



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

ROGUE VALLEY SEWER SERVICES
Jackson County, Oregon

Proposed Budget
Fiscal Year Ended June 2025



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

Rogue Valley Sewer Services

FY25 Proposed Budget

Table of Contents

Section I. Budget Message and Narratives

Budget Committee Members	1
Budget Presentation Award	2
Budget Message.....	3
History and Background	7
Mission Statement and Goals	9
Financial Policies	10
Budget Calendar	12
Budget Process	13
Service Boundary Map	15
Organizational Chart.....	16
Fund/Department Matrix	17

Section II. Budget Summaries All Funds

One-Page Summary – All Funds	18
Pie Chart Resources / Requirements	19
Pie Chart Revenues / Expenditures.....	21
Resources, Requirements, Appropriations Summaries	23

Section III. Budget Details by Fund

General Fund (01)	25
Bear Creek Interceptor Operations & Maintenance Fund (04).....	38
Dunn Pump Station Operations & Maintenance Fund (06).....	41
Interceptor Capital Expansion Fund (07)	43
White City Storm Drains Fund (09).....	46
Stormwater Quality Fund (10).....	48
Shady Cove Treatment Fund (50)	50
Treatment Capital Fund (55).....	52
Gold Hill Treatment Fund (60)	54
Gold Hill Debt Service Fund (62)	56
Gold Hill Collection System Fund (65)	58
Lagoons Fund (70)	60

Section IV. Budget Requirement Details by Department

Department 10: Administration	62
Department 20: Information Technology.....	66
Department 30: Engineering	70
Department 35: Storm Water Quality	74
Department 40: Maintenance.....	78
Department 50: Construction	83
Department 60: Treatment.....	87

Section V. Five-Year Cash Flow Projections

General Fund Cash Flow Projections 91
Capital Improvement Plan 99
Major Equipment & Vehicle Replacement Schedule 106

Section VI. Other Schedules

Personnel Services..... 107
Customer Accounts 108
Budgeted Debt..... 109
Historical/Statistical Information..... 110
Largest Consumption Customers..... 114
Glossary of Terms 115



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section I. Budget Message and Narratives

Budget Committee Members	1
Budget Presentation Award	2
Budget Message	3
History and Background	7
Mission Statement and Goals	9
Financial Policies	10
Budget Calendar	12
Budget Process	13
Service Boundary Map	15
Organizational Chart	16
Fund/Department Matrix	17



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

**FY 2024-2025
ROGUE VALLEY SEWER SERVICES
BUDGET COMMITTEE MEMBERS**

Kay Harrison
Chairman, Board of Directors
Term Through: 6/30/27

Michael Parsons
Vice Chairman, Board of Directors
Term Through: 6/30/27

John Edwards
Member, Board of Directors
Term Through: 6/30/25

Roger Thom
Member, Board of Directors
Term Through: 12/31/25

John Quinn
Member, Board of Directors
Term Through: 6/30/27

John Vial
Term Through: 12/31/25

Anna D'Amato
Term Through: 12/31/24

Mark Warwick
Term Through: 12/31/26

Eleanor Ponomareff
Term Through: 12/31/24

Aaron Prunty
Term Through: 12/31/25



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Rogue Valley Sewer Services
Oregon**

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morill

Executive Director

ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 Fax (541) 664-7171 www.RVSS-or.gov

Fiscal Year 2025 July 1, 2024 – June 30, 2025 Budget Message

I am pleased to present the Rogue Valley Sewer Services budget for Fiscal Year 2025. This is a balanced budget where our resources equal our requirements.

Budget Policies

Every year we submit our budget to the Oregon Municipal Finance Officers Association and the Government Finance Officers Association (GFOA) for review and critique. I am happy to report that once again we received the Distinguished Budget Presentation Award from GFOA.

Our top priority is to maintain a balanced budget in accordance with State law. In so doing, it is our policy to not use debt to finance any of our operating expenses. We remain consistent with the policy and will not be using debt to finance operating expenses.

RVSS maintains an active capital improvement program that is designed to ensure adequate capacity and to rehabilitate older sections of pipe before they fail. At this point in time we do not have any capacity deficiencies in the system. Our rehabilitation program calls for the replacement of approximately 2.0 miles of pipe per year. This work is funded through a combination of System Development Charges (SDC) and rates.

Revenue Trends

We are projecting our total revenue to be in line with our current year's budget, with the exception of funding from DEQ loans for certain capital projects. These projects have taken longer than anticipated to begin construction, so the loan disbursements have been delayed.

Long-term trends still indicate a slow but steady growth in our service area. We are still projecting a modest 1% rate of growth in our service area for Fiscal Year 2025.

Sewer Rates

Our rate-setting philosophy is that all collection systems are considered equal, but treatment plants are not. The core area is defined as the area served by the Regional Water Reclamation Facility which is operated by the City of Medford. Rates in the core area are much lower because the larger plant is much more efficient. The Shady Cove area is served by the Shady Cove Treatment Plant and the Gold Hill area is served by the Gold Hill Treatment Plant.

Based on our rate analysis for this year we are recommending an increase in single-family rates from \$25.50 to \$27.00 per month in our core area. For Shady Cove, the proposed increase will be from \$50.00 to \$51.50. With the annexation of Gold Hill, we agreed to maintain their current rate for a minimum of 2 years, so the rate adopted by the City prior to annexation will remain in effect.

Year	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Residential Rate (Core)	\$21.50	\$21.50	\$23.00	\$24.00	\$25.50	\$27.00
Shady Cove	\$44.00	\$44.00	\$45.00	\$46.25	\$50.00	\$51.50
Gold Hill					\$78.88	\$78.88

Note: Shady Cove and Gold Hill rates include a 7% and 5% franchise fee, respectively.

A recent survey of 124 sewer service providers in Oregon revealed an average residential sewer rate of \$61.43, with a median rate of \$57.08 per month. Our residential rate remains among the lowest in the state.

Special Items of Interest

- Gold Hill – Gold Hill voters overwhelmingly approved annexation into RVSS in August 2023. The annexation was finalized by the Jackson County Board of Commissioners in October.

We have successfully integrated Gold Hill into our billing system and are continuing with our overall operation of the system. Gold Hill is still required to transfer sewer-related funds to us, but their accounting system has been in such disarray for so long that they are having difficulties determining how much money is available. These funds are earmarked to defray the cost of the regional intertie, so the delay in transferring them does not impact our operations.

- Bipartisan Infrastructure Law (BIL) – The BIL has allowed DEQ to increase the amount of loan principal forgiveness that they offer. We have executed one loan agreement for \$6.6 million for the Antelope Road sewer project, of which \$2 million will be forgiven.

The Cummins Stormwater Facility is being funded by two grants administered by DEQ for a total of approximately \$450,000.

We still have a pending application for the Shady Cove Disinfection project. We intend to sign this loan agreement in July and expect to receive principal forgiveness for \$700,000 of the estimated \$1.4 million cost.

We have gotten approval for a \$1.9 million loan from BIZ Oregon to cover the design costs for the Gold Hill Regional Intertie. \$700,000 of this loan will be forgiven.

We also have pending applications to DEQ and the USDA Rural Development Fund for financing the construction of the Gold Hill project.

- Medford Treatment Plant – The Regional Rate Committee has approved 10% increases in the treatment rate for fiscal years 2024 and 2025. A portion of this increase will be dedicated to a capital reserve fund to help with costs of anticipated treatment plant upgrades. We expect these increases to continue at least until the improvements are complete.

Medford is in the process of designing the improvements and has authorized the issuance of \$300 million in bonds to pay for them. This will have a significant impact on our rates in the coming years.

- Capital Improvement Plan – Our capital improvement plan includes over \$13 million in spending across all funds. The majority of this spending will be financed through loans and grants.
- Debt Service – Our only current debt obligations are through Shady Cove which cannot be retired at least until 2026. The annual debt service on this is approximately \$126,000 per year.

Gold Hill has a sewer-related debt of approximately \$1.1 million owed to BIZ Oregon and the USDA Rural Development Fund. Annual debt service for these loans is approximately \$57,000. We are in the process of assuming these debt obligations, however, the USDA has indicated that they may not allow loan assumption and could demand full payment. We are prepared for this possibility and have included in our budget an inter-fund loan from the Interceptor Capital Reserve Fund (07) to the Gold Hill Fund (62). If this happens the loan will be repaid from Gold Hill user rates.

Debt service on the planned DEQ loans does not begin until the projects are complete.

- Shady Cove – We are proposing an increase in sewer rate for Shady Cove from \$50.00 per month to \$51.50 per month. Seventy-five percent of this revenue is used for treatment operations (Fund 50) and the remaining is transferred to the General Fund for support collection operations.
- White City Lagoons – The White City Lagoon generates revenue from tipping fees charged to septic tank and grease interceptor pumpers. Surplus from the White City Lagoon (Fund 70) operations is

transferred to the Treatment Capital Reserve Fund (55). We are budgeting a surplus of \$250,000 for FY 2025.

We have completed the first phase of our lagoon improvements. The three new partially mixed lagoon cells are in operation and the 14-acre wetland habitat project in the old South Cell is complete, much to the delight of local birdwatchers.

In the future, we plan to construct drying beds and a site for future composting facilities. This will dramatically increase the effectiveness and capacity of the lagoon, allowing us to remove the limits on and amount of waste we receive from pumpers. We intend to begin some of the design work in 2025.

- Staffing – We are not proposing any changes to our staff levels and will remain constant at 40 employees.

We have traditionally made annual Cost of Living Adjustments (COLA) to employee wages based on the Consumer Price Index (CPI-U). For this year, the proposed COLA is 3.1%.

I would like to thank each of you for taking time out of your schedule to participate in the budget process. Your input and insights are extremely valuable in helping us remain a responsible and responsive government agency. Our Finance Director, Brenda Baldovino, and I are available to answer any questions you may have about the budget. Please do not hesitate to call us if you have questions or concerns.

Respectfully Submitted,



Carl Tappert, Manager

Rogue Valley Sewer Services History and Background

Rogue Valley Sewer Services (RVSS) is a special district that provides sewer service in Jackson County, Oregon. RVSS is governed by a five-member elected Board of Directors. RVSS serves the cities of Talent, Central Point, Eagle Point, Jacksonville, Phoenix, Shady Cove, and a portion of the city of Medford, Oregon, and serves a population of approximately 81,755.

Rogue Valley Sewer Services (originally Bear Creek Valley Sanitary Authority) was established under Oregon Revised Statutes Chapter 450.705 through a special election in August 1966.

The primary purpose of RVSS was to construct and maintain a regional sewer interceptor connecting the cities of Medford, Central Point, Phoenix, and Talent to the regional wastewater treatment plant on Kirtland Road. RVSS also assumed management of the collection system in Talent.

When the interceptor system was completed in 1973, sewer service rapidly expanded to serve areas of the county suffering from failing septic systems.

In 1975 the White City Sanitary District became part of RVSS.

In 1998 the City of Eagle Point held an annexation election. The annexation was approved by 90% of the city voters.

In 2001 the City of Central Point held an annexation election. The annexation was approved by 94% of the city voters.

In 2003 RVSS relocated its offices to 138 West Vilas Road in Central Point and officially changed its name from Bear Creek Valley Sanitary Authority to Rogue Valley Sewer Services.

On July 1, 2004, RVSS started providing Stormwater Quality management services for the cities of Talent, Central Point, and Phoenix, Oregon, along with many of the unincorporated areas of Jackson County. RVSS holds the Municipal Small Separated Storm Sewer (MS4) permit under the National Pollutant Discharge Elimination System (NPDES) on behalf of these agencies.

In 2005 the City of Jacksonville held an annexation election. The annexation was approved by 97% of the city voters.

In 2006 the City of Phoenix held an annexation election. The annexation was approved by 93% of the city voters.

In 2016 RVSS entered into a 10-year agreement with Shady Cove. This agreement called for an annexation vote before the end of the term.

History and Background, continued

History and Background, continued

In July 2018 RVSS entered into a 5-year management agreement with the City of Gold Hill. Gold Hill is operating under a Mutual Agreement and Order from DEQ which requires the City to make certain system improvements. The main remaining condition is the completion and implementation of a facilities plan for the treatment plant.

In November 2018 Shady Cove held an annexation election. The annexation was approved by 62% of city voters and went into effect on July 1, 2019.

In 2022 RVSS agreed to a one-year extension of the management agreement with Gold Hill. The extra year was intended to give the City sufficient time to decide on how to address the needed treatment plant improvements. The extension agreement included a provision that RVSS would not make any further extensions unless the City annexed into RVSS.

In August 2023, Gold Hill held a special election to decide whether the City of Gold Hill should annex into Rogue Valley Sewer Services. The annexation was approved by 94% of city voters and went into effect on November 1, 2023.

Rogue Valley Sewer Services

Mission Statement and Values

Mission Statement: Manage, maintain, and improve storm and wastewater systems to protect and preserve public health, quality of life, and economic vitality in our community.

Values: The core values of the organization are:

- **System Integrity** – The primary function of RVSS is to manage the sewer and stormwater infrastructure to ensure reliable service. This commitment ensures that we have state-of-the-art equipment and a proactive capital improvement plan.
- **Customer Service** – RVSS treats all of our customers with respect and honesty.
- **Fiscal Responsibility** – RVSS focuses on efficient operations and preventative maintenance to control costs and keep rates low while still providing excellent service.
- **Environmental Protection** – RVSS works to protect our natural resources in all aspects of our operations.
- **Innovation** – RVSS draws on the creativity of our employees to develop new and innovative approaches to doing our work.
- **Empowered Employees** – RVSS believes giving employees more responsibility improves efficiency and strives to engage staff to develop their individual talents and to participate in company decisions.
- **Joy** – RVSS believes that the work environment should be enjoyable.

Rogue Valley Sewer Services Financial Policies

1. For financial reporting and operating purposes, the District considers its activities as those of a unitary enterprise operation (proprietary fund). Therefore, these activities are reported in a single enterprise fund but for internal financial controls operates with 11 funds and the General Fund with 7 departments. However, for legal requirements as set forth in the Oregon Local Budget Law, the District prepares and adopts a budget on the modified accrual bases for its individual fund types. The resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. For all funds, the District has established the level of control by expenditure category. These categories include personnel services, materials and services, capital outlay, contingency, debt service, and transfers to other funds. These transfers are used between funds and departments to ensure each is balanced annually in accordance with State Law.
2. Sewer service will be provided to those who need and can afford it within the limits of RVSS to do so as allowed by law. Every effort will be made to assist those who must connect and are unable to pay.
3. To adopt a balanced budget annually in accordance with State Law, wherein resources (beginning fund balance plus revenues plus transfers in) equals requirements (expenditures plus transfers out plus contingency plus ending fund balance).
4. Current operating expenditures (which exclude capital projects), will not be financed by debt.
5. Rogue Valley Sewer Services will charge sewer service fees, stormwater quality fees, storm drain fees, system development charges, and all other fees to recoup the full cost of providing those services to customers. Service will be billed one month in arrears. Quarterly and annual billing with discounted rates will also be available, except for the City of Gold Hill. Late charges will be billed in accordance with provisions in the current Code.
6. Financing will be offered to those who hook up to sewer lines through the Local Improvement District (LID) process, at the most reasonable cost possible and in accordance with State law. Rogue Valley Sewer Services will issue tax-free municipal debt or other legal financing and will add a nominal percent to these interest rates in order to ensure that sufficient reserves are maintained for all debt payments.

7. Financing for those customers hooking up to sewer lines outside the LID process will be made available only from existing fund balances. Bonds or debt will not normally be issued for this purpose.
8. Rogue Valley Sewer Services may provide short-term loans from the General Fund for temporary financing of other funds. When favorable interest rates warrant the use of long-term DEQ revolving loans or other long-term debt instruments.
9. Reserves for loan services, regional interceptor SDCs, and operations equal to one month's total appropriations (8.33%) will be deducted from the Ending Fund Balance to arrive at the Unreserved Ending Fund Balance. Five-year cash flow projections will be done for the General Fund to help ensure adequate Unreserved Ending Fund Balances over time.
10. System Development Charges (SDCs) will be collected on all properties that are hooked up to sewers. These fees are based on the costs of installing existing and future system-wide interceptors, trunk, and lateral lines. SDCs collected may also be contributed to private projects where the extraordinary costs associated with extra depth, size, or length of pipe result in an unreasonable cost burden upon property owners to be served.
11. RVSS manages risk with the commitment to ensure that its resources are managed to provide returns that are of the greatest benefit to the community with the lowest amount of risk.
12. The general investment goals for RVSS are to conservatively invest monies in certificates of deposits to receive the greatest amount of return based in our current economy.
13. The financial policies listed above have not been formally adopted by the Board.

Rogue Valley Sewer Services Budget Calendar- Fiscal Year 2025 July 1, 2024 - June 30, 2025

February 21, 2024	Wednesday	At regular Board of Directors meeting establish Wednesday April 24, 2024 as the date for the public meeting of the Budget committee to consider the budget for FY25.
February 21, 2024	Thursday	Joan to Notify Budget Committee members of the time and place of the meeting.
Jan 10 - April 08, 2024		Department Heads and Manager discuss and prepare proposed budget, capital improvement plan and five year general fund cash projections.
March 21, 2024	Thursday	Deliver notice of Budget Committee public meeting to Oregon.gov/Oregon Meetings for publication on March 28 and April 4, 2024.
March 28, 2024	Thursday	Publication of notice of Budget Committee public meeting - first notice. (Not more than 30 days prior to meeting date.) RV Times does not publish on Fridays
April 4, 2024	Thursday	Publication of notice of Budget Committee public meeting - second notice. (Not less than 5 days prior to the meeting date,) RV Times does not publish on Fridays
April 12, 2024	Friday	Send copies of the proposed budget FY25, date and schedules to the committee members; reminder of Budget Committee meeting place. At this time the budget becomes a public document. Proposed Budget FY25 to be posted on our website.
April 24, 2024	Wednesday	Budget Officer presents proposed budget. Public meeting of Budget Committee at Noon for consideration of FY25 Budget.
April 24 - May 15, 2024	Wednesday	Period during which adjourned public meetings of the Budget committee may be held if necessary.
May 17, 2024	Friday	Deliver notice of the public hearing before the Board of Directors on the approved budget together with a copy of the summary of the budget (LB-1) for publication to Oregon.gov/Oregon meetings. Publication date to be May 24, 2024 giving notice of the meeting
May 24, 2024	Friday	Publication of notice of public hearing (Form LB-1) before Board of Directors on approved budget with budget summaries. (not less than 5 nor more than 30 days before the scheduled budget hearing.) Approved budget posted on Web Site.
June 19, 2024	Wednesday	Public hearing before the Board of Directors at NOON on the approved budget at the regular meeting of the Board of Directors. Adopt the approved budget, adopt a resolution appropriating the funds required and authorizing expenditures. Adopt the 5 year Capital Improvement Plan by resolution. Adopted budget posted on Web Site. Resolution to balance FY24 budget - move \$\$ if necessary
June 3, 2024	Thursday	File letter to Jackson County Assessor's Office requesting extension on LB-50
June 20, 2024	Thursday	File copy of adopted budget, along with notice of levy, and (LB-1) each notice published of the public hearing before the Board of Directors with Jackson County Clerk. Required by August 15, 2024 IF EXTENSION GRANTED.
Aug 15, 2024	Tuesday	File 2 copies form LB-50 Certification of Taxes, and the Resolution adopting the budget and making appropriations with the Jackson County Assessor. Required by July 1, 2024, unless extension in writing is granted. Extension will be requested until August 15, 2024.

Rogue Valley Sewer Services Budget Process

The Budget Adoption Process

The Rogue Valley Sewer Services (RVSS) annual budget process routinely begins in March with the preparation of revenue and expense estimates. The Manager, Operations Manager, Engineer, Storm Water Manager, Finance Director, and Network Administrator review these estimates and develop the service delivery objectives and capital outlay plan for the District as a whole.

The resulting proposed budget is presented to the Budget Committee at the end of April. The Budget Committee is comprised of five members appointed by the Board of Directors and the five elected Board members of Rogue Valley Sewer Services.

Oregon Revised Statutes require that the Budget Committee meet in order to hear the budget message, receive the budget document, hear persons, and approve the budget document sufficiently in advance of June 30, to allow adoption of the budget by June 30.

After approval of the budget document by the Budget Committee, a summary of the budget document, as approved by the Budget Committee, is published in a local newspaper.

A public hearing is held before the Rogue Valley Sewer Services Board of Directors in June for the purpose of discussing and hearing public testimony in regard to the programs included in the budget.

The Board of Directors adopts the budget and makes appropriations and levies taxes by resolution for the ensuing fiscal year after the public hearing is closed.

If additional meetings are called for, they take place before the end of June in order to allow for adoption of the budget and the making of appropriations before June 30.

The Budget Amendment Process

Oregon Budget Law allows for amendments to the District budget for reasons unforeseen at the time of adoption. The Board may adopt resolution changes that decrease one existing appropriation and increase another. Changes of ten percent or more to any fund require a supplemental budget, which involves a process similar to the annual budget process and requires a public hearing.

The Budget Committee

The Budget Committee is comprised of the five members of the District Board and five citizen members appointed by the governing board. The appointed members must live in the District but cannot be employees of the District. The appointed members serve three year terms that are staggered so that approximately one third of the terms end each year.

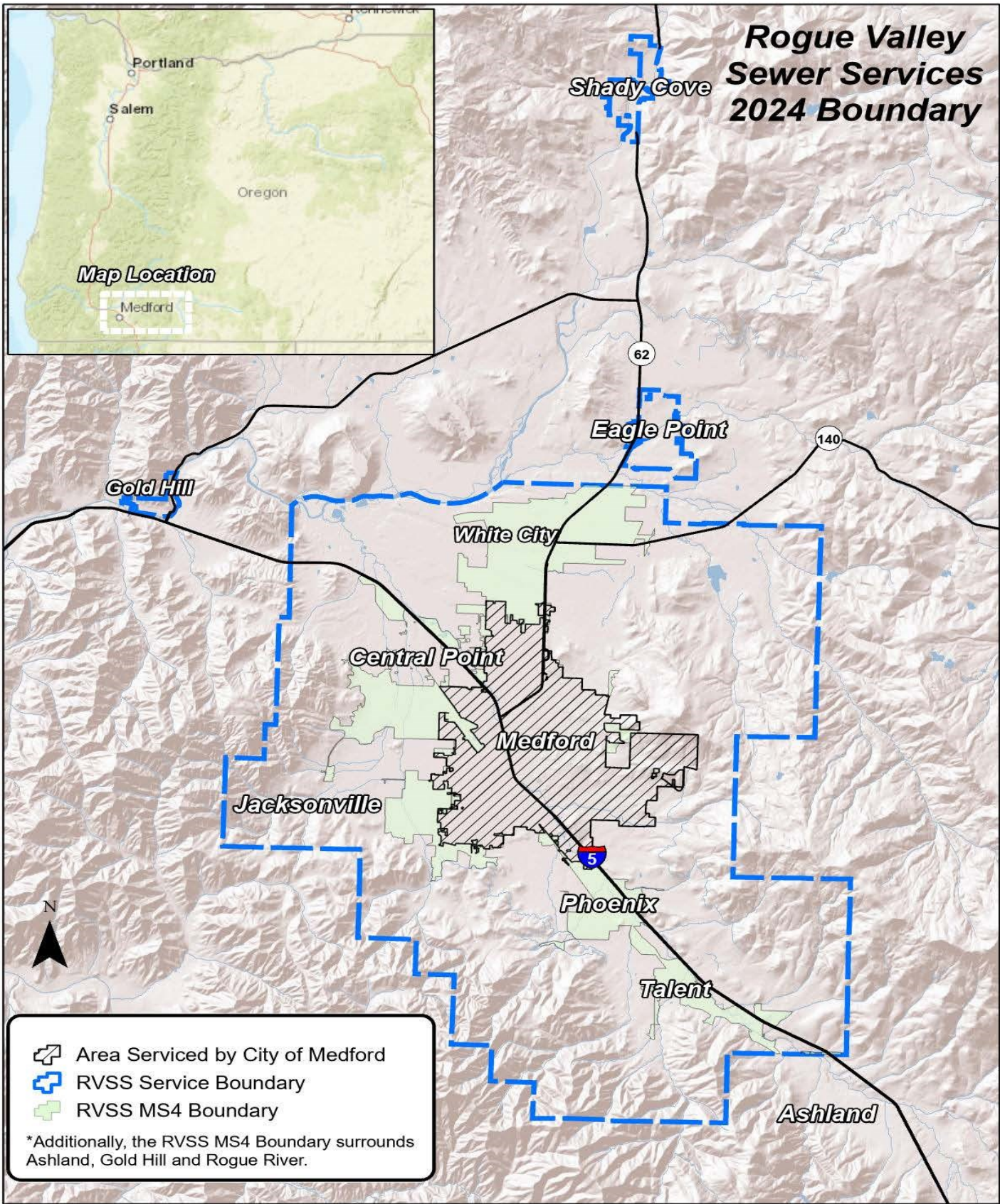
The Budget Basis

The budgets of all funds are prepared using the modified accrual basis of accounting. This means that obligations of the District are budgeted as expenditures when the related goods or services are available for use rather than when invoices are paid. However, revenues are recognized only when they are actually received.

The District manages its finances according to generally accepted accounting principles (GAAP). During the year, expenditures and revenues are closely monitored to ensure compliance with the adopted budget and State law. Detailed budget comparisons are prepared and reviewed with management quarterly. Quarterly financial reports, prepared on the budgetary basis of accounting are distributed and reviewed with the Board of Directors. The District publishes an annual financial report that documents the District's budgetary performance and the financial health of the District. This report compares budget to actual revenues and expenditures, thus documenting the District's budgetary compliance.

Annually, an audit is performed and filed with the State of Oregon by an independent certified public accountant. The basic financial statements are stated on a full accrual basis, which is different than the modified accrual basis used for budget. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred, regardless of the timing of the cash flow. Budget comparisons, prepared on a modified accrual basis, are included as a schedule in the comprehensive annual financial report.

Rogue Valley Sewer Services 2024 Boundary



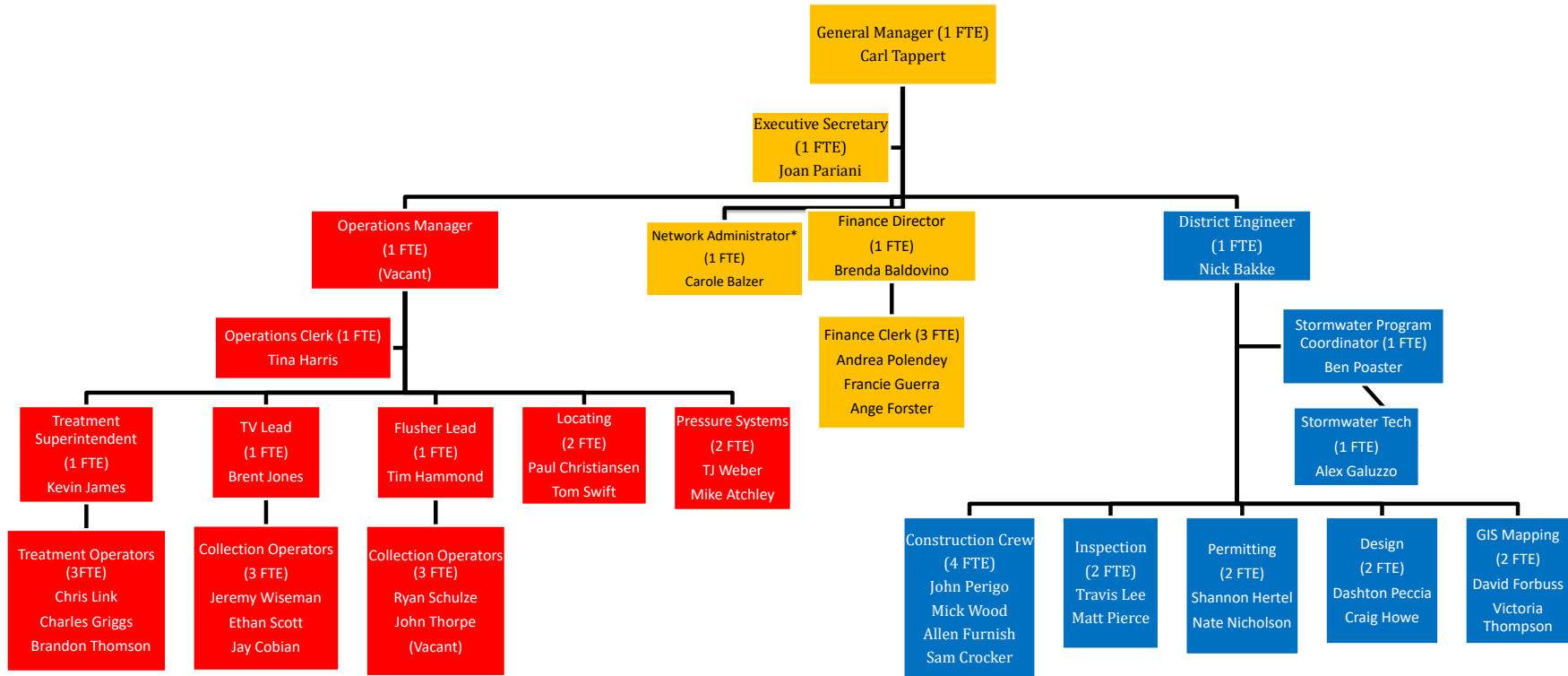
- Area Served by City of Medford
- RVSS Service Boundary
- RVSS MS4 Boundary

*Additionally, the RVSS MS4 Boundary surrounds Ashland, Gold Hill and Rogue River.

