



**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

**ROGUE VALLEY SEWER SERVICES**  
**Jackson County, Oregon**

**Adopted Budget**  
**Fiscal Year Ended June 2022**



**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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**Rogue Valley Sewer Services**  
**FY22 Adopted Budget**  
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**FY 2021-2022  
ROGUE VALLEY SEWER SERVICES  
BUDGET COMMITTEE MEMBERS**

**Kay Harrison**  
**Chairman, Board of Directors**  
**Term Through: 6/30/23**

**Michael Parker**  
**Vice Chairman, Board of Directors**  
**Term Through: 6/30/23**

**Jim Snyder**  
**Member, Board of Directors**  
**Term Through: 6/30/23**

**Jim Lewis**  
**Member, Board of Directors**  
**Term Through: 06/30/21**

**Wayne Brown**  
**Member, Board of Directors**  
**Term Through: 6/30/21**

**Michael Parsons**  
**Term Through: 12/31/22**

**Mike Burrill, Jr.**  
**Term Through: 12/31/21**

**Terry Sackett**  
**Term Through: 12/31/23**

**Gary Hall**  
**Term Through: 12/31/21**

**Dick McGregor**  
**Term Through: 12/31/22**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Rogue Valley Sewer Services  
Oregon**

For the Fiscal Year Beginning

**July 1, 2020**

*Christopher P. Morrill*

Executive Director

# ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005  
Tel. (541) 664-6300 or (541) 779-4144 Fax (541) 664-7171 www.RVSS.us

## Fiscal Year 2022 July 1, 2021 – June 30, 2022 Budget Message

I am pleased to present the Rogue Valley Sewer Services budget for Fiscal Year 2022. This is a balanced budget where our resources equal our requirements.

### Budget Policies

Every year we submit our budget to the Oregon Municipal Finance Officers Association and the Government Finance Officers Association (GFOA) for review and critique. I am happy to report that once again we received the Distinguished Budget Presentation Award from GFOA.

Our top priority is to maintain a balanced budget in accordance with State law. In so doing, it is our policy to not use debt to finance any of our operating expenses. We remain consistent with the policy and will not be using debt to finance operating expenses.

RVSS maintains an active capital improvement program that is designed to ensure adequate capacity and to rehabilitate older sections of pipe before they fail. At this point in time we do not have any capacity deficiencies in the system. Our rehabilitation program calls for the replacement of approximately 2.0 miles of pipe per year. This work is funded through a combination of System Development Charges (SDC) and rates.

### Revenue Trends

A year ago we were in the beginning stages of a global pandemic that has now claimed the lives of over a half million Americans. Fortunately, Jackson County has, so far, largely avoided the worst of this disease. The rate analysis from last year indicated that a \$0.90 per month increase was warranted, which would have brought our single family rate up to \$22.40 per month. The Board chose to forego this increase in order to help businesses and individuals who were suffering from the economic fallout of the pandemic.

On September 8, 2020 a fire raged through Talent and Phoenix, destroying over 2,000 homes and 100 businesses. Overnight RVSS lost nearly 5% of its customer base and we are expecting our sewer rate revenue to be well below budget for the year. In response to the fire we shifted most of

our field resources and most of our capital budget to the recovery. To date, we have spent nearly \$1 million in fire-related projects. This number could increase to over \$2 million before we are done.

Our rate analysis for this year has taken these factors into consideration and recommended an increase in single family rates from \$21.50 to \$23.00 per month.

Year	FY 2017	FY2018	FY2019	FY2020	FY2021	FY2022
Residential Rate	\$19.00	\$19.60	\$20.50	\$21.50	\$21.50	\$23.00
% Increase	3.8%	3.2%	4.6%	4.9%	0.0%	7.0%

A recent survey of 124 sewer service providers in Oregon revealed an average residential sewer rate of \$52.93 per month. Our residential rate remains among the lowest in the state.

Special Items of Interest

- COVID-19 – The pandemic has dramatically changed the way we do business. Our office has been closed to the public for much of the past year, we are doing more of our work remotely, and we have instituted various measures to limit the potential for infectious disease spread in the workplace.

The economic fallout does not seem to be as severe as initially feared. We have not seen any significant drop in revenue as a result of the pandemic. We were able to take advantage of the federal CARES act, which reimbursed us for most of the additional expenses related to mitigating the disease.

- Alameda Fire – The Alameda Fire on September 8, 2020 destroyed over 2,000 homes and 100 businesses in Talent, Phoenix, and the surrounding area. This represents roughly 5% of our customer base. For the year we are projecting sewer service revenue to be about \$250,000, or 2.6%, below budget. Our storm drain Fund 10 will be even harder hit, with a projected reduction of nearly \$50,000, or 12% from the budget.

The immediate damage from the fire was the destruction of the Arborwood Pump Station and one of our flow monitoring stations. We also needed to locate and cap the service laterals to the burned buildings to prevent debris from the fire from entering the sewer. We have, to date, spent approximately \$750,000 on these repairs. We expect to receive about \$60,000 from our insurance provider and \$490,000 from FEMA. The FEMA money has not been committed yet so we are not fully confident that we will receive this.

For stormwater we have installed inlet protections on all of the storm drains in the area and done some hydroseeding to prevent erosion into the streams. These efforts have cost almost \$100,000 and we have a commitment from FEMA to reimburse about \$21,000 of that.

Finally, the fires opened up an opportunity for us to correct some pre-existing problem areas. We have already eliminated a back-yard main line on Rapp Road and are working on a project

to eliminate a creek crossing near Gangnes Street. We are also pursuing a rebuild of the sewer system in the Oak Valley Subdivision, as discussed below.

- Oak Valley Subdivision – The Oak Valley Subdivision was constructed in 1994 to mobile home park standards. This was unacceptable at the time and both RVSS and DEQ ordered the developer to bring the system up to public sewer standards. This never happened. The Alameda Fire destroyed all of the homes within the subdivision. As people start to rebuild, there is no legal sewer available for them to connect to. To correct this, RVSS formed a Reimbursement District to construct a new sewer. Upon connection, each homeowner will be responsible for their equitable share of the construction cost. The RVSS Board of Directors agreed to support the project by limiting the assessment to 50% of the project cost and offering slightly better financing options for homeowners.
- Medford Treatment Plant – The new discharge permit for the City of Medford includes strict limits on nitrogen and phosphorus. This will likely require the City to construct new treatment processes to meet these limits. This will be a very expensive project and will require significant rate increases in the coming years. The City is working on a facilities plan to determine the full extent of the improvements. There will be a small increase in the treatment rate of 3% for FY2022. This is unrelated to the anticipated capital expenses.
- Capital Improvement Plan – Most of our capital improvement plan for FY2021 was derailed by the Alameda Fire. Our plan for FY2022 is largely a repeat of what we hoped to complete in FY 2021.
- Debt Service – With the annexation of Shady Cove we have taken responsibility for their outstanding debt. This increases our total debt service is approximately \$510,000, which is 4.4% of our general fund revenue (assuming the Approved rate increase). We do not believe that this level of debt will cause distress.
- Shady Cove – We are proposing an increase in sewer rate for Shady Cove from \$44 per month to \$45 per month. 75% of this revenue is used for treatment operations (Fund 50) and the remaining is transferred to the General Fund for support collection operations.
- White City Lagoons – The White City Lagoon generates revenue from tipping fees charged to septic tank and grease interceptor pumpers. Surplus from the White City Lagoon (Fund 70) operations is transferred to the Treatment Capital Reserve Fund (55). We are budgeting a surplus of \$200,000 for FY 2022. We have submitted plans for approval to DEQ for a significant upgrade to the lagoon. The improvements will create three smaller partially-mixed lagoons, drying beds, and a site for future composting facilities. This will dramatically increase the effectiveness and capacity of the lagoon, allowing us to remove the limits on and amount of waste we receive from pumpers.

A side effect of these improvements is that it will open up a large portion of the South Cell for enhancement of bird habitat. This area has long been popular with bird watchers. We are working with several local organizations to develop a management plan that will enable us to regulate the amount of water in this area to create more suitable conditions for bird habitat.

- Gold Hill – We are in the fourth year of our five year management agreement with the City of Gold Hill. We expect to begin discussions on the future of this relationship this summer.

The City will also need to decide in the coming months whether they want to rebuild their treatment plant or construct a connection to the regional system. Based on information provided by the City's new engineer and the expectation of large increases in treatment rates, I no longer believe that the regional connection is in the best interests of Gold Hill.

- Staffing – We are not proposing any increase in staffing for the coming year. We are beginning to reach the limits of our current labor force and I expect that in the coming years we will be looking to increase our staff levels, particularly in the Stormwater, Engineering, and Information Technology departments.

I would like to thank each of you for taking time out of your schedule to participate in the budget process. Your input and insights are extremely valuable in helping us remain a responsible and responsive government agency. Our Finance Director, Brenda Baldovino, and I are available to answer any questions you may have about the budget. Please do not hesitate to call us if you have questions or concerns.

Respectfully Submitted,



Carl Tappert, Manager

# **Rogue Valley Sewer Services History and Background**

Rogue Valley Sewer Services (RVSS) is a special district that provides sewer service in Jackson County, Oregon. RVSS is governed by a five-member elected Board of Directors. RVSS serves the cities of Talent, Central Point, Eagle Point, Jacksonville, Phoenix, Shady Cove and a portion of the city of Medford, Oregon, and serves a population of approximately 81,755.

Rogue Valley Sewer Services (originally Bear Creek Valley Sanitary Authority) was established under Oregon Revised Statutes Chapter 450.705 through a special election in August, 1966.

The primary purpose of RVSS was to construct and maintain a regional sewer interceptor connecting the cities of Medford, Central Point, Phoenix, and Talent to the regional wastewater treatment plant on Kirtland Road. RVSS also assumed management of the collection system in Talent.

When the interceptor system was completed in 1973, sewer service rapidly expanded to serve areas of the county suffering from failing septic systems.

In 1975 the White City Sanitary District became part of RVSS.

In 1998 the City of Eagle Point held an annexation election. Annexation was approved by 90% of the city voters.

In 2001 the City of Central Point held an annexation election. Annexation was approved by 94% of the city voters.

In 2003 RVSS relocated its offices to 138 West Vilas Road in Central Point and officially changed its name from Bear Creek Valley Sanitary Authority to Rogue Valley Sewer Services.

On July 1, 2004, RVSS started providing Stormwater Quality management services for the cities of Talent, Central Point, and Phoenix, Oregon, along with many of the unincorporated areas of Jackson County. RVSS holds the Municipal Small Separated Storm Sewer (MS4) permit under the National Pollutant Discharge Elimination System (NPDES) on behalf of these agencies.

In 2005 the City of Jacksonville held an annexation election. Annexation was approved by 97% of the city voters.

In 2006 the City of Phoenix held an annexation election. Annexation was approved by 93% of the city voters.

In 2016 RVSS entered into a 10 year agreement with Shady Cove. This agreement called for an annexation vote before the end of the term. The annexation vote was held in 2018 and approved by 62% of the city voters.

## History and Background, continued

In 2018, RVSS entered into a 5 year management agreement with the City of Gold Hill. Gold Hill is operating under a Mutual Agreement and Order from DEQ which requires the City to make certain system improvements. The main remaining condition is the completion and implementation of a facilities plan for the treatment plant. The draft report is complete, but we don't have the final report which will determine the fate of the treatment plant. Once this plan is complete the City will need to decide to either repair and upgrade the plant or eliminate the plant in favor of a connection to the Regional system. Any consideration for annexation will not occur until improvements required by the facilities plan have been addressed.

In 2019, the City of Shady Cove became part of RVSS.

# Rogue Valley Sewer Services

## Mission Statement and Values

**Mission Statement:** Manage, maintain, and improve storm and wastewater systems to protect and preserve public health, quality of life, and economic vitality in our community.

**Values:** The core values of the organization are:

- **System Integrity** – The primary function of RVSS is to manage the sewer and stormwater infrastructure to ensure reliable service. This commitment ensures that we have state-of-the-art equipment and a proactive capital improvement plan.
- **Customer Service** – RVSS treats all of our customers with respect and honesty.
- **Fiscal Responsibility** – RVSS focuses on efficient operations and preventative maintenance to control costs and keep rates low while still providing excellent service.
- **Environmental Protection** – RVSS works to protect our natural resources in all aspects of our operations.
- **Innovation** – RVSS draws on the creativity of our employees to develop new and innovative approaches to doing our work.
- **Empowered Employees** – RVSS believes giving employees more responsibility improves efficiency and strives to engage staff to develop their individual talents and to participate in company decisions.
- **Joy** – RVSS believes that the work environment should be enjoyable.

## **Rogue Valley Sewer Services Financial Policies**

1. For financial reporting and operating purposes, the District considers its activities as those of a unitary enterprise operation (proprietary fund). Therefore, these activities are reported in a single enterprise fund but for internal financial controls operates with 11 funds and the General Fund with 7 departments. However, for legal requirements as set forth in the Oregon Local Budget Law, the District prepares and adopts a budget on the modified accrual bases for its individual fund types. The resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. For all funds, the District has established the level of control by expenditure category. These categories include: personnel services, materials and services, capital outlay, contingency, debt service and transfers to other funds. These transfers are used between funds and departments to ensure each are balanced annually in accordance with State Law.
2. Sewer service will be provided to those who need and can afford it within the limits of RVSS to do so as allowed by law. Every effort will be made to assist those who must connect and are unable to pay.
3. To adopt a balanced budget annually in accordance with State Law, wherein resources (beginning fund balance plus revenues plus transfers in) equals requirements (expenditures plus transfers out plus contingency plus ending fund balance).
4. Current operating expenditures (which exclude capital projects), will not be financed by debt.
5. Rogue Valley Sewer Services will charge sewer service fees, stormwater quality fees, storm drain fees, system development charges, and all other fees to recoup the full cost of providing those services to customers. Service will be billed one month in arrears. Quarterly and annual billing with discounted rates will also be available. Late charges will be billed in accordance with provisions in the current Code.
6. Financing will be offered to those who hook up to sewer lines through the Local Improvement District (LID) process, at the most reasonable cost possible and in accordance with State law. Rogue Valley Sewer Services will issue tax-free municipal debt or other legal financing and will add a nominal percent to these interest rates in order to ensure that sufficient reserves are maintained for all debt payments.

Financial Policies, continued

7. Financing for those customers hooking up to sewer lines outside the LID process will be made available only from existing fund balances. Bonds or debt will not normally be issued for this purpose.
8. Rogue Valley Sewer Services may provide short-term loans from the General Fund for temporary financing other funds. When favorable interest rates warrant use of long term DEQ revolving loans or other long term debt instruments.
9. Reserves for loan services, regional interceptor SDCs, and operations equal to one month's total appropriations (8.33%) will be deducted from Ending Fund Balance to arrive at the Unreserved Ending Fund Balance. Five year cash flow projections will be done for the General Fund to help ensure adequate Unreserved Ending Fund Balances over time.
10. System Development Charges (SDCs) will be collected on all properties that are hooked up to sewers. These fees are based on the costs of installing existing and future system-wide interceptor, trunk, and lateral lines. SDCs collected may also be contributed to private projects where the extraordinary costs associated with extra depth, size, or length of pipe result in an unreasonable cost burden upon property owners to be served.
11. RVSS manages risk with the commitment to ensure that its resources are managed to provide returns that are of the greatest benefit to the community with the lowest amount of risk.
12. The general investment goals for RVSS are to conservatively invest monies in certificates of deposits to receive the greatest amount of return based in our current economy.
13. The financial policies listed above have not been formally adopted by the Board.

# Rogue Valley Sewer Services

## Budget Calendar- Fiscal Year 2022

### July 1, 2021 - June 30, 2022

February 17, 2021	Wednesday	At regular Board of Directors meeting establish Wednesday April 28 , 2020 as the date for the public meeting of the Budget committee to consider the budget for FY22.
February 18, 2021	Thursday	Notify Budget Committee members of the time and place of the meeting.
Jan 20 - April 09, 2021		Department Heads and Manager discuss and prepare Approved budget, capital improvement plan and five year general fund cash projections.
March 26, 2021	Thursday	Deliver notice of Budget Committee public meeting to the Mail Tribune for publication on April 2 and April 9, 2021.
April 2, 2021	Friday	Publication of notice of Budget Committee public meeting - first notice. (Not more than 30 days prior to meeting date.)
April 9, 2021	Friday	Publication of notice of Budget Committee public meeting - second notice. (Not less than 5 days prior to the meeting date,)
April 8, 2021	Thursday	Send copies of the proposed budget FY22, date and schedules to the committee members; reminder of Budget Committee meeting place. At this time the budget becomes a public document. Proposed Budget FY22 to be posted on our website.
<b>April 28, 2021</b>	<b>Wednesday</b>	<b>Budget Officer presents proposed budget. Public meeting of Budget Committee at Noon for consideration of FY22 Budget.</b>
April 28 - May 19, 2021	Wednesday	Period during which adjourned public meetings of the Budget committee may be held if necessary.
May 14, 2021	Friday	Deliver notice of the public hearing before the Board of Directors on the approved budget together with a copy of the summary of the budget (LB-1) for publication to the Medford Mail Tribune. Publication date to be May 21, 2021 giving notice of the meeting
May 21, 2021	Friday	Publication of notice of public hearing (Form LB-1) before Board of Directors on <b>approved</b> budget with budget summaries. (not less than 5 nor more than 30 days before the scheduled budget hearing.) Approved budget posted on Web Site.
<b>June 16, 2021</b>	<b>Wednesday</b>	<b>Public hearing before the Board of Directors at NOON on the approved budget at the regular meeting of the Board of Directors.</b> <b>Adopt the approved budget, adopt a resolution appropriating the funds required and authorizing expenditures. Adopt the 5 year Capital Improvement Plan by resolution. Adopted budget posted on Web Site. Resolution to balance FY22 budget - move \$\$ if necessary</b>
June 4, 2021	Friday	<b>File letter to Jackson County Assessor's Office requesting extension on LB-50</b>
July 1 , 2021	Tuesday	File copy of adopted budget, along with notice of levy, and (LB-1) each notice published of the public hearing before the Board of Directors with Jackson County Clerk. Required by August 13, 2021 IF EXTENSION GRANTED.
Aug 13, 2021	Thurs	File 2 copies form LB-50 Certification of Taxes, and the Resolution adopting the budget and making appropriations with the Jackson County Assessor. Required by July 1, 2021, unless extension in writing is granted. Extension will be requested until August 13, 2021.

# **Rogue Valley Sewer Services Budget Process**

## **The Budget Adoption Process**

The Rogue Valley Sewer Services (RVSS) annual budget process routinely begins in March with the preparation of revenue and expense estimates. The Manager, Operations Manager, Engineer, Storm Water Manager, Finance Director, and Network Administrator review these estimates and develop the service delivery objectives and capital outlay plan for the District as a whole.

The resulting proposed budget is presented to the Budget Committee in late April. The Budget Committee is comprised of five members appointed by the Board of Directors and the five elected Board members of Rogue Valley Sewer Services.

Oregon Revised Statutes require that the Budget Committee meet in order to hear the budget message, receive the budget document, hear persons, and approve the budget document sufficiently in advance of June 30, to allow adoption of the budget by June 30.

After approval of the budget document by the Budget Committee, a summary of the budget document, as approved by the Budget Committee, is published in a local newspaper.

A public hearing is held before the Rogue Valley Sewer Services Board of Directors in June for purposes of discussing and hearing public testimony in regards to the programs included in the budget.

The Board of Directors adopts the budget and makes appropriations and levies taxes by resolution for the ensuing fiscal year after the public hearing is closed.

If additional meetings are called for, they take place before the end of June in order to allow for adoption of the budget and the making of appropriations before June 30.

## **The Budget Amendment Process**

Oregon Budget Law allows for amendments to the District budget for reasons unforeseen at the time of adoption. The Board may adopt resolution changes that decrease one existing appropriation and increase another. Changes of ten percent or more to any fund require a supplemental budget, which involves a process similar to the annual budget process and requires a public hearing.

## **The Budget Committee**

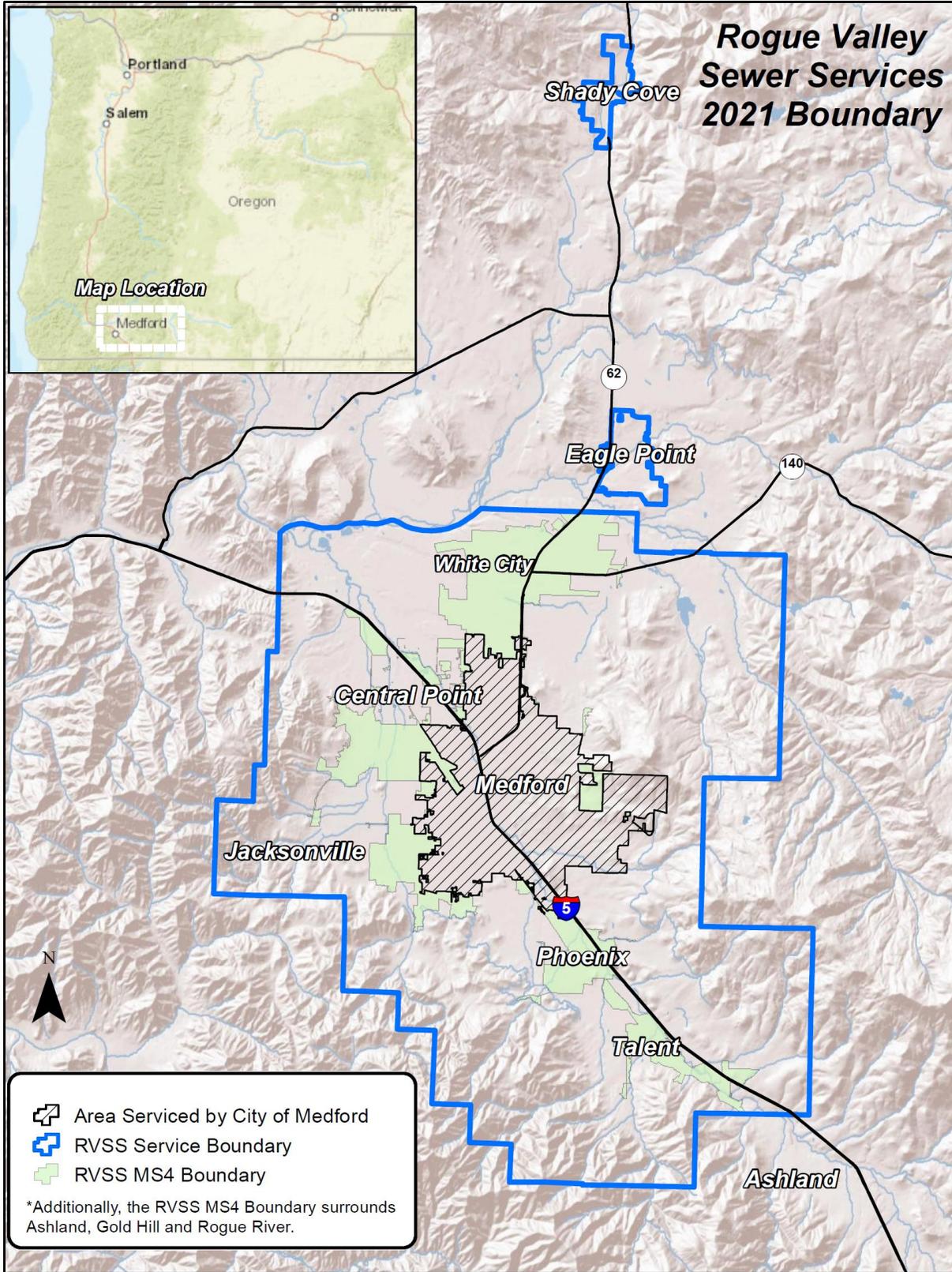
The Budget Committee is comprised of the five members of the District Board and five citizen members appointed by the governing board. The appointed members must live in the District but cannot be employees of the District. The appointed members serve three year terms that are staggered so that approximately one third of the terms end each year.

**The Budget Basis**

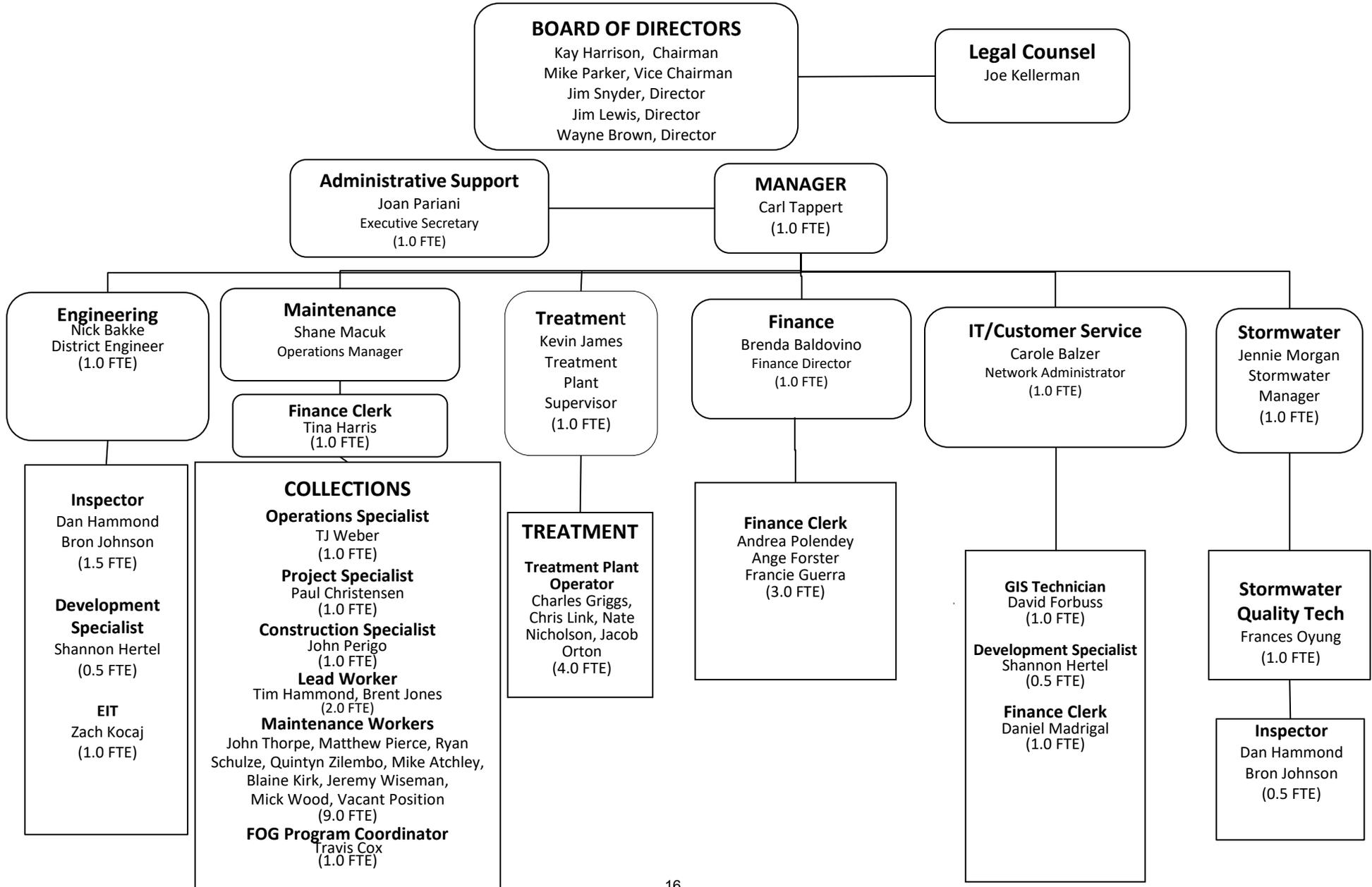
The budgets of all funds are prepared using the modified accrual basis of accounting. This means that obligations of the District are budgeted as expenditures when the related goods or services are available for use rather than when invoices are paid. However, revenues are recognized only when they are actually received.

The District manages its finances according to generally accepted accounting principles (GAAP). During the year, expenditures and revenues are closely monitored to ensure compliance with the adopted budget and State law. Detailed budget comparisons are prepared and reviewed with management quarterly. Quarterly financial reports, prepared on the budgetary basis of accounting are distributed and reviewed with the Board of Directors. The District publishes an annual financial report that documents the District's budgetary performance and the financial health of the District. This report compares budget to actual revenues and expenditures, thus documenting the District's budgetary compliance.

Annually, an audit is performed and filed with the State of Oregon by an independent certified public accountant. The basic financial statements are stated on a full accrual basis, which is different than the modified accrual basis used for budget. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred, regardless of the timing of the cash flow. Budget comparisons, prepared on a modified accrual basis, are included as a schedule in the comprehensive annual financial report.



**ROGUE VALLEY SEWER SERVICES**  
**FISCAL YEAR 2021 - 2022**  
**Departmental Organization**



# Rogue Valley Sewer Services

## FY22 Adopted Budget

### Fund/Department Matrix

Each Fund below lists the responsible Departments for each.

<u>FUND</u>	<u>DEPARTMENT*</u>
01 General	10, 20, 30, 35, 40, 50, 60
04 Bear Creek Interceptor O&M	10, 40, 50
06 Dunn Pump Station O&M	10, 20, 40
07 Interceptor Capital Expansion	10, 40, 50
09 White City Storm Drains	10, 35, 50
10 Stormwater Quality Mgt.	10, 35, 50
50 Shady Cove Treatment	10, 20, 60
55 Treatment Capital	40, 50
60 Gold Hill Treatment	10, 50, 60
65 Gold Hill Collection	10, 40, 50
70 Lagoons	10, 40, 50, 60

- \* Department 10 Administration
- Department 20 Information Technology
- Department 30 Engineering
- Department 35 Storm Water Quality
- Department 40 Maintenance
- Department 50 Construction
- Department 60 Treatment



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SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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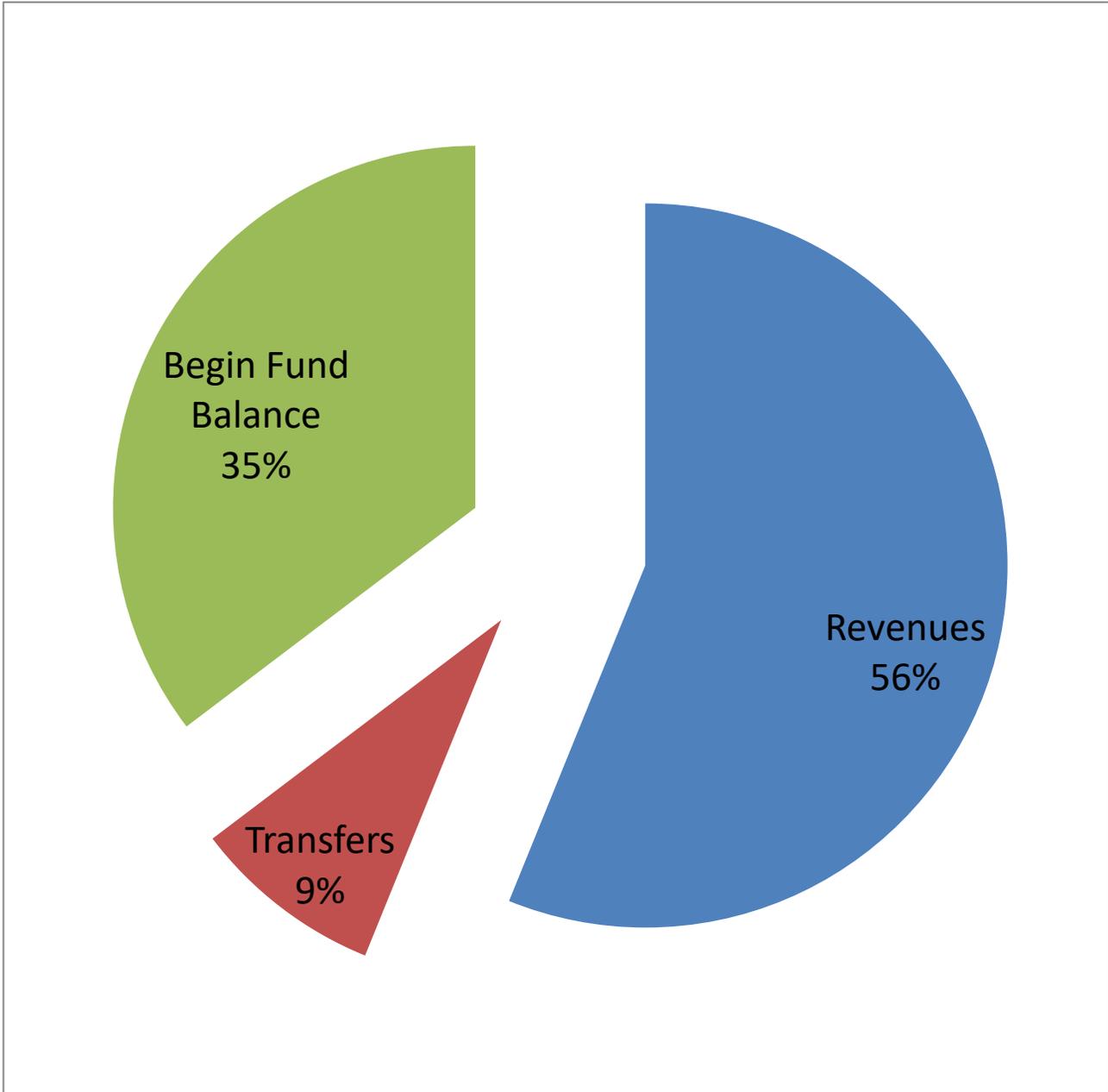
# Rogue Valley Sewer Services

## Resource and Requirement Summary

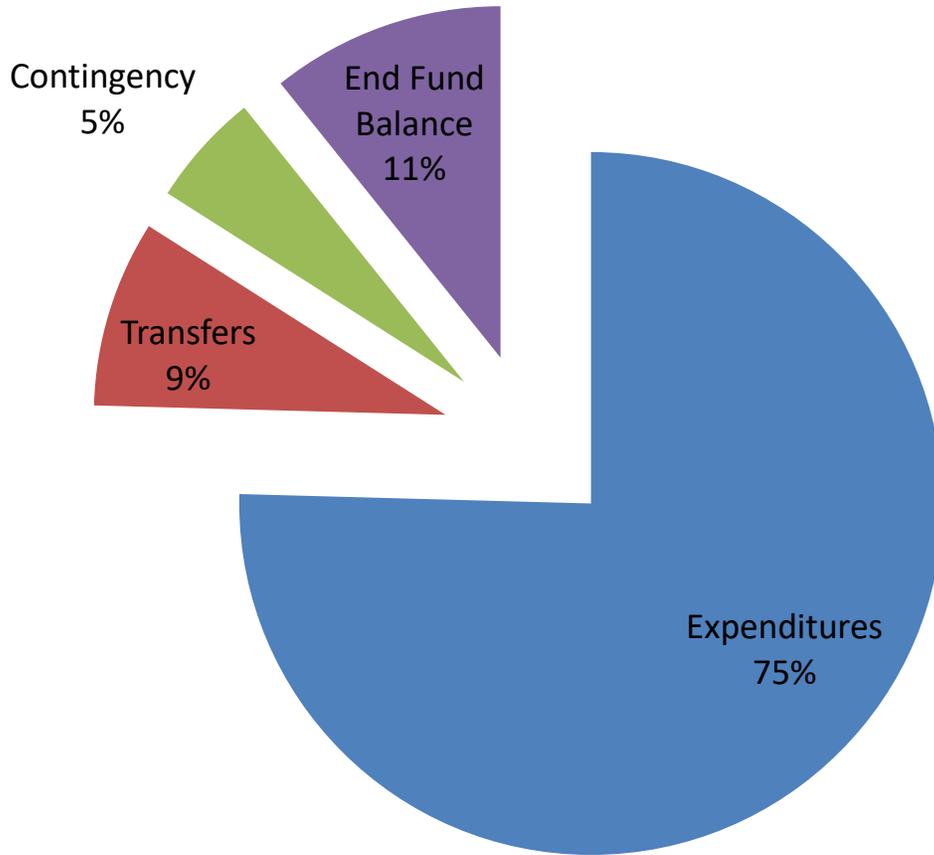
### All Funds Combined

	Actual FY19	Actual FY20	Projected FY21	Adopted FY22
<b><u>RESOURCES</u></b>				
Beginning Fund Balance	\$8,970,753	\$9,795,168	\$11,901,693	\$8,782,066
Revenues				
Service Fees	9,817,524	11,722,656	10,987,577	11,754,407
System Development Charges	690,365	531,363	447,053	447,053
Loan Proceeds	92,024	53,467	19,000	19,000
Other Revenues	2,208,627	1,966,727	1,952,314	1,726,845
Total Revenues	12,808,540	14,274,213	13,405,944	13,947,305
Transfers In (Other financing sources)	1,653,169	2,102,881	2,307,922	2,136,919
<b>Total Resources</b>	<b>\$23,432,462</b>	<b>\$26,172,262</b>	<b>\$27,615,559</b>	<b>\$24,866,290</b>
<b><u>REQUIREMENTS</u></b>				
Expenditures				
Personnel Services	3,822,599	3,890,992	4,411,310	4,731,832
Treatment Charges	3,519,408	3,728,850	4,007,729	4,127,961
Other Materials & Services	1,297,736	1,299,887	1,592,297	1,705,525
Capital Outlay - Rehab Projects	2,506,980	2,363,923	5,294,507	7,139,000
Capital Outlay - Other	443,255	363,253	708,622	575,000
Debt Service	394,150	519,985	511,107	457,807
<b>Total Expenditures</b>	<b>11,984,128</b>	<b>12,166,890</b>	<b>16,525,572</b>	<b>18,737,125</b>
Transfers Out (Other financing uses)	1,653,169	2,103,680	2,307,922	2,136,919
Contingency	-	-	-	1,300,000
<b>Total Appropriations</b>	<b>13,637,297</b>	<b>14,270,570</b>	<b>18,833,494</b>	<b>22,174,044</b>
Ending Fund Balance	9,795,165	11,901,692	8,782,065	2,692,246
<b>Total Requirements</b>	<b>\$23,432,462</b>	<b>\$26,172,262</b>	<b>\$27,615,559</b>	<b>\$24,866,290</b>
<b><u>ENDING FUND BALANCE</u></b>				
Ending Fund Balance	9,795,165	11,901,692	8,782,065	2,692,246
Less: Resv for Regional Intercept SDCs	1,854,450	2,092,110	2,292,110	2,497,110
Less: Operating Reserve (one month 8.33%)	(929,434)	(920,553)	(1,070,243)	(1,134,252)
<b>Unreserved Ending Fund Balance</b>	<b>\$10,720,181</b>	<b>\$13,073,249</b>	<b>\$10,003,932</b>	<b>\$4,055,104</b>

