases the amount of infiltration and potential blockages. As with any structure, the quality of initial construction and the maintenance schedule will have a big impact on the useful life of the pipe. A concrete pipe could function anywhere from 20 years to 100 years depending on the quality of construction and maintenance."

ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP)

(Continued)

This "Plan" represents best projections
Conditions may warrant changes to plan

"In order to keep pace with the aging of the system 1/50th, or 2% of the concrete and asbestos cement pipe should be replaced or rehabilitated annually. This translates to approximately 2.5 miles of pipe per year. We have come very close to this over the past eight years, averaging 2.35 miles of pipe replaced or rehabilitated each year. ... Over the next five years the target of 2.5 miles of pipe per year could be achieved for an average of slightly less than \$2 million per year."

"Staff Recommendation: We consider our aggressive capital improvement program to be one of the major keys to the success of RVSS and part of what differentiates us from most other sewer utilities. We should continue with our goal to replace or rehabilitate at least 2% of the concrete and asbestos cement pipe annually. By doing this work in a timely fashion we are able to avoid much more costly emergency

ROGUE VALLEY SEWER SERVICES

Major Equipment & Vehicle Replacement Schedule

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY17	Projected FY18	Budget FY19	Plan FY20	Plan FY21	Plan FY22	Plan FY23
Light Trucks													
2004	Ford	Hi-Cube Van	5	115,305	2020	200,000				250,000			
2009	GMC	Duramax 5500HD Hi Cube Van	4	179,000	2022	179,000							300000
2002	Ford	F550 CC 4X4 Super Duty 3 yard du	11	31,173	2019	40,000		100,000					
2009	Ford	F350 P/U 1 Ton 4X4	12	33,183	2019	40,000		50,000					
2011	Ford	F550 CC 4X4 Super Duty w/Fabrica	15	55,000	2021	51,000						60,000	
2008	Ford	F550 One Ton Flatbed Crane Trucl	17	24,794	2020	30,000					75,000		
2007	Chevy	Colorado Ext Cab 2WD	19	12,437	2019	13,000					30,000		
2007	Chevy	Colorado Ext Cab 4WD	20	15,579	2018	16,000				35,000			
2014	Ford	F350 Dually Super Duty Crane Tru	30	60,133	2022	65,000			125,000				
2017	GMC	Terrain	38	25,868	2032	26,000	26,884						
2016	GMC	Sierra Duramax 2500HD Quad Cab	39	39,793	2026	45,000	46,264						
Light Trucks Total							73,148	150,000	125,000	285,000	105,000	60,000	300,000
Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY17	Projected FY18	Budget FY19	Plan FY20	Plan FY21	Plan FY22	Plan FY23
Heavy Equipment													
2006	Volvo	Dump Truck	26	104,000	2019	120,000					140,000		
2005	Sterling	Vac-Con Flusher Truck	27	223,867	2016	285,000		475,000					
2007	Volvo	Dump Truck	28	107,000	2022	120,000						140,000	
1998	John Deere	Backhoe 310SE	BSE	60,000		60,000			160,000				
1980	Onan	II Generator 45KW	ONAN	18,000	2018	18,000		12,000					
1999	Generac	Generator 50KW	GENER	11,623	2020	11,623					30,000		
	Ingersoll Ra	Trailer Mounted Compressor	IR	10,000	2020	10,000					15,000		
2017	Caterpillar	Trac Steer 259D	CAT	54,104	2031	55,000	54,105						
2017	CAT	Hydraulic Angle Broom	CAT	7,065	2036	7,100	7,065						
2017	Bulldog	Bulldog 3/4" Flusher Nozzle	Bull	3,500	2022	3,500	3,435						
2017	Camera	Mini Camera - Mighty tractor	Cam	20,000	2022	20,000	19,526						
2017	Husqvarna	Husqvarna Asphalt Saw	Saw	5,500	2032	5,500	5,497						
2017	Sonetics	4 User Comm System	Sonetics	8,900		8,900	5,497	8,900					
2018	Sreco	Easement Flusher	Sreco	50,000	2020	50,000				50,000			
Heavy Equipment Total							95,125	495,900	160,000	50,000	185,000	140,000	0
GRAND TOTAL							168,273	645,900	285,000	335,000	290,000	200,000	300,000



