



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

ROGUE VALLEY SEWER SERVICES
Jackson County, Oregon

Approved Budget
Fiscal Year Ended June 2023



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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Rogue Valley Sewer Services

FY23 Approved Budget

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**FY 2022-2023
ROGUE VALLEY SEWER SERVICES
BUDGET COMMITTEE MEMBERS**

Kay Harrison
Chairman, Board of Directors
Term Through: 6/30/23

Michael Parker
Vice Chairman, Board of Directors
Term Through: 6/30/23

Jim Snyder
Member, Board of Directors
Term Through: 6/30/23

Roger Thom
Member, Board of Directors
Term Through: 06/30/25

Wayne Brown
Member, Board of Directors
Term Through: 6/30/25

Michael Parsons
Term Through: 12/31/22

Anna D'Amato
Term Through: 12/31/24

Terry Sackett
Term Through: 12/31/23

Eleanor Ponomareff
Term Through: 12/31/24

Dick McGregor
Term Through: 12/31/22



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Rogue Valley Sewer Services
Oregon**

For the Fiscal Year Beginning

July 01, 2021

Christopher P. Morrill

Executive Director

ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 Fax (541) 664-7171 www.RVSS.us

Fiscal Year 2023 July 1, 2022 – June 30, 2023 Budget Message

I am pleased to present the Rogue Valley Sewer Services budget for Fiscal Year 2023. This is a balanced budget where our resources equal our requirements.

Budget Policies

Every year we submit our budget to the Oregon Municipal Finance Officers Association and the Government Finance Officers Association (GFOA) for review and critique. I am happy to report that once again we received the Distinguished Budget Presentation Award from GFOA.

Our top priority is to maintain a balanced budget in accordance with State law. In so doing, it is our policy to not use debt to finance any of our operating expenses. We remain consistent with the policy and will not be using debt to finance operating expenses.

RVSS maintains an active capital improvement program that is designed to ensure adequate capacity and to rehabilitate older sections of pipe before they fail. At this point in time we do not have any capacity deficiencies in the system. Our rehabilitation program calls for the replacement of approximately 2.0 miles of pipe per year. This work is funded through a combination of System Development Charges (SDC) and rates.

Revenue Trends

Over the past two years we have been hit by two disasters, the Covid-19 pandemic and the Alameda Fire. In Fiscal Year 2021 service charge revenue actually decreased by 2.3%. The only other time service charge revenue as decreased was in 2010 at the height of the “great recession”. Normal revenue growth appears to be back on track for Fiscal Year 2022.

After the fire we were concerned that most of the construction work would be focused on rebuilding, resulting in a decrease in System Development Charge revenue. This has not happened, and SDC revenues are on pace to exceed expectations.

Our rate analysis for this year is recommending an increase in single family rates from \$23.00 to \$24.00 per month.

Year	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023
Residential Rate	\$19.60	\$20.50	\$21.50	\$21.50	\$23.00	\$24.00
% Increase	3.2%	4.6%	4.9%	0.0%	7.0%	4.4%

A recent survey of 124 sewer service providers in Oregon revealed an average residential sewer rate of \$56.17 per month. Our residential rate remains among the lowest in the state.

Special Items of Interest

- Bipartisan Infrastructure Law – The recently passed Federal Bipartisan Infrastructure Law (BIL) will provide additional resources for sewer and stormwater capital improvements. Our current understanding is that this funding will be directed through DEQ’s Clean Water State Revolving Loan Fund (CWSRF). It is essentially a low-interest loan program, however it does include principal forgiveness of 50% of project cost, or \$500,000, whichever is less.

We are not budgeting to receive any funds from this program. We are submitting applications for several of our larger projects. If we receive principal forgiveness we will take out the loan and this benefit will be realized in future budgets. There is no penalty for early payment so we will have the option to either carry the loan or pay it off as suits us.

- COVID-19 – The pandemic has dramatically changed the way we do business over the past two years. Fortunately, most of the restrictions that were put in place have been lifted and we are returning to a more normal routine. Overall, the economic impact on our operations has not been significant.
- Alameda Fire – The Alameda Fire destroyed roughly 5% of our customer base. Fortunately the rebuilding progress has been stellar, over half of the accounts lost in the fire are back in service.

Our response to the fire included both emergency projects to repair and protect the system and opportunistic projects to correct system defects that would have been very difficult before the area burned. Over the past two years RVSS spent over \$2.2 million in fire-related capital improvements. We did receive approximately \$60,000 in insurance settlements and \$550,000 in FEMA reimbursements.

- Medford Treatment Plant – The new discharge permit for the City of Medford includes strict limits on nitrogen and phosphorus. This will likely require the City to construct new treatment processes to meet these limits. This will be a very expensive project and will require significant rate increases in the coming years. The City is working on a facilities plan to determine the full extent of the improvements.

There will be a small increase in the treatment rate of 3% for FY2023. This is unrelated to the anticipated capital expenses.

- Capital Improvement Plan – Our capital improvement plan includes almost \$6 million in spending across all funds. Almost all of the design work is done in-house.
- Debt Service – The 2013 Bond Series allows for early repayment in October, 2022. We intend to pay off the remaining \$1.8 million in principal which will save approximately \$220,000 in interest payments over the next six years.

Once this debt is retired our only debt obligations will be through Shady Cove which cannot be retired at least until 2026. The annual debt service on this is approximately \$126,000 per year.

- Shady Cove – We are proposing an increase in sewer rate for Shady Cove from \$45 per month to \$46.25 per month. 75% of this revenue is used for treatment operations (Fund 50) and the remaining is transferred to the General Fund for support collection operations.
- White City Lagoons – The White City Lagoon generates revenue from tipping fees charged to septic tank and grease interceptor pumpers. Surplus from the White City Lagoon (Fund 70) operations is transferred to the Treatment Capital Reserve Fund (55). We are budgeting a surplus of \$200,000 for FY 2023.

We are in the process of constructing a significant upgrade to the lagoon. The improvements will initially create three smaller partially-mixed lagoons. In the future we plan to construct drying beds, and a site for future composting facilities. This will dramatically increase the effectiveness and capacity of the lagoon, allowing us to remove the limits on and amount of waste we receive from pumpers.

A side effect of these improvements is that it will open up a large portion of the South Cell for enhancement of bird habitat. This area has long been popular with bird watchers. We are working with several local organizations to develop a management plan that will enable us to regulate the amount of water in this area to create more suitable conditions for bird habitat.

- Gold Hill – We are in the final year of our five year management agreement with the City of Gold Hill. Our intention is to negotiate an extension of this agreement but this has not yet been completed. The budget is prepared with the expectation that this relationship will continue. If the agreement is not extended we will need to transfer one of the treatment plant operators to the O&M department but otherwise there will be minimal impact on any of our other operations.
- Staffing – Over the past year we have done a series of labor needs assessments and are proposing to increase our staff level to 41 full time employees. This will add one employee to our O&M department, one Staff Engineer (this position has already been filled), and a second GIS technician.

Additionally, we are proposing a 5% cost of living adjustment for all employees.

I would like to thank each of you for taking time out of your schedule to participate in the budget process. Your input and insights are extremely valuable in helping us remain a responsible and responsive government agency. Our Finance Director, Brenda Baldovino, and I are available to answer any questions you may have about the budget. Please do not hesitate to call us if you have questions or concerns.

Respectfully Submitted,



Carl Tappert, Manager

Rogue Valley Sewer Services History and Background

Rogue Valley Sewer Services (RVSS) is a special district that provides sewer service in Jackson County, Oregon. RVSS is governed by a five-member elected Board of Directors. RVSS serves the cities of Talent, Central Point, Eagle Point, Jacksonville, Phoenix, Shady Cove and a portion of the city of Medford, Oregon, and serves a population of approximately 81,755.

Rogue Valley Sewer Services (originally Bear Creek Valley Sanitary Authority) was established under Oregon Revised Statutes Chapter 450.705 through a special election in August, 1966.

The primary purpose of RVSS was to construct and maintain a regional sewer interceptor connecting the cities of Medford, Central Point, Phoenix, and Talent to the regional wastewater treatment plant on Kirtland Road. RVSS also assumed management of the collection system in Talent.

When the interceptor system was completed in 1973, sewer service rapidly expanded to serve areas of the county suffering from failing septic systems.

In 1975 the White City Sanitary District became part of RVSS.

In 1998 the City of Eagle Point held an annexation election. Annexation was approved by 90% of the city voters.

In 2001 the City of Central Point held an annexation election. Annexation was approved by 94% of the city voters.

In 2003 RVSS relocated its offices to 138 West Vilas Road in Central Point and officially changed its name from Bear Creek Valley Sanitary Authority to Rogue Valley Sewer Services.

On July 1, 2004, RVSS started providing Stormwater Quality management services for the cities of Talent, Central Point, and Phoenix, Oregon, along with many of the unincorporated areas of Jackson County. RVSS holds the Municipal Small Separated Storm Sewer (MS4) permit under the National Pollutant Discharge Elimination System (NPDES) on behalf of these agencies.

In 2005 the City of Jacksonville held an annexation election. Annexation was approved by 97% of the city voters.

In 2006 the City of Phoenix held an annexation election. Annexation was approved by 93% of the city voters.

In 2016 RVSS entered into a 10 year agreement with Shady Cove. This agreement called for an annexation vote before the end of the term. The annexation vote was held in 2018 and approved by 62% of the city voters.

History and Background, continued

In 2018, RVSS entered into a 5 year management agreement with the City of Gold Hill. Gold Hill is operating under a Mutual Agreement and Order from DEQ which requires the City to make certain system improvements. The main remaining condition is the completion and implementation of a facilities plan for the treatment plant. The draft report is complete, but we don't have the final report which will determine the fate of the treatment plant. Once this plan is complete the City will need to decide to either repair and upgrade the plant or eliminate the plant in favor of a connection to the Regional system. Any consideration for annexation will not occur until improvements required by the facilities plan have been addressed.

In 2019, the City of Shady Cove became part of RVSS.

Rogue Valley Sewer Services

Mission Statement and Values

Mission Statement: Manage, maintain, and improve storm and wastewater systems to protect and preserve public health, quality of life, and economic vitality in our community.

Values: The core values of the organization are:

- **System Integrity** – The primary function of RVSS is to manage the sewer and stormwater infrastructure to ensure reliable service. This commitment ensures that we have state-of-the-art equipment and a proactive capital improvement plan.
- **Customer Service** – RVSS treats all of our customers with respect and honesty.
- **Fiscal Responsibility** – RVSS focuses on efficient operations and preventative maintenance to control costs and keep rates low while still providing excellent service.
- **Environmental Protection** – RVSS works to protect our natural resources in all aspects of our operations.
- **Innovation** – RVSS draws on the creativity of our employees to develop new and innovative approaches to doing our work.
- **Empowered Employees** – RVSS believes giving employees more responsibility improves efficiency and strives to engage staff to develop their individual talents and to participate in company decisions.
- **Joy** – RVSS believes that the work environment should be enjoyable.

Rogue Valley Sewer Services Financial Policies

1. For financial reporting and operating purposes, the District considers its activities as those of a unitary enterprise operation (proprietary fund). Therefore, these activities are reported in a single enterprise fund but for internal financial controls operates with 12 funds and the General Fund with 7 departments. However, for legal requirements as set forth in the Oregon Local Budget Law, the District prepares and adopts a budget on the modified accrual bases for its individual fund types. The resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. For all funds, the District has established the level of control by expenditure category. These categories include: personnel services, materials and services, capital outlay, contingency, debt service and transfers to other funds. These transfers are used between funds and departments to ensure each are balanced annually in accordance with State Law.
2. Sewer service will be provided to those who need and can afford it within the limits of RVSS to do so as allowed by law. Every effort will be made to assist those who must connect and are unable to pay.
3. To adopt a balanced budget annually in accordance with State Law, wherein resources (beginning fund balance plus revenues plus transfers in) equals requirements (expenditures plus transfers out plus contingency plus ending fund balance).
4. Current operating expenditures (which exclude capital projects), will not be financed by debt.
5. Rogue Valley Sewer Services will charge sewer service fees, stormwater quality fees, storm drain fees, system development charges, and all other fees to recoup the full cost of providing those services to customers. Service will be billed one month in arrears. Quarterly and annual billing with discounted rates will also be available. Late charges will be billed in accordance with provisions in the current Code.
6. Financing will be offered to those who hook up to sewer lines through the Local Improvement District (LID) process, at the most reasonable cost possible and in accordance with State law. Rogue Valley Sewer Services will issue tax-free municipal debt or other legal financing and will add a nominal percent to these interest rates in order to ensure that sufficient reserves are maintained for all debt payments.

Financial Policies, continued

7. Financing for those customers hooking up to sewer lines outside the LID process will be made available only from existing fund balances. Bonds or debt will not normally be issued for this purpose.
8. Rogue Valley Sewer Services may provide short-term loans from the General Fund for temporary financing other funds. When favorable interest rates warrant use of long term DEQ revolving loans or other long term debt instruments.
9. Reserves for loan services, regional interceptor SDCs, and operations equal to one month's total appropriations (8.33%) will be deducted from Ending Fund Balance to arrive at the Unreserved Ending Fund Balance. Five year cash flow projections will be done for the General Fund to help ensure adequate Unreserved Ending Fund Balances over time.
10. System Development Charges (SDCs) will be collected on all properties that are hooked up to sewers. These fees are based on the costs of installing existing and future system-wide interceptor, trunk, and lateral lines. SDCs collected may also be contributed to private projects where the extraordinary costs associated with extra depth, size, or length of pipe result in an unreasonable cost burden upon property owners to be served.
11. RVSS manages risk with the commitment to ensure that its resources are managed to provide returns that are of the greatest benefit to the community with the lowest amount of risk.
12. The general investment goals for RVSS are to conservatively invest monies in certificates of deposits to receive the greatest amount of return based in our current economy.
13. The financial policies listed above have not been formally adopted by the Board.

Rogue Valley Sewer Services Budget Calendar- Fiscal Year 2023 July 1, 2022 - June 30, 2023

February 16, 2022	Wednesday	At regular Board of Directors meeting establish Wednesday April 27 , 2022 as the date for the public meeting of the Budget committee to consider the budget for FY23.
February 17, 2022	Thursday	Notify Budget Committee members of the time and place of the meeting.
Jan 10 - April 07, 2022		Department Heads and Manager discuss and prepare proposed budget, capital improvement plan and five year general fund cash projections.
March 30, 2022	Thursday	Deliver notice of Budget Committee public meeting to the Mail Tribune for publication on April 1 and April 8, 2022.
April 1, 2022	Friday	Publication of notice of Budget Committee public meeting - first notice. (Not more than 30 days prior to meeting date.)
April 8, 2022	Friday	Publication of notice of Budget Committee public meeting - second notice. (Not less than 5 days prior to the meeting date,)
April 7, 2022	Thursday	Send copies of the proposed budget FY23, date and schedules to the committee members; reminder of Budget Committee meeting place. At this time the budget becomes a public document. Proposed Budget FY23 to be posted on our website.
April 27, 2022	Wednesday	Budget Officer presents proposed budget. Public meeting of Budget Committee at Noon for consideration of FY23 Budget.
April 27 - May 18, 2022	Wednesday	Period during which adjourned public meetings of the Budget committee may be held if necessary.
May 13, 2022	Friday	Deliver notice of the public hearing before the Board of Directors on the approved budget together with a copy of the summary of the budget (LB-1) for publication to the Medford Mail Tribune. Publication date to be May 20, 2022 giving notice of the meeting
May 20, 2022	Friday	Publication of notice of public hearing (Form LB-1) before Board of Directors on approved budget with budget summaries. (not less than 5 nor more than 30 days before the scheduled budget hearing.) Approved budget posted on Web Site.
June 15, 2022	Wednesday	Public hearing before the Board of Directors at NOON on the approved budget at the regular meeting of the Board of Directors. Adopt the approved budget, adopt a resolution appropriating the funds required and authorizing expenditures. Adopt the 5 year Capital Improvement Plan by resolution. Adopted budget posted on Web Site. Resolution to balance FY22 budget - move \$\$ if necessary
June 2, 2022	Thursday	File letter to Jackson County Assessor's Office requesting extension on LB-50
June 30, 2022	Thursday	File copy of adopted budget, along with notice of levy, and (LB-1) each notice published of the public hearing before the Board of Directors with Jackson County Clerk. Required by August 13, 2022 IF EXTENSION GRANTED.
Aug 15, 2022	Friday	File 2 copies form LB-50 Certification of Taxes, and the Resolution adopting the budget and making appropriations with the Jackson County Assessor. Required by July 1, 2022, unless extension in writing is granted. Extension will be requested until August 15, 2022.

Rogue Valley Sewer Services Budget Process

The Budget Adoption Process

The Rogue Valley Sewer Services (RVSS) annual budget process routinely begins in March with the preparation of revenue and expense estimates. The Manager, Operations Manager, Engineer, StormWater Manager, Finance Director, and Network Administrator review these estimates and develop the service delivery objectives and capital outlay plan for the District as a whole.

The resulting proposed budget is presented to the Budget Committee in early May. The Budget Committee is comprised of five members appointed by the Board of Directors and the five elected Board members of Rogue Valley Sewer Services.

Oregon Revised Statutes require that the Budget Committee meet in order to hear the budget message, receive the budget document, hear persons, and approve the budget document sufficiently in advance of June 30, to allow adoption of the budget by June 30.

After approval of the budget document by the Budget Committee, a summary of the budget document, as approved by the Budget Committee, is published in a local newspaper.

A public hearing is held before the Rogue Valley Sewer Services Board of Directors in June for purposes of discussing and hearing public testimony in regards to the programs included in the budget.

The Board of Directors adopts the budget and makes appropriations and levies taxes by resolution for the ensuing fiscal year after the public hearing is closed.

If additional meetings are called for, they take place before the end of June in order to allow for adoption of the budget and the making of appropriations before June 30.

The Budget Amendment Process

Oregon Budget Law allows for amendments to the District budget for reasons unforeseen at the time of adoption. The Board may adopt resolution changes that decrease one existing appropriation and increase another. Changes of ten percent or more to any fund require a supplemental budget, which involves a process similar to the annual budget process and requires a public hearing.

The Budget Committee

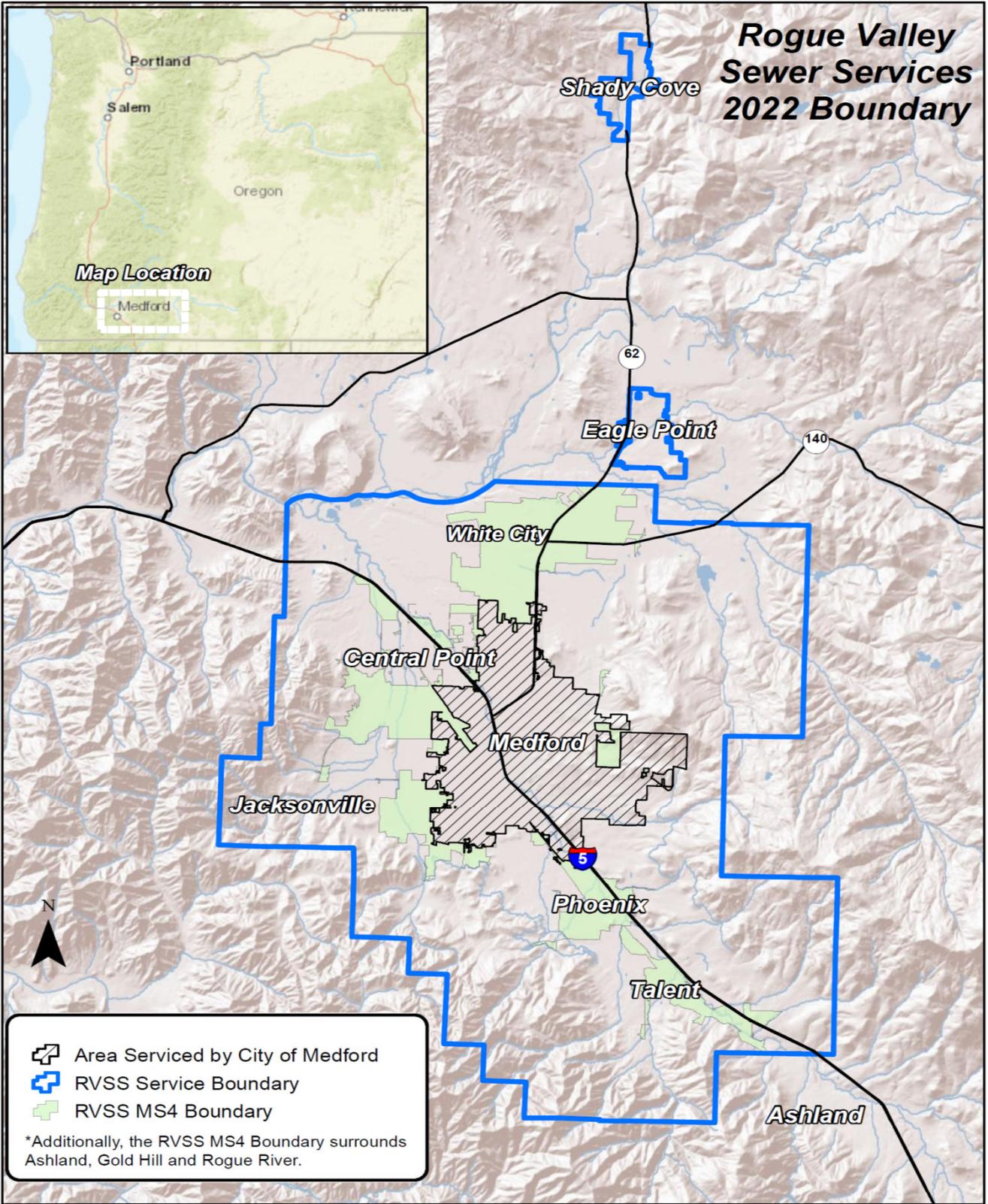
The Budget Committee is comprised of the five members of the District Board and five citizen members appointed by the governing board. The appointed members must live in the District but cannot be employees of the District. The appointed members serve three year terms that are staggered so that approximately one third of the terms end each year.

The Budget Basis

The budgets of all funds are prepared using the modified accrual basis of accounting. This means that obligations of the District are budgeted as expenditures when the related goods or services are available for use rather than when invoices are paid. However, revenues are recognized only when they are actually received.

The District manages its finances according to generally accepted accounting principles (GAAP). During the year, expenditures and revenues are closely monitored to ensure compliance with the adopted budget and State law. Detailed budget comparisons are prepared and reviewed with management quarterly. Quarterly financial reports, prepared on the budgetary basis of accounting are distributed and reviewed with the Board of Directors. The District publishes an annual financial report that documents the District's budgetary performance and the financial health of the District. This report compares budget to actual revenues and expenditures, thus documenting the District's budgetary compliance.

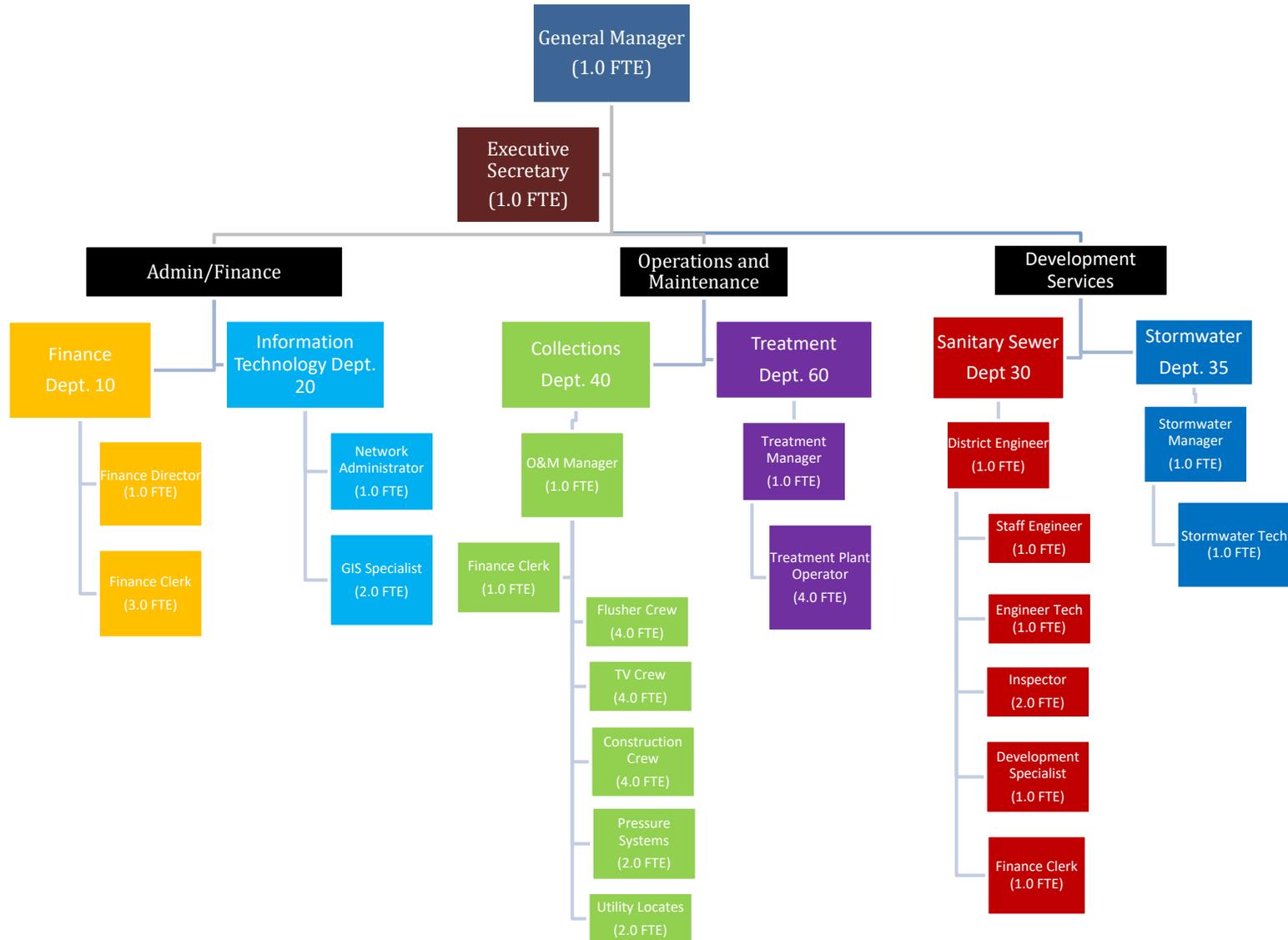
Annually, an audit is performed and filed with the State of Oregon by an independent certified public accountant. The basic financial statements are stated on a full accrual basis, which is different than the modified accrual basis used for budget. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred, regardless of the timing of the cash flow. Budget comparisons, prepared on a modified accrual basis, are included as a schedule in the comprehensive annual financial report.



ROGUE VALLEY SEWER SERVICES

FISCAL YEAR 2022 - 2023

Departmental Organization



Rogue Valley Sewer Services

FY23 Approved Budget

Fund/Department Matrix

Each Fund below lists the responsible Departments for each.

<u>FUND</u>	<u>DEPARTMENT*</u>
01 General	10, 20, 30, 35, 40, 50, 60
04 Bear Creek Interceptor O&M	10, 40, 50
06 Dunn Pump Station O&M	10, 20, 40
07 Interceptor Capital Expansion	10, 40, 50
09 White City Storm Drains	10, 35, 50
10 Stormwater Quality Mgt.	10, 35, 50
50 Shady Cove Treatment	10, 20, 60
55 Treatment Capital	40, 50
60 Gold Hill Treatment	10, 50, 60
65 Gold Hill Collection	10, 40, 50
70 Lagoons	10, 40, 50, 60

- * Department 10 Administration
- Department 20 Information Technology
- Department 30 Engineering
- Department 35 StormWater Quality
- Department 40 Maintenance
- Department 50 Construction
- Department 60 Treatment



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ROGUE VALLEY
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Rogue Valley Sewer Services Resource and Requirement Summary All Funds Combined

	Actual FY20	Actual FY21	Projected FY22	Approved FY23
RESOURCES				
Beginning Fund Balance	\$9,795,168	\$11,901,693	\$12,512,504	\$9,394,201
Revenues				
Service Fees	11,722,656	10,832,832	11,808,118	\$12,367,154
System Development Charges	531,363	604,262	604,947	\$604,947
Loan Proceeds	53,467	28,042	41,280	\$41,280
Other Revenues	1,966,727	2,497,721	1,892,609	\$1,892,072
Total Revenues	14,274,213	13,962,857	14,346,954	\$14,905,453
Transfers In (Other financing sources)	2,102,881	1,818,206	2,569,953	\$2,468,822
Total Resources	\$26,172,262	\$27,682,756	\$29,429,411	\$26,768,476

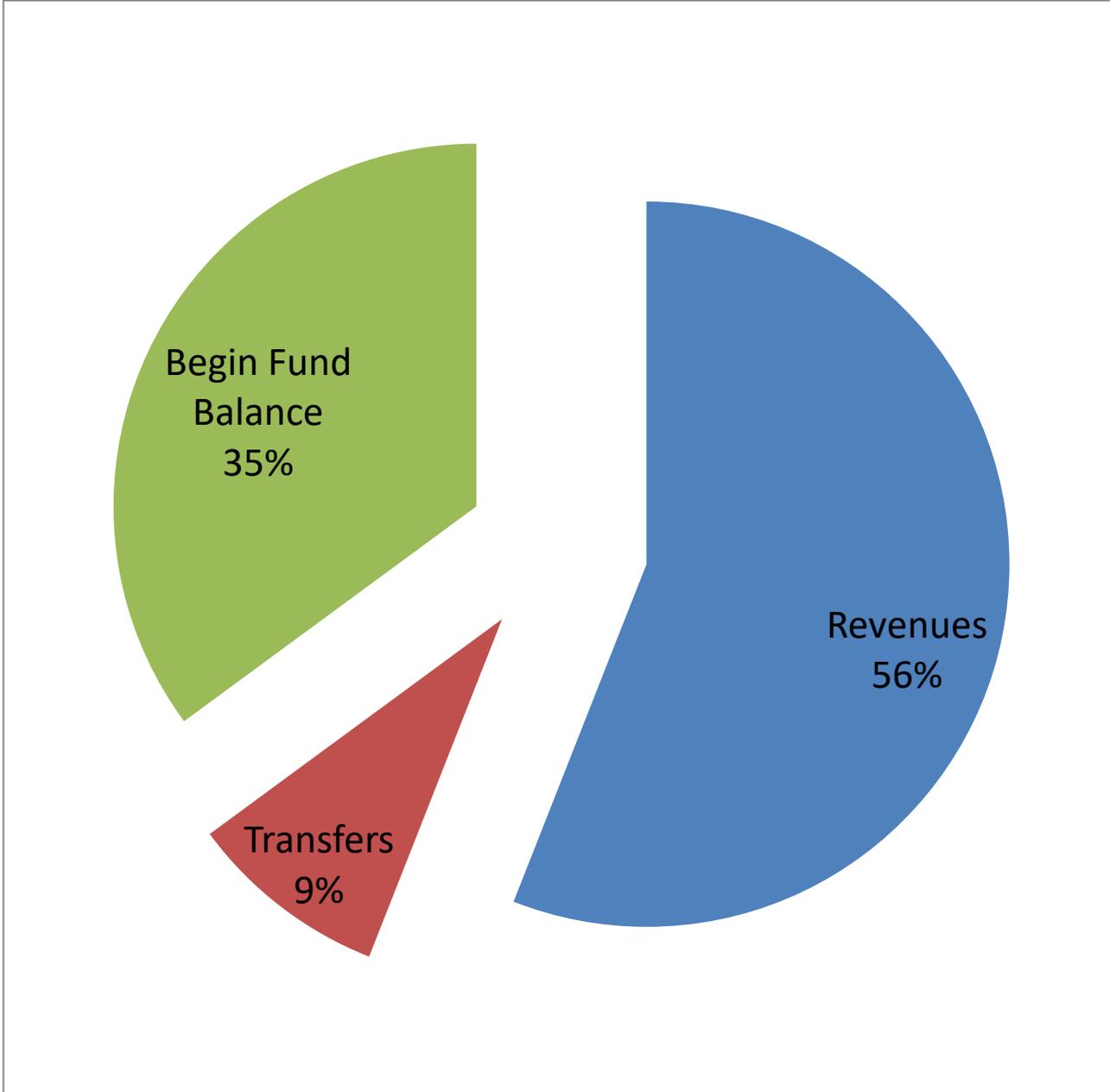
REQUIREMENTS

Expenditures				
Personnel Services	3,890,992	4,352,791	4,810,626	\$5,255,851
Treatment Charges	3,728,850	3,671,496	4,127,961	\$4,294,318
Other Materials & Services	1,299,887	1,507,288	1,742,137	\$1,756,192
Capital Outlay - Rehab Projects	2,363,923	2,659,710	5,743,884	\$5,910,000
Capital Outlay - Other	363,253	650,556	583,817	\$735,880
Debt Service	519,985	510,206	456,832	\$2,008,994
Total Expenditures	12,166,890	13,352,047	17,465,257	\$19,961,235
Transfers Out (Other financing uses)	2,103,680	1,818,206	2,569,953	\$2,468,822
Contingency	-	-	-	\$1,250,000
Total Appropriations	14,270,570	15,170,253	20,035,210	\$23,680,057
Ending Fund Balance	11,901,692	12,512,503	9,394,201	\$3,088,419
Total Requirements	\$26,172,262	\$27,682,756	\$29,429,411	\$26,768,476