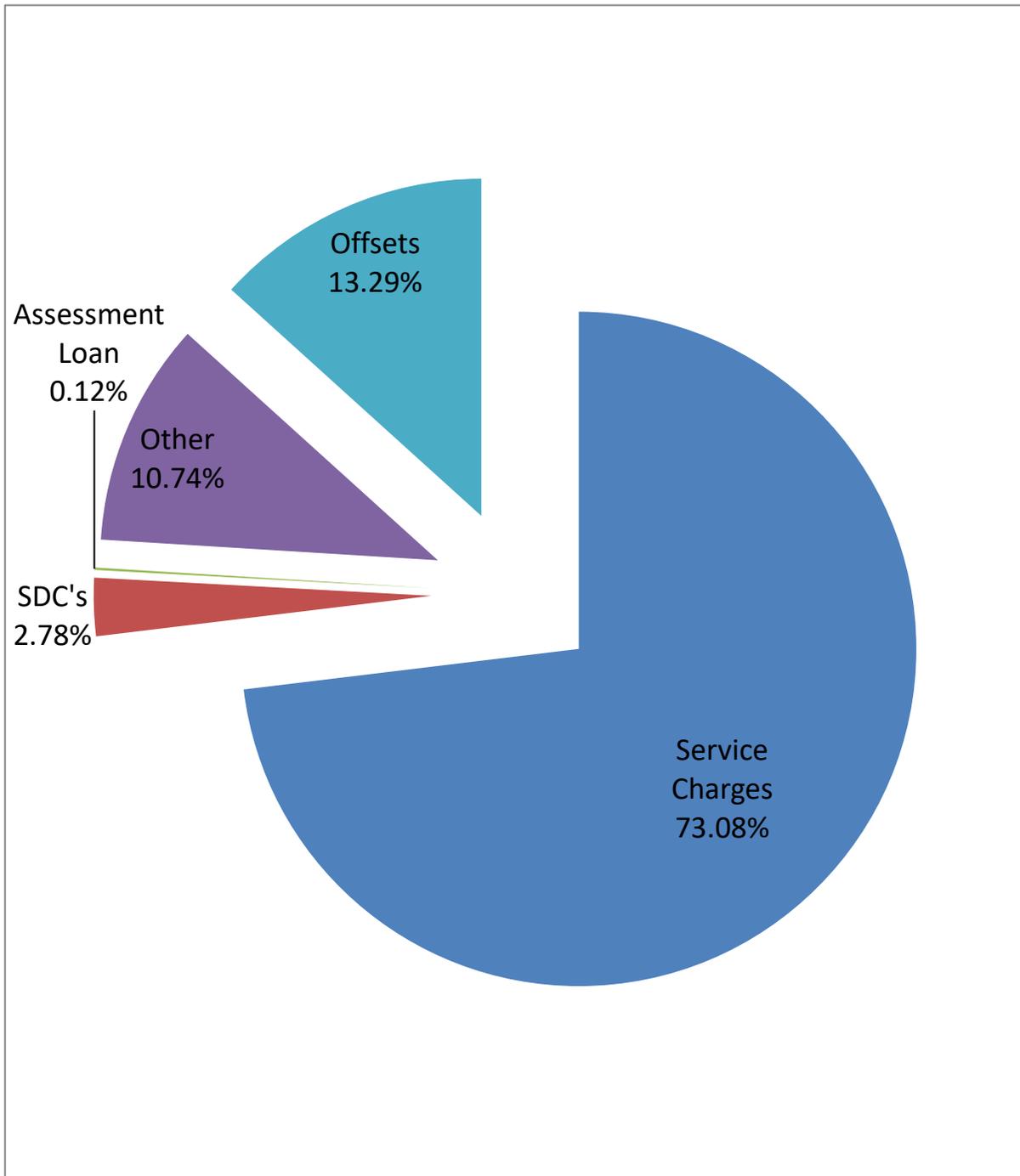
**Rogue Valley Sewer Services  
Adopted Budget FY22 All Funds  
Resources**



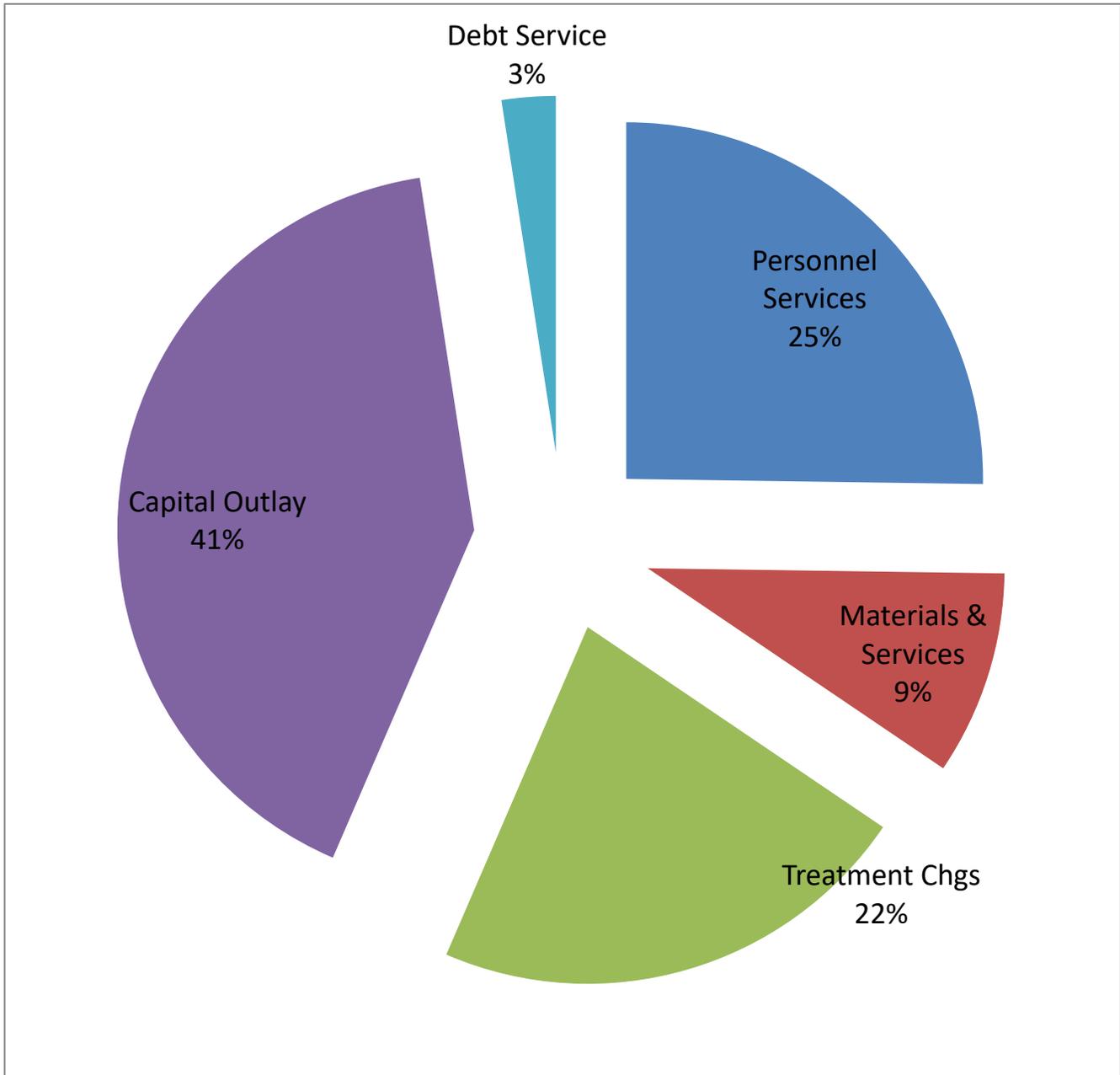
# Rogue Valley Sewer Services Adopted Budget FY22 All Funds Requirements



# Rogue Valley Sewer Services Adopted Budget FY22 All Funds Revenues



# Rogue Valley Sewer Services Adopted Budget FY22 All Funds Expenditures



# Rogue Valley Sewer Services

## FY22 Adopted Budget

### Resources by Fund

Funds:		Beginning Fund Balance	Total Revenues	Transfers IN	Total Resources
General Fund	01	2,059,689	11,670,364	1,245,419	<b>14,975,472</b>
Bear Creek Interceptor O & M	04	413,867	54,000	200,000	<b>667,867</b>
Dunn PS Operation & Maint	06	691,899	7,600	150,000	<b>849,499</b>
Interceptor Expansion	07	2,545,837	443,000	350,000	<b>3,338,837</b>
White City Storm Drain	09	740,539	78,710	0	<b>819,249</b>
Stormwater Quality	10	948,907	405,534	0	<b>1,354,441</b>
Shady Cove Treatment	50	119,381	566,979	1,500	<b>687,860</b>
Shady Cove Capital	55	1,088,921	11,660	180,000	<b>1,280,581</b>
Gold Hill O & M	60	93,385	360,500	0	<b>453,885</b>
Gold Hill Capital	65	69,336	10,000	10,000	<b>89,336</b>
Lagoons	70	10,311	350,458	0	<b>360,769</b>
<b>Total All Funds</b>		<b>8,782,072</b>	<b>13,958,805</b>	<b>2,136,919</b>	<b>24,877,796</b>

### Requirements by Fund

Funds:		Expenditures	Transfers OUT	Contingency	Total Appropriations	Ending Fund Balance	Total Requirements
General Fund	01	13,616,476	550,000	500,000	14,666,476	308,996	<b>14,975,472</b>
Bear Creek Interceptor O & M	04	25,900	192,000	75,000	292,900	374,967	<b>667,867</b>
Dunn PS Operation & Maint	06	73,500	33,000	75,000	181,500	667,999	<b>849,499</b>
Interceptor Expansion	07	2,574,782	0	350,000	2,924,782	414,055	<b>3,338,837</b>
White City Storm Drain	09	474,000	51,000	50,000	575,000	244,249	<b>819,249</b>
Stormwater Quality	10	671,051	347,500	100,000	1,118,551	235,890	<b>1,354,441</b>
Shady Cove Treatment	50	234,078	344,293	100,000	678,371	9,489	<b>687,860</b>
Shady Cove Capital	55	950,000	0	0	950,000	330,581	<b>1,280,581</b>
Gold Hill O & M	60	100,312	251,322	50,000	401,634	52,252	<b>453,885</b>
Gold Hill Capital	65	5,000	57,100	0	62,100	27,236	<b>89,336</b>
Lagoons	70	30,835	310,704	0	341,539	19,230	<b>360,769</b>
<b>Total All Funds</b>		<b>18,755,934</b>	<b>2,136,919</b>	<b>1,300,000</b>	<b>22,192,852</b>	<b>2,684,944</b>	<b>24,877,796</b>

<b>Fund Balance</b>	2,684,944
Less: Reserve for System Development Charges (General Fund)	2,497,110
Less: Operating Reserve (General Fund)	<u>(1,134,252)</u>
<b>Unreserved Fund Balance</b>	<b><u>4,047,802</u></b>

# RogueValley Sewer Services

## FY22 Adopted Budget

### Appropriations by Fund

Funds:		Personnel Services	Materials and Services	Capital Outlay	Debt Service	Total Expend.
General Fund	01	4,731,830	5,474,866	3,304,000	105,780	13,616,476
Bear Creek Interceptor O & M	04	0	20,900	0	0	20,900
Dunn PS Operation & Maint	06	0	78,500	0	0	78,500
Interceptor Expansion	07	0	0	2,350,000	224,782	2,574,782
White City Storm Drain	09	0	24,000	450,000	0	474,000
Stormwater Quality	10	0	71,051	600,000	0	671,051
Shady Cove Treatment	50	0	106,834	0	127,244	234,078
Treatment Capital	55	0	0	950,000	0	950,000
Gold Hill O & M	60	0	50,312	50,000	0	100,312
Gold Hill Capital	65	0	5,000	0	0	5,000
Lagoons	70	0	30,835	0	0	30,835
<b>Total All Funds</b>		<b>4,731,830</b>	<b>5,862,298</b>	<b>7,704,000</b>	<b>457,806</b>	<b>18,755,934</b>

Funds:		Total Expend.	Transfers	Contingency	Total Appropriations	Prior Year Total Adopted
General Fund	01	13,616,476	550,000	500,000	<b>14,666,476</b>	13,264,872
Bear Creek Interceptor O & M	04	20,900	192,000	75,000	<b>287,900</b>	287,900
Dunn PS Operation & Maint	06	78,500	33,000	75,000	<b>186,500</b>	181,400
Interceptor Expansion	07	2,574,782	0	350,000	<b>2,924,782</b>	2,963,203
White City Storm Drain	09	474,000	51,000	50,000	<b>575,000</b>	575,000
Stormwater Quality	10	671,051	347,500	100,000	<b>1,118,551</b>	750,351
Shady Cove Treatment	50	234,078	344,293	100,000	<b>678,371</b>	595,016
Treatment Capital	55	950,000	0	0	<b>950,000</b>	555,000
Gold Hill O & M	60	100,312	251,322	50,000	<b>401,634</b>	459,062
Gold Hill Capital	65	5,000	57,100	0	<b>62,100</b>	179,100
Lagoons	70	30,835	310,704	0	<b>341,539</b>	207,165
<b>Total All Funds</b>		<b>18,755,934</b>	<b>2,136,919</b>	<b>1,300,000</b>	<b>22,192,852</b>	<b>20,018,069</b>



**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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**ROGUE VALLEY**  
**SEWER SERVICES**  
CLEAN WATER - HEALTHY COMMUNITIES

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**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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# Rogue Valley Sewer Services Budget Document FY22

## Fund: General (01)

**Goals and Objectives:** The General Fund accounts for all financial transactions of Rogue Valley Sewer Services except those that are required to be accounted for separately through intergovernmental or other agreements.

**Major Source of Revenue:** The largest source of revenue for this fund is sewer service charges, which account for approximately 87% of General Fund revenues. The adequacy of service charges to meet operational needs is evaluated annually, and rates are adjusted as needed.

With the occurrence of the fire that raged through Talent and Phoenix, the continued global pandemic and previously forgoing a rate increase, RVSS will have a 7% sewer rate increase for FY2022

System Development Charges (SDCs) are another important revenue source. SDCs are assessed when new development takes place. In years past SDCs accounted for as much as 30% of General Fund revenues, however the decline in the building industry has led to steep reductions in revenue raised by SDCs. SDCs now account for only about 4% of General Fund revenues. The amount of the System Development Charge is recalculated annually based on a variety of factors, including the cost of completed infrastructure projects; the value of Approved infrastructure projects; the number of current connections; and the anticipated number of future connections.

Rogue Valley Sewer Services occasionally relies on financing through the State Revolving Loan Fund to pay for capital improvements. The amount borrowed varies from year to year dependent upon the capital improvements planned.

**Major Expenditures:** General Fund expenditures are grouped into four categories: Personnel Services; Materials and Services; Capital Outlay; and Debt Service. In addition to these categories there are interfund transfers made to support other funds.

*Personnel Services* include all salaries and fringe benefits for our staff of 38 employees. Fringe benefits include a defined contribution retirement plan through the International City Managers Association (ICMA) and health insurance. Over the past ten years the Personnel Services budget has ranged from 33% to 44% of the sewer service charge revenue. For the FY22 budget the Personnel Services are expected to be 46% of service charge revenue.

*Material and Services* includes the various supplies, minor equipment, support services, and other miscellaneous expenses incidental to the operation of the sewer

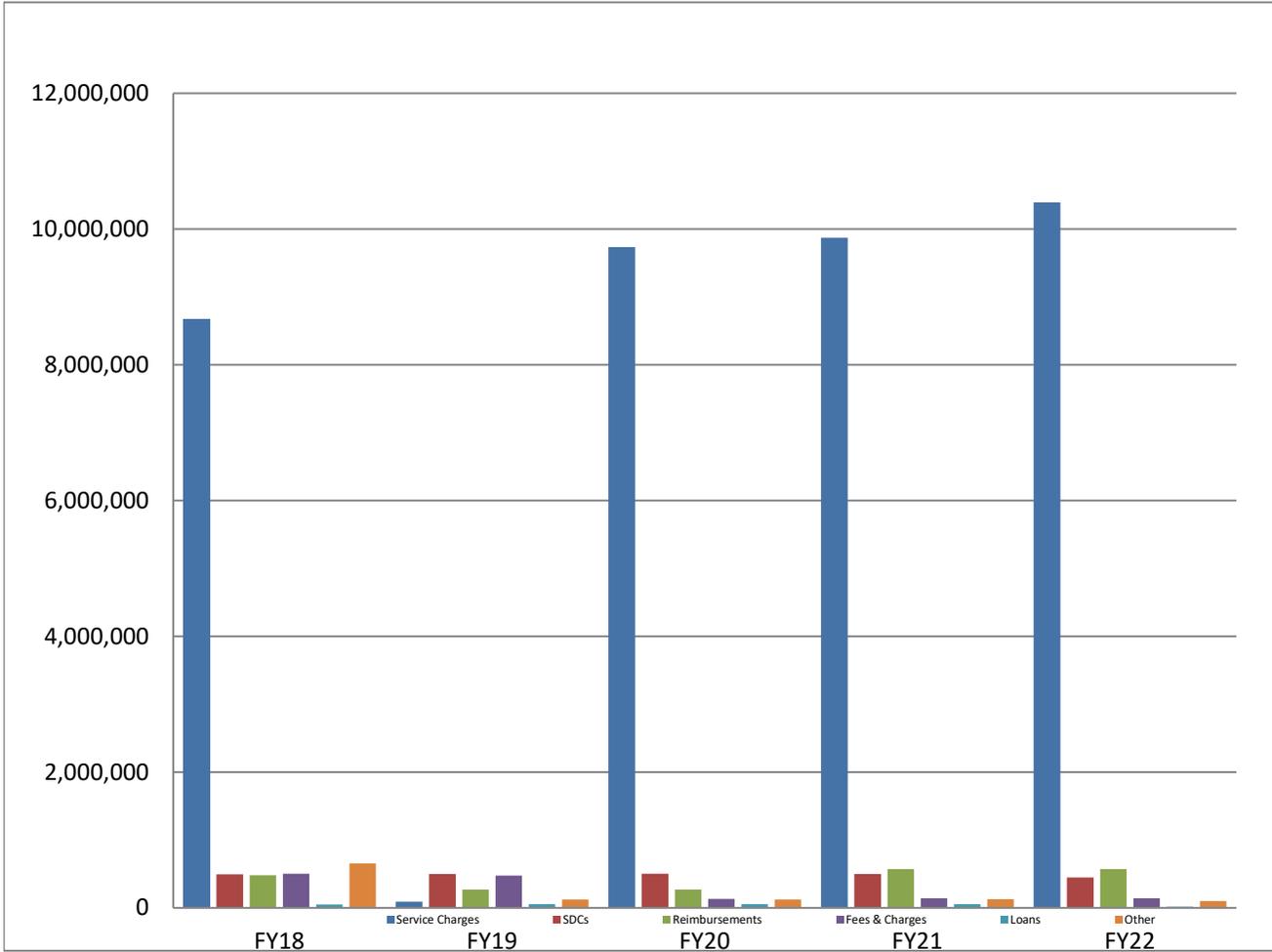
system. This also includes a pass-through charge for the City of Medford to pay for our share of the treatment plant operations. The treatment charge is the single largest expense of RVSS and is a direct function of service charges received, consuming approximately 40% of service charge revenue.

*Capital Outlay* includes infrastructure projects; major equipment and vehicles; and major software expenses. Infrastructure projects are funded through a combination of SDCs, SRF Loans, and sewer service charges. All other capital outlay is funded through sewer service charges.

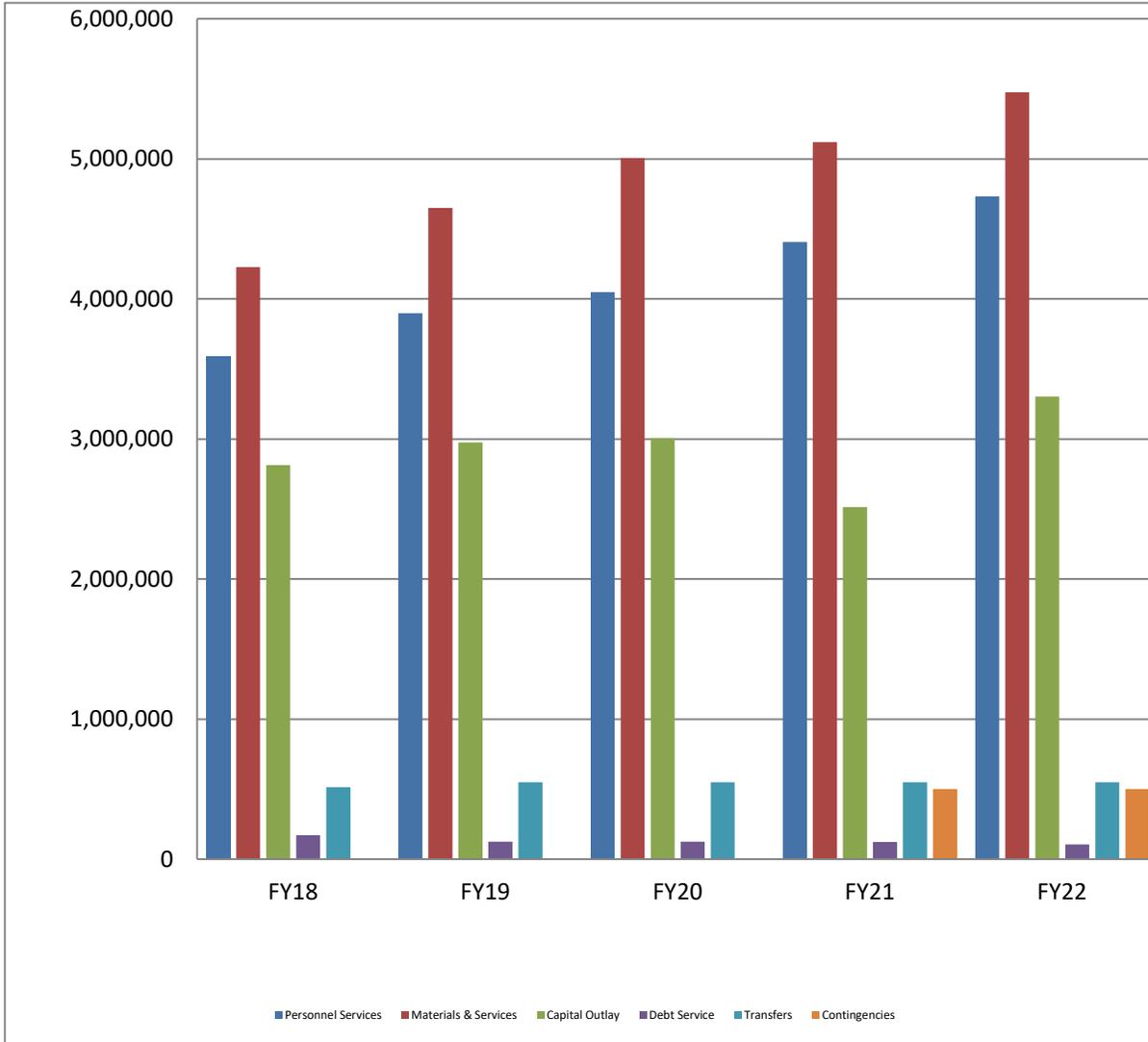
*Debt Service* covers the principle and interest payments for loans used to finance previous infrastructure projects. General Fund debt service consists of approximately 1.2% of sewer service revenue which is easily manageable without causing distress.

*Interfund Transfers* are made from the General Fund into the Regional Funds 04 and 07 in accordance with the Regional Sewer Agreement between the City of Medford and Rogue Valley Sewer Services. Occasionally transfers are made in the form of loans to other funds to make up for shortfalls in those funds.

# Rogue Valley Sewer Services Adopted Budget FY22 General Fund Revenues



# Rogue Valley Sewer Services Adopted Budget FY22 General Fund Appropriations by Category



# Rogue Valley Sewer Services

## General Fund (01)

### Resources Summary

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
2,568,273	2,684,188	2,241,886	00	2900	<b>Beginning Fund Balance</b>	2,059,689	2,059,689	2,059,689
<b>REVENUES</b>								
8,962,931	9,449,433	9,700,000	00	3011	<b>Service Charges (\$23.00)</b>	10,215,964	10,215,964	10,215,964
0	181,670	172,382	00	3040	<b>Shady Cove Collection (\$42.06)</b>	176,347	176,347	176,347
<b>8,962,931</b>	<b>9,631,103</b>	<b>9,872,382</b>				<b>10,392,311</b>	<b>10,392,311</b>	<b>10,392,311</b>
401,912	307,436	300,000	00	3171/7	Collection SDC (\$625)	276,562	276,562	276,562
229,373	169,595	150,000	00	3121/7	Interceptor (Trunk) SDC-RVS (\$500)	122,992	122,992	122,992
9,122	10,242	10,000	00	3128	Trunk SDC-White City (\$225)	10,000	10,000	10,000
49,958	38,057	35,000	00	3126	Trunk SDC- Eagle Point (\$750)	35,000	35,000	35,000
0	1,400	2,500	00	3129	Collection SDC-Shady Cove (\$2,011)	2,500	2,500	2,500
<b>690,365</b>	<b>526,730</b>	<b>497,500</b>			<b>Total SDC Revenues</b>	<b>447,053</b>	<b>447,053</b>	<b>447,053</b>
21,035	6,533	10,000	00	3302	Loan Int Pymnts-Assessmts & SDCs	5,000	5,000	5,000
70,989	46,934	45,000	00	3511	Loan Principal-Assessmts & SDCs	14,000	14,000	14,000
<b>92,024</b>	<b>53,467</b>	<b>55,000</b>			<b>Total Loan Payments</b>	<b>19,000</b>	<b>19,000</b>	<b>19,000</b>
97,851	120,758	120,000	00	3282	Reimbursement-Vehicles-O&M	120,000	120,000	120,000
412,466	484,833	450,000	00	3285	Reimbursement-Labor-O&M, Design	450,000	450,000	450,000
<b>510,317</b>	<b>605,591</b>	<b>570,000</b>			<b>Total Reimbursements</b>	<b>570,000</b>	<b>570,000</b>	<b>570,000</b>
424,679	0	0	00	3060	Lagoon Tipping Fee	0	0	0
5,800	3,700	3,000	00	3211	Tap Fees	3,000	3,000	3,000
48,389	41,601	45,000	00	3231	Developer Misc. Fees	45,000	45,000	45,000
16,814	15,966	18,000	00	3241	Inspections, Permits	18,000	18,000	18,000
4,053	7,723	5,000	00	3246	FOG Surcharge	5,000	5,000	5,000
62,355	54,790	70,000	00	3275	Lien Search Fees	70,000	70,000	70,000
<b>562,090</b>	<b>123,781</b>	<b>141,000</b>			<b>Total Fees &amp; Charges</b>	<b>141,000</b>	<b>141,000</b>	<b>141,000</b>
9,961	9,961	0	00	3130	Reimbursement District & Agreement	0	0	0
3,695	11,500	0	00	3290	Sale of Assets	0	0	0
43,250	7,376	20,000	00	3251	Contractual Services	20,000	20,000	20,000
0	54,760	0	00	3294	COVID Grant Revenue	0	0	0
55,591	61,902	65,000	00	3301	Interest on Invested Funds	40,000	40,000	40,000
286	0	0	00	3238	Temp Off fee	0	0	0
1,330	5,596	1,000	00	3291	Other Revenue	1,000	1,000	1,000
43,959	37,156	40,000	00	3303	Late Charges	40,000	40,000	40,000
0	263	0	00	3304	Interfund Loan Int	0	0	0
<b>158,072</b>	<b>188,515</b>	<b>126,000</b>			<b>Total Other Revenues</b>	<b>101,000</b>	<b>101,000</b>	<b>101,000</b>
<b>10,975,799</b>	<b>11,129,186</b>	<b>11,261,882</b>			<b>TOTAL REVENUES</b>	<b>11,670,364</b>	<b>11,670,364</b>	<b>11,670,364</b>
<b>TRANSFERS</b>								
12,388	26,081	42,000	00	3904	Transfer from BCI Fund-O&M	42,000	42,000	42,000
29,641	32,851	33,000	00	3906	Transfer from Dunn Maint. Fund-O&M	33,000	33,000	33,000
4,512	87,000	51,000	00	3909	Transfer from White City SD-O&M	51,000	51,000	51,000
338,965	305,684	346,000	00	3910	Transfer from Stormwater Quality	346,000	346,000	346,000
238,084	222,829	267,500	00	3950	Transfer from Shady Cove Treatment Fund	344,293	344,293	344,293
70,267	0	0	00	3952	Transfer from Shady Cove Collection Fund	0	0	0
158,585	184,158	153,750	00	3960	Transfer from Gold Hill Treatment Fund	241,322	241,322	241,322
40,649	34,127	44,100	00	3965	Transfer from Gold Hill Collection Fund	57,100	57,100	57,100
<b>893,091</b>	<b>101,208</b>	<b>76,750</b>	00	3970	Transfer from Lagoon Fund	130,704	130,704	130,704
	<b>993,938</b>	<b>1,014,100</b>			<b>TOTAL TRANSFERS</b>	<b>1,245,419</b>	<b>1,245,419</b>	<b>1,245,419</b>
<b>14,437,163</b>	<b>14,807,312</b>	<b>14,517,868</b>			<b>TOTAL RESOURCES</b>	<b>14,975,472</b>	<b>14,975,472</b>	<b>14,975,472</b>

# Rogue Valley Sewer Services

## General Fund (01)

### Requirements Summary

Actual FY19	Actual FY20	Adopted Budget FY21	Department / Category	Proposed FY22	Approved FY22	Adopted FY22
<b>EXPENDITURES</b>						
3,822,597	3,890,990	4,406,914	Personal Services	4,731,830	4,731,830	4,731,830
4,494,995	4,717,594	5,169,170	Materials & Services	5,474,866	5,474,866	5,474,866
2,713,952	2,316,274	2,514,928	Capital Outlay	3,304,000	3,304,000	3,304,000
126,128	126,196	123,860	Debt Service	105,780	105,780	105,780
<b>11,157,672</b>	<b>11,051,053</b>	<b>12,214,872</b>	<b>TOTAL EXPENDITURES</b>	<b>13,616,476</b>	<b>13,616,476</b>	<b>13,616,476</b>
<b>595,303</b>	<b>573,943</b>	<b>550,000</b>	<b>Transfers to Other Funds</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>
<b>0</b>	<b>0</b>	<b>500,000</b>	<b>Contingency</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>
<b>11,752,975</b>	<b>11,624,996</b>	<b>13,264,872</b>	<b>TOTAL APPROPRIATIONS</b>	<b>14,666,476</b>	<b>14,666,476</b>	<b>14,666,476</b>
<b>2,684,188</b>	<b>3,182,316</b>	<b>1,252,996</b>	<b>Ending Fund Balance</b>	<b>308,996</b>	<b>308,996</b>	<b>308,996</b>
<b>14,437,163</b>	<b>14,807,312</b>	<b>14,517,868</b>	<b>TOTAL REQUIREMENTS</b>	<b>14,975,472</b>	<b>14,975,472</b>	<b>14,975,472</b>
2,684,188	3,182,316	1,252,996	Ending Fund Balance	308,996	308,996	308,996
1,854,450	2,092,110	2,060,413	Less Interceptor SDC Reserve	2,497,110	2,497,110	2,497,110
(929,434)	(920,553)	(1,013,334)	Less Operating Reserve (8.33% Exp)	(1,134,252)	(1,134,252)	(1,134,252)
<b>3,609,204</b>	<b>4,353,873</b>	<b>2,300,075</b>	<b>Unreserved Ending Fund Bal.</b>	<b>1,671,854</b>	<b>1,671,854</b>	<b>1,671,854</b>

# Rogue Valley Sewer Services

## General Fund (01)

### Expenditures Detail - Personnel Services

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY 22	Approved FY 22	Adopted FY 22
<b>Personnel Services</b>								
590,331	579,146	665,441	10	5010	Salaries	693,005	693,005	693,005
128,525	133,413	142,130	20	5010	Salaries	149,436	149,436	149,436
512,615	374,663	356,208	30	5010	Salaries	426,292	426,292	426,292
0	147,853	165,711	35	5010	Salaries	182,589	182,589	182,589
990,804	1,006,589	1,033,963	40	5010	Salaries	1,119,019	1,119,019	1,119,019
234,800	209,400	264,148	60	5010	Salaries	350,164	350,164	350,164
274	426	0	10	5012	Overtime	0	0	0
21	0	0	20	5012	Overtime	0	0	0
4,510	3,040	5,000	30	5012	Overtime	5,000	5,000	5,000
0	528	1,000	35	5012	Overtime	1,000	1,000	1,000
27,664	26,743	35,000	40	5012	Overtime	35,000	35,000	35,000
3,474	2,216	2,100	60	5012	Overtime	3,542	3,542	3,542
1,382	676	1,300	30	5015	On Call	1,300	1,300	1,300
8,919	8,958	8,000	40	5015	On Call	8,000	8,000	8,000
0	0	0	60	5015	On Call	0	0	0
0	0	0	10	5018	Part Time	0	0	0
0	0	20,000	10	5020	Performance Incentive Plan	20,000	20,000	20,000
<b>2,503,319</b>	<b>2,493,650</b>	<b>2,700,001</b>			<b>Total Salaries</b>	<b>2,994,347</b>	<b>2,994,347</b>	<b>2,994,347</b>
169,214	181,186	240,015	10	5241	Medical & Dental Insurance	226,449	226,449	226,449
46,052	49,498	60,925	20	5241	Medical & Dental Insurance	57,481	57,481	57,481
138,006	110,556	113,729	30	5241	Medical & Dental Insurance	107,301	107,301	107,301
0	42,356	60,951	35	5241	Medical & Dental Insurance	57,506	57,506	57,506
401,522	425,451	505,801	40	5241	Medical & Dental Insurance	499,865	499,865	499,865
91,335	82,479	147,697	60	5241	Medical & Dental Insurance	151,533	151,533	151,533
68,579	69,490	76,215	10	5275	Retirement Plan	80,201	80,201	80,201
10,965	11,348	12,075	20	5275	Retirement Plan	12,851	12,851	12,851
39,872	31,904	30,312	30	5275	Retirement Plan	36,661	36,661	36,661
0	12,641	14,078	35	5275	Retirement Plan	15,703	15,703	15,703
77,559	81,773	87,955	40	5275	Retirement Plan	96,236	96,236	96,236
19,747	15,817	22,469	60	5275	Retirement Plan	30,114	30,114	30,114
33,464	32,678	36,461	10	5111	Social Security	38,005	38,005	38,005
7,756	8,058	8,705	20	5111	Social Security	9,265	9,265	9,265
30,932	22,038	21,853	30	5111	Social Security	26,430	26,430	26,430
0	9,035	10,149	35	5111	Social Security	11,321	11,321	11,321
63,515	64,959	63,410	40	5111	Social Security	69,379	69,379	69,379
14,625	13,003	16,199	60	5111	Social Security	21,710	21,710	21,710
0	0	2,000	10	5122	Unemployment Self Insurance	2,000	2,000	2,000
0	0	0	40	5122	Unemployment Self Insurance	0	0	0
8,600	8,418	9,545	10	5123	Medicare	10,049	10,049	10,049
1,814	1,885	2,036	20	5123	Medicare	2,167	2,167	2,167
7,489	5,409	5,111	30	5123	Medicare	6,181	6,181	6,181
0	2,113	2,374	35	5123	Medicare	2,648	2,648	2,648
14,854	15,192	14,830	40	5123	Medicare	16,226	16,226	16,226
3,420	3,041	3,788	60	5123	Medicare	5,077	5,077	5,077
(1,776)	328	4,000	10	5233	Worker's Compensation	4,000	4,000	4,000
(358)	42	50	20	5233	Worker's Compensation	50	50	50
(1,054)	76	80	30	5233	Worker's Compensation	80	80	80
0	97	100	35	5233	Worker's Compensation	100	100	100
18,616	13,929	14,000	40	5233	Worker's Compensation	14,220	14,220	14,220
3,798	2,268	4,600	60	5233	Worker's Compensation	4,600	4,600	4,600
169	153	160	10	5235	Worker's Assessment Expense	160	160	160
38	34	40	20	5235	Worker's Assessment Expense	40	40	40
158	106	100	30	5235	Worker's Assessment Expense	100	100	100
0	41	40	35	5235	Worker's Assessment Expense	40	40	40
419	379	400	40	5235	Worker's Assessment Expense	400	400	400