Section VI. Other Schedules

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Rogue Valley Sewer Services

FY19 Adopted Budget Personnel Services

* Monthly salary ranges are current as of April 6, 2018

	Salary Range*		Number Positions			
	Entry	Top	FY16	FY17	FY18	FY19
<u>Administration Department</u>						
Finance Clerk	3,470	4,335	3.00	4.00	4.00	4.00
Executive Secretary	4,378	5,472	1.00	1.00	1.00	1.00
Finance Director	7,375	9,218	1.00	1.00	1.00	1.00
Development Specialist	3,735	4,625	0.00	0.50	0.50	0.50
Network Administrator	6,952	8,625	0.00	0.35	0.35	0.35
Manager	15,275	0	1.00	1.00	1.00	1.00
			6.00	7.85	7.85	7.85
<u>Information Technology Department</u>						
Network Administrator	6,952	8,625	1.00	0.65	0.65	0.65
GIS Technician	4,150	5,140	1.00	1.00	1.00	1.00
			2.00	1.65	1.65	1.65
<u>Engineering Department</u>						
District Engineer	7,604	9,503	1.00	1.00	1.00	1.00
Stormwater Manager	5,858	7,323	1.00	1.00	1.00	1.00
Stormwater Quality Tech	4,150	5,140	0.00	0.00	1.00	1.00
Inspector	4,150	5,140	2.00	2.00	2.00	2.00
Development Specialist	3,735	4,625	1.00	0.50	0.50	0.50
Engineering Tech. EIT	4,150	5,140	0.00	0.00	1.00	1.00
			5.00	4.50	6.50	6.50
<u>Maintenance Department</u>						
Operations Manager	6,900	8,625	0.60	1.00	1.00	1.00
FOG Coordinator	4,150	5,140	1.00	1.00	1.00	1.00
Construction Specialist	3,930	4,885	1.00	1.00	1.00	1.00
Operations Specialist	3,930	4,885	1.00	1.00	1.00	1.00
Project Specialist	3,930	4,885	1.00	1.00	1.00	1.00
Lead Worker	3,650	4,700	2.00	2.00	2.00	2.00
Finance Clerk	3,470	4,335	1.00	1.00	1.00	1.00
Maintenance Worker	3,275	4,100	6.00	11.00	12.00	9.00
			13.60	19.00	20.00	17.00
<u>Construction Department</u>						
Operations Manager	6,900	8,625	0.40	0.00	0.00	0.00
FOG Coordinator	4,150	5,140	1.00	0.00	0.00	0.00
Construction Specialist	3,930	4,885	1.00	0.00	0.00	0.00
Operations Specialist	3,930	4,885	1.00	0.00	0.00	0.00
			3.40	0.00	0.00	0.00
<u>Treatment Department</u>						
Treatment Plant Supervisor	4,292	5,344	0.00	0.00	0.00	1.00
Treatment Plant Operator II	3,930	4,885	0.00	0.00	0.00	1.00
Treatment Plant Operator I	3,650	4,700	0.00	0.00	0.00	2.00
			0.00	0.00	0.00	4.00
Total Employees			30.00	33.00	36.00	37.00

Rogue Valley Sewer Services

FY19 Adopted Budget

Capital Projects

Prepared for Commissioner of Bureau of Labor and Industries
 800 NE Oregon St. #32, Portland, OR 97232
 Per ORS 279C.305 (Due 30 days prior to adopting budget)

Projects-General Fund 01

Job#	Project Name	FY 19 Amount	Work Completed By
J268	Pump Station Telemetry	\$ 15,000	C
J188	6th Street Sewer	\$ 47,787	C
J240	Rostell St Extension	\$ 73,697	C
J274	Wilson Way Sewer Extension	\$ 1,050,000	A
J281	West Gregory Pump Station Rehab	\$ 103,000	C
J291	ODOT OR140 Exit 35 to Blackwell	\$ 250,000	A
J292	N Church Street Sewer Replacement	\$ 250,000	D
J293	FY 2019 Service Lateral Reimbursemen	\$ 20,000	C
9999	Privately Funded Projects	\$ 50,000	C
JXXX	Miscellaneous CIPP Jobs	\$ 300,000	A
L003	Lagoon Compost Project	\$ 1,100,000	A
B001	Office Solar Power	\$ 175,000	A
Total-General Fund 01		\$3,434,484	

Projects-General Fund 07

J200	SORM Bank Protection	\$ 10,000	C
J151	UBIC 48" Relief	\$ 1,236,481	A
I002	Dunn Pump Station Solar Power	\$ 250,000	A
Total-General Fund 07		\$ 1,496,481	

Projects-General Fund 09

D002	11th Street Detention Basin Rehab	\$ 300,000	A
D003	12th Street Detention Basin Rehab	\$ 200,000	A
DXXX	Misc Culvert Replacement	\$ 30,000	C
DYYY	Misc Storm Projects	\$ 20,000	C
Total-General Fund 09		\$ 550,000	

Projects-General Fund 10

Q001	Wagner Crk Bridge Swale	\$ 30,000	D
Q002	Gebhard Structure Rehab	\$ 50,000	A
Q004	Oak St., Outfall , Phoenix	\$ 50,000	B
Q005	Colver Road Park	\$ 50,000	A
Q006	Mosquito Lane WQ Facility	\$ 50,000	A
Total-General Fund 09		\$ 230,000	

Projects-General Fund 55

C001	FY 2019 Misc Capital	\$ 60,000	C
Total-General Fund 09		\$ 60,000	

Grand Total All Projects \$ 5,770,965

The above list is RVSS best estimate of the projects which will be constructed during FY 19. Amounts Included costs of construction, engineering, surveying, inspection and indirect costs. If an individual project is over \$125,000, it will be bid out; if under that amount, it may be bid out

- A Project will be bid out
- B Project may be bid out
- C Project will not be bid out
- D Project will be bid out by others

Rogue Valley Sewer Services

FY19 Adopted Budget

History of Customer Accounts

Year	Single Family	MH Park Spaces	MultiFamily Units	Residential Units	Commercial Accounts	Total	Percent Increase	# Empl
Feb-18	21,229	5,087	5,898	32,214	1,783	33,997	2.0%	37.0
Feb-17	21,436	4,518	5,601	31,555	1,761	33,316	1.1%	36.0
Feb-16	21,191	4,479	5,541	31,211	1,744	32,955	1.8%	33.0
Feb-15	20,877	4,429	5,322	30,628	1,741	32,369	1.8%	30.0
Mar-14	20,677	4,272	5,113	30,062	1,729	31,791	2.0%	30.0
Apr-13	20,478	4,117	4,858	29,453	1,710	31,163	1.5%	26.0
Feb-12	20,233	4,152	4,594	28,979	1,717	30,696	1.6%	29.0
Feb-11	19,997	4,058	4,471	28,526	1,695	30,221	0.3%	28.5
Apr-10	19,959	4,048	4,416	28,423	1,695	30,118	0.8%	30.0
Apr-09	19,296	4,613	4,320	28,229	1,655	29,884	1.5%	30.0
Apr-08	19,109	4,469	4,214	27,792	1,639	29,431	1.5%	30.5
Apr-07	18,599	4,624	4,068	27,291	1,698	28,989	1.7%	30.5
Apr-06	18,258	4,775	3,872	26,905	1,586	28,491	2.8%	27.0
Apr-05	17,630	4,751	3,677	26,058	1,649	27,707	12.1%	27.0
Apr-04	15,867	4,314	3,033	23,214	1,505	24,719	10.9%	26.0
Apr-03	13,999	4,101	2,856	20,956	1,337	22,293	6.2%	25.0
Apr-02	13,252	4,079	2,369	19,700	1,298	20,998	3.9%	25.0