ROGUE VALLEY SEWER SERVICES

FISCAL YEAR 2024 - 2025

Departmental Organization



- 1 Network Administrator is also designated as Deputy Manager
- 2 The Operations Manager is designated as Operator of Record for the collection system and TJ Weber as Backup
- 3 Treatment Superintendent is designated as Operator of Record for Shady Cove WWTP and the White City Lagoon
- 4 The City of Central Point's employee, Derek Zwagerman, is the designated Building Operator.
- 5 Chris Link designated as backup Operator of Record for Shady Cove WWTP and the White City Lagoon

Rogue Valley Sewer Services

FY24 Proposed Budget

Fund/Department Matrix

Each Fund below lists the responsible Departments for each.

<u>FUND</u>	<u>DEPARTMENT*</u>
01 General	10, 20, 30, 35, 40, 50, 60
04 Bear Creek Interceptor O&M	10, 40, 50
06 Dunn Pump Station O&M	10, 20, 40
07 Interceptor Capital Expansion	10, 40, 50
09 White City Storm Drains	10, 35, 50
10 Stormwater Quality Mgt.	10, 35, 50
50 Shady Cove Treatment	10, 20, 60
55 Treatment Capital	40, 50
60 Gold Hill Treatment	10, 50, 60
62 Gold Hill Debt Service	10
65 Gold Hill Collection	10, 40, 50
70 Lagoons	10, 40, 50, 60

* Department 10	Administration
Department 20	Information Technology
Department 30	Engineering
Department 35	Stormwater Quality
Department 40	Maintenance
Department 50	Construction
Department 60	Treatment



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section II. Budget Summaries All Funds

One-Page Summary – All Funds	18
Pie Chart Resources / Requirements	19
Pie Chart Revenues / Expenditures	21
Resources, Requirements, Appropriations Summaries	23



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

Rogue Valley Sewer Services

Resource and Requirement

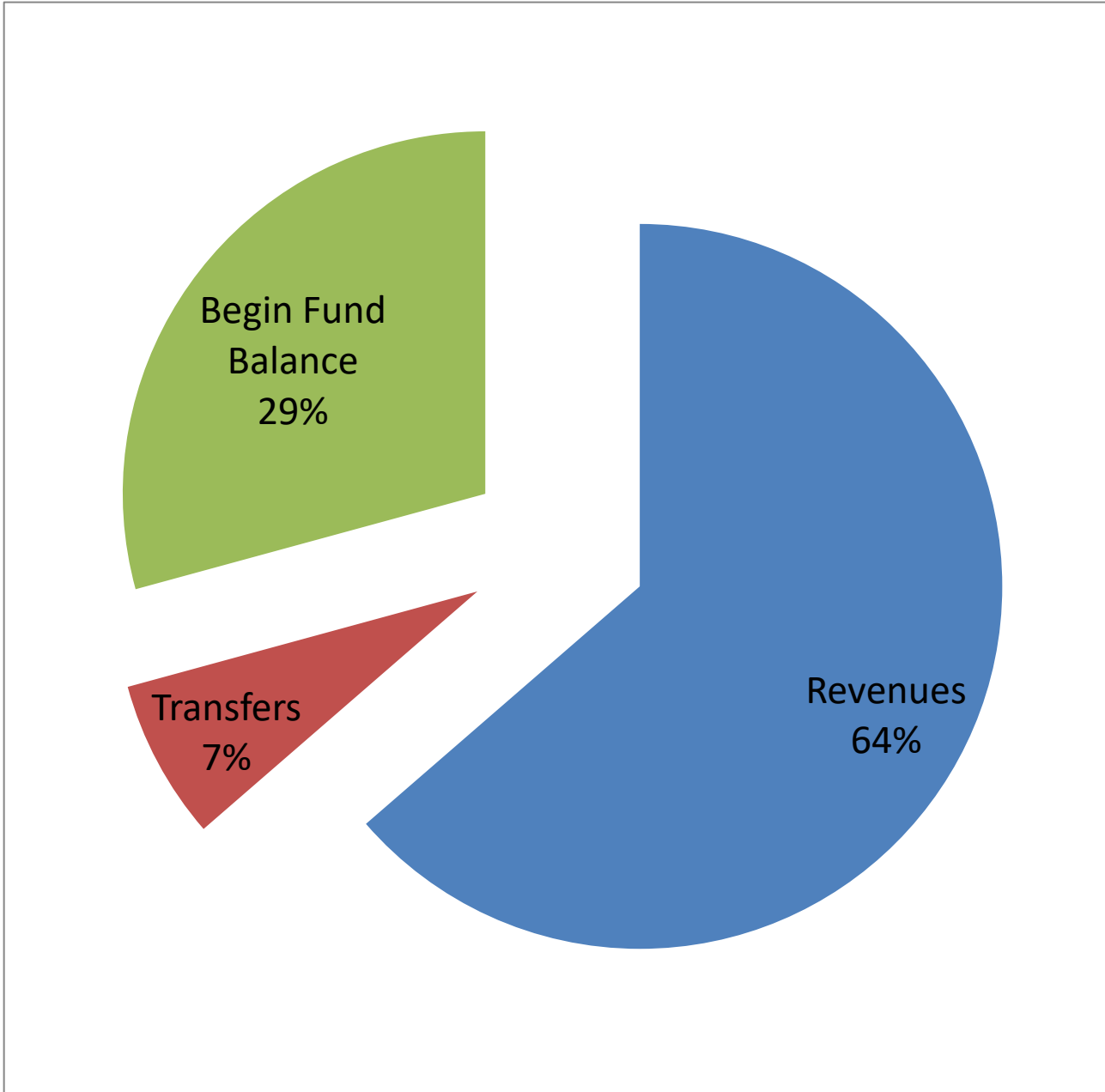
All Funds Combined

	Actual FY22	Actual FY23	Projected FY24	Proposed FY25
RESOURCES				
Beginning Fund Balance	\$12,512,504	\$12,725,597	\$12,696,111	\$11,835,754
Revenues				
Service Fees	11,499,294	12,199,442	13,258,410	14,151,795
System Development Charges	835,557	708,977	551,342	551,342
Loan Proceeds	54,150	14,692	241,280	3,322,899
Other Revenues	2,287,699	2,639,292	3,146,173	7,728,719
Total Revenues	14,676,700	15,562,403	17,197,205	25,754,755
Transfers In (Other financing sources)	2,666,777	2,275,790	3,177,748	2,886,866
Total Resources	\$29,855,981	\$30,563,790	\$33,071,064	\$40,477,375

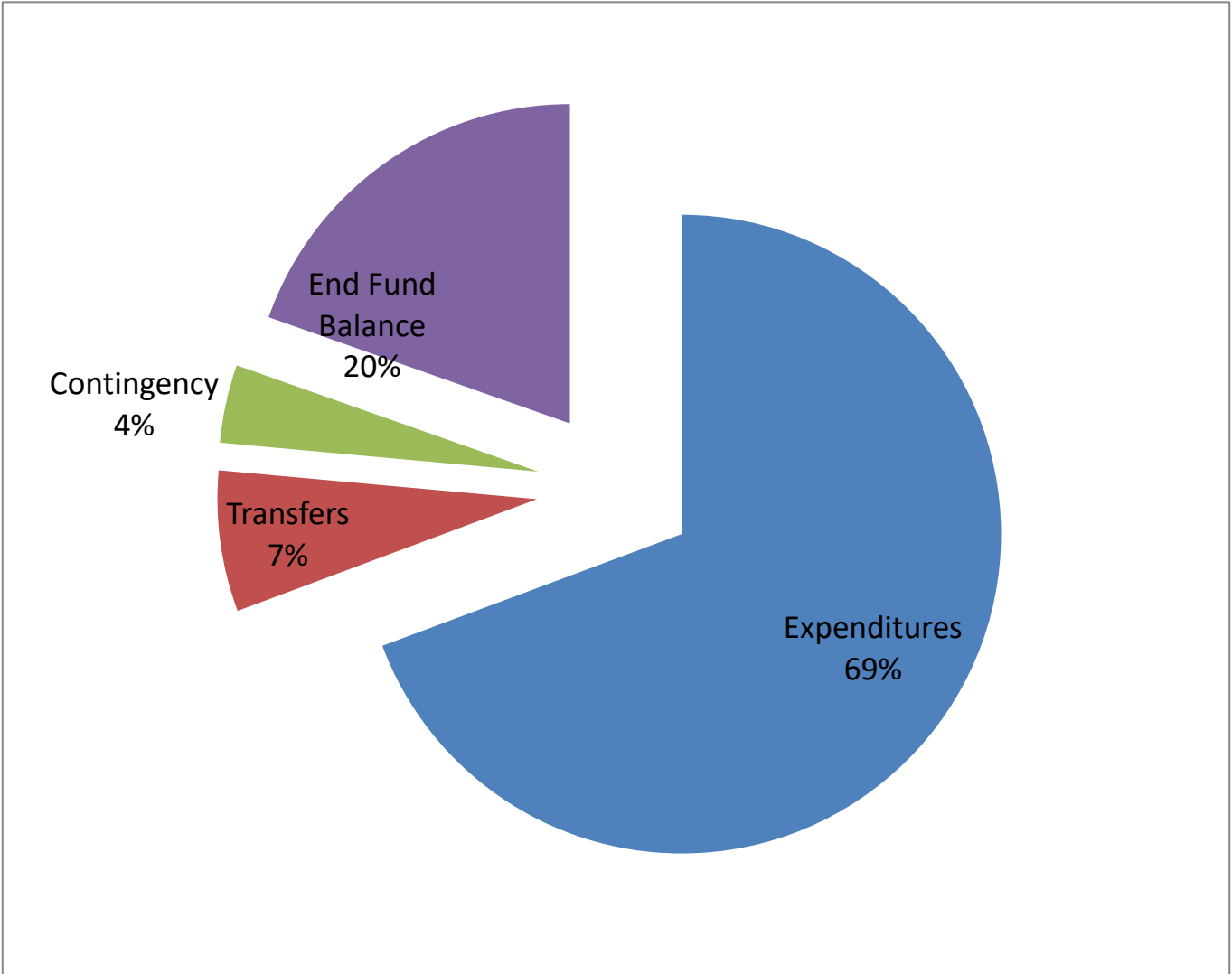
REQUIREMENTS				
Expenditures				
Personnel Services	4,423,738	4,777,171	5,458,441	5,700,678
Treatment Charges	3,821,771	3,987,057	4,650,000	5,196,125
Other Materials & Services	1,620,744	1,698,718	1,889,711	2,031,415
Capital Outlay - Rehab Projects	3,552,047	2,993,424	4,676,703	11,882,399
Capital Outlay - Other	587,778	94,157	1,256,413	2,364,180
Debt Service	457,529	2,041,358	126,294	880,919
Total Expenditures	14,463,607	15,591,885	18,057,562	28,055,716
Transfers Out (Other financing uses)	2,666,777	2,275,794	3,177,748	2,886,866
Contingency	\$0	\$0	\$0	\$1,600,000
Total Appropriations	17,130,384	17,867,679	21,235,310	32,542,582
Ending Fund Balance	12,725,597	12,696,111	11,835,754	7,934,793
Total Requirements	\$29,855,981	\$30,563,790	\$33,071,064	\$40,477,375

ENDING FUND BALANCE	12,725,597	12,696,111	11,835,754	7,934,793
Less: Resv for Regional Intercept SDCs	2,501,409	2,728,024	3,038,024	3,356,024
Less: Operating Reserve (one month 8.33%)	(1,040,652)	(1,022,047)	(1,320,715)	(1,785,645)
Unreserved Ending Fund Balance	\$14,186,354	\$14,402,088	\$13,553,063	\$9,505,172

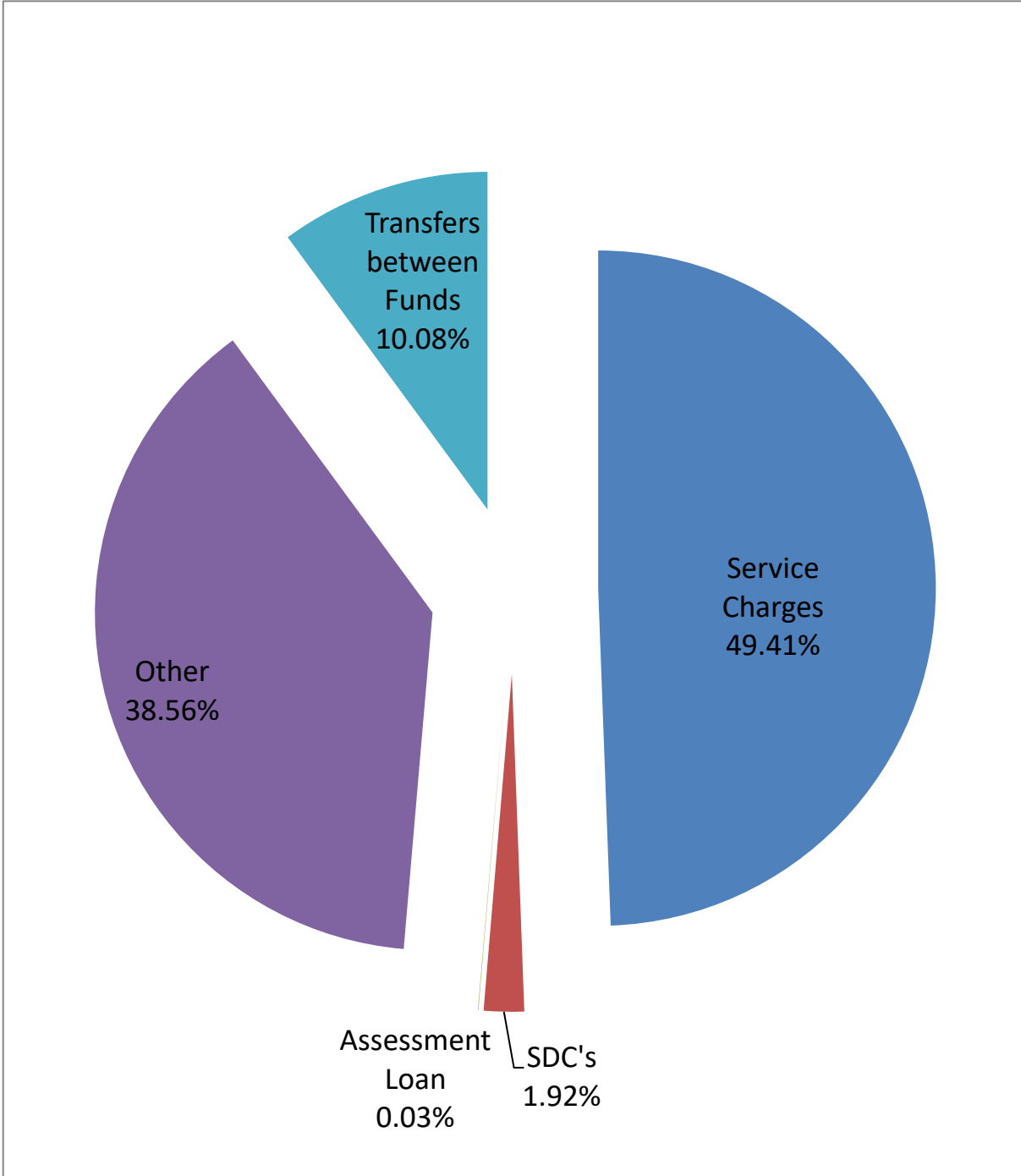
Rogue Valley Sewer Services Proposed Budget FY25 All Funds Resources



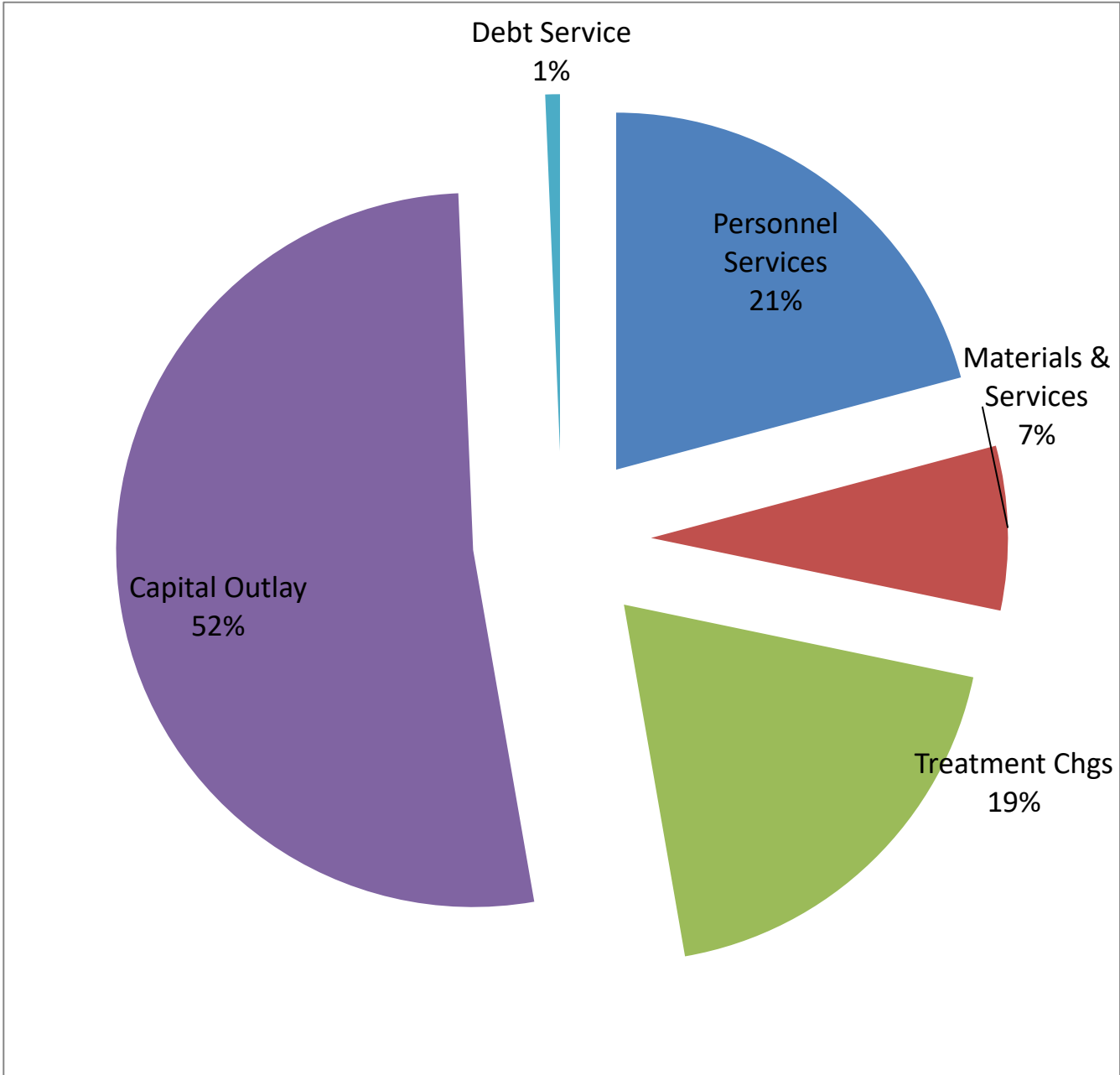
Rogue Valley Sewer Services Proposed Budget FY25 All Funds Requirements



Rogue Valley Sewer Services Proposed Budget FY25 All Funds Revenues



Rogue Valley Sewer Services Proposed Budget FY25 All Funds Expenditures



Rogue Valley Sewer Services

FY25 Proposed Budget

Resources by Fund

Funds:		Beginning Fund Balance	Total Revenues	Transfers IN	Total Resources
General Fund	01	3,077,633	19,674,193	1,120,366	23,872,192
Bear Creek Interceptor O & M	04	251,573	59,000	240,000	550,573
Dunn PS Operation & Maint	06	273,909	9,843	0	283,752
Interceptor Expansion	07	5,107,342	573,489	475,000	6,155,831
White City Storm Drain	09	975,507	103,827	0	1,079,334
Stormwater Quality	10	720,041	825,941	0	1,545,982
Shady Cove Treatment	50	215,980	662,000	1,500	879,480
Shady Cove Capital	55	688,295	1,472,654	350,000	2,510,949
Gold Hill O & M	60	215,024	1,770,500	0	1,985,524
Gold Hill Debt Service	62	150,000	850,000	0	1,000,000
Gold Hill Capital	65	0	0	0	0
Lagoons	70	160,448	453,308	0	613,756
Total All Funds		11,835,751	26,454,755	2,186,866	40,477,372

Requirements by Fund

Funds:		Expenditures	Transfers OUT	Contingency	Total Appropriations	Ending Fund Balance	Total Requirements	Fund Balance Change
General Fund	01	21,436,314	715,000	300,000	22,451,314	1,420,878	23,872,192	(1,656,755)
Bear Creek Interceptor O & M	04	26,300	42,000	150,000	218,300	332,273	550,573	80,700
Dunn PS Operation & Maint	06	73,100	42,000	150,000	265,100	18,652	283,752	(255,257)
Interceptor Expansion	07	385,000	700,000	350,000	1,435,000	4,720,831	6,155,831	(386,511)
White City Storm Drain	09	669,500	41,838	50,000	761,338	317,996	1,079,334	(657,511)
Stormwater Quality	10	917,357	347,500	100,000	1,364,857	181,125	1,545,982	(538,916)
Shady Cove Treatment	50	257,868	362,000	50,000	669,868	209,612	879,480	(6,368)
Shady Cove Capital	55	1,842,399	0	250,000	2,092,399	418,550	2,510,949	(269,745)
Gold Hill O & M	60	1,657,677	256,528	50,000	1,964,205	21,319	1,985,524	(193,705)
Gold Hill Debt Service	62	757,425	0	100,000	857,425	142,575	1,000,000	(7,425)
Gold Hill Capital	65	0	0	0	0	0	0	0
Lagoons	70	32,776	380,000	50,000	462,776	150,980	613,756	(9,468)
Total All Funds		28,055,716	2,886,866	1,600,000	32,542,582	7,934,791	40,477,372	(3,900,961)

Fund Balance

Less: Reserve for System Development Charges (General Fund)

Less: Operating Reserve (General Fund)

Unreserved Fund Balance

7,934,791

3,356,024

(1,785,645)

9,505,170

RogueValley Sewer Services

FY25 Proposed Budget

Appropriations by Fund

Funds:		Personnel Services	Materials and Services	Capital Outlay	Debt Service	Total Expend.
General Fund	01	5,700,678	6,791,456	8,944,180	0	21,436,314
Bear Creek Interceptor O & M	04	0	26,300	0	0	26,300
Dunn PS Operation & Maint	06	0	73,100	0	0	73,100
Interceptor Expansion	07	0	0	385,000	0	385,000
White City Storm Drain	09	0	19,500	650,000	0	669,500
Stormwater Quality	10	0	57,357	860,000	0	917,357
Shady Cove Treatment	50	0	134,374	0	123,494	257,868
Treatment Capital	55	0	0	1,842,399	0	1,842,399
Gold Hill O & M	60	0	92,677	1,565,000	0	1,657,677
Gold Hill Debt Service Fund	62	0	0	0	757,425	757,425
Gold Hill Capital	65	0	0	0	0	0
Lagoons	70	0	32,776	0	0	32,776
Total All Funds		5,700,678	7,227,540	14,246,579	880,919	28,055,716

Funds:		Total Expend.	Transfers	Contingency	Total Appropriations	Prior Year Total Adopted
General Fund	01	21,436,314	715,000	300,000	22,451,314	17,605,273
Bear Creek Interceptor O & M	04	26,300	42,000	150,000	218,300	717,900
Dunn PS Operation & Maint	06	73,100	42,000	150,000	265,100	913,550
Interceptor Expansion	07	385,000	700,000	350,000	1,435,000	695,000
White City Storm Drain	09	669,500	41,838	50,000	761,338	574,000
Stormwater Quality	10	917,357	347,500	100,000	1,364,857	1,270,250
Shady Cove Treatment	50	257,868	362,000	50,000	669,868	746,904
Treatment Capital	55	1,842,399	0	250,000	2,092,399	1,105,000
Gold Hill O & M	60	1,657,677	256,528	50,000	1,964,205	502,720
Gold Hill Debt Service	62	757,425	0	100,000	857,425	0
Gold Hill Capital	65	0	0	0	0	87,000
Lagoons	70	32,776	380,000	50,000	462,776	357,575
Total All Funds		28,055,716	2,886,866	1,600,000	32,542,582	24,575,172



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section III. Budget Details by Fund

General Fund (01)	25
Bear Creek Interceptor Operations & Maintenance Fund (04).....	38
Dunn Pump Station Operations & Maintenance Fund (06).....	41
Interceptor Capital Expansion Fund (07)	43
White City Storm Drains Fund (09).....	46
Stormwater Quality Fund (10).....	48
Shady Cove Treatment Fund (50)	50
Treatment Capital Fund (55).....	52
Gold Hill Treatment Fund (60)	54
Gold Hill Debt Service Fund (62)	56
Gold Hill Collection System Fund (65)	58
Lagoons Fund (70)	60



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

Rogue Valley Sewer Services Budget Document FY25

Fund: General (01)

Goals and Objectives: The General Fund accounts for all financial transactions of Rogue Valley Sewer Services except those that are required to be accounted for separately through intergovernmental or other agreements.

Major Source of Revenue: The largest source of revenue for this fund is sewer service charges, which account for approximately 64% of General Fund revenues. The adequacy of service charges to meet operational needs is evaluated annually, and rates are adjusted as needed.

For FY25, we will have a 5.9% sewer rate increase which raised the single-family rate from \$25.50 to \$27.00. Even with the \$1.50 rate increase, RVSS still has one of the lowest sewer rates in the State of Oregon. Our five-year cash flow projections indicate that this increase would be followed by annual increases for the following four years.

System Development Charges (SDCs) are another important revenue source. SDCs are assessed when new development takes place. SDCs account for about 2.8% of General Fund revenues. The amount of the System Development Charge is recalculated annually based on a variety of factors, including the cost of completed infrastructure projects; the value of proposed infrastructure projects; the number of current connections; and the anticipated number of future connections.

Rogue Valley Sewer Services occasionally relies on financing through the State Revolving Loan Fund to pay for capital improvements. The amount borrowed varies from year to year dependent upon the capital improvements planned.

Major Expenditures: General Fund expenditures are grouped into four categories: Personnel Services; Materials and Services; Capital Outlay; and Debt Service. In addition to these categories, there are inter-fund transfers made to support other funds.

Personnel Services include all salaries and fringe benefits for our staff of 40 employees. Fringe benefits include a defined contribution retirement plan through the International City Managers Association (ICMA) and health insurance. Over the past ten years, the Personnel Services budget has ranged from 33% to 48% of the sewer service charge revenue. For the FY25 budget, the Personnel Services are expected to be 45% of service charge revenue.