# Rogue Valley Sewer Services

## General Fund (01)

### Expenditures Detail - Personnel Services

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY 22	Approved FY 22	Adopted FY 22
79	62	60	60	5235	Worker's Assessment Expense	60	60	60
0	4,448	1,000	10	5243	EAP Expense	2,867	2,867	2,867
5,833	10,546	22,860	10	5245	HRA Deductible Plan	22,860	22,860	22,860
1,667	4,195	4,740	20	5245	HRA Deductible Plan	4,740	4,740	4,740
7,233	7,506	11,000	30	5245	HRA Deductible Plan	11,000	11,000	11,000
0	6,000	5,000	35	5245	HRA Deductible Plan	5,000	5,000	5,000
14,733	21,022	41,000	40	5245	HRA Deductible Plan	41,000	41,000	41,000
3,333	8,400	10,800	60	5245	HRA Deductible Plan	13,200	13,200	13,200
3,584	3,619	4,000	10	5250	LTD, Life Insurance, RHS	4,197	4,197	4,197
854	888	1,000	20	5250	LTD, Life Insurance, RHS	1,062	1,062	1,062
3,362	2,548	2,600	30	5250	LTD, Life Insurance, RHS	2,784	2,784	2,784
0	983	1,000	35	5250	LTD, Life Insurance, RHS	1,316	1,316	1,316
7,569	7,787	8,000	40	5250	LTD, Life Insurance, RHS	9,500	9,500	9,500
1,701	1,555	1,600	60	5250	LTD, Life Insurance, RHS	1,748	1,748	1,748
<b>1,319,278</b>	<b>1,397,340</b>	<b>1,706,913</b>			<b>Total Fringe Benefits</b>	<b>1,737,483</b>	<b>1,737,483</b>	<b>1,737,483</b>
<b>3,822,597</b>	<b>3,890,990</b>	<b>4,406,914</b>			<b>TOTAL PERSONAL SERVICES</b>	<b>4,731,830</b>	<b>4,731,830</b>	<b>4,731,830</b>

Staffing Levels - Full Time Equivalent (FTE)								
7.85	7.85	7.85	10		Administration	7.85	7.85	7.85
1.65	1.65	1.65	20		Information Technology	1.65	1.65	1.65
5.50	5.50	4.50	30		Engineering	4.00	4.00	4.00
0.00	0.00	2.00	35		Storm Water Quality	2.50	2.50	2.50
18.00	18.00	17.00	40		Maintenance	17.00	17.00	17.00
0.00	0.00	0.00	50		Construction	0.00	0.00	0.00
3.00	4.00	5.00	60		Treatment	5.00	5.00	5.00
<b>36.0</b>	<b>37.0</b>	<b>38.00</b>			<b>Total FTE</b>	<b>38.00</b>	<b>38.00</b>	<b>38.00</b>

# Rogue Valley Sewer Services

## General Fund (01)

### Expenditures Detail - Materials & Services

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
<b>MATERIALS &amp; SERVICES</b>								
19,350	19,350	19,000	10	7111	Audit	19,000	19,000	19,000
2,626	270	10,000	10	7112	Legal Services	10,000	10,000	10,000
28	1,446	10,000	10	7113	Professional Services	10,000	10,000	10,000
21,122	19,150	20,100	20	7113	Professional Services	96,500	96,500	96,500
0	6,545	10,000	10	7115	Newsletters	10,000	10,000	10,000
6,373	166,769	160,000	10	7121	Bank Charges	160,000	160,000	160,000
153,402	2,456	2,000	10	7152	Publication Expense	3,000	3,000	3,000
1,897	787	1,000	10	7166	Recording fees	1,000	1,000	1,000
1,339	113,709	117,120	10	7177	Contractual Services - Billing	117,120	117,120	117,120
62,436	31,717	40,000	10	7211	Supplies, Office, Billing	70,000	70,000	70,000
40,948	398	800	30	7211	Supplies, Office, Billing	800	800	800
155	1,060	2,500	20	7223	Supplies, Computer	2,500	2,500	2,500
816	55,716	55,000	10	7255	Postage & Freight	55,000	55,000	55,000
55,637	1,694	1,600	40	7255	Postage & Freight	1,600	1,600	1,600
1,856	584	1,000	40	7300	Occupancy Permits	1,000	1,000	1,000
528	611	800	10	7311	Board Member Expenses	800	800	800
192	0	800	10	7533	Physical Examinations	800	800	800
0	100	800	30	7533	Physical Examinations	800	800	800
0	1,733	2,500	40	7533	Physical Examinations	2,500	2,500	2,500
2,322	496	800	60	7533	Physical Examinations	800	800	800
55	13,251	16,000	10	7544	Travel, Lodging, Meals, Training	16,000	16,000	16,000
19,471	100	11,710	20	7544	Travel, Lodging, Meals, Training	11,970	11,970	11,970
1,037	224	5,000	30	7544	Travel, Lodging, Meals, Training	5,000	5,000	5,000
5,295	7,510	18,000	40	7544	Travel, Lodging, Meals, Training	18,000	18,000	18,000
16,194	1,395	0	40	7555	Training/Certifications	2,152	2,152	2,152
0	353	0	60	7555	Training/Certifications	853	853	853
8,143	8,549	4,000	10	7588	Memberships & Subscriptions	7,780	7,780	7,780
505	170	2,100	20	7588	Memberships & Subscriptions	2,100	2,100	2,100
310	250	1,000	30	7588	Memberships & Subscriptions	1,000	1,000	1,000
1,138	1,202	1,300	40	7588	Memberships & Subscriptions	1,300	1,300	1,300
360	0	500	10	7590	Permit Fee Expense	500	500	500
72,343	80,524	214,580	20	7622	Computer Software Maintenance	236,624	236,624	236,624
43,968	2,920	0	20	7626	Computer Software	0	0	0
139	26,311	40,000	40	7631	System Maintenance	40,000	40,000	40,000
364	2,434	700	10	7641	Safety Program	8,800	8,800	8,800
11,880	258	0	30	7641	Safety Program	500	500	500
907	12,737	10,000	40	7641	Safety Program	33,000	33,000	33,000
0	309	900	10	7642	Clothing	900	900	900
1,316	0	500	20	7642	Clothing	500	500	500
0	559	1,000	30	7642	Clothing	1,500	1,500	1,500
7,834	0	0	35	7642	Clothing	620	620	620
845	4,790	10,000	40	7642	Clothing	10,000	10,000	10,000
613	1,544	831	60	7642	Clothing	831	831	831
82,427	678	500	10	7650	Equipment Maint. - Admin	500	500	500
55,825	85,891	80,000	40	7651	Equipment & Vehicle Maint. - O&M	80,000	80,000	80,000
0	41,384	45,000	40	7652	Vehicle Fuel	45,000	45,000	45,000
521	0	2,000	10	7653	Equipment, O&M (under \$3,000)	2,000	2,000	2,000
9,025	622	2,000	30	7653	Equipment, O&M (under \$3,000)	2,000	2,000	2,000
28,563	7,222	10,000	40	7653	Equipment, O&M (under \$3,000)	10,000	10,000	10,000
3,083	16,177	9,200	20	7654	Equipmt, Computers (under \$3,000)	11,100	11,100	11,100
38,340	9,088	13,000	40	7662	Vehicle Fuel (Propane & CNG)	13,000	13,000	13,000
4,052	28,877	25,000	40	7681	Pump Station, Lagoon Maint.	25,000	25,000	25,000
21,987	1,165	2,500	40	7682	FOG Maintenance	2,500	2,500	2,500
1,239	17,511	10,000	40	7691	Step/Steg Maint.	10,000	10,000	10,000
5,398	4,102	4,000	10	7699	Bldg & Grounds Maintenance	16,015	16,015	16,015
25,323	32,958	30,000	40	7699	Bldg & Grounds Maintenance	30,000	30,000	30,000

# Rogue Valley Sewer Services

## General Fund (01)

### Expenditures Detail - Materials & Services (continued)

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
7,154	7,020	8,000	40	7710	Alarms - Pump Stations	8,000	8,000	8,000
14,356	29,681	16,000	10	7711	Communication & Alarm	16,000	16,000	16,000
1,641	1,492	2,000	20	7711	Communication & Alarm	2,200	2,200	2,200
763	641	500	30	7711	Communication & Alarm	500	500	500
0	866	500	35	7711	Communication & Alarm	509	509	509
2,750	2,774	3,500	40	7711	Communication & Alarm	3,500	3,500	3,500
3,282	3,429	4,000	20	7712	Communications - Internet Services	5,400	5,400	5,400
28,457	34,601	25,000	40	7755	Power - Pump Stations	25,000	25,000	25,000
10,816	2,703	2,000	10	7756	Utilities & Power	2,082	2,082	2,082
56,562	67,041	66,950	10	7849	Property Insurance	66,950	66,950	66,950
10,112	2,295	4,300	10	7995	Other Expenses	4,300	4,300	4,300
0	29	50	20	7995	Other Expenses	50	50	50
5	234	500	30	7995	Other Expenses	500	500	500
0	1	0	35	7995	Other Expenses	1	1	1
162	279	1,000	40	7995	Other Expenses	1,645	1,645	1,645
0	3	0	60	7995	Other Expenses	3	3	3
0	0	0	10	R022	COVID Testing	0	0	0
<b>975,587</b>	<b>988,743</b>	<b>1,161,441</b>			<b>MATERIALS &amp; SERVICES</b>	<b>1,346,905</b>	<b>1,346,905</b>	<b>1,346,905</b>
<b>3,519,408</b>	<b>3,728,850</b>	<b>4,007,729</b>	<b>10</b>	<b>7010</b>	<b>TREATMENT CHARGES</b>	<b>4,127,961</b>	<b>4,127,961</b>	<b>4,127,961</b>
<b>4,494,995</b>	<b>4,717,594</b>	<b>5,169,170</b>			<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>5,474,866</b>	<b>5,474,866</b>	<b>5,474,866</b>

# Rogue Valley Sewer Services

## General Fund (01)

### Expenditures Detail - Capital Outlay

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
<b>INFRASTRUCTURE PROJECTS &amp; JOBS</b>								
1,976,799	1,951,997	1,821,000	50		Collection System Rehabilitation	2,789,000	2,789,000	2,789,000
293,198	1,024	0	50	L003	Compost	0	0	0
700	0	0	50	B001	Solar Power	0	0	0
<b>2,270,697</b>	<b>1,953,021</b>	<b>1,821,000</b>		<b>6001</b>	<b>Total Infrastructure Projects</b>	<b>2,789,000</b>	<b>2,789,000</b>	<b>2,789,000</b>
<b>EQUIPMENT</b>								
<u><b>Vehicles</b></u>								
59,160	0	0	40	6100	Unit #44 Crane Truck	0	0	0
151,992	0	0	40	6100	Backhoe Loader John Deer 710L	0	0	0
38,000	0	0	40	6100	Propane Conversion for 4 Trucks	0	0	0
30,530	0	0	40	6100	2019 Chevy Bolt EV	0	0	0
0	81,418	0	40	6100	2020 Unit #44 Crane Truck	0	0	0
0	3,051	375,000	40	6100	TV Van #46	0	0	0
0	51,535	0	40	6100	2020 GMC Sierra #47	0	0	0
0	19,000	0	40	6100	(2) Propane Kits- #33 & # 35	0	0	0
0	0	5,000	40	6100	Truck Bumper Winches	0	0	0
0	0	30,000	40	6100	Chevy Bolt #48	0	0	0
0	0	150,000	40	6100	Unite #51 (#15 Replcmt) 2020 Chevy Silver:	0	0	0
0	0	40,000	40	6100	Trail King TK50LP Backhoe Trailer	0	0	0
0	0	0	40	6100	Dump Trailer	0	0	0
0	0	0	40	6100	Dump Truck	200,000	200,000	200,000
0	0	0	40	6100	Dump Truck	200,000	200,000	200,000
0	0	0	40	6100	Walk Behind Easement Flusher	60,000	60,000	60,000
<u><b>Maintenance</b></u>								
2,790	0	0	40	6100	Husqvarna Core Drill & Stand	0	0	0
0	3,800	0	40	6100	Hot Water Pressure Washer	0	0	0
0	26,996	0	40	6100	Flusher Nozzle Camera	0	0	0
0	3,022	0	40	6100	Warthog Flusher Nozzle	0	0	0
0	0	12,000	40	6100	Trailer Mounted Compressor Replacement	0	0	0
0	0	0	40	6100	50KW Trailer Mounted Generator	40,000	40,000	40,000
<u><b>Treatment Plant</b></u>								
4,968	0	0	60	6100	Eone Pump	0	0	0
<u><b>Administration</b></u>								
7,683	0	0	20	6100	Office Desk - Front Office	0	0	0
2,852	0	0	30	6100	Office Desk - O&M	0	0	0
14,820	0	0	20	6100	Engineering Dept GPS	0	0	0
86,460	0	0	20	6100	ESRI Licenses	0	0	0
44,000	42,000	0	20	6100	Manages Cloud Services	0	0	0
0	4,792	0	30	6100	Hanging Files	0	0	0
0	88,809	0	20	6100	GIS Server	0	0	0
0	9,725	15,928	20	6100	Springbrook Software Upgrade	0	0	0
0	26,015	0	20	6100	Server	0	0	0
0	3,090	0	10	6100	O & M Desk	0	0	0
0	0	12,000	10	6100	O & M Desk Upgrades	0	0	0
0	0	15,000	10	6100	Paint Interior of Admin Building	15,000	15,000	15,000
0	0	6,000	10	6100	Admin Building Tile Floor Removal Restore	0	0	0
0	0	5,000	10	6100	Board Room Upgrades	0	0	0
0	0	13,000	10	6100	Front Office Cubicals	0	0	0
0	0	0	10	6100	Board Room TV's	0	0	0
0	0	15,000	30	6100	Engineering Cubicals	0	0	0
<b>443,255</b>	<b>363,253</b>	<b>693,928</b>			<b>Total Equipment</b>	<b>515,000</b>	<b>515,000</b>	<b>515,000</b>
<b>2,713,952</b>	<b>2,316,274</b>	<b>2,514,928</b>			<b>TOTAL CAPITAL OUTLAY</b>	<b>3,304,000</b>	<b>3,304,000</b>	<b>3,304,000</b>

# Rogue Valley Sewer Services

## General Fund (01)

### Expenditures Detail - Debt, Transfers Out, Contingency

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
<b>DEBT SERVICE</b>								
126,128	126,196	123,860	10	9520	Revenue Bond Series 2013	105,780	105,780	105,780
<b>126,128</b>	<b>126,196</b>	<b>123,860</b>			<b>TOTAL DEBT SERVICE</b>	<b>105,780</b>	<b>105,780</b>	<b>105,780</b>
<b>TRANSFERS</b>								
185,578	201,688	200,000	10	9804	BCI Fund 04	200,000	200,000	200,000
374,725	407,255	350,000	10	9807	Interceptor Capital Fund 07	350,000	350,000	350,000
35,000	(35,000)	-	10	9550	GF interfund loan to Fund 50	0	0	0
<b>595,303</b>	<b>573,943</b>	<b>550,000</b>			<b>TOTAL TRANSFERS</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>
<b>0</b>	<b>0</b>	<b>500,000</b>			<b>Contingency Budgeted (actual- notation)</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>

# Rogue Valley Sewer Services Budget Document FY22

## **Fund: Bear Creek Interceptor Operations & Maintenance (04)**

**Goals and Objectives:** The Bear Creek Interceptor is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. It consists of the Upper Bear Creek Interceptor, the Lower Bear Creek Interceptor, and the Old Medford Trunk. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer Agreement between RVSS and the City of Medford.

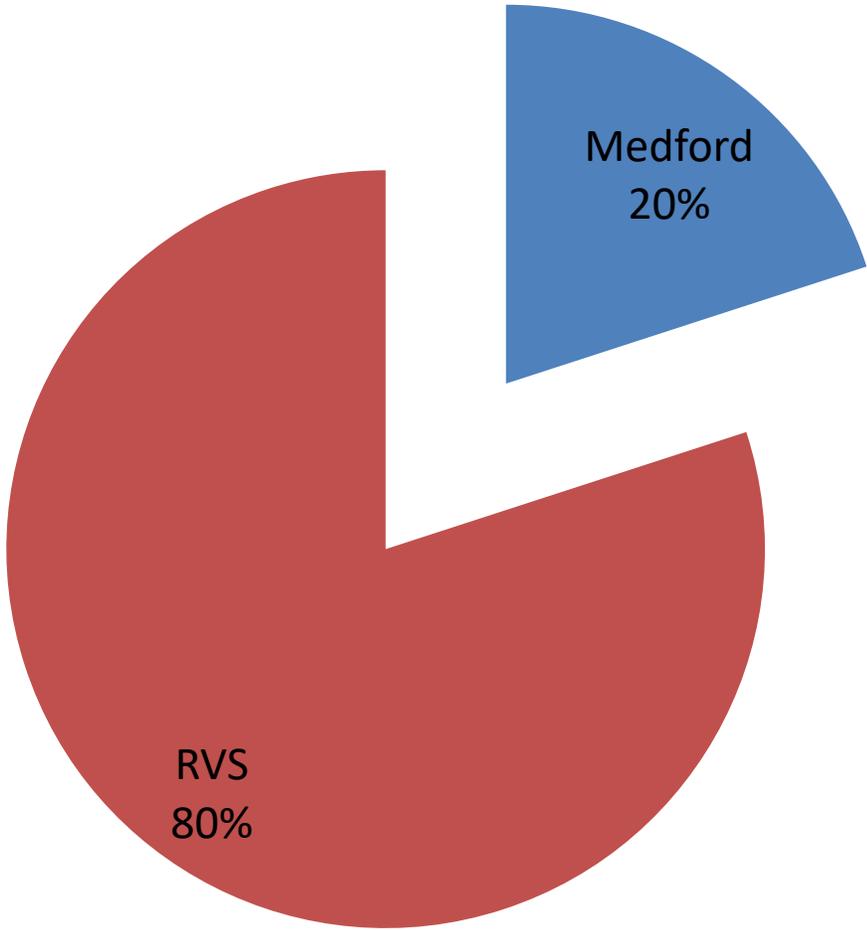
This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance. In 2007 the fund balance had grown to the point that assessments were suspended for all of FY 2008 and half of FY 2009

**Major Source of Revenue:** Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units (ERU) and the amount of flow contributed to each of the interceptors. The current assessment is \$0.12 per ERU for the City of Medford and \$0.52 per ERU for RVSS.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 for the operation and maintenance of the Dunn Pump Station.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01. A total of \$150,000 is transferred to the Dunn Pump Station Operations and Maintenance

**Rogue Valley Sewer  
Services Adopted Budget  
FY22 Bear Creek Interceptor**



# Rogue Valley Sewer Services

## Bear Creek interceptor Operations & Maintenance Fund (04)

### Resources & Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
<b>198,741</b>	<b>356,655</b>	<b>377,755</b>	00	2900	<b>Beginning Fund Balance</b>	<b>413,867</b>	<b>413,867</b>	<b>413,867</b>
32,055	44,023	50,000	00	3410	Maintenance Fees - City of Medford	50,000	50,000	50,000
6,589	6,373	4,000	00	3301	Interest	4,000	4,000	4,000
<b>38,644</b>	<b>50,396</b>	<b>54,000</b>			<b>TOTAL REVENUES</b>	<b>54,000</b>	<b>54,000</b>	<b>54,000</b>
185,578	201,688	200,000	00	3901	Transfer from RVSS General Fund	200,000	200,000	200,000
<b>185,578</b>	<b>201,688</b>	<b>200,000</b>			<b>TOTAL TRANSFERS</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>422,963</b>	<b>608,739</b>	<b>631,755</b>			<b>TOTAL RESOURCES</b>	<b>667,867</b>	<b>667,867</b>	<b>667,867</b>
<b>EXPENDITURES</b>								
Materials and Services:								
0	460	0	40	7113	Professional Services	0	0	0
0	92	300	40	7255	Postage	300	300	300
3,545	6,209	10,000	40	7601	Flow Monitoring	10,000	10,000	10,000
0	39	10,000	40	7631	Maintenance - System	15,000	15,000	15,000
375	3,091	600	10	7849	Insurance	600	600	600
0	0	0	50	R022	COVID Sewer Testing	0	0	0
<b>3,920</b>	<b>9,891</b>	<b>20,900</b>			<b>Total Materials and Services</b>	<b>25,900</b>	<b>25,900</b>	<b>25,900</b>
Capital Projects:								
0	0	0	50	XXXX		0	0	0
<b>0</b>	<b>0</b>	<b>0</b>			<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>3,920</b>	<b>9,891</b>	<b>20,900</b>			<b>TOTAL EXPENDITURES</b>	<b>25,900</b>	<b>25,900</b>	<b>25,900</b>
Transfers								
10,043	22,322	35,000	10	9850	General Fund - Labor	35,000	35,000	35,000
2,345	3,759	7,000	10	9870	General Fund - Vehicles	7,000	7,000	7,000
50,000	200,000	150,000	10	9806	Dunn Operations & Maintenance Fund	150,000	150,000	150,000
<b>62,388</b>	<b>226,081</b>	<b>192,000</b>			<b>TOTAL TRANSFERS</b>	<b>192,000</b>	<b>192,000</b>	<b>192,000</b>
<b>0</b>	<b>0</b>	<b>75,000</b>			<b>Contingency Budgeted (actual- notation)</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>66,308</b>	<b>235,971</b>	<b>287,900</b>			<b>TOTAL APPROPRIATIONS</b>	<b>292,900</b>	<b>292,900</b>	<b>292,900</b>
<b>356,655</b>	<b>372,767</b>	<b>343,855</b>			<b>Ending Fund Balance</b>	<b>374,967</b>	<b>374,967</b>	<b>374,967</b>
<b>422,963</b>	<b>608,739</b>	<b>631,755</b>			<b>TOTAL REQUIREMENTS</b>	<b>667,867</b>	<b>667,867</b>	<b>667,867</b>

# Rogue Valley Sewer Services Budget Document FY22

## **Fund: Dunn Pump Station Operations & Maintenance (06)**

**Goals and Objectives:** The Dunn Pump Station is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance. In 2007 the fund balance had grown to the point that assessments were suspended for all of FY 2008 and half of FY 2009.

**Major Source of Revenue:** Revenue for this fund comes from an interfund transfer from the Bear Creek Interceptor Operations and Maintenance Fund 04.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 for the operation and maintenance of the Dunn Pump Station.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01.

# Rogue Valley Sewer Services

## Dunn Pump Station Operations & Maintenance Fund (06)

### Resources & Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #		Proposed FY22	Approved FY22	Adopted FY22
<b>561,500</b>	<b>521,050</b>	<b>581,650</b>	<b>00</b>	<b>2900</b>	<b>Beginning Fund Balance</b>	<b>691,899</b>	<b>691,899</b>	<b>691,899</b>
14,971	13,449	7,600	00	3301	Interest	7,600	7,600	7,600
<b>14,971</b>	<b>13,449</b>	<b>7,600</b>			<b>TOTAL REVENUES</b>	<b>7,600</b>	<b>7,600</b>	<b>7,600</b>
50,000	200,000	150,000	00	3904	Transfer from Interceptor O&M Fund	150,000	150,000	150,000
<b>50,000</b>	<b>200,000</b>	<b>150,000</b>			<b>TOTAL TRANSFERS</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>626,471</b>	<b>734,499</b>	<b>739,250</b>			<b>TOTAL RESOURCES</b>	<b>849,499</b>	<b>849,499</b>	<b>849,499</b>
<b>EXPENDITURES</b>								
Materials and Services:								
0	0	500	20	7622	Computer Software Maintenance	500	500	500
0	0	500	20	7626	Computer Software	500	500	500
0	0	1,000	40	7631	Maintenance - System	1,000	1,000	1,000
233	0	2,500	20	7654	Equipmt Computer (under \$3,000)	2,500	2,500	2,500
7,205	2,762	20,000	40	7681	Maintenance - Pump Station	20,000	20,000	20,000
208	437	2,500	40	7699	Building & Grounds Maint	2,500	2,500	2,500
623	686	1,000	40	7710	Pump Station Alarms	1,000	1,000	1,000
743	873	500	40	7711	Communication & Alarms	500	500	500
646	730	900	20	7712	Internet Services	900	900	900
62,577	47,052	45,000	40	7755	Pump Station Power	40,000	40,000	40,000
1,272	3,309	1,600	40	7756	Utilites and Power	1,600	1,600	1,600
2,273	0	2,500	10	7849	Insurance	2,500	2,500	2,500
<b>75,780</b>	<b>55,849</b>	<b>78,500</b>			<b>Total Materials &amp; Services</b>	<b>73,500</b>	<b>73,500</b>	<b>73,500</b>
Capital Projects:								
0	0	0	40	6100	Building Paint, Repair & Remv Lndsc	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>			<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>75,780</b>	<b>55,849</b>	<b>78,500</b>			<b>TOTAL EXPENDITURES</b>	<b>73,500</b>	<b>73,500</b>	<b>73,500</b>
<b>Transfers</b>								
25,988	27,379	28,000	10	9850	General Fund - Labor	28,000	28,000	28,000
3,653	5,472	5,000	10	9870	General Fund - Vehicles	5,000	5,000	5,000
<b>29,641</b>	<b>32,851</b>	<b>33,000</b>			<b>TOTAL TRANSFERS</b>	<b>33,000</b>	<b>33,000</b>	<b>33,000</b>
<b>0</b>	<b>0</b>	<b>75,000</b>			<b>Contingency Budgeted (actual- notation)</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
<b>105,421</b>	<b>88,700</b>	<b>186,500</b>			<b>TOTAL APPROPRIATIONS</b>	<b>181,500</b>	<b>181,500</b>	<b>181,500</b>
<b>521,050</b>	<b>645,799</b>	<b>552,750</b>			<b>Ending Fund Balance</b>	<b>667,999</b>	<b>667,999</b>	<b>667,999</b>
<b>626,471</b>	<b>734,499</b>	<b>739,250</b>			<b>TOTAL REQUIREMENTS</b>	<b>849,499</b>	<b>849,499</b>	<b>849,499</b>

# Rogue Valley Sewer Services Budget Document FY22

## **Fund: Interceptor Capital Expansion (07)**

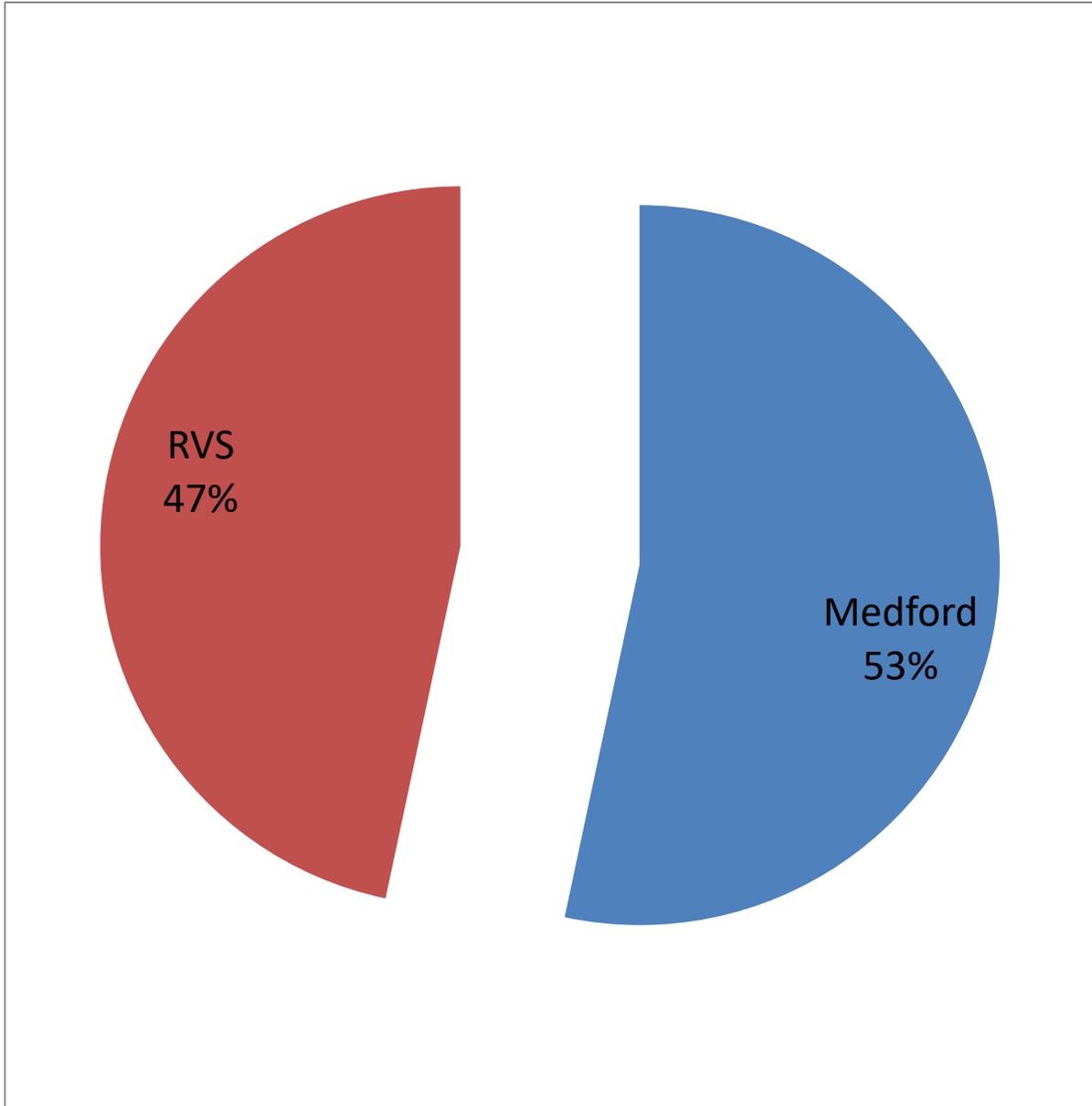
**Goals and Objectives:** The Interceptor Capital Expansion Fund is intended to pay for capital projects related to the Bear Creek Interceptor and the Dunn Pump Station. Rogue Valley Sewer Services is responsible for ensuring that these facilities have adequate capacity to serve both the City of Medford and RVSS in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for costs associated with these capital improvements. This fund maintains a surplus to pay for anticipated future improvements.

**Major Source of Revenue:** Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units and the amount of flow contributed to each of the interceptors. The current assessment is \$1.05 per ERU for both the City of Medford and RVSS.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the capital improvements and debt service for previous capital improvement projects.

**Rogue Valley Sewer Services  
Adopted Budget FY22  
Interceptor Capital Expansion**



# Rogue Valley Sewer Services

## Interceptor Capital Expansion Fund (07)

### Resources & Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	a/c #	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
<b>3,608,027</b>	<b>3,956,907</b>	<b>3,774,573</b>	<b>00</b>	<b>2900</b>	<b>Beginning Fund Balance</b>	<b>2,545,837</b>	<b>2,545,837</b>	<b>2,545,837</b>
93,626	90,390	43,000	00	3301	Interest	43,000	43,000	43,000
292,604	385,203	400,000	00	3410	Assessed Fees - Medford	400,000	400,000	400,000
<b>386,230</b>	<b>475,593</b>	<b>443,000</b>			<b>TOTAL REVENUES</b>	<b>443,000</b>	<b>443,000</b>	<b>443,000</b>
374,725	407,255	350,000	00	3901	Transfer from RVSS General Fund	350,000	350,000	350,000
<b>374,725</b>	<b>407,255</b>	<b>350,000</b>			<b>TOTAL TRANSFERS</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>
<b>4,368,982</b>	<b>4,839,754</b>	<b>4,567,573</b>			<b>TOTAL RESOURCES</b>	<b>3,338,837</b>	<b>3,338,837</b>	<b>3,338,837</b>

#### EXPENDITURES

Materials & Services								
0	0	0	40	7631	System Rehabilitation	0	0	0
0	0	0	50	7113	Professional Services	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>			<b>Total Materials &amp; Services</b>	<b>0</b>	<b>0</b>	<b>0</b>
Capital Projects:								
3,160	1,084	0	50	J200	SORM Bank Protection	0	0	0
0	0	0	50			0	0	0
0	0	0	50			0	0	0
134,699	0	0	50	I002	Dunn PS Solar Power	0	0	0
4,205	2,167	0	50	I003	Dunn Build&Grnd Rehab	0	0	0
1,989	172,357	2,250,000	50	I004	Dunn PS Pump Replace	2,250,000	2,250,000	2,250,000
0	22,994	100,000	50	I005	Flow Monitoring Sensor	100,000	100,000	100,000
0	0	0	50	I006	DPS AC Replacement	0	0	0
0	0	0	50	I007	Flow Monitor Repr Fire D	0	0	0
<b>144,053</b>	<b>198,602</b>	<b>2,350,000</b>			<b>Total Capital Outlay</b>	<b>2,350,000</b>	<b>2,350,000</b>	<b>2,350,000</b>
Debt Service								
268,022	268,167	263,203	10	9520	Revenue Bond Series 2013	224,782	224,782	224,782
<b>268,022</b>	<b>268,167</b>	<b>263,203</b>			<b>Total Debt Service</b>	<b>224,782</b>	<b>224,782</b>	<b>224,782</b>
<b>412,075</b>	<b>466,769</b>	<b>2,613,203</b>			<b>TOTAL EXPENDITURES</b>	<b>2,574,782</b>	<b>2,574,782</b>	<b>2,574,782</b>
<b>0</b>	<b>0</b>	<b>350,000</b>			<b>Contingency Budgeted (actual- notation)</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>
<b>412,075</b>	<b>466,769</b>	<b>2,963,203</b>			<b>TOTAL APPROPRIATIONS</b>	<b>2,924,782</b>	<b>2,924,782</b>	<b>2,924,782</b>
<b>3,956,907</b>	<b>4,372,986</b>	<b>1,604,370</b>			<b>Ending Fund Balance</b>	<b>414,055</b>	<b>414,055</b>	<b>414,055</b>
<b>4,368,982</b>	<b>4,839,754</b>	<b>4,567,573</b>			<b>TOTAL REQUIREMENTS</b>	<b>3,338,837</b>	<b>3,338,837</b>	<b>3,338,837</b>

# Rogue Valley Sewer Services Budget Document FY22

## **Fund: White City Storm Drains (09)**

**Goals and Objectives:** The White City Storm Drain Fund is a dedicated fund established in 1989 to maintain and improve the storm drainage system in the industrial portion of White City. Under an agreement with Jackson County, RVSS maintains all piped stormwater facilities in the area and any open ditches that are not accessible from a public road. Jackson County maintains open ditches that are accessible from a public road.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

**Major Source of Revenue:** Revenue for this fund comes from fees charged to property owners within the White City Storm Drain Area. The fees are based on the size of the property and the amount of impervious surface on the property.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the storm drains and capital improvements to the storm drain infrastructure.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

# Rogue Valley Sewer Services

## White City Storm Drains Fund (09)

### Resources & Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
<b>704,716</b>	<b>783,256</b>	<b>669,813</b>	00	<b>2900</b>	<b>Beginning Fund Balance</b>	<b>740,539</b>	<b>740,539</b>	<b>740,539</b>
77,561	76,443	70,000	00	3080	White City Storm Drain Fees	70,000	70,000	70,000
19,330	16,997	8,710	00	3301	Interest	8,710	8,710	8,710
<b>96,891</b>	<b>93,441</b>	<b>78,710</b>			<b>TOTAL REVENUES</b>	<b>78,710</b>	<b>78,710</b>	<b>78,710</b>
<b>801,607</b>	<b>876,697</b>	<b>748,523</b>			<b>TOTAL RESOURCES</b>	<b>819,249</b>	<b>819,249</b>	<b>819,249</b>
<b>EXPENDITURES</b>								
Materials & Services								
13,765	0	10,000	35	7113	Professional Services	10,000	10,000	10,000
0	13,715	14,000	35	7631	Maintenance - System	14,000	14,000	14,000
<b>13,765</b>	<b>13,715</b>	<b>24,000</b>			<b>Total Materials &amp; Services</b>	<b>24,000</b>	<b>24,000</b>	<b>24,000</b>
Capital Projects:								
0	0	30,000	50	DXXX	Misc Culvert Replacement	30,000	30,000	30,000
0	0	20,000	50	DYYY	Misc Storm Projects	20,000	20,000	20,000
0	0	300,000	50	D002	Ave F and 8th Storm & Sewer	300,000	300,000	300,000
74	39,153	0	50	D003	11th Street Detention Basin Rehab	0	0	0
0	0	100,000	50	D006	Ave F & Agate Storm Rehab	100,000	100,000	100,000
<b>74</b>	<b>39,153</b>	<b>450,000</b>			<b>Total Capital Outlay</b>	<b>450,000</b>	<b>450,000</b>	<b>450,000</b>
<b>13,839</b>	<b>52,868</b>	<b>474,000</b>			<b>TOTAL EXPENDITURES</b>	<b>474,000</b>	<b>474,000</b>	<b>474,000</b>
Transfers								
3,877	65,684	25,000	10	9850	General Fund - Labor	25,000	25,000	25,000
635	21,317	26,000	10	9870	General Fund - Vehicles	26,000	26,000	26,000
<b>4,512</b>	<b>87,000</b>	<b>51,000</b>			<b>TOTAL TRANSFERS</b>	<b>51,000</b>	<b>51,000</b>	<b>51,000</b>
<b>0</b>	<b>0</b>	<b>50,000</b>			<b>Contingency Budgeted (actual- notation)</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>18,351</b>	<b>139,868</b>	<b>575,000</b>			<b>TOTAL APPROPRIATIONS</b>	<b>575,000</b>	<b>575,000</b>	<b>575,000</b>
<b>783,256</b>	<b>736,829</b>	<b>173,523</b>			<b>Ending Fund Balance</b>	<b>244,249</b>	<b>244,249</b>	<b>244,249</b>
<b>801,607</b>	<b>876,697</b>	<b>748,523</b>			<b>TOTAL REQUIREMENTS</b>	<b>819,249</b>	<b>819,249</b>	<b>819,249</b>

# Rogue Valley Sewer Services Budget Document FY22

## **Fund: Stormwater Quality Management (10)**

**Goals and Objectives:** The Stormwater Quality Management Fund is a dedicated fund established in 2004 to implement the requirements of the National Pollutant Discharge Elimination System Municipal Small Separate Storm Sewer permit (NPDES MS4).