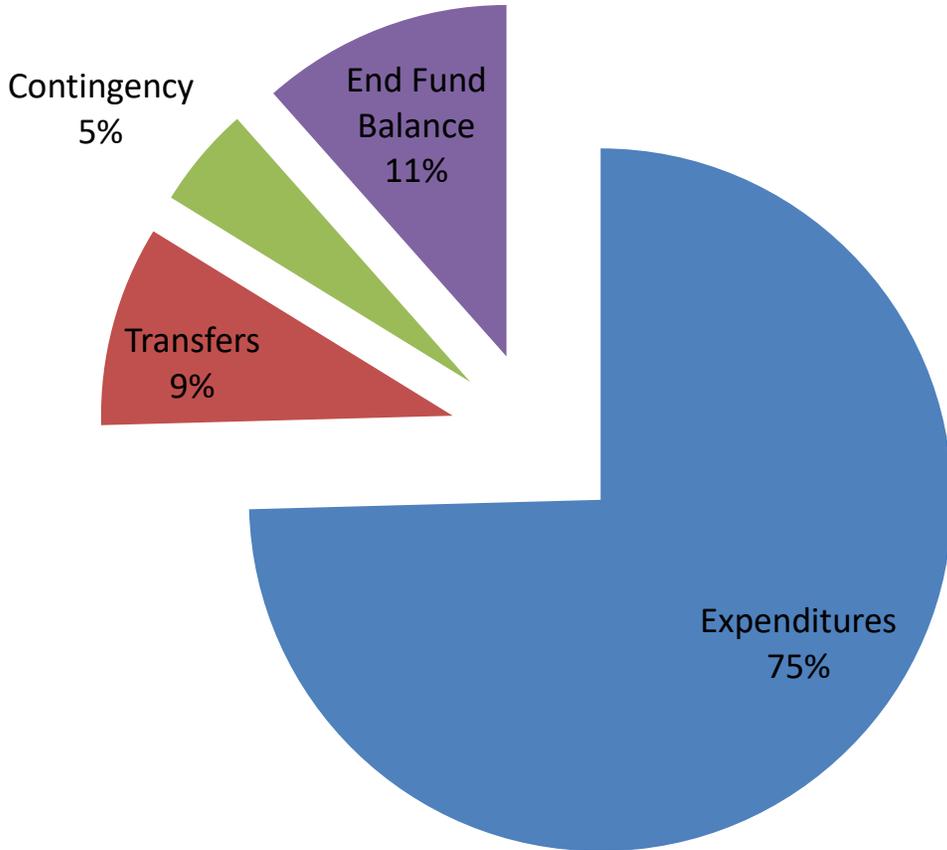
ENDING FUND BALANCE

Ending Fund Balance	11,901,692	12,512,503	9,394,201	\$3,088,419
Less: Resv for Regional Intercept SDCs	2,092,110	2,295,785	2,169,912	2,755,793
Less: Operating Reserve (one month 8.33%)	(920,553)	(968,143)	(1,120,026)	(1,274,609)
Unreserved Ending Fund Balance	\$13,073,249	\$13,840,145	\$10,444,087	\$3,814,984

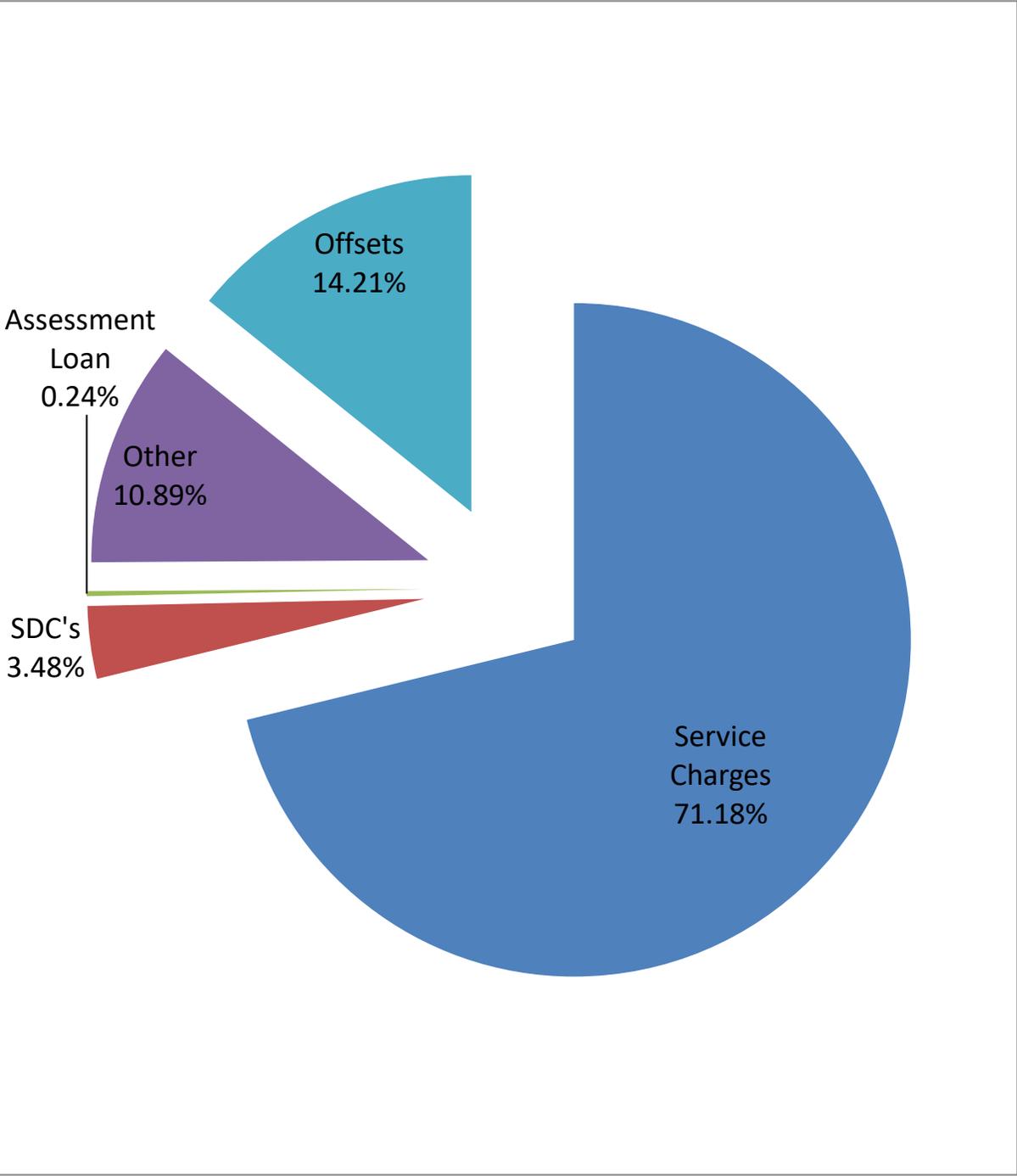
**Rogue Valley Sewer Services
Approved Budget FY23 All Funds
Resources**



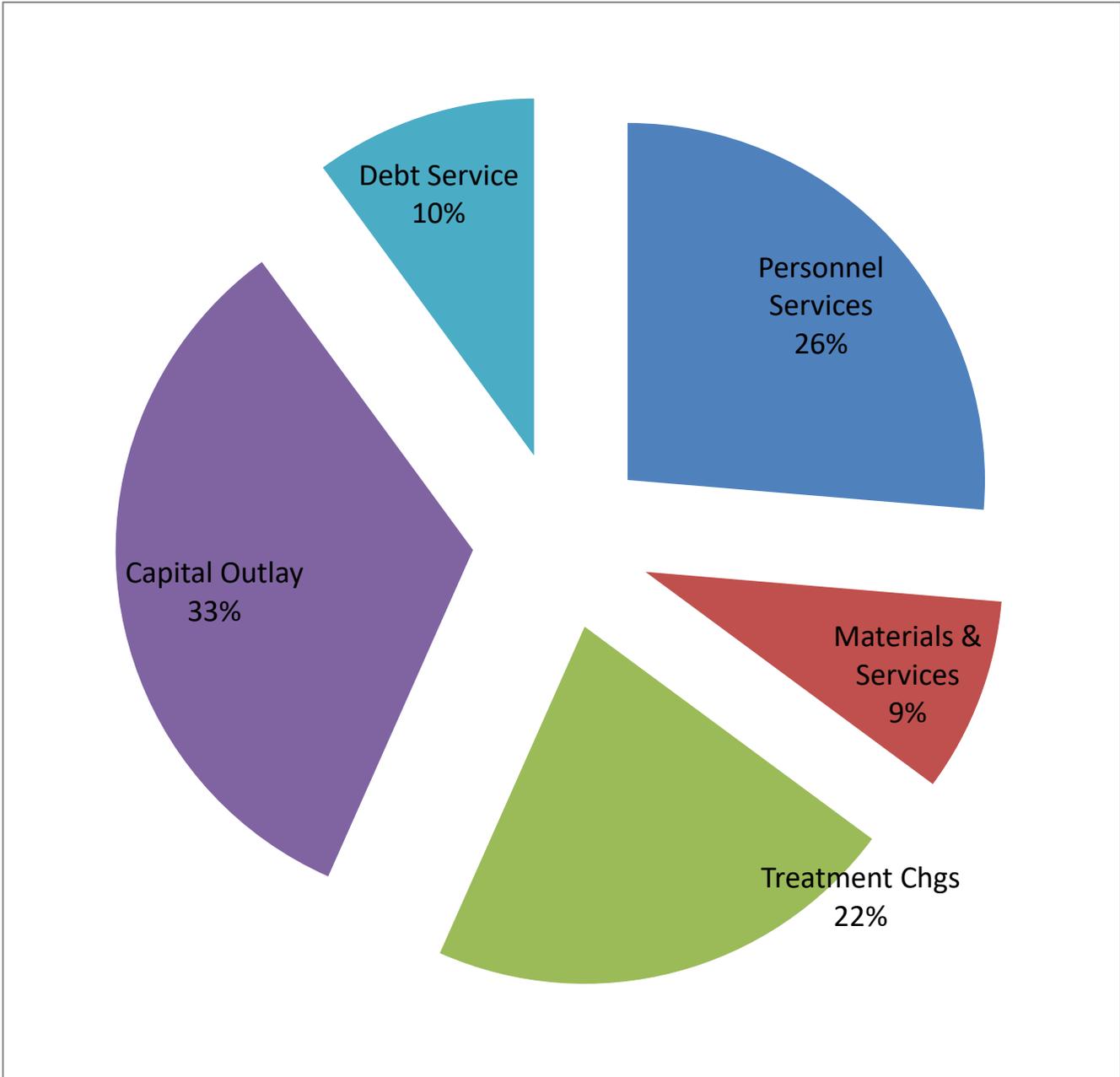
Rogue Valley Sewer Services Approved Budget FY23 All Funds Requirements



Rogue Valley Sewer Services Approved Budget FY23 All Funds Revenues



Rogue Valley Sewer Services Approved Budget FY23 All Funds Expenditures



Rogue Valley Sewer Services

FY23 Approved Budget

Resources by Fund

Funds:		Beginning Fund Balance	Total Revenues	Transfers IN	Total Resources
General Fund	01	2,478,929	12,464,127	1,242,322	16,185,378
Bear Creek Interceptor O & M	04	454,141	54,000	200,000	708,141
Dunn PS Operation & Maint	06	755,584	7,600	150,000	913,184
Interceptor Expansion	07	2,484,465	443,000	350,000	3,277,465
White City Storm Drain	09	763,883	78,710	0	842,593
Stormwater Quality	10	1,089,180	413,844	0	1,503,024
Shady Cove Treatment	50	60,148	622,000	0	682,148
Shady Cove Capital	55	862,342	11,660	450,000	1,324,002
Gold Hill O & M	60	202,078	360,500	0	562,578
Gold Hill Capital	65	28,326	75,000	0	103,326
Lagoons	70	214,636	451,512	0	666,148
Total All Funds		9,393,712	14,981,953	2,392,322	26,767,987

Requirements by Fund

Funds:		Expenditures	Transfers OUT	Contingency	Total Appropriations	Ending Fund Balance	Total Requirements	Fund Balance Change
General Fund	01	15,301,425	550,000	300,000	16,151,425	33,954	16,185,378	(2,444,976)
Bear Creek Interceptor O & M	04	25,900	192,000	150,000	367,900	340,241	708,141	(113,900)
Dunn PS Operation & Maint	06	73,750	38,000	150,000	261,750	651,434	913,184	(104,150)
Interceptor Expansion	07	1,491,800	0	350,000	1,841,800	1,435,665	3,277,465	(1,048,800)
White City Storm Drain	09	474,000	50,000	50,000	574,000	268,593	842,593	(495,290)
Stormwater Quality	10	866,051	347,500	100,000	1,313,551	189,473	1,503,024	(899,707)
Shady Cove Treatment	50	235,719	385,000	50,000	670,719	11,429	682,148	(48,719)
Shady Cove Capital	55	1,305,000	0	0	1,305,000	19,002	1,324,002	(843,340)
Gold Hill O & M	60	100,398	316,322	50,000	466,720	95,858	562,578	(106,220)
Gold Hill Capital	65	55,000	30,000	0	85,000	18,326	103,326	(10,000)
Lagoons	70	32,192	560,000	50,000	642,192	23,956	666,148	(190,680)
Total All Funds		19,961,235	2,468,822	1,250,000	23,680,057	3,087,931	26,767,987	(6,305,782)

Fund Balance	3,087,931
Less: Reserve for System Development Charges (General Fund)	2,755,793
Less: Operating Reserve (General Fund)	<u>(1,274,609)</u>
Unreserved Fund Balance	<u>4,569,115</u>

RogueValley Sewer Services

FY23 Approved Budget

Appropriations by Fund

Funds:		Personnel Services	Materials and Services	Capital Outlay	Debt Service	Total Expend.
General Fund	01	5,255,851	5,656,494	3,785,880	603,200	15,301,425
Bear Creek Interceptor O & M	04	0	25,900	0	0	25,900
Dunn PS Operation & Maint	06	0	73,750	0	0	73,750
Interceptor Expansion	07	0	0	210,000	1,281,800	1,491,800
White City Storm Drain	09	0	24,000	450,000	0	474,000
Stormwater Quality	10	0	71,051	795,000	0	866,051
Shady Cove Treatment	50	0	111,725	0	123,994	235,719
Treatment Capital	55	0	0	1,305,000	0	1,305,000
Gold Hill O & M	60	0	50,398	50,000	0	100,398
Gold Hill Capital	65	0	5,000	50,000	0	55,000
Lagoons	70	0	32,192	0	0	32,192
Total All Funds		5,255,851	6,050,510	6,645,880	2,008,994	19,961,235

Funds:		Total Expend.	Transfers	Contingency	Total Appropriations	Prior Year Total Adopted
General Fund	01	15,301,425	550,000	300,000	16,151,425	14,666,476
Bear Creek Interceptor O & M	04	25,900	192,000	150,000	367,900	292,900
Dunn PS Operation & Maint	06	73,750	38,000	150,000	261,750	181,500
Interceptor Expansion	07	1,491,800	0	350,000	1,841,800	2,924,782
White City Storm Drain	09	474,000	50,000	50,000	574,000	575,000
Stormwater Quality	10	866,051	347,500	100,000	1,313,551	1,118,551
Shady Cove Treatment	50	235,719	385,000	50,000	670,719	678,372
Treatment Capital	55	1,305,000	0	0	1,305,000	950,000
Gold Hill O & M	60	100,398	316,322	50,000	466,720	401,634
Gold Hill Capital	65	55,000	30,000	0	85,000	62,100
Lagoons	70	32,192	560,000	50,000	642,192	341,539
Total All Funds		19,961,235	2,468,822	1,250,000	23,680,057	22,192,854



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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Rogue Valley Sewer Services Budget Document FY23

Fund: General (01)

Goals and Objectives: The General Fund accounts for all financial transactions of Rogue Valley Sewer Services except those that are required to be accounted for separately through intergovernmental or other agreements.

Major Source of Revenue: The largest source of revenue for this fund is sewer service charges, which account for approximately 83% of General Fund revenues. The adequacy of service charges to meet operational needs is evaluated annually, and rates are adjusted as needed.

For FY23, we will have a 4.4% sewer rate increase which raised the single family rate from \$23.00 to \$24.00. Even with the \$1.00 rate increase, RVSS still has one of the lowest sewer rates in the State of Oregon. Our five year cash flow projections indicate that this increase would be followed by annual increases for the following four years.

System Development Charges (SDCs) are another important revenue source. SDCs are assessed when new development takes place. In years past SDCs accounted for as much as 30% of General Fund revenues, however the decline in the building industry has led to steep reductions in revenue raised by SDCs. SDCs now account for only about 4.8% of General Fund revenues. The amount of the System Development Charge is recalculated annually based on a variety of factors, including the cost of completed infrastructure projects; the value of proposed infrastructure projects; the number of current connections; and the anticipated number of future connections.

Rogue Valley Sewer Services occasionally relies on financing through the State Revolving Loan Fund to pay for capital improvements. The amount borrowed varies from year to year dependent upon the capital improvements planned.

Major Expenditures: General Fund expenditures are grouped into four categories: Personnel Services; Materials and Services; Capital Outlay; and Debt Service. In addition to these categories there are interfund transfers made to support other funds.

Personnel Services include all salaries and fringe benefits for our staff of 41 employees. Fringe benefits include a defined contribution retirement plan through the International City Managers Association (ICMA) and health insurance. Over the past ten years the Personnel Services budget has ranged from 33% to 44% of the sewer service charge revenue. For the FY23 budget the Personnel Services are expected to be 48% of service charge revenue.

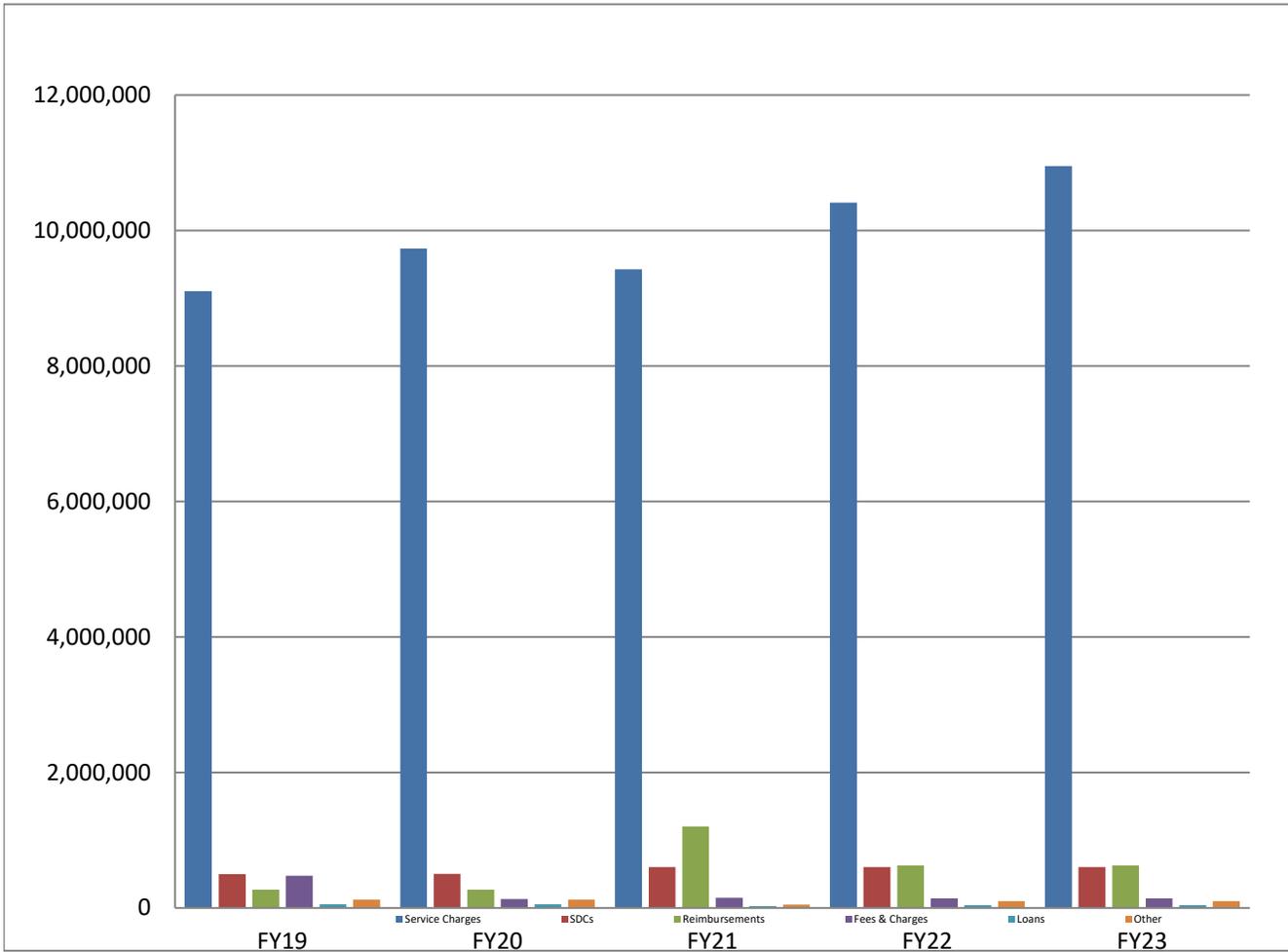
Material and Services includes the various supplies, minor equipment, support services, and other miscellaneous expenses incidental to the operation of the sewer system. This also includes a pass-through charge for the City of Medford to pay for our share of the treatment plant operations. The treatment charge is the single largest expense of RVSS and is a direct function of service charges received, consuming approximately 39% of service charge revenue.

Capital Outlay includes infrastructure projects; major equipment and vehicles; and major software expenses. Infrastructure projects are funded through a combination of SDCs, SRF Loans, and sewer service charges. All other capital outlay is funded through sewer service charges.

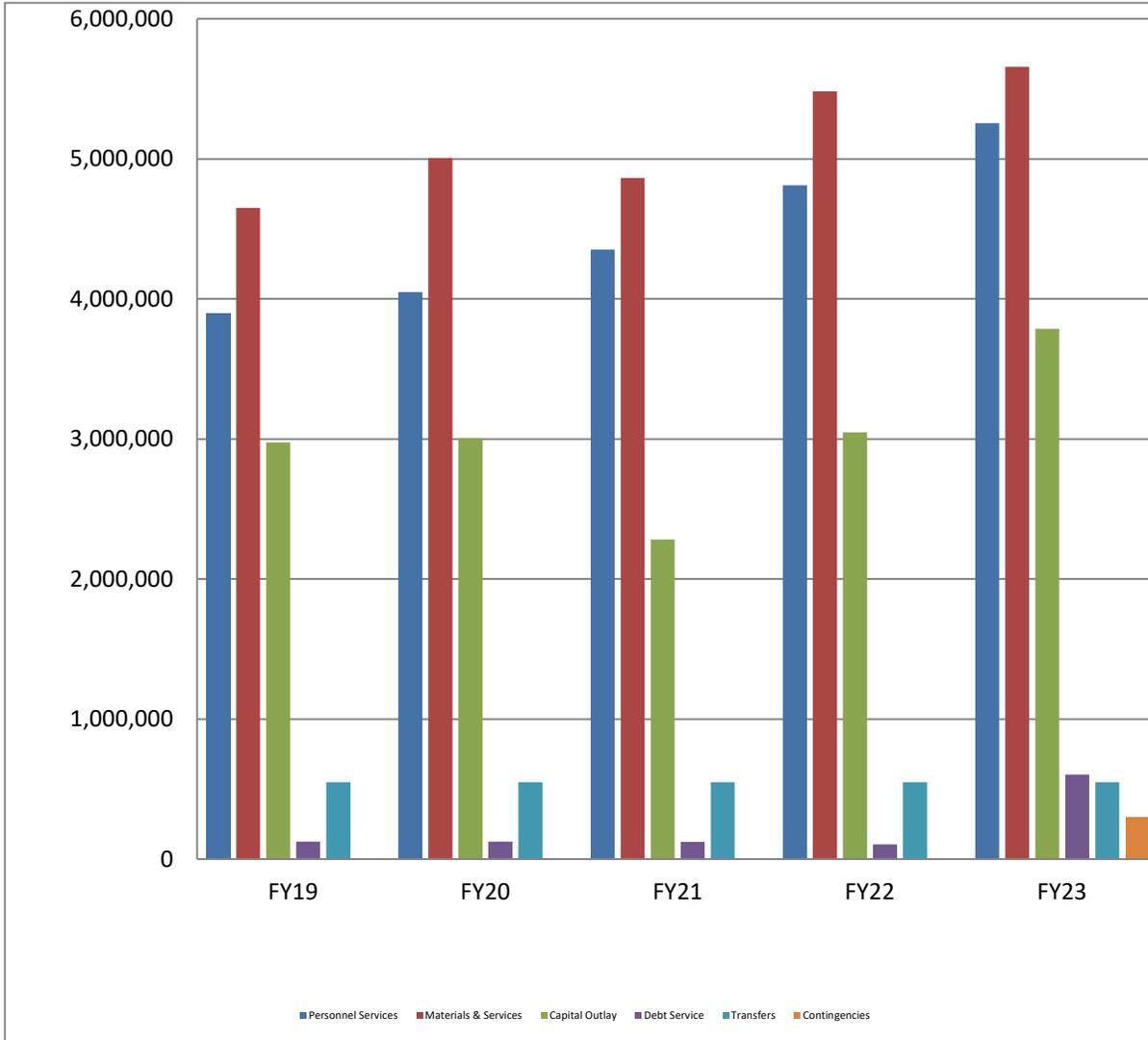
Debt Service covers the principle and interest payments for loans used to finance previous infrastructure projects. General Fund debt service consists of approximately 1.0% of sewer service revenue which is easily manageable without causing distress. For FY23, RVSS will be paying off the 2013 Bond Series in October 2022. This will save \$220,000 in interest payments over the next six years.

Interfund Transfers are made from the General Fund into the Regional Funds 04 and 07 in accordance with the Regional Sewer Agreement between the City of Medford and Rogue Valley Sewer Services. Occasionally transfers are made in the form of loans to other funds to make up for shortfalls in those funds.