Material and Services include various supplies, minor equipment, support services, and other miscellaneous expenses incidental to the operation of the sewer system. This also includes a pass-through charge for the City of Medford to pay for our share of the

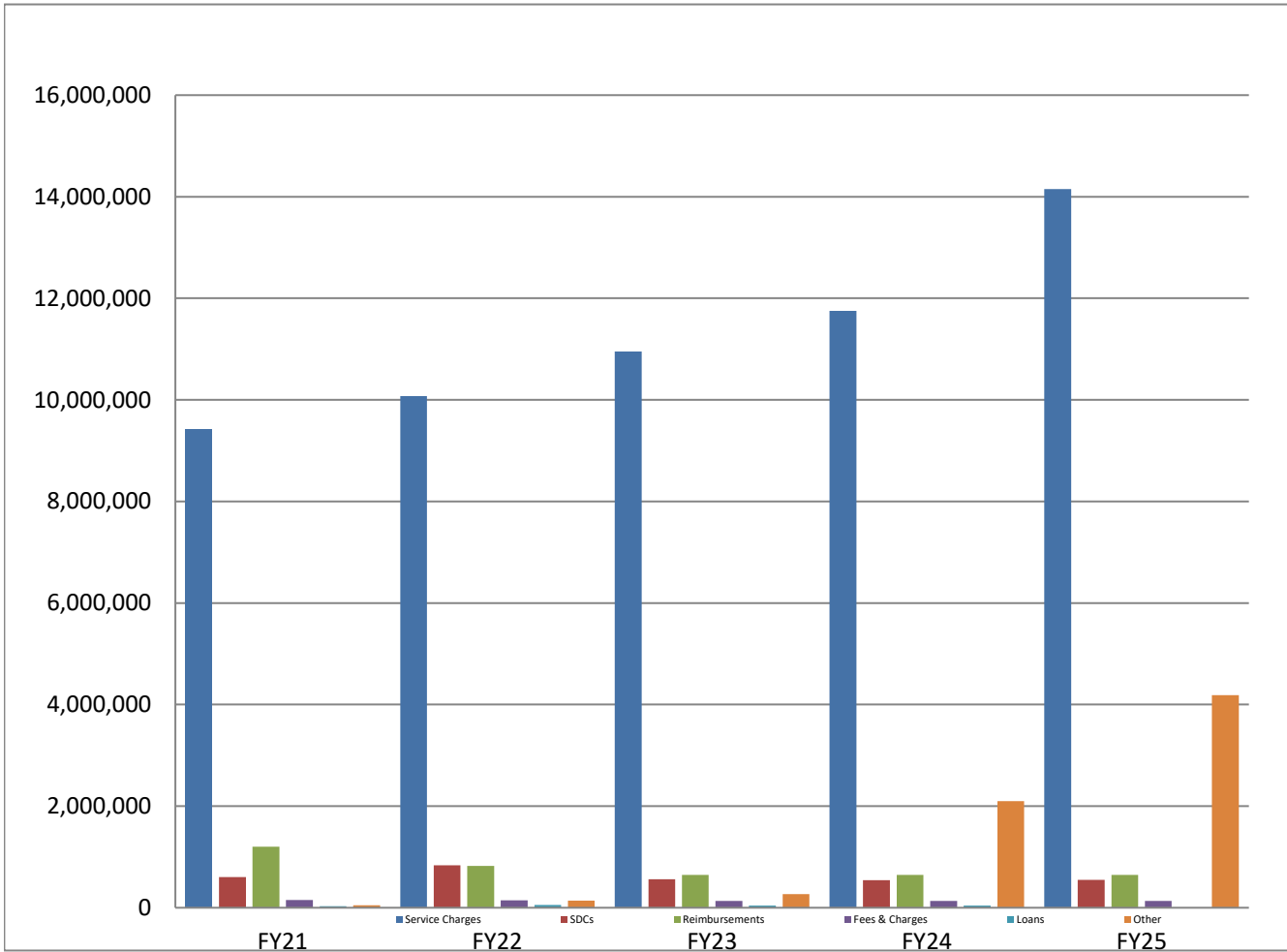
treatment plant operations. The treatment charge is the single largest expense of RVSS and is a direct function of service charges received, consuming approximately 41% of service charge revenue.

Capital Outlay includes infrastructure projects; major equipment and vehicles; and major software expenses. Infrastructure projects are funded through a combination of SDCs, SRF Loans, and sewer service charges. All other capital outlay is funded through sewer service charges.

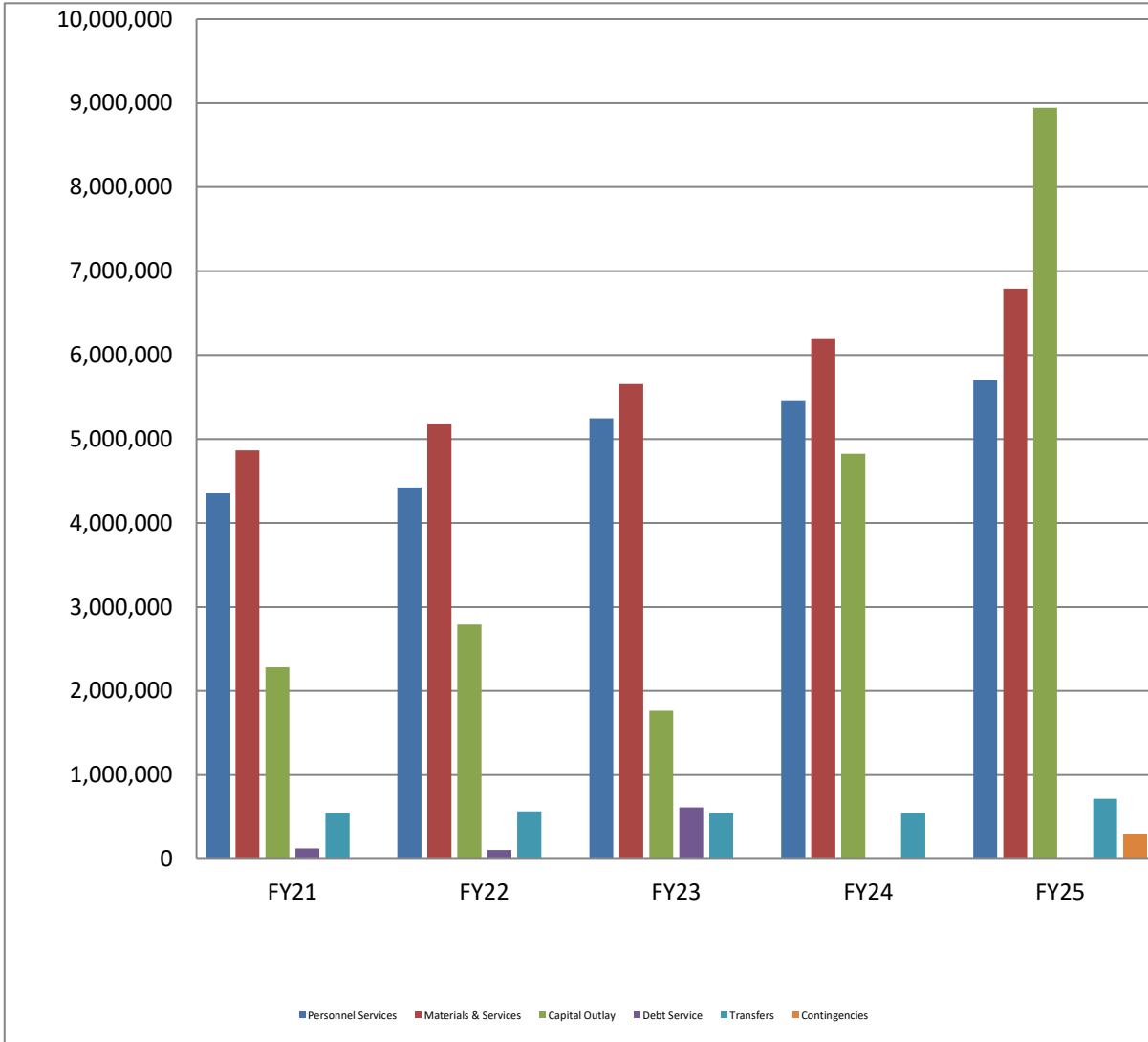
Debt Service covers the principal and interest payments for loans used to finance previous infrastructure projects. General Fund debt service was paid in full in October 2022. This will save \$220,000 in interest payments over the next six years.

Interfund Transfers are made from the General Fund into the Regional Funds 04 and 07 in accordance with the Regional Sewer Agreement between the City of Medford and Rogue Valley Sewer Services. Occasionally transfers are made in the form of loans to other funds to make up for shortfalls in those funds.

Rogue Valley Sewer Services Proposed Budget FY25 General Fund Revenues



Rogue Valley Sewer Services Proposed Budget FY25 General Fund Appropriations by Category



Rogue Valley Sewer Services

General Fund (01)

Resources Summary

Actual				Adopted				
FY23	Dept	a/c #	Category / Name	Budget	YTD	Projected	Proposed	
3,447,693	00	2900	Beginning Fund Balance	FY24	Dec 23	FY24	FY25	
			REVENUES					
10,510,330	00	3011	Service Charges	11,536,094	5,782,963	11,536,094	12,338,891	
200,056	00	3040	Shady Cove Collection	217,321	105,454	217,321	224,960	
0	00	3045	Gold Hill Collection	0	6,712	60,000	90,000	
10,710,386				11,753,415	5,895,129	11,813,415	12,653,851	
421,179	00	3171/7	Collection SDC	350,000	226,854	350,000	350,000	
203,702	00	3121/7	Interceptor (Trunk) SDC-RVS	120,000	106,162	120,000	120,000	
8,394	00	3128	Trunk SDC-White City	10,000	4,980	10,000	10,000	
26,677	00	3126	Trunk SDC- Eagle Point	30,000	13,395	30,000	30,000	
0	00	3129	Collection SDC-Shady Cove	2,500	0	2,500	2,500	
49,025	00	3130	Reimbursement Agreement	30,000	38,842	38,842	38,842	
708,977			Total SDC Revenues	542,500	390,233	551,342	551,342	
1,175	00	3302	Loan Int Pymnts-Assessmts & SDCs	5,000	495	5,000	2,500	
13,517	00	3511	Loan Principal-Assessmts & SDCs	36,280	884	36,280	5,000	
14,692			Total Loan Payments	41,280	1,379	41,280	7,500	
223,656	00	3282	Reimbursement-Vehicles-O&M	160,000	84,845	160,000	160,000	
651,962	00	3285	Reimbursement-Labor-O&M, Design	485,000	352,488	485,000	485,000	
875,618			Total Reimbursements	645,000	437,333	645,000	645,000	
8,600	00	3211	Tap Fees	6,000	4,200	6,000	6,000	
69,437	00	3231	Developer Misc. Fees	45,000	32,747	45,000	45,000	
23,117	00	3241	Inspections, Permits	18,000	13,048	18,000	18,000	
0	00	3246	FOG Surcharge	5,000	0	5,000	5,000	
47,965	00	3275	Lien Search Fees	60,000	21,905	60,000	60,000	
149,119			Total Fees & Charges	134,000	71,900	134,000	134,000	
161,326	00	3290	Sale of Assets	0	197	197	20,000	
0	00	3251	Contractual Services	20,000	0	1,000	1,000	
98,188	00	3301	Interest on Invested Funds	40,000	11,753	20,000	20,000	
1,404	00	3291	Other Revenue	1,500	370	1,500	1,500	
49,211	00	3303	Late Charges	40,000	19,517	40,000	40,000	
0	00	3305	Antelope Loan Reimbursement- R78492	2,000,000	0	1,000,000	5,600,000	
310,129			Total Other Revenues	2,101,500	31,837	1,062,697	5,682,500	
12,768,921			TOTAL REVENUES	15,217,695	6,827,811	14,247,734	19,674,193	

Rogue Valley Sewer Services

General Fund (01)

Resources Summary

				Adopted				
Actual				Budget	YTD	Projected	Proposed	
FY23	Dept	a/c #	Category / Name	FY24	Dec 23	FY24	FY25	
TRANSFERS								
30,592	00	3904	Transfer from BCI Fund-O&M	42,000	14,261	42,000	42,000	
45,057	00	3906	Transfer from Dunn Maint. Fund-O&M	42,000	21,453	42,000	42,000	
1,920	00	3909	Transfer from White City SD-O&M	50,000	34,458	41,838	41,838	
312,141	00	3910	Transfer from Stormwater Quality	346,000	156,802	346,000	346,000	
218,392	00	3950	Transfer from Shady Cove Treatment Fund	387,375	91,962	237,375	262,000	
215,165	00	3960	Transfer from Gold Hill Treatment Fund	241,322	103,958	242,536	256,528	
26,197	00	3965	Transfer from Gold Hill Collection Fund	30,000	9,981	30,000	0	
94,900	00	3970	Transfer from Lagoon Fund	130,000	49,654	130,000	130,000	
944,364			TOTAL TRANSFERS	1,268,697	482,529	1,111,749	1,120,366	
<hr/>								
17,160,979			TOTAL RESOURCES	20,193,428	11,558,418	19,607,560	23,872,192	

Rogue Valley Sewer Services

General Fund (01)

Requirements Summary

Actual FY23	Department / Category	Adopted Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25
EXPENDITURES					
4,777,171	Personnel Services	5,460,226	2,663,937	5,458,441	5,700,678
5,356,520	Materials & Services	6,161,047	2,974,269	6,130,757	6,791,456
1,522,227	Capital Outlay	5,134,000	1,185,273	4,265,729	8,944,180
613,557	Debt Service	0	0	0	0
12,269,475	TOTAL EXPENDITURES	16,755,273	6,823,479	15,854,927	21,436,314
643,426	Transfers to Other Funds	550,000	378,840	675,000	715,000
0	Contingency Budgeted (actual- notation)	300,000	0	0	300,000
12,912,901	TOTAL APPROPRIATIONS	17,605,273	7,202,319	16,529,927	22,451,314
4,248,077	Ending Fund Balance	2,588,155	4,356,099	3,077,633	1,420,878
17,160,979	TOTAL REQUIREMENTS	20,193,428	11,558,418	19,607,560	23,872,192
4,248,077	Ending Fund Balance	2,588,155	4,356,099	3,077,633	1,420,878
2,728,024	Less Interceptor SDC Reserve	3,041,409	3,038,024	3,038,024	3,356,024
(1,022,047)	Less Operating Reserve (One Month 8.33% Exp)	(1,395,714)	(568,396)	(1,320,715)	(1,785,645)
5,727,439	Unreserved Ending Fund Bal.	4,233,850	6,825,727	4,794,942	2,991,257

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Personnel Services

Actual				Adopted	YTD	Projected	Proposed	
FY23	Dept	a/c #	Category / Name	Budget	Dec 23	FY24	FY25	
				FY24				
Personnel Services								
580,889	10	5010	Salaries	641,592	302,539	641,592	664,741	
168,509	20	5010	Salaries	128,180	96,880	128,180	132,164	
763,939	30	5010	Salaries	842,084	455,197	842,084	1,102,316	
160,727	35	5010	Salaries	173,272	82,242	173,272	178,650	
1,016,405	40	5010	Salaries	1,396,313	565,271	1,396,313	1,183,426	
311,102	60	5010	Salaries	289,356	176,089	289,356	361,757	
1,787	10	5012	Overtime	0	1,171	1,171	1,200	
0	20	5012	Overtime	0	0	0	0	
3,323	30	5012	Overtime	3,000	4,649	4,649	5,000	
51	35	5012	Overtime	1,000	0	1,000	1,000	
23,306	40	5012	Overtime	25,000	13,251	25,000	25,000	
5,835	60	5012	Overtime	5,000	3,283	5,000	5,000	
2,292	30	5015	On Call	1,300	1,876	1,876	2,000	
8,641	40	5015	On Call	9,000	5,685	9,000	9,000	
0	60	5015	On Call	0	0	0	0	
15,065	10	5020	Performance Incentive Plan	20,000	21,020	21,020	20,000	
3,061,871			Total Salaries	3,535,097	1,729,153	3,539,513	3,691,254	
170,588	10	5241	Medical & Dental Insurance	156,249	88,533	156,249	174,805	
62,042	20	5241	Medical & Dental Insurance	35,531	31,558	35,531	27,777	
216,384	30	5241	Medical & Dental Insurance	243,283	132,403	243,283	341,444	
32,525	35	5241	Medical & Dental Insurance	47,955	12,168	47,955	27,016	
497,889	40	5241	Medical & Dental Insurance	593,299	229,114	593,299	528,669	
113,519	60	5241	Medical & Dental Insurance	106,592	69,212	106,592	145,097	
70,829	10	5275	Retirement Plan	77,466	37,942	77,466	80,111	
14,536	20	5275	Retirement Plan	11,023	8,332	11,023	11,366	
58,195	30	5275	Retirement Plan	72,419	39,541	72,419	94,799	
7,427	35	5275	Retirement Plan	14,901	3,308	14,901	15,364	
70,196	40	5275	Retirement Plan	120,083	41,052	120,083	101,775	
26,442	60	5275	Retirement Plan	24,885	13,230	24,885	31,111	
33,020	10	5111	Social Security	39,779	17,093	39,779	41,214	
10,264	20	5111	Social Security	7,947	5,766	7,947	8,194	
46,621	30	5111	Social Security	52,209	27,484	52,209	68,344	
8,672	35	5111	Social Security	10,743	5,409	10,743	11,076	
66,094	40	5111	Social Security	86,571	35,405	86,571	73,372	
19,811	60	5111	Social Security	17,940	10,905	17,940	22,429	
0	10	5122	Unemployment Self Insurance	2,000	0	2,000	2,000	
0	40	5122	Unemployment Self Insurance	0	0	0	0	
8,479	10	5123	Medicare	9,303	4,673	9,303	9,639	
2,400	20	5123	Medicare	1,859	1,349	1,859	1,916	
11,153	30	5123	Medicare	12,210	6,650	12,210	15,984	
2,028	35	5123	Medicare	2,512	1,265	2,512	2,590	
15,457	40	5123	Medicare	20,247	8,280	20,247	17,160	
4,633	60	5123	Medicare	4,196	2,550	4,196	5,245	
333	10	5233	Worker's Compensation	400	(1,706)	400	400	
42	20	5233	Worker's Compensation	60	(853)	60	60	
106	30	5233	Worker's Compensation	200	(1,991)	200	200	
69	35	5233	Worker's Compensation	100	(569)	100	100	
17,185	40	5233	Worker's Compensation	18,000	(5,119)	18,000	18,000	
5,984	60	5233	Worker's Compensation	6,000	(1,422)	6,000	6,000	
120	10	5235	Worker's Assessment Expense	160	59	160	160	
33	20	5235	Worker's Assessment Expense	40	18	40	40	
178	30	5235	Worker's Assessment Expense	100	95	100	100	
31	35	5235	Worker's Assessment Expense	40	21	40	40	
303	40	5235	Worker's Assessment Expense	400	149	400	400	
72	60	5235	Worker's Assessment Expense	60	39	60	60	
1,633	10	5243	EAP Expense	2,867	700	2,867	2,867	

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Personnel Services

Actual FY23	Dept	a/c #	Category / Name	Adopted	YTD	Projected	Proposed	
				Budget FY24	Dec 23	FY24	FY25	
18,000	10	5245	HRA Deductible Plan	18,000	27,133	27,133	28,000	
6,000	20	5245	HRA Deductible Plan	3,600	4,723	4,723	5,000	
25,200	30	5245	HRA Deductible Plan	22,800	23,250	23,250	24,000	
6,000	35	5245	HRA Deductible Plan	6,000	4,436	4,436	5,000	
37,200	40	5245	HRA Deductible Plan	49,200	32,670	32,670	33,000	
8,400	60	5245	HRA Deductible Plan	8,400	8,587	8,587	9,000	
3,239	10	5250	LTD, Life Insurance, RHS, PLO	5,000	1,900	4,000	4,000	
1,044	20	5250	LTD, Life Insurance, RHS, PLO	1,000	525	1,000	1,000	
4,620	30	5250	LTD, Life Insurance, RHS, PLO	3,000	3,173	5,000	5,000	
857	35	5250	LTD, Life Insurance, RHS, PLO	1,000	584	1,000	1,000	
7,389	40	5250	LTD, Life Insurance, RHS, PLO	5,000	4,030	5,000	5,000	
2,058	60	5250	LTD, Life Insurance, RHS, PLO	2,500	1,130	2,500	2,500	
1,715,300			Total Fringe Benefits	1,925,129	934,784	1,918,928	2,009,424	
4,777,171			TOTAL PERSONNEL SERVICES	5,460,226	2,663,937	5,458,441	5,700,678	

Staffing Levels - Full Time Equivalent (FTE)

7.85	10	Administration	6.00	6.00	6.00	6.00	
1.65	20	Information Technology	1.00	1.00	1.00	1.00	
4.00	30	Engineering	13.00	12.00	12.00	12.00	
2.50	35	Storm Water Quality	2.00	2.00	2.00	2.00	
17.00	40	Maintenance	14.00	14.00	15.00	15.00	
0.00	50	Construction	0.00	0.00	0.00	0.00	
5.00	60	Treatment	4.00	4.00	4.00	4.00	
38.0		Total FTE	40.00	39.00	40.00	40.00	

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Materials & Services

Actual				Adopted				
FY23	Dept	a/c #	Category / Name	Budget	YTD	Projected	Proposed	
				FY24	Dec 23	FY24	FY25	
MATERIALS & SERVICES								
22,810	10	7111	Audit	24,200	14,000	24,200	28,000	
37,635	10	7112	Legal Services	35,854	5,693	35,854	30,000	
34,448	10	7113	Professional Services	10,000	0	10,000	10,000	
75,790	20	7113	Professional Services	85,000	38,704	85,000	87,000	
0	10	7115	Newsletters	10,000	0	0	10,000	
217,559	10	7121	Bank Charges	200,000	110,097	200,000	230,000	
4,031	10	7152	Publication Expense	5,045	1,390	5,045	5,045	
877	10	7166	Recording fees	1,000	0	1,000	1,000	
117,762	10	7177	Contractual Services - Billing	119,195	119,195	119,195	120,671	
41,579	10	7211	Supplies, Office, Billing	35,000	17,446	35,000	35,000	
746	30	7211	Supplies, Office, Billing	800	268	800	1,500	
1,390	20	7223	Supplies, Computer	2,800	84	2,800	2,500	
61,569	10	7255	Postage & Freight	55,000	34,180	55,000	70,000	
1,462	40	7255	Postage & Freight	1,900	307	1,900	1,900	
56	40	7300	Occupancy Permits	1,000	0	1,000	1,000	
432	10	7311	Board Member Expenses	800	0	800	5,000	
0	10	7533	Physical Examinations	800	0	800	800	
105	30	7533	Physical Examinations	800	390	800	1,300	
2,753	40	7533	Physical Examinations	2,500	920	2,500	2,500	
0	60	7533	Physical Examinations	500	308	500	500	
15,867	10	7544	Travel, Lodging, Meals, Training	10,000	6,113	10,000	10,000	
0	20	7544	Travel, Lodging, Meals, Training	9,000	0	9,000	6,455	
1,298	30	7544	Travel, Lodging, Meals, Training	1,000	574	1,000	16,000	
9,170	40	7544	Travel, Lodging, Meals, Training	10,000	736	10,000	10,000	
2,717	10	7555	Training/Certifications	675	1,433	1,433	3,000	
275	20	7555	Training/Certifications	4,563	0	4,563	2,200	
6,620	30	7555	Training/Certifications	5,930	400	5,930	2,000	
6,125	35	7555	Training/Certifications	5,850	40	5,850	5,000	
6,352	40	7555	Training/Certifications	7,500	7,511	7,511	8,000	
1,141	60	7555	Training/Certifications	1,000	2,823	2,823	3,000	
8,739	10	7588	Memberships & Subscriptions	10,000	7,263	10,000	10,000	
12,422	20	7588	Memberships & Subscriptions	3,600	845	3,600	14,160	
557	30	7588	Memberships & Subscriptions	1,000	230	1,000	2,000	
1,193	40	7588	Memberships & Subscriptions	1,000	1,019	1,019	1,200	
374	10	7590	Permit Fee Expense	500	0	500	500	
213,221	20	7622	Computer Software Maintenance	242,350	175,264	242,350	292,000	
0	20	7626	Computer Software	0	0	0	0	
32,645	40	7631	System Maintenance	40,000	6,940	15,000	15,000	
27	10	7641	Safety Program	8,800	0	8,800	5,000	
750	30	7641	Safety Program	500	555	555	1,500	
15,428	40	7641	Safety Program	17,500	4,904	17,500	17,500	
815	10	7642	Clothing	815	907	907	1,000	
0	20	7642	Clothing	200	62	200	200	
1,769	30	7642	Clothing	1,800	2,273	2,273	7,500	
222	35	7642	Clothing	620	178	620	500	
8,703	40	7642	Clothing	10,000	2,584	10,000	10,000	
699	60	7642	Clothing	1,000	1,466	1,466	1,000	
731	10	7650	Equipment Maint. - Admin	500	1,119	1,119	3,000	
86,579	40	7651	Equipment & Vehicle Maint. - O&M	100,000	45,855	100,000	100,000	
76,691	40	7652	Vehicle Fuel	80,000	33,926	80,000	80,000	
0	10	7653	Equipment, O&M (under \$3,000)	2,000	0	2,000	2,000	
0	30	7653	Equipment, O&M (under \$3,000)	2,000	18	2,000	3,000	
4,965	40	7653	Equipment, O&M (under \$3,000)	10,000	416	10,000	10,000	
15,106	20	7654	Equipt, Computers (under \$3,000)	19,450	6,000	19,450	9,600	
0	30	7654	Equipt, Computers (under \$3,000)	0	0	0	2,000	
17,904	40	7662	Vehicle Fuel (Propane & CNG)	13,000	5,826	13,000	13,000	
15,342	40	7681	Pump Station Maintenance	25,000	7,925	25,000	25,000	

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Materials & Services

Actual				Adopted	YTD	Projected	Proposed	
FY23	Dept	a/c #	Category / Name	Budget	Dec 23	FY24	FY25	
				FY24				
1,486	40	7691	Step/Steg Maint.	10,000	3,651	10,000	10,000	
1,753	10	7699	Bldg & Grounds Maintenance	15,000	894	15,000	15,000	
31,456	40	7699	Bldg & Grounds Maintenance	30,000	13,603	30,000	30,000	
9,485	40	7710	Alarms - Pump Stations	10,000	9,492	10,000	10,000	
30,895	10	7711	Communication & Alarm	16,000	16,883	16,883	36,000	
2,227	20	7711	Communication & Alarm	3,600	1,780	3,600	3,600	
438	30	7711	Communication & Alarm	500	711	711	750	
749	35	7711	Communication & Alarm	749	0	749	3,000	
3,621	40	7711	Communication & Alarm	4,500	1,599	4,500	4,500	
8,373	20	7712	Communications - Internet Services	4,800	1,649	4,800	9,600	
32,290	40	7755	Power - Pump Stations	25,000	13,569	25,000	25,000	
11,132	10	7756	Utilities & Power	5,000	3,169	5,000	5,000	
44,139	10	7849	Property Insurance	66,950	0	140,000	100,000	
3,691	10	7995	Other Expenses	4,300	1,165	4,300	4,300	
149	20	7995	Other Expenses	50	1	50	50	
2,042	30	7995	Other Expenses	500	6	500	500	
1	35	7995	Other Expenses	1	1	1	1,000	
82	40	7995	Other Expenses	500	70	500	500	
3	60	7995	Other Expenses	500	3	500	500	
1,369,463			MATERIALS & SERVICES	1,437,297	736,433	1,480,757	1,595,331	
3,987,057	60	7010	TREATMENT CHARGES	4,723,750	2,237,836	4,650,000	5,196,125	
5,356,520			TOTAL MATERIALS & SERVICES	6,161,047	2,974,269	6,130,757	6,791,456	

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Capital Outlay

Actual				Adopted	YTD	Projected	Proposed	
FY23	Dept	a/c #	Category / Name	Budget	Dec 23	FY24	FY25	
				FY24				
INFRASTRUCTURE PROJECTS & JOBS								
1,440,105	50		Collection System Rehabilitation	4,139,000	937,748	3,259,316	8,145,000	
1,440,105		6001	Total Infrastructure Projects	4,139,000	937,748	3,259,316	8,145,000	
EQUIPMENT								
<u>Vehicles</u>								
0	40	6100	TV Van #55 (Unit #4 Replacement)	385,000	64,530	385,000	0	
0	40	6100	(3) EV 1/2 Ton Trucks, Unit #19,20,32 replace	240,000	0	240,000	0	
0	40	6100	(3) EV 1/2 Ton Truck chargers	0	3,913	3,913	0	
0	40	6100	Vac-Con Flusher Truck - Replace #27	0	0	0	500,000	
0	40	6100	Pumper Truck	0	0	0	265,000	
<u>Maintenance</u>								
0	40	6100	Shoring	0	0	0	8,000	
<u>Treatment Plant</u>								
0	60	6100	Skip Loader with grade box	105,000	0	120,000	0	
0	60	6100	Trac Steer Loader for lagoons	85,000	66,260	70,000	0	
<u>Administration</u>								
17,948	10	6100	O&M Desk Reconfiguration	0	0	0	0	
15,714	30	6100	GPS Equipment	0	0	0	0	
16,537	10	6100	Seal Coat Asphalt Parking Lot/Driveway	0	0	0	0	
14,921	20	6100	Hallway Copier	0	0	0	0	
17,002	20	6100	Phone System	0	0	0	0	
0	10	6100	SCTP Desk Improvements	6,000	5,719	6,000	0	
0	10	6100	Engineering Desks	30,000	22,427	22,500	0	
0	20	6100	mgr and front office PC's and Laptops	44,000	0	44,000	0	
0	10	6100	HVAC - B013	100,000	72,982	100,000	0	
0	10	6100	Phase Power - B014	0	11,694	15,000	0	
0	10	6100	VC3 Server Replacement	0	0	0	23,100	
0	10	6100	PC's and laptop	0	0	0	3,080	
82,122			Total Equipment	995,000	247,525	1,006,413	799,180	
<u>1,522,227</u>			TOTAL CAPITAL OUTLAY	<u>5,134,000</u>	<u>1,185,273</u>	<u>4,265,729</u>	<u>8,944,180</u>	

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Debt, Transfers Out, Contingency

Actual FY23	Dept	a/c #	Category / Name	Adopted Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25	
DEBT SERVICE								
613,557	10	9520	Revenue Bond Series 2013	0	0	0	0	
613,557			TOTAL DEBT SERVICE	0	0	0	0	
TRANSFERS								
213,109	10	9804	BCI Fund 04	200,000	125,476	225,000	240,000	
430,317	10	9807	Interceptor Capital Fund 07	350,000	253,364	450,000	475,000	
643,426			TOTAL TRANSFERS	550,000	378,840	675,000	715,000	
0 Contingency Budgeted (actual- notation)				300,000	0	0	300,000	

Rogue Valley Sewer Services Budget Document FY25

Fund: Bear Creek Interceptor Operations & Maintenance (04)

Goals and Objectives: The Bear Creek Interceptor is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. It consists of the Upper Bear Creek Interceptor, the Lower Bear Creek Interceptor, and the Old Medford Trunk. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer Agreement between RVSS and the City of Medford.