Rogue Valley Sewer Services has acted as the lead agency for a joint permit covering the cities of Talent, Phoenix, Central Point, and portions of unincorporated Jackson County.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

**Major Source of Revenue:** Revenue for this fund comes primarily from fees charged to residents within the permit area. A fee of \$1 per month for a single family residence or \$1 per 3,000 square feet of impervious surface for other uses is collected.

There is some additional revenue received from permit fees collected when RVSS issues erosion control permits under this program.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the management of the stormwater program and capital improvements designed to protect or improve stormwater quality.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

# Rogue Valley Sewer Services

## Stormwater Quality Fund (10)

### Resources & Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
<b>1,139,095</b>	<b>1,255,873</b>	<b>1,093,288</b>	00	<b>2900</b>	<b>Beginning Fund Balance</b>	<b>948,907</b>	<b>948,907</b>	<b>948,907</b>
					Stormwater Fees			
39,377	37,710	46,000	00	3021	Phoenix	28,670	28,670	28,670
39,763	39,403	46,000	00	3022	Talent	26,548	26,548	26,548
307,312	307,723	305,000	00	3023	Jackson County	294,682	294,682	294,682
26,250	0	0	00	3024	Central Point	0	0	0
<b>412,702</b>	<b>384,835</b>	<b>397,000</b>				<b>349,900</b>	<b>349,900</b>	<b>349,900</b>
46,250	0	17,000	00	3220	Stormwater Maintenance Fees	17,000	17,000	17,000
0	11,500	7,000	00	3231	Plan Review and Inspection	7,000	7,000	7,000
36,750	14,250	13,500	00	3245	Construction Site Erosion Control Permits (C	16,500	16,500	16,500
3,910	2,080	3,000	00	3291	Other Income	1,730	1,730	1,730
31,393	28,474	16,000	00	3301	Interest	13,404	13,404	13,404
<b>531,005</b>	<b>441,140</b>	<b>453,500</b>			<b>TOTAL REVENUES</b>	<b>405,534</b>	<b>405,534</b>	<b>405,534</b>
<b>1,670,100</b>	<b>1,697,012</b>	<b>1,546,788</b>			<b>TOTAL RESOURCES</b>	<b>1,354,441</b>	<b>1,354,441</b>	<b>1,354,441</b>
					<b>EXPENDITURES</b>			
					Materials and Services:			
815	270	0	10	7112	Legal Services	0	0	0
0	0	25,000	35	7113	Professional Services	25,000	25,000	25,000
545	53	3,000	35	7211	Supplies - Office	3,000	3,000	3,000
0	0	51	35	7533	Physical Examinations	51	51	51
1,864	3,353	5,000	35	7544	Travel/Training	5,000	5,000	5,000
815	1,245	1,500	35	7588	Memberships	1,500	1,500	1,500
5,675	3,972	5,000	35	7590	Permit Fee	5,000	5,000	5,000
102	887	1,000	35	7631	System Maintenance	1,000	1,000	1,000
815	1,767	4,400	20	7654	Equipment Computer (under \$3,000)	1,000	1,000	1,000
0	87	1,500	35	7711	Communications & Alarms	1,500	1,500	1,500
824	15,441	15,000	35	7810	Public Education	15,000	15,000	15,000
9,262	245	1,000	35	7820	Construction Site	1,000	1,000	1,000
1,531	0	1,000	35	7830	Post Construction	1,000	1,000	1,000
0	1,125	10,000	35	7840	Illicit Discharge	10,000	10,000	10,000
1,091	5,949	0	35	7910	Coordinated LID Projects	0	0	0
0	0	1,000	35	7995	Miscellaneous	1,000	1,000	1,000
<b>23,339</b>	<b>34,395</b>	<b>74,451</b>			<b>Total Materials &amp; Services</b>	<b>71,051</b>	<b>71,051</b>	<b>71,051</b>
	3,340	0	20	6100	GPS Unit	0	0	0
11,306	2,380	50,000	50	Q004	Oak St, Outfall, Phoenix	50,000	50,000	50,000
209	35,955	0	50	Q005	Colver Road Park	0	0	0
16,869	479	0	50	Q006	Mosquito Lane WQ Facility	0	0	0
3,347	0	3,400	50	Q008	Contech Filter Retrofit	0	0	0
5,109	0	0	50	Q009	Northridge Terrace SWF	50,000	50,000	50,000
0	633	35,000	50	Q010	West Valley View	50,000	50,000	50,000
0	0	0	50	Q011	Fire SW Protection	25,000	25,000	25,000
0	0	0	50	Q012	Phoenix HS SW Inct	0	0	0
14,308	0	0	50	Q013	Cummins SWF	300,000	300,000	300,000
0	0	100,000	50	QXXX	Stormwater Incentive Program	100,000	100,000	100,000
0	24,881	40,000	50	9999	Privately Funded Projects	25,000	25,000	25,000
<b>51,148</b>	<b>67,668</b>	<b>228,400</b>			<b>Total Capital Outlay</b>	<b>600,000</b>	<b>600,000</b>	<b>600,000</b>
<b>74,487</b>	<b>102,063</b>	<b>302,851</b>			<b>TOTAL EXPENDITURES</b>	<b>671,051</b>	<b>671,051</b>	<b>671,051</b>
					<b>Transfers</b>			
309,493	280,627	315,000	10	9850	General Fund - Labor	315,000	315,000	315,000
11,472	7,058	13,000	10	9870	General Fund - Vehicles	13,000	13,000	13,000
18,000	18,000	18,000	10	9880	General Fund - Billing Allocation	18,000	18,000	18,000
775	800	1,500	10	9510	Shady Cove Fund - SWQ Lab Rental	1,500	1,500	1,500
<b>339,740</b>	<b>306,484</b>	<b>347,500</b>			<b>TOTAL TRANSFERS</b>	<b>347,500</b>	<b>347,500</b>	<b>347,500</b>
<b>0</b>	<b>0</b>	<b>100,000</b>			Budgeted (actual- notation)	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>414,227</b>	<b>408,548</b>	<b>750,351</b>			<b>TOTAL APPROPRIATIONS</b>	<b>1,118,551</b>	<b>1,118,551</b>	<b>1,118,551</b>
<b>1,255,873</b>	<b>1,288,465</b>	<b>796,437</b>			<b>Ending Fund Balance</b>	<b>235,890</b>	<b>235,890</b>	<b>235,890</b>
<b>1,670,100</b>	<b>1,697,012</b>	<b>1,546,788</b>			<b>TOTAL REQUIREMENTS</b>	<b>1,354,441</b>	<b>1,354,441</b>	<b>1,354,441</b>

# Rogue Valley Sewer Services Budget Document FY22

## **Fund: Shady Cove Treatment (50)**

**Goals and Objectives:** The Shady Cove Treatment Fund was initially established as the Shady Cove Operations and Maintenance Fund in 2011 when RVSS entered into an agreement with Shady Cove to manage both the collection system and the treatment plant. Beginning in FY2018 this fund will only track expenses related to the wastewater treatment plant, with collection system expenses being tracked in the newly created Fund 52. For FY20, Fund 52 will no longer be used to track collection system expenses.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services.

**Major Source of Revenue:** Before FY20, revenue for this fund came from an annual fee paid by the City of Shady Cove in quarterly installments. Hauled septage was also accepted at the treatment plant for a fee. Beginning FY20, revenue for this fund will come from monthly service rates from residents of Shady Cove.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant and debt service.

Prior to FY20, Funds are transferred from Fund 50 to Fund 52 to cover the expenses associated with operating the collection system in Shady Cove. In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services. As such, Fund 52 is eliminated for FY 20 and forward.

Surplus funds generated from the hauled septage program may be transferred to Fund 55 to help finance capital improvements.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

# Rogue Valley Sewer Services

## Shady Cove Treatment Fund (50)

### Resources & Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
<b>60,964</b>	<b>3,183</b>	<b>61,055</b>	00	<b>2900</b>	<b>Beginning Fund Balance</b>	<b>119,381</b>	<b>119,381</b>	<b>119,381</b>
345,000	0	0	00	3050	Shady Cove O&M Fees	0	0	0
775	800	1,500	00	3051	Lab Rental Rate from Fund 10	1,500	1,500	1,500
0	545,010	564,942	00	3150	SC Service Rates	564,942	564,942	564,942
0	963	537	00	3301	Interest	537	537	537
35,000	(35,000)	0	00	3401	Interfund Loan from Fund 01	0	0	0
<b>380,775</b>	<b>511,772</b>	<b>566,979</b>			<b>TOTAL REVENUES</b>	<b>566,979</b>	<b>566,979</b>	<b>566,979</b>
<b>441,739</b>	<b>514,956</b>	<b>628,034</b>			<b>TOTAL RESOURCES</b>	<b>686,360</b>	<b>686,360</b>	<b>686,360</b>
<b>EXPENDITURES</b>								
Materials and Services:								
1,911	1,387	1,500	10	7211	Supplies - Office	1,545	1,545	1,545
0	193	100	20	7223	Computer Supplies under \$3,000	100	100	100
22,895	23,530	20,000	60	7225	Chemicals	20,600	20,600	20,600
43	350	0	60	7232	Laboratory Supplies	1,814	1,814	1,814
2,156	22	200	10	7255	Postage	206	206	206
210	1,021	1,500	10	7544	Travel/Training	1,545	1,545	1,545
2,635	320	100	10	7588	Memberships	103	103	103
1,170	2,712	2,712	10	7590	Permit Fee Expense	3,354	3,354	3,354
0	9,999	1,400	20	7622	Computer Software Maintenance	1,575	1,575	1,575
0	31	500	20	7626	Computer Software	500	500	500
25,370	22,662	10,000	60	7638	System Maintenance Treatment Plant	10,300	10,300	10,300
2,070	902	750	60	7641	Safety Program	773	773	773
3,422	1,818	3,000	60	7651	Vehicle/Equip Maintenance	3,090	3,090	3,090
710	389	470	60	7652	Fuel - Generator	484	484	484
455	92	10,000	60	7653	Equipment ( under \$3,000)	10,300	10,300	10,300
31	551	5,000	20	7654	Computer Equipment ( under \$3,000)	0	0	0
1,943	5,751	0	60	7699	Maintenance Other	2,955	2,955	2,955
743	261	649	60	7710	Pump Station Alarms	668	668	668
1,258	1,921	2,500	10	7711	Communications & Alarms	2,575	2,575	2,575
582	1,183	1,200	20	7712	Communications - IT Services	1,200	1,200	1,200
39,531	36,887	32,000	10	7756	Utilities	32,960	32,960	32,960
7,603	8,175	9,891	10	7849	Insurance	10,188	10,188	10,188
400	52	0	10	7995	Other Expenses	0	0	0
0	263	0	0	3304	Interest on Interfund Loan	0	0	0
<b>115,138</b>	<b>120,473</b>	<b>103,472</b>			<b>Total Materials &amp; Services</b>	<b>106,834</b>	<b>106,834</b>	<b>106,834</b>
<b>DEBT SERVICE</b>								
0	125,622	124,044	10	9520	Shady Cove Sewer Bond #1	127,244	127,244	127,244
<b>0</b>	<b>125,622</b>	<b>124,044</b>			<b>Total Debt Service</b>	<b>127,244</b>	<b>127,244</b>	<b>127,244</b>
<b>115,138</b>	<b>246,094</b>	<b>227,516</b>			<b>TOTAL EXPENDITURES</b>	<b>234,078</b>	<b>234,078</b>	<b>234,078</b>
<b>Transfers</b>								
250,000	208,398	247,500	10	9850	General Fund - Labor	337,800	337,800	337,800
20,000	14,431	20,000	10	9870	General Fund - Vehicle	6,493	6,493	6,493
50,000	0	0	10	9855	Transfer to Fund 55	0	0	0
<b>320,000</b>	<b>222,829</b>	<b>267,500</b>			<b>TOTAL TRANSFERS</b>	<b>344,293</b>	<b>344,293</b>	<b>344,293</b>
<b>0</b>	<b>0</b>	<b>100,000</b>			<b>Budgeted (actual- notation)</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>435,138</b>	<b>468,923</b>	<b>595,016</b>			<b>TOTAL APPROPRIATIONS</b>	<b>678,371</b>	<b>678,371</b>	<b>678,371</b>
<b>6,601</b>	<b>46,033</b>	<b>33,018</b>			<b>Ending Fund Balance</b>	<b>7,989</b>	<b>7,989</b>	<b>7,989</b>
<b>441,739</b>	<b>514,956</b>	<b>628,034</b>			<b>TOTAL REQUIREMENTS</b>	<b>686,360</b>	<b>686,360</b>	<b>686,360</b>

## **Rogue Valley Sewer Services Budget Document FY22**

### **Fund: Treatment Capital (55)**

**Goals and Objectives:** The Treatment Capital Fund is a dedicated fund initially established in 2011 to pay for capital improvements within the Shady Cove collection system and treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove will be annexed into Rogue Valley Sewer Services.

With the annexation the purpose of this fund will be expanded to cover capital improvements to both the Shady Cove Treatment Plant and the White City Lagoons, as both are now treatment facilities owned and operation by RVSS.

**Major Source of Revenue:** Prior to FY20, the City of Shady Cove made an annual payment of \$60,000 into this fund. In addition, surplus funds generated from the septic waste program are transferred from Fund 50 to Fund 55.

Beginning FY20, revenue for this fund will be from Shady Cove SDC fees and surplus funds generated from the septic waste program are transferred from Fund 50 to Fund 55. A portion of the Septage revenue received in fund 70 will be transferred to fund 55 for capital improvements to the system and treatment plant.

**Major Expenditures:** Expenditures from this fund consist of costs associated with making capital improvements to the Shady Cove treatment plant and the White City Lagoons.

# Rogue Valley Sewer Services

## Treatment Capital Fund (55)

### Resources & Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
19,417	41,409	767,949	00	2900	Beginning Fund Balance	1,088,921	1,088,921	1,088,921
60,000	707,467	0	00	3055	Shady Cove Capital Fees	0	0	0
0	4,633	2,000	00	3132	SDC Fees - Shady Cove	8,044	8,044	8,044
0	6,483	3,616	00	3301	Interest	3,616	3,616	3,616
<b>60,000</b>	<b>718,582</b>	<b>5,616</b>			<b>TOTAL REVENUES</b>	<b>11,660</b>	<b>11,660</b>	<b>11,660</b>
3,000	0	0	0	3950	Transfer from Fund 50	0	0	0
0	300,000	100,000	0	3970	Transfer from Fund 70	180,000	180,000	180,000
<b>82,417</b>	<b>1,059,992</b>	<b>873,565</b>			<b>TOTAL RESOURCES</b>	<b>1,280,581</b>	<b>1,280,581</b>	<b>1,280,581</b>
<b>EXPENDITURES</b>								
<b>Treatment Plant</b>								
12,905	0	0	50	C004	Treatment Plant Roof	0	0	0
0	0	170,000	50	C007	Solids Handling Improvements	0	0	0
0	71,972	60,000	50	C010	Disk Filter Improvements	0	0	0
0	0	0	50	C013	UV System	25,000	25,000	25,000
4,194	2,932	0	50	C016	RAS/WAS Pump Rebuilds	0	0	0
0	4,528	0	50	C018	Clarifier Elect Repair	0	0	0
0	8,881	0	50	C019	SC Ship Container	0	0	0
0	3,733	0	50	C022	FY20 Misc Treatment Repr	0	0	0
0	0	150,000	50	C020	FY21 Misc Treatment Repr	0	0	0
0	0	0	50	CXXX	FY22 Misc Treatment Repr	150,000	150,000	150,000
0	0	25,000	50	C021	Sodium Hypochlorite Conversion	0	0	0
0	0	100,000	50	6100	Loader	0	0	0
0	0	0	50	R023	SC Lightning Strike	0	0	0
<b>Lagoons</b>								
0	0	50,000	50	6100	Material Staging Area	0	0	0
0	0	0	50	L003	Compost Project	700,000	700,000	700,000
0	0	0	50	L006	Lagoon Public Access	25,000	25,000	25,000
0	0	0	50	LXXX	Lagoon Maintenance	50,000	50,000	50,000
<b>Collection System</b>								
3,060	0	0	50	1620	Flycaster Place	0	0	0
474	0	0	50	1622	Flycaster Place Improvements	0	0	0
680	0	0	50	1807	Hudspeth Pressure Sewer	0	0	0
18,505	0	0	50	1902	257 Hudspeth Sewer	0	0	0
1,190	0	0	50	1904	Killinger Pressure Sewer	0	0	0
0	7,190	0	50	VAR	Private Projects	0	0	0
<b>41,008</b>	<b>99,236</b>	<b>555,000</b>			<b>Total Capital Outlay</b>	<b>950,000</b>	<b>950,000</b>	<b>950,000</b>
<b>41,008</b>	<b>99,236</b>	<b>555,000</b>			<b>TOTAL EXPENDITURES</b>	<b>950,000</b>	<b>950,000</b>	<b>950,000</b>
<b>41,008</b>	<b>99,236</b>	<b>555,000</b>			<b>TOTAL APPROPRIATIONS</b>	<b>950,000</b>	<b>950,000</b>	<b>950,000</b>
<b>41,409</b>	<b>960,756</b>	<b>318,565</b>			<b>Ending Fund Balance</b>	<b>330,581</b>	<b>330,581</b>	<b>330,581</b>
<b>82,417</b>	<b>1,059,992</b>	<b>873,565</b>			<b>TOTAL REQUIREMENTS</b>	<b>1,280,581</b>	<b>1,280,581</b>	<b>1,280,581</b>

## Rogue Valley Sewer Services Budget Document FY22

### **Fund: Gold Hill Treatment (60)**

**Goals and Objectives:** The Gold Hill Treatment Fund was newly established in FY 2018 to track the expenses related to operating the wastewater treatment plant for the City of Gold Hill. RVSS currently operates this plant under an agreement for the operation and maintenance of the plant which expires in 2022.

This fund is intended to be fully independent of the General Fund.

**Major Source of Revenue:** Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant.

A portion of the annual fee is transferred to Fund 65 to cover expenses associated with the operation of the Gold Hill collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

# Rogue Valley Sewer Services

## Gold Hill Treatment Fund (60)

### Resources & Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
<b>84,680</b>	<b>191,864</b>	<b>105,052</b>	00	2900	<b>Beginning Fund Balance</b>	<b>93,385</b>	<b>93,385</b>	<b>93,385</b>
360,000	360,000	360,000	00	3065	Gold Hill O&M Fees	360,000	360,000	360,000
0	0	500	00	3067	Connection Permits	500	500	500
<b>360,000</b>	<b>360,000</b>	<b>360,500</b>			<b>TOTAL REVENUES</b>	<b>360,500</b>	<b>360,500</b>	<b>360,500</b>
<b>444,680</b>	<b>551,864</b>	<b>465,552</b>			<b>TOTAL RESOURCES</b>	<b>453,885</b>	<b>453,885</b>	<b>453,885</b>
<b>EXPENDITURES</b>								
Materials and Services:								
1,980	1,025	1,000	10	7211	Supplies - Office	1,000	1,000	1,000
4,115	8,507	8,000	60	7225	Chemicals	5,000	5,000	5,000
2,170	2,229	4,000	60	7230	Sludge Disposal	4,000	4,000	4,000
634	1,284	2,500	60	7232	Laboratory Supplies	2,000	2,000	2,000
7,042	6,559	10,000	60	7234	Sampling and Testing	6,000	6,000	6,000
2,345	0	2,500	10	7590	Permit Fee Expense	500	500	500
16,842	11,600	20,000	60	7638	System Maintenance Treatment Plant	10,000	10,000	10,000
1,840	1,095	1,500	60	7641	Safety Program	500	500	500
4,111	3,531	7,000	60	7651	Vehicle/Equip Maintenance	500	500	500
3,475	769	4,000	60	7652	Fuel	1,000	1,000	1,000
0	0	1,000	60	7699	Bldg & Grounds Maintenance	1,000	1,000	1,000
2,161	3,217	2,000	10	7711	Communications & Alarms	2,000	2,000	2,000
19,968	16,236	15,000	10	7756	Utilities	15,000	15,000	15,000
1,548	1,925	1,812	10	7849	Insurance	1,812	1,812	1,812
<b>68,231</b>	<b>57,977</b>	<b>80,312</b>			<b>Total Materials &amp; Services</b>	<b>50,312</b>	<b>50,312</b>	<b>50,312</b>
0	5,230	0	50	G006	GH Influent Pump	0	0	0
0	0	0	50	G007	Misc GH Treatment Maint	0	0	0
0	0	0	50	GXXX	FY22 Misc GH Treatment Maint	50,000	50,000	50,000
0	0	0	50	G002	Influent Pump Controls	0	0	0
0	0	50,000	50	GXXX	Misc Repairs	0	0	0
<b>0</b>	<b>5,230</b>	<b>50,000</b>			<b>Total Capital Outlay</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>68,231</b>	<b>63,207</b>	<b>130,312</b>			<b>TOTAL EXPENDITURES</b>	<b>100,312</b>	<b>100,312</b>	<b>100,312</b>
Transfers								
155,347	177,452	123,750	10	9850	General Fund - Labor	236,008	236,008	236,008
3,238	6,706	30,000	10	9870	General Fund - Vehicle	5,314	5,314	5,314
26,000	35,000	125,000	10	9865	Transfer to Fund 65	10,000	10,000	10,000
<b>184,585</b>	<b>219,158</b>	<b>278,750</b>			<b>TOTAL TRANSFERS</b>	<b>251,322</b>	<b>251,322</b>	<b>251,322</b>
<b>0</b>	<b>0</b>	<b>50,000</b>			<b>Contingency Budgeted (actual- notation)</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>252,816</b>	<b>282,365</b>	<b>459,062</b>			<b>TOTAL APPROPRIATIONS</b>	<b>401,634</b>	<b>401,634</b>	<b>401,634</b>
<b>191,864</b>	<b>269,499</b>	<b>6,490</b>			<b>Ending Fund Balance</b>	<b>52,252</b>	<b>52,252</b>	<b>52,252</b>
<b>444,680</b>	<b>551,864</b>	<b>465,552</b>			<b>TOTAL REQUIREMENTS</b>	<b>453,885</b>	<b>453,885</b>	<b>453,885</b>

## Rogue Valley Sewer Services Budget Document FY22

### **Fund: Gold Hill Collection System (65)**

**Goals and Objectives:** The Gold Hill Collection System Fund is newly established for FY 2018 to track the expenses related to operating the sewer collection system for the City of Gold Hill. RVSS is in an agreement for the operation and maintenance of the plant which expires in 2022.

This fund is intended to be fully independent of the General Fund.

**Major Source of Revenue:** Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments. This revenue is entered into Fund 60 and transferred to Fund 65

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the sewer collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

# Rogue Valley Sewer Services

## Gold Hill Collection Fund (65)

### Resources & Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
15,437	788	103,563	00	2900	Beginning Fund Balance	69,336	69,336	69,336
26,000	35,000	125,000	00	3960	Transfer from Fund 60	10,000	10,000	10,000
<b>26,000</b>	<b>35,000</b>	<b>125,000</b>			<b>TOTAL REVENUES</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>41,437</b>	<b>35,788</b>	<b>228,563</b>			<b>TOTAL RESOURCES</b>	<b>79,336</b>	<b>79,336</b>	<b>79,336</b>
<b>EXPENDITURES</b>								
Materials and Services:								
0	0	5,000	40	7631	System Maintenance	5,000	5,000	5,000
0	0	0	40	7638	System Maint Treatment	0	0	0
0	0	0	40	7699	Maintenance Other	0	0	0
0	0	0	40	7995	Other Expenses	0	0	0
<b>0</b>	<b>0</b>	<b>5,000</b>			<b>Total Materials &amp; Services</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
0	225	0	50	2010	BluDutch Sewer	0	0	0
0	0	55,000	50	G008	Riverside Sewer Replacement	0	0	0
0	0	75,000	50	G009	6th Street Sewer Replacement	0	0	0
<b>0</b>	<b>225</b>	<b>130,000</b>			<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>0</b>	<b>225</b>	<b>135,000</b>			<b>TOTAL EXPENDITURES</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
<b>Transfers</b>								
31,089	24,475	27,000	10	9850	General Fund - Labor	40,000	40,000	40,000
9,560	9,652	17,100	10	9870	General Fund - Vehicle	17,100	17,100	17,100
<b>40,649</b>	<b>34,127</b>	<b>44,100</b>			<b>TOTAL TRANSFERS</b>	<b>57,100</b>	<b>57,100</b>	<b>57,100</b>
<b>40,649</b>	<b>34,352</b>	<b>179,100</b>			<b>TOTAL APPROPRIATIONS</b>	<b>62,100</b>	<b>62,100</b>	<b>62,100</b>
<b>788</b>	<b>1,436</b>	<b>49,463</b>			<b>Ending Fund Balance</b>	<b>17,236</b>	<b>17,236</b>	<b>17,236</b>
<b>41,437</b>	<b>35,788</b>	<b>228,563</b>			<b>TOTAL REQUIREMENTS</b>	<b>79,336</b>	<b>79,336</b>	<b>79,336</b>

## Rogue Valley Sewer Services Budget Document FY22

### **Fund: Lagoons (70)**

**Goals and Objectives:** The Lagoons Fund is newly established for FY 2020 to track the expenses related to operating the Lagoons.

This fund is intended to be fully independent of the General Fund.

**Major Source of Revenue:** Revenue from this fund comes from hauled septage accepted for a fee.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the lagoons.

Surplus funds generated from the hauled septage will be transferred to Fund 55 to help finance capital improvements for both the Shady Cove Treatment Plant and the White City Lagoons.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

# Rogue Valley Sewer Services

## Lagoons Fund (70)

### Resources & Requirements

Actual FY20	Adopted Budget FY21	Dept	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
<b>0</b>	<b>48,443</b>	00	<b>2900</b>	<b>Beginning Fund Balance</b>	<b>10,311</b>	<b>10,311</b>	<b>10,311</b>
444,831	300,000	00	3052	Septage	350,000	350,000	350,000
821	458	00	3301	Interest	458	458	458
<b>445,652</b>	<b>300,458</b>			<b>TOTAL REVENUES</b>	<b>350,458</b>	<b>350,458</b>	<b>350,458</b>
=====							
<b>445,652</b>	<b>348,901</b>			<b>TOTAL RESOURCES</b>	<b>360,769</b>	<b>360,769</b>	<b>360,769</b>
=====							
<b>EXPENDITURES</b>							
Materials and Services:							
15	15	10	7211	Office Supplies	75	75	75
210	1,000	60	7225	Chemicals	1,000	1,000	1,000
5,389	7,500	40	7400	Landfill	7,500	7,500	7,500
0	0	10	7590	Permit Fee Expense	360	360	360
11,889	20,000	60	7685	Lagoon Maintenance	20,000	20,000	20,000
686	0	40	7699	Maintenance Other	0	0	0
280	900	20	7712	Communications - IT Services	900	900	900
375	1,000	10	7756	Utilities	1,000	1,000	1,000
0	0	40	7995	Other Expenses	0	0	0
<b>18,844</b>	<b>30,415</b>			<b>Total Materials &amp; Services</b>	<b>30,835</b>	<b>30,835</b>	<b>30,835</b>
788	0	50	L006	Lagoon Public Access	0	0	0
<b>788</b>	<b>0</b>			<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>19,632</b>	<b>30,415</b>			<b>TOTAL EXPENDITURES</b>	<b>30,835</b>	<b>30,835</b>	<b>30,835</b>
<b>Transfers</b>							
89,835	61,000	10	9850	General Fund - Labor	122,760	122,760	122,760
11,372	15,750	10	9870	General Fund - Vehicle	7,944	7,944	7,944
300,000	100,000	10	9855	Transfer to Fund 55	180,000	180,000	180,000
<b>401,207</b>	<b>176,750</b>			<b>TOTAL TRANSFERS</b>	<b>310,704</b>	<b>310,704</b>	<b>310,704</b>
=====							
<b>420,839</b>	<b>207,165</b>			<b>TOTAL APPROPRIATIONS</b>	<b>341,539</b>	<b>341,539</b>	<b>341,539</b>
=====							
<b>24,812</b>	<b>141,736</b>			<b>Ending Fund Balance</b>	<b>19,230</b>	<b>19,230</b>	<b>19,230</b>
=====							
<b>445,652</b>	<b>348,901</b>			<b>TOTAL REQUIREMENTS</b>	<b>360,769</b>	<b>360,769</b>	<b>360,769</b>
=====							



**ROGUE VALLEY**  
**SEWER SERVICES**  
CLEAN WATER - HEALTHY COMMUNITIES

**Section IV. Budget Requirement Details by Department**

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**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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# Rogue Valley Sewer Services Budget Document FY22

## Department 10: Administration

### Description:

Rogue Valley Sewer Services Administration Department provides professional administrative and accounting support in the planning and execution of general and financial policies and objectives. These are developed by the Rogue Valley Sewer Services Board of Directors for the sewer service needs of the region.

### Funding:

The Administration Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01.

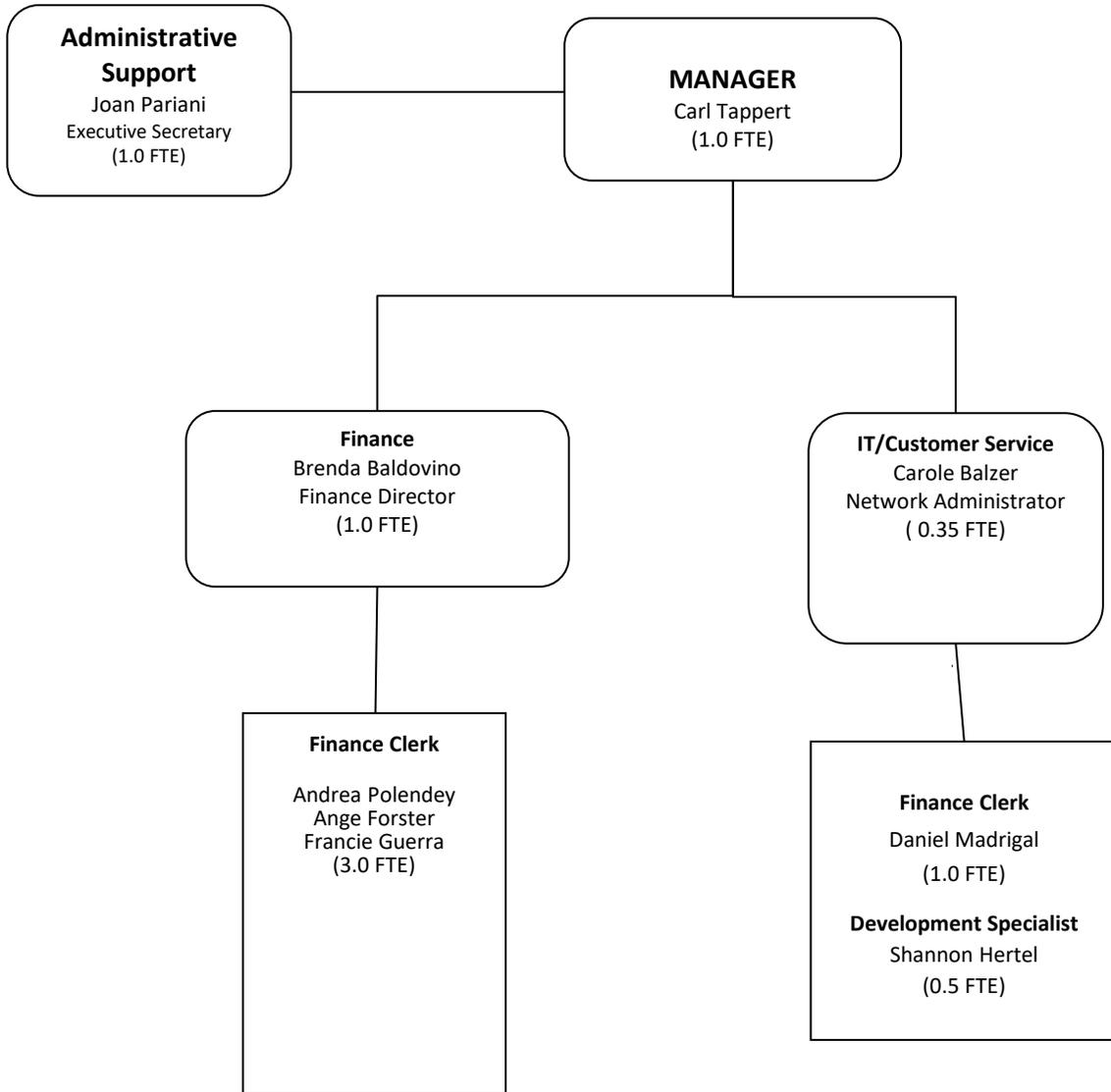
### Goals:

- Provide leadership to all departments of the District in management and administrative issues and public relations.

### Performance Measures:

- Meet weekly with Department Head staff to review services/programs and projects.