Rogue Valley Sewer Services Approved Budget FY23 General Fund Revenues



Rogue Valley Sewer Services Approved Budget FY23 General Fund Appropriations by Category



Rogue Valley Sewer Services

General Fund (01)

Resources Summary

Actual FY21	Dept	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23	
3,182,316	00	2900	Beginning Fund Balance	2,241,886	3,380,078	3,380,078	2,478,929	
REVENUES								
9,234,696	00	3011	Service Charges (\$24.00)	10,215,964	4,989,581	10,215,964	10,750,000	
192,712	00	3040	Shady Cove Collection	176,347	103,325	195,000	200,000	
9,427,408				10,392,311	5,092,906	10,410,964	10,950,000	
344,738	00	3171/7	Collection SDC (\$625)	276,562	210,183	350,000	350,000	
186,737	00	3121/7	Interceptor (Trunk) SDC-RVS (\$500)	122,992	102,271	120,000	120,000	
6,868	00	3128	Trunk SDC-White City (\$225)	10,000	901	10,000	10,000	
55,231	00	3126	Trunk SDC- Eagle Point (\$750)	35,000	33,800	55,000	55,000	
0	00	3129	Collection SDC-Shady Cove	2,500	0	2,500	2,500	
10,688	00	3130	Reimbursement Agreement	0	67,447	67,447	67,447	
604,262			Total SDC Revenues	447,054	414,602	604,947	604,947	
5,327	00	3302	Loan Int Pymnts-Assessmnts & SDCs	5,000	2,012	5,000	5,000	
22,715	00	3511	Loan Principal-Assessmnts & SDCs	14,000	36,280	36,280	36,280	
28,042			Total Loan Payments	19,000	38,292	41,280	41,280	
276,712	00	3282	Reimbursement-Vehicles-O&M	120,000	98,803	140,000	140,000	
924,948	00	3285	Reimbursement-Labor-O&M, Design	450,000	340,367	485,000	485,000	
1,201,660			Total Reimbursements	570,000	439,170	625,000	625,000	
0	00	3060	Lagoon Tipping Fee	0	0	0	0	
6,400	00	3211	Tap Fees	3,000	3,900	3,900	3,900	
33,058	00	3231	Developer Misc. Fees	45,000	16,312	45,000	45,000	
34,297	00	3241	Inspections, Permits	18,000	14,114	18,000	18,000	
(95)	00	3246	Fats, Oils, Grease Surcharge (FOG)	5,000	0	5,000	5,000	
76,225	00	3275	Lien Search Fees	70,000	34,525	70,000	70,000	
149,885			Total Fees & Charges	141,000	68,851	141,900	141,900	
0	00	3290	Sale of Assets	0	55,500	0	0	
0	00	3251	Contractual Services	20,000	0	20,000	20,000	
6,978	00	3294	COVID Grant Revenue	0	0	0	0	
4,252	00	3295	Fire Relief (Sept '20) Revenue	0	0	0	0	
23,600	00	3301	Interest on Invested Funds	40,000	8,067	40,000	40,000	
14,366	00	3291	Other Revenue	1,000	(215)	1,000	1,000	
2,139	00	3303	Late Charges	40,000	11,827	40,000	40,000	
0	00	3304	Interfund Loan Int	0	0	0	0	
51,335			Total Other Revenues	101,000	75,179	101,000	101,000	
11,462,592			TOTAL REVENUES	11,670,365	6,129,000	11,925,091	12,464,127	
TRANSFERS								
23,142	00	3904	Transfer from BCI Fund-O&M	42,000	1,653	42,000	42,000	
37,221	00	3906	Transfer from Dunn Maint. Fund-O&M	33,000	33,427	33,427	38,000	
10,963	00	3909	Transfer from White City SD-O&M	51,000	8,332	51,000	50,000	
281,987	00	3910	Transfer from Stormwater Quality	346,000	181,815	346,000	346,000	
232,630	00	3950	Transfer from Shady Cove Treatment F	344,293	146,431	310,000	335,000	
185,162	00	3960	Transfer from Gold Hill Treatment Fund	241,322	98,225	241,322	241,322	
53,829	00	3965	Transfer from Gold Hill Collection Fund	57,100	7,016	15,000	30,000	
116,363	00	3970	Transfer from Lagoon Fund	130,704	69,659	130,704	160,000	
941,297			TOTAL TRANSFERS	1,245,419	546,558	1,169,453	1,242,322	
15,586,205			TOTAL RESOURCES	15,157,670	10,055,636	16,474,622	16,185,378	

Rogue Valley Sewer Services

General Fund (01)

Requirements Summary (continued)

Actual FY21	Department / Category	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23
EXPENDITURES					
4,334,707	Personal Services	4,731,830	2,406,194	4,810,624	5,255,851
4,862,497	Materials & Services	5,474,866	2,687,201	5,481,058	5,656,494
2,282,521	Capital Outlay	3,304,000	1,505,456	3,048,231	3,785,880
123,860	Debt Service	105,780	96,138	105,780	603,200
11,603,585	TOTAL EXPENDITURES	13,616,476	6,694,989	13,445,693	15,301,425
583,759	Transfers to Other Funds	550,000	269,252	550,000	550,000
0	Contingency	500,000	0	0	300,000
12,187,344	TOTAL APPROPRIATIONS	14,666,476	6,964,241	13,995,693	16,151,425
3,398,861	Ending Fund Balance	491,194	3,091,395	2,478,929	33,954
15,586,205	TOTAL REQUIREMENTS	15,157,670	10,055,636	16,474,622	16,185,378
3,398,861	Ending Fund Balance	491,194	3,091,395	2,478,929	33,954
2,295,785	Less Interceptor SDC Reserve	2,522,793	2,169,912	2,169,912	2,755,793
(966,579)	Less Operating Reserve (8.33% Exp)	(1,013,334)	(557,693)	(1,120,026)	(1,274,609)
4,728,068	Unreserved Ending Fund Bal.	2,000,653	4,703,614	3,528,815	1,515,138

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Personnel Services

Actual				Adopted	YTD	Projected	Approved	
FY21	Dept	a/c #	Category / Name	Budget	Dec 21	FY 22	FY 23	
				FY22				
Personnel Services								
553,159	10	5010	Salaries	693,005	330,078	701,668	587,467	
125,831	20	5010	Salaries	149,436	75,413	151,304	269,679	
358,954	30	5010	Salaries	426,292	207,784	431,621	615,934	
167,467	35	5010	Salaries	182,589	94,641	184,871	185,045	
1,109,961	40	5010	Salaries	1,119,019	620,918	1,133,007	1,208,747	
213,174	60	5010	Salaries	350,164	121,302	354,541	371,670	
32,564	10	5022	ETO - Emergency Time Off	0	1,101	1,115	0	
25,413	20	5022	ETO - Emergency Time Off	0	2,916	2,952	0	
49,304	30	5022	ETO - Emergency Time Off	0	30,740	31,124	0	
0	35	5022	ETO - Emergency Time Off	0	0	0	0	
0	40	5022	ETO - Emergency Time Off	0	0	0	0	
0	60	5022	ETO - Emergency Time Off	0	0	0	0	
7,316	10	5025	CVD10 - Time Off	0	0	0	0	
430	20	5025	CVD20 - Time Off	0	0	0	0	
199	30	5025	CVD30 - Time Off	0	0	0	0	
0	35	5025	CVD35 - Time Off	0	0	0	0	
127	40	5025	CVD40 - Time Off	0	0	0	0	
0	60	5025	CVD60 - Time Off	0	0	0	0	
0	10	5012	Overtime	0	0	0	0	
0	20	5012	Overtime	0	0	0	0	
842	30	5012	Overtime	5,000	2,295	5,063	5,316	
0	35	5012	Overtime	1,000	51	1,013	1,063	
30,247	40	5012	Overtime	35,000	21,338	35,438	37,209	
3,847	60	5012	Overtime	3,542	2,745	3,586	3,766	
0	30	5015	On Call	1,300	0	1,316	1,382	
11,373	40	5015	On Call	8,000	5,922	8,100	8,505	
0	60	5015	On Call	0	0	0	0	
0	10	5018	Part Time	0	0	0	0	
0	10	5020	Performance Incentive Plan	20,000	0	20,000	20,000	
2,690,206			Total Salaries	2,994,347	1,517,244	3,066,718	3,315,783	
213,170	10	5241	Medical & Dental Insurance	226,449	99,203	226,449	179,019	
61,249	20	5241	Medical & Dental Insurance	57,481	28,206	57,481	107,407	
139,582	30	5241	Medical & Dental Insurance	107,301	69,151	107,301	193,263	
58,168	35	5241	Medical & Dental Insurance	57,506	28,139	57,506	71,605	
533,413	40	5241	Medical & Dental Insurance	499,865	257,752	499,865	549,538	
81,755	60	5241	Medical & Dental Insurance	151,533	36,388	151,533	132,445	
68,928	10	5275	Retirement Plan	80,201	36,776	80,201	71,963	
12,443	20	5275	Retirement Plan	12,851	6,649	12,851	23,192	
32,733	30	5275	Retirement Plan	36,661	17,576	36,661	52,970	
14,331	35	5275	Retirement Plan	15,703	7,680	15,703	15,914	
93,863	40	5275	Retirement Plan	96,236	50,115	96,236	103,952	
16,017	60	5275	Retirement Plan	30,114	10,250	30,114	31,964	
32,800	10	5111	Social Security	38,005	17,157	38,005	36,402	
9,177	20	5111	Social Security	9,265	4,739	9,265	16,710	
23,811	30	5111	Social Security	26,430	13,599	26,430	38,166	
10,220	35	5111	Social Security	11,321	5,769	11,321	11,466	
71,826	40	5111	Social Security	69,379	40,451	69,379	74,900	
13,440	60	5111	Social Security	21,710	7,762	21,710	23,031	
0	10	5122	Unemployment Self Insurance	2,000	0	2,000	2,000	
0	40	5122	Unemployment Self Insurance	0	0	0	0	
8,519	10	5123	Medicare	10,049	4,755	10,049	8,539	
2,146	20	5123	Medicare	2,167	1,108	2,167	3,920	
5,828	30	5123	Medicare	6,181	3,425	6,181	8,953	
2,390	35	5123	Medicare	2,648	1,349	2,648	2,690	
16,798	40	5123	Medicare	16,226	9,460	16,226	17,569	

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Personnel Services (continued)

Actual				Adopted	YTD	Projected	Approved
FY21	Dept	a/c #	Category / Name	Budget	Dec 21	FY 22	FY 23
				FY22			
Personnel Services							
3,143	60	5123	Medicare	5,077	1,815	5,077	5,402
288	10	5233	Worker's Compensation	4,000	499	4,000	4,000
34	20	5233	Worker's Compensation	50	54	54	54
60	30	5233	Worker's Compensation	80	136	136	136
	35	5233	Worker's Compensation	100	87	100	100
14,220	40	5233	Worker's Compensation	14,220	15,803	15,803	15,803
2,314	60	5233	Worker's Compensation	4,600	4,720	4,720	4,720
128	10	5235	Worker's Assessment Expense	160	72	160	160
30	20	5235	Worker's Assessment Expense	40	16	40	40
86	30	5235	Worker's Assessment Expense	100	58	100	100
37	35	5235	Worker's Assessment Expense	40	19	40	40
333	40	5235	Worker's Assessment Expense	400	193	400	400
56	60	5235	Worker's Assessment Expense	60	32	60	60
1,167	10	5243	EAP Expense	2,867	350	2,867	2,867
	10	5245	HRA Deductible Plan	22,860	20,400	22,860	18,000
6,000	20	5245	HRA Deductible Plan	4,740	6,000	6,000	8,400
17,981	30	5245	HRA Deductible Plan	11,000	10,800	11,000	18,000
6,000	35	5245	HRA Deductible Plan	5,000	3,600	5,000	6,000
42,000	40	5245	HRA Deductible Plan	41,000	44,400	44,400	44,400
10,800	60	5245	HRA Deductible Plan	13,200	13,200	13,200	13,200
3,265	10	5250	LTD, Life Insurance, RHS	4,197	1,818	4,197	4,197
912	20	5250	LTD, Life Insurance, RHS	1,062	463	1,062	1,062
2,421	30	5250	LTD, Life Insurance, RHS	2,784	1,291	2,784	2,784
1,106	35	5250	LTD, Life Insurance, RHS	1,316	571	1,316	1,316
8,072	40	5250	LTD, Life Insurance, RHS	9,500	4,321	9,500	9,500
1,441	60	5250	LTD, Life Insurance, RHS	1,748	773	1,748	1,748
1,644,501			Total Fringe Benefits	1,737,483	888,950	1,743,906	1,940,068
4,334,707			TOTAL PERSONNEL SERVICES	4,731,830	2,406,194	4,810,624	5,255,851

Staffing Levels - Full Time Equivalent (FTE)							
7.85	10	Administration		7.85	7.85	7.85	6.00
1.65	20	Information Technology		1.65	1.65	1.65	3.00
4.50	30	Engineering		4.00	4.50	5.00	7.00
2.00	35	Stormwater		2.50	2.00	2.50	2.00
17.00	40	Maintenance		17.00	17.00	18.00	18.00
5.00	60	Treatment		5.00	5.00	5.00	5.00
38.0		Total FTE		38.00	38.00	40.00	41.00

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Materials & Services

Actual				Adopted				
FY21	Dept	a/c #	Category / Name	Budget	YTD	Projected	Approved	
				FY22	Dec 21	FY22	FY23	
MATERIALS & SERVICES								
20,410	10	7111	Audit	19,000	10,000	19,000	22,000	
841	10	7112	Legal Services	10,000	248	10,000	10,000	
22,471	10	7113	Professional Services	10,000	0	10,000	10,000	
40,162	20	7113	Professional Services	96,500	32,984	96,500	84,000	
7,020	10	7115	Newsletters	10,000	0	10,000	10,000	
165,706	10	7121	Bank Charges	160,000	84,348	160,000	175,000	
5,139	10	7152	Publication Expense	3,000	5,045	5,045	5,045	
995	10	7166	Recording fees	1,000	873	1,000	1,000	
115,020	10	7177	Contractual Services - Billing	117,120	116,371	117,120	117,120	
32,970	10	7211	Supplies, Office, Billing	70,000	19,656	70,000	35,000	
0	30	7211	Supplies, Office, Billing	800	0	800	800	
881	20	7223	Supplies, Computer	2,500	241	2,500	2,500	
53,682	10	7255	Postage & Freight	55,000	27,296	55,000	55,000	
1,065	40	7255	Postage & Freight	1,600	570	1,600	1,600	
240	40	7300	Occupancy Permits	1,000	334	1,000	1,000	
500	10	7311	Board Member Expenses	800	19	800	800	
0	10	7533	Physical Examinations	800	0	800	800	
90	30	7533	Physical Examinations	800	100	800	800	
2,180	40	7533	Physical Examinations	2,500	1,460	2,500	2,500	
387	60	7533	Physical Examinations	800	155	800	800	
5,780	10	7544	Travel, Lodging and Meals	16,000	4,671	16,000	10,000	
0	20	7544	Travel, Lodging and Meals	11,970	0	11,970	11,563	
534	30	7544	Travel, Lodging and Meals	5,000	86	5,000	1,000	
1,134	40	7544	Travel, Lodging and Meals	18,000	680	18,000	5,000	
0	10	7555	Training/Certifications	0	530	530	530	
2,886	40	7555	Training/Certifications	2,152	4,599	4,600	4,600	
2,466	60	7555	Training/Certifications	853	0	853	853	
9,107	10	7588	Memberships & Subscriptions	7,780	7,513	7,780	10,000	
1,185	20	7588	Memberships & Subscriptions	2,100	485	2,100	3,600	
150	30	7588	Memberships & Subscriptions	1,000	222	1,000	1,000	
1,148	40	7588	Memberships & Subscriptions	1,300	1,320	1,320	2,000	
0	10	7590	Permit Fee Expense	500	42	500	500	
199,396	20	7622	Computer Software Maintenance	236,624	196,492	236,624	242,910	
19,058	40	7631	System Maintenance	40,000	8,610	40,000	40,000	
8,779	10	7641	Safety Program	8,800	0	8,800	8,800	
219	30	7641	Safety Program	500	145	500	500	
39,760	40	7641	Safety Program	33,000	4,028	33,000	33,000	
1,033	10	7642	Clothing	900	720	720	720	
0	20	7642	Clothing	500	0	500	500	
701	30	7642	Clothing	1,500	706	1,500	1,500	
310	35	7642	Clothing	620	128	620	620	
6,726	40	7642	Clothing	10,000	4,573	10,000	10,000	
961	60	7642	Clothing	831	1,708	1,800	1,800	
690	10	7650	Equipment Maint. - Admin	500	0	500	500	
98,007	40	7651	Equipment & Vehicle Maint. - O&M	80,000	54,164	80,000	100,000	
48,228	40	7652	Vehicle Fuel	45,000	22,305	45,000	55,000	
0	10	7653	Equipment, O&M (under \$3,000)	2,000	0	2,000	2,000	
175	30	7653	Equipment, O&M (under \$3,000)	2,000	349	2,000	2,000	
7,525	40	7653	Equipment, O&M (under \$3,000)	10,000	(948)	10,000	10,000	
8,398	20	7654	Equipmt, Computers (under \$3,000)	11,100	3,204	11,100	33,400	
400	30	7654	Equipmt, Computers (under \$3,000)	0	0	0	0	
12,469	40	7662	Vehicle Fuel (Propane & CNG)	13,000	12,650	13,000	13,000	
23,720	40	7681	Pump Station, Lagoon Maint.	25,000	5,394	25,000	25,000	
0	40	7682	FOG Maintenance	2,500	0	2,500	2,500	
7,182	40	7691	Step/Steg Maint.	10,000	54	10,000	10,000	
16,428	10	7699	Bldg & Grounds Maintenance	16,015	537	16,015	16,015	

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Materials & Services (continued)

Actual				Adopted	YTD	Projected	Approved	
FY21	Dept	a/c #	Category / Name	Budget	Dec 21	FY22	FY23	
				FY22				
MATERIALS & SERVICES								
27,924	40	7699	Bldg & Grounds Maintenance	30,000	11,278	30,000	30,000	
6,821	40	7710	Alarms - Pump Stations	8,000	4,845	8,000	8,000	
30,024	10	7711	Communication & Alarm	16,000	15,300	16,000	16,000	
1,662	20	7711	Communication & Alarm	2,200	955	2,200	2,400	
	30	7711	Communication & Alarm	500	204	500	500	
1,018	35	7711	Communication & Alarm	509	660	700	700	
3,618	40	7711	Communication & Alarm	3,500	1,655	3,500	3,500	
7,771	20	7712	Communications - Internet Services	5,400	2,686	5,400	4,200	
35,075	40	7755	Power - Pump Stations	25,000	12,527	25,000	25,000	
8,837	10	7756	Utilities & Power	2,082	2,209	2,250	2,250	
68,567	10	7849	Property Insurance	66,950	472	66,950	66,950	
3,660	10	7995	Other Expenses	4,300	1,454	4,300	4,300	
1	20	7995	Other Expenses	50	1	50	50	
4	30	7995	Other Expenses	500	3	500	500	
	35	7995	Other Expenses	1	1	1	1	
1,703	40	7995	Other Expenses	1,645	90	1,645	1,645	
3	60	7995	Other Expenses	3	4	4	4	
1,191,000			MATERIALS & SERVICES	1,346,905	689,011	1,353,097	1,362,176	
=====				=====	=====	=====	=====	
3,671,496	60	7010	TREATMENT CHARGES	4,127,961	1,998,190	4,127,961	4,294,318	
=====				=====	=====	=====	=====	
4,862,497			TOTAL MATERIALS & SERVICES	5,474,866	2,687,201	5,481,058	5,656,494	
=====				=====	=====	=====	=====	

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Capital Outlay

Actual FY21	Dept	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23	
INFRASTRUCTURE PROJECTS & JOBS								
1,637,385	50		Collection System Rehabilitation	2,789,000	1,448,484	2,516,259	3,150,000	
1,637,385		6001	Total Infrastructure Projects	2,789,000	1,448,484	2,516,259	3,150,000	
EQUIPMENT								
<u>Vehicles</u>								
333,411	40	6100	TV Van #46	0	0	0	0	
5,393	40	6100	Truck Bumper Winches	0	0	0	0	
29,750	40	6100	Chevy Bolt #48	0	0	0	0	
123,566	40	6100	Unite #51 (#15 Replcmt) 2020 Chevy Silver	0	153	153	0	
32,063	40	6100	Trail King TK50LP Backhoe Trailer	0	0	0	0	
8,000	40	6100	Dump Trailer	0	0	0	0	
0	40	6100	Dump Truck	200,000	0	200,000	0	
0	40	6100	Dump Truck	200,000	0	200,000	0	
0	40	6100	Walk Behind Easement Flusher	60,000	0	60,000	0	
0	40	6100	TV Van, Unit #4 Replacement	0	0	0	375,000	
0	40	6100	(3) EV 1/2 Ton Trucks, Unit #19,20 & 32 Re	0	0	0	180,000	
0	40	6100	Caterpillar Asphalt Planer Attachment	0	0	0	20,000	
<u>Maintenance</u>								
0	40	6100	50KW Trailer Mounted Generator	40,000	50,041	50,041	0	
0	40	6100	Pipe Laser	0	4,957	4,957	0	
9,595	40	6100	Trailer Mounted Compressor Replacement	0	0	0	0	
<u>Treatment Plant</u>								
0	60	6100	Eone Pump	0	0	0	0	
<u>Administration</u>								
7,489	30	6100	Hanging Files	0	0	0	0	
8,000	20	6100	Springbrook Software Upgrade	0	0	0	0	
0	10	6100	Server	0	0	0	0	
0	10	6100	O & M Desk	0	0	0	0	
12,318	10	6100	O & M Desk Upgrades	0	0	0	0	
10,868	10	6100	Paint Interior of Admin Building	15,000	0	15,000	0	
5,726	10	6100	Admin Building Tile Floor Removal Restore	0	0	0	0	
16,792	10	6100	Board Room Upgrades	0	0	0	0	
14,797	10	6100	Front Office Cubicals	0	1,821	1,821	0	
956	10	6100	Board Room TV's	0	0	0	0	
16,010	30	6100	Engineering Cubicals	0	0	0	0	
10,402	20	6100	WiFi	0	0	0	0	
0	20	6100	High Speed Network Connectors	0	0	0	9,880	
0	10	6100	O & M Desk Reconfiguration	0	0	0	18,000	
0	10	6100	Back Parking Area Valley Gutter & Asphalt	0	0	0	20,000	
0	10	6100	Seal Coat Asphalt Parking Lot/Driveway	0	0	0	13,000	
645,136			Total Equipment	515,000	56,972	531,972	635,880	
2,282,521			TOTAL CAPITAL OUTLAY	3,304,000	1,505,456	3,048,231	3,785,880	

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Debt, Transfers Out, Contingency

Actual FY21	Dept	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23	
DEBT SERVICE								
123,860	10	9520	Revenue Bond Series 2013	105,780	96,138	105,780	603,200	
=====				=====	=====	=====	=====	
123,860			TOTAL DEBT SERVICE	105,780	96,138	105,780	603,200	
=====				=====	=====	=====	=====	
TRANSFERS								
193,347	10	9804	BCI Fund 04	200,000	89,179	200,000	200,000	
390,412	10	9807	Interceptor Capital Fund 07	350,000	180,073	350,000	350,000	
=====				=====	=====	=====	=====	
583,759			TOTAL TRANSFERS	550,000	269,252	550,000	550,000	
=====				=====	=====	=====	=====	
=====			0 Contingency Budgeted (actual- notation)	500,000	0	0	300,000	
=====				=====	=====	=====	=====	

Rogue Valley Sewer Services Budget Document FY23

Fund: Bear Creek Interceptor Operations & Maintenance (04)

Goals and Objectives: The Bear Creek Interceptor is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. It consists of the Upper Bear Creek Interceptor, the Lower Bear Creek Interceptor, and the Old Medford Trunk. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer Agreement between RVSS and the City of Medford.

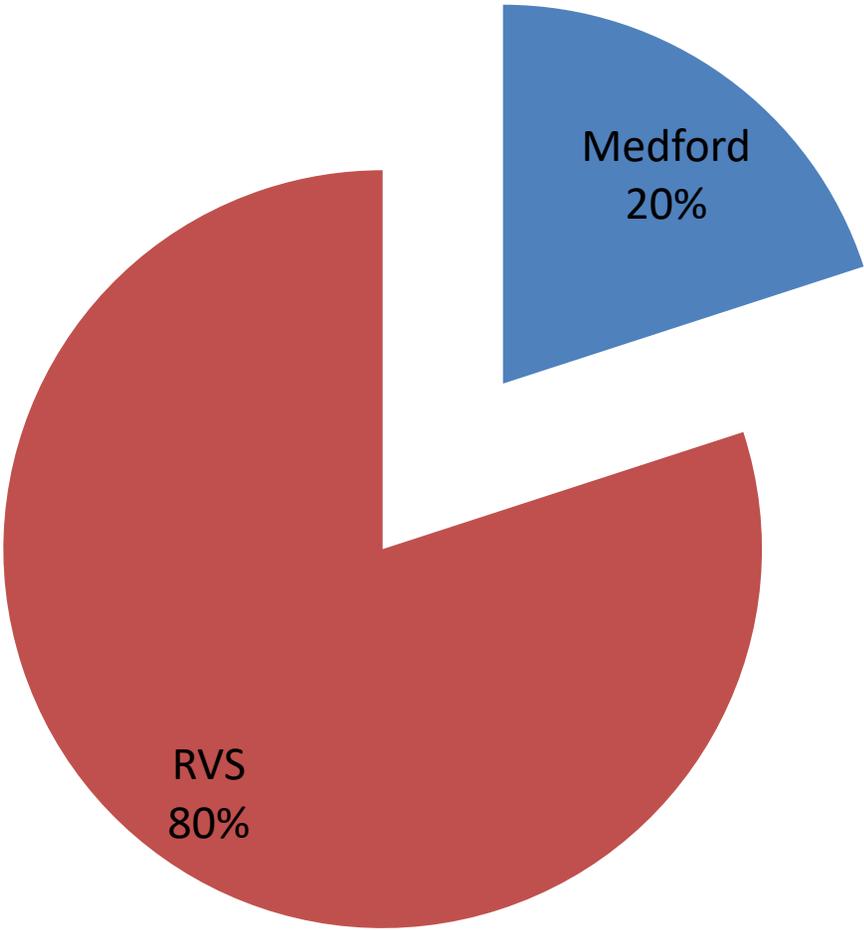
This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance. In 2007 the fund balance had grown to the point that assessments were suspended for all of FY 2008 and half of FY 2009.

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units (ERU) and the amount of flow contributed to each of the interceptors. The current assessment is \$0.12 per ERU for the City of Medford and \$0.52 per ERU for RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 for the operation and maintenance of the Dunn Pump Station.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01. A total of \$150,000 is transferred to the Dunn Pump Station Operations and Maintenance

**Rogue Valley Sewer Services
Approved Budget FY23
Bear Creek Interceptor**



Rogue Valley Sewer Services

Bear Creek interceptor Operations & Maintenance Fund (04)

Resources & Requirements

Actual FY21	Dept	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23
372,768	00	2900	Beginning Fund Balance	413,867	418,041	418,041	454,141
44,813	00	3410	Maintenance Fees - City of Medford	50,000	23,568	50,000	50,000
2,629	00	3301	Interest	4,000	1,075	4,000	4,000
47,442			TOTAL REVENUES	54,000	24,643	54,000	54,000
193,347	00	3901	Transfer from RVSS General Fund	200,000	89,179	200,000	200,000
193,347			TOTAL TRANSFERS	200,000	89,179	200,000	200,000
=====				=====			
613,557			TOTAL RESOURCES	667,867	531,863	672,041	708,141
=====				=====			
EXPENDITURES							
Materials and Services:							
0	40	7113	Professional Services	0	0	0	0
0	40	7255	Postage	300	0	300	300
7,296	40	7601	Flow Monitoring	10,000	5,658	10,000	10,000
17,929	40	7631	Maintenance - System	15,000	0	15,000	15,000
583	10	7849	Insurance	600	0	600	600
25,807			Total Materials and Services	25,900	5,658	25,900	25,900
Capital Projects:							
(3,433)	50	R022	COVID Sewer Testing	0	0	0	0
(3,433)			Total Capital Outlay	0	0	0	0
22,374			TOTAL EXPENDITURES	25,900	5,658	25,900	25,900
Transfers							
16,990	10	9850	General Fund - Labor	35,000	1,433	35,000	35,000
6,152	10	9870	General Fund - Vehicles	7,000	220	7,000	7,000
150,000	10	9806	Dunn Operations & Maintenance Fund	150,000	125,000	150,000	150,000
173,142			TOTAL TRANSFERS	192,000	126,653	192,000	192,000
0			Contingency Budgeted (actual- notation)	75,000	0	0	150,000
=====				=====			
195,516			TOTAL APPROPRIATIONS	292,900	132,311	217,900	367,900
=====				=====			
418,041			Ending Fund Balance	374,967	399,552	454,141	340,241
=====				=====			
613,557			TOTAL REQUIREMENTS	667,867	531,863	672,041	708,141
=====				=====			

Rogue Valley Sewer Services Budget Document FY23

Fund: Dunn Pump Station Operations & Maintenance (06)

Goals and Objectives: The Dunn Pump Station is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance. In 2007 the fund balance had grown to the point that assessments were suspended for all of FY 2008 and half of FY 2009.

Major Source of Revenue: Revenue for this fund comes from an interfund transfer from the Bear Creek Interceptor Operations and Maintenance Fund 04.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 for the operation and maintenance of the Dunn Pump Station.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Dunn Pump Station Operations & Maintenance Fund (06)

Resources & Requirements

Actual FY21	Dept	a/c #		Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23	
645,799	00	2900	Beginning Fund Balance	691,899	704,911	704,911	755,584	
5,404	00	3301	Interest	7,600	1,847	7,600	7,600	
5,404			TOTAL REVENUES	7,600	1,847	7,600	7,600	
150,000	00	3904	Transfer from Interceptor O&M Fund	150,000	125,000	150,000	150,000	
150,000			TOTAL TRANSFERS	150,000	125,000	150,000	150,000	
=====				=====	=====	=====	=====	
801,203			TOTAL RESOURCES	849,499	831,758	862,511	913,184	
=====				=====	=====	=====	=====	
EXPENDITURES								
Materials and Services:								
0	20	7622	Computer Software Maintenance	500	0	500	500	
0	20	7626	Computer Software	500	0	500	500	
0	40	7631	Maintenance - System	1,000	0	1,000	1,000	
0	20	7654	Equipt Computer (under \$3,000)	2,500	0	2,500	2,500	
10,255	40	7681	Maintenance - Pump Station	20,000	1,805	20,000	20,000	
1,975	40	7699	Building & Grounds Maint	2,500	39	2,500	2,500	
623	40	7710	Pump Station Alarms	1,000	0	1,000	1,000	
743	40	7711	Communication & Alarms	500	372	500	750	
785	20	7712	Internet Services	900	390	900	900	
40,469	40	7755	Pump Station Power	40,000	21,358	40,000	40,000	
2,006	40	7756	Utilites and Power	1,600	642	1,600	1,600	
2,623	10	7849	Insurance	2,500	0	2,500	2,500	
59,480			Total Materials & Services	73,500	24,606	73,500	73,750	
Capital Projects:								
(409)	50	R025	DPS Water Main Repair	0	0	0	0	
(409)			Total Capital Outlay	0	0	0	0	
59,071			TOTAL EXPENDITURES	73,500	24,606	73,500	73,750	
Transfers								
31,124	10	9850	General Fund - Labor	28,000	29,528	29,528	32,000	
6,098	10	9870	General Fund - Vehicles	5,000	3,899	3,899	6,000	
37,221			TOTAL TRANSFERS	33,000	33,427	33,427	38,000	
0 Contingency Budgeted (actual- notation)				75,000	0	0	150,000	
=====				=====	=====	=====	=====	
96,292			TOTAL APPROPRIATIONS	181,500	58,033	106,927	261,750	
=====				=====	=====	=====	=====	
704,911			Ending Fund Balance	667,999	773,725	755,584	651,434	
=====				=====	=====	=====	=====	
801,203			TOTAL REQUIREMENTS	849,499	831,758	862,511	913,184	
=====				=====	=====	=====	=====	

Rogue Valley Sewer Services Budget Document FY23

Fund: Interceptor Capital Expansion (07)

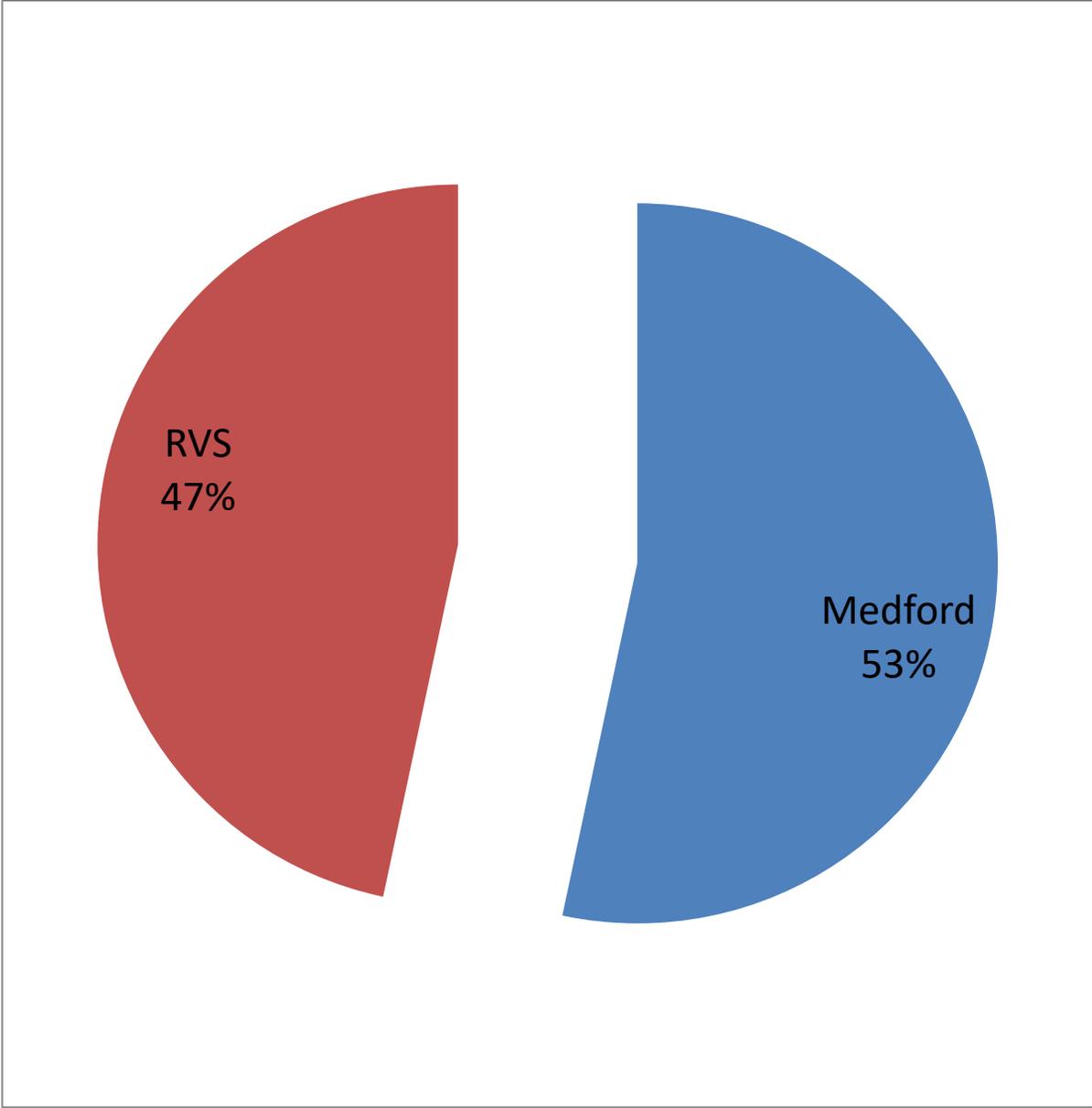
Goals and Objectives: The Interceptor Capital Expansion Fund is intended to pay for capital projects related to the Bear Creek Interceptor and the Dunn Pump Station. Rogue Valley Sewer Services is responsible for ensuring that these facilities have adequate capacity to serve both the City of Medford and RVSS in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for costs associated with these capital improvements. This fund maintains a surplus to pay for anticipated future improvements.