This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units (ERU) and the amount of flow contributed to each of the interceptors. The current assessment is \$0.12 per ERU for the City of Medford and \$0.52 per ERU for RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01.

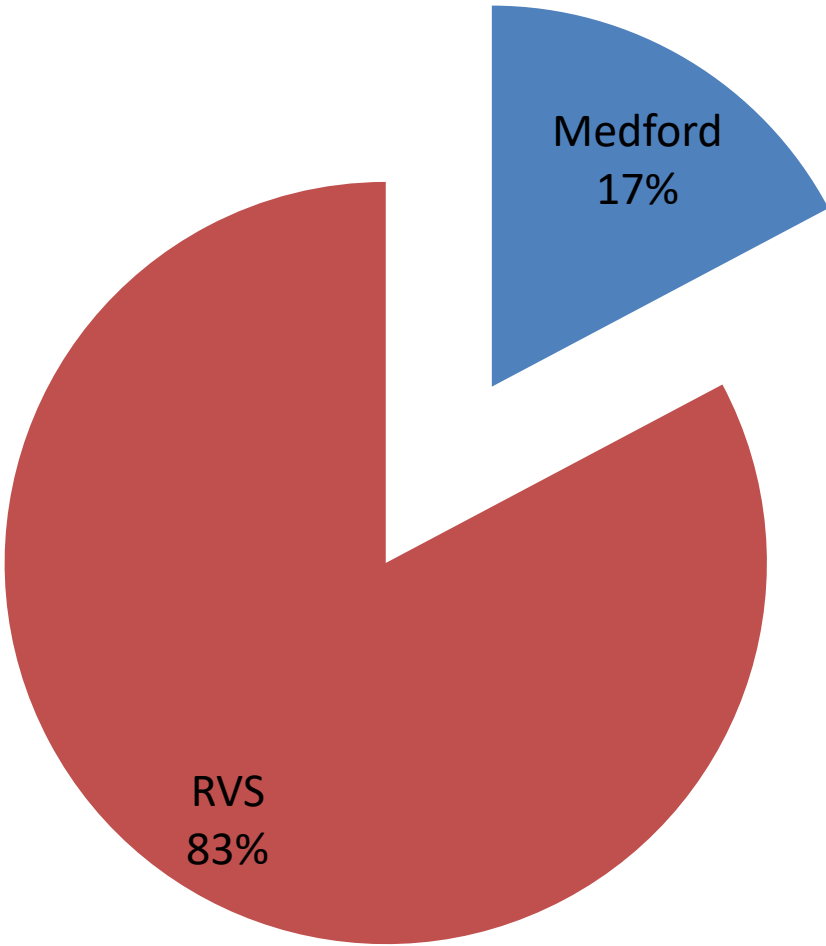
Rogue Valley Sewer Services

Bear Creek interceptor Operations & Maintenance Fund (04)

Resources & Requirements

Actual				Adopted			
FY23	Dept	a/c #	Category / Name	Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25
462,061	00	2900	Beginning Fund Balance	498,548	535,937	535,937	251,573
45,147	00	3410	Maintenance Fees - City of Medford	50,000	23,232	50,000	50,000
13,377	00	3301	Interest	5,000	8,536	8,536	9,000
58,524			TOTAL REVENUES	55,000	31,768	58,536	59,000
213,109	00	3901	Transfer from RVSS General Fund	200,000	125,476	225,000	240,000
213,109			TOTAL TRANSFERS	200,000	125,476	225,000	240,000
733,694			TOTAL RESOURCES	753,548	693,181	819,473	550,573
EXPENDITURES							
Materials and Services:							
0	40	7113	Professional Services	0	0	0	0
0	40	7255	Postage	300	0	300	300
571	40	7601	Flow Monitoring	10,000	4,124	10,000	10,000
16,152	40	7631	Maintenance - System	15,000	0	15,000	15,000
441	10	7849	Insurance	600	0	600	1,000
17,164			Total Materials and Services	25,900	4,124	25,900	26,300
Capital Projects:							
0	50	R022	COVID Sewer Testing	0	0	0	0
0			Total Capital Outlay	0	0	0	0
17,164			TOTAL EXPENDITURES	25,900	4,124	25,900	26,300
Transfers							
23,023	10	9850	General Fund - Labor	35,000	12,811	35,000	35,000
7,570	10	9870	General Fund - Vehicles	7,000	1,450	7,000	7,000
150,000	10	9806	Dunn Operations & Maintenance Fund	150,000	0	0	0
0	10	9807	Interceptor Capital Expansion Fund	350,000	500,000	500,000	0
180,593			TOTAL TRANSFERS	542,000	514,261	542,000	42,000
0			Contingency Budgeted (actual- notation)	150,000	0	0	150,000
197,757			TOTAL APPROPRIATIONS	717,900	518,385	567,900	218,300
535,937			Ending Fund Balance	35,648	174,796	251,573	332,273
733,694			TOTAL REQUIREMENTS	753,548	693,181	819,473	550,573

**Rogue Valley Sewer Services
Proposed Budget FY25
Bear Creek Interceptor**



Rogue Valley Sewer Services Budget Document FY25

Fund: Dunn Pump Station Operations & Maintenance (06)

Goals and Objectives: The Dunn Pump Station is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance.

Major Source of Revenue: Revenue for this fund typically comes from an inter-fund transfer from the Bear Creek Interceptor Operations and Maintenance Fund 04. However, for FY25 we will not be doing an inter-fund transfer.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Dunn Pump Station Operations & Maintenance Fund (06)

Resources & Requirements

Actual FY23	Dept	a/c #		Adopted Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25	
748,243	00	2900	Beginning Fund Balance	794,093	827,616	827,616	273,909	
21,225	00	3301	Interest	7,600	9,843	9,843	9,843	
21,225			TOTAL REVENUES	7,600	9,843	9,843	9,843	
150,000	00	3904	Transfer from Interceptor O&M Fund	150,000	0	0	0	
150,000			TOTAL TRANSFERS	150,000	0	0	0	
919,468			TOTAL RESOURCES	951,693	837,459	837,459	283,752	
EXPENDITURES								
Materials and Services:								
0	20	7622	Computer Software Maintenance	500	0	500	500	
0	20	7626	Computer Software	500	0	500	550	
0	40	7631	Maintenance - System	1,000	0	1,000	1,000	
0	20	7654	Equipt Computer (under \$3,000)	0	0	0	0	
4,786	40	7681	Maintenance - Pump Station	20,000	0	20,000	20,000	
760	40	7699	Building & Grounds Maint	2,500	190	2,500	2,500	
0	40	7710	Pump Station Alarms	1,000	798	1,000	1,000	
743	40	7711	Communication & Alarms	750	402	750	750	
780	20	7712	Internet Services	1,200	390	1,200	1,200	
36,341	40	7755	Pump Station Power	40,000	15,872	40,000	40,000	
1,410	40	7756	Utilites and Power	1,600	456	1,600	1,600	
1,975	10	7849	Insurance	2,500	0	2,500	4,000	
46,795			Total Materials & Services	71,550	18,108	71,550	73,100	
Capital Projects:								
0	50	R025	DPS Water Main Repair	0	0	0	0	
0			Total Capital Outlay	0	0	0	0	
46,795			TOTAL EXPENDITURES	71,550	18,108	71,550	73,100	
Transfers								
39,515	10	9850	General Fund - Labor	36,000	18,995	36,000	36,000	
5,542	10	9870	General Fund - Vehicles	6,000	2,458	6,000	6,000	
0	10	9807	Interceptor Capital Expansion Fund	650,000	795,000	450,000	0	
45,057			TOTAL TRANSFERS	692,000	816,453	492,000	42,000	
0 Contingency Budgeted (actual- notation)				150,000	0	0	150,000	
91,852			TOTAL APPROPRIATIONS	913,550	834,561	563,550	265,100	
827,616			Ending Fund Balance	38,143	2,898	273,909	18,652	
919,468			TOTAL REQUIREMENTS	951,693	837,459	837,459	283,752	

Rogue Valley Sewer Services Budget Document FY25

Fund: Interceptor Capital Expansion (07)

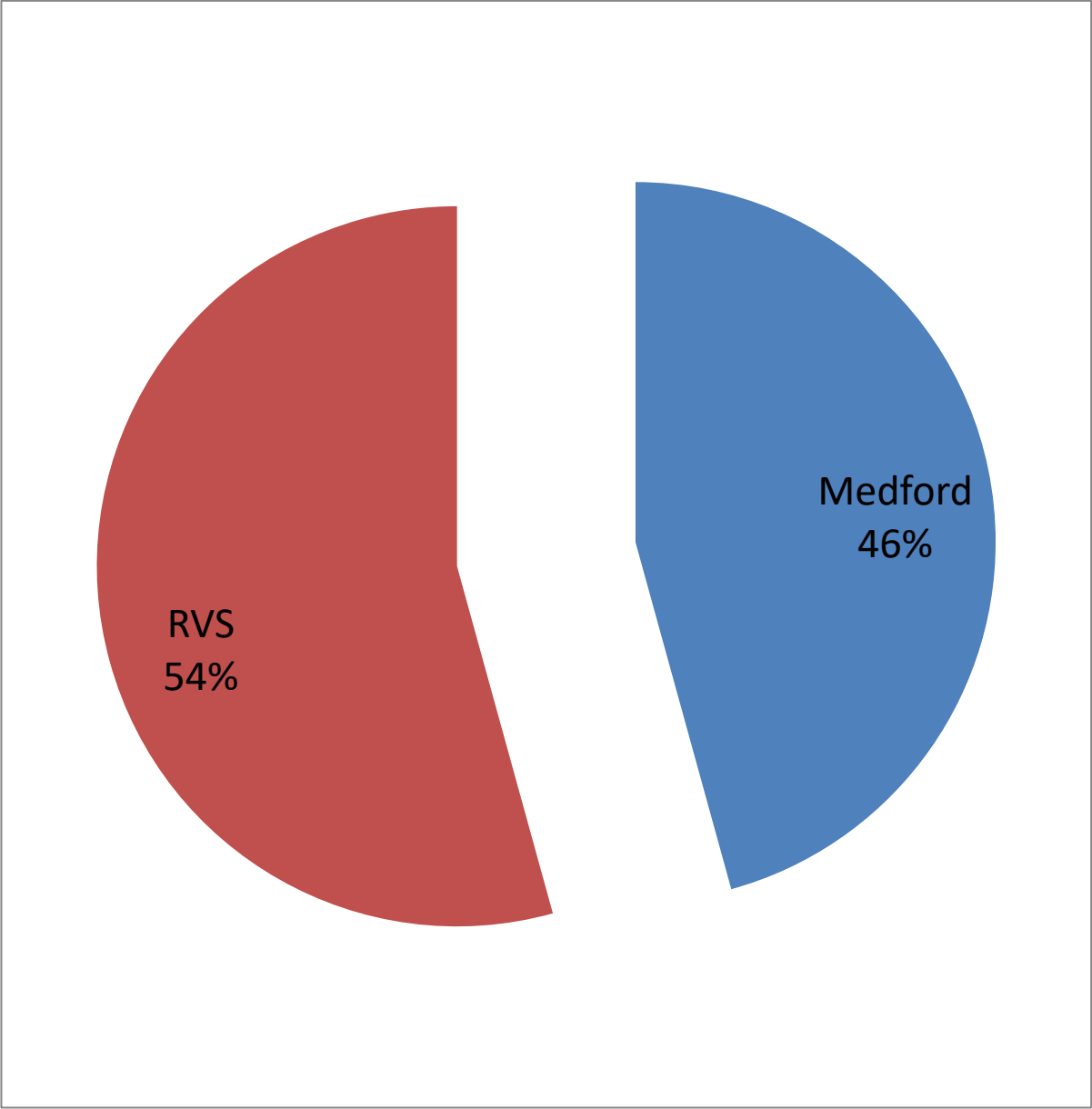
Goals and Objectives: The Interceptor Capital Expansion Fund is intended to pay for capital projects related to the Bear Creek Interceptor and the Dunn Pump Station. Rogue Valley Sewer Services is responsible for ensuring that these facilities have adequate capacity to serve both the City of Medford and RVSS in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for costs associated with these capital improvements. This fund maintains a surplus to pay for anticipated future improvements.

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units and the amount of flow contributed to each of the interceptors. The current assessment is \$1.05 per ERU for both the City of Medford and RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the capital improvements and debt service for previous capital improvement projects. In October 2022, the Revenue Bond Series 2013 was paid in full. There is a high probability that RVSS will need to pay off Gold Hill's prior loan with USDA Rural in full instead of assuming the loan. This amount is roughly \$700,000. RVSS is budgeting an inter-fund loan from Fund 07 to Fund 62 for this payment. Therefore, inter-fund loan payments to Fund 07 are also budgeted.

**Rogue Valley Sewer Services
Proposed Budget FY25
Interceptor Capital Expansion**



Rogue Valley Sewer Services

Interceptor Capital Expansion Fund (07)

Resources & Requirements

Actual FY22	Actual FY23	a/c #	a/c #	Category / Name	Adopted Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25	
4,266,247	3,698,804	00	2900	Beginning Fund Balance	3,058,927	3,261,150	3,261,150	5,107,342	
17,922	98,198	00	3301	Interest	43,000	146,192	146,192	146,192	
394,435	395,038	00	3410	Assessed Fees - Medford	400,000	203,280	400,000	400,000	
0	0	00	3962	Interfund Loan Pmt from Fund 62	0	0	0	27,297	
412,357	493,236			TOTAL REVENUES	443,000	349,472	546,192	573,489	
377,106	430,317	00	3901	Transfer from RVSS General Fund	350,000	253,364	450,000	475,000	
0	0	00	3904	Transfer from Bear Creek Interceptor O&M	350,000	500,000	500,000	0	
0	0	00	3906	Transfer from Dunn PS O&M Fund	650,000	795,000	450,000	0	
377,106	430,317			TOTAL TRANSFERS	1,350,000	1,548,364	1,400,000	475,000	
5,055,710	4,622,357			TOTAL RESOURCES	4,851,927	5,158,986	5,207,342	6,155,831	
EXPENDITURES									
Materials & Services									
0	0	40	7631	System Rehabilitation	0	0	0	0	
0	0	50	7113	Professional Services	0	0	0	0	
0	0			Total Materials & Services	0	0	0	0	
Equipment									
0	0	40	6100	Building Roof Replacement-Dunn	35,000	0	0	35,000	
0	0			Total Equipment	35,000	0	0	35,000	
Capital Projects:									
1,132,124	19,069	50	1004	Dunn PS Pump Replace	0	0	0	0	
0	38,330	50	1005	Flow Monitoring Sensor	100,000	55,237	100,000	100,000	
0	0	50	1008	Dunn PS Hydrant	10,000	0	0	0	
0	0	50	1011	Kirtland Rd MH Evaluation&Rehab	200,000	0	0	250,000	
1,132,124	57,399			Total Capital Outlay	345,000	55,237	100,000	385,000	
Debt Service									
224,782	1,303,808	10	9520	Revenue Bond Series 2013	0	0	0	0	
224,782	1,303,808			Total Debt Service	0	0	0	0	
1,356,906	1,361,207			TOTAL EXPENDITURES	345,000	55,237	100,000	385,000	
Transfers									
0	0	10	9862	Interfund Loan to Fund 62	0	0	0	700,000	
0	0			TOTAL TRANSFERS	0	0	0	700,000	
0	0			Contingency Budgeted (actual- notation)	350,000	0	0	350,000	
1,356,906	1,361,207			TOTAL APPROPRIATIONS	695,000	55,237	100,000	1,435,000	
3,698,804	3,261,150			Ending Fund Balance	4,156,927	5,103,749	5,107,342	4,720,831	
5,055,710	4,622,357			TOTAL REQUIREMENTS	4,851,927	5,158,986	5,207,342	6,155,831	

Rogue Valley Sewer Services Budget Document FY25

Fund: White City Storm Drains (09)

Goals and Objectives: The White City Storm Drain Fund is a dedicated fund established in 1989 to maintain and improve the storm drainage system in the industrial portion of White City. Under an agreement with Jackson County, RVSS maintains all piped stormwater facilities in the area and any open ditches that are not accessible from a public road. Jackson County maintains open ditches that are accessible from a public road.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover the costs of future improvements.

Major Source of Revenue: Revenue for this fund comes from fees charged to property owners within the White City Storm Drain Area. The fees are based on the size of the property and the amount of impervious surface on the property.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the storm drains and capital improvements to the storm drain infrastructure.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

White City Storm Drains Fund (09)

Resources & Requirements

Actual FY22	Actual FY23	Dept	a/c #	Category / Name	Adopted Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25	
810,173	884,099	00	2900	Beginning Fund Balance	838,809	987,518	987,518	975,507	
78,612	80,733	00	3080	White City Storm Drain Fees	70,000	37,708	70,000	70,000	
3,721	24,949	00	3301	Interest	8,800	33,827	33,827	33,827	
82,333	105,682			TOTAL REVENUES	78,800	71,535	103,827	103,827	
TOTAL RESOURCES					917,609	1,059,053	1,091,345	1,079,334	
892,506	989,781								
EXPENDITURES									
Materials & Services									
0	0	35	7113	Professional Services	10,000	0	10,000	10,000	
0	343	35	7631	Maintenance - System	14,000	0	14,000	9,500	
0	343			Total Materials & Services	24,000	0	24,000	19,500	
Capital Projects:									
0	0	50	D008	Misc Culvert Replacement	30,000	169	50,000	50,000	
0	0	50	DYYY	Misc Storm Projects	20,000	0	0	0	
0	0	50	D002	Ave F and 8th Storm & Sewer	300,000	0	0	400,000	
0	0	50	D006	Ave F & Agate Storm Rehab	100,000	0	0	200,000	
0	0			Total Capital Outlay	450,000	169	50,000	650,000	
0	343			TOTAL EXPENDITURES	474,000	169	74,000	669,500	
Transfers									
6,304	1,606	10	9850	General Fund - Labor	25,000	25,838	25,838	25,838	
2,103	314	10	9870	General Fund - Vehicles	25,000	8,620	16,000	16,000	
8,407	1,920			TOTAL TRANSFERS	50,000	34,458	41,838	41,838	
0	0			Contingency Budgeted (actual- notation)	50,000	0	0	50,000	
8,407	2,263			TOTAL APPROPRIATIONS	574,000	34,627	115,838	761,338	
884,099	987,518			Ending Fund Balance	343,609	1,024,426	975,507	317,996	
892,506	989,781			TOTAL REQUIREMENTS	917,609	1,059,053	1,091,345	1,079,334	

Rogue Valley Sewer Services Budget Document FY25

Fund: Stormwater Quality (10)

Goals and Objectives: The Stormwater Quality Management Fund is a dedicated fund established in 2004 to implement the requirements of the National Pollutant Discharge Elimination System Municipal Small Separate Storm Sewer permit (NPDES MS4).

Rogue Valley Sewer Services has acted as the lead agency for a joint permit covering the cities of Talent, Phoenix, and portions of unincorporated Jackson County.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

Major Source of Revenue: Revenue for this fund comes primarily from fees charged to residents within the permit area. A fee of \$1 per month for a single-family residence or \$1 per 3,000 square feet of impervious surface for other uses is collected.

There is some additional revenue received from permit fees collected when RVSS issues erosion control permits under this program.

Major Expenditures: Expenditures from this fund consist of costs associated with the management of the stormwater program and capital improvements designed to protect or improve stormwater quality.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Stormwater Quality Fund (10)

Resources & Requirements

Actual FY23	Dept	a/c #	Category / Name	Adopted			
				Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25
1,307,536	00	2900	Beginning Fund Balance	951,829	1,223,412	1,223,412	720,041
			Stormwater Fees				
28,441	00	3021	Phoenix	28,670	17,145	28,670	28,670
31,387	00	3022	Talent	26,548	17,259	26,548	26,548
311,857	00	3023	Jackson County	294,682	152,216	294,682	294,682
<u>371,685</u>				<u>349,900</u>	<u>186,620</u>	<u>349,900</u>	<u>349,900</u>
0	00	3220	Stormwater Maintenance Fees	17,000	0	17,000	17,000
20,500	00	3231	Plan Review and Inspection	11,500	7,000	11,500	11,500
40,348	00	3245	Construction Site Erosion Control Permits (I	19,440	17,380	19,440	19,440
2,330	00	3291	Other Income	2,600	0	2,600	2,600
36,152	00	3301	Interest	13,404	42,501	42,501	42,501
0	00	3305	DEQ Grant for Cummins	0	0	0	383,000
471,015			TOTAL REVENUES	413,844	253,501	442,941	825,941
1,778,551			TOTAL RESOURCES	1,365,673	1,476,913	1,666,353	1,545,982
			EXPENDITURES				
			Materials and Services:				
0	10	7112	Legal Services	0	0	0	0
10,601	35	7113	Professional Services	25,000	0	13,251	15,000
246	35	7211	Supplies - Office	3,000	6	308	1,500
0	35	7533	Physical Examinations	500	0	0	0
1,231	35	7544	Travel/Training	5,000	40	1,539	5,000
2,666	35	7588	Memberships	1,500	0	3,333	2,500
2,891	35	7590	Permit Fee	5,000	2,961	3,614	5,000
40	35	7631	System Maintenance	1,000	131	50	500
0	35	7653	Equipment (under \$3,000)	0	0	0	2,000
571	20	7654	Equipment Computer (under \$3,000)	1,550	0	714	857
0	35	7711	Communications & Alarms	2,200	0	0	0
5,001	35	7810	Public Education	15,000	3,149	6,251	7,500
0	35	7815	Public Education - Contracted Services	0	0	0	7,500
941	35	7820	Construction Site	1,000	0	0	0
362	35	7830	Post Construction	1,000	0	0	0
2,450	35	7840	Illicit Discharge	10,000	0	3,063	10,000
0	35	7995	Miscellaneous	1,000	0	0	0
27,000			Total Materials & Services	72,750	6,287	32,121	57,357
0	50	Q004	Oak St, Outfall, Phoenix	0	0	0	0
0	50	Q009	Northridge Terrace SWF	0	0	0	0
51,572	50	Q010	West Valley View	0	0	0	0
5,195	50	Q011	Fire SW Protection	0	0	0	0
0	50	Q012	Phoenix HS SW Inct	0	0	0	0
57,357	50	Q013	Cummins SWF	350,000	20,219	450,000	450,000
2,115	50	Q014	SWQ 7th St SW facility	200,000	150	10,000	300,000
1,005	50	Q015	SWQ Coleman to Glenwood	100,000	720	1,000	10,000
70,374	50	Q016	Talent SW Master Plan Final Accounting	0	0	0	0
0	50	QXXX	Stormwater Incentive Program	100,000	0	100,000	100,000
26,880	50	9999	Privately Funded Projects	0	5,691	5,691	0
214,498			Total Capital Outlay	750,000	26,780	566,691	860,000
241,498			TOTAL EXPENDITURES	822,750	33,067	598,812	917,357
			Transfers				
287,896	10	9850	General Fund - Labor	315,000	136,527	315,000	315,000
6,245	10	9870	General Fund - Vehicles	13,000	2,275	13,000	13,000
18,000	10	9880	General Fund - Billing Allocation	18,000	18,000	18,000	18,000
1,500	10	9510	Shady Cove Fund - SWQ Lab Rental	1,500	0	1,500	1,500
313,641			TOTAL TRANSFERS	347,500	156,802	347,500	347,500
0			Contingency Budgeted (actual- notation)	100,000	0	0	100,000
555,139			TOTAL APPROPRIATIONS	1,270,250	189,869	946,312	1,364,857
1,223,412			Ending Fund Balance	95,423	1,287,044	720,041	181,125
1,778,551			TOTAL REQUIREMENTS	1,365,673	1,476,913	1,666,353	1,545,982

Rogue Valley Sewer Services Budget Document FY25

Fund: Shady Cove Treatment (50)

Goals and Objectives: The Shady Cove Treatment Fund was initially established in 2011 when RVSS entered into an agreement with Shady Cove to manage both the collection system and the treatment plant. This fund tracks expenses related to the wastewater treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services.

Major Source of Revenue: Revenue for this fund comes from monthly service rates from residents of Shady Cove.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant and debt service.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Shady Cove Treatment Fund (50)

Resources & Requirements

Actual				Adopted				
FY23	Dept	a/c #	Category / Name	Budget	YTD	Projected	Proposed	
				FY24	Dec 23	FY24	FY25	
134,667	00	2900	Beginning Fund Balance	85,614	267,398	267,398	215,980	
1,500	00	3051	Lab Rental Rate from Fund 10	1,500	0	1,500	1,500	
600,944	00	3150	SC Service Rates	673,696	316,362	632,724	650,000	
4,601	00	3301	Interest	1,770	11,345	11,345	12,000	
607,045			TOTAL REVENUES	676,966	327,707	645,569	663,500	
741,712			TOTAL RESOURCES	762,580	595,105	912,967	879,480	
EXPENDITURES								
Materials and Services:								
633	10	7211	Supplies - Office	1,500	583	1,500	1,500	
596	20	7223	Computer Supplies under \$3,000	1,000	0	1,000	100	
42,539	60	7225	Chemicals	40,000	19,090	40,000	35,000	
2,395	60	7232	Laboratory Supplies	2,000	1,372	2,000	2,000	
0	10	7255	Postage	200	0	200	200	
217	10	7544	Travel/Training	1,000	51	1,000	1,000	
0	10	7588	Memberships	100	0	100	100	
3,583	10	7590	Permit Fee Expense	3,500	3,583	3,583	3,583	
420	20	7622	Computer Software Maintenance	2,135	420	2,135	441	
0	20	7626	Computer Software	500	115	500	550	
16,416	60	7638	System Maintenance Treatment Plant	16,500	7,778	16,500	16,500	
4,758	60	7641	Safety Program	1,500	819	1,500	1,500	
2,551	60	7651	Vehicle/Equip Maintenance	2,000	183	2,000	2,000	
1,054	60	7652	Fuel - Generator	1,000	292	1,000	1,000	
5,305	60	7653	Equipment (under \$3,000)	5,000	77	5,000	5,000	
540	20	7654	Computer Equipment (under \$3,000)	1,000	0	1,000	6,000	
1,125	60	7699	Maintenance Other	2,500	282	2,500	2,500	
0	60	7710	Pump Station Alarms	0	0	0	0	
2,867	10	7711	Communications & Alarms	3,000	1,396	3,000	3,000	
1,425	20	7712	Communications - IT Services	1,800	531	1,800	2,400	
38,217	10	7756	Utilities	35,000	17,770	35,000	35,000	
7,287	10	7849	Insurance	12,000	0	12,000	15,000	
0	10	7995	Other Expenses	0	0	0	0	
131,928			Total Materials & Services	133,235	54,342	133,318	134,374	
DEBT SERVICE								
123,993	10	9520	Shady Cove Sewer Bond #1	126,294	0	126,294	123,494	
123,993			Total Debt Service	126,294	0	126,294	123,494	
255,921			TOTAL EXPENDITURES	259,529	54,342	259,612	257,868	
Transfers								
205,169	10	9850	General Fund - Labor	375,375	83,583	225,375	250,000	
13,224	10	9870	General Fund - Vehicle	12,000	8,378	12,000	12,000	
0	10	9855	Transfer to Fund 55	50,000	0	200,000	100,000	
218,393			TOTAL TRANSFERS	437,375	91,961	437,375	362,000	
0			Contingency Budgeted (actual- notation)	50,000	0	0	50,000	
474,314			TOTAL APPROPRIATIONS	746,904	146,303	696,987	669,868	
267,398			Ending Fund Balance	15,676	448,802	215,980	209,612	
741,712			TOTAL REQUIREMENTS	762,580	595,105	912,967	879,480	

Rogue Valley Sewer Services Budget Document FY25

Fund: Treatment Capital (55)

Goals and Objectives: The Treatment Capital Fund is a dedicated fund initially established in 2011 to pay for capital improvements within the Shady Cove collection system and treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove was annexed into Rogue Valley Sewer Services.