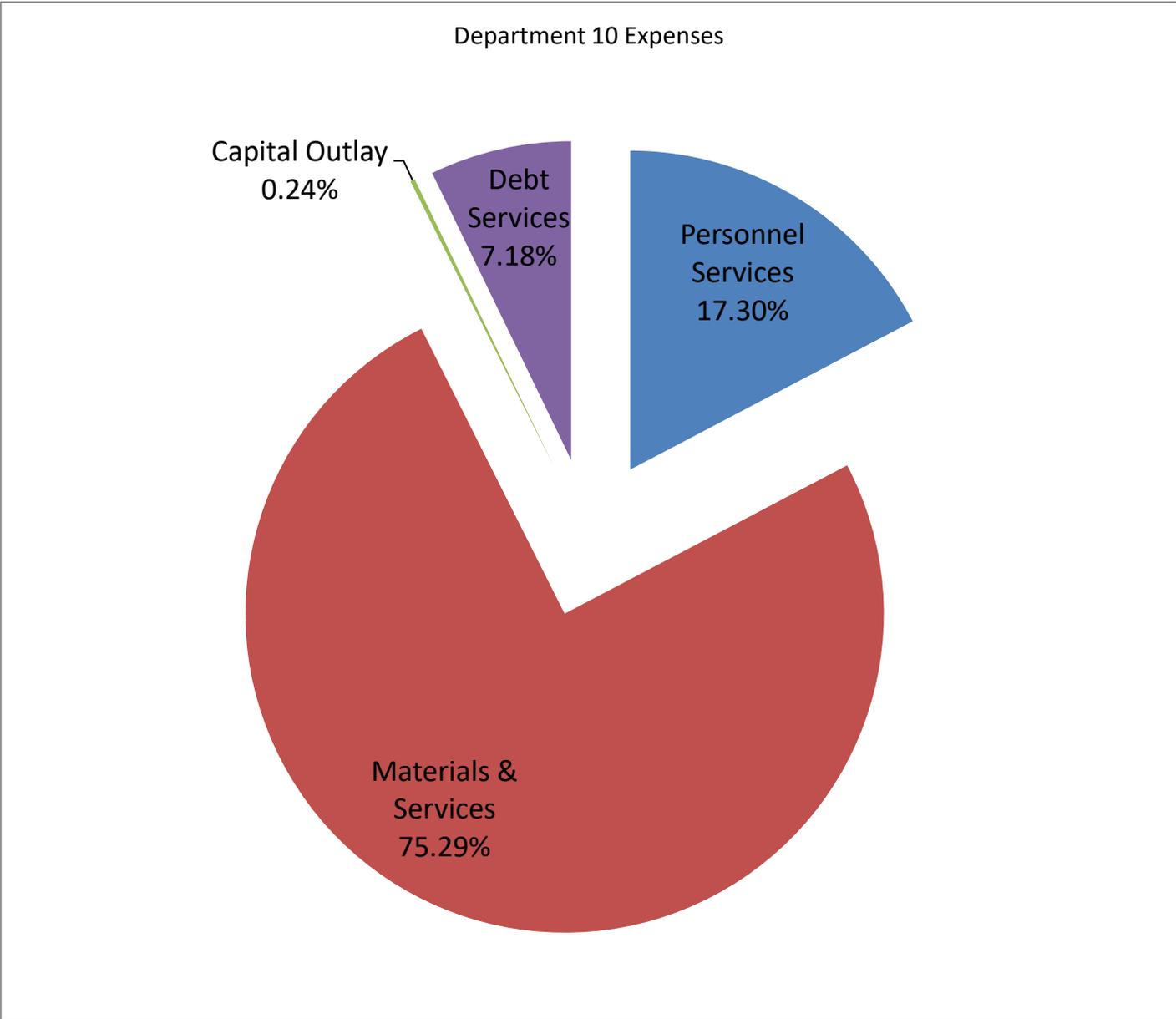
**ROGUE VALLEY SEWER SERVICES**  
**FISCAL YEAR 2021 - 2022**  
**Administration Department 10**  
**(7.85 FTE)**



# Rogue Valley Sewer Services

## Adopted Budget FY22

### Department 10: Administration



# Rogue Valley Sewer Services

## Administration Dept 10

### Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
590,331	579,146	665,441	5010	Salaries	693,005	693,005	693,005
274	426	0	5012	Overtime	0	0	0
0	0	0	5018	Part-time	0	0	0
0	0	20,000	5020	Performance Incentive Plan	20,000	20,000	20,000
169,214	181,186	240,015	5241	Medical & Dental Insurance	226,449	226,449	226,449
68,579	69,490	76,215	5275	Retirement Plan	80,201	80,201	80,201
33,464	32,678	36,461	5111	Social Security	38,005	38,005	38,005
0	0	2,000	5122	Unemployment self Insurance	2,000	2,000	2,000
8,600	8,418	9,545	5123	Medicare	10,049	10,049	10,049
(1,776)	328	4,000	5233	Worker's Compensation	4,000	4,000	4,000
169	153	160	5235	Worker's Assessment Expense	160	160	160
0	4,448	1,000	5243	EAP Expense	2,867	2,867	2,867
5,833	10,546	22,860	5245	HRA, Deductible Plan	22,860	22,860	22,860
3,584	3,619	4,000	5250	LTD, Life Insurance, RHS	4,197	4,197	4,197
<b>878,272</b>	<b>890,438</b>	<b>1,081,697</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>1,103,793</b>	<b>1,103,793</b>	<b>1,103,793</b>
19,350	19,350	19,000	7111	Audit	19,000	19,000	19,000
2,626	540	10,000	7112	Legal Services	10,000	10,000	10,000
843	1,446	10,000	7113	Professional services	10,000	10,000	10,000
0	0	0	7114	Intern services	0	0	0
6,373	6,545	10,000	7115	Newsletter	10,000	10,000	10,000
153,402	166,769	160,000	7121	Bank Charges	160,000	160,000	160,000
1,897	2,456	2,000	7152	Publication Expense	3,000	3,000	3,000
1,339	787	1,000	7166	Recording fees	1,000	1,000	1,000
62,436	113,709	117,120	7177	Contractual services - Billing	117,120	117,120	117,120
44,839	34,144	42,515	7211	Supplies, Office, Billing	72,620	72,620	72,620
55,680	55,738	55,200	7255	Postage & Freight	55,206	55,206	55,206
192	611	800	7311	Board Member Expenses	800	800	800
0	0	800	7533	Physical Examinations	800	800	800
21,627	14,272	17,500	7544	Travel, Lodging, Meals, Training	17,545	17,545	17,545
8,353	8,869	4,100	7588	Memberships & Subscriptions	7,883	7,883	7,883
5,340	2,712	5,712	7590	Permit Fee	4,714	4,714	4,714
139	2,434	700	7641	Safety Program	8,800	8,800	8,800
907	309	900	7642	Clothing	900	900	900
613	678	500	7650	Equipment Maint. - Admin	500	500	500
0	0	2,000	7653	Equipment (under \$3,000)	2,000	2,000	2,000
5,398	4,102	4,000	7699	Admin Building Maint	4,000	4,000	4,000
17,775	34,819	20,500	7711	Communication & Alarm	20,575	20,575	20,575
70,315	56,201	50,000	7756	Utilities	51,042	51,042	51,042
69,159	80,232	81,753	7849	Property Insurance	82,050	82,050	82,050
10,512	2,347	4,300	7995	Other Expenses	4,300	4,300	4,300
0.0%	0	0	R022	COVID testing	0	0	0

# Rogue Valley Sewer Services

## Administration Dept 10

### Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
3,519,408	3,728,850	4,007,729	7010	Treatment Charges	4,127,961	4,127,961	4,127,961
<b>4,078,523</b>	<b>4,337,920</b>	<b>4,628,129</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>4,791,816</b>	<b>4,791,816</b>	<b>4,791,816</b>
2,852	3,090	12,000		6100 O&M Office Desk Upgrade	0	0	0
0	0	15,000		6100 Paint Interior of Admin Building	15,000	15,000	15,000
0	0	6,000		6100 Admin Building Tile Floor Removal Rest	0	0	0
0	0	5,000		6100 Borad Room Upgrades	0	0	0
0	0	13,000		6100 Front Office Cubicals	0	0	0
0	0	0		6100 Board Room TV's	0	0	0
<b>2,852</b>	<b>3,090</b>	<b>51,000</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
126,128	394,363	387,063	9520	Revenue Bond Series 2013	330,563	330,563	330,563
0	125,622	124,044	9520	Shady Cove Sewer Bond #1	127,244	127,244	127,244
<b>126,128</b>	<b>519,985</b>	<b>511,107</b>		<b>TOTAL DEBT SERVICES</b>	<b>457,807</b>	<b>457,807</b>	<b>457,807</b>
<b>5,085,775</b>	<b>5,751,433</b>	<b>6,271,933</b>		<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>6,368,416</b>	<b>6,368,416</b>	<b>6,368,416</b>

# Rogue Valley Sewer Services Budget Document FY22

## Department 20: Information Technology

### Description:

Rogue Valley Sewer Services Information Technology Department designs databases, provides geographic information system mapping and applications, and purchases, maintains, and provides support for network and computer related hardware and software.

### Funding:

The Information Technology Department's expenses are funded by revenue collected through service charges within RVSS General Fund 01, Phase II Permit fees collected in RVSS Stormwater Quality Management Fund 10, and revenue collected within the Shady Cove O&M Fund 50.

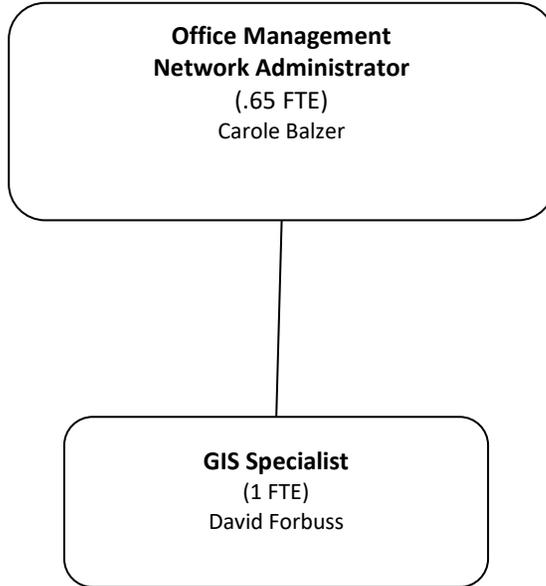
### Goals:

- Configure and purchase hardware and software to meet the current and future needs of RVSS keeping in mind ease of use for employees, sustainability, and budget limits.
- Provide hardware and software support to maintain uninterrupted operation of RVSS.
- Increase efficiency through technology.

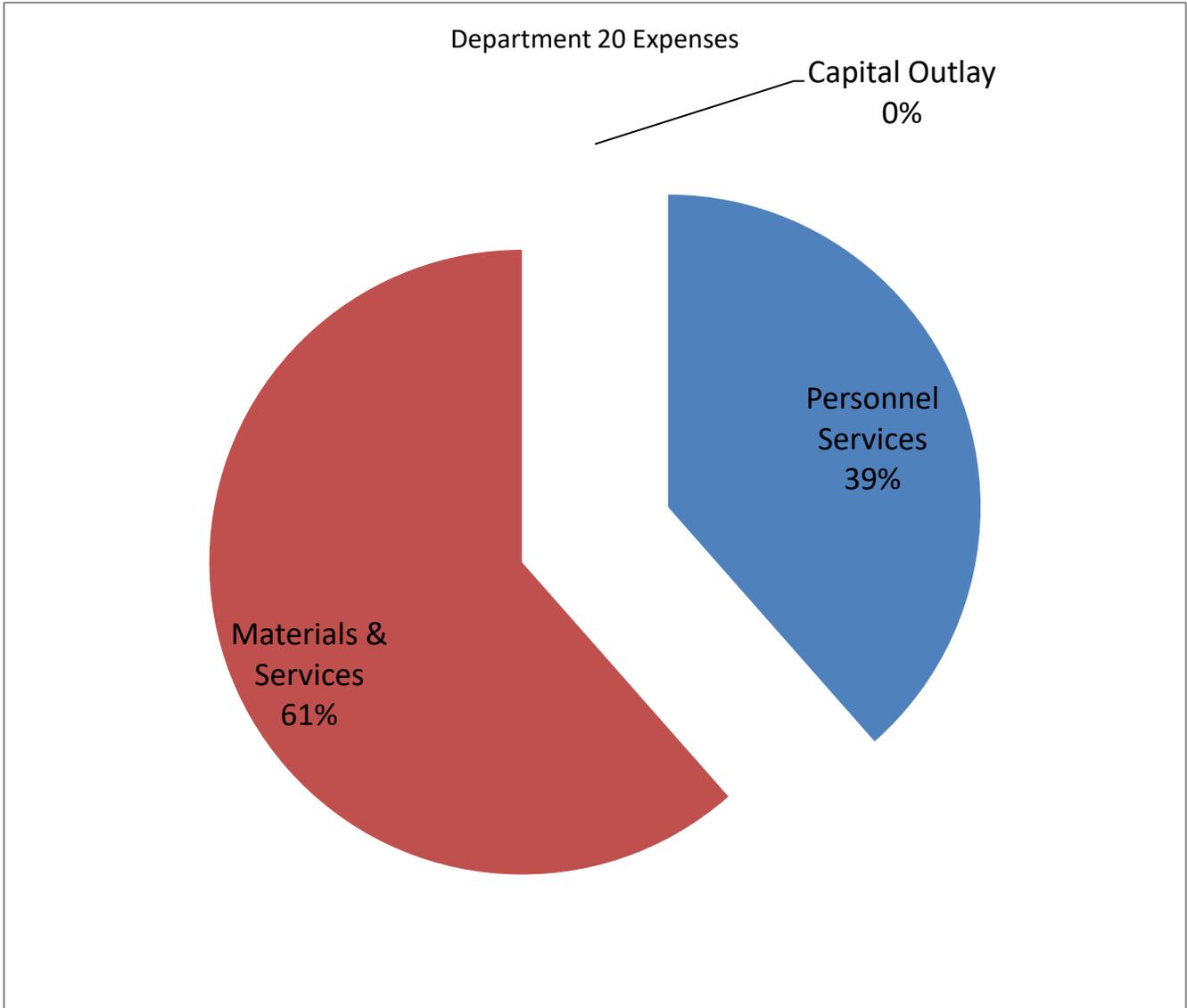
### Performance Measures:

- The current and future needs of RVSS have been met with computer hardware and software.
- The uninterrupted operation of RVSS.
- The happiness of RVSS employees.

**ROGUE VALLEY SEWER SERVICES  
FISCAL YEAR 2021 - 2022  
Information Technology Department 20  
(1.65 FTE)**



**Rogue Valley Sewer Services**  
**Adopted Budget FY22**  
**Department 20: Information Technology**



# Rogue Valley Sewer Services

## Information Technology Dept 20

### Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
128,525	133,413	142,130	5010	Salaries	149,436	149,436	149,436
21	0	0	5012	Overtime	0	0	0
46,052	49,498	60,925	5241	Medical & Dental Insurance	57,481	57,481	57,481
10,965	11,348	12,075	5275	Retirement Plan	12,851	12,851	12,851
7,756	8,058	8,705	5111	Social Security	9,265	9,265	9,265
1,814	1,885	2,036	5123	Medicare	2,167	2,167	2,167
(358)	42	50	5233	Worker's Compensation	50	50	50
38	34	40	5235	Worker's Assessment Expense	40	40	40
1,667	4,195	4,740	5245	HRA Deductible Plan	4,740	4,740	4,740
854	888	1,000	5250	LTD, Life Insurance, RHS	1,062	1,062	1,062
<b>197,334</b>	<b>209,361</b>	<b>231,701</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>237,092</b>	<b>237,092</b>	<b>237,092</b>
21,122	19,150	20,100	7113	Professional services	96,500	96,500	96,500
816	1,253	2,600	7223	Supplies, Computer	2,600	2,600	2,600
1,037	100	11,710	7544	Travel, Lodging, Meals, Training	11,970	11,970	11,970
505	170	2,100	7588	Memberships & Subscriptions	2,100	2,100	2,100
73,513	90,523	216,480	7622	Computer Software Maintenance	238,699	238,699	238,699
0	2,951	1,000	7626	Computer Software	1,000	1,000	1,000
0	0	500	7642	Clothing	500	500	500
28,827	0	0	7653	Equipmt , O&M (under \$3,000)	0	0	0
0	18,495	21,100	7654	Equipmt Computer (under \$3,000)	14,600	14,600	14,600
1,641	1,492	2,000	7711	Communications & Alarms	2,200	2,200	2,200
4,510	5,622	7,000	7712	Communications - Internet Services	8,400	8,400	8,400
0	29	50	7995	Other Expenses	50	50	50
<b>131,971</b>	<b>139,785</b>	<b>284,640</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>378,619</b>	<b>378,619</b>	<b>378,619</b>
86,460	0	0	6100	ESRI Licenses	0	0	0
44,000	42,000	0	6100	Managed Cloud Services	0	0	0
0	88,809	0	6100	GIS Server	0	0	0
0	26,015	0	6100	Server	0	0	0
0	9,725	15,928	6100	Springbrook Software Upgrade	0	0	0
0	3,340	0	6100	GPS Unit	0	0	0
<b>130,460</b>	<b>169,889</b>	<b>15,928</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>459,765</b>	<b>519,035</b>	<b>532,269</b>		<b>TOTAL INFORMATION TECH EXPENSES</b>	<b>615,711</b>	<b>615,711</b>	<b>615,711</b>

# Rogue Valley Sewer Services Budget Document FY22

## Department 30: Engineering

### Description:

Rogue Valley Sewer Services Engineering Department oversees infrastructure development, capital planning, design and construction of sewer and stormwater capital projects, project management, mapping service, and inspection within the service boundary of RVSS.

### Funding:

The Engineering Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Capital Improvements are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09. Stormwater quality capital projects are funded by stormwater fees collected within the Storm Water Quality Fund 10.

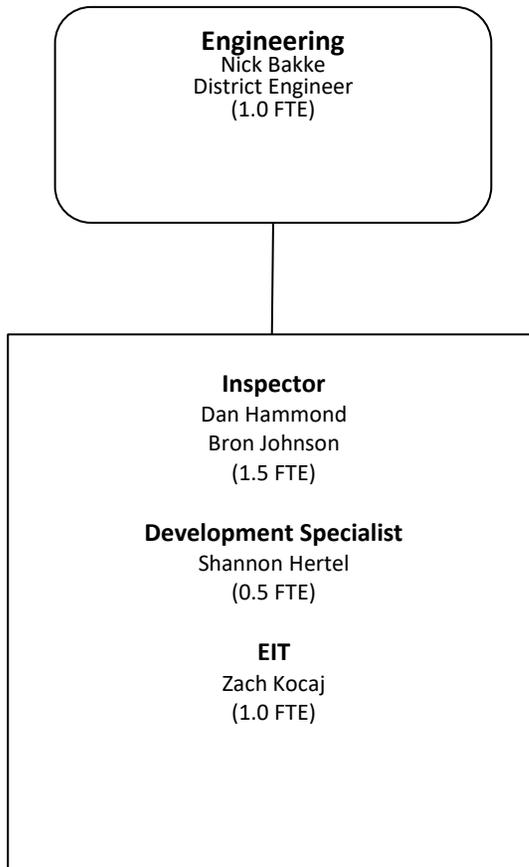
### Goals:

- Provide sewer infrastructure to ensure the health, safety and livability within and around the RVSS service boundary.
- Uphold State and Federal Standards for the operation and construction of all sewer facilities that are existing and/or installed within RVSS service boundary.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.
- Maintain and manage a robust capital improvement plan to ensure long term viability of RVSS sewer system.
- Repair or replace between 1% and 2% of the existing concrete and asbestos cement pipe annually.

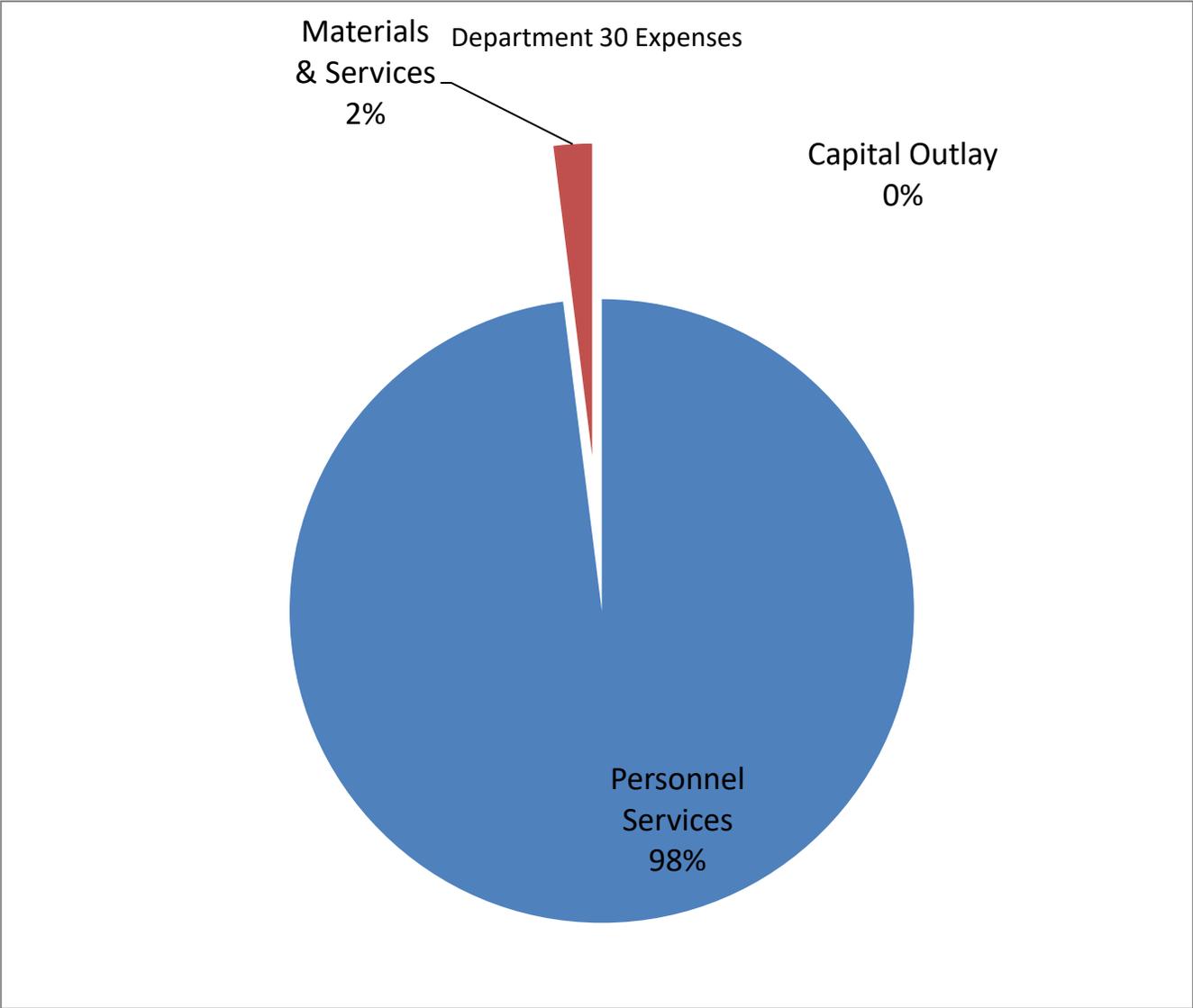
### Performance Measures:

- **SSO:** Ensure sewer system has adequate capacity and structural stability to withstand a one in five year storm event without overflow.
- **Inspection:** Ensure service and mainline inspections are completed in accordance with the Oregon Plumbing Specialty Code and Rogue Valley Sewer Services Standards.

**ROGUE VALLEY SEWER SERVICES**  
**FISCAL YEAR 2021 - 2022**  
**Engineering Department 30**  
**(4.0 FTE)**



**Rogue Valley Sewer Services**  
**Adopted Budget FY22**  
**Department 30: Engineering**



# Rogue Valley Sewer Services

## Engineering Dept 30

### Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
512,615	374,663	356,208	5010	Salaries	426,292	426,292	426,292
4,510	3,040	5,000	5012	Overtime	5,000	5,000	5,000
1,382	676	1,300	5015	On Call	1,300	1,300	1,300
138,006	110,556	113,729	5241	Medical & Dental Insurance	107,301	107,301	107,301
39,872	31,904	30,312	5275	Retirement Plan	36,661	36,661	36,661
30,932	22,038	21,853	5111	Social Security	26,430	26,430	26,430
7,489	5,409	5,111	5123	Medicare	6,181	6,181	6,181
(1,054)	76	80	5233	Worker's Compensation	80	80	80
158	106	100	5235	Worker's Assessment Expense	100	100	100
7,233	7,506	11,000	5245	HRA Deductible Plan	11,000	11,000	11,000
3,362	2,548	2,600	5250	LTD, Life Insurance, RHS	2,784	2,784	2,784
<b>744,505</b>	<b>558,522</b>	<b>547,293</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>623,129</b>	<b>623,129</b>	<b>623,129</b>
13,765	0	0	7113	Professional Services	0	0	0
155	398	800	7211	Supplies, Office, Billing	800	800	800
0	100	800	7533	Physical Examinations	800	800	800
5,295	224	5,000	7544	Travel, Lodging, Meals, Training	5,000	5,000	5,000
310	250	1,000	7588	Memberships & Subscriptions	1,000	1,000	1,000
364	258	0	7641	Safety supplies	500	500	500
1,316	559	1,000	7642	Clothing	1,500	1,500	1,500
521	622	2,000	7653	Equipt (under \$3,000)	2,000	2,000	2,000
763	641	500	7711	Communication & Alarm	500	500	500
0	641	0	7910	Coordinated LID Projects	0	0	0
5	234	500	7995	Other Expense	500	500	500
<b>22,494</b>	<b>3,927</b>	<b>11,600</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>12,600</b>	<b>12,600</b>	<b>12,600</b>
14,820	0	0	6100	Engineering Dept GPS	0	0	0
0	4,792	0	6100	Hanging Files	0	0	0
0	0	15,000	6100	Engineering Cubicles	0	0	0
<b>14,820</b>	<b>4,792</b>	<b>15,000</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>781,819</b>	<b>567,241</b>	<b>573,893</b>		<b>TOTAL ENGINEERING EXPENSES</b>	<b>635,729</b>	<b>635,729</b>	<b>635,729</b>

# Rogue Valley Sewer Services Budget Document FY22

## Department 35: Storm Water Quality

### Description:

Rogue Valley Sewer Services Stormwater Department oversees development and implementation of the Municipal Separate Storm Sewer System (MS4) Phase II Permit and the required Stormwater Management Program. In addition, the Stormwater Department, implements and enforces the terms of the Memorandum of Agreement and Intergovernmental Agreements between RVSS and the Oregon Department of Environmental Quality (DEQ) for the 1200-C and CN Construction General Permits.

RVSS had jurisdiction over stormwater quality infrastructure within the MS4 boundary, and all storm drainage infrastructure within the White City Industrial Storm Drainage Boundary.

### Funding:

The Stormwater Department's operational and capital expenses are funded through a Stormwater Quality fee collected within the MS4 Boundary, and a White City Storm Drain fee collected within the White City Industrial Storm Drainage boundary.

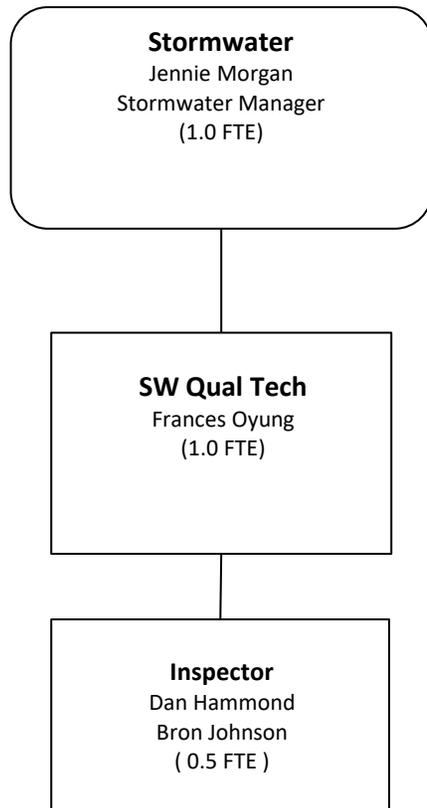
### Goals:

- Implement and enforce the MS4 Phase II permit requirements set by Oregon Department of Environmental Quality.
- Implement and enforce the 1200 C, CN and CA Construction General permit requirements set by the Oregon Department of Environmental Quality.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.

### Performance Measures:

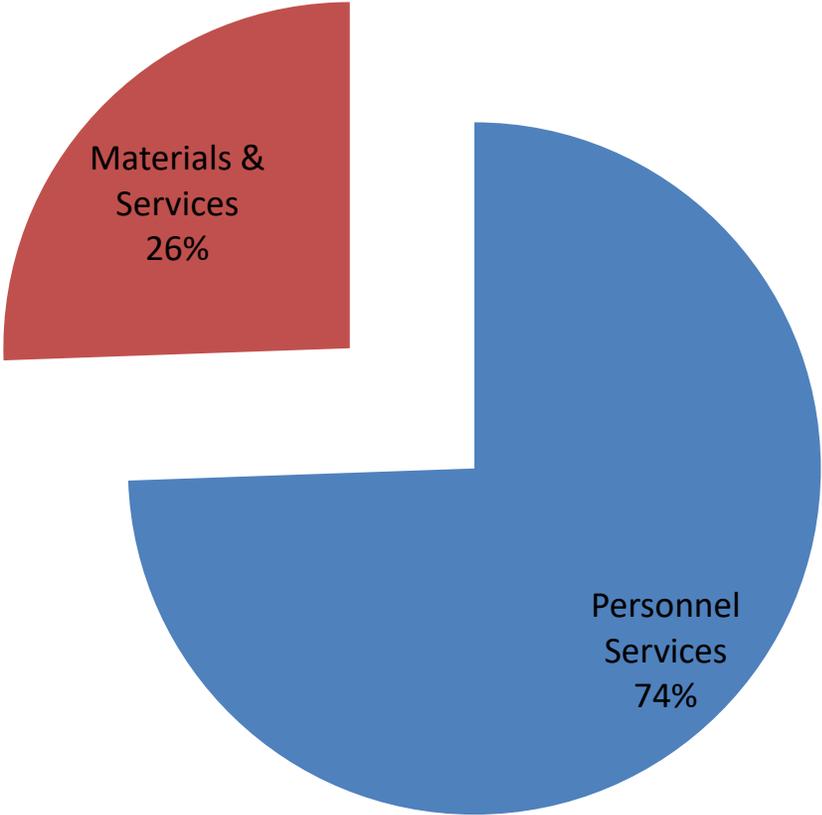
- **MS4 Phase II:** Ensure the annual reporting and Approved Phase II performance measures are met on an annual basis.
- **Construction General Permit:** Ensure annual reporting and performance measures are met on an annual basis.

**ROGUE VALLEY SEWER SERVICES**  
**FISCAL YEAR 2021 - 2022**  
**Storm Water Quality Department 35**  
**(2.50 FTE)**



**Rogue Valley Sewer Services**  
**Adopted Budget FY22**  
**Department 35: Storm Water Quality**

Department 35 Expenses



# Rogue Valley Sewer Services

## Storm Water Quality Dept 35

### Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
0	147,853	165,711	5010	Salaries	182,589	182,589	182,589
0	528	1,000	5012	Overtime	1,000	1,000	1,000
0	42,356	60,951	5241	Medical & Dental Insurance	57,506	57,506	57,506
0	12,641	14,078	5275	Retirement Plan	15,703	15,703	15,703
0	9,035	10,149	5111	Social Security	11,321	11,321	11,321
0	2,113	2,374	5123	Medicare	2,648	2,648	2,648
0	97	100	5233	Worker's Compensation	100	100	100
0	41	40	5235	Worker's Assessment Expense	40	40	40
0	6,000	5,000	5245	HRA Deductible Plan	5,000	5,000	5,000
0	983	1,000	5250	LTD, Life Insurance, RHS	1,316	1,316	1,316
<b>0</b>	<b>221,647</b>	<b>260,403</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>277,223</b>	<b>277,223</b>	<b>277,223</b>
0	0	35,000	7113	Professional Services	35,000	35,000	35,000
0	0	0	7114	Intern Services	0	0	0
545	53	3,000	7211	Supplies, Office, Billing	3,000	3,000	3,000
0	0	51	7533	Physical Examinations	51	51	51
1,864	3,353	5,000	7544	Travel, Lodging, Meals, Training	5,000	5,000	5,000
815	1,245	1,500	7588	Memberships & Subscriptions	1,500	1,500	1,500
5,675	3,972	5,000	7590	Permit Fee	5,000	5,000	5,000
102	14,602	15,000	7631	Maintenance - System	15,000	15,000	15,000
0	0	0	7642	Clothing	620	620	620
0	0	0	7653	Equipt (under \$3,000)	0	0	0
824	953	2,000	7711	Communication & Alarm	2,009	2,009	2,009
9,262	15,441	15,000	7810	Public Education	15,000	15,000	15,000
1,531	245	1,000	7820	Construction Site	1,000	1,000	1,000
0	0	1,000	7830	Post Construction	1,000	1,000	1,000
1,091	1,125	10,000	7840	Illicit Discharge	10,000	10,000	10,000
0	5,949	0	7910	Coordinated LID Projects	0	0	0
0	0	25,000	JXXX	Groundwater Hydrology Study	0	0	0
0	1	1,000	7995	Other Expense	1,001	1,001	1,001
<b>21,709</b>	<b>46,939</b>	<b>119,551</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>95,181</b>	<b>95,181</b>	<b>95,181</b>
0	0	0	6100		0	0	0
<b>0</b>	<b>0</b>	<b>0</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>21,709</b>	<b>268,586</b>	<b>379,954</b>		<b>TOTAL STORMWATER EXPENSES</b>	<b>147,311</b>	<b>147,311</b>	<b>147,311</b>

# Rogue Valley Sewer Services Budget Document FY22

## Department 40: Maintenance

### Description:

Rogue Valley Sewer Services Maintenance Department provides for the safety of RVSS customers through the inspection, cleaning, and minor repairs of all sewer main lines used within its boundaries. Cleaning is mainly accomplished through the use of specially designed trucks, which use both flush and vacuum operations.

### Funding:

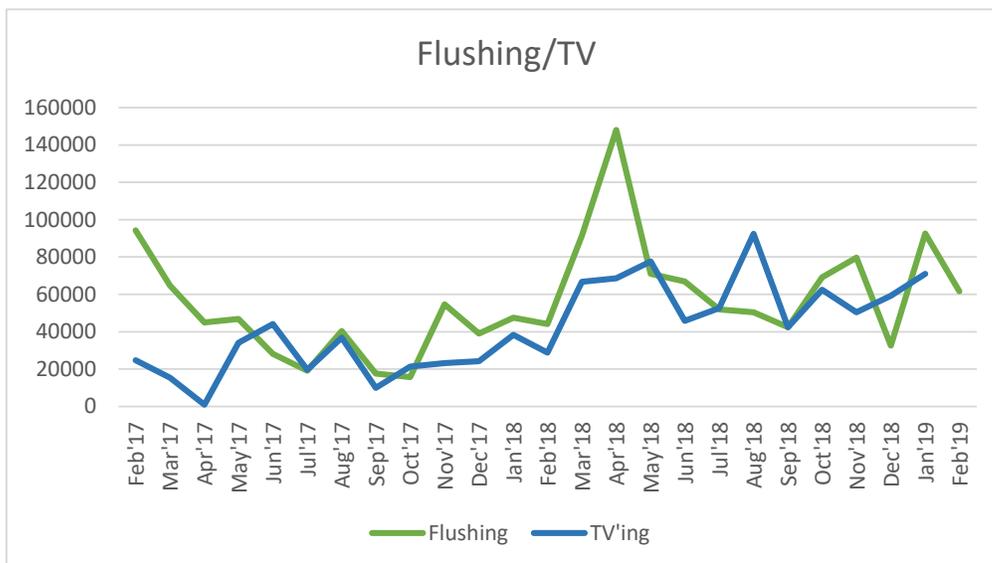
The Maintenance Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Repairs and maintenance are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09.