March 2018 Summary by Location per

March Treatment reports

	RVSS	Eagle Point	J'ville	Total
Single Family	17,154	2,954	1,121	21,229
Mobile Home Park Spaces	4,216	693	178	5,087
Multi-family units	4,877	798	223	5,898
Residential units	26,247	4,445	1,522	32,214
Commercial accounts	1,585	76	122	1,783
Total	27,832	4,521	1,644	33,997

Rogue Valley Sewer Services

FY19 Adopted Budget

Schedule of Budgeted Debt

Name	Interest Rate	Loan Date	Maturity Date	Original Principal Amount	Estimated 6/30/18 Principal Amount	Principal Budget Amount FY19	Interest Budget Amount FY19	Estimated 6/30/19 Principal Amount
General Fund - 01								
Revenue Bonds (1)	Var	04/23/13	10/01/29	1,425,600	979,200	94,400	31,729	884,800
					<u>979,200</u>	<u>94,400</u>	<u>31,729</u>	<u>884,800</u>
Interceptor Capital Expansion Fund - 07								
Revenue Bonds (1)	Var	04/23/13	10/01/29	3,029,400	2,080,800	200,600	67,422	1,880,200
TOTAL ALL DEBT					<u>3,060,000</u>	<u>295,000</u>	<u>99,151</u>	<u>2,765,000</u>

District Debt Limit: For sanitary districts, Oregon Revised Statute 450.120 limits the total outstanding bonded indebtedness to 13 percent of the true cash value of all taxable property. The real market value of the taxable property within the Rogue Valley Sewer Services boundaries is \$7,183,128,278 according to information provided by the Jackson County Assessor's Office. That value would allow the District to issue up to \$933,806,676 in G.O. and Revenue bonds.

Notes:

1) Full Faith and Credit Refunding Obligations, Series 2013.

Rogue Valley Sewer Services

FY19 Adopted Budget

Ten Year Historical Information - Revenues

Fiscal Year Ended June 30th	Estimated RVSS Population Served	Basic Sewer Rate	Number Permits Issued	Revenue Service Charges	SDCs	Assessment Loans Receivable
2019 Budget	83,478	20.50	210	8,962,482	500,000	281,385
2018 Projected	82,244	19.60	208	8,568,338	500,000	336,385
2017 Actual	81,029	19.00	281	8,069,963	494,577	391,385
2016 Actual	79,831	18.29	264	7,508,587	606,851	395,377
2015 Actual	78,651	15.90	390	6,778,998	328,158	439,566
2014 Actual	77,489	15.90	381	6,691,540	319,463	467,063
2013 Actual	75,025	15.90	229	6,365,597	186,638	556,507
2012 Actual	72,500	15.90	205	6,464,306	310,190	665,437
2011 Actual	72,200	15.90	168	6,238,960	93,810	112,096
2010 Actual	71,900	13.90	187	5,527,695	157,553	128,676
2009 Actual	71,500	13.90	222	5,559,020	301,994	168,238

Other Information

Central Point annexed	January 1, 2001	
Eagle Point annexed	September 9, 1998	
Population of Jackson County		212,567
Cost of Infrastructure RVSS maintains		107,350,153

Amounts include General Fund and the operational funds for Phoenix and Jacksonville sewer service. Population estimate is based on number of residential units (mfr, duplex,) served times 2.53 average persons per household.

**Summary of Other Categories*

	July 2016 New Rate	July 2017 New Rate	July 2018 New Rate
Residential: Monthly	\$19.00	\$19.60	\$20.50
Mobile Home Parks: Monthly Per Unit	\$16.71	\$17.24	\$18.03
Multiple Dwellings: Monthly Per Unit	\$16.71	\$17.24	\$18.03
NonResidential: Sewer Charge Per Connection	\$11.85	\$12.22	\$12.78
Plus	\$1.20	\$1.24	\$1.30 Per 1,000 gallons
Recreational Vehicle Waste Dumping Station: Monthly	\$39.44	\$40.69	\$42.56

Rogue Valley Sewer Services

FY19 Adopted Budget

Ten Year Historical Information - Expenses

Fiscal Year Ended June 30th	Expenditures Personnel Services	Expenditures Treatment Charges	Rehabilitation Capital Projects	Balance Loans Notes
2019 Budget	4,062,859	3,622,478	3,894,944	3,765,000
2018 Projected	3,864,872	3,323,374	3,168,213	3,060,000
2017 Actual	2,927,790	3,001,448	1,239,799	3,392,183
2016 Actual	2,711,498	2,748,900	889,574	3,785,655
2015 Actual	2,659,906	2,497,440	2,781,560	4,231,562
2014 Actual	2,637,288	2,482,151	1,270,151	4,849,518
2013 Actual	2,498,532	2,414,519	715,314	5,317,860
2012 Actual	2,497,229	2,360,774	2,537,458	5,919,846
2011 Actual	2,418,265	2,347,878	2,435,763	5,670,005
2010 Actual	2,339,753	2,376,409	1,228,759	4,954,927
2009 Actual	2,199,078	2,428,051	3,618,325	5,000,109

Amounts include all funds.