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units and the amount of flow contributed to each of the interceptors. The current assessment is \$1.05 per ERU for both the City of Medford and RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the capital improvements and debt service for previous capital improvement projects.

**Rogue Valley Sewer Services
Approved Budget FY23
Interceptor Capital Expansion**



Rogue Valley Sewer Services

Interceptor Capital Expansion Fund (07)

Resources & Requirements

Actual FY21	a/c #	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23	
4,372,986	00	2900	Beginning Fund Balance	2,545,837	4,266,247	4,266,247	2,484,465	
35,328	00	3301	Interest	43,000	10,600	43,000	43,000	
392,116	00	3410	Assessed Fees - Medford	400,000	206,223	400,000	400,000	
427,444			TOTAL REVENUES	443,000	216,823	443,000	443,000	
390,412	00	3901	Transfer from RVSS General Fund	350,000	180,073	350,000	350,000	
390,412			TOTAL TRANSFERS	350,000	180,073	350,000	350,000	
=====				=====	=====	=====	=====	
5,190,842			TOTAL RESOURCES	3,338,837	4,663,143	5,059,247	3,277,465	
=====				=====	=====	=====	=====	
EXPENDITURES								
Materials & Services								
0	40	7631	System Rehabilitation	0	0	0	0	
0	50	7113	Professional Services	0	0	0	0	
0			Total Materials & Services	0	0	0	0	
Capital Projects:								
83	50	J200	SORM Bank Protection	0	0	0	0	
0	50	J254	Regional Rain Gauge	0	0	0	0	
0	50	J271	Interceptor MH Lids	0	0	0	0	
0	50	I001	Ethernet Radio Modems Flo Monitor	0	0	0	0	
14,643	50	J271	New Manhole Lids	0	0	0	0	
0	50	I002	Dunn PS Solar Power	0	0	0	0	
0	50	I003	Dunn Build&Grnd Rehab	0	0	0	0	
602,672	50	I004	Dunn PS Pump Replace	2,250,000	825,393	2,250,000	0	
0	50	I005	Flow Monitoring Sensor	100,000	0	100,000	100,000	
6,548	50	I006	DPS AC Replacement	0	0	0	0	
37,447	50	I007	Flow Monitor Repr Fire Damage	0	0	0	0	
0	50	I008	Dunn PS Hydrant	0	0	0	10,000	
0	50	I011	Kirtland Rd MH Evaluation&Rehab	0	0	0	100,000	
661,392			Total Capital Outlay	2,350,000	825,393	2,350,000	210,000	
Debt Service								
263,202	10	9520	Revenue Bond Series 2013	224,782	204,293	224,782	1,281,800	
263,202			Total Debt Service	224,782	204,293	224,782	1,281,800	
924,595			TOTAL EXPENDITURES	2,574,782	1,029,686	2,574,782	1,491,800	
0			Contingency Budgeted (actual- notation)	350,000	0	0	350,000	
=====				=====	=====	=====	=====	
924,595			TOTAL APPROPRIATIONS	2,924,782	1,029,686	2,574,782	1,841,800	
=====				=====	=====	=====	=====	
4,266,247			Ending Fund Balance	414,055	3,633,457	2,484,465	1,435,665	
=====				=====	=====	=====	=====	
5,190,842			TOTAL REQUIREMENTS	3,338,837	4,663,143	5,059,247	3,277,465	
=====				=====	=====	=====	=====	

Rogue Valley Sewer Services Budget Document FY23

Fund: White City Storm Drains (09)

Goals and Objectives: The White City Storm Drain Fund is a dedicated fund established in 1989 to maintain and improve the storm drainage system in the industrial portion of White City. Under an agreement with Jackson County, RVSS maintains all piped stormwater facilities in the area and any open ditches that are not accessible from a public road. Jackson County maintains open ditches that are accessible from a public road.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

Major Source of Revenue: Revenue for this fund comes from fees charged to property owners within the White City Storm Drain Area. The fees are based on the size of the property and the amount of impervious surface on the property.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the storm drains and capital improvements to the storm drain infrastructure.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

White City Storm Drains Fund (09)

Resources & Requirements

Actual FY21	Dept	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23	
736,829	00	2900	Beginning Fund Balance	740,539	810,173	810,173	763,883	
77,670	00	3080	White City Storm Drain Fees	70,000	38,953	70,000	70,000	
6,638	00	3301	Interest	8,710	3,170	8,710	8,710	
84,307			TOTAL REVENUES	78,710	42,123	78,710	78,710	
=====				=====	=====	=====	=====	
821,136			TOTAL RESOURCES	819,249	852,296	888,883	842,593	
=====				=====	=====	=====	=====	
			EXPENDITURES					
			Materials & Services					
0	30	7113	Professional Services	0	0	0	0	
0	35	7113	Professional Services	10,000	0	10,000	10,000	
0	35	7631	Maintenance - System	14,000	0	14,000	14,000	
0			Total Materials & Services	24,000	0	24,000	24,000	
			Capital Projects:					
0	50	DXXX	Misc Culvert Replacement	30,000	0	30,000	30,000	
0	50	DYYY	Misc Storm Projects	20,000	0	20,000	20,000	
0	50	D002	Ave F and 8th Storm & Sewer	300,000	0	0	300,000	
0	50	D003	11th Street Detention Basin Rehab	0	0	0	0	
0	50	D006	Ave F & Agate Storm Rehab	100,000	0	0	100,000	
0			Total Capital Outlay	450,000	0	50,000	450,000	
0			TOTAL EXPENDITURES	474,000	0	74,000	474,000	
			Transfers					
7,682	10	9850	General Fund - Labor	25,000	6,235	25,000	25,000	
3,281	10	9870	General Fund - Vehicles	26,000	2,098	26,000	25,000	
10,963			TOTAL TRANSFERS	51,000	8,333	51,000	50,000	
0			Contingency Budgeted (actual- notation)	50,000	0	0	50,000	
=====				=====	=====	=====	=====	
10,963			TOTAL APPROPRIATIONS	575,000	8,333	125,000	574,000	
=====				=====	=====	=====	=====	
810,173			Ending Fund Balance	244,249	843,963	763,883	268,593	
=====				=====	=====	=====	=====	
821,136			TOTAL REQUIREMENTS	819,249	852,296	888,883	842,593	
=====				=====	=====	=====	=====	

Rogue Valley Sewer Services Budget Document FY23

Fund: Stormwater Quality Management (10)

Goals and Objectives: The Stormwater Quality Management Fund is a dedicated fund established in 2004 to implement the requirements of the National Pollutant Discharge Elimination System Municipal Small Separate Storm Sewer permit (NPDES MS4).

Rogue Valley Sewer Services has acted as the lead agency for a joint permit covering the cities of Talent, Phoenix, Central Point, and portions of unincorporated Jackson County.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

Major Source of Revenue: Revenue for this fund comes primarily from fees charged to residents within the permit area. A fee of \$1 per month for a single family residence or \$1 per 3,000 square feet of impervious surface for other uses is collected.

There is some additional revenue received from permit fees collected when RVSS issues erosion control permits under this program.

Major Expenditures: Expenditures from this fund consist of costs associated with the management of the stormwater program and capital improvements designed to protect or improve stormwater quality.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

StormWater Quality Fund (10)

Resources & Requirements

Actual				Adopted				
FY21	Dept	a/c #	Category / Name	Budget	YTD	Projected	Approved	
				FY22	Dec 21	FY22	FY23	
1,288,465	00	2900	Beginning Fund Balance	948,907	1,252,019	1,252,019	1,089,180	
			Stormwater Fees					
29,665	00	3021	Phoenix	28,670	11,140	28,670	28,670	
30,559	00	3022	Talent	26,548	13,773	26,548	26,548	
302,646	00	3023	Jackson County	294,682	148,284	294,682	294,682	
0	00	3024	Central Point	0	0	0	0	
362,870				349,900	173,197	349,900	349,900	
8,500	00	3220	Stormwater Maintenance Fees	17,000	0	17,000	17,000	
14,000	00	3231	Plan Review and Inspection	7,000	11,500	11,500	11,500	
36,400	00	3245	Construction Site Erosion Control Permits (I	16,500	19,440	19,440	19,440	
2,828	00	3291	Other Income	1,730	2,600	2,600	2,600	
10,927	00	3301	Interest	13,404	3,170	13,404	13,404	
435,525			TOTAL REVENUES	405,534	209,907	413,844	413,844	
1,723,990			TOTAL RESOURCES	1,354,441	1,461,926	1,665,863	1,503,024	
			EXPENDITURES					
			Materials and Services:					
0	35	7113	Professional Services	25,000	0	25,000	25,000	
0	35	7211	Supplies - Office	3,000	0	3,000	3,000	
0	35	7533	Physical Examinations	51	0	51	51	
416	35	7544	Travel, Lodging and Meals	5,000	79	5,000	5,000	
1,168	35	7588	Memberships	1,500	0	1,500	1,500	
4,020	35	7590	Permit Fee	5,000	0	5,000	5,000	
302	35	7631	System Maintenance	1,000	0	1,000	1,000	
3,539	20	7654	Equipment Computer (under \$3,000)	1,000	0	1,000	1,000	
114	35	7711	Communications & Alarms	1,500	123	1,500	1,500	
6,970	35	7810	Public Education	15,000	1,335	15,000	15,000	
100	35	7820	Construction Site	1,000	130	1,000	1,000	
5	35	7830	Post Construction	1,000	0	1,000	1,000	
17,588	35	7840	Illicit Discharge	10,000	(6,264)	10,000	10,000	
0	35	7995	Miscellaneous	1,000	0	1,000	1,000	
34,222			Total Materials & Services	71,051	(4,597)	71,051	71,051	
0	20	6100	GPS Unit	0	0	0	0	
4,472	50	Q004	Oak St, Outfall, Phoenix	50,000	584	584	0	
0	50	Q008	Contech Filter Retrofit	0	0	0	10,000	
0	50	Q009	Northridge Terrace SWF	50,000	0	0	0	
344	50	Q010	West Valley View	50,000	26	26	50,000	
69,783	50	Q011	Fire SW Protection	25,000	3,522	3,522	10,000	
50,000	50	Q012	Phoenix HS SW Inct	0	0	0	0	
5,523	50	Q013	Cummins SWF	300,000	220	20,000	300,000	
2,890	50	Q014	SWQ 7th St SW Facility	0	784	5,000	200,000	
0	50	Q015	SWQ Coleman to Glenwood	0	3,687	5,000	100,000	
0	50	QXXX	Stormwater Incentive Program	100,000	0	100,000	100,000	
22,600	50	9999	Privately Funded Projects	25,000	17,248	25,000	25,000	
155,612			Total Capital Outlay	600,000	26,071	159,132	795,000	
189,834			TOTAL EXPENDITURES	671,051	21,473	230,183	866,051	
			Transfers					
261,412	10	9850	General Fund - Labor	315,000	169,776	315,000	315,000	
2,575	10	9870	General Fund - Vehicles	13,000	3,039	13,000	13,000	
18,000	10	9880	General Fund - Billing Allocation	18,000	9,000	18,000	18,000	
150	10	9510	Shady Cove Fund - SWQ Lab Rental	1,500	450	500	1,500	
282,137			TOTAL TRANSFERS	347,500	182,265	346,500	347,500	
0			Contingency Budgeted (actual- notation)	100,000	0	0	100,000	
471,970			TOTAL APPROPRIATIONS	1,118,551	203,738	576,683	1,313,551	
1,252,019			Ending Fund Balance	235,890	1,258,188	1,089,180	189,473	
1,723,990			TOTAL REQUIREMENTS	1,354,441	1,461,926	1,665,863	1,503,024	

Rogue Valley Sewer Services Budget Document FY23

Fund: Shady Cove Treatment (50)

Goals and Objectives: The Shady Cove Treatment Fund was initially established as the Shady Cove Operations and Maintenance Fund in 2011 when RVSS entered into a agreement with Shady Cove to manage both the collection system and the treatment plant. Beginning in FY2018 this fund will only track expenses related to the wastewater treatment plant, with collection system expenses being tracked in the newly created Fund 52. For FY20, Fund 52 will no longer be used to track collection system expenses.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove was annexed into Rogue Valley Sewer Services.

Major Source of Revenue: Before FY20, revenue for this fund came from an annual fee paid by the City of Shady Cove in quarterly installments. Hauled septage was also accepted at the treatment plant for a fee. Beginning FY20, revenue for this fund will come from monthly service rates from residents of Shady Cove.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant and debt service.

Prior to FY20, Funds are transferred from Fund 50 to Fund 52 to cover the expenses associated with operating the collection system in Shady Cove. In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove was annexed into Rogue Valley Sewer Services. As such, Fund 52 is eliminated for FY 20 and forward.

Surplus funds generated from the hauled septage program may be transferred to Fund 55 to help finance capital improvements.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Shady Cove Treatment Fund (50)

Resources & Requirements

Actual FY21	Dept	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23
46,033	00	2900	Beginning Fund Balance	119,381	152,379	152,379	60,148
0	00	3050	Shady Cove O&M Fees	0	0	0	0
150	00	3051	Lab Rental Rate from Fund 10	1,500	450	500	1,500
578,137	00	3150	SC Service Rates	564,942	309,975	600,000	620,000
636	00	3301	Interest	537	468	537	500
0	00	3401	Interfund Loan from Fund 01	0	0	0	0
578,923			TOTAL REVENUES	566,979	310,893	601,037	622,000
624,956			TOTAL RESOURCES	686,360	463,272	753,416	682,148
EXPENDITURES							
Materials and Services:							
779	10	7211	Supplies - Office	1,545	309	1,545	1,500
105	20	7223	Computer Supplies under \$3,000	100	0	100	100
24,887	60	7225	Chemicals	20,600	13,284	26,568	28,000
2,475	60	7232	Laboratory Supplies	1,814	777	1,814	2,000
9	10	7255	Postage	206	0	206	200
149	10	7544	Travel, Lodging and Meals	1,545	44	1,545	1,000
100	10	7588	Memberships	103	0	103	100
3,356	10	7590	Permit Fee Expense	3,354	3,379	3,379	3,500
1,605	20	7622	Computer Software Maintenance	1,575	1,185	2,370	1,575
0	20	7626	Computer Software	500	0	500	500
22,134	60	7638	System Maintenance Treatment Plant	10,300	12,099	12,099	15,000
476	60	7641	Safety Program	773	22	773	500
1,013	60	7651	Vehicle/Equip Maintenance	3,090	578	3,090	2,000
437	60	7652	Fuel - Generator	484	394	484	500
0	60	7653	Equipment (under \$3,000)	10,300	0	5,000	5,000
4,805	20	7654	Computer Equipment (under \$3,000)	0	0	0	0
3,556	60	7699	Maintenance Other	2,955	224	500	0
0	60	7710	Pump Station Alarms	668	0	0	0
2,770	10	7711	Communications & Alarms	2,575	1,270	2,575	2,500
1,240	20	7712	Communications - IT Services	1,200	467	1,200	750
37,272	10	7756	Utilities	32,960	14,699	32,960	35,000
9,634	10	7849	Insurance	10,188	0	10,188	12,000
0	10	7995	Other Expenses	0	0	0	0
0	0	3304	Interest on Interfund Loan	0	0	0	0
116,803			Total Materials & Services	106,835	48,731	106,999	111,725
DEBT SERVICE							
123,144	10	9520	Shady Cove Sewer Bond #1	127,244	123,843	126,269	123,994
123,144			Total Debt Service	127,244	123,843	126,269	123,994
239,947			TOTAL EXPENDITURES	234,079	172,574	233,268	235,719
Transfers							
225,065	10	9850	General Fund - Labor	337,800	140,899	300,000	325,000
7,564	10	9870	General Fund - Vehicle	6,493	5,533	10,000	10,000
0	10	9855	Transfer to Fund 55	0	0	150,000	50,000
232,630			TOTAL TRANSFERS	344,293	146,432	460,000	385,000
0			Contingency Budgeted (actual- notation)	100,000	0	0	50,000
472,577			TOTAL APPROPRIATIONS	678,372	319,006	693,268	670,719
152,379			Ending Fund Balance	7,988	144,266	60,148	11,429
624,956			TOTAL REQUIREMENTS	686,360	463,272	753,416	682,148

Rogue Valley Sewer Services Budget Document FY23

Fund: Treatment Capital (55)

Goals and Objectives: The Treatment Capital Fund is a dedicated fund initially established in 2011 to pay for capital improvements within the Shady Cove collection system and treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove was annexed into Rogue Valley Sewer Services.

With the annexation the purpose of this fund will be expanded to cover capital improvements to both the Shady Cove Treatment Plant and the White City Lagoons, as both are now treatment facilities owned and operation by RVSS.

Major Source of Revenue: Prior to FY20, the City of Shady Cove made an annual payment of \$60,000 into this fund. In addition, surplus funds generated from the septic waste program are transferred from Fund 50 to Fund 55.

Beginning FY20, revenue for this fund will be from Shady Cove SDC fees and surplus funds generated from the septic waste program are transferred from Fund 50 to Fund 55. A portion of the Septage revenue received in fund 70 will be transferred to fund 55 for capital improvements to the system and treatment plant.

Major Expenditures: Expenditures from this fund consist of costs associated with making capital improvements to the Shady Cove treatment plant and the White City Lagoons.

Rogue Valley Sewer Services

Treatment Capital Fund (55)

Resources & Requirements

Actual FY21	Dept	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23	
960,755	00	2900	Beginning Fund Balance	1,088,921	869,174	869,174	862,342	
0	00	3055	Shady Cove Capital Fees	0	0	0	0	
20,110	00	3132	SDC Fees - Shady Cove	8,044	7,690	8,044	8,044	
3,477	00	3301	Interest	3,616	1,885	3,616	3,616	
23,587			TOTAL REVENUES	11,660	9,575	11,660	11,660	
0	0	3950	Transfer from Fund 50	0	0	150,000	50,000	
0	0	3970	Transfer from Fund 70	180,000	500,000	500,000	400,000	
984,343			TOTAL RESOURCES	1,280,581	1,378,749	1,530,834	1,324,002	
EXPENDITURES								
Treatment Plant								
0	50	C006	Shady Cove Solar	0	0	0	5,000	
81,793	50	C007	Solids Handling Improvements	0	4,347	4,347	0	
0	50	C012	SCADA Upgrade	0	0	0	125,000	
0	50	C013	UV System	25,000	110	110	275,000	
7,513	50	C010	Disk Filter Improvements	0	1,012	1,012	0	
6,957	50	C020	FY21 Misc Treatment Repr	0	150	150	0	
0	50	C023	FY22 Misc Treatment Repr	150,000	22,248	150,000	0	
0	50	CXXX	FY23 Misc Treatment Repr	0	0	0	75,000	
0	50	C024	SC Corrosion Study	0	10,500	12,000	0	
6,749	50	R023	SC Lightning Strike	0	(5,811)	(5,811)	0	
Lagoons								
0	50	L003	Lagoon Compost	700,000	1,312	450,000	700,000	
0	50	L005	Material Staging Area	0	0	0	0	
4,696	50	L006	Lagoon Public Acces	25,000	(4,424)	25,000	75,000	
7,255	50	L007	FY21 Misc Lagoon Repairs	0	0	0	0	
0	50	LXXX	FY22 Misc Lagoon Repairs	50,000	0	20,000	0	
0	50	LXXX	FY22 Misc Lagoon Maintenance	0	0	10,000	0	
0	50	LXXX	FY23 Misc Lagoon Maintenance	0	0	0	50,000	
Collection System								
205	50	VAR	Private Projects	0	1,685	1,685	0	
115,169			Total Capital Outlay	950,000	31,129	668,493	1,305,000	
115,169			TOTAL EXPENDITURES	950,000	31,129	668,493	1,305,000	
115,169			TOTAL APPROPRIATIONS	950,000	31,129	668,493	1,305,000	
869,174			Ending Fund Balance	330,581	1,347,621	862,342	19,002	
984,343			TOTAL REQUIREMENTS	1,280,581	1,378,749	1,530,834	1,324,002	

Rogue Valley Sewer Services Budget Document FY23

Fund: Gold Hill Treatment (60)

Goals and Objectives: The Gold Hill Treatment Fund was newly established in FY 2018 to track the expenses related to operating the wastewater treatment plant for the City of Gold Hill. RVSS currently operates this plant under an agreement for the operation and maintenance of the plant which expires in 2022.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant.

A portion of the annual fee is transferred to Fund 65 to cover expenses associated with the operation of the Gold Hill collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Treatment Fund (60)

Resources & Requirements

Actual FY21	Dept	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23	
269,499	00	2900	Beginning Fund Balance	93,385	233,298	233,298	202,078	
360,000	00	3065	Gold Hill O&M Fees	360,000	150,000	360,000	360,000	
0	00	3067	Connection Permits	500	0	500	500	
360,000			TOTAL REVENUES	360,500	150,000	360,500	360,500	
=====				=====	=====	=====	=====	
629,499			TOTAL RESOURCES	453,885	383,298	593,798	562,578	
=====				=====	=====	=====	=====	
			EXPENDITURES					
			Materials and Services:					
711	10	7211	Supplies - Office	1,000	102	1,000	1,000	
9,941	60	7225	Chemicals	5,000	4,178	5,000	5,000	
2,858	60	7230	Sludge Disposal	4,000	2,281	4,000	4,000	
2,342	60	7232	Laboratory Supplies	2,000	701	2,000	2,000	
6,206	60	7234	Sampling and Testing	6,000	2,436	6,000	6,000	
2,929	10	7590	Permit Fee Expense	500	0	500	500	
9,847	60	7638	System Maintenance Treatment Plant	10,000	4,046	10,000	10,000	
476	60	7641	Safety Program	500	586	586	586	
1,914	60	7651	Vehicle/Equip Maintenance	500	76	500	500	
1,381	60	7652	Fuel	1,000	23	1,000	1,000	
418	60	7699	Bldg & Grounds Maintenance	1,000	0	1,000	1,000	
2,969	10	7711	Communications & Alarms	2,000	1,826	2,000	2,000	
16,798	10	7756	Utilities	15,000	6,663	15,000	15,000	
3,833	10	7849	Insurance	1,812	0	1,812	1,812	
62,620			Total Materials & Services	50,312	22,918	50,398	50,398	
5,013	50	G007	FY21 Misc GH Treatment Maint	0	0	0	0	
0	50	G010	FY22 Misc Treatment Maint	50,000	5,139	50,000	0	
0	50	GXXX	FY23 Misc Treatment Maint	0	0	0	50,000	
407	50	R022	COVID Sewer Testing	0	0	0	0	
5,420			Total Capital Outlay	50,000	5,139	50,000	50,000	
68,040			TOTAL EXPENDITURES	100,312	28,057	100,398	100,398	
			Transfers					
181,514	10	9850	General Fund - Labor	236,008	97,110	236,008	236,008	
3,648	10	9870	General Fund - Vehicle	5,314	1,115	5,314	5,314	
143,000	10	9865	Transfer to Fund 65	10,000	10,000	50,000	75,000	
328,162			TOTAL TRANSFERS	251,322	108,225	291,322	316,322	
=====				=====	=====	=====	=====	
0			Contingency Budgeted (actual- notation)	50,000	0	0	50,000	
=====				=====	=====	=====	=====	
396,201			TOTAL APPROPRIATIONS	401,634	136,282	391,720	466,720	
=====				=====	=====	=====	=====	
233,298			Ending Fund Balance	52,251	247,015	202,078	95,858	
=====				=====	=====	=====	=====	
629,499			TOTAL REQUIREMENTS	453,885	383,298	593,798	562,578	
=====				=====	=====	=====	=====	

Rogue Valley Sewer Services Budget Document FY23

Fund: Gold Hill Collection System (65)

Goals and Objectives: The Gold Hill Collection System Fund is newly established for FY 2018 to track the expenses related to operating the sewer collection system for the City of Gold Hill. RVSS is in the final year of the five year agreement. The budget is prepared with the expectation that the contract will be extended. If the agreement is not extended we will need to transfer one of the treatment plant operators back to the O&M department. There will be minimal impact on any of our other operations if this occurs.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments. This revenue is entered into Fund 60 and transferred to Fund 65

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the sewer collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Collection Fund (65)

Resources & Requirements

Actual FY21	Dept	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23	
1,436	00	2900	Beginning Fund Balance	69,336	171	171	28,326	
143,000	00	3960	Transfer from Fund 60	10,000	10,000	50,000	75,000	
143,000			TOTAL REVENUES	10,000	10,000	50,000	75,000	
=====				=====	=====	=====	=====	
144,436			TOTAL RESOURCES	79,336	10,171	50,171	103,326	
=====				=====	=====	=====	=====	
			EXPENDITURES					
			Materials and Services:					
117	40	7631	System Maintenance	5,000	0	5,000	5,000	
117			Total Materials & Services	5,000	0	5,000	5,000	
1,570	50	2010	BluDutch Sewer	0	1,845	1,845	0	
39,317	50	G008	Riverside Sewer Replacement	0	0	0	0	
49,432	50	G009	6th Street Sewer Replacement	0	0	0	0	
0	50	GXXX	FY23 Misc GH Collection Maint	0	0	0	50,000	
90,319			Total Capital Outlay	0	1,845	1,845	50,000	
90,436			TOTAL EXPENDITURES	5,000	1,845	6,845	55,000	
			Transfers					
44,164	10	9850	General Fund - Labor	40,000	5,141	10,000	20,000	
9,665	10	9870	General Fund - Vehicle	17,100	1,875	5,000	10,000	
53,829			TOTAL TRANSFERS	57,100	7,016	15,000	30,000	
=====				=====	=====	=====	=====	
144,265			TOTAL APPROPRIATIONS	62,100	8,861	21,845	85,000	
=====				=====	=====	=====	=====	
171			Ending Fund Balance	17,236	1,310	28,326	18,326	
=====				=====	=====	=====	=====	
144,436			TOTAL REQUIREMENTS	79,336	10,171	50,171	103,326	
=====				=====	=====	=====	=====	

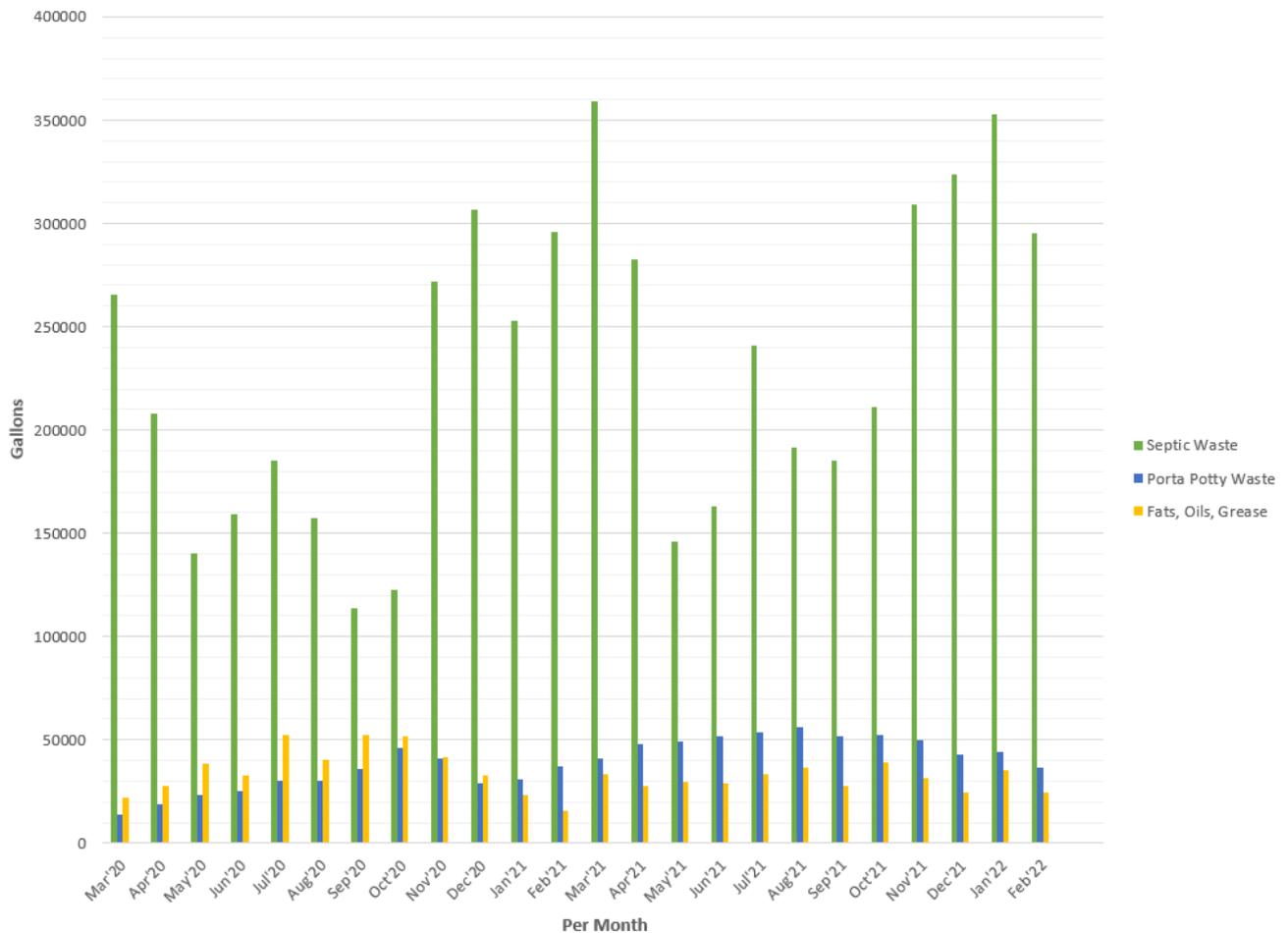
Rogue Valley Sewer Services Budget Document FY23

Fund: Lagoons (70)

Goals and Objectives: The Lagoons Fund is newly established for FY 2020 to track the expenses related to operating the Lagoons. This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue from this fund comes from hauled septage accepted for a fee. Below is a graph showing the gallons received each month for Septage, Porta Potty Waste and Fats, Oils, Grease. See graph below for gallons received each month over the last two years.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the lagoons. Surplus funds generated from the hauled septage will be transferred to Fund 55 to help finance capital improvements for both the Shady Cove Treatment Plant and the White City Lagoons. Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.



Rogue Valley Sewer Services

Lagoons Fund (70)

Resources & Requirements

Actual FY21	Dept	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23	
24,812	00	2900	Beginning Fund Balance	10,311	426,020	426,020	214,636	
537,117	00	3052	Septage	350,000	247,800	450,000	450,000	
666	00	3301	Interest	458	1,512	1,512	1,512	
537,783			TOTAL REVENUES	350,458	249,312	451,512	451,512	
=====				=====	=====	=====	=====	
562,595			TOTAL RESOURCES	360,769	675,332	877,532	666,148	
=====				=====	=====	=====	=====	
EXPENDITURES								
Materials and Services:								
75	10	7211	Office Supplies	75	0	75	75	
0	60	7225	Chemicals	1,000	0	1,000	1,000	
5,725	40	7400	Landfill	7,500	2,947	7,500	7,500	
360	10	7590	Permit Fee Expense	360	1,717	1,717	1,717	
11,429	60	7685	Lagoon Maintenance	20,000	2,486	20,000	20,000	
835	20	7712	Communications - IT Services	900	420	900	900	
542	10	7756	Utilities	1,000	191	1,000	1,000	
1,246	40	7995	Other Expenses	0	0	0	0	
20,212			Total Materials & Services	30,835	7,761	32,192	32,192	
0	50	L006	Lagoon Public Access	0	0	0	0	
0			Total Capital Outlay	0	0	0	0	
20,212			TOTAL EXPENDITURES	30,835	7,761	32,192	32,192	
Transfers								
109,489	10	9850	General Fund - Labor	122,760	67,057	122,760	150,000	
6,874	10	9870	General Fund - Vehicle	7,944	2,602	7,944	10,000	
0	10	9855	Transfer to Fund 55	180,000	500,000	500,000	400,000	
116,363			TOTAL TRANSFERS	310,704	569,659	630,704	560,000	
0	Contingency Budgeted (actual- notation)			0	0	0	50,000	
=====				=====	=====	=====	=====	
136,575			TOTAL APPROPRIATIONS	341,539	577,420	662,896	642,192	
=====				=====	=====	=====	=====	
426,020			Ending Fund Balance	19,230	97,912	214,636	23,956	
=====				=====	=====	=====	=====	
562,595			TOTAL REQUIREMENTS	360,769	675,332	877,532	666,148	
=====				=====	=====	=====	=====	



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section IV. Budget Requirement Details by Department

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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Rogue Valley Sewer Services Budget Document FY23

Department 10: Administration

Description:

Rogue Valley Sewer Services Administration Department provides professional administrative and accounting support in the planning and execution of general and financial policies and objectives. These are developed by the Rogue Valley Sewer Services Board of Directors for the sewer service needs of the region.