### Goals:

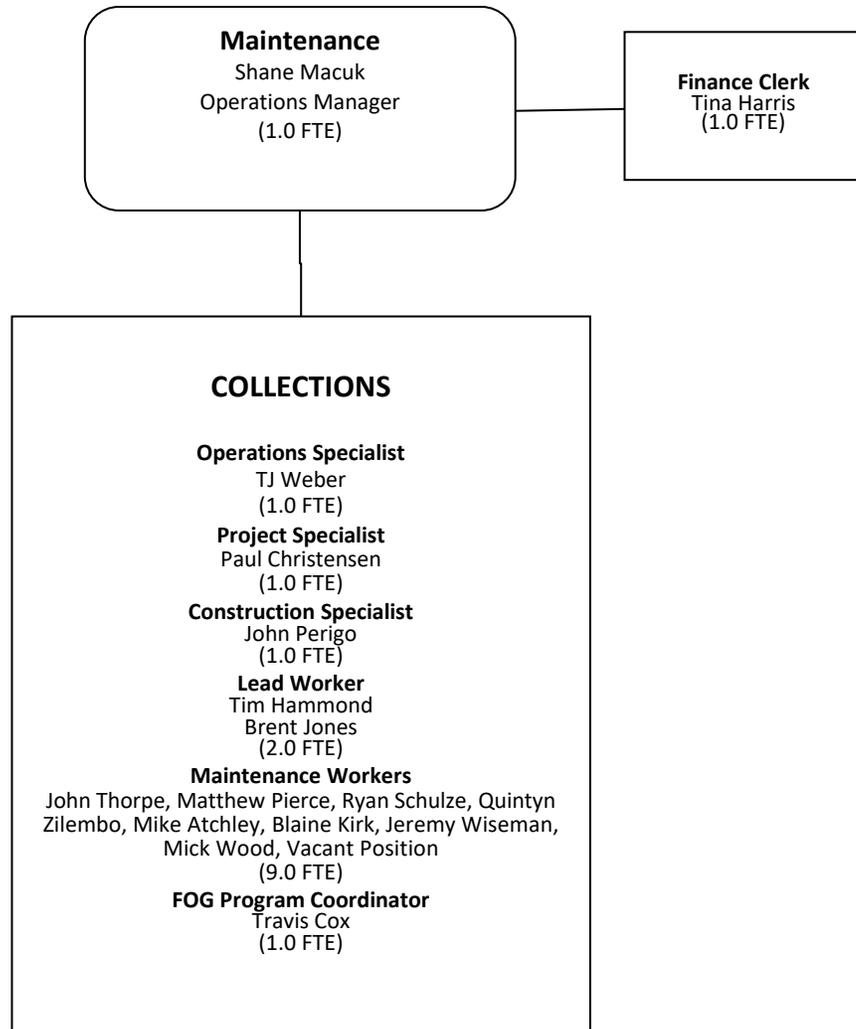
- Maintain the sewer system to protect the health and safety of people within the RVSS boundary.

### Performance Measures:

- **SSO:** Ensure sewer system is maintained and improved to ensure zero overflows each year.
- **Pipe Cleaning:** Complete main line pipe cleaning on the entire system at least once every 3 years.
- **Pipe Inspection:** Complete main line pipe television inspection on the entire system at least once every 5 years.
- **Pump Stations:** Complete pump stations capacity tests at least once per year.
- **Treatment Plant:** Comply with all discharge permit requirements.

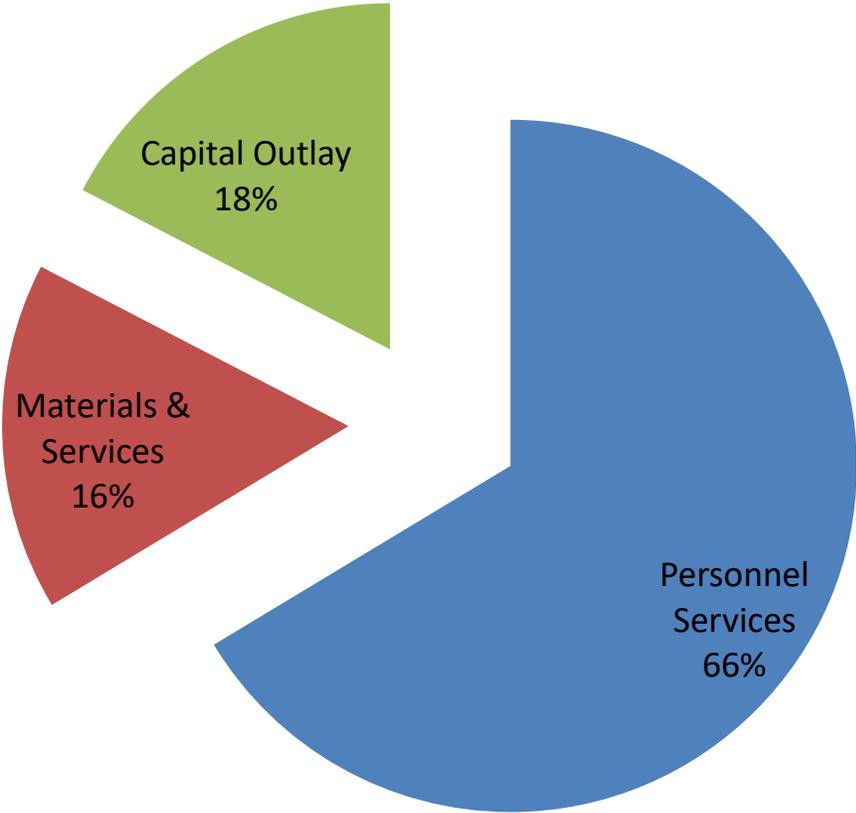


**ROGUE VALLEY SEWER SERVICES**  
**FISCAL YEAR 2021 - 2022**  
**Maintenance Department 40**  
**(17.0 FTE)**



**Rogue Valley Sewer Services**  
**Adopted Budget FY22**  
**Department 40: Maintenance**

Department 40 Expenses



# Rogue Valley Sewer Services

## Maintenance Dept 40

### Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
990,804	1,006,589	1,033,963	5010	Salaries	1,119,019	1,119,019	1,119,019
27,664	26,743	35,000	5012	Overtime	35,000	35,000	35,000
8,919	8,958	8,000	5015	On Call	8,000	8,000	8,000
401,522	425,451	505,801	5241	Medical & Dental Insurance	499,865	499,865	499,865
77,559	81,773	87,955	5275	Retirement Plan	96,236	96,236	96,236
63,515	64,959	63,410	5111	Social Security	69,379	69,379	69,379
0	0	0	5122	Unemployment Self Insurance	0	0	0
14,854	15,192	14,830	5123	Medicare	16,226	16,226	16,226
18,616	13,929	14,000	5233	Worker's Compensation	14,220	14,220	14,220
419	379	400	5235	Worker's Assessment Expense	400	400	400
14,733	21,022	41,000	5245	HRA Deductible Plan	41,000	41,000	41,000
7,569	7,787	8,000	5250	LTD, Life Insurance, RHS	9,500	9,500	9,500
<b>1,626,174</b>	<b>1,672,782</b>	<b>1,812,359</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>1,908,845</b>	<b>1,908,845</b>	<b>1,908,845</b>
0	460	0	7113	Professional Services	0	0	0
1,856	1,786	1,900	7255	Postage	1,900	1,900	1,900
528	584	1,000	7300	Occupancy Permits	1,000	1,000	1,000
0	5,389	7,500	7400	Landfill	7,500	7,500	7,500
2,322	1,733	2,500	7533	Physical Examinations	2,500	2,500	2,500
16,194	7,510	18,000	7544	Travel, Lodging, Meals, Training	18,000	18,000	18,000
0	1,395	4,000	7555	Training/Certificaitons	2,152	2,152	2,152
1,138	1,202	1,300	7588	Memberships & Subscriptions	1,300	1,300	1,300
3,545	6,209	10,000	7601	Flow monitoring	10,000	10,000	10,000
45,752	26,350	56,000	7631	System Maintenance	56,000	56,000	56,000
11,880	12,737	10,000	7641	Safety supplies, clothing	33,000	33,000	33,000
7,834	4,790	10,000	7642	Clothing	10,000	10,000	10,000
82,427	85,891	80,000	7651	Equipment & Vehicle Maint. - O&M	80,000	80,000	80,000
55,825	41,384	45,000	7652	Vehicle Fuel	45,000	45,000	45,000
9,840	7,222	10,000	7653	Equipment (under \$3,000)	10,000	10,000	10,000
3,083	9,088	13,000	7662	Vehicle Fuel (Propane & CNG)	13,000	13,000	13,000
55,606	31,639	45,000	7681	Pump Station Maint.	45,000	45,000	45,000
4,052	1,165	2,500	7682	FOG Maintenance	2,500	2,500	2,500
1,239	17,511	10,000	7691	Step/Steg Maint.	10,000	10,000	10,000
25,531	34,081	32,500	7699	Bldg & Grounds Maintenance	32,500	32,500	32,500
9,803	7,706	9,000	7710	Alarms - Pump Stations	9,000	9,000	9,000
3,493	3,647	4,000	7711	Communication & Alarms	4,000	4,000	4,000
98,341	81,653	70,000	7755	Power - Pump Stations	70,000	70,000	70,000
1,272	3,309	1,600	7756	Utilities	1,600	1,600	1,600
162	279	1,000	7995	Other Expenses	1,645	1,645	1,645
<b>441,723</b>	<b>394,720</b>	<b>445,800</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>467,597</b>	<b>467,597</b>	<b>467,597</b>
59,160	81,418	0	6100	Unit #44 Crane Truck	0	0	0
151,992	0	0	6100	Backhoe John Deere 710L	0	0	0
38,000	0	0	6100	Propane Conversion for 4 Trucks	0	0	0
30,530	0	0	6100	2019 Chevy Bolt EV	0	0	0
2,790	0	0	6100	Husqvarna Core Drill & Stand	0	0	0
7,683	0	0	6100	Office Desk	0	0	0
0	3,051	375,000	6100	TV Van #46	0	0	0
0	51,535	0	6100	2020 GMC Sierra #47	0	0	0
0	19,000	0	6100	(2) Propane Kits - #33 & #35	0	0	0
0	3,800	0	6100	Hot Water Pressure Washer	0	0	0
0	26,996	0	6100	Flusher Nozzle Camera	0	0	0
0	3,022	0	6100	Warthog Flusher Nozzle	0	0	0

# Rogue Valley Sewer Services

## Maintenance Dept 40

### Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
0	0	5,000	6100	Truck Bumper Winches	0	0	0
0	0	12,000	6100	Trailer Mounted Compressor Replace	0	0	0
0	0	30,000	6100	Chevy Bolt #48	0	0	0
0	0	150,000	6100	Unit #51 2020 ChevySilverado	0	0	0
0	0	40,000	6100	Traile King TK50LP Backhoe Trailer	0	0	0
0	0	0	6100	Dump Trailer	0	0	0
0	0	0	6100	Dump Truck	200,000	200,000	200,000
0	0	0	6100	Dump Truck	200,000	200,000	200,000
0	0	0	6100	Walk Behind Easement Flusher	60,000	60,000	60,000
0	0	0	6100	50KW Trailer Mounted Generator	40,000	40,000	40,000
<b>290,155</b>	<b>188,822</b>	<b>612,000</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>
<b>2,358,052</b>	<b>2,256,324</b>	<b>2,870,159</b>		<b>TOTAL MAINTENANCE EXPENSE</b>	<b>2,876,442</b>	<b>2,876,442</b>	<b>2,876,442</b>

# Rogue Valley Sewer Services Budget Document FY22

## **Department 50: Construction**

### **Description:**

Rogue Valley Sewer Services Construction Department repairs, and constructs sewer/stormwater capital improvement projects and system maintenance projects within the service boundary of RVSS.

### **Funding:**

The Construction Department's general operational expenses are funded through revenue collected based on service charges and collected within RVSS General Fund 01. Capital Improvements are funded from revenues collected from service charges and System Development Charges and stored within General Fund 01, Interceptor Capital Expansion Fund 07, White City Storm Drain Fund 09, Stormwater Quality Fund 10, Gold Hill Treatment Fund 60, Gold Hill Collections Fund 65, and Treatment Capital Fund 70.

### **Goals:**

- Provide quality and efficient construction of new sewer and stormwater infrastructure within RVSS service boundary.
- Repair and rehabilitate existing infrastructure in accordance with State and RVSS Standards.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

### **Performance Measures:**

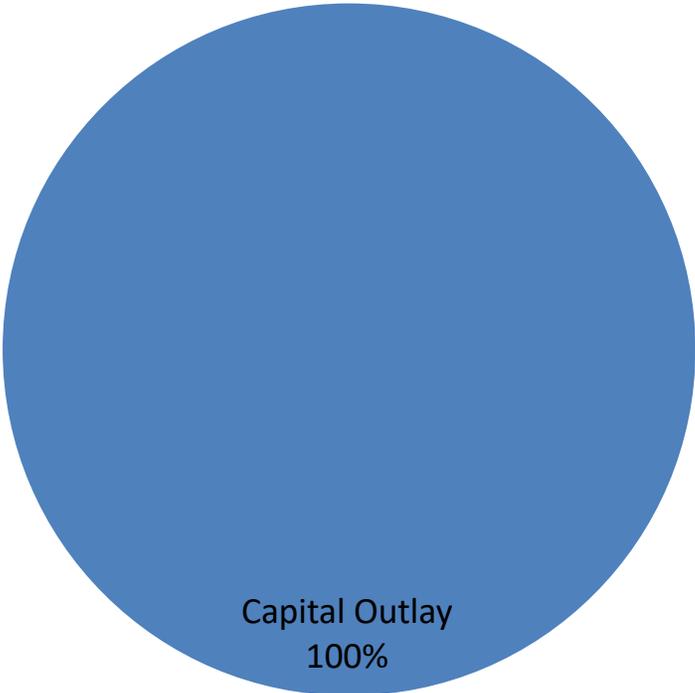
- **CIP:** Complete capital improvement project on time and within the allotted budget set forth at the beginning of each FY.
- **Safety:** Zero-on-the job injuries per year.

# Rogue Valley Sewer Services

Adopted Budget FY22

Department 50: Construction

Department 50 Expenses



# Rogue Valley Sewer Services

## Construction Dept 50

### Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
0	0	20,000		600X J084 - Antelope Road Ph 1	20,000	20,000	20,000
0	0	50,000		600X J087 - Old CP Pressure Main	0	0	0
(12,041)	0	0		600X J094 - Sara Lane Extension	0	0	0
0	360	50,000		600X J124 - West Glenwood PS Rehab	75,000	75,000	75,000
0	257,471	0		600X J164 - Onyx Rehab	0	0	0
0	0	0		600X J175 - PS #6 Rehab	30,000	30,000	30,000
0	0	0		600X J176 - PS #5 Rehab	30,000	30,000	30,000
0	0	0		600X J178 - PS #4 Abandonment	264,000	264,000	264,000
(4,345)	0	0		600X J181 - Garfield St	0	0	0
0	2,281	75,000		600X J188 - RVSS 6th Street	0	0	0
(582)	0	0		600X J216 - Fern Valley	0	0	0
25,983	0	0		600X J227 - Pioneer PS Controls	0	0	0
3,939	0	0		600X J232 - Lozier Lane St Improvement	0	0	0
66,062	145	0		600X J240 - Rostell St Extension	0	0	0
0	945	0		600X J243 - N Central Valley Rd	0	0	0
0	242,239	0		600X J244 - Platt and Fargo Rehab	0	0	0
0	0	275,000		600X J250 - PS #2 Control Upgrade, VFD's	275,000	275,000	275,000
0	240	0		600X J251 - Schoolhouse Ln Extension	0	0	0
618	0	0		600X J255 - Woodbury STEG	0	0	0
0	645	0		600X J256 - Hwy 62 Improvements	0	0	0
245	0	0		600X J262 - Hwy 62 Bypass Ph 2	0	0	0
0	313	0		600X J266 - Miscellaneous CIPP Jobs	0	0	0
11,980	5,582	15,000		600X J268 - PS Telemetry	0	0	0
495	0	0		600X J270 - ODOT Hwy 62 Ph 2	0	0	0
2,173	0	0		600X J272 - OR 99 Rapp Rd to N Mn	0	0	0
0	70	0		600X J273 - HWY 99 Twin Creeks Crossing	0	0	0
1,048,062	0	0		600X J274 - Wilson Way Sewer Ext	0	0	0
77,080	0	0		600X J275 - Breckinridge Dr Realign	0	0	0
9,729	447,367	0		600X J276 - Magnolia Ave Sewer Ext	0	0	0
635	0	0		600X J277 - Hartley Rd Grind Pump	0	0	0
17,827	0	0		600X J278 - Misc CIPP Jobs FY18	0	0	0
0	0	0		600X J279 - Cherry 8th Sewer Replacement	75,000	75,000	75,000
10,279	153,216	0		600X J281 - West Gregory PS Rehab	0	0	0
1,597	0	0		600X J289 - E Pine St Imps	0	0	0
762	17	0		600X J290 - C Street Relocation	0	0	0
90	7,335	300,000		600X J291 - ODOT OR140 Exit 35 to Blackwell	0	0	0
4,883	114,007	0		600X J292 - N Church St Sewer Replace	0	0	0
24,163	0	0		600X J293 - FY19 Service Lateral Reimb	0	0	0
225	0	0		600X J295 - Hermosa Sewer Rehab	0	0	0
9,204	308,889	0		600X J296 - Northridge Terr Sewer	0	0	0
18,565	8,505	0		600X J297 - Stevens Rd Improve	0	0	0
3,830	0	0		600X J298 - Daisey Ln Pressure Sewer	0	0	0
484,771	0	0		600X J299 - FY19 CIPP Jobs	0	0	0
24,872	0	0		600X J301 - FTZ Smart Run Update	0	0	0
72,440	5,151	0		600X J302 - Misc System Repair	0	0	0
0	2,038	81,000		600X J303 - Sowell Dr Realign SC	0	0	0
0	256,365	0		600X J304 - FY 20 Misc System Repair	0	0	0
49,918	0	0		600X J305 - Holton Creek Homes Sewer	0	0	0
90	225	0		600X J309 - ODOT OR99 Birch/Colmn	0	0	0
845	428	0		600X J310 - EP Linn Rd Improvement	0	0	0
0	15,322	0		600X J311 - FY20 Service Lateral Replacemen	0	0	0
0	16,416	400,000		600X J312 - FY2020 CIPP Proj	0	0	0
0	3,300	0		600X J314 - Scenic Fire Station Sewer	0	0	0

# Rogue Valley Sewer Services

## Construction Dept 50

### Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
0	21,653	0		600X J315 - Shasta Sewer	0	0	0
0	0	10,000		600X J316 - Shady Cove Smoke Testing Rehal	0	0	0
0	0	300,000		600X J317 - FY21 Misc System Repairs	0	0	0
0	0	0		600X J319 - E Vilas to Foothill	0	0	0
0	0	100,000		600X JXXX - FY21 Misc CIPP Jobs	0	0	0
0	0	30,000		600X J321 - FY21 Service Lateral Replace	0	0	0
0	0	75,000		600X J323 - FY21 Misc Grinder Pumps	0	0	0
0	0	0		600X J324 - 4th Street Sewer Laterals	0	0	0
0	0	0		600X J325 - Arborwood Pump Stat Rebuild	0	0	0
0	0	0		600X J326 - Service Abandon - Fire Damage	50,000	50,000	50,000
0	0	0		600X J327 - Gangnes Rehab TA	0	0	0
0	0	0		600X J328 - ODOT OR140 Bear Cr to 5T	0	0	0
0	0	0		600X J329 - Hwy 99 Phoenix PX	0	0	0
0	0	0		600X J330 - Rapp Road Extension TA	0	0	0
0	0	0		600X J331 - Oak Valley Reimb Dist	785,000	785,000	785,000
0	0	0		600X J332 - CP Force Main Rehab	300,000	300,000	300,000
0	0	0		600X J337 - Shafer Lane Rehab	65,000	65,000	65,000
0	0	0		600X JXXY - FY22 Misc System Repairs	300,000	300,000	300,000
0	0	0		600X JXXX - FY22 Misc CIPP Jobs	300,000	300,000	300,000
0	0	0		600X JXYZ - FY22 Service Lateral Replace	30,000	30,000	30,000
0	0	0		600X JXYX - FY22 Misc Grinder Pumps	150,000	150,000	150,000
0	0	0		600X A009 - Jackson County Roads	0	0	0
0	(2,080)	0		600X A012 - Grants Pass IRR Dist	0	0	0
(56,070)	0	0		600X B001 - Solar Power	0	0	0
0	9,429	0		600X B002 - Office Flooring	0	0	0
0	5,593	0		600X B003 - Kitchen Repairs	0	0	0
0	0	0		600X B004 - Pump Station Solar	0	0	0
2,388	0	0		600X L001 - FOG Treatment Pilot Project	0	0	0
293,198	1,024	0		600X L003 - Lagoon Compost Project	0	0	0
0	(5,354)	0		600X R013 - Harbor Sanitary District	0	0	0
(340)	0	0		600X R014 - 34 N Front St	0	0	0
(462)	0	0		600X R015 - Brkn Pipe Palo Verde	0	0	0
935	7,656	0		600X R016 - Talent SW Master Plan	0	0	0
0	(4,924)	0		600X R017 - Applegate St Break	0	0	0
0	0	0		600X R019 - Arborwood Pump Station	0	0	0
0	375	0		600X R020 - Sycamore Properties	0	0	0
0	(10)	0		600X R021 - PPL Pressure Repair 2175	0	0	0
76,654	70,787	40,000		600X 9999- Privately Funded Projects	40,000	40,000	40,000
3,160	1,084	0		600X J200 - SORM Bank Protection	0	0	0
134,699	0	0		600X I002 - Dunn PS Solar Project	0	0	0
4,205	2,167	0		600X I003 - Dunn Build& Grnd Rehab	0	0	0
1,989	172,357	2,250,000		600X I004 - Dunn PS Pump Replace	2,250,000	2,250,000	2,250,000
0	22,994	100,000		600X I005 - New Portable Flow Monitor	100,000	100,000	100,000
0	0	0		600X I006 - DPS AC Replacement	0	0	0
0	0	0		600X I007 - Flow Monitor Repair Fire Damage	0	0	0
0	0	30,000		600X DXXX - Misc Culvert Replacement	30,000	30,000	30,000
0	0	20,000		600X DYYY - Misc Storm Projects	20,000	20,000	20,000
0	0	300,000		600X D002 - Ave F and 8th Storm & Sewer	300,000	300,000	300,000
74	39,153	0		600X D003 - 11th Street Detention Basin Rehal	0	0	0
0	0	100,000		600X D006 - Ave F & Agate Storm Rehab	100,000	100,000	100,000
11,306	0	0		600X Q001 - Wagner Cr Bridge Swale	0	0	0
209	2,380	50,000		600X Q004 - Oak St., Outfall , Phoenix	50,000	50,000	50,000
16,869	35,955	0		600X Q005 - Colver Road Park	0	0	0

# Rogue Valley Sewer Services

## Construction Dept 50

### Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
3,347	479	0		600X Q006 - Mosquito Lane WQ Facility	0	0	0
5,109	0	0		600X Q007 - Rostell SWF	0	0	0
0	0	3,400		600X Q008 - Contech Filter Retrofit	0	0	0
0	0	0		600X Q009 - Northridge Terrace	50,000	50,000	50,000
0	633	35,000		600X Q010 - West Valley View	50,000	50,000	50,000
0	0	0		600X Q011 - Fire SW Protection	25,000	25,000	25,000
0	0	0		600X Q012 - Phoenix HS SW Inct	0	0	0
0	0	0		600X Q013 - Cummins SWF	300,000	300,000	300,000
0	0	100,000		600X QXXX - Stormwater Incentive Program	100,000	100,000	100,000
14,308	24,881	40,000		600X 9999 - Privately Funded Projects	25,000	25,000	25,000
0	0	0		600X R023 - Shady Cove Lightning Strike	0	0	0
12,905	0	0		600X C004 - Treatment Plant Roof	0	0	0
0	0	170,000		600X C007 - Solids Handling Improvements	0	0	0
0	71,972	60,000		600X C010 - Disk Filter Improvements	0	0	0
0	0	0		600X C013 - UV System	25,000	25,000	25,000
4,194	2,932	0		600X C016 - RAS/WAS Pump Rebuilds	0	0	0
0	4,528	0		600X C018 - Clarifier Elect Repair	0	0	0
0	8,881	0		600X C019 - SC Ship Container	0	0	0
0	0	150,000		600X C020 - FY21 Misc Treatment Maint	0	0	0
0	0	25,000		600X C021 - Sodium Hypochlorite Conv	0	0	0
0	3,733	0		600X C022 - FY20 Misc Treatment Repr	0	0	0
0	0	0		600X CXXX - FY22 Misc Treatment Repr	150,000	150,000	150,000
0	0	0		600X L003 - Compost Project	700,000	700,000	700,000
0	0	50,000		600X L005 - Material Staging Area	0	0	0
0	0	0		600X L006 - Lagoon Public Access	25,000	25,000	25,000
0	0	0		600X LXXX - FY22 Misc Lagoon Maintenance	50,000	50,000	50,000
23,909	7,190	0		600X 9999 - Privately Funded Projects	0	0	0
0	0	0		600X G002 - Influent Pump Controls	0	0	0
0	5,230	0		600X G006 - GH Influent Pump	0	0	0
0	0	50,000		600X G007 - FY21 Misc Treatment Maintenan	0	0	0
0	0	0		600X GXXX - FY22 Misc Treatment Maintenan	50,000	50,000	50,000
0	0	0		600X R022 - COVID Sewer Testing Fund 60	0	0	0
0	0	55,000		600X G008 - Riverside Sewer Replacement	0	0	0
0	0	75,000		600X G009 - 5th Street Sewer Replacement	0	0	0
0	225	0		600X 2010 - BluDutch Sewer	0	0	0
<b>2,506,980</b>	<b>2,359,795</b>	<b>5,484,400</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>7,189,000</b>	<b>7,189,000</b>	<b>7,189,000</b>
<b>2,506,980</b>	<b>2,359,795</b>	<b>5,484,400</b>		<b>TOTAL CONSTRUCTION EXPENSES</b>	<b>7,189,000</b>	<b>7,189,000</b>	<b>7,189,000</b>

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# Rogue Valley Sewer Services Budget Document FY22

## Department 60: Treatment

### Description:

Rogue Valley Sewer Services Treatment Department operates the Shady Cove Treatment Plant, Gold Hill Treatment Plant, and the White City Lagoons

### Funding:

The Treatment Department's general operational expenses are funded from three different sources: The Shady Cove Treatment Plant is funded through service charges collected from the City of Shady Cove and transferred to RVSS. The Gold Hill Treatment Plant is funded by payments made by the City of Gold Hill in accordance with an intergovernmental agreements. White City Lagoon operations are funded through fees charged to septic waste haulers who disposed of their waste at the lagoons.

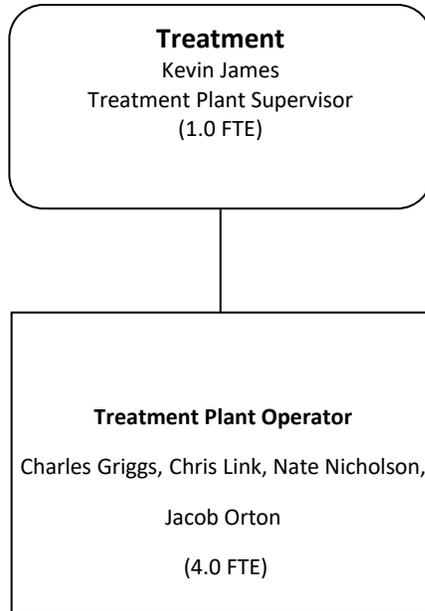
### Goals:

- Operate each facility in compliance with DEQ permit requirements.
- Perform routine preventative maintenance and repair of facilities to ensure consistent and reliable performance.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

### Performance Measures:

- **Permit Compliance:** Complete all monthly monitoring reports on time demonstrating compliance with permit requirements.
- **Safety:** Zero-on-the-job injuries per year.

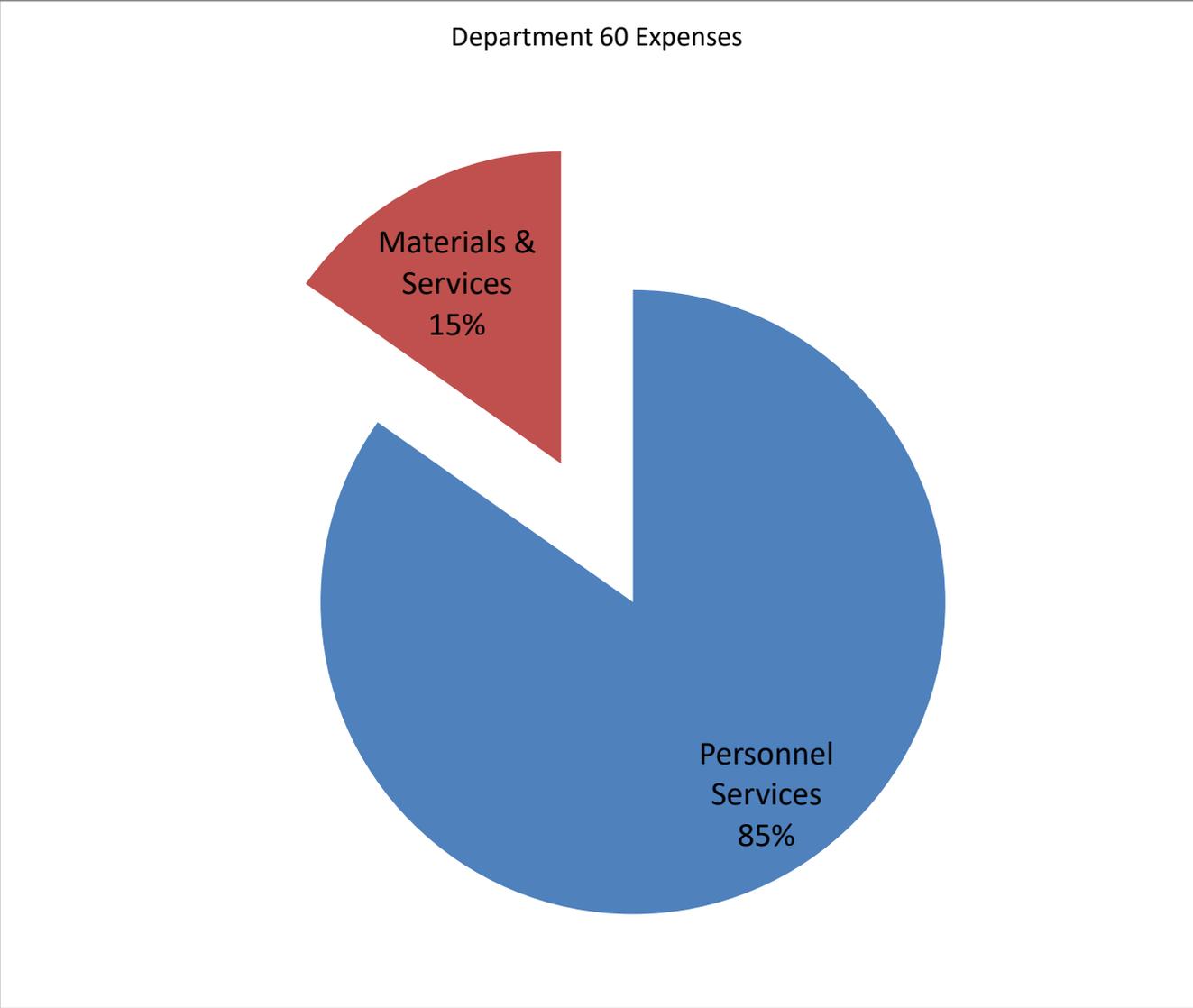
**ROGUE VALLEY SEWER SERVICES**  
**FISCAL YEAR 2021 - 2022**  
**Treatment Department 60**  
**(4.0 FTE)**



# Rogue Valley Sewer Services

Adopted Budget FY22

Department 60: Treatment



# Rogue Valley Sewer Services

## Treatment Plant Dept 60

### Requirements

Actual FY19	Actual FY20	Adopted Budget FY21	a/c #	Category / Name	Proposed FY22	Approved FY22	Adopted FY22
234,800	209,400	264,148	5010	Salaries	350,164	350,164	350,164
3,474	2,216	2,100	5012	Overtime	3,542	3,542	3,542
0	0	0	5015	On Call	0	0	0
91,335	82,479	147,697	5241	Medical & Dental Insurance	151,533	151,533	151,533
19,747	15,817	22,469	5275	Retirement Plan	30,114	30,114	30,114
14,625	13,003	16,199	5111	Social Security	21,710	21,710	21,710
0	0	0	5122	Unemployment Self insurance	0	0	0
3,420	3,041	3,788	5123	Medicare	5,077	5,077	5,077
3,798	2,268	4,600	5233	Worker's Compensation	4,600	4,600	4,600
79	62	60	5235	Worker's Assessment Expense	60	60	60
3,333	8,400	10,800	5245	HRA Deductible Plan	13,200	13,200	13,200
1,701	1,555	1,600	5250	LTD, Life Insurance, RHS	1,748	1,748	1,748
<b>376,312</b>	<b>338,241</b>	<b>473,461</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>581,748</b>	<b>581,748</b>	<b>581,748</b>
27,010	32,247	29,000	7225	Chemicals	26,600	26,600	26,600
2,170	2,229	4,000	7230	Sludge Disposal	4,000	4,000	4,000
634	1,634	2,500	7232	Laboratory Supplies	3,814	3,814	3,814
7,042	6,559	10,000	7234	Sampling and Testing	6,000	6,000	6,000
55	496	800	7533	Physical Examinations	800	800	800
0	353	0	7555	Training/ Certifications	853	853	853
42,212	34,262	30,000	7638	System Maintenance Treatment Plant	20,300	20,300	20,300
3,910	1,997	2,250	7641	Safety supplies, clothing	1,273	1,273	1,273
845	1,544	831	7642	Clothing	831	831	831
7,533	5,349	10,000	7651	Equipment & Vehicle Maint. - O&M	3,590	3,590	3,590
4,185	1,158	4,470	7652	Vehicle Fuel	1,484	1,484	1,484
455	92	10,000	7653	Equipment (under \$3,000)	10,300	10,300	10,300
0	0	0	7681	Pump Station Maint	0	0	0
21,987	11,889	20,000	7685	Lagoon Maint.	20,000	20,000	20,000
1,943	5,751	1,000	7699	Bldg & Grounds Maintenance	2,955	2,955	2,955
743	261	649	7710	Alarms - Pump Stations	668	668	668
0	266	0	7995	Other Expenses	1,000	1,000	1,000
<b>120,724</b>	<b>106,087</b>	<b>125,500</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>104,468</b>	<b>104,468</b>	<b>104,468</b>
4,968	0	0	6100	XXX	0	0	0
<b>4,968</b>	<b>0</b>	<b>0</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>497,036</b>	<b>444,328</b>	<b>598,961</b>		<b>TOTAL TREATMENT EXPENSES</b>	<b>686,216</b>	<b>686,216</b>	<b>686,216</b>



**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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**ROGUE VALLEY**  
**SEWER SERVICES**  
CLEAN WATER - HEALTHY COMMUNITIES

**Section V. Five-Year Cash Flow Projections**

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**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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## Rogue Valley Sewer Services 5 Year Cash Flow Projections

The five year cash flow projections cover only the **General Fund**. It should be noted that these multi-year projections are rough estimates made for planning purposes only. The first page shows beginning fund balance and revenues, page two shows expenditures, and the last page shows transfers and ending fund balances.

Assumptions: 1) Growth rates for service charges and most other revenues were assumed to be 1.5%. 2) Inflation rate for labor was assumed at 5% and other expenditures at 2.0%. 3) Interest on investments is assumed to remain very low at 1.5%. 4) Treatment charges were increased 3.0% for growth).

Two reserves are shown on the cash flow projections. The first is a reserve for Interceptor System Development Charges collected over the amount necessary to be transferred to the Regional Construction Fund. The other reserves are for operating contingencies, which are calculated at one month of budgeted expenditures.

The rehabilitation projects are based on the **Capital Improvement Plan (CIP)** prepared by the Engineer, which will be approved by the Board of Directors on June 16, 2021.

A schedule listing our projected major equipment and vehicle replacements over the next five years follows the projected five year capital improvement plan in this Projection section of the budget document.