With the annexation, the purpose of this fund was expanded to cover capital improvements to both the Shady Cove Treatment Plant and the White City Lagoons, as both are now treatment facilities owned and operated by RVSS.

Major Source of Revenue: Revenue for this fund comes from Shady Cove SDC fees and surplus funds generated from service rates and transferred from Fund 50 to Fund 55. A portion of the Septage revenue received in fund 70 is also transferred to fund 55 for capital improvements to the system and treatment plant.

Major Expenditures: Expenditures from this fund consist of costs associated with making capital improvements to the Shady Cove treatment plant and the White City Lagoons.

Rogue Valley Sewer Services

Treatment Capital Fund (55)

Resources & Requirements

Actual FY23	Dept	a/c #	Category / Name	Adopted Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25	
1,655,716	00	2900	Beginning Fund Balance	960,989	938,736	938,736	688,295	
20,685	00	3132	SDC Fees - Shady Cove	8,044	3,102	8,044	8,044	
34,757	00	3301	Interest	11,430	32,211	32,211	32,211	
0	00	3305	Loan Reimb for UV System	0	0	0	1,432,399	
55,442			TOTAL REVENUES	19,474	35,313	40,255	1,472,654	
0	00	3950	Transfer from Fund 50	50,000	0	200,000	100,000	
509,000	00	3970	Transfer from Fund 70	135,000	163,000	210,000	250,000	
2,220,158			TOTAL RESOURCES	1,165,463	1,137,049	1,388,991	2,510,949	
			EXPENDITURES					
			Treatment Plant					
0	50	C006	Shady Cove Solar	5,000	0	0	0	
0	50	C007	Solids Handling Improvements	0	0	0	0	
0	50	C010	Disk Filter Improvements	0	0	0	0	
24,933	50	C012	SCADA Upgrade	150,000	89,161	150,000	150,000	
67,491	50	C013	UV System	275,000	390	250,000	1,432,399	
0	50	C020	FY21 Misc Treatment Repr	0	0	0	0	
0	50	C021	Jocky Pump for Utility Water	0	0	0	50,000	
830	50	C023	FY22 Misc Treatment Repr	0	(204)	(204)	0	
2,877	50	C024	SC Corrosion Study	0	0	0	0	
32,485	50	C025	FY23 Misc Treatment Repr	0	0	0	0	
0	50	C026	Yearly Misc Treatment Repr	150,000	3,016	150,000	150,000	
0	50	R023	SC Lightning Strike	0	0	0	0	
			Lagoons					
1,120,930	50	L003	Compost Project	100,000	55,041	100,000	10,000	
0	50	L005	Material Staging Area	0	0	0	0	
2,838	50	L006	Lagoon Public Acces	75,000	900	900	0	
29,038	50	L009	FY23 Misc Lagoon Repairs	0	0	0	0	
0	50	L010	Yearly Misc Lagoon Repairs	50,000	3,121	50,000	50,000	
			Collection System					
0	50	VAR	Private Projects	0	0	0	0	
1,281,422			Total Capital Outlay	805,000	151,425	700,696	1,842,399	
1,281,422			TOTAL EXPENDITURES	805,000	151,425	700,696	1,842,399	
0			Contingency Budgeted (actual- notation)	300,000	0	0	250,000	
1,281,422			TOTAL APPROPRIATIONS	1,105,000	151,425	700,696	2,092,399	
938,736			Ending Fund Balance	60,463	985,624	688,295	418,550	
2,220,158			TOTAL REQUIREMENTS	1,165,463	1,137,049	1,388,991	2,510,949	

Rogue Valley Sewer Services Budget Document FY25

Fund: Gold Hill Treatment (60)

Goals and Objectives: The Gold Hill Treatment Fund was newly established in FY 2018 to track the expenses related to operating the wastewater treatment plant for the City of Gold Hill. RVSS currently operates this plant under an agreement for the operation and maintenance of the plant which expired in 2022. At the end of FY22 RVSS Board of Directors agreed to extend our management agreement with Gold Hill for one year. We included a provision in the agreement that we would not extend any further unless the City agrees to annex into RVSS. The City decided not to move towards annexation and a regional connection prompting RVSS to terminate our management agreement.

The City has subsequently reconsidered its position and may still move for an annexation. None of this will be settled in time for the budget approval. For budget purposes, we are assuming that revenues and expenses for FY 2024 will be the same as in FY 2023.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Treatment Fund (60)

Resources & Requirements

Actual FY23	Dept	a/c #	Category / Name	Adopted Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25	
269,094	00	2900	Beginning Fund Balance	174,178	325,048	325,048	215,024	
0	00	3062	Gold Hill Sewer Fees	0	20,137	180,000	270,000	
390,060	00	3065	Gold Hill O&M Fees	360,000	120,000	120,000	0	
0	00	3067	Connection Permits	500	0	500	500	
0	00	3305	BizOR Loan Reimbursements	0	0	200,000	1,500,000	
390,060			TOTAL REVENUES	360,500	140,137	500,500	1,770,500	
334,106				534,678	465,185	825,548	1,985,524	
TOTAL RESOURCES				534,678	465,185	825,548	1,985,524	
EXPENDITURES								
Materials and Services:								
364	10	7211	Supplies - Office	1,000	159	1,000	1,000	
16,447	60	7225	Chemicals	5,000	7,068	7,068	7,068	
15,449	60	7230	Sludge Disposal	40,000	5,448	40,000	40,000	
3,412	60	7232	Laboratory Supplies	2,000	1,182	2,000	2,000	
7,345	60	7234	Sampling and Testing	6,000	3,205	6,000	6,000	
104	10	7590	Permit Fee Expense	500	139	500	500	
1,148	60	7638	System Maintenance Treatment Plant	10,000	1,091	10,000	10,000	
0	60	7641	Safety Program	586	435	586	586	
214	60	7651	Vehicle/Equip Maintenance	500	90	500	500	
88	60	7652	Fuel	1,000	933	1,000	1,000	
2,589	60	7653	Equipment (under \$3,000)	0	23	23	23	
452	60	7699	Bldg & Grounds Maintenance	1,000	785	1,000	1,000	
3,562	10	7711	Communications & Alarms	2,000	1,631	2,000	2,000	
24,404	10	7756	Utilities	15,000	11,291	15,000	15,000	
2,920	10	7849	Insurance	1,812	0	1,812	6,000	
2,008	10	7995	Other Expense	0	1,059	0	0	
80,506			Total Materials & Services	86,398	34,539	88,489	92,677	
444	50	G010	FY22 Misc Treatment Maint	0	0	0	0	
6,319	50	G011	FY23 Misc Treatment Maint	0	0	0	0	
4,171	50	G012	GH Regional Connection	0	18,135	200,000	1,500,000	
0	50	G013	Yearly Misc Treatment Maint	50,000	14,982	50,000	50,000	
0	50	G014	G014 - Site Electric Gate	0	0	0	15,000	
10,934			Total Capital Outlay	50,000	33,117	250,000	1,565,000	
91,440			TOTAL EXPENDITURES	136,398	67,656	338,489	1,657,677	
Transfers								
206,251	10	9850	General Fund - Labor	236,008	97,430	236,008	250,000	
8,915	10	9870	General Fund - Vehicle	5,314	6,528	6,528	6,528	
27,500	10	9865	Transfer to Fund 65	75,000	10,000	29,499	0	
242,666			TOTAL TRANSFERS	316,322	113,958	272,035	256,528	
0 Contingency Budgeted (actual- notation)				50,000	0	0	50,000	
334,106				502,720	181,614	610,524	1,964,205	
TOTAL APPROPRIATIONS				502,720	181,614	610,524	1,964,205	
325,048				31,958	283,571	215,024	21,319	
Ending Fund Balance				31,958	283,571	215,024	21,319	
659,154				534,678	465,185	825,548	1,985,524	
TOTAL REQUIREMENTS				534,678	465,185	825,548	1,985,524	

Rogue Valley Sewer Services Budget Document FY25

Fund: Gold Hill Debt Service Fund (62)

Goals and Objectives: The Gold Hill Debt Service Fund is newly established for FY 2025 to track debt payments for the Gold Hill loan assumptions agreed upon during the annexation. Debt Service payments for the planned DEQ loans on the proposed regional intertie projects will not begin until the projects are complete.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from a portion of the Gold Hill sewer payments received and specifically allocated to the debt payments for the Gold Hill debt.

Major Expenditures: Expenditures from this fund consist of payments, principal and interest on the assumed loans and planned DEQ loans for the regional intertie projects.

Rogue Valley Sewer Services

Gold Hill Debt Service Fund (62)

Resources & Requirements

Dept	a/c #	Category / Name	Adopted Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25	
00	2900	Beginning Fund Balance	0	0	0	150,000	
00	3062	Gold Hill Sewer Rate Debt Portion	0	0	50,000	150,000	
00	3070	Reserve Fund From Gold Hill	0	0	100,000	0	
00	3132	SDC fees - Gold Hill	0	0	0	0	
00	3907	Interfund Loan From Fund 07	0	0	0	700,000	
		TOTAL REVENUES	0	0	150,000	850,000	
		TOTAL RESOURCES	0	0	150,000	1,000,000	
		EXPENDITURES					
10	9520	Debt Service - Business OR-Prior GH loans	0	0	0	30,128	
10	9530	Interfund Loan to Fund 07	0	0	0	27,297	
10	9540	Debt Svs - USDA Rural-Prior GH Assumed Loans	0	0	0	700,000	
		Total Debt Service	0	0	0	757,425	
		TOTAL EXPENDITURES	0	0	0	757,425	
		Contingency Budgeted (actual- notation)	0	0	0	100,000	
		TOTAL APPROPRIATIONS	0	0	0	857,425	
		Ending Fund Balance	0	0	150,000	142,575	
		TOTAL REQUIREMENTS	0	0	150,000	1,000,000	

Rogue Valley Sewer Services Budget Document FY25

Fund: Gold Hill Collection System (65)

Goals and Objectives: The Gold Hill Collection System Fund is newly established for FY 2018 to track the expenses related to operating the sewer collection system for the City of Gold Hill.

This fund is intended to be fully independent of the General Fund.

This Fund will be deleted in FY24 and will no longer be used in FY25.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments. This revenue is entered into Fund 60 and transferred to Fund 65

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the sewer collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Collection Fund (65)

Resources & Requirements

Actual FY23	Dept	a/c #	Category / Name	Adopted Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25	
300	00	2900	Beginning Fund Balance	38,300	501	501	0	
27,500	00	3960	Transfer from Fund 60	75,000	10,000	29,499	0	
27,500			TOTAL REVENUES	75,000	10,000	29,499	0	
TOTAL RESOURCES				113,300	10,501	30,000	0	
27,800								
EXPENDITURES								
Materials and Services:								
0	40	7631	System Maintenance	5,000	0	0	0	
0			Total Materials & Services	5,000	0	0	0	
1,101	50	2215	Davis Partition, GH	0	0	0	0	
0	50	2010	BluDutch Sewer	0	0	0	0	
0	50	G008	Riverside Sewer Replacement	0	0	0	0	
0	50	G009	6th Street Sewer Replacement	0	0	0	0	
0	50	GXXX	FY24 Misc GH Collection Maint	2,000	0	0	0	
1,101			Total Capital Outlay	2,000	0	0	0	
1,101			TOTAL EXPENDITURES	7,000	0	0	0	
Transfers								
17,420	10	9850	General Fund - Labor	20,000	7,421	20,000	0	
8,778	10	9870	General Fund - Vehicle	10,000	2,560	10,000	0	
26,198			TOTAL TRANSFERS	30,000	9,981	30,000	0	
0			Contingency Budgeted (actual- notation)	50,000	0	0	0	
27,299			TOTAL APPROPRIATIONS	87,000	9,981	30,000	0	
501			Ending Fund Balance	26,300	520	0	0	
27,800			TOTAL REQUIREMENTS	113,300	10,501	30,000	0	

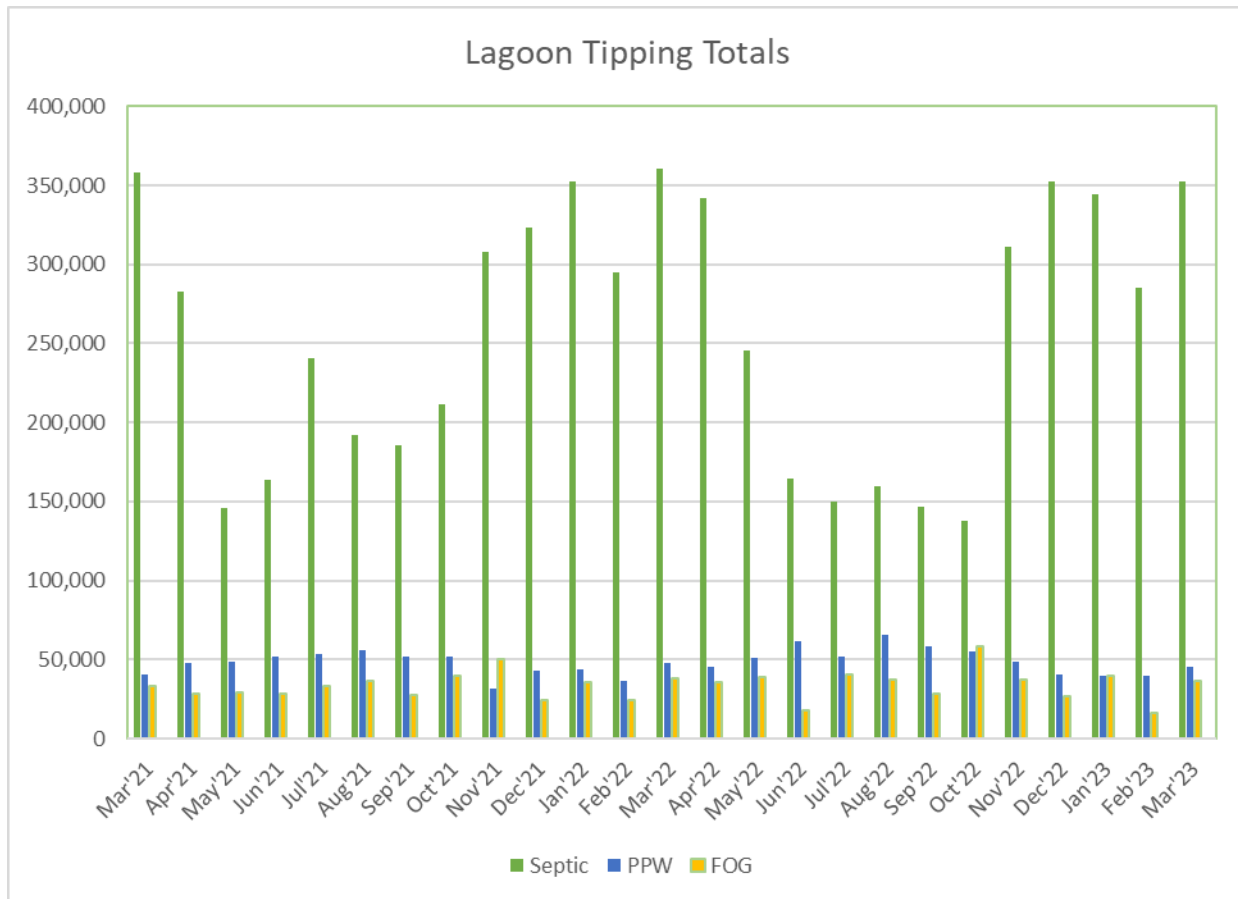
Rogue Valley Sewer Services Budget Document FY25

Fund: Lagoons (70)

Goals and Objectives: The Lagoons Fund is newly established for FY 2020 to track the expenses related to operating the Lagoons. This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue from this fund comes from hauled septage accepted for a fee. Below is a graph showing the gallons received each month for Septage, Porta Potty Waste and Fats, Oils, and Grease. (See graph below for gallons received each month over the last two years.)

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the lagoons. Surplus funds generated from the hauled septage will be transferred to Fund 55 to help finance capital improvements for both the Shady Cove Treatment Plant and the White City Lagoons. Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.



Rogue Valley Sewer Services

Lagoons Fund (70)

Resources & Requirements

Actual FY23	Dept	a/c #	Category / Name	Adopted Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25	
117,382	00	2900	Beginning Fund Balance	6,772	80,716	80,716	160,448	
589,102	00	3052	Septage	450,000	241,569	450,000	450,000	
3,651	00	3301	Interest	1,686	3,308	3,308	3,308	
592,753			TOTAL REVENUES	451,686	244,877	453,308	453,308	
TOTAL RESOURCES				458,458	325,593	534,024	613,756	
EXPENDITURES								
Materials and Services:								
0	10	7211	Office Supplies	75	76	76	76	
0	60	7225	Chemicals	1,000	0	1,000	1,000	
5,997	60	7400	Landfill	7,500	2,122	7,500	7,500	
5,615	10	7590	Permit Fee Expense	2,000	1,875	2,000	2,000	
12,041	60	7685	Lagoon Maintenance	20,000	2,172	10,000	10,000	
0	40	7699	Maintenance Other	1,000	0	1,000	1,000	
840	20	7712	Communications - IT Services	1,000	1,034	2,000	1,200	
1,026	10	7756	Utilities	10,000	3,801	10,000	10,000	
0	40	7995	Other Expenses	0	0	0	0	
25,519			Total Materials & Services	42,575	11,080	33,576	32,776	
0	50	L006	Lagoon Public Access	0	0	0	0	
0			Total Capital Outlay	0	0	0	0	
25,519			TOTAL EXPENDITURES	42,575	11,080	33,576	32,776	
Transfers								
88,119	10	9850	General Fund - Labor	120,000	45,547	120,000	120,000	
6,781	10	9870	General Fund - Vehicle	10,000	4,107	10,000	10,000	
509,000	10	9855	Transfer to Fund 55	135,000	163,000	210,000	250,000	
603,900			TOTAL TRANSFERS	265,000	212,654	340,000	380,000	
0 Contingency Budgeted (actual- notation)				50,000	0	0	50,000	
629,419			TOTAL APPROPRIATIONS	307,575	223,734	373,576	462,776	
80,716			Ending Fund Balance	150,883	101,859	160,448	150,980	
710,135			TOTAL REQUIREMENTS	458,458	325,593	534,024	613,756	



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section IV. Budget Requirement Details by Department

Department 10: Administration	62
Department 20: Information Technology.....	66
Department 30: Engineering	70
Department 35: Storm Water Quality	74
Department 40: Maintenance.....	78
Department 50: Construction	83
Department 60: Treatment.....	87



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

Rogue Valley Sewer Services Budget Document FY25

Department 10: Administration

Description:

Rogue Valley Sewer Services Administration Department provides professional administrative and accounting support in the planning and execution of general and financial policies and objectives. These are developed by the Rogue Valley Sewer Services Board of Directors for the sewer service needs of the region.

Funding:

The Administration Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01.

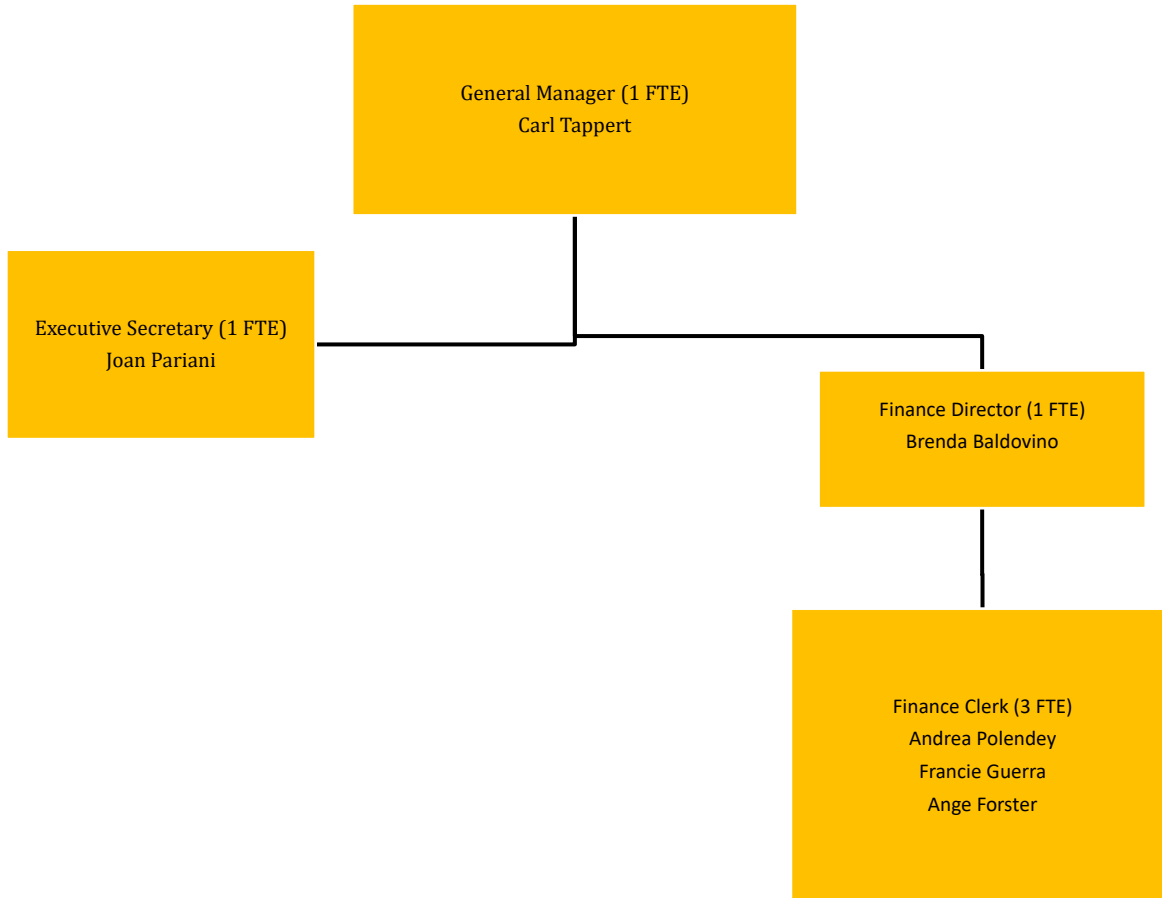
Goals:

- Provide leadership to all departments of the District in management and administrative issues and public relations.

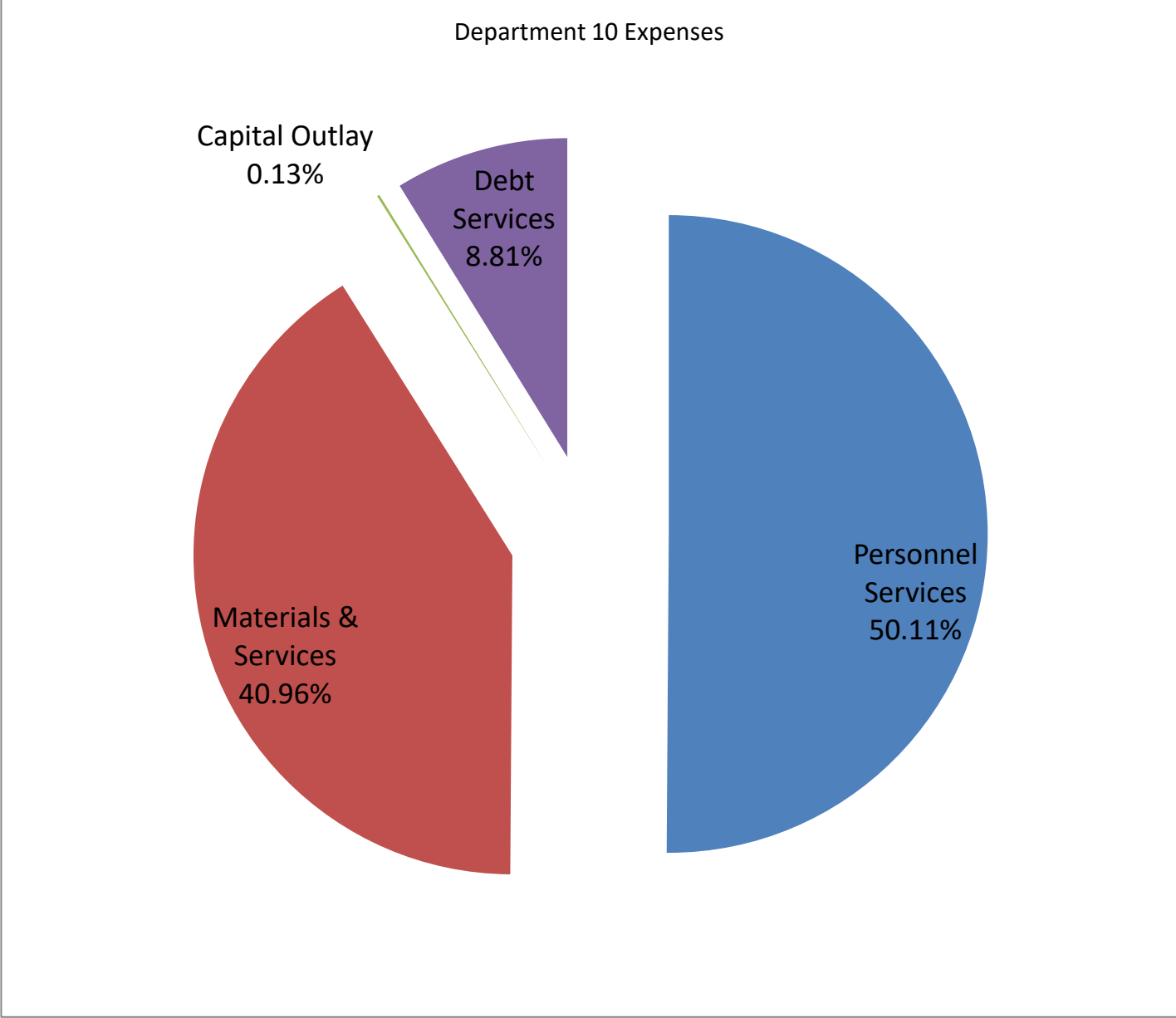
Performance Measures:

- Meet weekly with Department Head staff to review services/programs and projects.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2024 - 2025
Department 10
Administration/Finance**



Rogue Valley Sewer Services
Proposed Budget FY25
Department 10: Administration



Rogue Valley Sewer Services

Administration Dept 10

Requirements

Actual		Budget	YTD	Projected	Proposed
FY23	a/c #	FY24	Dec 23	FY24	FY25
580,889	5010	641,592	302,539	641,592	664,741
1,787	5012	0	1,171	1,171	1,200
15,065	5020	20,000	21,020	21,020	20,000
170,588	5241	156,249	88,533	156,249	174,805
70,829	5275	77,466	37,942	77,466	80,111
33,020	5111	39,779	17,093	39,779	41,214
0	5122	2,000	0	2,000	2,000
8,479	5123	9,303	4,673	9,303	9,639
333	5233	400	(1,706)	400	400
120	5235	160	59	160	160
1,633	5243	2,867	700	2,867	2,867
18,000	5245	18,000	27,133	27,133	28,000
3,239	5250	5,000	1,900	4,000	4,000
903,982	TOTAL PERSONNEL SERVICES	972,816	501,057	983,140	1,029,137
22,810	7111	24,200	14,000	24,200	28,000
37,635	7112	35,854	5,693	35,854	30,000
34,448	7113	10,000	0	10,000	10,000
0	7115	10,000	0	0	10,000
217,559	7121	200,000	110,097	200,000	230,000
4,031	7152	5,045	1,390	5,045	5,045
877	7166	1,000	0	1,000	1,000
117,762	7177	119,195	119,195	119,195	120,671
42,576	7211	37,575	18,264	37,576	37,576
61,569	7255	55,200	34,180	55,200	70,200
432	7311	800	0	800	5,000
0	7533	800	0	800	800
16,084	7544	11,000	6,164	11,000	11,000
2,717	7555	675	1,433	1,433	3,000
8,739	7588	10,100	7,263	10,100	10,100
9,676	7590	6,500	5,597	6,583	6,583
27	7641	8,800	0	8,800	5,000
815	7642	815	907	907	1,000
731	7650	500	1,119	1,119	3,000
0	7653	2,000	0	2,000	2,000
1,753	7699	15,000	894	15,000	15,000
37,324	7711	21,000	19,910	21,883	41,000
74,779	7756	65,000	36,031	65,000	65,000
56,762	7849	83,862	0	156,912	126,000
5,699	7995	4,300	2,224	4,300	4,300
754,805	TOTAL MATERIALS & SERVICES	729,221	384,361	794,707	841,275
17,948	6100	0	0	0	0
16,537	6100	0	0	0	0
0	6100	6,000	5,719	6,000	0
0	6100	30,000	22,427	22,500	0
0	6100	100,000	72,982	100,000	0
0	6100	0	11,694	15,000	0
0	6100	0	0	0	23,100
0	6100	0	0	0	3,080
34,485	TOTAL CAPITAL OUTLAY	136,000	112,822	143,500	26,180
1,917,365	9520	0	0	0	0
123,993	9520	126,294	0	126,294	123,494
0	9520	0	0	0	30,128
0	9530	0	0	0	27,297
0	9540	0	0	0	700,000
2,041,358	TOTAL DEBT SERVICES	126,294	0	126,294	880,919
3,734,630	TOTAL ADMINISTRATION EXPENSES	1,964,331	998,240	2,047,641	2,777,511

Rogue Valley Sewer Services Budget Document FY25

Department 20: Information Technology

Description:

Rogue Valley Sewer Services Information Technology Department designs databases, provides geographic information system mapping and applications, and purchases, maintains, and provides support for network and computer-related hardware and software.