Funding:

The Administration Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01.

Goals:

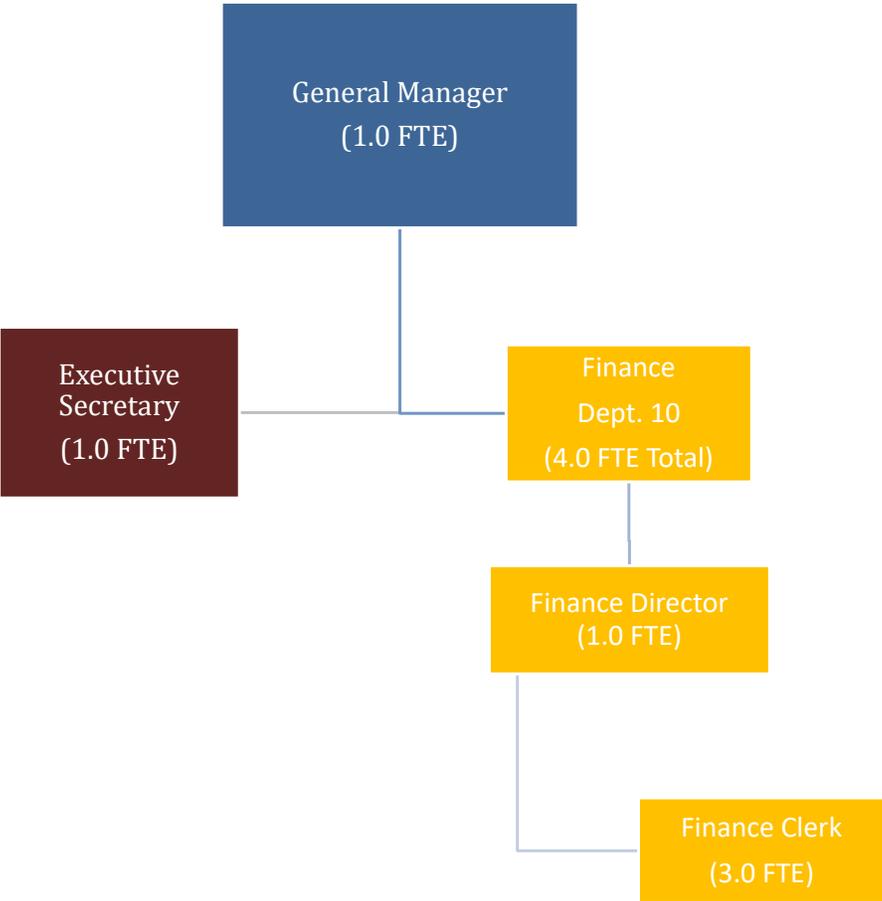
- Provide leadership to all departments of the District in management and administrative issues and public relations.

Performance Measures:

- Meet weekly with Department Head staff to review services/programs and projects.

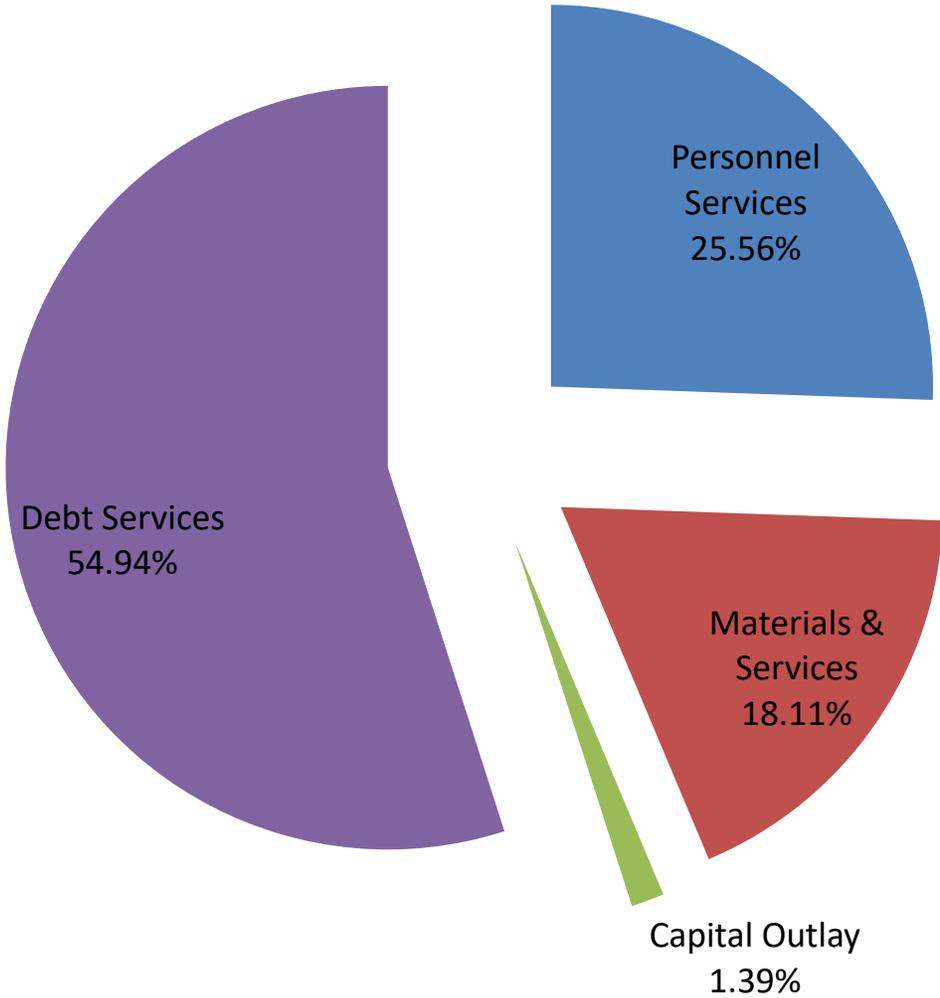
ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2022 - 2023
Departmental Organization

Admin/Finance



Rogue Valley Sewer Services
Approved Budget FY23
Department 10: Administration

Department 10 Expenses



Rogue Valley Sewer Services

Administration Dept 10

Requirements

Actual			Adopted			
FY21	a/c #	Category / Name	Budget	YTD	Projected	Approved
FY21	a/c #	Category / Name	FY22	Dec 21	FY22	FY23
553,159	5010	Salaries	693,005	330,078	701,668	587,467
0	5012	Overtime	0	0	0	0
0	5020	Performance Incentive Plan	20,000	0	20,000	20,000
32,564	5022	ETO - Emergency Time Off	0	1,101	1,115	0
7,316	5025	CVD10 - Time Off	0	0	0	0
213,170	5241	Medical & Dental Insurance	226,449	99,203	226,449	179,019
68,928	5275	Retirement Plan	80,201	36,776	80,201	71,963
32,800	5111	Social Security	38,005	17,157	38,005	36,402
0	5122	Unemployment self Insurance	2,000	0	2,000	2,000
8,519	5123	Medicare	10,049	4,755	10,049	8,539
288	5233	Worker's Compensation	4,000	499	4,000	4,000
128	5235	Worker's Assessment Expense	160	72	160	160
1,167	5243	EAP Expense	2,867	350	2,867	2,867
18,000	5245	HRA, Deductible Plan	22,860	20,400	22,860	18,000
3,265	5250	LTD, Life Insurance, RHS	4,197	1,818	4,197	4,197
939,304		TOTAL PERSONNEL SERVICES	1,103,793	512,209	1,113,571	934,614
20,410	7111	Audit	19,000	10,000	19,000	22,000
841	7112	Legal Services	10,000	248	10,000	10,000
22,471	7113	Professional services	10,000	0	10,000	10,000
7,020	7115	Newsletter	10,000	0	10,000	10,000
165,706	7121	Bank Charges	160,000	84,348	160,000	175,000
5,139	7152	Publication Expense	3,000	5,045	5,045	5,045
995	7166	Recording fees	1,000	873	1,000	1,000
115,020	7177	Contractual services - Billing	117,120	116,371	117,120	117,120
34,535	7211	Supplies, Office, Billing	72,620	20,067	72,620	37,575
53,691	7255	Postage & Freight	55,206	27,296	55,206	55,200
500	7311	Board Member Expenses	800	19	800	800
0	7533	Physical Examinations	800	0	800	800
5,929	7544	Travel, Lodging and Meals	17,545	4,715	17,545	11,000
0	7555	Training/Certifications	0	530	530	530
9,207	7588	Memberships & Subscriptions	7,883	7,513	7,883	10,100
6,645	7590	Permit Fee	4,714	5,138	6,096	6,217
8,779	7641	Safety Program	8,800	0	8,800	8,800
1,033	7642	Clothing	900	720	720	720
690	7650	Equipment Maint. - Admin	500	0	500	500
0	7653	Equipment (under \$3,000)	2,000	0	2,000	2,000
16,428	7699	Admin Building Maint	16,015	537	16,015	16,015
35,763	7711	Communication & Alarm	20,575	18,396	20,575	20,500
63,449	7756	Utilities	51,042	23,762	51,210	53,250
85,240	7849	Property Insurance	82,050	472	82,050	83,862
3,660	7995	Other Expenses	4,300	1,454	4,300	4,300
663,151		TOTAL MATERIALS & SERVICES	675,870	327,504	679,815	662,334
12,318	6100	O&M Office Desk Upgrade	0	0	0	0

Rogue Valley Sewer Services

Administration Dept 10

Requirements (continued)

Actual			Adopted	YTD	Projected	Approved	
FY21	a/c #	Category / Name	Budget	Dec 21	FY22	FY23	
			FY22				
553,159	5010	Salaries	693,005	330,078	701,668	587,467	
10,868	6100	Paint Interior of Admin Building	15,000	0	15,000	0	
5,726	6100	Admin Building Tile Floor Removal Rest	0	0	0	0	
16,792	6100	Board Room Upgrades	0	0	0	0	
14,797	6100	Front Office Cubicals	0	1,821	1,821	0	
956	6100	Board Room TV's	0	0	0	0	
0	6100	O&M Desk Reconfiguration	0	0	0	18,000	
0	6100	Back Parking Area Valley Gutter/Asphal	0	0	0	20,000	
0	6100	Seal Coat Asphalt Parking Lot/Driveway	0	0	0	13,000	
61,457		TOTAL CAPITAL OUTLAY	15,000	1,821	16,821	51,000	
387,062	9520	Revenue Bond Series 2013	330,562	300,431	330,562	1,885,000	
123,144	9520	Shady Cove Sewer Bond #1	127,244	123,843	185,112	123,994	
510,206		TOTAL DEBT SERVICES	457,806	424,274	515,674	2,008,994	
2,174,118		TOTAL ADMINISTRATION EXPENSES	2,252,469	1,265,808	2,325,881	3,656,942	

Rogue Valley Sewer Services Budget Document FY23

Department 20: Information Technology

Description:

Rogue Valley Sewer Services Information Technology Department designs databases, provides geographic information system mapping and applications, and purchases, maintains, and provides support for network and computer related hardware and software.

Funding:

The Information Technology Department's expenses are funded by revenue collected through service charges within RVSS General Fund 01, Phase II Permit fees collected in RVSS Stormwater Quality Management Fund 10, and revenue collected within the Shady Cove O&M Fund 50.

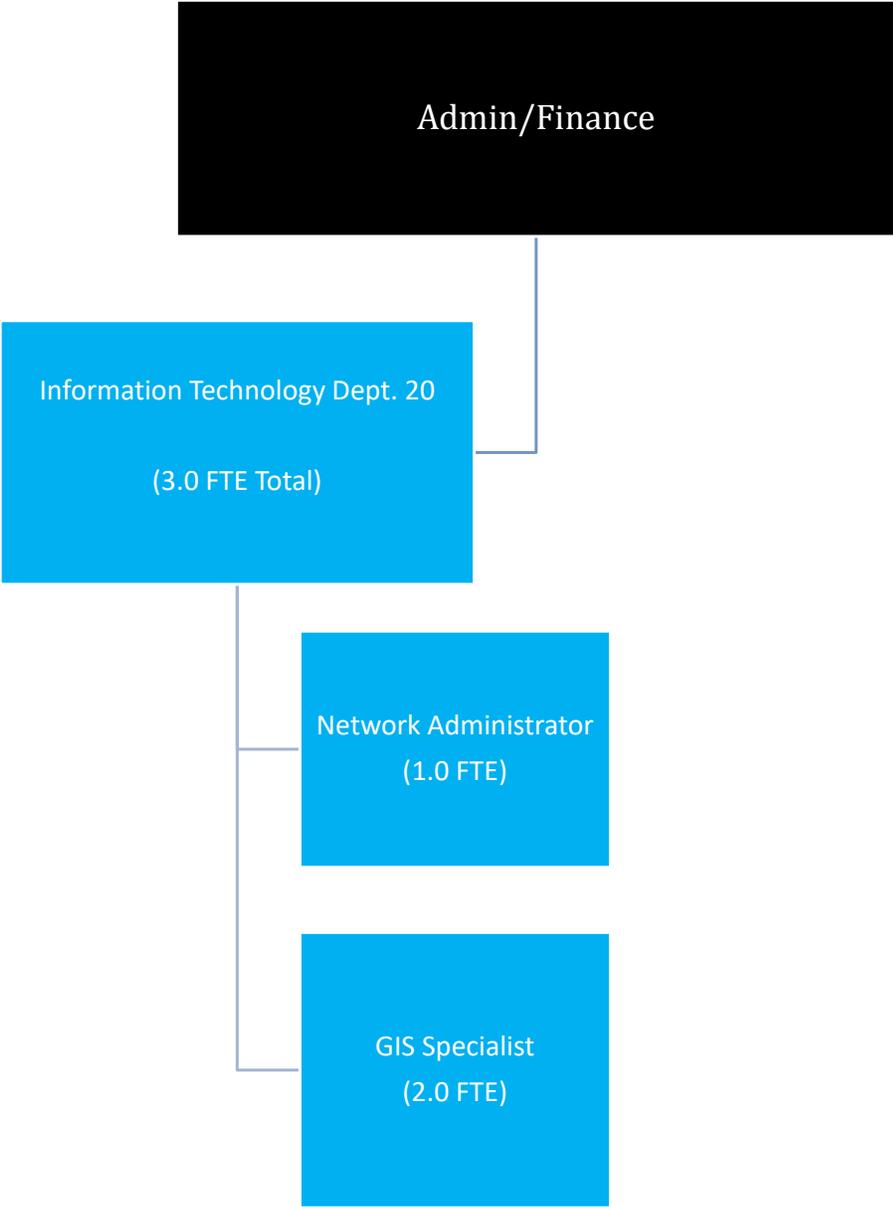
Goals:

- Configure and purchase hardware and software to meet the current and future needs of RVSS keeping in mind ease of use for employees, sustainability, and budget limits.
- Provide hardware and software support to maintain uninterrupted operation of RVSS.
- Increase efficiency through technology.

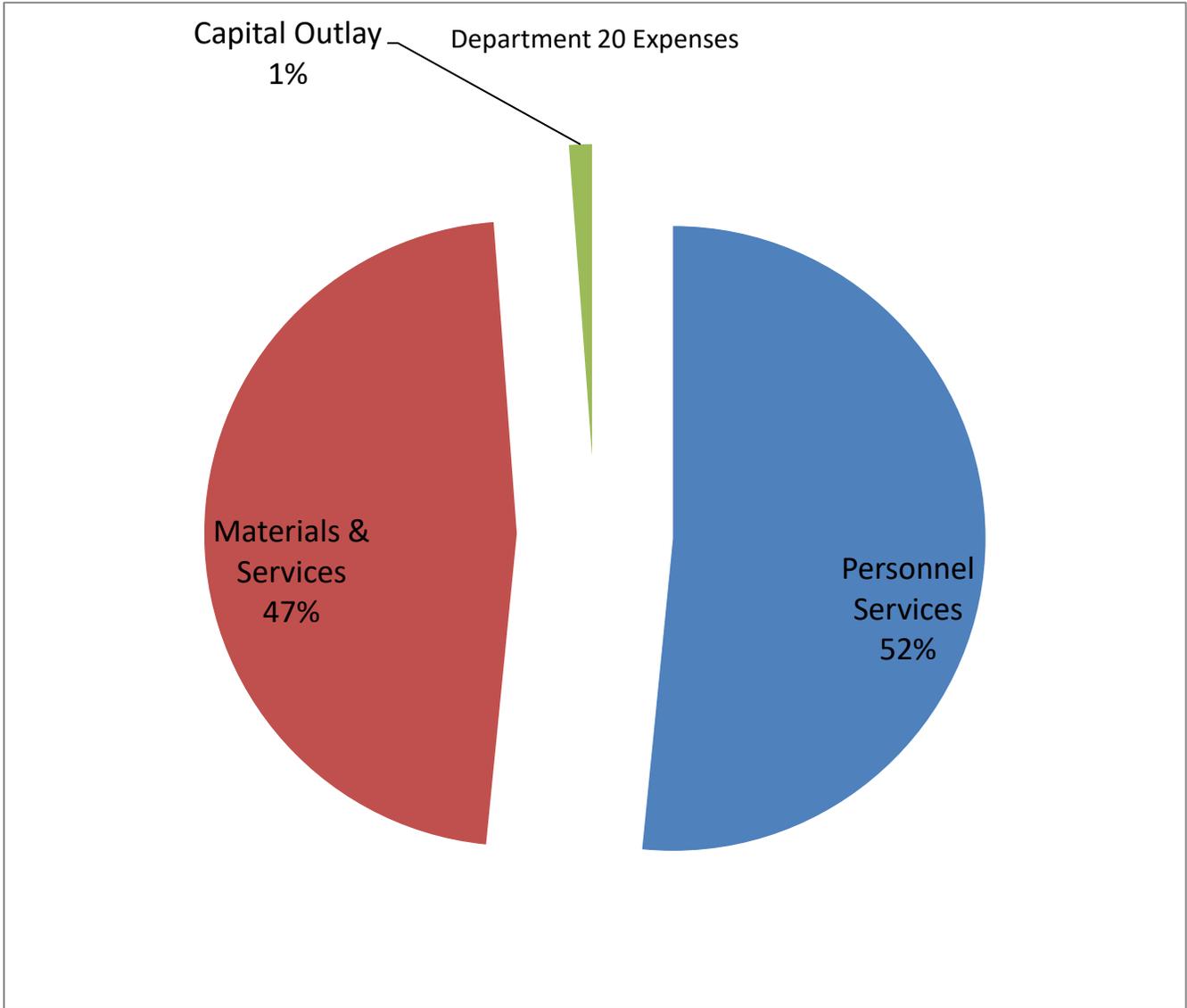
Performance Measures:

- The current and future needs of RVSS have been met with computer hardware and software.
- The uninterrupted operation of RVSS.
- The happiness of RVSS employees.

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2022 - 2023
Departmental Organization



Rogue Valley Sewer Services
Approved Budget FY23
Department 20: Information Technology



Rogue Valley Sewer Services

Information Technology Dept 20

Requirements

Actual FY21	a/c #	Category / Name	Adopted			
			Budget FY22	YTD Dec 21	Projected FY22	Approved FY23
125,831	5010	Salaries	149,436	75,413	151,304	269,679
0	5012	Overtime	0	0	0	0
25,413	5022	ETO - Emergency Time Off	0	2,916	2,952	0
430	5025	CVD20 - Time Off	0	0	0	0
61,249	5241	Medical & Dental Insurance	57,481	28,206	57,481	107,407
12,443	5275	Retirement Plan	12,851	6,649	12,851	23,192
9,177	5111	Social Security	9,265	4,739	9,265	16,710
2,146	5123	Medicare	2,167	1,108	2,167	3,920
34	5233	Worker's Compensation	50	54	54	54
30	5235	Worker's Assessment Expense	40	16	40	40
6,000	5245	HRA Deductible Plan	4,740	6,000	6,000	8,400
912	5250	LTD, Life Insurance, RHS	1,062	463	1,062	1,062
243,665		TOTAL PERSONNEL SERVICES	237,092	125,564	243,176	430,464
40,162	7113	Professional services	96,500	32,984	96,500	84,000
986	7223	Supplies, Computer	2,600	241	2,600	2,600
0	7544	Travel, Lodging and Meals	11,970	0	11,970	11,563
1,185	7588	Memberships & Subscriptions	2,100	485	2,100	3,600
201,001	7622	Computer Software Maintenance	238,699	197,677	239,494	244,985
0	7626	Computer Software	1,000	0	1,000	1,000
0	7642	Clothing	500	0	500	500
16,742	7654	Equip Computer (under \$3,000)	14,600	3,204	14,600	36,900
1,662	7711	Communications & Alarms	2,200	955	2,200	2,400
10,631	7712	Communications - Internet Services	8,400	3,963	8,400	6,750
1	7995	Other Expenses	50	1	50	50
272,370		TOTAL MATERIAL & SERVICES	378,619	239,510	379,414	394,348
8,000	6100	Springbrook Software Upgrade	0	0	0	0
10,402	6100	WIFI	0	0	0	0
0	6100	High Speed Network Connectors	0	0	0	9,880
18,402		TOTAL CAPITAL OUTLAY	0	0	0	9,880
534,437		TOTAL INFORMATION TECH EXPENSES	615,711	365,074	622,590	834,692

Rogue Valley Sewer Services Budget Document FY23

Department 30: Engineering

Description:

Rogue Valley Sewer Services Engineering Department oversees infrastructure development, capital planning, design and construction of sewer and stormwater capital projects, project management, mapping service, and inspection within the service boundary of RVSS.

Funding:

The Engineering Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Capital Improvements are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09. Stormwater quality capital projects are funded by stormwater fees collected within the StormWater Quality Fund 10.

Goals:

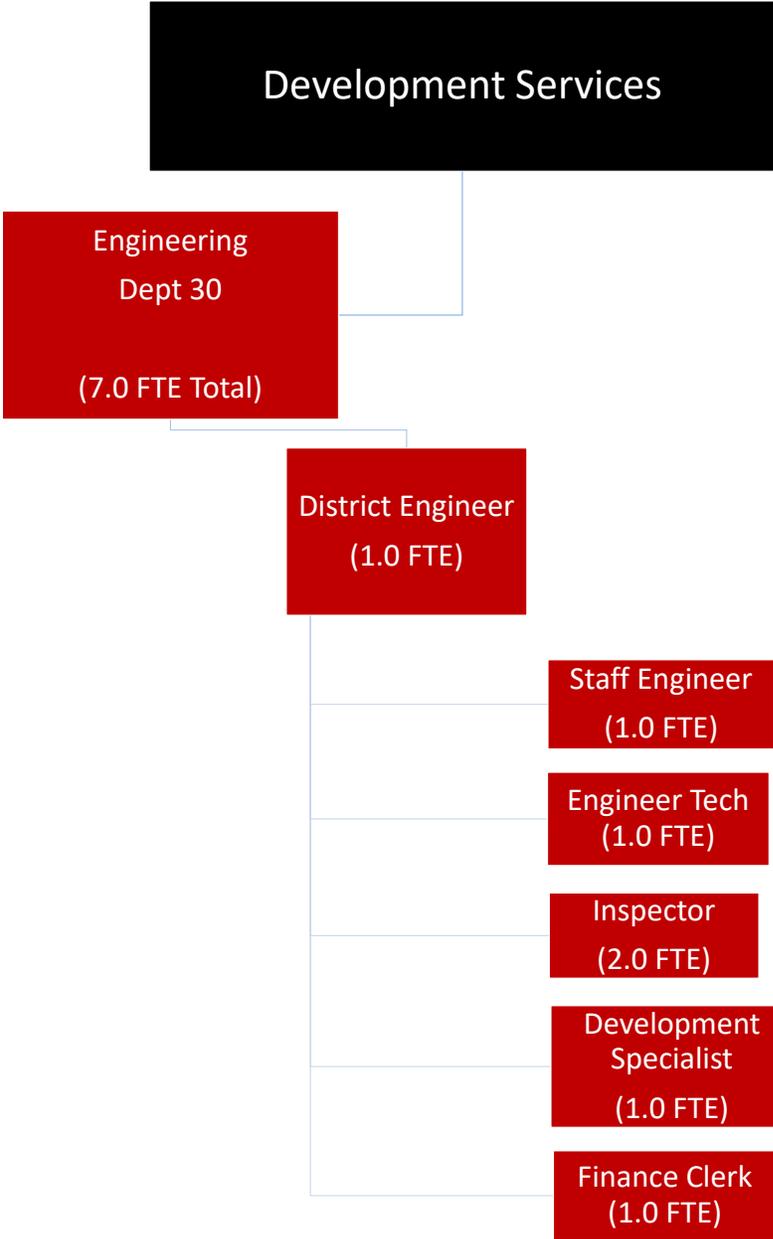
- Provide sewer infrastructure to ensure the health, safety and livability within and around the RVSS service boundary.
- Uphold State and Federal Standards for the operation and construction of all sewer facilities that are existing and/or installed within RVSS service boundary.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.
- Maintain and manage a robust capital improvement plan to ensure long term viability of RVSS sewer system.
- Repair or replace between 1% and 2% of the existing concrete and asbestos cement pipe annually.

Performance Measures:

- **SSO:** Ensure sewer system has adequate capacity and structural stability to withstand a one in five year storm event without overflow.
- **Inspection:** Ensure service and mainline inspections are completed in accordance with the Oregon Plumbing Specialty Code and Rogue Valley Sewer Services Standards.

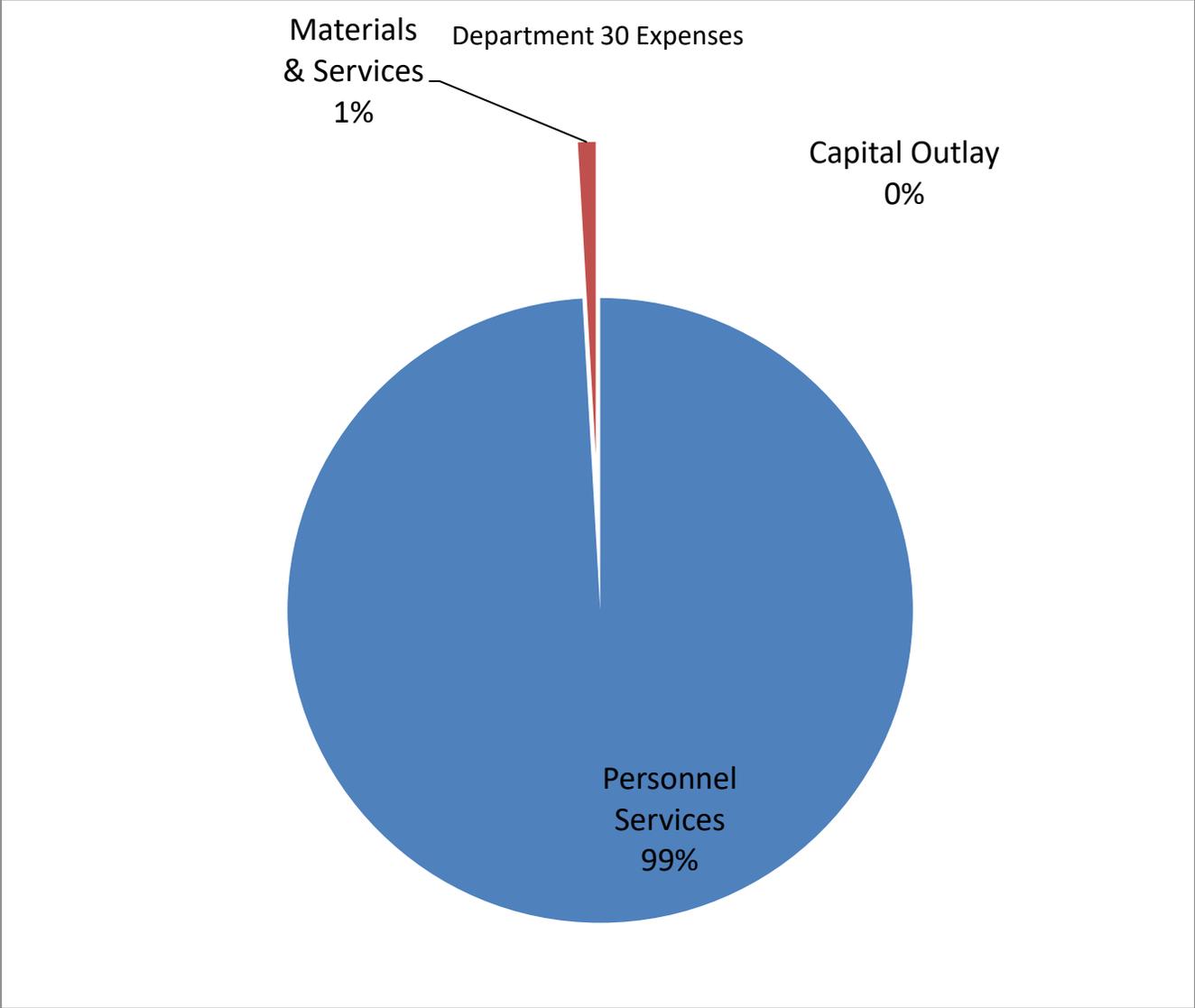
ROGUE VALLEY SEWER SERVICES

FISCAL YEAR 2022 - 2023
Departmental Organization



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Rogue Valley Sewer Services
Approved Budget FY23
Department 30: Engineering



Rogue Valley Sewer Services

Engineering Dept 30

Requirements

Actual			Adopted				
FY21	a/c #	Category / Name	Budget	YTD	Projected	Approved	
			FY22	Dec 21	FY22	FY23	
358,954	5010	Salaries	426,292	207,784	431,621	615,934	
842	5012	Overtime	5,000	2,295	5,063	5,316	
0	5015	On Call	1,300	0	1,316	1,382	
49,304	5022	ETO - Emergency Time Off	0	30,740	31,124	0	
199	5025	CVD30 - Time Off	0	0	0	0	
139,582	5241	Medical & Dental Insurance	107,301	69,151	107,301	193,263	
32,733	5275	Retirement Plan	36,661	17,576	36,661	52,970	
23,811	5111	Social Security	26,430	13,599	26,430	38,166	
5,828	5123	Medicare	6,181	3,425	6,181	8,953	
60	5233	Worker's Compensation	80	136	136	136	
86	5235	Worker's Assessment Expense	100	58	100	100	
17,981	5245	HRA Deductible Plan	11,000	10,800	11,000	18,000	
2,421	5250	LTD, Life Insurance, RHS	2,784	1,291	2,784	2,784	
631,801		TOTAL PERSONNEL SERVICES	623,129	356,855	659,717	937,004	
0	7211	Supplies, Office, Billing	800	0	800	800	
90	7533	Physical Examinations	800	100	800	800	
534	7544	Travel, Lodging and Meals	5,000	86	5,000	1,000	
150	7588	Memberships & Subscriptions	1,000	222	1,000	1,000	
219	7641	Safety supplies	500	145	500	500	
701	7642	Clothing	1,500	706	1,500	1,500	
175	7653	Equip (under \$3,000)	2,000	349	2,000	2,000	
400	7654	Computers (under \$3,000)	0	0	0	0	
459	7711	Communication & Alarm	500	204	500	500	
4	7995	Other Expense	500	3	500	500	
2,732		TOTAL MATERIAL & SERVICES	12,600	1,815	12,600	8,600	
7,489	6100	Hanging Files	0	0	0	0	
16,010	6100	Engineering Cubicles	0	0	0	0	
23,499		TOTAL CAPITAL OUTLAY	0	0	0	0	
658,032		TOTAL ENGINEERING EXPENSES	635,729	358,670	672,317	945,604	

Rogue Valley Sewer Services Budget Document FY23

Department 35: StormWater Quality

Description:

Rogue Valley Sewer Services Stormwater Department oversees development and implementation of the Municipal Separate Storm Sewer System (MS4) Phase II Permit and the required Stormwater Management Program. In addition, the Stormwater Department, implements and enforces the terms of the Memorandum of Agreement and Intergovernmental Agreements between RVSS and the Oregon Department of Environmental Quality (DEQ) for the 1200-C and CN Construction General Permits.