5 Year Cash Flow Projections -- continued  
**Rogue Valley Sewer Services**  
**Five Year Cash Flow Projections**  
**GENERAL FUND (01)**

	FY22 Rate	% Growth	Actual FY20	Projected FY21	Budgeted FY22	Projection FY23	Projection FY24	Projection FY25	Projection FY26
<b>BEGINNING FUND BALANCE</b>			2,684,188	3,182,315	2,059,689	827,809	(480,738)	(1,050,113)	(535,602)
<b>REVENUES</b>									
			4.9% increase	0.0% increase	7.0% increase	7.0% increase	7.0% increase	7.0% increase	7.0% increase
<b>Service Charges</b>									
All Areas	\$ 23.00	1.0%	9,449,433	9,453,099	10,215,964	11,040,392	11,931,352	12,894,212	13,934,775
Shady Cove Collection		1.0%	181,670	172,382	176,347	178,110	179,892	181,690	183,507
<b>System Development Charges</b>									
Collection SDC - RVSS	\$ 625.00	1.5%	307,436	276,562	276,562	280,710	284,921	289,195	293,533
Regional Interceptor SDC - RVSS	\$ 500.00	1.5%	169,595	122,992	122,992	124,837	126,709	128,610	130,539
Trunk SDC (W.C. Trunk) - RVSS	\$ 225.00	1.5%	10,242	10,000	10,000	10,150	10,302	10,457	10,614
Trunk SDC (W.C. Trunk, EP Tie-In)	\$ 750.00	1.5%	38,057	35,000	35,000	35,525	36,058	36,599	37,148
Shady Cove Collection - SDC	\$ 2,011.00	1.5%	1,400	2,500	2,500	2,538	2,576	2,614	2,653
			526,730	447,054	447,054	453,760	460,566	467,475	474,487
<b>Project Reimbursement Offsets</b>									
Equipment Rental		1.5%	120,758	175,000	120,000	121,800	123,627	125,481	127,364
Labor		1.5%	484,833	650,000	450,000	456,750	463,601	470,555	477,614
			605,591	825,000	570,000	578,550	587,228	596,037	604,977
<b>Other Revenue</b>									
Lagoon Tipping Fee			-	-	-	-	-	-	-
Assessment / SDC Loan Payments			53,467	19,000	19,000	19,000	19,000	19,000	19,000
Interest on Investments			61,902	40,000	40,000	40,000	40,000	40,000	40,000
Tap, Developer, Inspector, Permit Fees, FOG Surcharge			68,990	71,000	71,000	64,000	64,000	64,000	64,000
Lien Search Fees			54,790	70,000	70,000	70,000	70,000	70,000	70,000
Contractual Services			7,376	20,000	20,000	20,000	20,000	20,000	20,000
Late fees			37,156	2,139	40,000	40,000	40,000	40,000	40,000
Miscellaneous			82,080	9,330	1,000	1,000	1,000	1,000	1,000
			365,761	231,469	261,000	254,000	254,000	254,000	254,000
<b>TOTAL REVENUES</b>			11,129,185	11,129,004	11,670,365	12,504,813	13,413,038	14,393,414	15,451,747

5 Year Cash Flow Projections -- continued

**Rogue Valley Sewer Services**

**Five Year Cash Flow Projections**

**GENERAL FUND (01)**

	FY22 Rate	% Growth	Actual FY20	Projected FY21	Budgeted FY22	Projection FY23	Projection FY24	Projection FY25	Projection FY26
<b><u>EXPENDITURES</u></b>									
<b><u>Operations</u></b>									
Personnel Services		5.0%	3,890,990	4,411,308	4,731,830	4,968,422	5,216,843	5,477,685	5,751,569
Treatment Charges - 3.0% growth		3.0%	3,728,850	4,007,729	4,127,961	4,251,800	4,379,354	4,510,734	4,646,056
Materials & Supplies		2.0%	988,743	1,204,448	1,318,093	1,344,455	1,371,344	1,398,771	1,426,746
Capital Outlay			363,253	703,202	525,000	605,000	660,000	500,000	180,000
<b>Total Operations</b>			<b>8,971,836</b>	<b>10,326,687</b>	<b>10,702,884</b>	<b>11,169,676</b>	<b>11,627,540</b>	<b>11,887,190</b>	<b>12,004,372</b>
<b><u>Capital Construction Projects</u></b>									
Collection System SDC			1,953,021	2,397,505	2,789,000	3,304,000	3,083,389	2,795,181	2,861,647
Compost			-	-	-	-	-	-	-
Solar Power			-	-	-	-	-	-	-
			<b>1,953,021</b>	<b>2,397,505</b>	<b>2,789,000</b>	<b>3,304,000</b>	<b>3,083,389</b>	<b>2,795,181</b>	<b>2,861,647</b>
<b><u>Debt Service</u></b>									
FF&C Obligation			126,196	123,860	105,780	97,684	94,484	88,532	88,706
<b>Total Debt Service</b>			<b>126,196</b>	<b>123,860</b>	<b>105,780</b>	<b>97,684</b>	<b>94,484</b>	<b>88,532</b>	<b>88,706</b>
<b>TOTAL EXPENDITURES</b>			<b>11,051,053</b>	<b>12,848,052</b>	<b>13,597,664</b>	<b>14,571,360</b>	<b>14,805,413</b>	<b>14,770,903</b>	<b>14,954,725</b>
<b>REVENUES OVER EXPENDITURES</b>			<b>78,132</b>	<b>(1,719,048)</b>	<b>(1,927,299)</b>	<b>(2,066,547)</b>	<b>(1,392,375)</b>	<b>(377,489)</b>	<b>497,022</b>

5 Year Cash Flow Projections -- continued  
**Rogue Valley Sewer Services**  
**Five Year Cash Flow Projections**  
**GENERAL FUND (01)**

	FY22 Rate	% Growth	Actual FY20	Projected FY21	Budgeted FY22	Projection FY23	Projection FY24	Projection FY25	Projection FY26
<b><u>TRANSFERS</u></b>									
<b><u>Transfers In</u></b>									
Transfers - Labor & Veh, Other Funds		5.0%	993,938	1,146,422	1,245,419	1,308,000	1,373,000	1,442,000	1,514,000
			993,938	1,146,422	1,245,419	1,308,000	1,373,000	1,442,000	1,514,000
<b><u>Transfers Out</u></b>									
Transfer to Regional Interceptor Maint Funds			201,688	200,000	200,000	200,000	200,000	200,000	200,000
Transfer to Regional Interceptor Capital Fund			407,255	350,000	350,000	350,000	350,000	350,000	350,000
Transfer from Shady Cove Treatment			(35,000)	-	-	-	-	-	-
			573,943	550,000	550,000	550,000	550,000	550,000	550,000
<b>NET TRANSFERS IN (OUT)</b>			419,995	596,422	695,419	758,000	823,000	892,000	964,000
<b>ENDING FUND BALANCE</b>			3,182,315	2,059,689	827,809	(480,738)	(1,050,113)	(535,602)	925,420
Less: Interceptor Improvement SDC Reserve			2,092,110	2,292,110	2,497,110	2,707,110	2,922,110	3,142,110	3,368,110
Less: Operating Reserve (1/12 Expenditures)			(920,553)	(1,070,243)	(1,132,685)	(1,213,794)	(1,233,291)	(1,230,416)	(1,245,729)
<b>UNRESERVED ENDING FUND BALANCE</b>			4,353,872	3,281,556	2,192,234	1,012,578	638,706	1,376,092	3,047,801

**5 Year Cash Flow Projections - continued**  
**Explanation for Each Capital Improvement Project for FY 2022**

**Collection System SDC, Fund 01**

---

General comments on project funding: All capital projects in Fund 1 are funded through a combination of system development charges and sewer user rates. There are no plans for loans or other debt financing for projects in FY 2022.

**Antelope Road Rehab Phase 1, J084:** The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 18" in diameter. There is a total of 12,000 feet of pipe that will be replaced or lined. This item will cover costs for design and to secure funding through loans or other mechanism for the project.

Estimated Cost: \$20,000

**W Glenwood PS Rehab, J124:** This project will replace the existing small pump station with a new EOne duplex grinder pump system.

Estimated Cost: \$75,000

**Shady Cove PS #6, J175:** This project will replace the existing small pump station with a new EOne duplex grinder pump system.

Estimated Cost: \$30,000

**Shady Cove PS #5, J176:** This project will replace the existing small pump station with a new EOne duplex grinder pump system.

Estimated Cost: \$30,000

**Shady Cove PS #4 Abandonment, J178:** This project will abandon existing Shady Cove PS #4 by installing new 8" sewer to the newly constructed Collins Way Pump Station.

Estimated Cost: \$264,000

### **5 Year Cash Flow Projections - continued**

**Shady Cove PS #2 Upgrade, J250:** Currently an operator must enter a manhole to access the pump controls. This item will cover the costs associated with rehabilitating the pump station with new submersible pumps and installing Variable Frequency Drives abandoning the existing sub-surface PS Controls.

Estimated Cost: \$275,000

**Cherry Street & 8<sup>th</sup> Street Sewer Replacement, J279:** This project will replace the existing sunken manhole and associated pipes at the intersection of Cherry Street and 8<sup>th</sup> Street in Central Point.

Estimated Cost: \$75,000

**Service Abandonment – Fire Damage, J326:** This project will cover residual costs incurred from abandoning existing services to tax lots with structures destroyed by the Almeda Fire in 2020. The majority of this work was performed in fiscal year 2021.

Estimated Cost: \$50,000

**Oak Valley Reimbursement District, J331:** The Oak Valley Subdivision in Talent was completely destroyed in the Almeda Fire in 2020. This project will replace the existing sub-standard sewer system within the subdivision. RVSS will pay for the cost to construct the new sewer system and will be partially reimbursed over time through the formation of a Reimbursement District approved by the RVSS Board of Directors in March of 2021. Upon reconnection, individual property owners will be responsible for paying the fair share of the sewer system cost minus 50% which will be paid through an RVSS contribution also approved by the RVSS Board in March of 2021.

Estimated Cost: \$785,000

**Old Central Point Pressure Main, J332:** The existing 12 inch concrete sewer which runs from Hamrick Road across private property to Gebhard Road and was originally used as a force main. The pipe has poor grade and is largely oversized making it a source of hydrogen sulfide production. This project will abandon and replace large portions of the existing main.

Estimated Cost: \$300,000

**5 Year Cash Flow Projections - continued**

**Shafer Lane Rehab, J337:** This project will replace the existing deteriorated 6” sewer main along Shafer Lane in Medford.

Estimated Cost: \$65,000

**Misc. System Repairs, JXXY:** This item will cover costs associated with misc. repairs to the sewer system.

Estimated Cost: \$300,000

**Service Lateral Replacement, JXYZ:** Rogue Valley Sewer Services will reimburse property owners within our service district for one third of the replacement cost to rebuild their existing service line from the house to the mainline.

Estimated Cost: \$30,000

**Misc. Grinder Pumps, JXYY:** This item will cover costs associated with replacing existing STEP/STEG systems with EOne Grinder Pumps.

Estimated Cost: \$150,000

**Miscellaneous CIPP Jobs, JXXX:** This item will be used to cover costs associated with the rehabilitation of sewer pipe using Cured-in-Place (CIPP) lining technology.

Estimated Cost: \$ 300,000

**Privately Funded Projects, JXY:** This item will cover costs for private projects identified during the course of FY 2020.

Estimated Cost: \$40,000

## 5 Year Cash Flow Projections - continued

### Regional Interceptor SDC, Fund 07

---

General comments on project funding: All capital projects in Fund 7 are funded through the Interceptor Capital Expansion Fee. The fee is set at \$1.05 per ERU per month for all users served by the regional interceptor system. Approximately 50% of the funding comes from the City of Medford. There are no plans for any loans or other debt financing during FY 2022.

**Dunn Pump Replacement, I004:** This project will upgrade the existing Dunn Pump Station pumps and motors with new four new Flygt pumps and controls. Costs allocated for fiscal year 2022 include construction and engineering construction support.

Estimated Cost: \$2,250,000

**Flow monitoring equipment, I005:** This item will upgrade our existing flow monitoring loggers, batteries, software and communications system with new Hach equipment. Our existing loggers and software are over 15 years old and no longer supported by Hach. Existing flow monitoring sensors can still be utilized as they are compatible with the new equipment.

Estimated Cost: \$100,000

### White City Industrial Storm Drainage, Fund 09

---

General comments on project funding: All capital projects in Fund 9 are funded through the White City Industrial Storm Drainage Fee. This fee is based on the total area and total impervious area of each property within the service area. There are no plans for any loans or other debt financing during FY 2022.

**Avenue F & 8<sup>th</sup> Street Storm Sewer, D002:** This project will install new storm sewer and upsize existing culverts as required to mitigate capacity issues near Avenue F and 8<sup>th</sup> Street in White City.

Estimated Cost: \$300,000

### **5 Year Cash Flow Projections - continued**

**Avenue F & Agate Storm Rehab, D006:** This project will provide a drainage study and abandon an existing 24 inch storm line under multiple railroad lines from the intersection of Avenue F and 13<sup>th</sup> to Agate Road. Flows will be re-routed to the existing 36 inch pipe along 13<sup>th</sup>.

Estimated Cost: \$100,000

**Miscellaneous Culvert Replacement, DXXX:** Install or replace culverts in White City Industrial Storm Drain Area as identified during the course of yearly maintenance.

Estimated Cost: \$30,000

**Miscellaneous Storm Projects, DYYY:** This item will cover costs for storm sewer projects identified during the course of the fiscal year.

Estimated Cost: \$20,000

### **Storm Water Quality, Fund 10**

---

General comments on project funding: All capital projects in Fund 10 are funded through the Stormwater Quality Fee. This fee is imposed on all properties within the Phase 2 MS4 boundary and is set at \$1 per equivalent residential unit per month. There are no plans for any loans or other debt financing during FY 2022.

**Oak St. Outfall, Phoenix, Q004:** The Oak St. Outfall discharges untreated stormwater into a riparian area in Blue Heron Park in Phoenix. This project would install stormwater treatment at the outfall and would include removal and replacement of invasive blackberries in the immediate vicinity of the outfall.

Estimated Cost: \$50,000

**Northridge Terrace SWF, Jackson County, Q009:** RVSS has identified a location to install a new stormwater infiltration facility between the Northridge Terrace cul-de-sac and Bear Creek in Jackson County. RVSS will work with the County to install this facility per the new Phase II stormwater permit requirements.

Estimated Cost: \$50,000

### **5 Year Cash Flow Projections - continued**

**West Valley View Road, Talent, Q010:** RVSS has agreed to partner with the City of Talent to partially fund the construction of stormwater management facilities associated with the West Valley View Road corridor improvements from N Pacific Hwy to Bear Creek.

Estimated Cost: \$50,000

**Fire Stormwater Protection, Q011:** This project will cover residual costs incurred from implementing stormwater protections in areas burned by the Alameda Fire in 2020. The majority of this work was performed in fiscal year 2021.

Estimated Cost: \$25,000

**Cummins Stormwater Facility, Q013:** This project will remove a small portion of the existing parking lot and install a new stormwater management facility adjacent to Bear Creek at the existing Cummins Building in Talent. This project will require RVSS to obtain an easement from the property owner.

Estimated Cost: \$300,000

**Stormwater Incentive Program, QXXX:** This item will cover costs for private or municipal projects which apply and are approved for the Stormwater Incentive Program.

Estimated Cost: \$100,000

### **Treatment Capital, Fund 55**

---

General comments on project funding: Capital projects in Fund 55 are funded through a combination of sewer user rates, SDC's and funds received through hauled FOG & septage receiving at the White City Lagoons. There are no plans for loans or other debt financing for projects in FY 2022.

**UV System, C013:** The Shady Cove Treatment Plant currently employs a chlorine disinfection system prior to effluent discharge into the Rogue River. Even though chlorine disinfection is currently allowed by DEQ, the system is quickly becoming outdated and handling the chlorine is costly and causes safety concerns. This item will cover costs for the research and design of a new ultra violet disinfection system for the Shady Cove Treatment Plant. Purchase and installation of new system will occur in fiscal year 2023.

Estimated Cost: \$25,000

## 5 Year Cash Flow Projections - continued

**Misc SC Treatment Maintenance, CXXX:** This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$150,000

**WC Lagoons Compost Project, L003:** This item will cover costs associated with the design and construction of new treatment lagoons, material staging area, and compost operation for receiving and processing hauled septic waist and FOG at the White City Lagoons.

Estimated Cost: \$700,000

**WC Lagoon Public Access and Wetlands, L006:** This item will cover cost contributions associated with the construction of new public access and wildlife viewing area as well as RVSS contribution to wildlife habitat enhancement.

Estimated Cost: \$25,000

**Misc Lagoon Treatment Maintenance, LXXX:** This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$50,000

## Gold Hill Capital Funds, Fund 60 and 65

---

General comments on project funding: All capital projects in Gold Hill are funded exclusively through money received from the City of Gold Hill under the terms of an intergovernmental agreement. The City is required to maintain a reserve fund of \$100,000 to cover any emergency capital expenses.

**5 Year Cash Flow Projections - continued**  
**Gold Hill Treatment Capital, Fund 60**

---

**Misc GH Treatment Maintenance, GXXX:** This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Gold Hill Treatment plant.

Estimated Cost: \$50,000

**Gold Hill Collections Capital, Fund 65**

---

**NONE**

# ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP)

This "Plan" represents best projections  
Conditions may warrant changes to plan

	Proj #	Actual FY20	Projected FY21	Budgeted FY22	Projection FY23	Projection FY24	Projection FY25	Projection FY26
<b>Collection System SDC</b>								
<b>RVSS</b>								
Antelope Road Rehab	J084		20,000	20,000	2,429,770	2,429,770		
Sara Lane Extension	J094		855					
South-Shasta Creek Crossing	J099							144,137
West Glenwood PS Rehab	J124	360		75,000				
Conestoga Drive	J142					33,619		
The Meadows	J163							212,641
Onyx Rehab	J164	257,471	134					
SC Interceptor Manholes Rehab	J174				77,250			
PS #6 Rehab	J175			30,000				
PS #5 Rehab	J176			30,000				
PS #3 Valve Vault Install	J177			-				225,102
PS #4 Abandonment	J178			264,000				
6th Street	J188	2,281	54,000					
Hopkins-Bursell to Freeman Rehab	J228						409,773	
Rosetell St Extension	J240	145						
Colver Road Improvements	J242							647,215
N Central Valley Rd	J243	945						
South Platt Rehab	J244	242,239	581					
PS #2 Control Upgrade, VFD's	J250			275,000				
Schoolhouse Ln Extension	J251	240						
Hwy 62 Improvements	J256	645	(16,000)					
Misc CIPP Jobs	J266	313						
PS Telemetry	J268	5,582						
Hwy 99 Twin Creeks Crossing	J273	70						
Breckinridge Dr	J275		130					
Magnolia Ave 8" Gravity	J276	447,367	3,085					
Cherry 8th Sewer Replacement	J279			75,000				
Donna Way & Rachel Dr Sewer Replace	J280						764,909	
West Gregory PS Rehab	J281	153,216						
C Street and 9th Extension	J290	17	240					
ODOT OR140 Exit 35 to Blackwell	J291	7,335	300,000					
N Church Street Sewer Replacement	J292	114,007						
Hermosa Street Rehab	J295						300,000	500,000
Northridge Terrace Sewer Realignment	J296	308,889						
Stevens Road Improvements	J297	8,505						
FY 19 Misc System Repairs	J302	5,151						
Sowell Dr Realignment	J303	2,038	67,000					

**ROGUE VALLEY SEWER SERVICES**  
**CAPITAL IMPROVEMENT PLAN (CIP) - *continued***

This "Plan" represents best projections  
 Conditions may warrant changes to plan

	<u>Proj #</u>	<u>Actual FY20</u>	<u>Projected FY21</u>	<u>Budgeted FY22</u>	<u>Projection FY23</u>	<u>Projection FY24</u>	<u>Projection FY25</u>	<u>Projection FY26</u>
<b>Collection System SDC</b>								
<b><u>RVSS</u></b>								
FY 20 Misc System Repairs	J304	256,365	14,916					
White City Manhole Rehab	J307							112,551
Gibson & 1st Street Rehab	J308					300,500		
ODOT OR99 Birch/Colmn	J309	225						
EP Linn Rd Improvement	J310	428						
FY20 Service Lateral Replacement	J311	15,322						
FY20 Misc CIPP Jobs	J312	16,416	319,000					
Scenic Fire Station Sewer	J314	3,300						
Shasta Sewer	J315	21,653						
FY21 Misc System Repairs	J317		100,000					
Avenue F Sewer Extension	J318				98,880			
E Vilas to Foothill	J319		385					
FY21 Service Lateral Replace	J321		30,000					
FY21 Misc Grinder Pumps	J323		75,000					
4th Street Sewer Laterals	J324		75,508					
Arborwood Pump Stat Rebuild	J325		210,000					
Service Abandon Fire Damag	J326		750,000	50,000				
Gangnes Rehab TA	J327		300,000					
ODOT OR140 Bear Cr to 5T	J328		3,052					
Hwy 99 Phoenix PX	J329		7,700					
Rapp Road Extension TA	J330		36,390					
Oak Valley Reimb Dist	J331		1,393	785,000				
CP Force Main Rehab	J332			300,000				
Shafer Lane Rehab	J337			65,000				
Jackson County Roads	A009	-	240					
Grants Pass IRR Dist	A012	(2,080)	98					
Office Flooring	B002	9,429						
Kitchen Repairs	B003	5,593						
Kitchen Repairs	B003		210					
Lagoon Compost Project	L003	1,024	1,779					
Harbor Sanitary District	R013	(5,354)	(3,000)					
Broken pipe Palo Verde	R015		32					
Talent SW Master Plan	R016	7,656	4,612					
Applegate St Break	R017	(4,924)	12					
Arborwood Pump Station	R019		152					

**ROGUE VALLEY SEWER SERVICES**  
**CAPITAL IMPROVEMENT PLAN (CIP) - *continued***

This "Plan" represents best projections  
 Conditions may warrant changes to plan

	Proj #	Actual FY20	Projected FY21	Budgeted FY22	Projection FY23	Projection FY24	Projection FY25	Projection FY26
<b>Collection System SDC</b>								
<b><u>RVSS</u></b>								
Sycamore Properties	R020	375						
PPL Pressure Repair 2175	R021	(10)						
FY22 Servie Lateral Replace	JXYZ			30,000	30,000	30,000	30,000	30,000
FY22 Misc Grinder Pumps	JXYY			150,000	150,000	150,000	150,000	150,000
FY22 Misc CIPP Jobs	JXXX			300,000	100,000	100,000	500,000	500,000
FY22 Misc System Repairs	JXXY			300,000	300,000	300,000	300,000	300,000
Privately Funded Projects	9999	70,787	40,000	40,000	40,000	40,000	40,000	40,000
<b>Total</b>		<b>1,953,021</b>	<b>2,397,504</b>	<b>2,789,000</b>	<b>3,225,900</b>	<b>3,083,389</b>	<b>2,795,182</b>	<b>2,861,646</b>
<b>Bear Creek Interceptor Fund 04</b>								
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Regional Interceptor SDC Fund 07</b>								
UBCI 48" Relief	J151				50,000	2,060,802	2,060,802	2,885,122
SORM Bank Protection	J200	1,084	83					
Dunn Build&Grnd Rehab	I003	2,167						
Dunn Pump Replacement	I004	172,357	2,250,000	2,250,000				
New Portable Flow Monitor	I005	22,994	100,000	100,000	100,000	100,000	100,000	
DPS AC Replacement	I006		6,548					
Flow Monitor Repair Fire Damage	I007		315					
<b>Total</b>		<b>198,602</b>	<b>2,356,946</b>	<b>2,350,000</b>	<b>150,000</b>	<b>2,160,802</b>	<b>2,160,802</b>	<b>2,885,122</b>
<b>White City Storm Drain Fund 09</b>								
Ave F and 8th Storm & Sewer	D002			300,000				
11th Street Detention Basin Rehab	D003	39,153						
Ave F & Agate Storm Rehab	D006			100,000				
Misc Culvert Replacement	DXXX			30,000	30,000	30,000	30,000	30,000
Misc Storm Projects	DYYY			20,000	20,000	20,000	20,000	20,000
<b>Total</b>		<b>39,153</b>	<b>-</b>	<b>450,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>

**ROGUE VALLEY SEWER SERVICES**  
**CAPITAL IMPROVEMENT PLAN (CIP) - *continued***

This "Plan" represents best projections  
 Conditions may warrant changes to plan

	<b>Proj #</b>	<b>Actual FY20</b>	<b>Projected FY21</b>	<b>Budgeted FY22</b>	<b>Projection FY23</b>	<b>Projection FY24</b>	<b>Projection FY25</b>	<b>Projection FY26</b>
<b>Storm Water Quality Fund 10</b>								
Oak St. Outfall, Phoenix	Q004	2,380	5,525	50,000				
Colver Road Park	Q005	35,955						
Mosquito Lane WQ Facility	Q006	479						
Contech Filter Retrofit	Q008		3,400					
Northridge Terrace SWF	Q009			50,000				
West Valley View	Q010	633	35,000	50,000				
Fire SW Protection	Q011		83,993	25,000				
Phoenix HS SW Inct	Q012		50,000					
Cummins SWF	Q013		5,223	300,000				
Stormwater Incentive Program	QXXX		100,000	100,000	100,000	100,000	100,000	100,000
Privately Funded Projects	9999	24,881	40,000	25,000				
<b>Total</b>		<b>64,328</b>	<b>323,141</b>	<b>600,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>
<b>Treatment Capital Fund 55</b>								
Shady Cove Lightning Strike	R023		42,555					
Plany Drainage, Site & Roadway Imp	C005						136,591	
Solids Handling Improvements	C007		35,000			265,225		
Disk Filter Improvements	C010	71,972	2,070				32,782	
SCADA Upgrade	C012					132,613		
UV System	C013			25,000	250,000			
RAS/WAS Pump Rebuilds	C016	2,932						
Clarifier Elect Repair	C018	4,528						
Shipping Container Power	C019	8,881						
FY21 Misc Treatment Maint	C020		250					
FY20 Misc Treatment Maint	C022	3,733						
FY22 Misc Treatment Maint	CXXX			150,000				
Compost Project	L003			700,000	450,000	500,000		
Storage Shed	L006		3,420	25,000				
FY22 Misc Lagoon Maint	LXXX			50,000	50,000	50,000	50,000	50,000
Privately Funded	9999	7,190	200					
<b>Total</b>		<b>99,236</b>	<b>83,495</b>	<b>950,000</b>	<b>750,000</b>	<b>947,838</b>	<b>219,373</b>	<b>50,000</b>
<b>Lagoon Fund 70</b>								
Lagoon Public Access	L006	788	3,420	-				
<b>Total</b>		<b>788</b>	<b>3,420</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL CIP - All Funds</b>		<b>2,355,128</b>	<b>5,164,506</b>	<b>7,139,000</b>	<b>4,275,900</b>	<b>6,342,029</b>	<b>5,325,357</b>	<b>5,946,768</b>

## **ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP) - *continued***

This "Plan" represents best projections  
Conditions may warrant changes to plan

**The following policy was approved by the Board on October 21, 2009.**

"[...] The primary focus of the capital improvement plan at this time is to rehabilitate or replace pipes before they fall victim to the ravages of time. Approximately two-thirds of the collection system is PVC pipe less than 30 years old. PVC pipe should be expected to function for at least 75 years. At this time there is no reason to consider routine replacement of any of our PVC pipe. The collection system includes over 52 miles of concrete pipe and 45 miles of asbestos cement pipe. There is an additional 34 miles of concrete pipe in the interceptors and major trunks. The design life of these materials is 50 years. All of the concrete pipe and most of the asbestos cement pipe in our system is over 30 years old. There is over 19 miles of concrete pipe in the system that is over 50 years old."

"The design life of a pipe is an estimation of how long the pipe should last under normal conditions. The deterioration of a pipe from old age is rarely a catastrophic failure. More typically the pipe will suffer from small cracks, differential settlement, and root intrusion, all of which increases the amount of infiltration and potential blockages. As with any structure, the quality of initial construction and the maintenance schedule will have a big impact on the useful life of the pipe. A concrete pipe could function anywhere from 20 years to 100 years depending on the quality of construction and maintenance."

"In order to keep pace with the aging of the system 1/50th, or 2% of the concrete and asbestos cement pipe should be replaced or rehabilitated annually. This translates to approximately 2.5 miles of pipe per year. We have come very close to this over the past eight years, averaging 2.35 miles of pipe replaced or rehabilitated each year. ... Over the next five years the target of 2.5 miles of pipe per year could be achieved for an average of slightly less than \$2 million per year."

"Staff Recommendation: We consider our aggressive capital improvement program to be one of the major keys to the success of RVSS and part of what differentiates us from most other sewer utilities. We should continue with our goal to replace or rehabilitate at least 2% of the concrete and asbestos cement pipe annually. By doing this work in a timely fashion we are able to avoid much more costly emergency work in the future."

# ROGUE VALLEY SEWER SERVICES

## Major Equipment & Vehicle Replacement Schedule

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY20	Projected FY21	Plan FY22	Plan FY23	Plan FY24	Plan FY25	Plan FY26
<b>Light Trucks</b>													
2004	Ford	Hi-Cube Van	5	115,305	2021	200,000	3,051	375,000					
2009	GMC	Duramax 5500HD Hi Cube Van	4	179,000	2024	179,000					375,000		
2011	Ford	F550 CC 4X4 Super Duty w/Fabric	15	55,000	2021	51,000		150,000					
2008	Ford	F550 One Ton Flatbed Crane Truc	17	24,794	2024	30,000					150,000		
2007	Chevy	Colorado Ext Cab 2WD	19	12,437	2023	13,000				60,000			
2007	Chevy	Colorado Ext Cab 4WD	20	15,579	2023	16,000				60,000			
2015	GMC	Sierra Duramax 1500HD Quad Cal	32	26,500	2023	28,500				60,000			
2015	GMC	Sierra Duramax 1500HD Quad Cal	33	26,500	2026	28,500							60,000
2015	GMC	Sierra Duramax 1500HD Quad Cal	34	26,500	2026	28,500							60,000
2015	GMC	Sierra Duramax 1500HD Quad Cal	35	26,500	2026	28,500							60,000
2019	Chevy	Bolt EV	45	35,000	0	30,530							
2018	GMC	Unit #44 Chasey	44	59,160	0	59,160	81,418						
2018	BLOSS	Propane Conversion Units 31,32,34,36		39,000	0	39,000							
2019	BLOSS	Propane Conversion Units 33, 35		20,000	0	20,000	20,000						
2021	Chevy	Bolt EV	48	30,000	2032	30,000		30,000					
2021		Truck Bumper Winches	0	5,000	0	5,000		5,000					
<b>Light Trucks Total</b>							<b>104,469</b>	<b>560,000</b>	<b>0</b>	<b>180,000</b>	<b>525,000</b>	<b>0</b>	<b>180,000</b>

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY20	Projected FY21	Plan FY22	Plan FY23	Plan FY24	Plan FY25	Plan FY26
<b>Heavy Equipment</b>													
2006	Volvo	Dump Truck	26	104,000	2019	120,000			200,000				
2007	Volvo	Dump Truck	28	107,000	2022	120,000			200,000				
2005	Sterling	Vac-Con Flusher Truck	27	223,867	2016	285,000				425,000			
2015	Vactor	2015 Vac-Con Flusher Truck	37	433,000	2025	440,000						500,000	
1999	Generac	Generator 50KW	GENER	11,623	2025	11,700			40,000				
2020		14' Dump Trailer	BT	8,000	2022	8,000		8,000					
	Mustang	Skid Steer - Treatment	MG 960	60,000	0	60,000					60,000		
	Trail King	TK50LP	TK	40,000	2021	40,000		40,000					
	Ingersoll Ra	Trailer Mounted Compressor	IR	10,000	2020	10,000		12,000					
1994	SRECO	Easment Flusher	SRECO	9,500	2022	9,500			60,000				
1996	Wacker	6" Pump (Treat)	WACK	75,000	0	75,000					75,000		
<b>Heavy Equipment Total</b>							<b>0</b>	<b>60,000</b>	<b>500,000</b>	<b>425,000</b>	<b>135,000</b>	<b>500,000</b>	<b>0</b>
<b>GRAND TOTAL</b>							<b>104,469</b>	<b>620,000</b>	<b>500,000</b>	<b>605,000</b>	<b>660,000</b>	<b>500,000</b>	<b>180,000</b>



**ROGUE VALLEY**  
**SEWER SERVICES**  
CLEAN WATER - HEALTHY COMMUNITIES

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**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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# Rogue Valley Sewer Services

## FY22 Adopted Budget

### Personnel Services

	Salary Range*		Number Positions			
	Entry	Top	FY19	FY20	FY21	FY22
<b><u>Administration Department</u></b>						
Finance Clerk	3,760	4,697	4.00	4.00	4.00	4.00
Executive Secretary	4,802	5,947	1.00	1.00	1.00	1.00
Finance Director	7,952	9,938	1.00	1.00	1.00	1.00
Development Specialist	4,802	5,947	0.50	0.50	0.50	0.50
Network Administrator	7,440	9,299	0.35	0.35	0.35	0.35
Manager	15,597	0	1.00	1.00	1.00	1.00
			<b>7.85</b>	<b>7.85</b>	<b>7.85</b>	<b>7.85</b>
<b><u>Information Technology Department</u></b>						
Network Administrator	7,440	9,299	0.65	0.65	0.65	0.65
GIS Technician	4,802	5,947	1.00	1.00	1.00	1.00
			<b>1.65</b>	<b>1.65</b>	<b>1.65</b>	<b>1.65</b>
<b><u>Engineering Department</u></b>						
District Engineer	8,997	11,245	1.00	1.00	1.00	1.00
Stormwater Manager	7,440	9,299	1.00	0.00	0.00	0.00
Stormwater Quality Tech	4,802	5,947	1.00	0.00	0.00	0.00
Inspector	4,802	5,947	2.00	1.50	1.50	1.50
Development Specialist	4,802	5,947	0.50	0.50	0.50	0.50
Engineering Tech. EIT	5,310	6,510	1.00	1.00	1.00	1.00
			<b>6.50</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b><u>Storm Water Quality</u></b>						
Stormwater Manager	7,440	9,299	0.00	1.00	1.00	1.00
Stormwater Quality Tech	4,802	5,947	0.00	1.00	1.00	1.00
Inspector	4,802	5,947	0.00	0.50	0.50	0.50
			<b>0.00</b>	<b>2.50</b>	<b>2.50</b>	<b>2.50</b>
<b><u>Maintenance Department</u></b>						
Operations Manager	7,440	9,299	1.00	1.00	1.00	1.00
FOG Coordinator	4,802	5,947	1.00	1.00	1.00	1.00
Construction Specialist	4,238	5,267	1.00	1.00	1.00	1.00
Operations Specialist	4,238	5,267	1.00	1.00	1.00	1.00
Project Specialist	4,238	5,267	1.00	1.00	1.00	1.00
Lead Worker	3,935	5,067	2.00	2.00	2.00	2.00
Finance Clerk	3,760	4,697	1.00	1.00	1.00	1.00
Maintenance Worker	3,703	4,636	9.00	9.00	9.00	9.00
			<b>17.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>
<b><u>Treatment</u></b>						
Treatment Plant Supervisor	7,440	9,299	1.00	1.00	1.00	1.00
Treatment Plant Operator II	3,935	5,067	1.00	1.00	1.00	1.00
Treatment Plant Operator I	3,935	5,067	2.00	2.00	3.00	3.00
			<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Total Employees</b>			<b>37.00</b>	<b>37.00</b>	<b>38.00</b>	<b>38.00</b>

\* Monthly salary ranges are those current as of April 1, 2021

# Rogue Valley Sewer Services FY22 Adopted Budget History of Customer Accounts

Year	Single Family	MH Park Spaces	MultiFamily Units	Residential Units	Commercial Accounts	Total	Percent Increase	# Empl
Feb-21	21,393	3,555	5,950	30,898	1,740	32,638	-9.9%	38.0
Mar-20	22,860	5,157	6,265	34,282	1,942	36,224	0.3%	38.0
Mar-19	22,596	5,321	6,292	34,209	1,924	36,133	6.3%	37.0
Feb-18	21,229	5,087	5,898	32,214	1,783	33,997	2.0%	36.0
Feb-17	21,436	4,518	5,601	31,555	1,761	33,316	1.1%	33.0
Feb-16	21,191	4,479	5,541	31,211	1,744	32,955	1.8%	33.0
Feb-15	20,877	4,429	5,322	30,628	1,741	32,369	1.8%	30.0
Mar-14	20,677	4,272	5,113	30,062	1,729	31,791	2.0%	36.0
Apr-13	20,478	4,117	4,858	29,453	1,710	31,163	1.5%	29.0
Feb-12	20,233	4,152	4,594	28,979	1,717	30,696	1.6%	32.0
Feb-11	19,997	4,058	4,471	28,526	1,695	30,221	0.3%	28.5

## February 2021 Summary by Location per

### March Treatment reports

	RVSS	Eagle Point	J'ville	Total
Single Family	17,084	3,141	1,168	21,393
Mobile Home Park Spaces	2,793	584	178	3,555
Multi-family units	4,946	781	223	5,950
Residential units	24,823	4,506	1,569	30,898
Commercial accounts	1,539	79	122	1,740
Total	26,362	4,585	1,691	32,638

# Rogue Valley Sewer Services

## FY22 Adopted Budget Schedule of Budgeted Debt

Name	Interest Rate	Loan Date	Maturity Date	Original Principal Amount	Estimated 6/30/21 Principal Amount	Principal Budget Amount FY22	Interest Budget Amount FY22	Estimated 6/30/22 Principal Amount
<b>General Fund - 01</b>								
Revenue Bonds (1)	Var	04/23/13	10/01/29	1,425,600	688,000	84,800	20,980	603,200
					<u>688,000</u>	<u>84,800</u>	<u>20,980</u>	<u>603,200</u>
<b>Interceptor Capital Expansion Fund - 07</b>								
Revenue Bonds (1)	Var	04/23/13	10/01/29	3,029,400	1,462,000	180,200	44,583	1,281,800
<b>TOTAL ALL DEBT</b>					<b><u>2,150,000</u></b>	<b><u>265,000</u></b>	<b><u>65,563</u></b>	<b><u>1,885,000</u></b>

**District Debt Limit:** For sanitary districts, Oregon Revised Statute 450.120 limits the total outstanding bonded indebtedness to 13 percent of the true cash value of all taxable property. The real market value of the taxable property within the Rogue Valley Sewer Services boundaries is \$9,081,112,814 according to information provided by the Jackson County Assessor's Office. That value would allow the District to issue up to \$1,180,544,666 in G.O. and Revenue bonds.