Funding:

The Information Technology Department's expenses are funded by revenue collected through service charges within RVSS General Fund 01, Phase II Permit fees collected in RVSS Stormwater Quality Management Fund 10, and revenue collected within the Shady Cove O&M Fund 50.

Goals:

- Configure and purchase hardware and software to meet the current and future needs of RVSS keeping in mind ease of use for employees, sustainability, and budget limits.
- Provide hardware and software support to maintain uninterrupted operation of RVSS.
- Increase efficiency through technology.

Performance Measures:

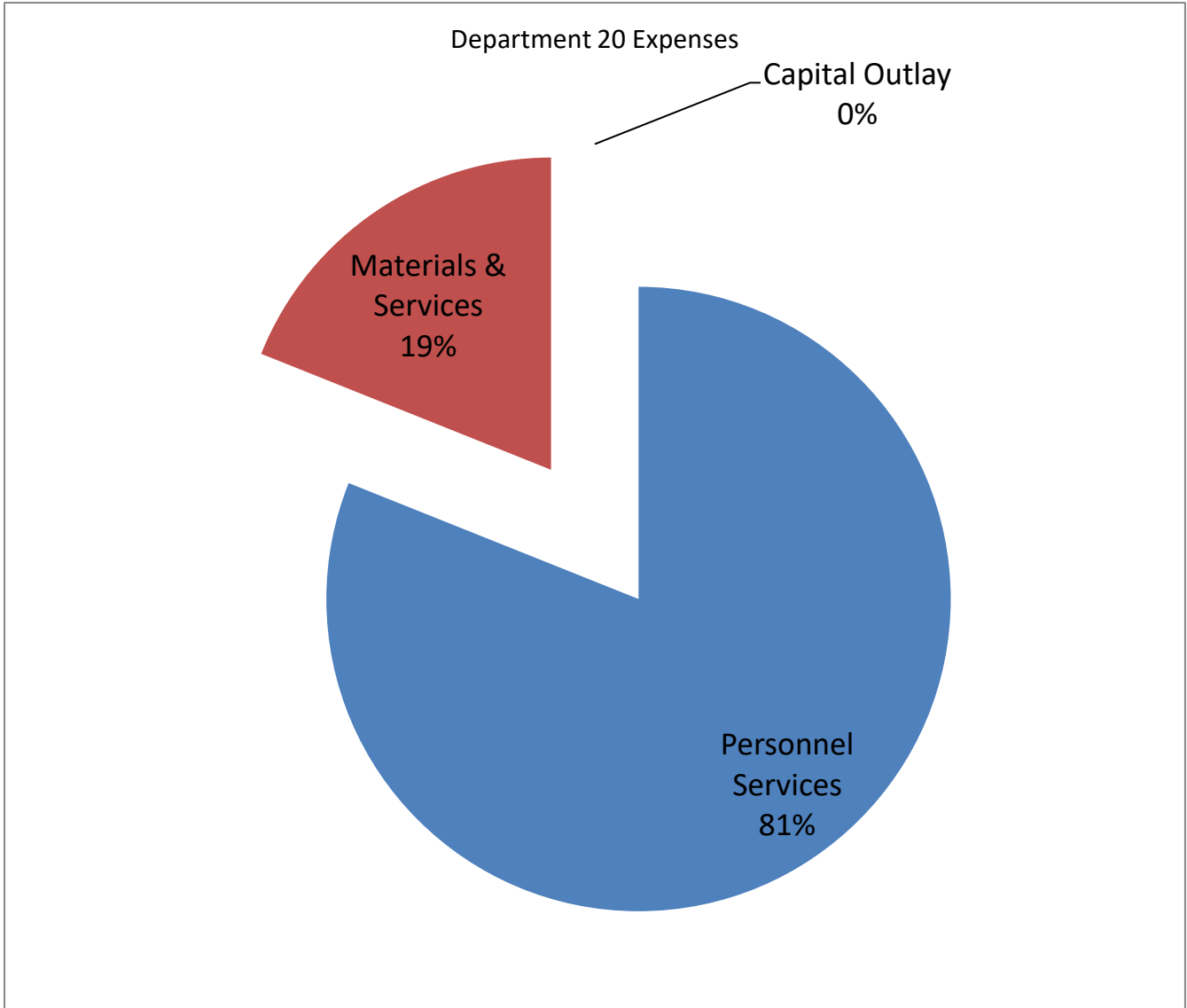
- The current and future needs of RVSS have been met with computer hardware and software.
- The uninterrupted operation of RVSS.
- The happiness of RVSS employees.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2024 - 2025
Department 20
Network Administrator**

Network Administrator* (1 FTE)
Carole Balzer

1 Network Administrator is also designated as Deputy Manager

Rogue Valley Sewer Services
Proposed Budget FY25
Department 20: Information Technology



Rogue Valley Sewer Services

Information Technology Dept 20

Requirements

Actual		Adopted	YTD	Projected	Proposed	
FY23	a/c #	Budget	Dec 23	FY24	FY25	
	Category / Name	FY24				
168,509	5010	128,180	96,880	128,180	132,164	
0	5012	0	0	0	0	
0	5022	0	0	0	0	
62,042	5241	35,531	31,558	35,531	27,777	
14,536	5275	11,023	8,332	11,023	11,366	
10,264	5111	7,947	5,766	7,947	8,194	
2,400	5123	1,859	1,349	1,859	1,916	
42	5233	60	(853)	60	60	
33	5235	40	18	40	40	
6,000	5245	3,600	4,723	4,723	5,000	
1,044	5250	1,000	525	1,000	1,000	
264,870	TOTAL PERSONNEL SERVICES	189,240	148,298	190,363	187,517	
75,790	7113	85,000	38,704	85,000	87,000	
1,986	7223	3,800	84	3,800	2,600	
0	7544	9,000	0	9,000	6,455	
275	7555	4,563	0	4,563	2,200	
12,422	7588	3,600	845	3,600	14,160	
213,641	7622	244,985	175,684	244,985	292,941	
0	7626	1,000	115	1,000	1,100	
0	7642	200	62	200	200	
0	7653	0	0	0	0	
16,217	7654	22,000	6,000	21,164	16,457	
2,227	7711	3,600	1,780	3,600	3,600	
11,418	7712	8,800	3,604	9,800	14,400	
149	7995	50	1	50	50	
334,125	TOTAL MATERIAL & SERVICES	386,598	226,879	386,762	441,163	
0	6100	44,000	0	44,000	0	
14,921	6100	0	0	0	0	
17,002	6100	0	0	0	0	
31,923	TOTAL CAPITAL OUTLAY	44,000	0	44,000	0	
630,918	TOTAL INFORMATION TECH EXPENSES	619,838	375,177	621,125	628,680	

Rogue Valley Sewer Services Budget Document FY25

Department 30: Engineering

Description:

Rogue Valley Sewer Services Engineering Department oversees infrastructure development, capital planning, design and construction of sewer and stormwater capital projects, project management, mapping service, and inspection within the service boundary of RVSS.

Funding:

The Engineering Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Capital Improvements are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09. Stormwater quality capital projects are funded by stormwater fees collected within the Stormwater Quality Fund 10.

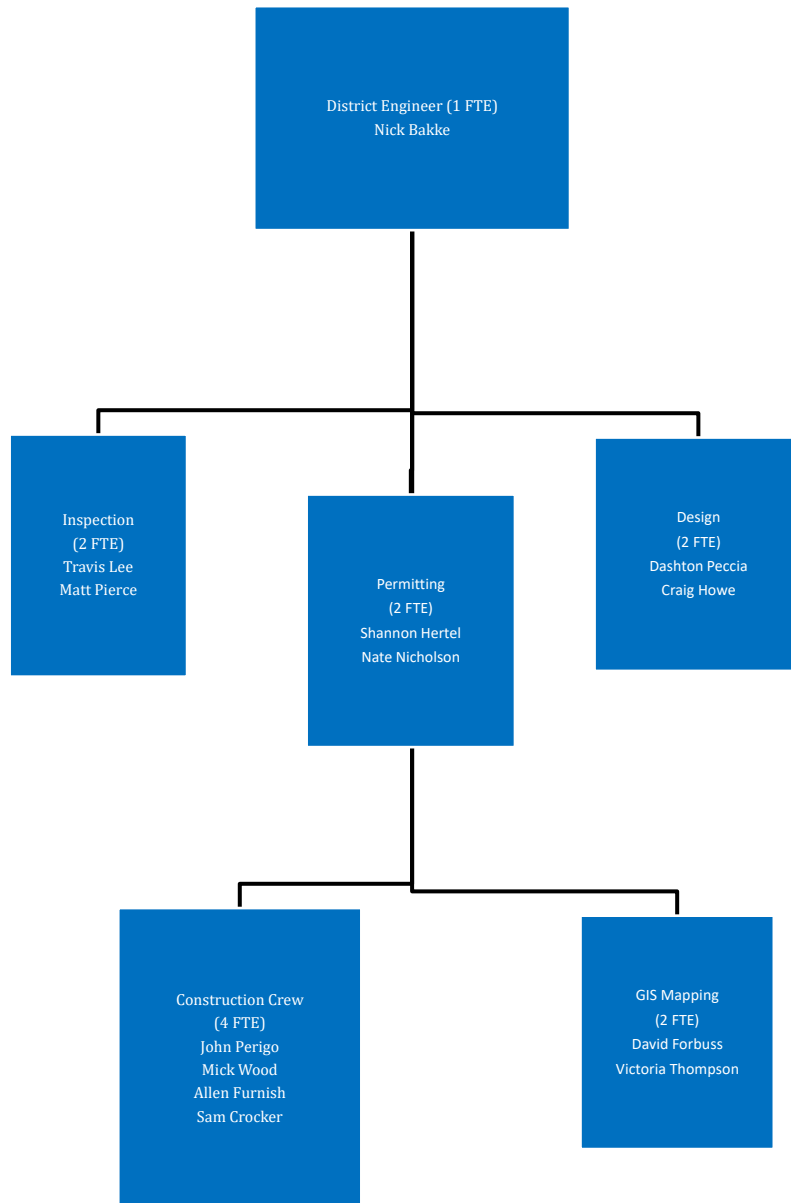
Goals:

- Provide sewer infrastructure to ensure the health, safety, and livability within and around the RVSS service boundary.
- Uphold State and Federal Standards for the operation and construction of all sewer facilities that are existing and/or installed within the RVSS service boundary.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.
- Maintain and manage a robust capital improvement plan to ensure the long-term viability of the RVSS sewer system.
- Repair or replace between 1% and 2% of the existing concrete and asbestos cement pipe annually.

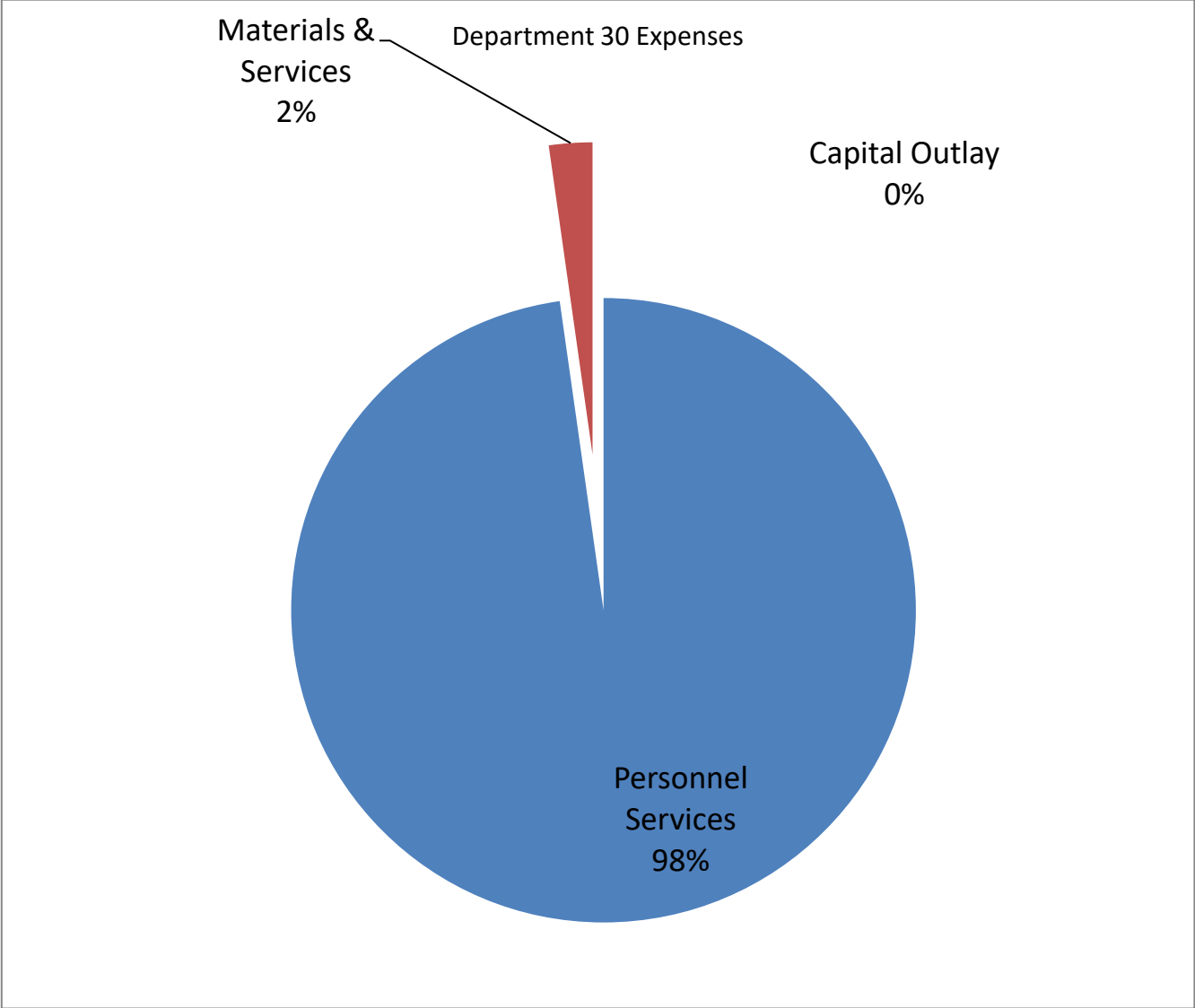
Performance Measures:

- **SSO:** Ensure the sewer system has adequate capacity and structural stability to withstand a one in five-year storm event without overflow.
- **Inspection:** Ensure service and mainline inspections are completed in accordance with the Oregon Plumbing Specialty Code and Rogue Valley Sewer Services Standards.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2024 - 2025
Department 30
Engineering**



**Rogue Valley Sewer Services
Proposed Budget FY25
Department 30: Engineering**



Rogue Valley Sewer Services

Engineering Dept 30

Requirements

Actual			Adopted				
FY23	a/c #	Category / Name	Budget	YTD	Projected	Proposed	
			FY24	Dec 23	FY24	FY25	
763,939	5010	Salaries	842,084	455,197	842,084	1,102,316	
3,323	5012	Overtime	3,000	4,649	4,649	5,000	
2,292	5015	On Call	1,300	1,876	1,876	2,000	
0	5022	ETO - Emergency Time Off	0	0	0	0	
216,384	5241	Medical & Dental Insurance	243,283	132,403	243,283	341,444	
58,195	5275	Retirement Plan	72,419	39,541	72,419	94,799	
46,621	5111	Social Security	52,209	27,484	52,209	68,344	
11,153	5123	Medicare	12,210	6,650	12,210	15,984	
106	5233	Worker's Compensation	200	(1,991)	200	200	
178	5235	Worker's Assessment Expense	100	95	100	100	
25,200	5245	HRA Deductible Plan	22,800	23,250	23,250	24,000	
4,620	5250	LTD, Life Insurance, RHS	3,000	3,173	5,000	5,000	
1,132,011		TOTAL PERSONNEL SERVICES	1,252,605	692,327	1,257,280	1,659,187	
746	7211	Supplies, Office, Billing	800	268	800	1,500	
105	7533	Physical Examinations	800	390	800	1,300	
1,298	7544	Travel, Lodging, Meals, Training	1,000	574	1,000	16,000	
6,620	7555	Training/Certification	5,930	400	5,930	2,000	
557	7588	Memberships & Subscriptions	1,000	230	1,000	2,000	
750	7641	Safety supplies	500	555	555	1,500	
1,769	7642	Clothing	1,800	2,273	2,273	7,500	
0	7653	Equip (under \$3,000)	2,000	18	2,000	3,000	
0	7654	Equipment Computers (under \$3,000)	0	0	0	2,000	
438	7711	Communication & Alarm	500	711	711	750	
2,042	7995	Other Expense	500	6	500	500	
14,325		TOTAL MATERIAL & SERVICES	14,830	5,425	15,569	38,050	
15,714	6100	GPS Equipment	0	0	0	0	
0	6100	Hanging Files	0	0	0	0	
0	6100	Engineering Cubicles	0	0	0	0	
15,714		TOTAL CAPITAL OUTLAY	0	0	0	0	
1,162,050		TOTAL ENGINEERING EXPENSES	1,267,435	697,752	1,272,849	1,697,237	

Rogue Valley Sewer Services Budget Document FY25

Department 35: Storm Water Quality

Description:

Rogue Valley Sewer Services Stormwater Department operates under the direction of the District Engineer and oversees the development and implementation of the Municipal Separate Storm Sewer System (MS4) Phase II Permit and the required Stormwater Management Program. In addition, the Stormwater Department implements and enforces the terms of the Memorandum of Agreement and Intergovernmental Agreements between RVSS and the Oregon Department of Environmental Quality (DEQ) for the 1200-C and CN Construction General Permits.

RVSS had jurisdiction over stormwater quality infrastructure within the MS4 boundary, and all storm drainage infrastructure within the White City Industrial Storm Drainage Boundary.

Funding:

The Stormwater Department's operational and capital expenses are funded through a Stormwater Quality fee collected within the MS4 Boundary and a White City Storm Drain fee collected within the White City Industrial Storm Drainage boundary.

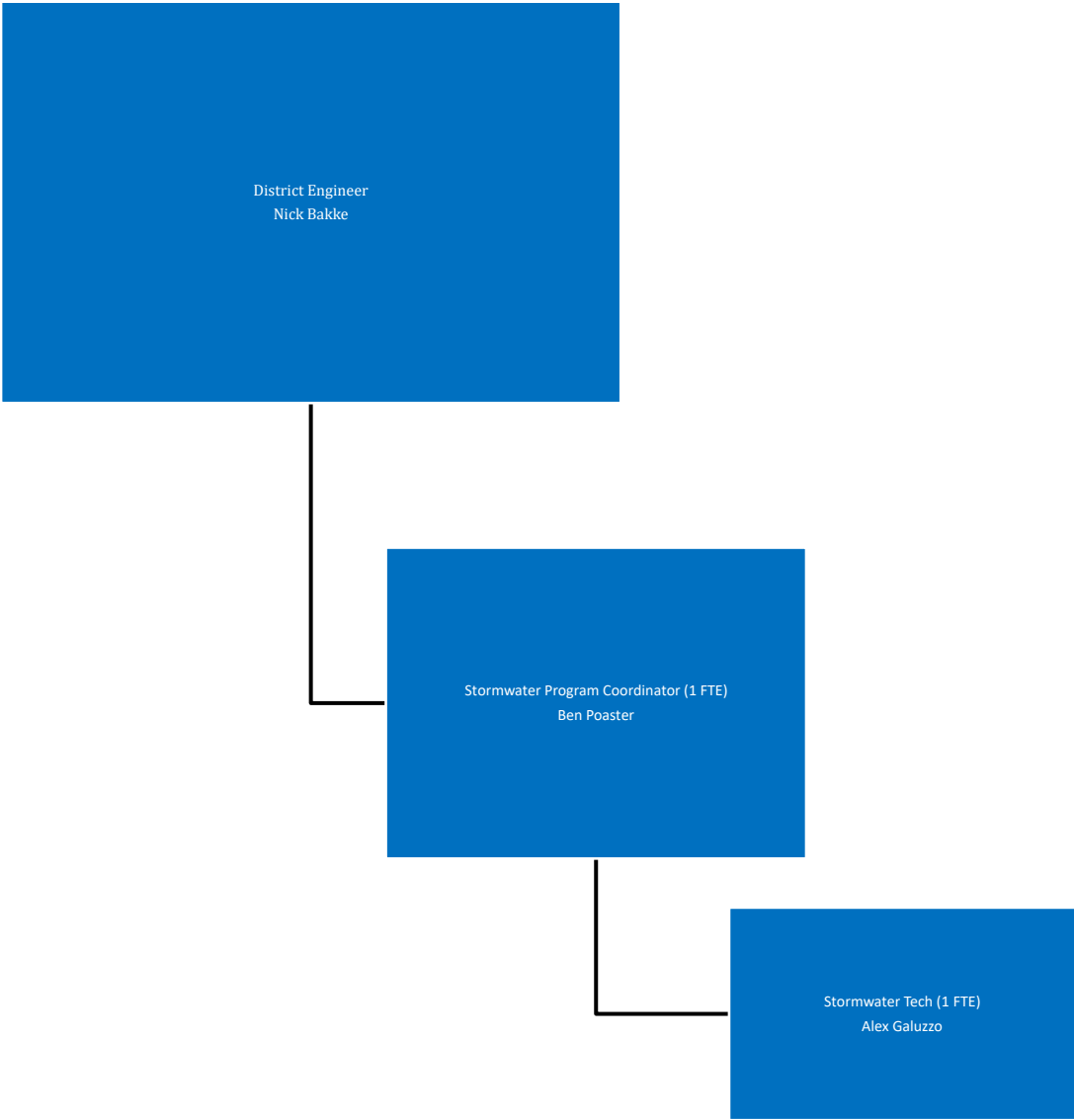
Goals:

- Implement and enforce the MS4 Phase II permit requirements set by the Oregon Department of Environmental Quality.
- Implement and enforce the 1200 C, CN, and CA Construction General permit requirements set by the Oregon Department of Environmental Quality.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.

Performance Measures:

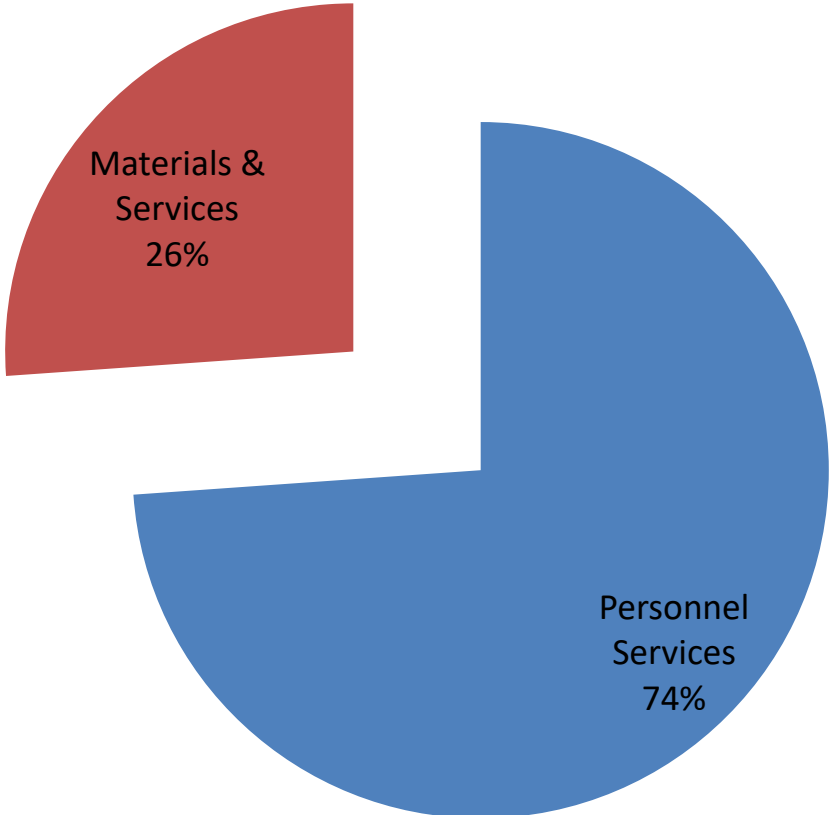
- **MS4 Phase II:** Ensure the annual reporting and proposed Phase II performance measures are met on an annual basis.
- **Construction General Permit:** Ensure annual reporting and performance measures are met on an annual basis.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2024 - 2025
Departmental 35
Stormwater**



**Rogue Valley Sewer Services
Proposed Budget FY25
Department 35: Storm Water Quality**

Department 35 Expenses



Rogue Valley Sewer Services

Storm Water Quality Dept 35

Requirements

Actual			Adopted				
FY23	a/c #	Category / Name	Budget	YTD	Projected	Proposed	
			FY24	Dec 23	FY24	FY25	
160,727	5010	Salaries	173,272	82,242	173,272	178,650	
51	5012	Overtime	1,000	0	1,000	1,000	
0	5022	ETO - Emergency Time Off	0	0	0	0	
32,525	5241	Medical & Dental Insurance	47,955	12,168	47,955	27,016	
7,427	5275	Retirement Plan	14,901	3,308	14,901	15,364	
8,672	5111	Social Security	10,743	5,409	10,743	11,076	
2,028	5123	Medicare	2,512	1,265	2,512	2,590	
69	5233	Worker's Compensation	100	(569)	100	100	
31	5235	Worker's Assessment Expense	40	21	40	40	
6,000	5245	HRA Deductible Plan	6,000	4,436	4,436	5,000	
857	5250	LTD, Life Insurance, RHS	1,000	584	1,000	1,000	
218,387		TOTAL PERSONNEL SERVICES	257,523	108,864	255,959	241,836	
10,601	7113	Professional Services	35,000	0	23,251	25,000	
246	7211	Supplies, Office, Billing	3,000	6	308	1,500	
0	7533	Physical Examinations	500	0	0	0	
1,231	7544	Travel, Lodging, Meals, Training	5,000	40	1,539	5,000	
6,125	7555	Training/Certifications	5,850	40	5,850	5,000	
2,666	7588	Memberships & Subscriptions	1,500	0	3,333	2,500	
2,891	7590	Permit Fee	5,000	2,961	3,614	5,000	
383	7631	Maintenance - System	15,000	131	14,050	10,000	
222	7642	Clothing	620	178	620	500	
0	7653	Equipmt (under \$3,000)	0	0	0	2,000	
749	7711	Communication & Alarm	2,949	0	749	3,000	
5,001	7810	Public Education	15,000	3,149	6,251	7,500	
0	7815	Public Education - Contracted Services	0	0	0	7,500	
941	7820	Construction Site	1,000	0	0	0	
362	7830	Post Construction	1,000	0	0	0	
2,450	7840	Illicit Discharge	10,000	0	3,063	10,000	
1	7995	Other Expense	1,001	1	1	1,000	
33,869		TOTAL MATERIAL & SERVICES	102,420	6,506	62,629	85,500	
0	6100		0	0	0	0	
0		TOTAL CAPITAL OUTLAY	0	0	0	0	
252,256		TOTAL STORMWATER EXPENSES	359,943	115,370	318,588	327,336	

Rogue Valley Sewer Services Budget Document FY25

Department 40: Maintenance

Description:

Rogue Valley Sewer Services Maintenance Department provides for the safety of RVSS customers through the inspection, cleaning, and minor repairs of all sewer main lines used within its boundaries. Cleaning is mainly accomplished through the use of specially designed trucks, which use both flush and vacuum operations.