Rogue Valley Sewer Services

FY19 Adopted Budget

Annual Statistical Report

	June 30 2016	June 30 2017	Increase (Decrease)
<u>Private Developer Projects Completed</u>			
Plan Review	27	24	(3)
Completed Projects	15	13	(2)
Length of lines added in feet	9,017	8,717	(300)
Cost	\$664,429	\$732,474	\$68,045
			-
<u>Maintenance</u>			
Miles of collection system pipe	362	364	2
Miles of Interceptor system pipe	42	42	-
Total miles of system pipe maintained	404	406	2
Miles of Pipe Cleaned	78.0	107	29
Miles of Pipe Inspected	97.0	115	18
Cost of rehabilitation jobs	\$703,857	1,276,119	\$572,262
Number of rehabilitation jobs completed	5	5	-
Number pump stations upgraded	-	-	-
Pump Station Alarms	13	21	8
Pump Station Alarms in Shady Cove (acquired in FY12)	2	-	(2)
Sewage Overflows	3	1	(2)
<u>System Defects Repaired</u>			
By Priority	Priority		
	1	3	3
	2	21	19
	3	10	3
	4	0	1
		34	26
			(8)
<u>Permits Written</u>			
Eagle Point	56	94	38
Jacksonville	20	15	(5)
RVSS	188	168	(20)
Total	264	277	13

Rogue Valley Sewer Services

FY19 Approved Budget

Annual Statistical Report

(Continued)

	June 30 2016	June 30 2017	Increase (Decrease)
<u>Customer Accounts (Feb 25)</u>			
Residential accounts	31,211	31,555	344
Industrial, Institutional accounts	1,744	1,761	17
Total accounts	32,955	33,316	361
<u>Statistics</u>			
Administrative/IT Staff	7.65	7.65	-
Engineering Staff	5.35	6.35	1
Maintenance/Construction Staff	19.00	20.00	1
STEP/STEG/Solids Connections	189.0	189.00	-
Number pump stations	22.0	23.00	1
Sewage Discharge (Millions Gallons per Day)	18.8	20.30	2
Sewer service charges	\$7,508,587	8,069,963	\$561,376
System Development Charges	\$606,851	494,577	(\$112,274)
White City Industrial Storm Drain fees	\$68,942	76,497	\$7,555
Storm Water Quality fees	\$203,947	422,007	\$218,060
	\$8,388,327	\$9,063,044	\$674,717
Cost of RVSS maintained infrastructure per Audit	\$106,247,833	107,350,153	\$1,102,320
Includes cost of systems donated by developers			
<u>Population (Estimated)</u>			
RVSS Population Served	79,831	81,028	1,197

Rogue Valley Sewer Services

FY19 Adopted Budget

Largest Consumption Customers (Top 20)

	Customer name	Annual Gallons	Percent Total
1	Amy's Kitchen	104,166,026	
2	Carestream Health Inc	54,454,303	
3	Boise Cascade Corp	52,393,150	
4	Boise Cascade Corp	45,644,517	
5	VA Domiciliary	45,493,000	
6	Bear Creek Operations	25,189,621	
7	Roseburg Forest Products	22,826,506	
8	Dry Creek Landfill Inc	17,930,700	
9	Southern Oregon Linen	14,758,000	
10	Jaco Public Works	13,615,477	
11	Timber Prod Co	10,742,024	
12	Linde Inc	9,061,000	
13	Cascade Wood Prod	7,385,000	
14	School District #9 - Wilson Way	7,106,000	
15	Eagle Point School Dist 9-Hale Way	6,893,000	
16	Lil Pantry LLC -White City	5,849,000	
17	Home Depot #8557	5,212,064	
18	Rogue Disposal & Recycle	5,001,000	
19	Polycem USA, Inc.	4,874,520	
20	Allweather Wood LLC	4,748,254	
		<u>463,343,162</u>	<u>21.1%</u>
	Remaining RVSS(commercial)	273,417,593	
	RVSS residential	1,165,721,377	
	Eagle Point (commercial)	15,137,000	
	Eagle Point residential	192,030,923	
	Jacksonville (commercial)	16,890,145	
	Jacksonville residential	73,852,121	
	All Others	<u>1,737,049,159</u>	<u>78.9%</u>
		<u><u>2,200,392,321</u></u>	<u><u>100.0%</u></u>

The above gallons of sewer effluent are for the twelve months ending February 2018

Rogue Valley Sewer Services

Glossary of Terms

Accrual Basis: A method of budgetary accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not.

Adopted Budget: The Proposed budget that is adopted (approved) by the district. It represents the financial plan of the district that forms the basis and limits for appropriations for the fiscal year.

Amortization: The paying off of debt with a fixed repayment schedule in regular installments over a period of time.

Appropriation: The legal authorization granted by the district board to make expenditures and incur obligations. Includes Transfer to Other Funds and Contingencies.

Appropriation Resolution: The legal document passed by the district board authorizing expenditures.

Balanced Budget: A budget in which revenues are equal to expenditures. Thus, neither a budget deficit nor a budget surplus exists ("the accounts balance").

Basis of Budgeting: A measurement focus that differs from the basis of accounting in the treatment of beginning fund balances, debt service, vacation benefits, and capital outlay in enterprise funds.

Beginning Fund Balance: A resource classification indicating those financial resources which, because they were not expended in one fiscal year, are available in the following fiscal year.

Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Budget: A policy statement detailing the District's plan for the accomplishment of stated goals within a particular fiscal year, including estimates of required expenditures and anticipated revenues to carry out state goals.

Budget Committee: A panel comprised of the District Board and an equal number of citizen's responsible for the review and recommendation of the annual budget.