RVSS had jurisdiction over stormwater quality infrastructure within the MS4 boundary, and all storm drainage infrastructure within the White City Industrial Storm Drainage Boundary.

Funding:

The Stormwater Department's operational and capital expenses are funded through a Stormwater Quality fee collected within the MS4 Boundary, and a White City Storm Drain fee collected within the White City Industrial Storm Drainage boundary.

Goals:

- Implement and enforce the MS4 Phase II permit requirements set by Oregon Department of Environmental Quality.
- Implement and enforce the 1200 C, CN and CA Construction General permit requirements set by the Oregon Department of Environmental Quality.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.

Performance Measures:

- **MS4 Phase II:** Ensure the annual reporting and proposed Phase II performance measures are met on an annual basis.
- **Construction General Permit:** Ensure annual reporting and performance measures are met on an annual basis.

Rogue Valley Sewer Services Budget Document FY23

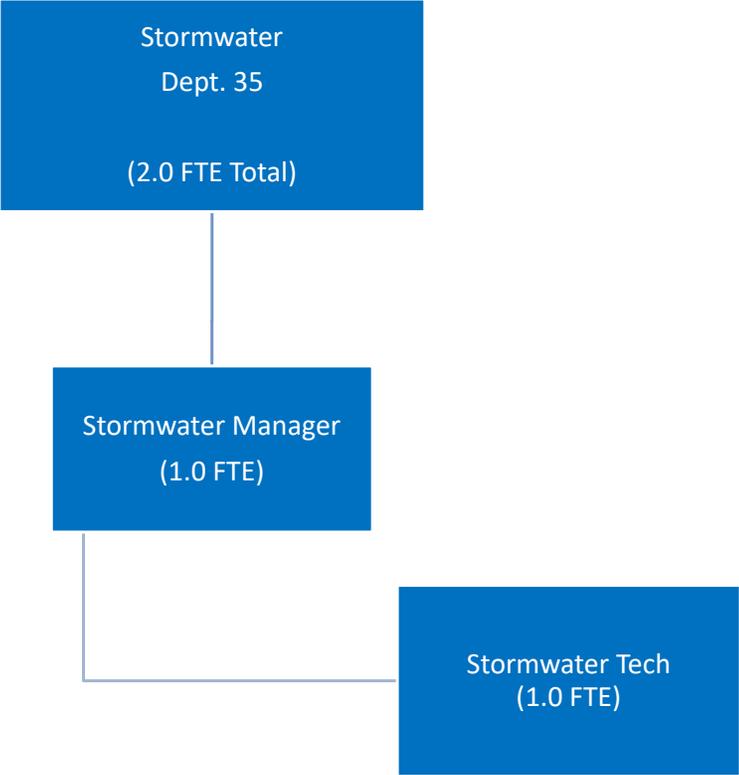
Department 35: StormWater Quality – *Continued*

Performance Measures Data: The Stormwater Quality Fund 10 is expended for implementation of RVSS’ Stormwater Program, which includes Illicit Discharge Detection and Elimination. As part of the Illicit Discharge program, RVSS has partnered with several organizations since 2014 to implement the Middle Rogue Pesticide Stewardship Partnership (MRPSP). Through the MRPSP streams are sampled for pesticides, land uses contributing pesticides are identified and property managers receive technical guidance to help reduce pesticide runoff. Table 1 shows sampling results from 2016-2021.

Table 1: MRPSP pesticides of concern. Bars in the detection frequency column indicate annual values 2016 - 2021.

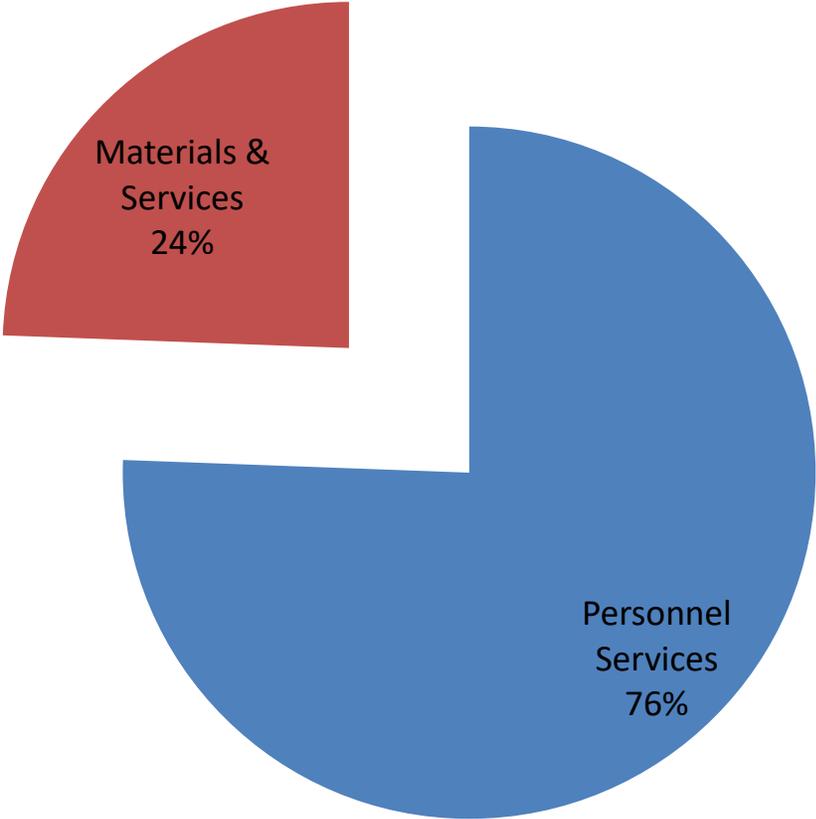
Compound	Selected Trade Names	# of Detections	Detection Frequency (%)		Number of Aquatic Life Benchmark Exceedances
Imidacloprid (Insecticide)	<i>Admire, Gaucho</i>	11	18		11
Metsulfuron-Methyl (Herbicide)	<i>Escort, Ally</i>	11	20		0
Diuron (Herbicide)	<i>Karmex, Direx, Kovar</i>	14	25		0
Oxyfluorfen (Herbicide)	<i>Goal, Goaltender, Galigan</i>	1	2		0

ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2022 - 2023
Departmental Organization



Rogue Valley Sewer Services
Approved Budget FY23
Department 35: Stormwater Quality

Department 35 Expenses



Rogue Valley Sewer Services

StormWater Quality Dept 35

Requirements

Actual FY21	a/c #	Category / Name	Adopted			
			Budget FY22	YTD Dec 21	Projected FY22	Approved FY23
167,467	5010	Salaries	182,589	94,641	184,871	185,045
0	5012	Overtime	1,000	51	1,013	1,063
0	5022	ETO - Emergency Time Off	0	0	0	0
0	5025	CVD35 - Time Off	0	0	0	0
58,168	5241	Medical & Dental Insurance	57,506	28,139	57,506	71,605
14,331	5275	Retirement Plan	15,703	7,680	15,703	15,914
10,220	5111	Social Security	11,321	5,769	11,321	11,466
2,390	5123	Medicare	2,648	1,349	2,648	2,690
82	5233	Worker's Compensation	100	87	100	100
37	5235	Worker's Assessment Expense	40	19	40	40
6,000	5245	HRA Deductible Plan	5,000	3,600	5,000	6,000
1,106	5250	LTD, Life Insurance, RHS	1,316	571	1,316	1,316
259,801		TOTAL PERSONNEL SERVICES	277,223	141,906	279,518	295,239
0	7113	Professional Services	35,000	0	35,000	35,000
0	7211	Supplies, Office, Billing	3,000	0	3,000	3,000
0	7533	Physical Examinations	51	0	51	51
416	7544	Travel, Lodging and Meals	5,000	79	5,000	5,000
1,168	7588	Memberships & Subscriptions	1,500	0	1,500	1,500
4,020	7590	Permit Fee	5,000	0	5,000	5,000
302	7631	Maintenance - System	15,000	0	15,000	15,000
310	7642	Clothing	620	128	620	620
1,132	7711	Communication & Alarm	2,009	783	2,200	2,200
6,970	7810	Public Education	15,000	1,335	15,000	15,000
100	7820	Construction Site	1,000	130	1,000	1,000
5	7830	Post Construction	1,000	0	1,000	1,000
17,588	7840	Illicit Discharge	10,000	(6,264)	10,000	10,000
1	7995	Other Expense	1,001	1	1,001	1,001
32,012		TOTAL MATERIAL & SERVICES	95,181	(3,808)	95,372	95,372
0	6100		0	0	0	0
0		TOTAL CAPITAL OUTLAY	0	0	0	0
291,813		TOTAL STORMWATER EXPENSES	372,404	138,098	374,890	390,611

Rogue Valley Sewer Services Budget Document FY23

Department 40: Maintenance

Description:

Rogue Valley Sewer Services Maintenance Department provides for the safety of RVSS customers through the inspection, cleaning, and minor repairs of all sewer main lines used within its boundaries. Cleaning is mainly accomplished through the use of specially designed trucks, which use both flush and vacuum operations.

Funding:

The Maintenance Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Repairs and maintenance are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09.

Goals:

- Maintain the sewer system to protect the health and safety of people within the RVSS boundary.

Performance Measures:

- **SSO:** Ensure sewer system is maintained and improved to ensure zero overflows each year.
- **Pipe Cleaning:** Complete main line pipe cleaning on the entire system at least once every 3 years.
- **Pipe Inspection:** Complete main line pipe television inspection on the entire system at least once every 5 years.
- **Pump Stations:** Complete pump stations capacity tests at least once per year.
- **Treatment Plant:** Comply with all discharge permit requirements.

Rogue Valley Sewer Services Budget Document FY23

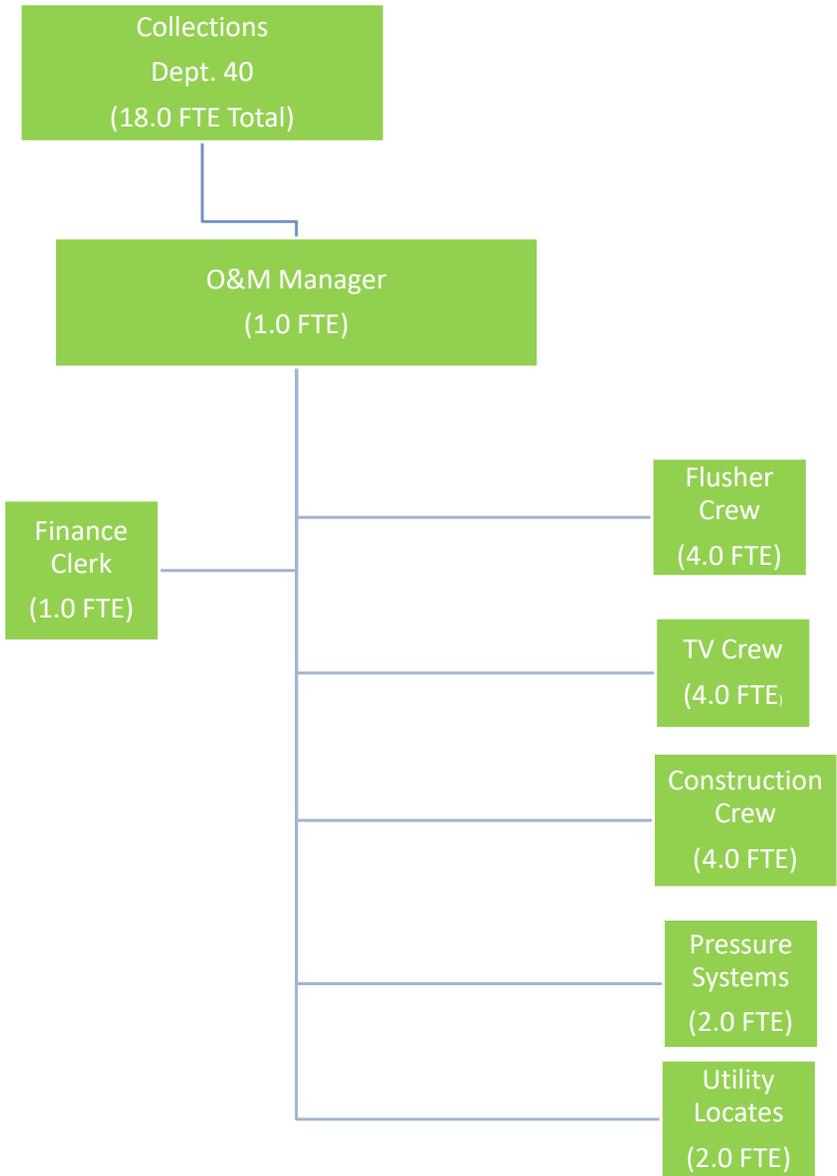
Department 40: Maintenance – Continued

Performance Measures Graph: The graph below shows the number of feet per month over the last two years that the Maintenance department has flushed to keep the sewer lines clean and TV'd to ensure the sewer lines are clear of debris and roots.

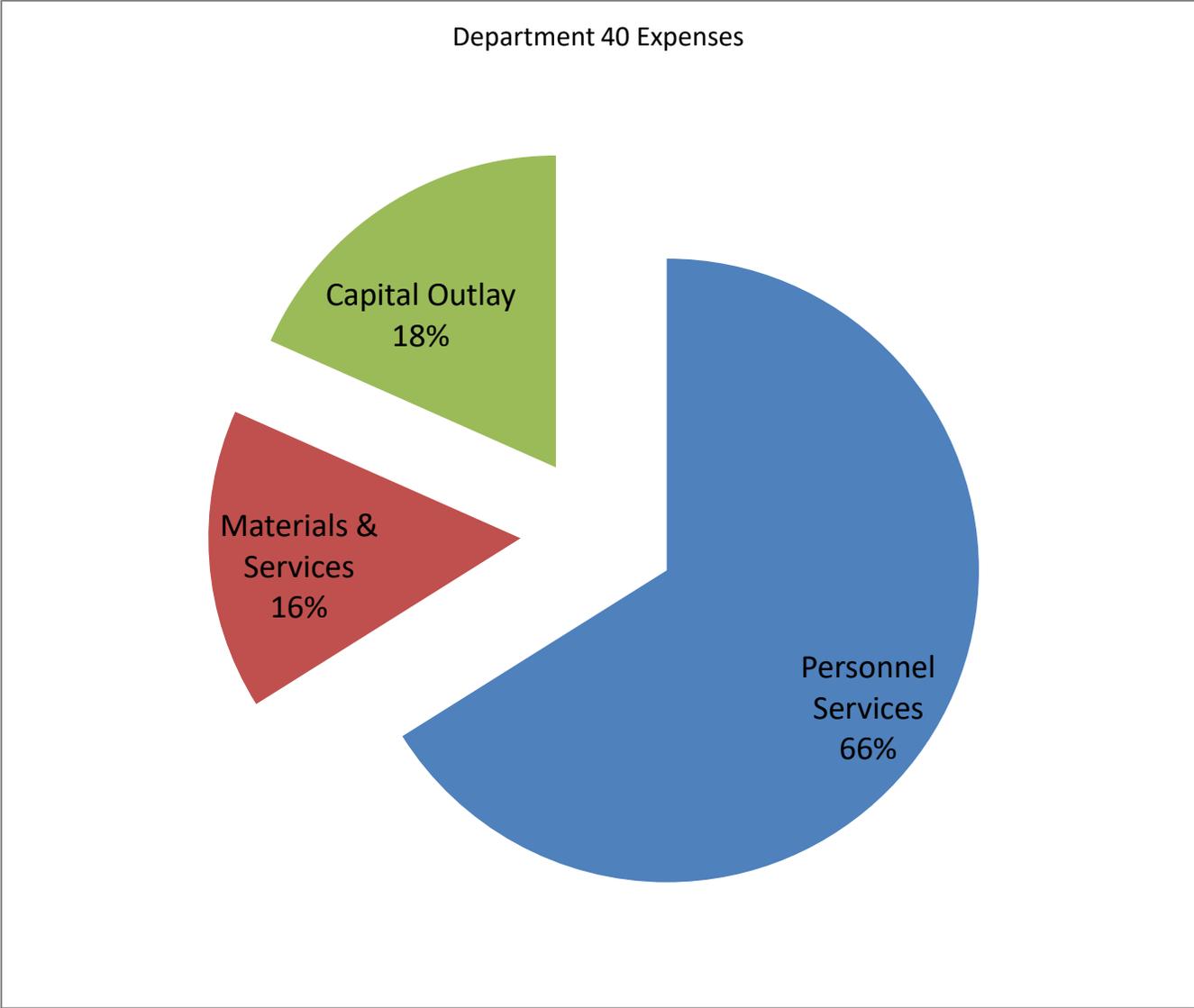


ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2022 - 2023
Departmental Organization

Operations and Maintenance



Rogue Valley Sewer Services
Approved Budget FY23
Department 40: Maintenance



Rogue Valley Sewer Services

Maintenance Dept 40

Requirements

Actual			Adopted			
FY21	a/c #	Category / Name	Budget	YTD	Projected	Approved
			FY22	Dec 21	FY22	FY23
1,109,961	5010	Salaries	1,119,019	620,918	1,133,007	1,208,747
30,247	5012	Overtime	35,000	21,338	35,438	37,209
11,373	5015	On Call	8,000	5,922	8,100	8,505
0	5022	ETO - Emergency Time Off	0	0	0	0
127	5025	CVD40 - Time Off	0	0	0	0
533,413	5241	Medical & Dental Insurance	499,865	257,752	499,865	549,538
93,863	5275	Retirement Plan	96,236	50,115	96,236	103,952
71,826	5111	Social Security	69,379	40,451	69,379	74,900
0	5122	Unemployment Self Insurance	0	0	0	0
16,798	5123	Medicare	16,226	9,460	16,226	17,569
14,220	5233	Worker's Compensation	14,220	15,803	15,803	15,803
333	5235	Worker's Assessment Expense	400	193	400	400
42,000	5245	HRA Deductible Plan	41,000	44,400	44,400	44,400
8,072	5250	LTD, Life Insurance, RHS	9,500	4,321	9,500	9,500
1,932,233		TOTAL PERSONNEL SERVICES	1,908,845	1,070,673	1,928,354	2,070,523
0	7113	Professional Services	0	0	0	0
1,065	7255	Postage	1,900	570	1,900	1,900
240	7300	Occupancy Permits	1,000	334	1,000	1,000
5,725	7400	Landfill	7,500	2,947	7,500	7,500
2,180	7533	Physical Examinations	2,500	1,460	2,500	2,500
1,134	7544	Travel, Lodging and Meals	18,000	680	18,000	5,000
2,886	7555	Training/Certificaitons	2,152	4,599	4,600	4,600
1,148	7588	Memberships & Subscriptions	1,300	1,320	1,320	2,000
7,296	7601	Flow monitoring	10,000	5,658	10,000	10,000
37,104	7631	System Maintenance	61,000	8,610	61,000	61,000
39,760	7641	Safety supplies, clothing	33,000	4,028	33,000	33,000
6,726	7642	Clothing	10,000	4,573	10,000	10,000
98,007	7651	Equipment & Vehicle Maint. - O&M	80,000	54,164	80,000	100,000
48,228	7652	Vehicle Fuel	45,000	22,305	45,000	55,000
7,525	7653	Equipment (under \$3,000)	10,000	(948)	10,000	10,000
12,469	7662	Vehicle Fuel (Propane & CNG)	13,000	12,650	13,000	13,000
33,975	7681	Pump Station Maint.	45,000	7,199	45,000	45,000
0	7682	FOG Maintenance	2,500	0	2,500	2,500
7,182	7691	Step/Steg Maint.	10,000	54	10,000	10,000
29,899	7699	Bldg & Grounds Maintenance	32,500	11,317	32,500	32,500
7,444	7710	Alarms - Pump Stations	9,000	4,845	9,000	9,000
4,361	7711	Communication & Alarms	4,000	2,027	4,000	4,250
75,544	7755	Power - Pump Stations	65,000	33,885	65,000	65,000
2,006	7756	Utilities	1,600	642	1,600	1,600
2,949	7995	Other Expenses	1,645	90	1,645	1,645
434,853		TOTAL MATERIAL & SERVICES	467,597	183,009	470,065	487,995
333,411	6100	TV Van #46	0	0	0	0
5,393	6100	Truck Bumper Winches	0	0	0	0
29,750	6100	Chevy Bolt #48	0	0	0	0
123,566	6100	Unit #51 2020 ChevySilverado	0	153	153	0
32,063	6100	Traile King TK50LP Backhoe Trailer	0	0	0	0
8,000	6100	Dump Trailer	0	0	0	0
9,595	6100	Trailer Mounted Compressor Replace	0	0	0	0
0	6100	Pipe Laser	0	4,957	4,957	0
0	6100	Dump Truck	200,000	0	200,000	0
0	6100	Dump Truck	200,000	0	200,000	0

Rogue Valley Sewer Services

Maintenance Dept 40

Requirements (continued)

Actual FY21	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23
0	6100	Walk Behind Easement Flusher	60,000	0	60,000	0
0	6100	50KW Trailer Mounted Generator	40,000	50,041	50,041	0
0	6100	TV Van, Unit #4 Replacement	0	0	0	375,000
0	6100	(3) EV 1/2 Ton Trucks, Unit 19,20,32 Rep	0	0	0	180,000
0	6100	Caterpillar Asphalt Planer Attachment	0	0	0	20,000
541,778		TOTAL CAPITAL OUTLAY	500,000	55,151	515,151	575,000
		TOTAL MAINTENANCE EXPENSE	2,876,442	1,308,833	2,913,570	3,133,518

Rogue Valley Sewer Services Budget Document FY23

Department 50: Construction

Description:

Rogue Valley Sewer Services Construction Department repairs, and constructs sewer/stormwater capital improvement projects and system maintenance projects within the service boundary of RVSS.

Funding:

The Construction Department's general operational expenses are funded through revenue collected based on service charges and collected within RVSS General Fund 01. Capital Improvements are funded from revenues collected from service charges and System Development Charges and stored within General Fund 01, Interceptor Capital Expansion Fund 07, White City Storm Drain Fund 09, Stormwater Quality Fund 10, Gold Hill Treatment Fund 60, Gold Hill Collections Fund 65, and Treatment Capital Fund 70.

Goals:

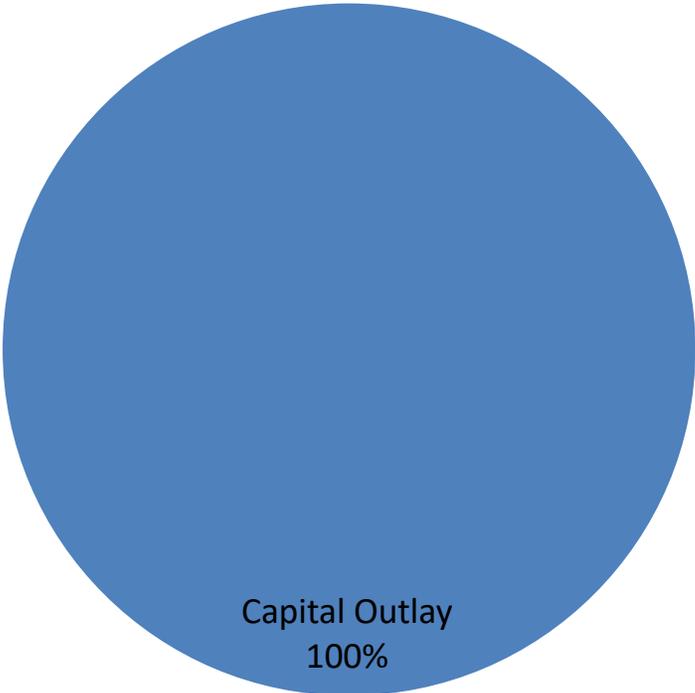
- Provide quality and efficient construction of new sewer and stormwater infrastructure within RVSS service boundary.
- Repair and rehabilitate existing infrastructure in accordance with State and RVSS Standards.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

Performance Measures:

- **CIP:** Complete capital improvement project on time and within the allotted budget set forth at the beginning of each FY.
- **Safety:** Zero-on-the job injuries per year.

Rogue Valley Sewer Services
Approved Budget FY23
Department 50: Construction

Department 50 Expenses



Rogue Valley Sewer Services

Construction Dept 50

Requirements

Actual		Adopted	YTD	Projected	Approved	
FY21	a/c #	Budget	Dec 21	FY22	FY23	
	Category / Name	FY22				
-	600X J084 - Antelope Road Ph 1	20,000	0	0	2,000,000	
465	600X J094 - Sara Lane Extension	0	0	0	0	
317	600X J124 - West Glenwood PS Rehab	75,000	10,192	75,000	0	
134	600X J164 - Onyx Rehab	0	0	0	0	
-	600X J174 - SC System Survey & Manhole	0	0	0	75,000	
-	600X J175 - PS #6 Rehab	30,000	2,279	30,000	30,000	
-	600X J176 - PS #5 Rehab	30,000	1,343	5,000	0	
-	600X J178 - PS #4 Abandonment	264,000	6,491	325,000	0	
52,584	600X J188 - RVSS 6th Street	0	0	0	0	
1,296	600X J244 - Platt and Fargo Rehab	0	0	0	0	
-	600X J250 - PS #2 Control Upgrade, VFD's	275,000	0	275,000	275,000	
(16,000)	600X J256 - Hwy 62 Improvements	0	0	0	0	
-	600X J268 - PS Telemetry	0	8,207	8,207	0	
775	600X J270 - ODOT Hwy 62 Ph2	0	0	0	0	
130	600X J275 - Breckinridge Dr Realign	0	0	0	0	
3,085	600X J276 - Magnolia Ave Sewer Ext	0	(788)	(788)	0	
-	600X J279 - Cherry 8th Sewer Replacement	75,000	31	75,000	0	
240	600X J290 - C Street Relocation	0	0	0	0	
81,578	600X J291 - ODOT OR140 Exit 35 to Blackwell	0	0	25,000	0	
(100)	600X J299 - FY 19 CIPP Jobs	0	0	0	0	
65,460	600X J303 - Sowell Dr Realign SC	0	0	0	0	
16,151	600X J304 - FY 20 Misc System Repair	0	120	120	0	
-	600X J309 - ODOT OR99 Birch/Colmn	0	440	440	0	
315,238	600X J312 - FY2020 CIPP Proj	0	0	0	0	
150,933	600X J317 - FY21 Misc System Repairs	0	17,443	17,443	0	
385	600X J319 - E Vilas to Foothill	0	0	0	0	
69,603	600X J320 - Lava Sewer, EP	0	0	0	0	
7,765	600X J321 - FY21 Service Lateral Replace	0	0	0	0	
124,182	600X J323 - FY21 Misc Grinder Pumps	0	450	450	0	
74,658	600X J324 - 4th Street Sewer Laterals	0	0	0	0	
17,214	600X J325 - Arborwood Pump Stat Rebuild	0	171,866	210,000	0	
247,552	600X J326 - Service Abandon - Fire Damage	50,000	3,555	10,000	0	
264,899	600X J327 - Gangnes Rehab TA	0	15	15	0	
9,916	600X J328 - ODOT OR140 Bear Cr to 5T	0	90	5,000	0	
7,700	600X J329 - Hwy 99 Phoenix PX	0	0	0	0	
113,912	600X J330 - Rapp Road Extension TA	0	0	0	0	
14,726	600X J331 - Oak Valley Reimb Dist	785,000	618,813	625,000	0	
7,715	600X J332 - CP Force Main Rehab	300,000	272,833	310,000	0	
-	600X J333 - FY22 Service Lat Replacement	30,000	12,407	30,000	0	
-	600X J334 - FY22 Misc System Repair	300,000	107,497	200,000	0	
-	600X J335 - FY22 Misc Grinder Pumps	150,000	5,208	50,000	0	
-	600X J336 - FY22 Misc CIPP Jobs	300,000	0	0	0	
3,779	600X J337 - Shafer Lane Sewer	65,000	57,717	57,717	0	
2,768	600X J338 - Warrantee TV & Flush	0	5,730	5,730	0	
20,155	600X J339 - Pioneer PS Valve Vault	0	0	0	0	
	600X J340 - Talent Mobile Estates	0	89,017	100,000	0	
-	600X J343 - Vilas Siphon Abandonment	0	0	0	350,000	
-	600X JXYZ - FY23 Service Lat Replacement	0	0	0	30,000	
-	600X JXXY - FY23 Misc System Repair	0	0	0	150,000	
-	600X JXYY - FY23 Misc Grinder Pumps	0	0	0	100,000	
-	600X JXXX - FY23 Misc CIPP Jobs	0	0	0	100,000	
480	600X A010 - City of Rogue River	0	0	0	0	
-	600X A011 - City of Talent	0	(551)	(551)	0	

Rogue Valley Sewer Services

Construction Dept 50

Requirements (continued)

Actual		Adopted	YTD	Projected	Approved	
FY21	a/c #	Budget	Dec 21	FY22	FY23	
	Category / Name	FY22				
2,080	600X A012 - Grants Pass IRR Dist	0	0	0	0	
1,050	600X B004 - Pump Station Solar	0	0	0	0	
-	600X B011 - Building Paint/Stucco	0	3,800	3,800	0	
4,652	600X L003 - Lagoon Compost Project	0	32,988	32,988	0	
(6,000)	600X R013 - Harbor Sanitary District	0	0	0	0	
32	600X R015 - Brkn Pipe Palo Verde	0	0	0	0	
(2,846)	600X R016 - Talent SW Master Plan	0	0	0	0	
12	600X R017 - Applegate St Break	0	0	0	0	
262	600X R019 - Arborwood Pump Station	0	457	457	0	
-	600X R020 - Sycamore Properties	0	231	231	0	
(1,636)	600X R026 - Suncrest Rd Key Line Bore	0	0	0	0	
(19,913)	600X 9999- Privately Funded Projects	40,000	20,603	40,000	40,000	
(3,433)	600X R022 - COVID Sewer Testing	0	0	0	0	
(409)	600X R025 - DPS Water Main Repair	0	0	0	0	
83	600X J200 - SORM Bank Protection	0	0	0	0	
14,643	600X J271 - Manhole Lids	0	0	0	0	
602,672	600X I004 - Dunn PS Pump Replace	2,250,000	825,393	2,250,000	0	
-	600X I005 - New Portable Flow Monitor	100,000	0	100,000	100,000	
6,548	600X I006 - DPS AC Replacement	0	0	0	0	
37,447	600X I007 - Flow Monitor Repair Fire Damage	0	0	0	0	
-	600X I008 - Dunn PS Hydrant	0	0	0	10,000	
-	600X I011 - Kirtland Rd MH Evaluation& Rehab	0	0	0	100,000	
-	600X DXXX - Misc Culvert Replacement	30,000	0	30,000	30,000	
-	600X DYYY - Misc Storm Projects	20,000	0	20,000	20,000	
-	600X D002 - Ave F and 8th Storm & Sewer	300,000	0	0	300,000	
-	600X D006 - Ave F & Agate Storm Rehab	100,000	0	0	100,000	
4,472	600X Q004 - Oak St., Outfall , Phoenix	50,000	584	584	0	
-	600X Q008 - Contech Filter Retrofit	0	0	0	10,000	
-	600X Q009 - Northridge Terrace	50,000	0	0	0	
344	600X Q010 - West Valley View	50,000	26	26	50,000	
69,783	600X Q011 - Fire SW Protection	25,000	3,522	3,522	10,000	
50,000	600X Q012 - Phoenix HS SW Inct	0	0	0	0	
5,523	600X Q013 - Cummins SWF	300,000	220	20,000	300,000	
2,890	600X Q014 - 7th Street SW Facility	0	784	5,000	200,000	
-	600X Q015 - SWQ Coleman to Glenwood	0	3,687	5,000	100,000	
-	600X QXXX - Stormwater Incentive Program	100,000	0	100,000	100,000	
22,600	600X 9999 - Privately Funded Projects	25,000	17,248	25,000	25,000	
-	600X C006 - Shady Cove Solar	0	0	0	5,000	
81,793	600X C007 - Solids Handling Improvements	0	4,347	4,347	0	
7,513	600X C010 - Disk Filter Improvements	0	1,012	1,012	0	
-	600X C012 - SCADA Upgrade	0	0	0	125,000	
-	600X C013 - UV System	25,000	110	110	275,000	
6,957	600X C020 - FY21 Misc Treatment Maint	0	150	150	0	
-	600X C023 - FY22 Misc Treatment Maint	150,000	22,248	150,000	0	
-	600X CXXX - FY23 Misc Treatment Maint	0	0	0	75,000	
-	600X C024 - SC Corrosion Study	0	10,500	12,000	0	
6,749	600X R023 - Shady Cove Lightning Strike	0	(5,811)	(5,811)	0	
-	600X L003 - Lagoon Compost	700,000	1,312	450,000	700,000	
4,696	600X L006 - Lagoon Public Access	25,000	(4,424)	25,000	75,000	
7,255	600X L007 - FY21 Misc Lagoon Repairs	0	0	0	0	
-	600X LXXX - FY22 Misc Lagoon Repairs	50,000	0	20,000	0	
-	600X LXXX - FY22 Misc Lagoon Maintenance	50,000	0	10,000	0	
-	600X LXXX - FY23 Misc Lagoon Maintenance	0	0	0	50,000	

Rogue Valley Sewer Services

Construction Dept 50

Requirements (continued)

Actual FY21	a/c #	Category / Name	Adopted Budget FY22	YTD Dec 21	Projected FY22	Approved FY23	
205	600X 9999	- Privately Funded Projects	0	1,685	1,685	0	
-	600X G006	- GH Influent Pump	0	0	0	0	
5,013	600X G007	- FY21 Misc GH Treatment Repairs	0	0	0	0	
-	600X G010	- FY22 Misc GH Treatment Repairs	50,000	5,139	50,000	0	
-	600X GXXX	- FY23 Misc GH Treatment Repair:	0	0	0	50,000	
407	600X R022	- COVID Sewer Testing Fund 60	0	0	0	0	
39,317	600X G008	- Riverside Sewer Replacement	0	0	0	0	
49,432	600X G009	- 5th Street Sewer Replacement	0	0	0	0	
-	600X GXXX	- FY23 Misc GH Collection Maintainer	0	0	0	50,000	
1,570	600X 2010	- BluDutch Sewer	0	1,845	1,845	0	
2,661,455		TOTAL CAPITAL OUTLAY	7,239,000	2,338,061	5,795,729	6,010,000	
2,661,455		TOTAL CONSTRUCTION EXPENSES	7,239,000	2,338,061	5,795,729	6,010,000	

Rogue Valley Sewer Services Budget Document FY23

Department 60: Treatment

Description:

Rogue Valley Sewer Services Treatment Department operates the Shady Cove Treatment Plant, Gold Hill Treatment Plant, and the White City Lagoons

Funding:

The Treatment Department's general operational expenses are funded from three different sources: The Shady Cove Treatment Plant is funded through service charges collected from the City of Shady Cove and transferred to RVSS. The Gold Hill Treatment Plant is funded by payments made by the City of Gold Hill in accordance with an intergovernmental agreements. White City Lagoon operations are funded through fees charged to septic waste haulers who disposed of their waste at the lagoons.