Funding:

The Maintenance Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Repairs and maintenance are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09.

Goals:

- Maintain the sewer system to protect the health and safety of people within the RVSS boundary.

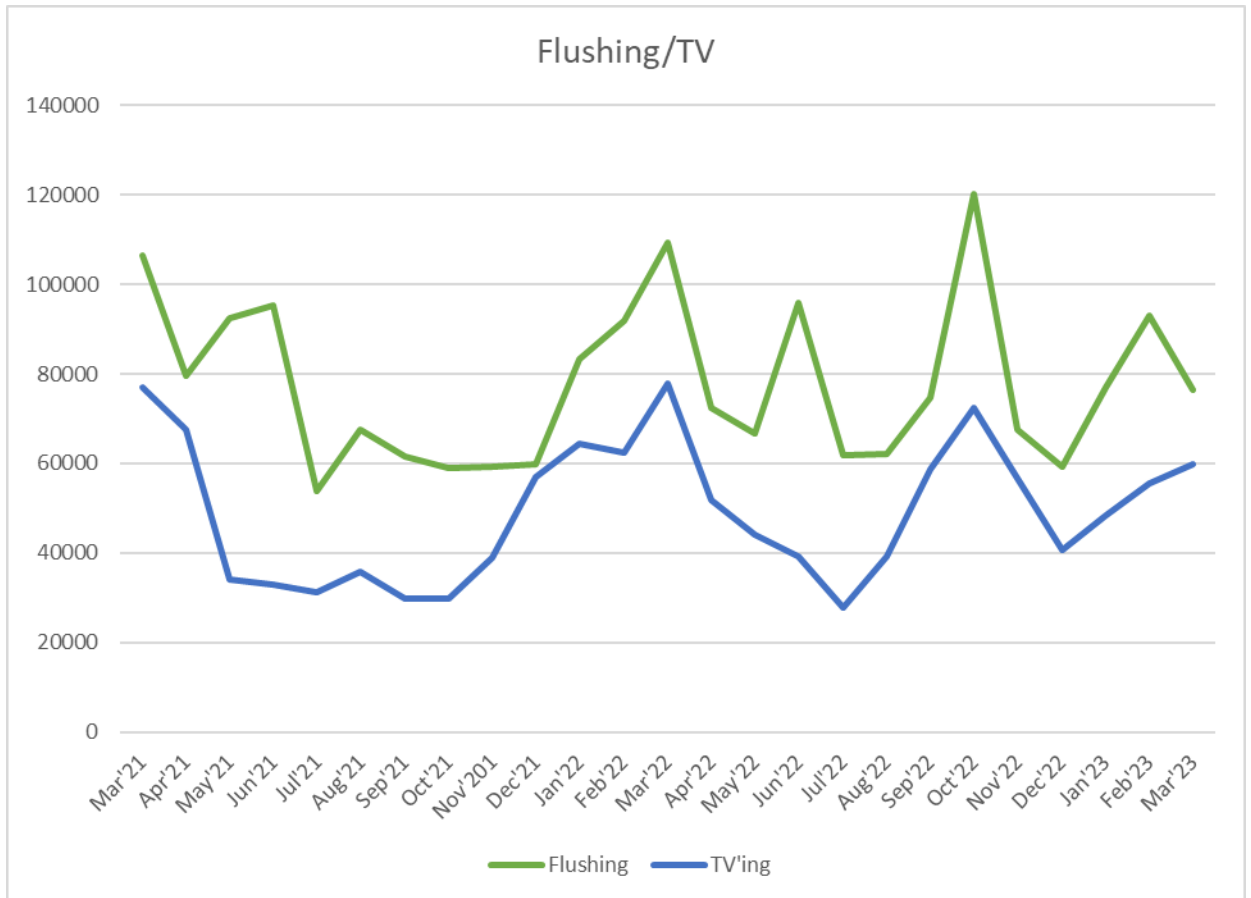
Performance Measures:

- **SSO:** Ensure the sewer system is maintained and improved to ensure zero overflows each year.
- **Pipe Cleaning:** Complete mainline pipe cleaning on the entire system at least once every 3 years.
- **Pipe Inspection:** Complete mainline pipe television inspection on the entire system at least once every 5 years.
- **Pump Stations:** Complete pump station capacity tests at least once per year.
- **Treatment Plant:** Comply with all discharge permit requirements.

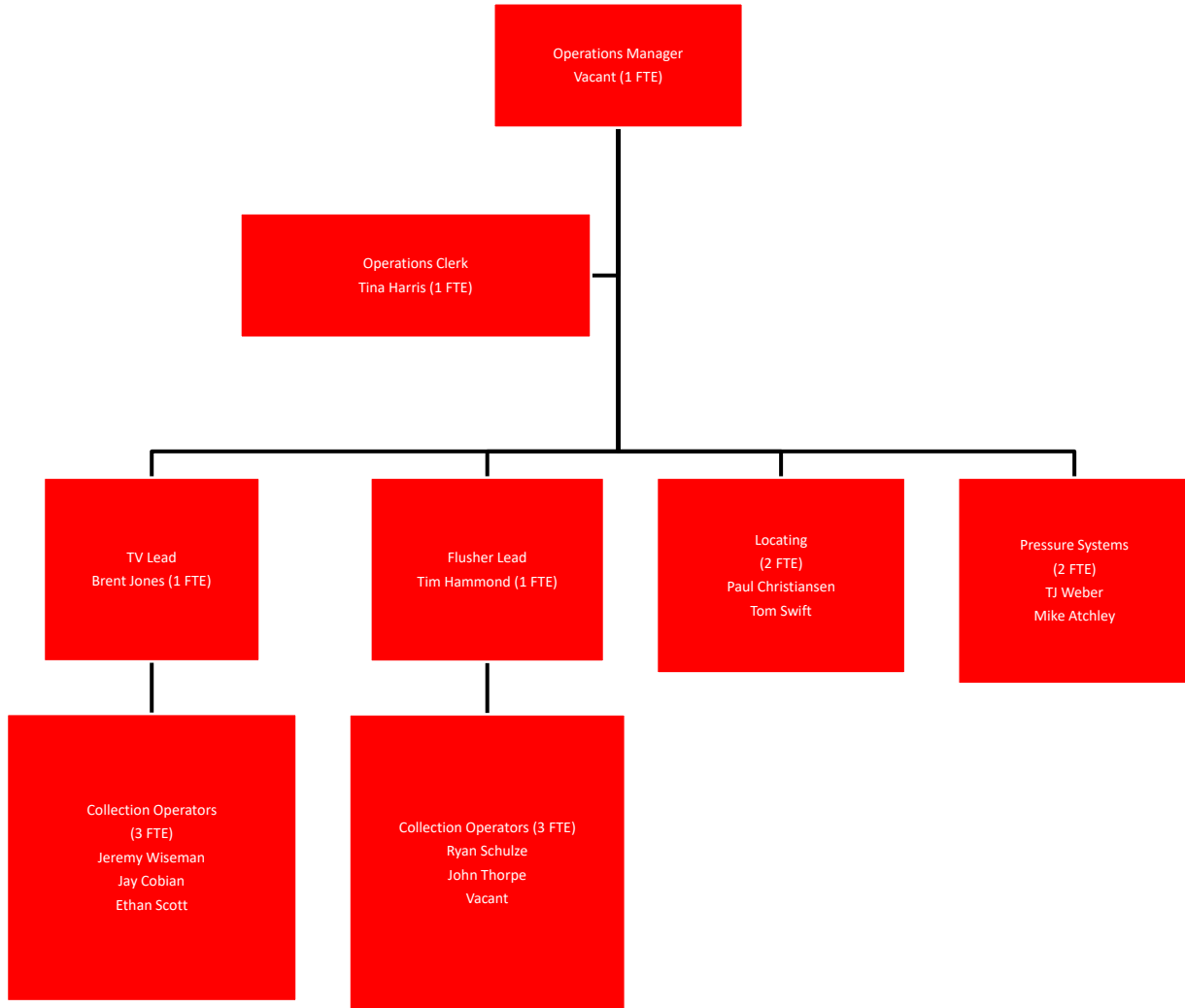
Rogue Valley Sewer Services Budget Document FY25

Department 40: Maintenance – *Continued*

Performance Measures Graph: The graph below shows the number of feet per month over the last two years that the Maintenance department has flushed to keep the sewer lines clean and TV'd to ensure the sewer lines are clear of debris and roots.



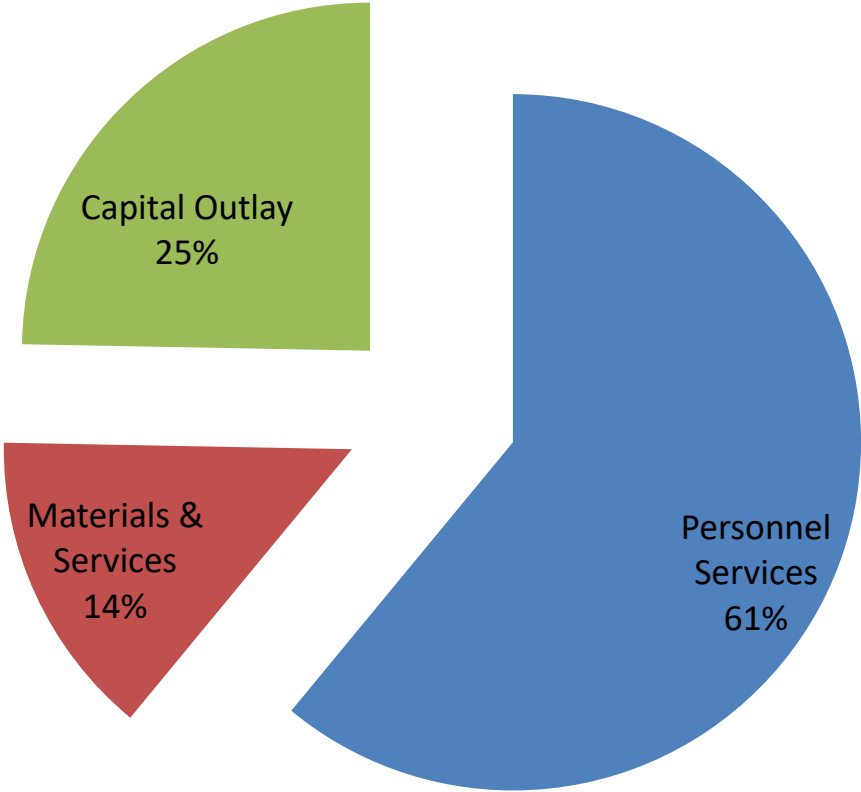
**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2024 - 2025
Departmental Organization
Operations and Maintenance**



The Operations Manager is designated as the Operator of Record for the collection system and TJ Weber is backup operator. The City of Central Point's employee, Derek Zwagerman, is the designated Building Operator.

Rogue Valley Sewer Services
Proposed Budget FY25
Department 40: Maintenance

Department 40 Expenses



Rogue Valley Sewer Services

Maintenance Dept 40

Requirements

Actual			Adopted			
FY23	a/c #	Category / Name	Budget	YTD	Projected	Proposed
FY23	a/c #	Category / Name	FY24	Dec 23	FY24	FY25
1,016,405	5010	Salaries	1,396,313	565,271	1,396,313	1,183,426
23,306	5012	Overtime	25,000	13,251	25,000	25,000
8,641	5015	On Call	9,000	5,685	9,000	9,000
0	5022	ETO - Emergency Time Off	0	0	0	0
497,889	5241	Medical & Dental Insurance	593,299	229,114	593,299	528,669
70,196	5275	Retirement Plan	120,083	41,052	120,083	101,775
66,094	5111	Social Security	86,571	35,405	86,571	73,372
0	5122	Unemployment Self Insurance	0	0	0	0
15,457	5123	Medicare	20,247	8,280	20,247	17,160
17,185	5233	Worker's Compensation	18,000	(5,119)	18,000	18,000
303	5235	Worker's Assessment Expense	400	149	400	400
37,200	5245	HRA Deductible Plan	49,200	32,670	32,670	33,000
7,389	5250	LTD, Life Insurance, RHS	5,000	4,030	5,000	5,000
1,760,065		TOTAL PERSONNEL SERVICES	2,323,113	929,788	2,306,583	1,994,802
0	7113	Professional Services	0	0	0	0
1,462	7255	Postage	2,200	307	2,200	2,200
56	7300	Occupancy Permits	1,000	0	1,000	1,000
0	7400	Landfill	0	0	0	0
2,753	7533	Physical Examinations	2,500	920	2,500	2,500
9,170	7544	Travel, Lodging, Meals, Training	10,000	736	10,000	10,000
6,352	7555	Training/Certificaitons	7,500	7,511	7,511	8,000
1,193	7588	Memberships & Subscriptions	1,000	1,019	1,019	1,200
571	7601	Flow monitoring	10,000	4,124	10,000	10,000
48,797	7631	System Maintenance	61,000	6,940	31,000	31,000
15,428	7641	Safety supplies, clothing	17,500	4,904	17,500	17,500
8,703	7642	Clothing	10,000	2,584	10,000	10,000
86,579	7651	Equipment & Vehicle Maint. - O&M	100,000	45,855	100,000	100,000
76,691	7652	Vehicle Fuel	80,000	33,926	80,000	80,000
4,965	7653	Equipment (under \$3,000)	10,000	416	10,000	10,000
17,904	7662	Vehicle Fuel (Propane & CNG)	13,000	5,826	13,000	13,000
20,128	7681	Pump Station Maint.	45,000	7,925	45,000	45,000
1,486	7691	Step/Steg Maint.	10,000	3,651	10,000	10,000
32,216	7699	Bldg & Grounds Maintenance	33,500	13,793	33,500	33,500
9,485	7710	Alarms - Pump Stations	11,000	10,290	11,000	11,000
4,364	7711	Communication & Alarms	5,250	2,001	5,250	5,250
68,631	7755	Power - Pump Stations	65,000	29,441	65,000	65,000
1,410	7756	Utilities	1,600	456	1,600	1,600
82	7995	Other Expenses	500	70	500	500
418,426		TOTAL MATERIAL & SERVICES	497,550	182,695	467,580	468,250
0	6100	TV Van, Unit #4 Replacement	385,000	64,530	385,000	0
0	6100	(3) EV 1/2 Ton Trucks, Unit #19,20,32	240,000	0	240,000	0
0	6100	(3) EV 1/2 Ton Truck charger	0	3,913	3,913	0
0	6100	Shoring	0	0	0	8,000
0	6100	Vac-con Flusher Truck - Replace #27	0	0	0	500,000
0	6100	Pumper Truck	0	0	0	265,000
0	6100	Building Roof Replacement-Dunn	0	0	0	35,000
0		TOTAL CAPITAL OUTLAY	625,000	68,443	628,913	808,000
2,178,491		TOTAL MAINTENANCE EXPENSE	3,445,663	1,180,926	3,403,076	3,271,052

Rogue Valley Sewer Services Budget Document FY25

Department 50: Construction

Description:

Rogue Valley Sewer Services Construction Department repairs, and constructs sewer/stormwater capital improvement projects and system maintenance projects within the service boundary of RVSS.

Funding:

The Construction Department's general operational expenses are funded through revenue collected based on service charges and collected within RVSS General Fund 01. Capital Improvements are funded from revenues collected from service charges and System Development Charges and stored within General Fund 01, Interceptor Capital Expansion Fund 07, White City Storm Drain Fund 09, Stormwater Quality Fund 10, Gold Hill Treatment Fund 60, Gold Hill Collections Fund 65, and Treatment Capital Fund 70.

Goals:

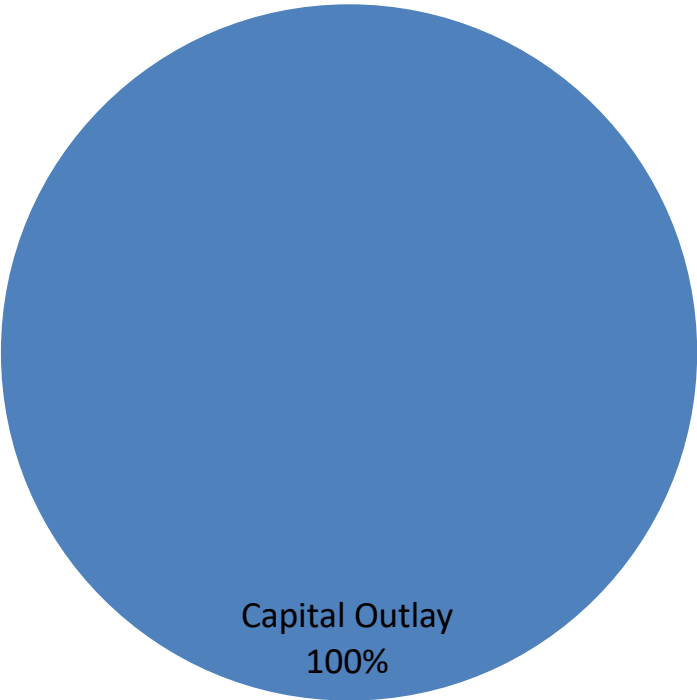
- Provide quality and efficient construction of new sewer and stormwater infrastructure within the RVSS service boundary.
- Repair and rehabilitate existing infrastructure in accordance with State and RVSS Standards.
- Uphold the safety of the public and staff through the application of measures set forth by OSHA and RVSS.

Performance Measures:

- **CIP:** Complete capital improvement project on time and within the allotted budget set forth at the beginning of each FY.
- **Safety:** Zero on-the-job injuries per year.

Rogue Valley Sewer Services
Proposed Budget FY25
Department 50: Construction

Department 50 Expenses



Rogue Valley Sewer Services

Construction Dept 50

Requirements

Actual FY23	a/c #	Category / Name	Adopted Budget FY24	YTD Dec 23	Projected FY24	Proposed FY25
100,807	600X J084	- Antelope Road Ph 1	2,000,000	22,936	1,000,000	6,000,000
21,553	600X J124	- West Glenwood PS Rehab	0	0	0	0
518	600X J175	- PS #6 Rehab	0	0	0	0
43,047	600X J176	- PS #5 Rehab	0	0	0	0
1,398	600X J178	- PS #4 Abandonment	0	0	0	0
0	600X J250	- PS #2 Control Upgrade, VFD's	309,000	0	300,000	300,000
21,472	600X J268	- PS Telemetry	0	0	0	0
9,900	600X J272	- OR99 Rapp Rd to N Mn	0	0	0	0
6,428	600X J291	- ODOT OR140 Exit 35 to Blackwell	0	0	0	0
11,710	600X J309	- ODOT OR99 Birch/Colmn	0	76,858	125,000	0
0	600X J328	- ODOT OR140 Bear Cr to 5T	0	5,631	5,631	0
805	600X J329	- Hwy 99 Phoenix PX	0	0	0	0
6,645	600X J334	- FY22 Misc System Repair	0	0	0	0
7,120	600X J338	- Warrantee TV & Flush	0	0	0	0
0	600X J342	- Cristian Avenue Sewer	60,000	3,570	10,000	75,000
266,634	600X J343	- Vilas Siphon Abandonment	0	313,591	313,591	0
0	600X J344	- Ashland PS #2 Force Main	100,000	13,388	200,000	0
83,993	600X J346	- 2nd St Sewer, PX	0	0	0	0
3,167	600X J347	- FY23 Service Lateral Replace	0	0	0	0
332,490	600X J348	- FY23 Misc System Repair	0	10,422	10,422	0
97,205	600X J349	- FY23 Misc Grinder Pumps	0	0	0	0
321,332	600X J350	- FY23 Misc CIPP Jobs	675,000	274,717	274,717	0
1,650	600X J351	- SC System Survey & Manhole	75,000	0	10,000	75,000
0	600X J353	- Echo Way PS Rehab	250,000	0	0	300,000
1,993	600X J354	- Reed Lane Pressure Sewer	0	0	0	0
0	600X J355	- SC PS #2 Rehab	0	14,955	14,955	0
0	600X J360	- Misc Pump Station Upgrades	0	0	0	50,000
0	600X J362	- 4th Street RR X-ing Abandonment	0	0	0	775,000
0	600X J356	- Yearly Service Lat Reimburse	30,000	75	30,000	30,000
270	600X J357	- Yearly Misc System Repair	300,000	139,254	300,000	300,000
0	600X J358	- Yearly Misc Grinder Pumps	100,000	33,158	100,000	100,000
0	600X J359	- FY24 CIPP Projects	200,000	8,205	525,000	0
0	600X JXYZ	- FY25 CIPP Projects	0	0	0	100,000
5,098	600X A003	- City of Central Point	0	0	0	0
(2,742)	600X A004	- City of Jacksonville	0	0	0	0
37,359	600X B012	- O&M Drainage FY23	0	0	0	0
14,315	600X R016	- Talent SW Master Plan	0	0	0	0
872	600X R019	- Arborwood Pump Station	0	0	0	0
45,066	600X 9999	- FY Privately Funded Projects	40,000	20,988	40,000	40,000
19,069	600X I004	- Dunn PS Pump Replace	0	0	0	0
38,330	600X I005	- New Portable Flow Monitor	100,000	55,237	100,000	100,000
0	600X I008	- Dunn PS Hydrant	10,000	0	0	0
0	600X I011	- Kirtland Rd MH Evaluation&Rehab	200,000	0	0	250,000
0	600X D008	- Misc Culvert Replacement	30,000	169	50,000	50,000
0	600X DYYY	- Misc Storm Projects	20,000	0	0	0
0	600X D002	- Ave F and 8th Storm & Sewer	300,000	0	0	400,000
0	600X D006	- Ave F & Agate Storm Rehab	100,000	0	0	200,000
51,572	600X Q010	- West Valley View	0	0	0	0
5,195	600X Q011	- Fire SW Protection	0	0	0	0
57,357	600X Q013	- Cummins SWF	350,000	20,219	450,000	450,000
2,115	600X Q014	- SWQ 7th St SW Facility	200,000	150	10,000	300,000
1,005	600X Q015	- SWQ Coleman to Glenwood	100,000	720	1,000	10,000
70,374	600X Q016	- Talent SW Master Plan Final	0	0	0	0
0	600X QXXX	- Stormwater Incentive Program	100,000	0	100,000	100,000

26,880	600X 9999 - FY Privately Funded Projects	0	5,691	5,691	0	
0	600X C006 - Shady Cove Solar	5,000	0	0	0	
24,933	600X C012 - SCADA Upgrade	150,000	89,161	150,000	150,000	
67,491	600X C013 - UV System	275,000	390	250,000	1,432,399	
0	600X C021 - Jocky Pump for Utility Water	0	0	0	50,000	
830	600X C023 - FY22 Misc Treatment Repr	0	(204)	(204)	0	
2,877	600X C024 - SC Corrosion Study	0	0	0	0	
32,485	600X C025 - FY23 Misc Treatment Maint	0	0	0	0	
0	600X C026 - Yearly Misc Treatment Maint	150,000	3,016	150,000	150,000	
1,120,930	600X L003 - Compost Project	100,000	55,041	100,000	10,000	
2,838	600X L006 - Lagoon Public Access	75,000	900	900	0	
29,038	600X L009 - FY23 Misc Lagoon Maint	0	0	0	0	
0	600X L010 - Yearly Misc Lagoon Maint	50,000	3,121	50,000	50,000	
444	600X G010 - FY22 - Misc Treatment Maint	0	0	0	0	
6,319	600X G011 - FY23 Misc Treatment Maint	0	0	0	0	
4,171	600X G012 - GH Regional Connection	0	18,135	200,000	1,500,000	
0	600X G013 - Yearly Misc Treatment Maint	50,000	14,982	50,000	50,000	
0	600X G014 - Site Electric Gate	0	0	0	15,000	
1,101	600X 2215 - Davis Partition, GH	0	0	0	0	
3,005,459	TOTAL CAPITAL OUTLAY	6,504,000	1,204,476	4,926,703	13,412,399	
3,005,459	TOTAL CONSTRUCTION EXPENSES	6,504,000	1,204,476	4,926,703	13,412,399	

Rogue Valley Sewer Services Budget Document FY25

Department 60: Treatment

Description:

Rogue Valley Sewer Services Treatment Department operates under the direction of the Operations Manager to run the Shady Cove Treatment Plant, Gold Hill Treatment Plant, and the White City Lagoons

Funding:

The Treatment Department's general operational expenses are funded from three different sources: The Shady Cove Treatment Plant is funded through service charges collected from the City of Shady Cove and transferred to RVSS. The Gold Hill Treatment Plant is funded by payments made by the City of Gold Hill in accordance with an intergovernmental agreement. White City Lagoon operations are funded through fees charged to septic waste haulers who dispose of their waste at the lagoons.

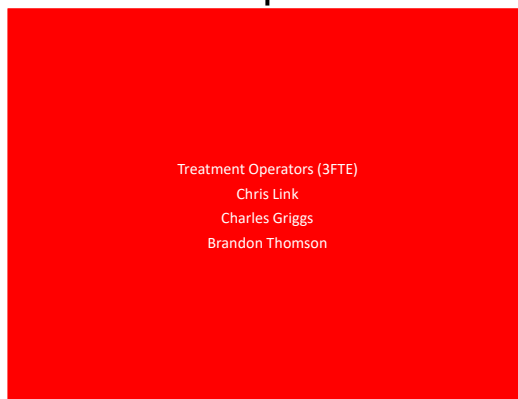
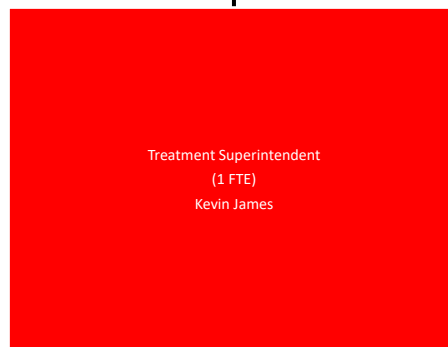
Goals:

- Operate each facility in compliance with DEQ permit requirements.
- Perform routine preventative maintenance and repair of facilities to ensure consistent and reliable performance.
- Uphold the safety of the public and staff through the application of measures set forth by OSHA and RVSS.