Glossary of Terms (Continued)

Budget Message: A message prepared by the district administrator explaining the annual proposed budget, articulating the strategies and budgets to achieve the District's goals, and identifying budget impacts and changes.

Budget Officer: The person appointed by the District Board to be responsible for assembling the budget. For Rogue Valley Sewer Services, the district manager serves this role.

Capital Outlay: An object classification that includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$3,000.

Capital Projects: Those activities resulting in the acquisition or improvement of major capital items such as: sewer pipeline, pump stations and land.

Category: A major division of the program budget that contains programs and activities. Categories are also known as functional areas.

CIP: Capital Improvement Plan.

Collection System: This is any part of the system that is not an Interceptor or Trunk Main.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the budget year. The District Board must authorize the use of any contingency appropriations.

CPI: Consumer Price Index.

Cured In Place Pipe: A subset of slip lining where the new pipe is installed as a flexible felt tube impregnated with a polymer resin. Once installed, the resin is treated with heat and cures to become a hard plastic liner.

CWSRF: Clean Water State Revolving Fund.

DEQ: Department of Environmental Quality.

Debt Service: Payment of interest and principal related to long term debt.

Debt Service Funds: These funds account for the accumulation of resources to pay the debt on capital projects.

Department Request: The annual budgetary alternative prepared by department managers indicating an appropriate, justified, and needed level of service for their department together with associated expenditures and revenues.

Depreciation: The charging of a fixed asset as an expense over the estimated service life of that asset.

Glossary of Terms (Continued)

Ending Fund Balance: A requirement classification for those funds not appropriated for any purpose and reserved for ensuing fiscal years. See also Unreserved Ending Fund Balance.

Enterprise Fund: A fund that is used for services provided to the public on a user charge basis.

ERU: Equivalent Residential Unit.

Expenditures: The money spent by the District for the programs and projects included within the approved budget.

Fiscal Year: Twelve-month period from July 1 to June 30 for which the annual budget of the District is prepared and adopted.

Fixed Assets: Assets of a long-term character such as land, sewer plant, buildings, furniture, and other equipment.

FOG: Fats, Oils and Grease

Force Main: Pipe that transmits sewage under pressure from a pump station.

Fringe Benefits: The non-salary part of employees' total compensation. A typical benefit package includes insurance, retirement, and vacation/sick leave components.

FTE: Full-Time Equivalent is a term used to measure the number of employees on a 40 hour per week basis.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

Fund Balance: The difference between governmental fund assets and liabilities; also referred to as fund equity.

GAAP: Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

General Fund: The fund used to account for operational expenses of a governmental unit financed by taxes and other general revenues.

General Obligation Bonds: This type of bond is backed by the full faith, credit, and taxing power of the government.

GH: Gold Hill

GIS: Geographic Information System.

Glossary of Terms (Continued)

Interceptor: Same as trunk main. In our system we use the term to define the Regional facilities (Upper and Lower Bear Creek Interceptors and Old Medford Trunk).

Line Item: An expenditure description at the most detailed level. Objects of expenditure are broken down into specific items, such as printing.

LID: Local Improvement Districts are formed by petition and used to request the District to finance improvements to sewer systems over a 20-year period.

LID (in Storm Water): Low Impact Development.

Materials and Services: The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.

Modified Accrual Basis of Accounting: A basis of accounting where revenues are recognized when they are both measurable and available and expenditures are recognized at a time when liability is incurred pursuant to appropriation authority.

MS4: Municipal Separate Storm Sewer Systems.

O&M: Operations and Maintenance.

OAR: Oregon Administrative Rules. Rules established by a given state department who have authority granted by an ORS to operate a specific function.

OCWSRLF: Oregon Clean Water Services Revolving Loan Fund.

Ordinance: The method by which the appropriation of the budget is enacted into law by the district board per authority of the Oregon State Statutes.

Organizational Unit: An administrative subdivision, such as a department or division, of the district government charged with carrying on one or more specific functions.

ORS: Oregon Revised Statute. The set of laws established by a vote of the people or the state legislature.

OSHA: Occupational Safety and Health Administration.

Personal Services: An expenditure classification encompassing all expenditures relating to district employees. This includes union and nonunion labor costs, employee benefits, and payroll tax expenses.

Pipe Bursting: Method of rehabilitating pipe where a new pipe is installed through an existing pipe. The old pipe is destroyed in the process. This method allows a larger pipe to be installed without removing the old pipe.

Glossary of Terms (Continued)

Proposed Budget: The financial and operating document submitted to the Budget Committee and the governing body for consideration.

Proprietary Fund: Consists of 2 types – Internal Service and Enterprise. These funds are used for services tendered and paid for by the patrons who use them.

PS: Pump Station.

Requirements: Total expenditures and unappropriated fund balance.

Reserve: A portion of a fund that is restricted for a specific purpose.

Resources: Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

Revenue: Income for the fiscal year including transfers and excluding proceeds from the sale of bonds and notes. The major categories of revenue include sewer service charges, storm water charges, system development charges, fees and charges, and interest on investments.

Revenue Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Revised Budget: A budget alternative indicating all changes made to the adopted budget as the result of budget adjustments and the supplemental budget process.

SC: Shady Cove.

SCADA: Supervisory Control And Data Acquisition.

SDC: System Development Charges are assessed on new construction to cover the demands placed on District services. Charges collected will cover sewer pipelines, pump stations and other infrastructure which will provide sewer service.

Slip Lining: Method of rehabilitating pipe where a smaller pipe is installed inside an existing pipe. The existing pipe remains intact and helps support the new pipe.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

SSO: Sanitary Sewer Overflow.

Supplemental Budget: A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to decrease the ending fund balance.