Goals:

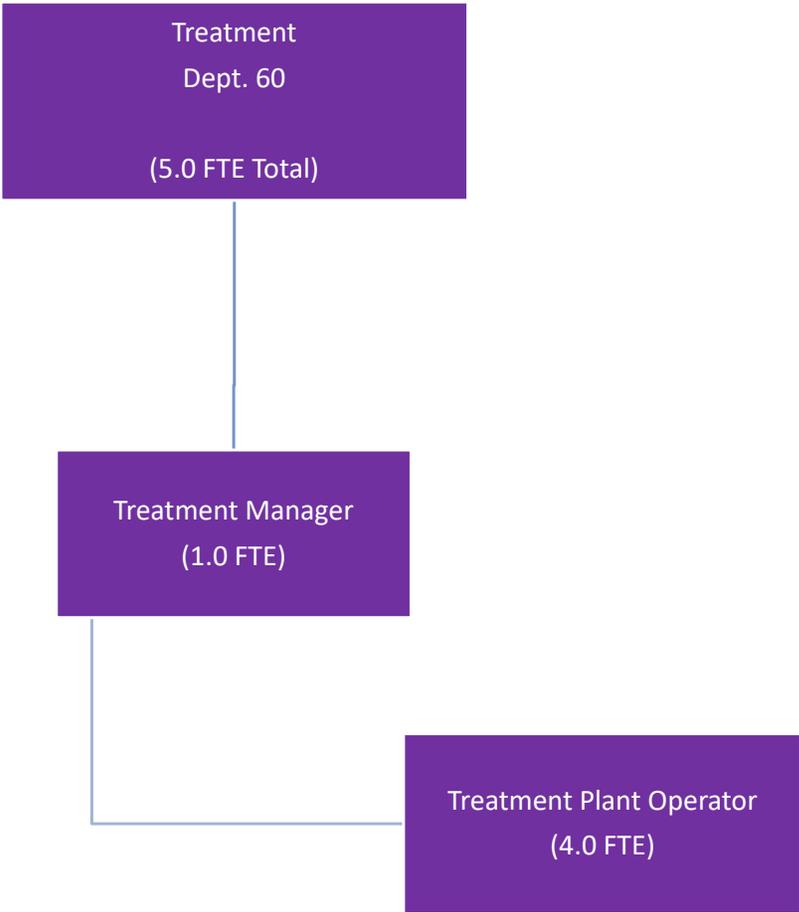
- Operate each facility in compliance with DEQ permit requirements.
- Perform routine preventative maintenance and repair of facilities to ensure consistent and reliable performance.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

Performance Measures:

- **Permit Compliance:** Complete all monthly monitoring reports on time demonstrating compliance with permit requirements.
- **Safety:** Zero-on-the job injuries per year.

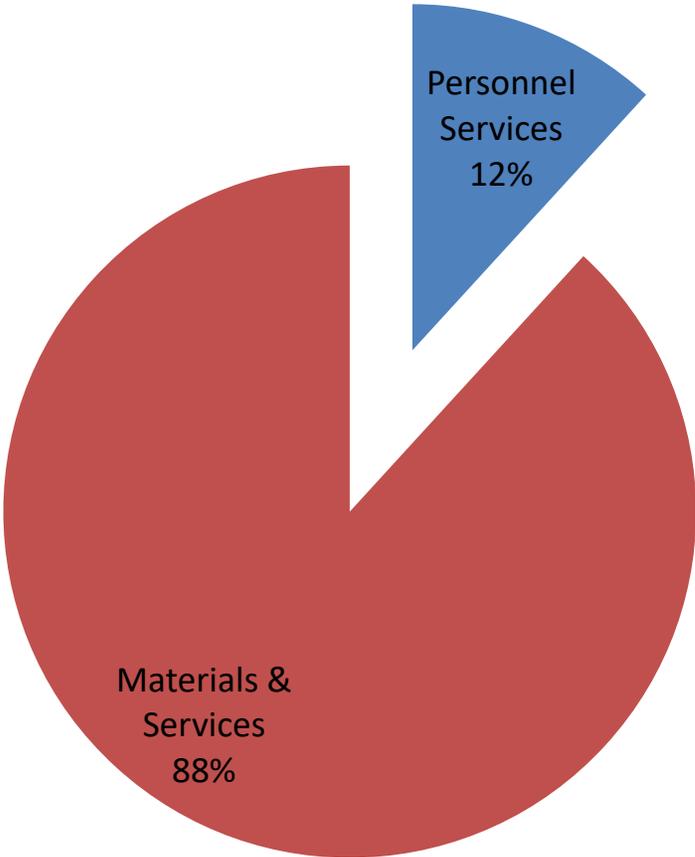
ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2022 - 2023
Departmental Organization

Operations and Maintenance



Rogue Valley Sewer Services
Approved Budget FY23
Department 60: Treatment

Department 60 Expenses



Rogue Valley Sewer Services

Treatment Plant Dept 60

Requirements

Actual			Adopted			
FY21	a/c #	Category / Name	Budget	YTD	Projected	Approved
			FY22	Dec 21	FY22	FY23
213,174	5010	Salaries	350,164	121,302	354,541	371,670
3,847	5012	Overtime	3,542	2,745	3,586	3,766
0	5015	On Call	0	0	0	0
0	5022	ETO - Emergency Time Off	0	0	0	0
0	5022	CVD60 - Time Off	0	0	0	0
81,755	5241	Medical & Dental Insurance	151,533	36,388	151,533	132,445
16,017	5275	Retirement Plan	30,114	10,250	30,114	31,964
13,440	5111	Social Security	21,710	7,762	21,710	23,031
0	5122	Unemployment Self insurance	0	0	0	0
3,143	5123	Medicare	5,077	1,815	5,077	5,402
2,314	5233	Worker's Compensation	4,600	4,720	4,720	4,720
56	5235	Worker's Assessment Expense	60	32	60	60
10,800	5245	HRA Deductible Plan	13,200	13,200	13,200	13,200
1,441	5250	LTD, Life Insurance, RHS	1,748	773	1,748	1,748
345,987		TOTAL PERSONNEL SERVICES	581,748	198,987	586,289	588,006
34,828	7225	Chemicals	26,600	17,462	32,568	34,000
2,858	7230	Sludge Disposal	4,000	2,281	4,000	4,000
4,817	7232	Laboratory Supplies	3,814	1,478	3,814	4,000
6,206	7234	Sampling and Testing	6,000	2,436	6,000	6,000
387	7533	Physical Examinations	800	155	800	800
2,466	7555	Training/ Certifications	853	0	853	853
31,981	7638	System Maintenance Treatment Plant	20,300	16,145	22,099	25,000
952	7641	Safety supplies, clothing	1,273	608	1,359	1,086
961	7642	Clothing	831	1,708	1,800	1,800
2,927	7651	Equipment & Vehicle Maint. - O&M	3,590	654	3,590	2,500
1,818	7652	Fuel - Generator	1,484	417	1,484	1,500
0	7653	Equipment (under \$3,000)	10,300	0	5,000	5,000
11,429	7685	Lagoon Maint.	20,000	2,486	20,000	20,000
3,974	7699	Bldg & Grounds Maintenance	3,955	224	1,500	1,000
0	7710	Alarms - Pump Stations	668	0	0	0
3	7995	Other Expenses	3	4	4	4
3,671,496	7010	Treatment Charges	4,127,961	1,998,190	4,127,961	4,294,318
3,777,103		TOTAL MATERIALS & SERVICES	4,232,432	2,044,248	4,232,832	4,401,861
0	6100	Eone Pump	0	0	0	0
0		TOTAL CAPITAL OUTLAY	0	0	0	0
4,123,090		TOTAL TREATMENT EXPENSES	4,814,180	2,243,235	4,819,121	4,989,867



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section V. Five-Year Cash Flow Projections

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Major Equipment & Vehicle Replacement Schedule.....	109



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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Rogue Valley Sewer Services 5 Year Cash Flow Projections

The five year cash flow projections cover only the **General Fund**. It should be noted that these multi-year projections are rough estimates made for planning purposes only. The first page shows beginning fund balance and revenues, page two shows expenditures, and the last page shows transfers and ending fund balances.

Assumptions: 1) Growth rates for service charges and most other revenues were assumed to be 1.5%. 2) Inflation rate for labor was assumed at 5% and other expenditures at 2.0%. 3) Interest on investments is assumed to remain very low at 1.5%. 4) Treatment charges were increased 3.0% for growth).

Two reserves are shown on the cash flow projections. The first is a reserve for Interceptor System Development Charges collected over the amount necessary to be transferred to the Regional Construction Fund. The other reserves are for operating contingencies, which are calculated at one month of budgeted expenditures.

The rehabilitation projects are based on the **Capital Improvement Plan (CIP)** prepared by the Engineer, which will be approved by the Board of Directors on June 16, 2021.

A schedule listing our projected major equipment and vehicle replacements over the next five years follows the projected five year capital improvement plan in this Projection section of the budget document.

5 Year Cash Flow Projections -- continued

Rogue Valley Sewer Services

Five Year Cash Flow Projections

GENERAL FUND (01)

	FY23 Rate	% Growth	Actual FY21	Projected FY22	Budgeted FY23	Projection FY24	Projection FY25	Projection FY26	Projection FY27
BEGINNING FUND BALANCE			3,182,316	3,380,078	2,478,929	(46,047)	(1,561,903)	(699,738)	182,057
REVENUES									
			0.0% increase	7.0% increase	4.38% increase	4.38% increase	4.38% increase	4.38% increase	4.38% increase
Service Charges									
All Areas	\$ 24.00	1.0%	9,234,696	10,215,964	10,750,000	11,333,059	11,947,741	12,595,762	13,278,931
Shady Cove Collection		1.0%	192,712	195,000	200,000	202,000	204,020	206,060	208,121
System Development Charges									
Collection SDC - RVSS		1.5%	344,738	350,000	350,000	355,250	360,579	365,987	371,477
Regional Interceptor SDC - RVSS		1.5%	186,737	120,000	120,000	121,800	123,627	125,481	127,364
Trunk SDC (W.C. Trunk) - RVSS		1.5%	6,868	10,000	10,000	10,150	10,302	10,457	10,614
Trunk SDC (W.C. Trunk, EP Tie-In)		1.5%	55,231	55,000	55,000	55,825	56,662	57,512	58,375
Shady Cove Collection - SDC		1.5%	-	2,500	2,500	2,538	2,576	2,614	2,653
Reimbursement Agreement		1.5%	10,688	67,447	67,447	68,459	69,486	70,528	71,586
			604,262	604,947	604,947	614,021	623,232	632,580	642,069
Project Reimbursement Offsets									
Equipment Rental		1.5%	276,712	140,000	140,000	142,100	144,232	146,395	148,591
Sto Labor		1.5%	924,948	485,000	485,000	492,275	499,659	507,154	514,761
			1,201,660	625,000	625,000	634,375	643,891	653,549	663,352
Other Revenue									
Assessment / SDC Loan Payments			28,042	41,280	41,280	30,000	30,000	30,000	30,000
Interest on Investments			23,600	40,000	40,000	40,000	40,000	40,000	40,000
Tap, Developer, Inspector, Permit Fees, FOG Surcharge			73,660	71,900	71,900	71,900	71,900	71,900	71,900
Lien Search Fees			76,225	70,000	70,000	70,000	70,000	70,000	70,000
Contractual Services			-	20,000	20,000	20,000	20,000	20,000	20,000
Late fees			2,139	40,000	40,000	40,000	40,000	40,000	40,000
Miscellaneous			25,596	1,000	1,000	1,000	1,000	1,000	1,000
			229,262	284,180	284,180	272,900	272,900	272,900	272,900
TOTAL REVENUES			11,462,592	11,925,091	12,464,127	13,056,355	13,691,783	14,360,852	15,065,373

5 Year Cash Flow Projections -- continued

Rogue Valley Sewer Services

Five Year Cash Flow Projections

GENERAL FUND (01)

	FY23 Rate	% Growth	Actual FY21	Projected FY22	Budgeted FY23	Projection FY24	Projection FY25	Projection FY26	Projection FY27
<u>EXPENDITURES</u>									
<u>Operations</u>									
Personnel Services		5.0%	4,352,789	4,810,624	5,255,851	5,518,644	5,794,576	6,084,305	6,388,520
Treatment Charges - 3.0% growth		3.0%	3,671,496	4,127,961	4,294,318	4,423,148	4,555,842	4,692,517	4,833,293
Materials & Supplies		2.0%	1,191,460	1,353,097	1,362,176	1,389,420	1,417,208	1,445,552	1,474,463
Capital Outlay			645,136	531,972	635,880	425,000	365,000	500,000	195,000
Total Operations			9,860,881	10,823,654	11,548,225	11,756,211	12,132,626	12,722,374	12,891,276
<u>Capital Construction Projects</u>									
Collection System SDC			1,637,627	2,516,259	3,530,000	3,570,000	1,515,993	1,643,682	1,585,996
			1,637,627	2,516,259	3,530,000	3,570,000	1,515,993	1,643,682	1,585,996
<u>Debt Service</u>									
FF&C Obligation			123,860	105,780	603,200	-	-	-	-
Total Debt Service			123,860	105,780	603,200	-	-	-	-
TOTAL EXPENDITURES			11,622,368	13,445,693	15,681,425	15,326,211	13,648,619	14,366,056	14,477,272
REVENUES OVER EXPENDITURES			(159,776)	(1,520,602)	(3,217,298)	(2,269,856)	43,164	(5,204)	588,102

5 Year Cash Flow Projections -- continued

Rogue Valley Sewer Services
Five Year Cash Flow Projections
GENERAL FUND (01)

	FY23 Rate	% Growth	Actual FY21	Projected FY22	Budgeted FY23	Projection FY24	Projection FY25	Projection FY26	Projection FY27
<u>TRANSFERS</u>									
<u>Transfers In</u>									
Transfers - Labor & Veh, Other Funds		5.0%	941,297	1,169,453	1,242,322	1,304,000	1,369,000	1,437,000	1,509,000
			941,297	1,169,453	1,242,322	1,304,000	1,369,000	1,437,000	1,509,000
<u>Transfers Out</u>									
Transfer to Regional Interceptor Maint Funds			193,347	200,000	200,000	200,000	200,000	200,000	200,000
Transfer to Regional Interceptor Capital Fund			390,412	350,000	350,000	350,000	350,000	350,000	350,000
			583,759	550,000	550,000	550,000	550,000	550,000	550,000
NET TRANSFERS IN (OUT)			357,538	619,453	692,322	754,000	819,000	887,000	959,000
ENDING FUND BALANCE			3,380,078	2,478,929	(46,047)	(1,561,903)	(699,738)	182,057	1,729,159
Less: Interceptor Improvement SDC Reserve			2,295,785	2,169,912	2,755,793	2,994,793	3,239,793	3,490,793	3,741,793
Less: Operating Reserve (1/12 Expenditures)			(968,143)	(1,120,026)	(1,306,263)	(1,276,673)	(1,136,930)	(1,196,692)	(1,205,957)
UNRESERVED ENDING FUND BALANCE			4,707,720	3,528,815	1,403,483	156,217	1,403,125	2,476,158	4,264,995

Explanation for Each Capital Improvement Project for FY2023 - continued
Explanation for Each Capital Improvement Project for FY 2023

Collection System SDC, Fund 01

General comments on project funding: All capital projects in Fund 1 are funded through a combination of system development charges and sewer user rates. There are no plans for loans or other debt financing for projects in FY 2023.

Antelope Road Rehab Phase 1, J084: The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 18" in diameter. There is a total of 12,000 feet of pipe that will be replaced or lined. This item will cover costs for design and to secure funding through loans or other mechanism for the project.

Estimated Cost: \$20,000

W Glenwood PS Rehab, J124: This project will replace the existing small pump station with a new EOne duplex grinder pump system.

Estimated Cost: \$75,000

Shady Cove PS #6, J175: This project will replace the existing small pump station with a new EOne duplex grinder pump system.

Estimated Cost: \$30,000

Shady Cove PS #5, J176: This project will replace the existing small pump station with a new EOne duplex grinder pump system.

Estimated Cost: \$30,000

Shady Cove PS #4 Abandonment, J178: This project will abandon existing Shady Cove PS #4 by installing new 8" sewer to the newly constructed Collins Way Pump Station.

Estimated Cost: \$264,000

Explanation for Each Capital Improvement Project for FY2023 - continued

Shady Cove PS #2 Upgrade, J250: Currently an operator must enter a manhole to access the pump controls. This item will cover the costs associated with rehabilitating the pump station with new submersible pumps and installing Variable Frequency Drives abandoning the existing sub-surface PS Controls.

Estimated Cost: \$275,000

Cherry Street & 8th Street Sewer Replacement, J279: This project will replace the existing sunken manhole and associated pipes at the intersection of Cherry Street and 8th Street in Central Point.

Estimated Cost: \$75,000

Service Abandonment – Fire Damage, J326: This project will cover residual costs incurred from abandoning existing services to tax lots with structures destroyed by the Almeda Fire in 2020. The majority of this work was performed in fiscal year 2021.

Estimated Cost: \$50,000

Oak Valley Reimbursement District, J331: The Oak Valley Subdivision in Talent was completely destroyed in the Almeda Fire in 2020. This project will replace the existing sub-standard sewer system within the subdivision. RVSS will pay for the cost to construct the new sewer system and will be partially reimbursed over time through the formation of a Reimbursement District approved by the RVSS Board of Directors in March of 2021. Upon reconnection, individual property owners will be responsible for paying the fair share of the sewer system cost minus 50% which will be paid through an RVSS contribution also approved by the RVSS Board in March of 2021.

Estimated Cost: \$785,000

Old Central Point Pressure Main, J332: The existing 12 inch concrete sewer which runs from Hamrick Road across private property to Gebhard Road and was originally used as a force main. The pipe has poor grade and is largely oversized making it a source of hydrogen sulfide production. This project will abandon and replace large portions of the existing main.

Estimated Cost: \$300,000

Explanation for Each Capital Improvement Project for FY2023 - continued

Shafer Lane Rehab, J337: This project will replace the existing deteriorated 6" sewer main along Shafer Lane in Medford.

Estimated Cost: \$65,000

Misc. System Repairs, JXXY: This item will cover costs associated with misc. repairs to the sewer system.

Estimated Cost: \$300,000

Service Lateral Replacement, JXYZ: Rogue Valley Sewer Services will reimburse property owners within our service district for one third of the replacement cost to rebuild their existing service line from the house to the mainline.

Estimated Cost: \$30,000

Misc. Grinder Pumps, JXYY: This item will cover costs associated with replacing existing STEP/STEG systems with EOne Grinder Pumps.

Estimated Cost: \$150,000

Miscellaneous CIPP Jobs, JXXX: This item will be used to cover costs associated with the rehabilitation of sewer pipe using Cured-in-Place (CIPP) lining technology.

Estimated Cost: \$ 300,000

Privately Funded Projects, JXY: This item will cover costs for private projects identified during the course of FY 2020.

Estimated Cost: \$40,000

Explanation for Each Capital Improvement Project for FY2023 - continued

Regional Interceptor SDC, Fund 07

General comments on project funding: All capital projects in Fund 7 are funded through the Interceptor Capital Expansion Fee. The fee is set at \$1.05 per ERU per month for all users served by the regional interceptor system. Approximately 50% of the funding comes from the City of Medford. There are no plans for any loans or other debt financing during FY 2023.

Dunn Pump Replacement, I004: This project will upgrade the existing Dunn Pump Station pumps and motors with new four new Flygt pumps and controls. Costs allocated for fiscal year 2023 include construction and engineering construction support.

Estimated Cost: \$2,250,000

Flow monitoring equipment, I005: This item will upgrade our existing flow monitoring loggers, batteries, software and communications system with new Hach equipment. Our existing loggers and software are over 15 years old and no longer supported by Hach. Existing flow monitoring sensors can still be utilized as they are compatible with the new equipment.

Estimated Cost: \$100,000

White City Industrial Storm Drainage, Fund 09

General comments on project funding: All capital projects in Fund 9 are funded through the White City Industrial Storm Drainage Fee. This fee is based on the total area and total impervious area of each property within the service area. There are no plans for any loans or other debt financing during FY 2023.

Avenue F & 8th Street Storm Sewer, D002: This project will install new storm sewer and upsize existing culverts as required to mitigate capacity issues near Avenue F and 8th Street in White City.

Estimated Cost: \$300,000

Explanation for Each Capital Improvement Project for FY2023 - continued

Avenue F & Agate Storm Rehab, D006: This project will provide a drainage study and abandon an existing 24 inch storm line under multiple railroad lines from the intersection of Avenue F and 13th to Agate Road. Flows will be re-routed to the existing 36 inch pipe along 13th.

Estimated Cost: \$100,000

Miscellaneous Culvert Replacement, DXXX: Install or replace culverts in White City Industrial Storm Drain Area as identified during the course of yearly maintenance.

Estimated Cost: \$30,000

Miscellaneous Storm Projects, DYYY: This item will cover costs for storm sewer projects identified during the course of the fiscal year.

Estimated Cost: \$20,000

StormWater Quality, Fund 10

General comments on project funding: All capital projects in Fund 10 are funded through the Stormwater Quality Fee. This fee is imposed on all properties within the Phase 2 MS4 boundary and is set at \$1 per equivalent residential unit per month. There are no plans for any loans or other debt financing during FY **2023**.

Oak St. Outfall, Phoenix, Q004: The Oak St. Outfall discharges untreated stormwater into a riparian area in Blue Heron Park in Phoenix. This project would install stormwater treatment at the outfall and would include removal and replacement of invasive blackberries in the immediate vicinity of the outfall.

Estimated Cost: \$50,000

Northridge Terrace SWF, Jackson County, Q009: RVSS has identified a location to install a new stormwater infiltration facility between the Northridge Terrace cul-de-sac and Bear Creek in Jackson County. RVSS will work with the County to install this facility per the new Phase II stormwater permit requirements.

Estimated Cost: \$50,000

Explanation for Each Capital Improvement Project for FY2023- continued

West Valley View Road, Talent, Q010: RVSS has agreed to partner with the City of Talent to partially fund the construction of stormwater management facilities associated with the the West Valley View Road corridor improvements from N Pacific Hwy to Bear Creek.

Estimated Cost: \$50,000

Fire Stormwater Protection, Q011: This project will cover residual costs incurred from implementing stormwater protections in areas burned by the Alameda Fire in 2020. The majority of this work was performed in fiscal year 2021.

Estimated Cost: \$25,000

Cummins Stormwater Facility, Q013: This project will remove a small portion of the existing parking lot and install a new stormwater management facility adjacent to Bear Creek at the existing Cummins Building in Talent. This project will require RVSS to obtain an easement from the property owner.

Estimated Cost: \$300,000

Stormwater Incentive Program, QXXX: This item will cover costs for private or municipal projects which apply and are approved for the Stormwater Incentive Program.

Estimated Cost: \$100,000

Treatment Capital, Fund 55

General comments on project funding: Capital projects in Fund 55 are funded through a combination of sewer user rates, SDC's and funds received through hauled FOG & septage receiving at the White City Lagoons. There are no plans for loans or other debt financing for projects in FY 2023.

UV System, C013: The Shady Cove Treatment Plant currently employs a chlorine disinfection system prior to effluent discharge into the Rogue River. Even though chlorine disinfection is currently allowed by DEQ, the system is quickly becoming outdated and handling the chlorine is costly and causes safety concerns. This item will cover costs for the research and design of a new ultra violet disinfection system for the Shady Cove Treatment Plant. Purchase and installation of new system will occur in fiscal year 2023.

Explanation for Each Capital Improvement Project for FY2023 - continued

Estimated Cost: \$25,000

Misc SC Treatment Maintenance, CXXX: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$150,000

WC Lagoons Compost Project, L003: This item will cover costs associated with the design and construction of new treatment lagoons, material staging area, and compost operation for receiving and processing hauled septic waist and FOG at the White City Lagoons.

Estimated Cost: \$700,000

WC Lagoon Public Access and Wetlands, L006: This item will cover cost contributions associated with the construction of new public access and wildlife viewing area as well as RVSS contribution to wildlife habitat enhancement.

Estimated Cost: \$25,000

Misc Lagoon Treatment Maintenance, LXXX: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$50,000

Gold Hill Capital Funds, Fund 60 and 65

General comments on project funding: All capital projects in Gold Hill are funded exclusively through money received from the City of Gold Hill under the terms of an intergovernmental agreement. The City is required to maintain a reserve fund of \$100,000 to cover any emergency capital expenses.

Explanation for Each Capital Improvement Project for FY2023 - continued

Gold Hill Treatment Capital, Fund 60

Misc GH Treatment Maintenance, GXXX: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Gold Hill Treatment plant.