**Notes:**

1) Full Faith and Credit Refunding Obligations, Series 2013.

# Rogue Valley Sewer Services

## FY22 Adopted Budget

### Ten Year Historical Information

Fiscal Year Ended June 30th	Estimated RVSS Population Served	Basic Sewer Rate	Number Permits Issued	Revenue Service Charges	SDCs	Assessment Loans Receivable
2022 Budget	87,291	23.00	300	10,392,311	447,053	138,327
2021 Projected	86,001	21.50	300	9,625,481	447,053	157,327
2020 Actual	84,730	21.50	341	9,631,103	526,730	176,327
2019 Actual	83,478	20.50	284	8,962,931	700,327	229,794
2018 Actual	82,244	19.60	232	8,675,117	494,263	285,022
2017 Actual	81,029	19.00	281	8,069,963	494,577	391,385
2016 Actual	79,831	18.29	264	7,508,587	606,851	395,377
2015 Actual	78,651	15.90	390	6,778,998	328,158	439,566
2014 Actual	77,489	15.90	381	6,691,540	319,463	467,063
2013 Actual	75,025	15.90	229	6,365,597	186,638	556,507
2012 Actual	72,500	15.90	205	6,464,306	310,190	665,437

#### Other Information

Central Point annexed	January 1, 2001	
Eagle Point annexed	September 9, 1998	
Shady Cove annexed	July 1, 2019	
Population of Jackson County		217,479
Cost of Infrastructure RVSS maintains		115,975,000

Amounts include General Fund and the operational funds for Phoenix and Jacksonville sewer service. Population estimate is based on number of residential units (mfr, duplex,) served times 2.53 average persons per household.

#### *\*Summary of Other Categories*

	July 2019 New Rate	July 2020 No Change	July 2021 New Rate
<b>Residential: Monthly</b>	\$21.50	\$21.50	\$23.00
<b>Mobile Home Parks: Monthly Per Unit</b>	\$18.91	\$18.91	\$18.91
<b>Multiple Dwellings: Monthly Per Unit</b>	\$18.91	\$18.91	\$18.91
<b>NonResidential: Sewer Charge Per Connection</b>	\$13.41	\$13.41	\$13.41
Plus	\$1.36	\$1.36	\$1.36 Per 1,000 gallons
<b>Recreational Vehicle Waste Dumping Station: Monthly</b>	\$44.65	\$44.65	\$44.65

**Rogue Valley Sewer Services**  
**FY22 Adopted Budget**  
**Ten Year Historical Information (*continued*)**

	Fiscal Year Ended June 30th	Expenditures Personnel Services	Expenditures Treatment Charges	Rehabilitation Capital Projects	Balance Loans Notes
2022	Budget	4,731,830	4,127,961	3,304,000	1,885,000
2021	Projected	4,411,308	4,007,729	3,019,236	2,150,000
2020	Actual	3,890,990	3,728,850	2,316,274	2,460,000
2019	Actual	3,745,040	3,519,408	2,713,952	2,765,000
2018	Actual	3,588,831	3,226,022	2,812,535	3,060,000
2017	Actual	2,927,790	3,001,448	1,239,799	3,392,183
2016	Actual	2,711,498	2,748,900	889,574	3,785,655
2015	Actual	2,659,906	2,497,440	2,781,560	4,231,562
2014	Actual	2,637,288	2,482,151	1,270,151	4,849,518
2013	Actual	2,498,532	2,414,519	715,314	5,317,860
2012	Actual	2,497,229	2,360,774	2,537,458	5,919,846

Amounts include all funds.

# Rogue Valley Sewer Services

## FY22 Adopted Budget

### Annual Statistical Report

	June 30 2019	June 30 2020	Increase (Decrease)
<b><u>Private Developer Projects Completed</u></b>			
Plan Review	22	23	1
Completed Projects	24	23	(1)
Length of lines added in feet	17,396	10,308	(7,088)
Cost	\$1,897,459	\$1,156,959	(\$740,500)
			-
<b><u>Maintenance</u></b>			
Miles of collection system pipe	372	374	2
Miles of Interceptor system pipe	42	42	-
Total miles of system pipe maintained	414	416	2
Miles of Pipe Cleaned	142	143	1
Miles of Pipe Inspected	137	110	(27)
Cost of rehabilitation jobs	2,506,980	1,784,242	(\$722,738)
Number of rehabilitation jobs completed	7	7	-
Number pump stations upgraded (2 upgraded & 3 removed)	2	1	(1)
Pump Station Alarms	5	3	(2)
Pump Station Alarms in Shady Cove (acquired in FY12)	6	1	(5)
Sewage Overflows	4	2	(2)
<b><u>System Defects Repaired</u></b>			
By Priority	Priority		
	1	21	13
	2	9	26
	3	6	17
		6	11
		36	56
			20
<b><u>Permits Written</u></b>			
Shady Cove	-	3	3
Eagle Point	73	65	(8)
Jacksonville	24	31	7
RVSS	284	242	(42)
Total	381	338	(43)

# Rogue Valley Sewer Services

## FY22 Adopted Budget

### Annual Statistical Report - (continued)

	June 30 2019	June 30 2020	Increase (Decrease)
<b><u>Customer Accounts (Feb 25)</u></b>			
Residential accounts	34,282	30,898	(3,384)
Industrial, Institutional accounts	1,942	1,740	(202)
Total accounts	<u>36,224</u>	<u>32,638</u>	<u>(3,586)</u>
<b><u>Statistics</u></b>			
Administrative/IT Staff	9.50	9.50	-
Engineering Staff	3.50	4.50	1
Storm Water Quality Staff	2.00	2.00	-
Maintenance/Construction Staff	17.00	17.00	-
Treatment Staff	4.00	4.00	-
STEP/STEG/Solids Connections	171.00	154.00	(17)
Number pump stations (20 RVS + 5 SC)	25.00	25.00	-
Sewage Discharge (Millions Gallons per Day)	17.49	15.94	(1.55)
Sewer service charges	8,962,931	9,449,433	\$486,502
System Development Charges	700,327	718,361	\$18,034
White City Industrial Storm Drain fees	77,561	76,443	(\$1,118)
Storm Water Quality fees	412,702	384,835	(\$27,867)
	<u>\$10,153,521</u>	<u>\$10,629,072</u>	<u>\$475,551</u>
Cost of RVSS maintained infrastructure per Audit Includes cost of systems donated by developers	115,975,000	120,622,368	\$4,647,368
<b><u>Population (Estimated)</u></b>			
RVSS Population Served	83,478	84,730	1,252

# Rogue Valley Sewer Services

## FY22 Adopted Budget

### Largest Consumption Customers (Top 20)

Customer name	Annual Gallons	Percent Total
1 Amy's Kitchen	102,551,550	
2 Boise Cascade Corp	46,829,343	
3 Carestream Health Inc	37,823,496	
4 Bear Creek Operations	26,322,575	
5 Southern Oregon Linen	15,662,000	
6 Roseburg Forest Products #C1994	12,569,702	
7 VA Domiciliary #692	11,298,000	
8 Dry Creek Landfill Inc	10,827,812	
9 Rogue Disposal & Recycling	8,890,000	
10 Linde Inc	8,075,000	
11 Cascade Wood Products	7,721,000	
12 Plycem USA, Inc	6,558,091	
13 Geiger Enterprises LLC	5,957,000	
14 Timber Products Co	5,542,723	
15 Beam Investments LLC	5,139,000	
16 Pear Blossom LLC	4,628,000	
17 Timber Products Trucking	3,992,000	
18 Southern Oregon Subaru	3,950,000	
19 2009 Investors LLC	3,843,000	
20 Home Depot #8557	3,824,524	
	<u>332,004,816</u>	<u>13.2%</u>
Remaining RVSS(commercial)	355,427,152	
RVSS residential	1,440,247,493	
Eagle Point (commercial)	17,036,000	
Eagle Point residential	253,020,882	
Jacksonville (commercial)	17,027,930	
Jacksonville residential	94,600,083	
All Others	<u>2,177,359,539</u>	<u>86.8%</u>
	<u><u>2,509,364,355</u></u>	<u><u>100.0%</u></u>

The above gallons of sewer effluent are for the twelve months ending February 2021

# Rogue Valley Sewer Services

## Glossary of Terms

**Accrual Basis:** A method of budgetary accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not.

**Adopted Budget:** The Approved budget that is adopted (approved) by the district. It represents the financial plan of the district that forms the basis and limits for appropriations for the fiscal year.

**Amortization:** The paying off of debt with a fixed repayment schedule in regular installments over a period of time.

**Appropriation:** The legal authorization granted by the district board to make expenditures and incur obligations. Includes Transfer to Other Funds and Contingencies.

**Appropriation Resolution:** The legal document passed by the district board authorizing expenditures.

**Balanced Budget:** A budget in which revenues are equal to expenditures. Thus, neither a budget deficit nor a budget surplus exists ("the accounts balance").

**Basis of Budgeting:** A measurement focus that differs from the basis of accounting in the treatment of beginning fund balances, debt service, vacation benefits, and capital outlay in enterprise funds.

**Beginning Fund Balance:** A resource classification indicating those financial resources which, because they were not expended in one fiscal year, are available in the following fiscal year.

**Bonds:** Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

**Budget:** A policy statement detailing the District's plan for the accomplishment of stated goals within a particular fiscal year, including estimates of required expenditures and anticipated revenues to carry out state goals.

**Budget Committee:** A panel comprised of the District Board and an equal number of citizen's responsible for the review and recommendation of the annual budget.

## Glossary of Terms, continued

**Budget Message:** A message prepared by the district administrator explaining the annual proposed budget, articulating the strategies and budgets to achieve the District's goals, and identifying budget impacts and changes.

**Budget Officer:** The person appointed by the District Board to be responsible for assembling the budget. For Rogue Valley Sewer Services, the district manager serves this role.

**Capital Outlay:** An object classification that includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$3,000.

**Capital Projects:** Those activities resulting in the acquisition or improvement of major capital items such as: sewer pipeline, pump stations and land.

**Category:** A major division of the program budget that contains programs and activities. Categories are also known as functional areas.

**CIP:** Capital Improvement Plan.

**Collection System:** This is any part of the system that is not an Interceptor or Trunk Main.

**Contingency:** An appropriation of funds to cover unforeseen events that may occur during the budget year. The District Board must authorize the use of any contingency appropriations.

**CPI:** Consumer Price Index.

**Cured In Place Pipe:** A subset of slip lining where the new pipe is installed as a flexible felt tube impregnated with a polymer resin. Once installed, the resin is treated with heat and cures to become a hard plastic liner.

**CWSRF:** Clean Water State Revolving Fund.

**DEQ:** Department of Environmental Quality.

**Debt Service:** Payment of interest and principal related to long term debt.

**Debt Service Funds:** These funds account for the accumulation of resources to pay the debt on capital projects.

**Department Request:** The annual budgetary alternative prepared by department managers indicating an appropriate, justified, and needed level of service for their department together with associated expenditures and revenues.

**Depreciation:** The charging of a fixed asset as an expense over the estimated service life of that asset.

## Glossary of Terms, continued

**Ending Fund Balance:** A requirement classification for those funds not appropriated for any purpose and reserved for ensuing fiscal years. See also Unreserved Ending Fund Balance.

**Enterprise Fund:** A fund that is used for services provided to the public on a user charge basis.

**ERU:** Equivalent Residential Unit.

**Expenditures:** The money spent by the District for the programs and projects included within the approved budget.

**Fiscal Year:** Twelve-month period from July 1 to June 30 for which the annual budget of the District is prepared and adopted.

**Fixed Assets:** Assets of a long-term character such as land, sewer plant, buildings, furniture, and other equipment.

**FOG:** Fats, Oils and Grease

**Force Main:** Pipe that transmits sewage under pressure from a pump station.

**Fringe Benefits:** The non-salary part of employees' total compensation. A typical benefit package includes insurance, retirement, and vacation/sick leave components.

**FTE:** Full-Time Equivalent is a term used to measure the number of employees on a 40 hour per week basis.

**Fund:** An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

**Fund Balance:** The difference between governmental fund assets and liabilities; also referred to as fund equity.

**GAAP:** Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

**General Fund:** The fund used to account for operational expenses of a governmental unit financed by taxes and other general revenues.

**General Obligation Bonds:** This type of bond is backed by the full faith, credit, and taxing power of the government.

**GH:** Gold Hill

**GIS:** Geographic Information System.

## Glossary of Terms, continued

**Interceptor:** Same as trunk main. In our system we use the term to define the Regional facilities (Upper and Lower Bear Creek Interceptors and Old Medford Trunk).

### Lagoons:

**Line Item:** An expenditure description at the most detailed level. Objects of expenditure are broken down into specific items, such as printing.

**LID:** Local Improvement Districts are formed by petition and used to request the District to finance improvements to sewer systems over a 20-year period.

**LID (in Storm Water):** Low Impact Development.

**Materials and Services:** The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.

**Modified Accrual Basis of Accounting:** A basis of accounting where revenues are recognized in the accounting period when they are both measurable and available and expenditures are recognized at a time when liability is incurred pursuant to appropriation authority.

**MS4:** Municipal Separate Storm Sewer Systems.

**O&M:** Operations and Maintenance.

**OAR:** Oregon Administrative Rules. Rules established by a given state department who have authority granted by an ORS to operate a specific function.

**OCWSRLF:** Oregon Clean Water Services Revolving Loan Fund.

**Ordinance:** The method by which the appropriation of the budget is enacted into law by the district board per authority of the Oregon State Statutes.

**Organizational Unit:** An administrative subdivision, such as a department or division, of the district government charged with carrying on one or more specific functions.

**ORS:** Oregon Revised Statute. The set of laws established by a vote of the people or the state legislature.

**OSHA:** Occupational Safety and Health Administration.

**Personal Services:** An expenditure classification encompassing all expenditures relating to district employees. This includes union and nonunion labor costs, employee benefits, and payroll tax expenses.

## **Glossary of Terms, continued**

**Pipe Bursting:** Method of rehabilitating pipe where a new pipe is installed through an existing pipe. The old pipe is destroyed in the process. This method allows a larger pipe to be installed without removing the old pipe.

**Proposed Budget:** The financial and operating document submitted to the Budget Committee and the governing body for consideration.

**Proprietary Fund:** Consists of 2 types – Internal Service and Enterprise. These funds are used for services tendered and paid for by the patrons who use them.

**PS:** Pump Station.

**Requirements:** Total expenditures and unappropriated fund balance.

**Reserve:** A portion of a fund that is restricted for a specific purpose.

**Resources:** Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

**Revenue:** Income for the fiscal year including transfers and excluding proceeds from the sale of bonds and notes. The major categories of revenue include sewer service charges, storm water charges, system development charges, fees and charges, and interest on investments.

**Revenue Bonds:** Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

**Revised Budget:** A budget alternative indicating all changes made to the adopted budget as the result of budget adjustments and the supplemental budget process.

**SC:** Shady Cove.

**SCADA:** Supervisory Control And Data Acquisition.

**SDC:** System Development Charges are assessed on new construction to cover the demands placed on District services. Charges collected will cover sewer pipelines, pump stations and other infrastructure which will provide sewer service.

**Slip Lining:** Method of rehabilitating pipe where a smaller pipe is installed inside an existing pipe. The existing pipe remains intact and helps support the new pipe.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

**SSO:** Sanitary Sewer Overflow.

## Glossary of Terms, continued

**Supplemental Budget:** A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to decrease the ending fund balance.

**Transfer:** An amount distributed from one fund to finance activities in another fund. It is shown as a requirement in the originating fund and a resource in the receiving fund.

**Trunk Main:** A large diameter pipe used to transmit sewage from a city or large population center to a treatment plant. We use this term to describe several different large-diameter sewer mains but only have an SDC dedicated to the White City Trunk and Eagle Point Trunk.

**Unreserved Ending Fund Balance:** The amount of ending fund balance which has not been specifically reserved for any purpose. A reserve for debt service, as a requirement of a loan or debt issue would be an example of a reserve.

**VFD:** Variable Frequency Drive.

## **NOTICE OF BUDGET COMMITTEE MEETING**

A public meeting of the Budget Committee of the Rogue Valley Sewer Services, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2021 to June 30, 2022 will be held at Rogue Valley Sewer Services, 138 W Vilas Rd, Central Point Oregon 97502. The meeting will take place on the 28th day of April, 2021 at Noon, 12 pm. The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 19, 2021 at 138 West Vilas Road, Central Point, between the hours of 8:00 a.m. and 4:00 p.m., or will be available on the RVS Website at [www.rvss.us](http://www.rvss.us). This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear via ZOOM at the meeting and discuss the proposed programs with the Budget Committee. Contact RVSS or look on our website for the ZOOM link.

ROGUE VALLEY SEWER SERVCS  
PO BOX 3130  
CENTRAL POINT, OR 97502

Affidavit of Publication

\*\*\*THIS IS NOT A BILL\*\*\*

State of Oregon  
County of Jackson

CASE NO.

I, Sarah Lucier, being first duly sworn, depose and say that I am the principal clerk of Medford Mail Tribune, a newspaper of general circulation, as defined by ORS 193.010 and 193.020; printed at Medford in the aforesaid county and state; that the PUBLIC NOTICE, a printed copy of which is hereto annexed, was published in the entire issue of said newspaper for 2 successive and consecutive insertion(s) in the following issues 4/2/2021, 4/9/2021 (HERE SET FORTH DATES OF ISSUE)



**NOTICE OF BUDGET COMMITTEE MEETING**

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Subscribed and sworn to before me this 20<sup>th</sup> day of April, 2021.

  
NOTARY PUBLIC FOR OREGON

My commission expires 24<sup>th</sup> day of Sept., 2022.

Rosebud Media - Mail Tribune - Ashland Tidings  
111 N Fir St  
Medford, OR 97501

PUBLICATION	EXPIRE DATE	AD CAPTION	# TIMES	AMOUNT	PO
MAIL TRIBUNE	4/9/2021	NOTICE OF BUDGET COMMITTEE	2	132.10	

April 2 and 9, 2021

**NOTICE OF BUDGET HEARING**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 16, 2021 at 12 Noon** at 138 W. Vilas Rd., Central Point. The purpose of this meeting will be to discuss the budget for the fiscal year beginning July 1, 2021, as approved by the Rogue Valley Sewer Services Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 138 W. Vilas Rd. Central Point, Oregon between the hours of 8 am and 4 pm. This budget was prepared on a basis of accounting that is X consistent     not consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for: X Annual Period     2-Year Period

County <b>Jackson</b>	City <b>Central Point</b>	Chairperson of Governing Body <b>Kay Harrison</b>	Telephone Number <b>541-779-4144</b>
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**FINANCIAL SUMMARY**

<input type="checkbox"/> Check this box if your budget only has one fund		Adopted Budget This Year 2020-2021	Approved Budget Next Year 2021-2022
<b>TOTAL OF ALL FUNDS</b>			
Anticipated Requirements	1. Total Personal Services.....	4,406,914	4,731,830
	2. Total Materials and Supplies .....	5,536,220	5,862,298
	3. Total Capital Outlay .....	6,278,328	7,704,000
	4. Total Debt Service .....	511,107	457,806
	5. Total Transfers .....	1,940,600	2,136,919
	6. Total Contingencies .....	1,300,000	1,300,000
	7. Total Special Payments.....		
	8. Total Unappropriated and Reserved for Future Expenditure...	5,323,203	2,673,444
	9. <b>Total Requirements</b> - add Lines 1 through 8 .....	25,296,372	24,866,297
Anticipated Resources	10. Total Resources Except Property Taxes .....	25,296,372	24,866,297
	11. Total Property Taxes Estimated to be Received .....		
	12. <b>Total Resources</b> - add Lines 10 and 11 .....	25,296,372	24,866,297
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)	0	0
	14. Plus: Estimated Property Taxes Not To Be Received .....		
	A. Loss Due to Constitutional Limits .....		
	B. Discounts Allowed, Other Uncollected Amounts .....		
15. Total Tax Levied .....			
Tax Levies By Type		Rate or Amount	Rate or Amount
	16. Permanent Rate Limit Levy (rate limit _____)...		
	17. Local Option Taxes.....		
	18. Levy for Bonded Debt or Obligations.....		

**STATEMENT OF INDEBTEDNESS**

<input type="checkbox"/> None      Debt Outstanding <input checked="" type="checkbox"/> As Summarized Below		<input type="checkbox"/> None      Debt Authorized, Not Incurred <input checked="" type="checkbox"/> As Summarized Below	
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**PUBLISH BELOW ONLY IF COMPLETED**

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year
	July 1, 2021	July 1, 2020
Bonds.....		
Interest Bearing Warrants .....		
Other .....	2,150,000	0
<b>Total Indebtedness</b> .....	2,150,000	0

**Short-Term Debt**

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

Fund Liable	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost

**FORM  
LB-2**

**FUNDS NOT REQUIRING A  
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 16, 2021 at 12 Noon.**

<b>Name of Fund</b>	<b>Actual Data Last Year 2019-20</b>	<b>Adopted Budget This year 2020-21</b>	<b>Approved Budget Next Year 2021-22</b>
<b>General (01)</b>			
1. Total Personal Services.....	3,890,990	4,406,914	4,731,830
2. Total Materials and Services.....	4,717,594	5,169,170	5,474,866
3. Total Capital Outlay.....	2,316,274	2,514,928	3,304,000
4. Total Debt Service.....	126,196	123,860	105,780
5. Total Transfers.....	573,943	550,000	550,000
6. Total Contingencies.....		500,000	500,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	3,182,316	1,252,996	308,996
9. Total Requirements (add lines 1 - 8).....	14,807,313	14,517,868	14,975,472
10. Total Resources Except Property Taxes.....	14,807,313	14,517,868	14,975,472
<b>Name of Fund</b>			
<b>BCI Interceptor Maintenance (04)</b>			
1. Total Personal Services.....			
2. Total Materials and Services.....	9,891	20,900	20,900
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....			
5. Total Transfers.....	226,081	192,000	192,000
6. Total Contingencies.....	0	75,000	75,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	372,768	343,855	379,968
9. Total Requirements (add lines 1 - 8).....	608,740	631,755	667,868
10. Total Resources Except Property Taxes.....	608,740	631,755	667,868
<b>Name of Fund</b>			
<b>Dunn PS Maintenance (06)</b>			
1. Total Personal Services.....			
2. Total Materials and Services.....	55,849	78,500	78,500
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....	32,851	33,000	33,000
6. Total Contingencies.....	0	75,000	75,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	645,799	552,750	662,999
9. Total Requirements (add lines 1 - 8).....	734,499	739,250	849,499
10. Total Resources Except Property Taxes.....	734,499	739,250	849,499
<b>Name of Fund</b>			
<b>Interceptor Capital Expansion (07)</b>			
1. Total Personal Services.....			
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	198,602	2,350,000	2,350,000
4. Total Debt Service.....	268,167	263,203	224,782
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		350,000	350,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	4,372,986	1,604,370	414,055
9. <b>Total Requirements</b> (add lines 1 - 8).....	4,839,755	4,567,573	3,338,837
10. <b>Total Resources</b> Except Property Taxes.....	4,839,755	4,567,573	3,338,837

**FORM  
LB-2**

**FUNDS NOT REQUIRING A  
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 16, 2021 at 12 Noon.**

<b>Name of Fund</b>	<b>Actual Data Last Year 2019-20</b>	<b>Adopted Budget This year 2020-21</b>	<b>Approved Budget Next Year 2021-22</b>
<b>White City Storm Drain (09)</b>			
1. Total Personal Services.....			
2. Total Materials and Services.....	13,715	24,000	24,000
3. Total Capital Outlay.....	39,153	450,000	450,000
4. Total Debt Service.....			
5. Total Transfers.....	87,000	51,000	51,000
6. Total Contingencies.....		50,000	50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	736,829	173,523	244,249
9. Total Requirements (add lines 1 - 8).....	876,697	748,523	819,249
10. Total Resources Except Property Taxes.....	876,697	748,523	819,249
<b>Name of Fund</b>			
<b>Storm Water Quality (10)</b>			
1. Total Personal Services.....			
2. Total Materials and Services.....	34,395	74,451	71,051
3. Total Capital Outlay.....	67,668	228,400	600,000
4. Total Debt Service.....			
5. Total Transfers.....	306,484	347,500	347,500
6. Total Contingencies.....	0	100,000	100,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	1,288,465	796,437	235,890
9. Total Requirements (add lines 1 - 8).....	1,697,012	1,546,788	1,354,441
10. Total Resources Except Property Taxes.....	1,697,012	1,546,788	1,354,441
<b>Name of Fund</b>			
<b>Shady Cove Treatment (50)</b>			
1. Total Personal Services.....			
2. Total Materials and Services.....	120,473	103,472	106,834
3. Total Capital Outlay.....	125,622		
4. Total Debt Service.....		124,044	124,244
5. Total Transfers.....	222,829	267,500	344,293
6. Total Contingencies.....		100,000	100,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	46,033	33,018	7,989
9. Total Requirements (add lines 1 - 8).....	514,957	628,034	683,360
10. Total Resources Except Property Taxes.....	514,957	628,034	686,360
<b>Name of Fund</b>			
<b>Treatment Capital (55)</b>			
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....	99,236	555,000	950,000
4. Total Debt Service.....			
5. Total Transfers.....		0	0
6. Total Contingencies.....		0	0
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	960,756	318,565	330,581
9. Total Requirements (add lines 1 - 8).....	1,059,992	873,565	1,280,581
10. Total Resources Except Property Taxes.....	1,059,992	873,565	1,280,581

**FORM  
LB-2**

**FUNDS NOT REQUIRING A  
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 16, 2021 at 12 Noon.**

<b>Name of Fund</b>	<b>Actual Data Last Year 2019-20</b>	<b>Adopted Budget This year 2020-21</b>	<b>Approved Budget Next Year 2021-22</b>
<b>Gold Hill Treatment (60)</b>			
1. Total Personal Services.....			
2. Total Materials and Services.....	57,977	80,312	50,312
3. Total Capital Outlay.....	5,230	50,000	50,000
4. Total Debt Service.....			
5. Total Transfers.....	219,158	278,750	251,322
6. Total Contingencies.....		50,000	50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	269,499	6,490	52,252
9. Total Requirements (add lines 1 - 8).....	551,864	465,552	453,886
10. Total Resources Except Property Taxes.....	551,864	465,552	453,886
<b>Name of Fund</b>			
<b>Gold Hill Collection (65)</b>			
1. Total Personal Services.....			
2. Total Materials and Services.....	0	5,000	5,000
3. Total Capital Outlay.....	225	130,000	0
4. Total Debt Service.....			
5. Total Transfers.....	34,127	44,100	57,100
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	1,436	49,463	17,236
9. Total Requirements (add lines 1 - 8).....	35,788	228,563	79,336
10. Total Resources Except Property Taxes.....	35,788	228,563	79,336
<b>Name of Fund</b>			
<b>Lagoons (70)</b>			
1. Total Personal Services.....			
2. Total Materials and Services.....	18,844	30,415	30,835
3. Total Capital Outlay.....	788		
4. Total Debt Service.....			
5. Total Transfers.....	401,207	176,750	310,704
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	24,812	141,736	19,230
9. <b>Total Requirements</b> (add lines 1 - 8).....	445,651	348,901	360,769
10. <b>Total Resources</b> Except Property Taxes.....	445,652	348,901	360,769
<b>Name of Fund</b>			
1. Total Personal Services.....			
2. Total Materials and Services.....		0	0
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....		0	0
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	0	0	0
9. <b>Total Requirements</b> (add lines 1 - 8).....	0	0	0
10. <b>Total Resources</b> Except Property Taxes.....	0	0	0

# ROGUE VALLEY SEWER SERVICES JACKSON COUNTY, OREGON

## RESOLUTION NO. 21-14

### ADOPTION OF FY2022 BUDGET AND MAKING APPROPRIATIONS

1. BE IT RESOLVED, that the Board of Directors of Rogue Valley Sewer Services, Jackson County, Oregon, hereby adopts the 2021-2022 Budget which is now on file in the office of Rogue Valley Sewer Services and at [www.rvss.us](http://www.rvss.us).
  
2. BE IT RESOLVED, that the amounts for the fiscal year beginning July 1, 2021, and for the purposes shown below are hereby appropriated as follows:

General Fund

Personnel Services	4,731,830
Material & Services	5,474,866
Capital Outlay	3,304,000
Debt Services	105,780
Transfers	550,000
Contingency	<u>500,000</u>
Total Appropriation	<u><u>14,666,476</u></u>

Interceptor Maintenance Fund

Materials & Services	20,900
Transfers	192,000
Contingency	<u>75,000</u>
Total Appropriation	<u><u>287,900</u></u>

Dunn Pump Station Maintenance Fund

Material & Services	78,500
Transfers	33,000
Contingency	<u>75,000</u>
Total Appropriation	<u><u>186,500</u></u>

Interceptor Expansion Fund

Capital Outlay	2,350,000
Debt Services	224,782
Contingency	<u>350,000</u>
Total Appropriation	<u><u>2,924,782</u></u>

White City Storm Drain Fund

Material & Services	24,000
Capital Outlay	450,000
Transfers	51,000
Contingency	50,000
Total Appropriation	<u>575,000</u>

Storm Water Quality Fund

Material & Services	71,051
Capital Outlay	600,000
Transfers	347,500
Contingency	100,000
Total Appropriation	<u>1,118,551</u>

Shady Cove Treatment Fund

Material & Services	106,834
Debt Services	127,244
Transfers	344,293
Contingency	100,000
Total Appropriation	<u>678,371</u>

Treatment Capital Fund

Capital Outlay	950,000
Total Appropriation	<u>950,000</u>

Gold Hill Treatment Fund

Material & Services	50,312
Capital Outlay	50,000
Transfers	251,322
Contingency	50,000
Total Appropriation	<u>401,634</u>

Gold Hill Collection Fund

Material & Services	5,000
Transfers	57,100
Total Appropriation	<u>62,100</u>

Lagoons Fund

Material & Services

30,835

Transfers

310,704

Total Appropriation

341,539

3. BE IT RESOLVED, that the Manager of Rogue Valley Sewer Services files with the County Clerk of Jackson County, Oregon, a copy of the 2020-2021 Budget as adopted in the manner provided by law.

ADOPTED at the Regular Meeting of the Board of Directors of Rogue Valley Sewer Services this 16th day of June, 2021.

ROGUE VALLEY SEWER SERVICES



\_\_\_\_\_  
Kay Harrison, Chair  
Board of Directors

COUNTERSIGNED:



\_\_\_\_\_  
Carl Tappert, Manager

**Notice of Property Tax and Certification of Intent to Impose a Tax,  
Fee, Assessment or Charge on Property**

**FORM LB-50  
2021-2022**

To assessor of Jackson County

Be sure to read instructions in the 2009-2010 Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is an amended form.

The Rogue Valley Sewer Services has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Jackson County. The property tax, fee, charge or assessment is categorized as stated by this form.

<b>PO Box 3130</b> Mailing Address of District	<b>Central Point</b> City	<b>OR</b> State	<b>97502</b> Zip	<b>08/13/21</b> Date
<b>Brenda Baldovino</b> Contact Person	<b>Finance Director</b> Title	<b>(541)664-6300</b> Daytime Telephone	<b>bbaldovino@rvss.us</b> Contact Person E-Mail	

**CERTIFICATION - Check one box.**

- The tax rate of levy amounts certified in Part I are within the tax rate of levy amounts approved by the budget committee.
- The tax rate of levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

**PART I: TOTAL PROPERTY TAX LEVY**

		Subject to General Government Limits Rate -or- Dollar Amount	
1. Rate/Amount levied (within permanent rate limit) . . . . .	1		
2. Local option operating tax . . . . .	2		
3. Local option capital project tax . . . . .	3		
4. Levy for "Gap Bonds" . . . . .	4		Excluded from Measure 5 Limits Amount of Bond Levy
5. Levy for Pension and disability obligations . . . . .	5		
6a. Levy for bonded indebtedness from bonds approved by voters <b>prior</b> to October 6, 2001 . . . . .	6a		
6b. Levy for bonded indebtedness from bonds approved by voters <b>after</b> October 6, 2001 . . . . .	6b		
6c. Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 6a + 6b) . . . . .	6c		<b>0</b>

**PART II: RATE LIMIT CERTIFICATION**

7. Permanent rate limit in dollars and cents per \$1,000 . . . . .	7	
8. Date received voter approval for rate limit if new district . . . . .	8	
9. <b>Estimated</b> permanent rate limit for newly merged/consolidated district . . . . .	9	

**PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.**

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Total tax amount -or- rate authorized per year by voters

**Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES**

Description	Subject to General Gov't. Limitations	Excluded from M5 limitation
1 Past Due Sewer Charges		257,000
2 Est. Amount -Extension granted until Aug 13, 2021		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS 450.130(3) (Must be completed if you have an entry in Part IV)



# ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005  
Tel. (541) 664-6300 or (541) 779-4144 FAX (541) 664-7171 www.RVSS.us

May 24, 2021

Jackson County Assessor's Office  
10 South Oakdale  
Medford, OR 97501

Re: Deadline for filing Form LB-50

Rogue Valley Sewer Services (RVSS) would like to request an extension for filing form LB-50 (Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property) until August 13, 2021.

I believe this extension will benefit not only RVSS but the Assessor's Office, the Jackson County Payment Center and the public.

If you have any questions, please call.

Sincerely,

Brenda Baldovino  
Finance Director  
Rogue Valley Sewer Services  
(541) 664-6300

**Approved:**

Name and Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_



# JACKSON COUNTY

Oregon

## ASSESSMENT

**Ruth Staten**  
Valuation Manager

10 South Oakdale, Room 300  
Medford, Oregon 97501  
(541) 774-6052  
(541) 774-6701  
statenlr@jacksoncounty.org  
www.jacksoncounty.org

May 26, 2021

Brenda Baldovino  
Rogue Valley Sewer Services  
P. O. Box 3130  
Central Point, OR 97502

Dear Brenda:

We can grant Rogue Valley Sewer Services a 30 day extension, to August 15, 2021. August 15<sup>th</sup> would be the very latest date that we could accept an LB-50 from the District.

Thank you for the early heads up.

Sincerely,

L. Ruth Staten  
Valuation Manager



# ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005  
Tel. (541) 664-6300 or (541) 779-4144 FAX (541) 664-7171 [www.RVSS.us](http://www.RVSS.us)

July 1, 2021

Jackson County Clerk  
Elections Division  
1101 W. Main St. Suite 201.  
Medford, Oregon 97501

Here is a copy of our adopted budget for Fiscal Year ending June 30, 2022 that is required to be filed with the County Clerk according to ORS 310.060(7).

If you or any citizen has questions about our budget, the budget process or other financial matters, I would be more than pleased to try to answer those questions or discuss related issues.

Sincerely,

Brenda Baldovino  
Finance Director  
Rogue Valley Sewer Services



**ROGUE VALLEY**  
**SEWER SERVICES**  
CLEAN WATER · HEALTHY COMMUNITIES

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