Glossary of Terms (Continued)

Transfer: An amount distributed from one fund to finance activities in another fund. It is shown as a requirement in the originating fund and a resource in the receiving fund.

Trunk Main: A large diameter pipe used to transmit sewage from a city or large population center to a treatment plant. We use this term to describe several different large-diameter sewer mains but only have an SDC dedicated to the White City Trunk and Eagle Point Trunk.

Unreserved Ending Fund Balance: The amount of ending fund balance which has not been specifically reserved for any purpose. A reserve for debt service, as a requirement of a loan or debt issue would be an example of a reserve.

VFD: Variable Frequency Drive.

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Rogue Valley Sewer Services, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2018 to June 30, 2019 will be held at Rogue Valley Sewer Services, 138 W Vilas Rd, Central Point Oregon 97502. The meeting will take place on the 25th day of April, 2018 at 7:00 a.m. The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 16, 2018 at 138 West Vilas Road, Central Point, between the hours of 8:00 a.m. and 5:00 p.m., or will be available on the RVS website at www.rvss.us. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear at the meeting and discuss the proposed programs with the Budget Committee.

ROGUE VALLEY SEWER SERVICES
PO BOX 3130
CENTRAL POINT, OR 97502

RVSS
APR 24 2018
RECEIVED

Affidavit of Publication
THIS IS NOT A BILL

State of Oregon
County of Jackson

CASE NO.

I, Jeremy St. George, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 2 (TWO) successive and consecutive insertion(s) in the following issues 4/6/2018, 4/13/2018 (HERE SET FORTH DATES OF ISSUE)

Jeremy St. George

Subscribed and sworn to before me this 18 day of April, 2018.



Shonna Lee Zimmermann
NOTARY PUBLIC FOR OREGON

My commission expires 12 day of October, 2018.

Rosebud Multimedia - Mail Tribune - Ashland Daily Tidings
111 N Fir St
Medford, OR 97501

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT	PO
Mail Tribune	4/13/2018	NOTICE OF BUDGET COMMITTEE MEETING	2 (TWO)	195.46	

NOTICE OF BUDGET COMMITTEE MEETING

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April 6 & 13, 2018

NOTICE OF BUDGET HEARING

A meeting of the **Rogue Valley Sewer Services** will be held on **June 20, 2018 at 7 am** at 138 W. Vilas Rd., Central Point. The purpose of this meeting will be to discuss the budget for the fiscal year beginning July 1, 2018, as approved by the Rogue Valley Sewer Services Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 138 W. Vilas Rd. Central Point, Oregon between the hours of 8 am and 4 pm. This budget was prepared on a basis of accounting that is X consistent not consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for: X Annual Period 2-Year Period

County	City	Chairperson of Governing Body	Telephone Number
Jackson	Central Point	Robert Dunn	541-779-4144

FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund		Adopted Budget Next Year 2017-2018	Approved Budget Next Year 2018-2019
TOTAL OF ALL FUNDS			
Anticipated Requirements	1. Total Personal Services.....	3,636,759	4,062,86
	2. Total Materials and Supplies	4,817,449	5,238,43
	3. Total Capital Outlay	3,500,742	6,257,02
	4. Total Debt Service	440,072	394,15
	5. Total Transfers	1,770,500	1,608,29
	6. Total Contingencies	800,000	800,00
	7. Total Special Payments.....		
	8. Total Unappropriated and Reserved for Future Expenditure...	5,026,112	3,586,32
	9. Total Requirements - add Lines 1 through 8	19,991,634	21,947,08
Anticipated Resources	10. Total Resources Except Property Taxes	19,991,634	21,947,08
	11. Total Property Taxes Estimated to be Received		
	12. Total Resources - add Lines 10 and 11	19,991,634	21,947,08
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)	0	
	14. Plus: Estimated Property Taxes Not To Be Received		
	A. Loss Due to Constitutional Limits		
	B. Discounts Allowed, Other Uncollected Amounts		
15. Total Tax Levied			
Tax Levies By Type		Rate or Amount	Rate or Amount
	16. Permanent Rate Limit Levy (rate limit _____)...		
	17. Local Option Taxes.....		
	18. Levy for Bonded Debt or Obligations.....		

STATEMENT OF INDEBTEDNESS

<input type="checkbox"/> None	Debt Outstanding	<input checked="" type="checkbox"/> As Summarized Below	<input type="checkbox"/> None	Debt Authorized, Not Incurred	<input checked="" type="checkbox"/> As Summarized Below
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PUBLISH BELOW ONLY IF COMPLETED

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year
	July 1, 2018	July 1, 2018
Bonds.....		
Interest Bearing Warrants		
Other	3,060,000	0
Total Indebtedness	3,060,000	0

Short-Term Debt

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

Fund Liable	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 20, 2018 at 7 am**