Estimated Cost: \$50,000

Gold Hill Collections Capital, Fund 65

NONE

ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP)

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY21	Projected FY22	Budgeted FY23	Projection FY24	Projection FY25	Projection FY26	Projection FY27
Collection System SDC								
RVSS								
	Antelope Road Rehab	J084		2,000,000	3,000,000			
	Sara Lane Extension	J094	465					
	South-Shasta Creek Crossing	J099						144,137
	Pony Farm PS Abandonment	J123					163,909	
	West Glenwood PS Rehab	J124	317	75,000				
	Conestoga Drive	J142				33,619		
	Onyx Rehab	J164	134					
	SC Interceptor Manholes Rehab	J174		75,000				
	PS #6 Rehab	J175		30,000				
	PS #5 Rehab	J176		5,000				
	PS #4 Abandonment	J178		325,000				
	6th Street	J188	52,584					
	Rodale Rehab	J198						462,586
	Hopkins-Bursell to Freeman Rehab	J228					409,773	
	South Platt Rehab	J244	1,296					
	PS #2 Control Upgrade, VFD's	J250		275,000	275,000			
Stor	Hwy 62 Improvements	J256	(16,000)					
	PS Telemetry	J268		8,207				
	ODOT Hwy 62 Ph2	J270	775					
	Breckinridge Dr	J275	130					
	Magnolia Ave 8" Gravity	J276	3,085	(788)				
	Cherry 8th Sewer Replacement	J279		75,000				
	Donna Way & Rachel Dr Sewer Replace	J280				742,630		
	C Street and 9th Extension	J290	240					
	ODOT OR140 Exit 35 to Blackwell	J291	81,578	25,000				
	Hermosa Street Rehab	J295					500,000	300,000
	FY19 CIPP Jobs	J299	(100)					
	Sowell Dr Realignment	J303	65,460					
	FY 20 Misc System Repairs	J304	16,151	120				
	White City Manhole Rehab	J307						109,273
	ODOT OR99 Birch/Colmn	J309		440				
	FY20 Misc CIPP Jobs	J312	315,238					
	FY21 Misc System Repairs	J317	150,933	17,443				
	E Vilas to Foothill	J319	385					
	Lava Sewer, EP	J320	69,603					
	FY21 Service Lateral Replace	J321	7,765					

ROGUE VALLEY SEWER SERVICES CAPITAL IMPROVEMENT PLAN (CIP)

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY21	Projected FY22	Budgeted FY23	Projection FY24	Projection FY25	Projection FY26	Projection FY27
Collection System SDC								
<u>RVSS</u>								
FY21 Misc Grinder Pumps	J323	124,182	450					
4th Street Sewer Laterals	J324	74,658						
Arborwood Pump Stat Rebuild	J325	17,214	210,000					
Service Abandon Fire Damag	J326	247,552	10,000					
Gangnes Rehab TA	J327	264,899	15					
ODOT OR140 Bear Cr to 5T	J328	9,916	5,000					
Hwy 99 Phoenix PX	J329	7,700						
Rapp Road Extension TA	J330	113,912						
Oak Valley Reimb Dist	J331	14,726	625,000					
CP Force Main Rehab	J332	7,715	310,000					
FY22 Service Lat Replacement	J333		30,000					
FY22 Misc System Repair	J334		200,000					
FY22 Misc Grinder Pumps	J335		50,000					
Shafer Lane Rehab	J337	3,779	57,717					
Warrantee TV & Flush	J338	2,768	5,730					
Pioneer PS Valve Vault	J339	20,155						
Talent Mobile Estates	J340	242	100,000					
Cristian Avenue Sewer	J342					63,654		
Vilas Siphon Abandonment	J343			350,000				
Ashland PS #2 Force Main	J344					106,090		
FY23 Service Lat Replacement	JXYZ			30,000				
FY23 Misc System Repair	JXXY			150,000				
FY23 Misc Grinder Pumps	JXYY			100,000				
FY23 Misc CIPP Jobs	JXXX			100,000				
City of Rogue River	A010	480						
City of Talent	A011		(551)					
Grants Pass IRR Dist	A012	2,080						
Pump Station Solar	B004	1,050						
Building Paint/Stucco	B011		3,800					
Lagoon Compost Project	L003	4,652	32,988					
Harbor Sanitary District	R013	(6,000)						
Broken pipe Palo Verde	R015	32						
Talent SW Master Plan	R016	(2,846)						
Applegate St Break	R017	12						
Arborwood Pump Station	R019	262	457					

**ROGUE VALLEY SEWER SERVICES
CAPITAL IMPROVEMENT PLAN (CIP)
(continued)**

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY21	Projected FY22	Budgeted FY23	Projection FY24	Projection FY25	Projection FY26	Projection FY27
Collection System SDC								
RVSS								
Sycamore Properties	R020		231					
Suncrest Rd Key Line Bore	R026	(1,636)						
FYXX Servcie Lateral Replace	JXYZ			30,000	30,000	30,000	30,000	30,000
FYXX Misc Grinder Pumps	JXYY			100,000	100,000	100,000	100,000	100,000
FYXX Misc CIPP Jobs	JXXX			100,000	100,000	100,000	100,000	100,000
FYXX Misc System Repairs	JXXY			150,000	300,000	300,000	300,000	300,000
Privately Funded Projects	9999	(19,913)	40,000	40,000	40,000	40,000	40,000	40,000
Total		1,637,630	2,516,259	3,530,000	3,570,000	1,515,993	1,643,682	1,585,996
Bear Creek Interceptor Fund 04								
COVID Sewer Testing	R022	(3,433)						
Total		(3,433)	-	-	-	-	-	-
Dunn Pump Station O & M Fund 06								
DPS Water Main Repair	R025	(409)						
Total		(409)	-	-	-	-	-	-
Regional Interceptor SDC Fund 07								
SORM Bank Protection	J200	83						
Manhole Lids	J271	14,643						
Dunn Pump Replacement	I004	602,672	2,250,000					
New Portable Flow Monitor	I005		100,000	100,000	100,000	100,000		
DPS AC Replacement	I006	6,548						
Flow Monitor Repair Fire Damage	I007	37,447						
Dunn PS Hydrant	I008			10,000				
Dunn Exterior System Improvements	I009					424,360		
27" Force Main CIPP	I010						1,406,886	
Kirtland Rd MH Evaluation&Rehab	I011			100,000				
Total		661,393	2,350,000	210,000	100,000	524,360	1,406,886	-
White City Storm Drain Fund 09								
11th Street Detention Basin Rehab	D003							
Ave F & Agate Storm Rehab	D006			100,000				
Misc Culvert Replacement	DXXX		30,000	30,000	30,000	30,000	30,000	30,000
Misc Storm Projects	DYYY		20,000	20,000	20,000	20,000	20,000	20,000
Total		-	50,000	150,000	50,000	50,000	50,000	50,000

**ROGUE VALLEY SEWER SERVICES
CAPITAL IMPROVEMENT PLAN (CIP)
(Continued)**

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY21	Projected FY22	Budgeted FY23	Projection FY24	Projection FY25	Projection FY26	Projection FY27
Oak St. Outfall, Phoenix	Q004	4,472	584					
Contech Filter Retrofit	Q008			10,000				
Northridge Terrace SWF	Q009				51,500			
West Valley View	Q010	1,000		50,000				
Fire SW Protection	Q011	69,783	3,522	10,000				
Phoenix HS SW Inct	Q012	50,000						
Cummins SWF	Q013	5,523	20,000	300,000				
7th Street SWF	Q014	2,890	5,000	200,000				
Glenwood SWF	Q015		5,000	100,000				
Stormwater Incentive Program	QXXX		100,000	100,000	100,000	100,000	100,000	100,000
Privately Funded Projects	9999	22,600	25,000	25,000	25,000	25,000	25,000	25,000
Total		156,268	159,106	795,000	176,500	125,000	125,000	125,000
Treatment Capital Fund 55								
Shady Cove Lightning Strike	R023	6,749	(5,811)					
Plany Drainage, Site & Roadway Imp	C005						136,591	
Shady Cove Solar	C006			5,000				
Solids Handling Improvements	C007	81,793	4,347					
Rehab Asphalt (Patching & Sealing)	C009							33,765
Disk Filter Improvements	C010	7,513	1,012					
SCADA Upgrade	C012			125,000				
UV System	C013		110	275,000				
Jocky Pump for Utility Water	C021				10,300			
FY21 Misc Treatment Maint	C020	6,957	150					
FY22 Misc Treatment Maint	C023		150,000					
FYXX Misc Treatment Maint	CXXX			50,000	150,000	150,000	150,000	150,000
SC Corrosion Study	C024		12,000					
Compost Project	L003		450,000	700,000	500,000			
Storage Shed	L006	4,696	25,000	75,000				
FY21 Misc Lagoon Repairs	L007	7,255						
FY22 Misc Lagoon Repairs	LXXX		20,000					
FY22 Misc Lagoon Maint	LXXX		10,000					
FY23 Misc Lagoon Maint	LXXX			50,000				
FYXX Misc Lagoon Maint	LXXX				50,000	50,000	50,000	50,000
Privately Funded	9999	205	1,685					
Total		115,168	668,493	1,280,000	710,300	200,000	336,591	233,765

**ROGUE VALLEY SEWER SERVICES
CAPITAL IMPROVEMENT PLAN (CIP)
(continued)**

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY21	Projected FY22	Budgeted FY23	Projection FY24	Projection FY25	Projection FY26	Projection FY27
Lagoon Fund 70								
Lagoon Public Access	L006	-	-	-	-	-	-	-
Total		-	-	-	-	-	-	-
TOTAL CIP - All Funds		2,567,026	5,743,858	5,965,000	4,606,800	2,415,353	3,562,159	1,994,761

The following policy was approved by the Board on October 21, 2009.

"[...] The primary focus of the capital improvement plan at this time is to rehabilitate or replace pipes before they fall victim to the ravages of time. Approximately two-thirds of the collection system is PVC pipe less than 30 years old. PVC pipe should be expected to function for at least 75 years. At this time there is no reason to consider routine replacement of any of our PVC pipe. The collection system includes over 52 miles of concrete pipe and 45 miles of asbestos cement pipe. There is an additional 34 miles of concrete pipe in the interceptors and major trunks. The design life of these materials is 50 years. All of the concrete pipe and most of the asbestos cement pipe in our system is over 30 years old. There is over 19 miles of concrete pipe in the system that is over 50 years old."

"The design life of a pipe is an estimation of how long the pipe should last under normal conditions. The deterioration of a pipe from old age is rarely a catastrophic failure. More typically the pipe will suffer from small cracks, differential settlement, and root intrusion, all of which increases the amount of infiltration and potential blockages. As with any structure, the quality of initial construction and the maintenance schedule will have a big impact on the useful life of the pipe. A concrete pipe could function anywhere from 20 years to 100 years depending on the quality of construction and maintenance."

"In order to keep pace with the aging of the system 1/50th, or 2% of the concrete and asbestos cement pipe should be replaced or rehabilitated annually. This translates to approximately 2.5 miles of pipe per year. We have come very close to this over the past eight years, averaging 2.35 miles of pipe replaced or rehabilitated each year. ... Over the next five years the target of 2.5 miles of pipe per year could be achieved for an average of slightly less than \$2 million per year."

"Staff Recommendation: We consider our aggressive capital improvement program to be one of the major keys to the success of RVSS and part of what differentiates us from most other sewer utilities. We should continue with our goal to replace or rehabilitate at least 2% of the concrete and asbestos cement pipe annually. By doing this work in a timely fashion we are able to avoid much more costly emergency work in the future."

ROGUE VALLEY SEWER SERVICES

Major Equipment & Vehicle Replacement Schedule

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY21	Projected FY22	Plan FY23	Plan FY24	Plan FY25	Plan FY26	Plan FY27
Light Trucks													
2021	Ford	Hi-Cube Van	46	333,411	2029	340,000	333,411						
2023	GMC	Duramax 5500HD Hi Cube Van		375,000	2023	375,000			375,000				
2021	Ford	F550 CC 4X4 Super Duty w/Fabrica	51	123,566	2029	123,566	123,566						
2023	Chevy	EV 1/2 Ton Trucks		60,000	2023	60,000			60,000				
2023	Chevy	EV 1/2 Ton Trucks		60,000	2023	60,000			60,000				
2023	Chevy	EV 1/2 Ton Trucks		60,000	2023	60,000			60,000				
2025	GMC	Sierra Double Cab 1500 4X4 Std Bed		60,000	0	60,000					60,000		
2025	GMC	Sierra Double Cab 1500 4X4 Std Bed		60,000	0	60,000					60,000		
2025	GMC	Sierra Crew Cab 1500 4X4 Std Bed		60,000	0	60,000					60,000		
2025	GMC	Sierra Crew Cab 1500 4X4 Std Bed		60,000	0	60,000					60,000		
2027	GMC	Sierra Duramax 2500 HD Crew Cab Long E		60,000	0	60,000							60,000
2021	Chevy	Bolt EV	48	30,000	2032	30,000	29,750						
2021		Truck Bumper Winches	0	5,000	0	5,000	5,393						
Light Trucks Total							492,120	0	555,000	0	240,000	0	60,000

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY21	Projected FY22	Plan FY23	Plan FY24	Plan FY25	Plan FY26	Plan FY27
Heavy Equipment													
2022	Volvo	Dump Truck	26	200,000	0	200,000		200,000					
2022	Volvo	Dump Truck	28	200,000	0	200,000		200,000					
2005		Vac-Con Flusher Truck	27	223,867	2016	285,000				425,000			
2015	Vactor	2015 Vac-Con Flusher Truck	37	433,000	2025	440,000						500,000	
2022		Trailer Mounted Generator 50KW		50,000	2025	50,041		50,041					
2020		14' Dump Trailer	BT	8,000	2022	8,000	8,000						
2025	Pioneer	SAPP66S 6" Pump	PP	75,000		75,000					75,000		
2025	Obrien	Golf Course Flusher	OB	50,000		50,000					50,000		
	Trail King	TK50LP	TK	40,000	2021	40,000	32,063						
	Ingersoll Ra	Trailer Mounted Compressor	IR	10,000	2020	10,000	9,595						
2022		Easment Flusher		60,000		60,000		60,000					
2022		Pipe Laser		5,000	0	4,957		4,957					
2023		Caterpillar Asphalt Planer Attach		20,000	0	20,000							
2027	Cummins	Generator 50KW		55,000	0	55,000							55,000
2027	Bobcat	E55 Mini Excavator		80,000	0	80,000							80,000
Heavy Equipment Total							49,658	514,998	0	425,000	125,000	500,000	135,000
GRAND TOTAL							541,778	514,998	555,000	425,000	365,000	500,000	195,000



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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Rogue Valley Sewer Services

FY23 Approved Budget

Personnel Services

	Salary Range*		Number Positions			
	Entry	Top	FY20	FY21	FY22	FY23
<u>Administration Department</u>						
Finance Clerk	3,948	5,425	4.00	4.00	4.00	3.00
Executive Secretary	5,546	6,869	1.00	1.00	1.00	1.00
Finance Director	9,399	10,435	1.00	1.00	1.00	1.00
Development Specialist	5,042	6,244	0.50	0.50	0.50	0.00
Network Administrator	7,812	9,764	0.35	0.35	0.35	0.00
Manager	15,597	0	1.00	1.00	1.00	1.00
			7.85	7.85	7.85	6.00
<u>Information Technology Department</u>						
Network Administrator	7,812	9,764	0.65	0.65	0.65	1.00
GIS Technician	5,546	6,869	1.00	1.00	1.00	2.00
			1.65	1.65	1.65	3.00
<u>Engineering Department</u>						
District Engineer	9,447	11,808	1.00	1.00	1.00	1.00
Staff Engineer	7,700	9,640	0.00	0.00	0.00	1.00
Inspector	5,546	6,869	1.50	1.50	1.50	2.00
Development Specialist	5,042	6,244	0.50	0.50	0.50	1.00
Finance Clerk	3,948	5,425	0.00	0.00	0.00	1.00
Engineering Tech	5,576	6,837	1.00	1.00	1.00	1.00
			4.00	4.00	4.00	7.00
<u>StormWater Quality</u>						
Stormwater Manager	7,812	9,764	1.00	1.00	1.00	1.00
Stormwater Tech	5,546	6,869	1.00	1.00	1.00	1.00
Inspector	5,546	6,869	0.50	0.50	0.50	0.00
			2.50	2.50	2.50	2.00
<u>Maintenance Department</u>						
Operations Manager	7,812	9,764	1.00	1.00	1.00	1.00
Finance Clerk	3,948	5,425	1.00	1.00	1.00	1.00
Flusher Crew	4,200	7,350	4.00	4.00	4.00	4.00
TV Crew	4,200	7,350	4.00	4.00	4.00	4.00
Construction Crew	4,200	7,350	4.00	4.00	4.00	4.00
Pressure Systems	4,200	7,350	2.00	2.00	2.00	2.00
Utility Locates	4,200	7,350	1.00	1.00	1.00	2.00
			17.00	17.00	17.00	18.00
<u>Treatment</u>						
Treatment Plant Supervisor	7,812	9,764	1.00	1.00	1.00	1.00
Treatment Plant Operator	4,620	6,300	4.00	4.00	4.00	4.00
			5.00	5.00	5.00	5.00
Total Employees			38.00	38.00	38.00	41.00

* Monthly salary ranges are those current as of April 1, 2022

Rogue Valley Sewer Services

FY23 Approved Budget

History of Customer Accounts

Year	Single Family	MH Park Spaces	MultiFamily Units	Residential Units	Commercial Accounts	Total	Percent Increase	# Empl
Feb-22	21,837	3,825	5,966	31,628	1,762	33,390	2.3%	40.0
Feb-21	21,393	3,555	5,950	30,898	1,740	32,638	-9.9%	38.0
Mar-20	22,860	5,157	6,265	34,282	1,942	36,224	0.3%	38.0
Mar-19	22,596	5,321	6,292	34,209	1,924	36,133	6.3%	37.0
Feb-18	21,229	5,087	5,898	32,214	1,783	33,997	2.0%	36.0
Feb-17	21,436	4,518	5,601	31,555	1,761	33,316	1.1%	33.0
Feb-16	21,191	4,479	5,541	31,211	1,744	32,955	1.8%	33.0
Feb-15	20,877	4,429	5,322	30,628	1,741	32,369	1.8%	30.0
Mar-14	20,677	4,272	5,113	30,062	1,729	31,791	2.0%	36.0
Apr-13	20,478	4,117	4,858	29,453	1,710	31,163	1.5%	29.0
Feb-12	20,233	4,152	4,594	28,979	1,717	30,696	1.6%	32.0
Feb-11	19,997	4,058	4,471	28,526	1,695	30,221	0.3%	28.5

February 2022 Summary by Location per

March Treatment reports

	RVSS	Eagle Point	J'ville	Total
Single Family	17,434	3,226	1,177	21,837
Mobile Home Park Spaces	3,058	589	178	3,825
Multi-family units	5,049	694	223	5,966
Residential units	25,541	4,509	1,578	31,628
Commercial accounts	1,561	79	122	1,762
Total	27,102	4,588	1,700	33,390

Rogue Valley Sewer Services

FY23 Approved Budget

Schedule of Budgeted Debt

Name	Interest Rate	Loan Date	Maturity Date	Original Principal Amount	Estimated 6/30/22 Principal Amount	Principal Budget Amount FY23	Interest Budget Amount FY23	Estimated 6/30/23 Principal Amount
General Fund - 01								
Revenue Bonds (1)	Var	04/23/13	10/01/29	1,425,600	603,200	603,200	9,642	-
					<u>603,200</u>	<u>603,200</u>	<u>9,642</u>	<u>-</u>
Interceptor Capital Expansion Fund - 07								
Revenue Bonds (1)	Var	04/23/13	10/01/29	3,029,400	1,281,800	1,281,800	20,489	-
TOTAL ALL DEBT					<u>1,885,000</u>	<u>1,885,000</u>	<u>30,131</u>	<u>-</u>

District Debt Limit: For sanitary districts, Oregon Revised Statute 450.120 limits the total outstanding bonded indebtedness to 13 percent of the true cash value of all taxable property. The real market value of the taxable property within the Rogue Valley Sewer Services boundaries is \$9,473,188,790 according to information provided by the Jackson County Assessor's Office. That value would allow the District to issue up to \$1,231,514,543 in G.O. and Revenue bonds.

Notes:

1) Full Faith and Credit Refunding Obligations, Series 2013.

Rogue Valley Sewer Services

FY23 Approved Budget

Ten Year Historical Information

Fiscal Year Ended June 30th	Estimated RVSS Population Served	Basic Sewer Rate	Number Permits Issued	Revenue Service Charges	SDCs	Assessment Loans Receivable
2023 Budget	88,599	24.00	300	10,950,000	604,947	87,584
2022 Projected	87,290	23.00	300	10,410,964	604,947	123,864
2021 Actual	86,000	21.50	223	9,427,408	604,262	160,144
2020 Actual	84,729	21.50	338	9,631,103	536,691	176,327
2019 Actual	83,477	20.50	381	8,962,931	700,327	229,794
2018 Actual	82,243	19.60	232	8,675,117	494,263	285,022
2017 Actual	81,028	19.00	281	8,069,963	494,577	391,385
2016 Actual	79,831	18.29	264	7,508,587	606,851	395,377
2015 Actual	78,651	15.90	390	6,778,998	328,158	439,566
2014 Actual	77,489	15.90	381	6,691,540	319,463	467,063
2013 Actual	75,025	15.90	229	6,365,597	186,638	556,507
2012 Actual	72,500	15.90	205	6,464,306	310,190	665,437

Other Information

Central Point annexed	January 1, 2001	
Eagle Point annexed	September 9, 1998	
Shady Cove annexed	July 1, 2019	
Population of Jackson County		223,827
Cost of Infrastructure RVSS maintains		128,563,193

Amounts include General Fund and the operational funds for Phoenix and Jacksonville sewer service. Population estimate is based on number of residential units (mfr, duplex,) served times 2.53 average persons per household.

*Summary of Other Categories

	July 2020	July 2021	July 2022
	No Change	i 7% increase	4.38% Increase
Residential: Monthly	\$21.50	\$23.00	\$24.00
Mobile Home Parks: Monthly Per Unit	\$18.91	\$20.18	\$21.06
Multiple Dwellings: Monthly Per Unit	\$18.91	\$20.18	\$21.06
NonResidential: Sewer Charge Per Connection	\$13.41	\$14.40	\$15.03
Plus Per 1,000 gallons	\$1.36	\$1.46	\$1.52
Recreational Vehicle Waste Dumping Station: Monthly	\$44.65	\$47.76	\$49.84

Rogue Valley Sewer Services

FY23 Approved Budget

Ten Year Historical Information

Fiscal Year Ended June 30th		Expenditures Personnel Services	Expenditures Treatment Charges	Rehabilitation Capital Projects	Balance Loans Notes
2023	Budget	5,255,851	4,294,318	3,785,880	0
2022	Projected	4,810,624	4,127,961	3,048,231	1,885,000
2021	Actual	4,352,789	3,671,496	2,282,763	2,150,000
2020	Actual	3,890,990	3,728,850	2,316,274	2,460,000
2019	Actual	3,745,040	3,519,408	2,713,952	2,765,000
2018	Actual	3,588,831	3,226,022	2,812,535	3,060,000
2017	Actual	2,927,790	3,001,448	1,239,799	3,392,183
2016	Actual	2,711,498	2,748,900	889,574	3,785,655
2015	Actual	2,659,906	2,497,440	2,781,560	4,231,562
2014	Actual	2,637,288	2,482,151	1,270,151	4,849,518
2013	Actual	2,498,532	2,414,519	715,314	5,317,860
2012	Actual	2,497,229	2,360,774	2,537,458	5,919,846

Amounts include all funds.

Rogue Valley Sewer Services

FY23 Approved Budget

Annual Statistical Report

	June 30 2020	June 30 2021	Increase (Decrease)
<u>Private Developer Projects Completed</u>			
Plan Review	23	20	(3)
Completed Projects	23	24	1
Length of lines added in feet	10,308	14,524	4,216
Cost	\$1,156,959	\$2,047,063	\$890,104
<u>Maintenance</u>			
Miles of collection system pipe	374	399	25
Miles of Interceptor system pipe	42	42	-
Total miles of system pipe maintained	416	441	25
Miles of Pipe Cleaned	143	165	22 *
Miles of Pipe Inspected	110	98	(12) **
Cost of rehabilitation jobs	1,784,242	1,806,502	\$22,260
Number of rehabilitation jobs completed	7	9	2
Number pump stations upgraded	1	-	(1)
Pump Station Alarms	3	2	(1)
Pump Station Alarms, Shady Cove-acquired FY12	1	3	2
Sewage Overflows	2	1	(1)
* Mileage would have been higher but crew was assigned to fire rehab work for 6 months, Sept 2020 - March 2021			
** Mileage does not include lateral launching for the fire rehab work performed for 6 months, Sept 2020 - March 2021			
<u>System Defects Repaired</u>			
	Priority		
By Priority	1	13	9 (4)
	2	26	23 (3)
	3	17	24 7
		56	56 0
<u>Permits Written</u>			
Shady Cove	3	10	7
Eagle Point	65	86	21
Jacksonville	31	22	(9)
RVSS	242	105	(137)
Total	338	213	(125)

Rogue Valley Sewer Services

FY23 Approved Budget

Annual Statistical Report - (continued)

	June 30 2020	June 30 2021	Increase (Decrease)
<u>Customer Accounts (Feb 25)</u>			
Residential accounts	30,898	31,628	730
Industrial, Institutional accounts	1,740	1,762	22
Total accounts	<u>32,638</u>	<u>33,390</u>	<u>752</u>
<u>Statistics</u>			
Administrative/IT Staff	9.50	9.50	-
Engineering Staff	4.50	4.50	-
	2.00	2.00	-
Maintenance/Construction Staff	17.00	17.00	-
Treatment Staff	4.00	5.00	1
STEP/STEG/Solids Connections	154.00	154.00	-
Number pump stations (20 RVS + 5 SC)	25.00	25.00	-
Sewage Discharge (Millions Gallons per Day)	15.94	14.78	(1.16)
Sewer service charges	9,449,433	9,234,695	(\$214,738)
System Development Charges	718,361	796,974	\$78,613
White City Industrial Storm Drain fees	76,443	77,670	\$1,227
	384,835	362,870	(\$21,965)
	<u>\$10,629,072</u>	<u>\$10,472,209</u>	<u>(\$156,863)</u>
Cost of RVSS maintained infrastructure per Audit Includes cost of systems donated by developers	122,820,534	128,563,193	\$5,742,659
<u>Population (Estimated)</u>			
RVSS Population Served	84,730	86,001	1,271

Rogue Valley Sewer Services

FY23 Approved Budget

Largest Consumption Customers (Top 20)

Customer name	Annual Gallons	Percent Total
1 Amy's Kitchen	104,217,106	
2 Boise Cascade Corp	56,633,502	
3 VA Domiciliary #692	45,743,000	
4 Carestream Health Inc	42,261,586	
5 Jackson County Public Works	39,115,426	
6 Bear Creek Operations	25,578,522	
7 Southern Oregon Linen	19,697,000	
8 Dry Creek Landfill Inc	14,830,701	
9 Roseburg Forest Products #C1994	14,436,004	
10 Jackson County Sports Park	9,666,776	
11 Plycem USA, Inc	8,474,970	
12 Rogue Disposal & Recycling	8,450,000	
13 Linde Gas & Equipment Inc	7,659,000	
14 Geiger Enterprises LLC	7,457,000	
15 Eagle Point School Dist 9-Hale Way	7,032,000	
16 Eagle Point School Dist 9-Wilson Way	6,754,000	
17 Beam Investments LLC	6,239,000	
18 Timber Products Co	6,009,294	
19 Cascade Wood Products	5,905,000	
20 School District 549c	5,477,000	
	<u>441,636,887</u>	<u>17.4%</u>
Remaining RVSS(commercial)	273,009,672	
RVSS residential	1,425,719,986	
Eagle Point (commercial)	18,137,000	
Eagle Point residential	258,432,431	
Jacksonville (commercial)	18,151,604	
Jacksonville residential	96,006,446	
All Others	<u>2,089,457,140</u>	<u>82.6%</u>
	<u><u>2,531,094,027</u></u>	<u><u>100.0%</u></u>

The above gallons of sewer effluent are for the twelve months ending February 2022

Rogue Valley Sewer Services

Glossary of Terms

Accrual Basis: A method of budgetary accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not.

Adopted Budget: The Proposed budget that is adopted (approved) by the district. It represents the financial plan of the district that forms the basis and limits for appropriations for the fiscal year.

Amortization: The paying off of debt with a fixed repayment schedule in regular installments over a period of time.

Appropriation: The legal authorization granted by the district board to make expenditures and incur obligations. Includes Transfer to Other Funds and Contingencies.

Appropriation Resolution: The legal document passed by the district board authorizing expenditures.

Balanced Budget: A budget in which revenues are equal to expenditures. Thus, neither a budget deficit nor a budget surplus exists ("the accounts balance").

Basis of Budgeting: A measurement focus that differs from the basis of accounting in the treatment of beginning fund balances, debt service, vacation benefits, and capital outlay in enterprise funds.

Beginning Fund Balance: A resource classification indicating those financial resources which, because they were not expended in one fiscal year, are available in the following fiscal year.

Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Budget: A policy statement detailing the District's plan for the accomplishment of stated goals within a particular fiscal year, including estimates of required expenditures and anticipated revenues to carry out state goals.

Budget Committee: A panel comprised of the District Board and an equal number of citizen's responsible for the review and recommendation of the annual budget.

Glossary of Terms, continued

Budget Message: A message prepared by the district administrator explaining the annual proposed budget, articulating the strategies and budgets to achieve the District's goals, and identifying budget impacts and changes.

Budget Officer: The person appointed by the District Board to be responsible for assembling the budget. For Rogue Valley Sewer Services, the district manager serves this role.

Capital Outlay: An object classification that includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$3,000.

Capital Projects: Those activities resulting in the acquisition or improvement of major capital items such as: sewer pipeline, pump stations and land.

Category: A major division of the program budget that contains programs and activities. Categories are also known as functional areas.

CIP: Capital Improvement Plan.

Collection System: This is any part of the system that is not an Interceptor or Trunk Main.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the budget year. The District Board must authorize the use of any contingency appropriations.

CPI: Consumer Price Index.

Cured In Place Pipe: A subset of slip lining where the new pipe is installed as a flexible felt tube impregnated with a polymer resin. Once installed, the resin is treated with heat and cures to become a hard plastic liner.

CWSRF: Clean Water State Revolving Fund.

DEQ: Department of Environmental Quality.

Debt Service: Payment of interest and principal related to long term debt.

Debt Service Funds: These funds account for the accumulation of resources to pay the debt on capital projects.

Department Request: The annual budgetary alternative prepared by department managers indicating an appropriate, justified, and needed level of service for their department together with associated expenditures and revenues.

Depreciation: The charging of a fixed asset as an expense over the estimated service life of that asset.

Glossary of Terms, continued

Ending Fund Balance: A requirement classification for those funds not appropriated for any purpose and reserved for ensuing fiscal years. See also Unreserved Ending Fund Balance.

Enterprise Fund: A fund that is used for services provided to the public on a user charge basis.

ERU: Equivalent Residential Unit.

Expenditures: The money spent by the District for the programs and projects included within the approved budget.

Fiscal Year: Twelve-month period from July 1 to June 30 for which the annual budget of the District is prepared and adopted.

Fixed Assets: Assets of a long-term character such as land, sewer plant, buildings, furniture, and other equipment.

FOG: Fats, Oils and Grease

Force Main: Pipe that transmits sewage under pressure from a pump station.

Fringe Benefits: The non-salary part of employees' total compensation. A typical benefit package includes insurance, retirement, and vacation/sick leave components.

FTE: Full-Time Equivalent is a term used to measure the number of employees on a 40 hour per week basis.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

Fund Balance: The difference between governmental fund assets and liabilities; also referred to as fund equity.

GAAP: Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

General Fund: The fund used to account for operational expenses of a governmental unit financed by taxes and other general revenues.

General Obligation Bonds: This type of bond is backed by the full faith, credit, and taxing power of the government.

GH: Gold Hill

GIS: Geographic Information System.

Glossary of Terms, continued

Interceptor: Same as trunk main. In our system we use the term to define the Regional facilities (Upper and Lower Bear Creek Interceptors and Old Medford Trunk).

Lagoons:

Line Item: An expenditure description at the most detailed level. Objects of expenditure are broken down into specific items, such as printing.

LID: Local Improvement Districts are formed by petition and used to request the District to finance improvements to sewer systems over a 20-year period.

LID (in StormWater): Low Impact Development.

Materials and Services: The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.

Modified Accrual Basis of Accounting: A basis of accounting where revenues are recognized when they are both measurable and available and expenditures are recognized at a time when liability is incurred pursuant to appropriation authority.

MS4: Municipal Separate Storm Sewer Systems.

O&M: Operations and Maintenance.

OAR: Oregon Administrative Rules. Rules established by a given state department who have authority granted by an ORS to operate a specific function.

OCWSRLF: Oregon Clean Water Services Revolving Loan Fund.

Ordinance: The method by which the appropriation of the budget is enacted into law by the district board per authority of the Oregon State Statutes.

Organizational Unit: An administrative subdivision, such as a department or division, of the district government charged with carrying on one or more specific functions.

ORS: Oregon Revised Statute. The set of laws established by a vote of the people or the state legislature.

OSHA: Occupational Safety and Health Administration.

Personal Services: An expenditure classification encompassing all expenditures relating to district employees. This includes union and nonunion labor costs, employee benefits, and payroll tax expenses.

Glossary of Terms, continued

Pipe Bursting: Method of rehabilitating pipe where a new pipe is installed through an existing pipe. The old pipe is destroyed in the process. This method allows a larger pipe to be installed without removing the old pipe.

Proposed Budget: The financial and operating document submitted to the Budget Committee and the governing body for consideration.

Proprietary Fund: Consists of 2 types – Internal Service and Enterprise. These funds are used for services tendered and paid for by the patrons who use them.

PS: Pump Station.

Requirements: Total expenditures and unappropriated fund balance.

Reserve: A portion of a fund that is restricted for a specific purpose.

Resources: Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

Revenue: Income for the fiscal year including transfers and excluding proceeds from the sale of bonds and notes. The major categories of revenue include sewer service charges, stormwater charges, system development charges, fees and charges, and interest on investments.

Revenue Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Revised Budget: A budget alternative indicating all changes made to the adopted budget as the result of budget adjustments and the supplemental budget process.

SC: Shady Cove.

SCADA: Supervisory Control And Data Acquisition.

SDC: System Development Charges are assessed on new construction to cover the demands placed on District services. Charges collected will cover sewer pipelines, pump stations and other infrastructure which will provide sewer service.

Slip Lining: Method of rehabilitating pipe where a smaller pipe is installed inside an existing pipe. The existing pipe remains intact and helps support the new pipe.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

SSO: Sanitary Sewer Overflow.

Glossary of Terms, continued

Supplemental Budget: A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to decrease the ending fund balance.

Transfer: An amount distributed from one fund to finance activities in another fund. It is shown as a requirement in the originating fund and a resource in the receiving fund.

Trunk Main: A large diameter pipe used to transmit sewage from a city or large population center to a treatment plant. We use this term to describe several different large-diameter sewer mains but only have an SDC dedicated to the White City Trunk and Eagle Point Trunk.

Unreserved Ending Fund Balance: The amount of ending fund balance which has not been specifically reserved for any purpose. A reserve for debt service, as a requirement of a loan or debt issue would be an example of a reserve.

VFD: Variable Frequency Drive.

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Rogue Valley Sewer Services, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2022 to June 30, 2023 will be held at Rogue Valley Sewer Services, 138 W Vilas Rd, Central Point Oregon 97502. The meeting will take place on the 27th day of April, 2022 at Noon, 12 pm. The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 18, 2022 at 138 West Vilas Road, Central Point, between the hours of 8:00 a.m. and 4:00 p.m., or will be available on the RVSS Website at www.rvss.us. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear via ZOOM at the meeting and discuss the proposed programs with the Budget Committee. Contact RVSS or look on our website for the ZOOM link.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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