Name of Fund	Actual Data Last Year 2016-17	Adopted Budget This year 2017-18	Approved Budget Next Year 2018-19
General (01)			
1. Total Personal Services.....	2,912,467	3,636,757	4,062,859
2. Total Materials and Services.....	3,928,275	4,335,939	4,650,739
3. Total Capital Outlay.....	1,256,167	2,909,270	3,894,944
4. Total Debt Service.....	240,957	170,970	126,128
5. Total Transfers.....	505,181	500,000	500,000
6. Total Contingencies.....		150,000	150,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	2,310,365	104,800	120,741
9. Total Requirements (add lines 1 - 8).....	11,153,412	11,807,736	13,505,411
10. Total Resources Except Property Taxes.....	11,153,412	11,807,736	13,505,411
Name of Fund			
BCI Interceptor Maintenance (04)			
1. Total Personal Services.....			
2. Total Materials and Services.....	41,672	40,800	40,300
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....			
5. Total Transfers.....	266,059	175,000	175,000
6. Total Contingencies.....	90,600	75,000	75,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	73,439	135,286	73,860
9. Total Requirements (add lines 1 - 8).....	471,770	426,086	364,160
10. Total Resources Except Property Taxes.....	471,770	426,086	364,160
Name of Fund			
Dunn PS Maintenance (06)			
1. Total Personal Services.....			
2. Total Materials and Services.....	88,015	82,400	84,900
3. Total Capital Outlay.....			10,000
4. Total Debt Service.....			
5. Total Transfers.....	24,080	24,000	24,000
6. Total Contingencies.....	9,600	75,000	75,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	504,907	392,479	522,408
9. Total Requirements (add lines 1 - 8).....	626,602	573,879	716,308
10. Total Resources Except Property Taxes.....	626,602	573,879	716,308
Name of Fund			
Interceptor Capital Expansion (07)			
1. Total Personal Services.....			
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	332,072	95,000	1,507,481
4. Total Debt Service.....	269,612	269,102	268,023
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		350,000	350,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	3,160,245	3,184,932	1,995,380
9. Total Requirements (add lines 1 - 8).....	3,761,929	3,899,034	4,120,884
10. Total Resources Except Property Taxes.....	3,761,959	3,899,034	4,120,884

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 20, 2018 at 7 am**

Name of Fund	Actual Data Last Year 2016-17	Adopted Budget This year 2017-18	Approved Budget Next Year 2018-19
White City Storm Drain (09)			
1. Total Personal Services.....			
2. Total Materials and Services.....	26,694	20,000	20,000
3. Total Capital Outlay.....	0	138,972	550,000
4. Total Debt Service.....			
5. Total Transfers.....	2,318	10,500	10,500
6. Total Contingencies.....		50,000	50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	659,632	202,152	95,192
9. Total Requirements (add lines 1 - 8).....	688,644	421,624	725,692
10. Total Resources Except Property Taxes.....	688,644	421,624	725,692

Name of Fund	Actual Data Last Year 2016-17	Adopted Budget This year 2017-18	Approved Budget Next Year 2018-19
Storm Water Quality (10)			
1. Total Personal Services.....			
2. Total Materials and Services.....	26,297	47,600	158,102
3. Total Capital Outlay.....	1,742	301,000	230,000
4. Total Debt Service.....			
5. Total Transfers.....	205,755	221,000	306,791
6. Total Contingencies.....	52,000	100,000	100,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	965,973	763,480	709,182
9. Total Requirements (add lines 1 - 8).....	1,251,767	1,433,080	1,504,075
10. Total Resources Except Property Taxes.....	1,251,767	1,433,080	1,504,075

Name of Fund	Actual Data Last Year 2016-17	Adopted Budget This year 2017-18	Approved Budget Next Year 2018-19
Shady Cove Treatment (50)			
1. Total Personal Services.....			
2. Total Materials and Services.....	169,375	148,110	142,091
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....	319,710	510,000	275,000
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	73,300	82,926	14,707
9. Total Requirements (add lines 1 - 8).....	562,385	741,036	431,798
10. Total Resources Except Property Taxes.....	562,385	741,036	431,798

Name of Fund	Actual Data Last Year 2016-17	Adopted Budget This year 2017-18	Approved Budget Next Year 2018-19
Shady Cove Collection System (52)			
1. Total Personal Services.....			
2. Total Materials and Services.....		25,000	22,500
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....		55,000	45,000
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure		0	8,500
9. Total Requirements (add lines 1 - 8).....	0	80,000	76,000
10. Total Resources Except Property Taxes.....	0	80,000	76,000

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 20, 2018 at 7 am**

Name of Fund	Actual Data Last Year 2016-17	Adopted Budget This year 2017-18	Approved Budget Next Year 2018-19
Shady Cove Capital (55)			
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....	71,564	150,341	64,604
4. Total Debt Service.....			
5. Total Transfers.....		0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	3,693	(89,754)	807
9. Total Requirements (add lines 1 - 8).....	75,257	60,587	65,411
10. Total Resources Except Property Taxes.....	75,257	60,587	65,411

Name of Fund	Actual Data Last Year 2016-17	Adopted Budget This year 2017-18	Approved Budget Next Year 2018-19
Gold Hill Treatment (60)			
1. Total Personal Services.....			
2. Total Materials and Services.....		117,600	114,800
3. Total Capital Outlay.....		0	0
4. Total Debt Service.....			
5. Total Transfers.....		242,000	230,000
6. Total Contingencies.....		0	0
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	0	900	32,555
9. Total Requirements (add lines 1 - 8).....	0	360,500	377,355
10. Total Resources Except Property Taxes.....	0	360,500	377,355

Name of Fund	Actual Data Last Year 2016-17	Adopted Budget This year 2017-18	Approved Budget Next Year 2018-19
Gold Hill Collection (65)			
1. Total Personal Services.....			
2. Total Materials and Services.....		5,000	5,000
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....		33,000	42,000
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	0	0	13,000
9. Total Requirements (add lines 1 - 8).....	0	38,000	60,000
10. Total Resources Except Property Taxes.....	0	38,000	60,000

Name of Fund	Actual Data Last Year 2016-17	Adopted Budget This year 2017-18	Approved Budget Next Year 2018-19
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....			
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	0	0	0
9. Total Requirements (add lines 1 - 8).....	0	0	0
10. Total Resources Except Property Taxes.....	0	0	0

ROGUE VALLEY SEWER SERVICES JACKSON COUNTY, OREGON

RESOLUTION NO. 18-11

ADOPTION OF FY2018 BUDGET AND MAKING APPROPRIATIONS

1. BE IT RESOLVED, that the Board of Directors of Rogue Valley Sewer Services, Jackson County, Oregon, hereby adopts the 2018-2019 Budget which is now on file in the office of Rogue Valley Sewer Services and at www.rvss.us.

2. BE IT RESOLVED, that the amounts for the fiscal year beginning July 1, 2018, and for the purposes shown below are hereby appropriated as follows:

General Fund

Personnel Services	4,062,859
Material & Services	4,650,739
Capital Outlay	3,894,944
Debt Services	126,128
Transfers	500,000
Contingency	150,000
Total Appropriation	<u>13,384,670</u>

Interceptor Maintenance Fund

Materials & Services	40,300
Transfers	175,000
Contingency	75,000
Total Appropriation	<u>290,300</u>

Dunn Pump Station Maintenance Fund

Material & Services	84,900
Capital Outlay	10,000
Transfers	24,000
Contingency	75,000
Total Appropriation	<u>193,900</u>

Interceptor Expansion Fund

Capital Outlay	1,507,481
Debt Services	268,023
Contingency	350,000
Total Appropriation	<u>2,125,504</u>

White City Storm Drain Fund

Material & Services	20,000
Capital Outlay	550,000
Transfers	10,500
Contingency	50,000
Total Appropriation	<u>630,500</u>

Storm Water Quality Fund

Material & Services	158,102
Capital Outlay	230,000
Transfers	306,791
Contingency	100,000
Total Appropriation	<u>794,893</u>

Shady Cove Treatment Fund

Material & Services	142,091
Transfers	275,000
Total Appropriation	<u>417,091</u>

Shady Cove Collection Fund

Material & Services	22,500
Transfers	45,000
Total Appropriation	<u>67,500</u>

Shady Cove Capital Fund

Capital Outlay	64,604
Total Appropriation	<u>64,604</u>

Gold Hill Treatment Fund

Material & Services	114,800
Transfers	230,000
Total Appropriation	<u>344,800</u>

Gold Hill Collection Fund

Material & Services	5,000
Transfers	42,000
Total Appropriation	<u>47,000</u>

3. BE IT RESOLVED, that the Manager of Rogue Valley Sewer Services files with the County Clerk of Jackson County, Oregon, a copy of the 2018-2019 Budget as adopted in the manner provided by law.

ADOPTED at the Regular Meeting of the Board of Directors of Rogue Valley Sewer Services this 20th day of June, 2018.

ROGUE VALLEY SEWER SERVICES



Robert Dunn, Chairman
Board of Directors

COUNTERSIGNED:


Carl Tappert, Manager

**Notice of Property Tax and Certification of Intent to Impose a Tax,
Fee, Assessment or Charge on Property**

**FORM LB-50
2018-2019**

To assessor of Jackson County

Be sure to read instructions in the 2009-2010 Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is an amended form.

The Rogue Valley Sewer Services has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Jackson County. The property tax, fee, charge or assessment is categorized as stated by this form.

<u>PO Box 3130</u>	<u>Central Point</u>	<u>OR</u>	<u>97502</u>	<u>08/15/18</u>
Mailing Address of District	City	State	Zip	Date
<u>Brenda Baldovino</u>	<u>Finance Director</u>	<u>(541)664-6300</u>	<u>bbaldovino@rvss.us</u>	
Contact Person	Title	Daytime Telephone	Contact Person E-Mail	

CERTIFICATION - Check one box.

- The tax rate of levy amounts certified in Part I are within the tax rate of levy amounts approved by the budget committee.
- The tax rate of levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits Rate -or- Dollar Amount	
1. Rate/Amount levied (within permanent rate limit)	1		
2. Local option operating tax	2		
3. Local option capital project tax	3		
4. Levy for "Gap Bonds"	4		Excluded from Measure 5 Limits Amount of Bond Levy
5. Levy for Pension and disability obligations	5		
6a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	6a		
6b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	6b		
6c. Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 6a + 6b)	6c		0

PART II: RATE LIMIT CERTIFICATION

7. Permanent rate limit in dollars and cents per \$1,000	7	
8. Date received voter approval for rate limit if new district	8	
9. Estimated permanent rate limit for newly merged/consolidated district	9	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Total tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Gov't. Limitations	Excluded from M5 limitation
1 Past Due Sewer Charges		300,000
2 Est. Amount -Extension granted until Aug 15, 2018		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS 450.130(3) (Must be completed if you have an entry in Part IV)



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 FAX (541) 664-7171 www.RVSS.us

May 16, 2018

RECEIVED

MAY 18 2018

Jackson County Assessor's Office
10 South Oakdale
Medford, OR 97501

ASSESSORS OFFICE
Jackson County, Oregon

Re: Deadline for filing Form LB-50

Rogue Valley Sewer Services (RVSS) would like to request an extension for filing form LB-50 (Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property) until August 15, 2018.

I believe this extension will benefit not only RVSS but the Assessor's Office, the Jackson County Payment Center and the public.

If you have any questions, please call.

Sincerely,

Brenda Baldovino
Finance Director
Rogue Valley Sewer Services
(541) 664-6300

Approved:

Name and Title Ruth Staten Valuation Manager
Signature Ruth Staten Date 5.25.18

2018
per Ruth's email



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 FAX (541) 664-7171 www.RVSS.us

July 6, 2018

Jackson County Clerk
Elections Division
1101 W. Main St. Suite 201.
Medford, Oregon 97501

Here is a copy of our adopted budget for Fiscal Year ending June 30, 2019 that is required to be filed with the County Clerk according to ORS 310.060(7).

If you or any citizen has questions about our budget, the budget process or other financial matters, I would be more than pleased to try to answer those questions or discuss related issues.

Sincerely,

Brenda Baldovino
Finance Director
Rogue Valley Sewer Services