Performance Measures:

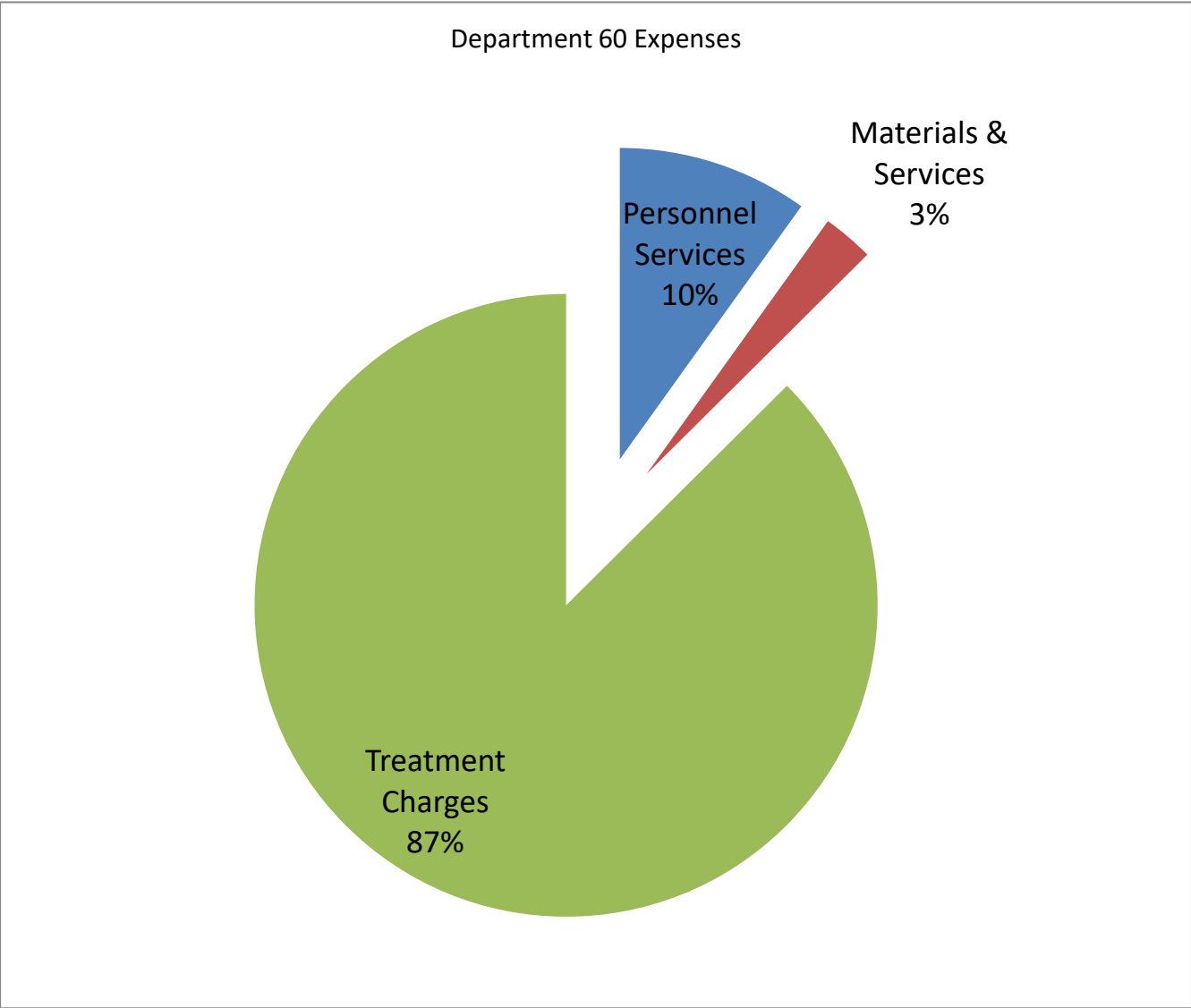
- **Permit Compliance:** Complete all monthly monitoring reports on time demonstrating compliance with permit requirements.
- **Safety:** Zero-on-the-job injuries per year.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2024 - 2025
Departmental Organization
Treatment**



Treatment Superintendent is designated as Operator of Record for Shady Cove WWTP and the White City Lagoon
Chris Link designated as backup Operator of Record for Shady Cove WWTP and the White City Lagoon

Rogue Valley Sewer Services
Proposed Budget FY25
Department 60: Treatment



Rogue Valley Sewer Services

Treatment Plant Dept 60

Requirements

Actual			Adopted	YTD	Projected	Proposed	
FY23	a/c #	Category / Name	Budget	Dec 23	FY24	FY25	
			FY24				
311,102	5010	Salaries	289,356	176,089	289,356	361,757	
5,835	5012	Overtime	5,000	3,283	5,000	5,000	
0	5015	On Call	0	0	0	0	
113,519	5241	Medical & Dental Insurance	106,592	69,212	106,592	145,097	
26,442	5275	Retirement Plan	24,885	13,230	24,885	31,111	
19,811	5111	Social Security	17,940	10,905	17,940	22,429	
0	5122	Unemployment Self insurance	0	0	0	0	
4,633	5123	Medicare	4,196	2,550	4,196	5,245	
5,984	5233	Worker's Compensation	6,000	(1,422)	6,000	6,000	
72	5235	Worker's Assessment Expense	60	39	60	60	
8,400	5245	HRA Deductible Plan	8,400	8,587	8,587	9,000	
2,058	5250	LTD, Life Insurance, RHS	2,500	1,130	2,500	2,500	
497,856		TOTAL PERSONNEL SERVICES	464,929	283,603	465,116	588,199	
58,986	7225	Chemicals	46,000	26,158	48,068	43,068	
15,449	7230	Sludge Disposal	40,000	5,448	40,000	40,000	
5,807	7232	Laboratory Supplies	4,000	2,554	4,000	4,000	
7,345	7234	Sampling and Testing	6,000	3,205	6,000	6,000	
5,997	7400	Landfill	7,500	2,122	7,500	7,500	
0	7533	Physical Examinations	500	308	500	500	
1,141	7555	Training/ Certifications	1,000	2,823	2,823	3,000	
17,564	7638	System Maintenance Treatment Plant	26,500	8,869	26,500	26,500	
4,758	7641	Safety supplies, clothing	2,086	1,254	2,086	2,086	
699	7642	Clothing	1,000	1,466	1,466	1,000	
2,765	7651	Equipment & Vehicle Maint. - O&M	2,500	273	2,500	2,500	
1,142	7652	Vehicle Fuel	2,000	1,225	2,000	2,000	
7,894	7653	Equipment (under \$3,000)	5,000	100	5,023	5,023	
12,041	7685	Lagoon Maint.	20,000	2,172	10,000	10,000	
1,577	7699	Bldg & Grounds Maintenance	3,500	1,067	3,500	3,500	
3	7995	Other Expenses	500	3	500	500	
3,987,057	7010	Treatment Charges	4,723,750	2,237,836	4,650,000	5,196,125	
4,130,225		TOTAL MATERIALS & SERVICES	4,891,836	2,296,883	4,812,466	5,353,302	
0	6100	Skip Loader With grade box	105,000	0	120,000	0	
0	6100	Trac Steer Loader for lagoons	85,000	66,260	70,000	0	
0		TOTAL CAPITAL OUTLAY	190,000	66,260	190,000	0	
4,628,081		TOTAL TREATMENT EXPENSES	5,356,765	2,580,486	5,277,582	5,941,501	



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section V. Five-Year Cash Flow Projections

General Fund Cash Flow Projections	91
Capital Improvement Plan	99
Major Equipment & Vehicle Replacement Schedule	106



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

Rogue Valley Sewer Services 5 Year Cash Flow Projections

The five year cash flow projections cover only the General Fund. It should be noted that these multi-year projections are rough estimates made for planning purposes only. The first page shows the beginning fund balance and revenues, page two shows expenditures, and the last page shows transfers and ending fund balances.

Assumptions: 1) Growth rates for service charges and most other revenues were assumed to be 1.5%. 2) The inflation rate for labor was assumed at 3.1% and other expenditures at 2.0%. 3) Interest on investments is assumed to remain low at 5.0%. 4) Treatment charges were increased by 11%)

Two reserves are shown on the cash flow projections. The first is a reserve for Interceptor System Development Charges collected over the amount necessary to be transferred to the Regional Construction Fund. The other reserves are for operating contingencies, which are calculated at one month of budgeted expenditures.

The rehabilitation projects are based on the Capital Improvement Plan (CIP) prepared by the Engineer, which will be approved by the Board of Directors on June 19, 2024.

A schedule listing our projected major equipment and vehicle replacements over the next five years follows the projected five-year capital improvement plan in this Projection section of the budget document.

5 Year Cash Flow Projections -- continued

FY25 Proposed Budget

**Five Year Cash Flow Projections
GENERAL FUND (01)**

	FY25 Rate	% Growth	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
BEGINNING FUND BALANCE			3,447,693	4,248,077	3,077,633	1,725,078	1,045,677	186,597	(167,168)
REVENUES									
			4.4% increase	6.2% increase	5.9% increase	5.9% increase	5.9% increase	5.9% increase	5.9% increase
Service Charges									
All Areas	\$ 27.00	1.0%	10,510,330	11,536,094	12,338,891	13,197,554	14,115,972	15,098,302	16,148,993
Shady Cove Collection	\$ 51.50	1.0%	200,056	217,321	224,960	227,210	229,482	231,777	234,094
Gold Hill Collection	\$ 78.88	1.0%	0	60,000	90,000	90,000	90,000	90,000	90,000
Collection SDC - RVSS		1.5%	421,179	350,000	350,000	355,250	360,579	365,987	371,477
Regional Interceptor SDC - RVSS		1.5%	203,702	120,000	120,000	121,800	123,627	125,481	127,364
Trunk SDC (W.C. Trunk) - RVSS		1.5%	8,394	10,000	10,000	10,150	10,302	10,457	10,614
Trunk SDC (W.C. Trunk, EP Tie-In)		1.5%	26,677	30,000	30,000	30,450	30,907	31,370	31,841
System Development Charges									
Shady Cove Collection - SDC		1.5%	-	2,500	2,500	2,538	2,576	2,614	2,653
Reimbursement Agreement		1.5%	49,025	38,842	38,842	39,425	40,016	40,616	41,225
			708,977	551,342	551,342	559,612	568,006	576,526	585,174
Project Reimbursement Offsets									
Equipment Rental		1.5%	223,656	160,000	160,000	162,400	164,836	167,309	169,818
Labor		1.5%	651,962	485,000	485,000	492,275	499,659	507,154	514,761
			875,618	645,000	645,000	654,675	664,495	674,463	684,579
Other Revenue									
Interest on Investments			98,188	20,000	20,000	20,000	20,000	20,000	20,000
Capital Loan - DEQ			-	1,000,000	5,600,000	-	-	-	-
Tap, Developer, Inspector, Permit Fees, FOG Surcharge			101,154	74,000	74,000	71,900	71,900	71,900	71,900
Lien Search Fees			47,965	60,000	60,000	70,000	70,000	70,000	70,000
Contractual Services			-	1,000	1,000	1,000	1,000	1,000	1,000
Loan Payments			14,692	41,280	7,500	7,500	7,500	7,500	7,500
Late fees			49,211	40,000	40,000	40,000	40,000	40,000	40,000
Miscellaneous			162,730	1,697	21,500	1,000	1,000	1,000	1,000
			473,940	1,237,977	5,824,000	211,400	211,400	211,400	211,400
TOTAL REVENUES			12,768,921	14,247,734	19,674,193	14,940,451	15,879,355	16,882,468	17,954,241

5 Year Cash Flow Projections -- continued

**Rogue Valley Sewer Services
Five Year Cash Flow Projections
GENERAL FUND (01)**

	FY25 Rate	% Growth	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
<u>EXPENDITURES</u>									
<u>Operations</u>									
Personnel Services		3.1%	4,777,171	5,458,441	5,700,678	5,877,399	6,059,598	6,247,446	6,441,117
Treatment Charges		11.0%	3,987,057	4,650,000	5,196,125	5,767,699	6,402,146	7,106,382	7,888,084
Materials & Supplies		2.0%	1,369,463	1,480,757	1,591,131	1,622,954	1,655,413	1,688,521	1,722,291
Capital Outlay			82,122	1,006,413	799,180	445,000	680,000	200,000	200,000
Total Operations			10,215,813	12,595,611	13,287,114	13,713,051	14,797,157	15,242,349	16,251,492
<u>Capital Construction Projects</u>									
Collection System SDC			1,440,105	3,259,316	8,145,000	2,532,800	2,384,828	2,526,840	2,430,125
			1,440,105	3,259,316	8,145,000	2,532,800	2,384,828	2,526,840	2,430,125
<u>Debt Service</u>									
FF&C Obligation			613,557	-	-	-	-	-	-
DEQ Obligation			-	-	-	-	241,451	214,044	213,403
Total Debt Service			613,557	-	-	-	241,451	214,044	213,403
TOTAL EXPENDITURES			12,269,475	15,854,927	21,432,114	16,245,851	17,423,436	17,983,233	18,895,020
REVENUES OVER EXPENDITURES			499,446	(1,607,193)	(1,757,921)	(1,305,400)	(1,544,081)	(1,100,765)	(940,778)

5 Year Cash Flow Projections -- continued

**Rogue Valley Sewer Services
Five Year Cash Flow Projections
GENERAL FUND (01)**

	FY25 Rate	% Growth	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
<u>TRANSFERS</u>									
<u>Transfers In</u>									
Transfers - Labor & Veh, Other Funds		5.0%	944,364	1,111,749	1,120,366	1,176,000	1,235,000	1,297,000	1,362,000
			944,364	1,111,749	1,120,366	1,176,000	1,235,000	1,297,000	1,362,000
<u>Transfers Out</u>									
Transfer to Regional Interceptor Maint Funds			213,109	225,000	240,000	200,000	200,000	200,000	200,000
Transfer to Regional Interceptor Capital Fund			430,317	450,000	475,000	350,000	350,000	350,000	350,000
			643,426	675,000	715,000	550,000	550,000	550,000	550,000
NET TRANSFERS IN (OUT)			300,938	436,749	405,366	626,000	685,000	747,000	812,000
ENDING FUND BALANCE			4,248,077	3,077,633	1,725,078	1,045,677	186,597	(167,168)	(295,946)
Less: Interceptor Improvement SDC Reserve			2,728,024	3,038,024	3,356,024	3,318,409	3,602,409	3,894,409	4,193,409
Less: Operating Reserve (1/12 Expenditures)			(1,022,047)	(1,320,715)	(1,785,295)	(1,353,279)	(1,451,372)	(1,498,003)	(1,573,955)
UNRESERVED ENDING FUND BALANCE			5,954,054	4,794,942	3,295,807	3,010,807	2,337,634	2,229,238	2,323,508

ROGUE VALLEY SEWER SERVICES

FY25 Proposed Budget

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
Collection System SDC								
RVSS								
Antelope Road Rehab	J084	100,807	1,000,000	6,000,000				
South Shasta-Creek Crossing	J099						245,864	
West Glenwood PS Rehab	J124	21,553						
Princess St Rehab	J135						874,182	
Van Way Realignment	J137							534,617
Meadows Road Rehab	J163							309,515
PS #6 Rehab	J175	518						
PS #5 Rehab	J176	43,047						
PS #3 VIVE Vault & Rehab	J177					265,225		
PS #4 Abandonment	J178	1,398						
Rodale Rehab	J198						586,794	
Downtown CP Sewer Rehab	J225				473,800			
Hopkins-Bursell to Freeman Rehab	J228					397,838		
Colver Road Improvements	J242							815,994
PS #2 Control Upgrade, VFD's	J250		300,000	300,000				
PS Telemetry	J268	21,472						
OR99 Rapp Rd to N Mn	J272	9,900						
ODOT OR140 Exit 35 to Blackwell	J291	6,428						
Hermosa Street Rehab	J295					795,675		
White City Manhole Rehab	J307				206,000			
ODOT OR99 Birch/Colmn	J309	11,710	125,000					
Avenue F Sewer Extension	J318					106,090		
ODOT OR140 Bear Cr to 5T	J328		5,631					
Hwy 99 Phoenix PX	J329	805						
FY22 Misc System Repair	J334	6,645						
Warrantee TV & Flush	J338	7,120						
Cristian Avenue Sewer	J342		10,000	75,000				
Vilas Siphon Abandonment	J343	266,634	313,591					
Ashland PS #2 Force Main	J344		200,000					
2nd St Sewer, PX	J346	83,993						
FY23 Service Lat Replacement	J347	3,167						
FY23 Misc System Repair	J348	332,490	10,422					
FY23 Misc Grinder Pumps	J349	97,205						
FY23 Misc CIPP Jobs	J350	321,332	274,717					
SC System Survey & Manhole	J351	1,650	10,000	75,000				

ROGUE VALLEY SEWER SERVICES

FY25 Proposed Budget

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
Collection System SDC								
RVSS								
Echo Way PS Rehab	J353			300,000				
Reed Lane Pressure Sewer	J354	1,993						
SC PS #2 Rehab	J355		14,955					
Yearly Service Lat Reimbursement	J356		30,000	30,000	30,000	30,000	30,000	30,000
Yearly Misc System Repair	J357	270	300,000	300,000	300,000	300,000	300,000	300,000
Yearly Misc Grinder Pumps	J358		100,000	100,000	100,000	100,000	100,000	100,000
FY24 CIPP Projects	J359		525,000					
Misc Pump Station Upgrades	J360			50,000	50,000	50,000	50,000	
Antelope Road CIPP	J361				1,133,000			
4th Street RR X-ing Abandonment	J362			775,000				
FY25 CIPP Projects	JXYZ			100,000	200,000	300,000	300,000	300,000
City of Central Point	A003	5,098						
City of Jacksonville	A004	(2,742)						
O&M Drainage FY23	B012	37,359						
Talent SW Master Plan	R016	14,315						
Arborwood Pump Station	R019	872						
Privately Funded Projects	9999	45,066	40,000	40,000	40,000	40,000	40,000	40,000
Total		1,440,105	3,259,316	8,145,000	2,532,800	2,384,828	2,526,840	2,430,126
Bear Creek Interceptor Fund 04								
COVID Sewer Testing	R022							
Total		-	-	-	-	-	-	-
Dunn Pump Station O & M Fund 06								
DPS Water Main Repair	R025							
Total		-	-	-	-	-	-	-
Regional Interceptor SDC Fund 07								
UBCI 48" Relief	J151							
Dunn Pump Replacement	I004	19,069						
New Portable Flow Monitor	I005	38,330	100,000	100,000	100,000			
Dunn PS Hydrant	I008				20,600			
Dunn Exterior System Improvements	I009				20,000	424,360		
27" Force Main CIPP	I010						1,365,909	
Kirtland Rd MH Evaluation&Rehab	I011			250,000				
Total		57,399	100,000	350,000	140,600	424,360	1,365,909	-

ROGUE VALLEY SEWER SERVICES

FY25 Proposed Budget

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
White City Storm Drain Fund 09								
Ave F and 8th Storm & Sewer	D002			400,000				
Ave F & Agate Storm Rehab	D006			200,000				
Misc Culvert Replacement	D008		50,000	50,000	50,000	50,000	50,000	50,000
Misc Storm Projects	DYYY							
Total		-	50,000	650,000	50,000	50,000	50,000	50,000
Storm Water Quality Fund 10								
West Valley View	Q010	51,572						
Northridge Terrace SWF	Q009				206,000			
Fire SW Protection	Q011	5,195						
Phoenix HS SW Inct	Q012							
Cummins SWF	Q013	57,357	450,000	450,000				
7th Street SWF	Q014	2,115	10,000	300,000				
Glenwood SWF	Q015	1,005	1,000	10,000				
Talent SW Master plan Final	Q016	70,374						
Stormwater Incentive Program	QXXX		100,000	100,000	100,000	100,000	100,000	100,000
FY Privately Funded Projects	9999	26,880	5,691					
Total		214,498	566,691	860,000	306,000	100,000	100,000	100,000
Treatment Capital Fund 55								
Plant Driveway Surface Replacement	C005					132,613		
Rehab Asphalt (Patch and Seal Coat)	C009						32,782	
SCADA Upgrade	C012	24,933	150,000	150,000				
UV System	C013	67,491	250,000	1,432,399				
Headworks Upgrade	C014				257,500			
Jocky Pump for Utility Water	C021			50,000				
FY22 Misc Treatment Maint	C023	830	(204)					
SC Corrosion Study	C024	2,877						
FY23 Misc Treatment Maint	C025	32,485						
Yearly Misc Treatment Maint	C026		150,000	150,000	150,000	150,000	150,000	150,000
Steel Tank Lining	C027						1,639,091	
Clarifier Gear Box Replacement	C028							28,138
Compost Project	L003	1,120,930	100,000	10,000				
Storage Shed	L006	2,838	900					
FY23 Misc Lagoon Maint	L009	29,038						
Yearly Misc Lagoon Maint	L010		50,000	50,000	50,000	50,000	50,000	50,000
Site Building	L011				412,000			
Privately Funded	9999							
Total		1,281,422	700,696	1,842,399	869,500	332,613	1,871,873	228,138

ROGUE VALLEY SEWER SERVICES FY25 Proposed Budget

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
Gold Hill Treatment Fund 60								
FY22 - Misc Treatment Maint	G010	444						
FY23 Misc Treatment Maint	G011	6,319						
GH Regional Connection	G012	4,171	200,000	1,500,000	4,000,000	8,000,000	1,300,000	
Yearly Misc Treatment Maint	G013		50,000	50,000	50,000	50,000	50,000	50,000
Site Electric Gate	G014			15,000				
Davis Partition, GH	2215	1,101						
Total		12,035	250,000	1,565,000	4,050,000	8,050,000	1,350,000	50,000
TOTAL CIP - All Funds		3,005,459	4,926,703	13,412,399	7,948,900	11,341,801	7,264,622	2,858,264

The following policy was approved by the Board.

"[...] The primary focus of the capital improvement plan at this time is to rehabilitate or replace pipes before they fall victim to the ravages of time. Approximately two-thirds of the collection system is PVC pipe less than 30 years old. PVC pipe should be expected to function for at least 75 years. At this time there is no reason to consider routine replacement of any of our PVC pipe. The collection system includes over 52 miles of concrete pipe and 45 miles of asbestos cement pipe. There is an additional 34 miles of concrete pipe in the interceptors and major trunks. The design life of these materials is 50 years. All of the concrete pipe and most of the asbestos cement pipe in our system is over 30 years old. There is over 19 miles of concrete pipe in the system that is over 50 years old."

"The design life of a pipe is an estimation of how long the pipe should last under normal conditions. The deterioration of a pipe from old age is rarely a catastrophic failure. More typically the pipe will suffer from small cracks, differential settlement, and root intrusion, all of which increases the amount of infiltration and potential blockages. As with any structure, the quality of initial construction and the maintenance schedule will have a big impact on the useful life of the pipe. A concrete pipe could function anywhere from 20 years to 100 years depending on the quality of construction and maintenance."

"In order to keep pace with the aging of the system 1/50th, or 2% of the concrete and asbestos cement pipe should be replaced or rehabilitated annually. This translates to approximately 2.5 miles of pipe per year. We have come very close to this over the past eight years, averaging 2.35 miles of pipe replaced or rehabilitated each year. ... Over the next five years the target of 2.5 miles of pipe per year could be achieved for an average of slightly less than \$2 million per year."

"Staff Recommendation: We consider our aggressive capital improvement program to be one of the major keys to the success of RVSS and part of what differentiates us from most other sewer utilities. We should continue with our goal to replace or rehabilitate at least 2% of the concrete and asbestos cement pipe annually. By doing this work in a timely fashion we are able to avoid much more costly emergency work in the future."

Explanation for Each Capital Improvement Project for FY 2025

Collection System SDC, Fund 01

General comments on project funding: The majority of capital projects in Fund 1 are funded through a combination of system development charges and sewer user rates. It is anticipated that Clean Water State Revolving Funds in the form of loans and grants will be obtained for the **Antelope Road Rehab Phase 1, J084**.

Antelope Road Rehab Phase 1, J084: The existing pipeline was constructed during the Camp White era in the 1940s and consists of concrete pipe ranging in size from 24" to 18" in diameter. There is a total of 7,000 feet of pipe that will be replaced. The costs listed here are estimated for Fiscal Year 2025.

Estimated **Fiscal Year 2025** Cost: \$6,000,000

Shady Cove PS #2 Upgrade, J250: Currently an operator must enter a manhole to access the pump controls. This item will cover the costs associated with rehabilitating the pump station with new submersible pumps and installing Variable Frequency Drives abandoning the existing sub-surface PS Controls.

Estimated Cost: \$300,000

Cristian Avenue Sewer, J342: The 6-inch Sewer on Christian Avenue in Talent will be replaced with an 8" sewer.

Estimated Cost: \$75,000

SC System Survey & Manhole Rehab, J351: This project will survey the Shady Cove Collection system.

Estimated Cost: \$75,000

Echo Way PS Rehab, J353: The existing Echo's Pump Station has deteriorated and will be rehabbed with a new wet-well insert, new pumps, and controls.

Estimated Cost: \$300,000

Explanation for Each Capital Improvement Project for FY 2025, *Continued*

Yearly Service Lateral Replacement, J356: Rogue Valley Sewer Services will reimburse property owners within our service district for one-third of the replacement cost to rebuild their existing service line from the house to the mainline.

Estimated Cost: \$30,000

Yearly Misc. System Repairs, J357: This item will cover costs associated with misc. repairs to the sewer system.

Estimated Cost: \$300,000

Yearly Misc. Grinder Pumps, J358: This item will cover costs associated with replacing existing STEP/STEG systems with EOne Grinder Pumps.

Estimated Cost: \$100,000

Misc. Pump Station Upgrades, J360: This item will cover costs associated with installing minor pump station equipment, including VFDs, flow meters, etc....

Estimated Cost: \$50,000

GH 4th St RR X-ing Abandonment, J362: This project will abandon at least two very poor existing RR crossings and rehab a third with CIPP lining.

Estimated Cost: \$775,000

FY CIPP Jobs, JXYZ: This item will be used to cover costs associated with the rehabilitation of sewer pipes using Cured-in-Place (CIPP) lining technology.

Estimated Cost: \$100,000

FY Privately Funded Projects, JXY: This item will cover costs for private projects identified during FY 2025.

Estimated Cost: \$40,000

Explanation for Each Capital Improvement Project for FY 2025, *Continued*

Regional Interceptor SDC, Fund 07

General comments on project funding: All capital projects in Fund 7 are funded through the Interceptor Capital Expansion Fee. The fee is set at \$1.05 per ERU per month for all users served by the regional interceptor system. Approximately 50% of the funding comes from the City of Medford. There are no plans for any loans or other debt financing during **FY 2025**.

Flow monitoring equipment, I005: This item will upgrade our existing flow monitoring loggers, batteries, software, and communications system with new Hach equipment. Our existing loggers and software are over 15 years old and no longer supported by Hach. Existing flow monitoring sensors can still be utilized as they are compatible with the new equipment.

Estimated Cost: \$100,000

Kirtland Road MH Evaluation & Rehab, I011: The existing manholes just upstream of the Medford Regional Treatment Plant have substantial H2S deterioration and will be rehabbed.

Estimated Cost: \$250,000

White City Industrial Storm Drainage, Fund 09

General comments on project funding: All capital projects in Fund 9 are funded through the White City Industrial Storm Drainage Fee. This fee is based on the total area and total impervious area of each property within the service area. There are no plans for any loans or other debt financing during **FY 2025**.

Avenue F & 8th Street Storm Sewer, D002: This project will install a new storm sewer and upsize existing culverts as required to mitigate capacity issues near Avenue F and 8th Street in White City.

Estimated Cost: \$400,000

Explanation for Each Capital Improvement Project for FY 2024, *Continued*

Avenue F & Agate Storm Rehab, D006: This project will provide a drainage study and abandon an existing 24-inch storm line under multiple railroad lines from the intersection of Avenue F and 13th to Agate Road. Flows will be re-routed to the existing 36-inch pipe along 13th.

Estimated Cost: \$200,000

Yearly Culvert & Storm Projects, D008: This item will cover costs for storm sewer projects identified during the fiscal year.

Estimated Cost: \$50,000

Storm Water Quality, Fund 10

General comments on project funding: All capital projects in Fund 10 are funded through the Stormwater Quality Fee. This fee is imposed on all properties within the Phase 2 MS4 boundary and is set at \$1 per equivalent residential unit per month. We will be using Clean Water State Revolving Funds in the form of loans and grants for the **Cummins Stormwater Facility, Q013**.

Cummins Stormwater Facility, Q013: This project will remove a small portion of the existing parking lot and install a new stormwater management facility adjacent to Bear Creek at the existing Cummins Building in Talent. This project will require RVSS to obtain an easement or obtain the property owner.

Estimated Cost: \$450,000

7th Street Stormwater Facility, Q014: This project will construct a new regional stormwater facility at the intersection of Antelope Road and 7th Street in White City. The facility will treat stormwater runoff from an industrial drainage area of approximately 55 acres.

Estimated Cost: \$300,000

Explanation for Each Capital Improvement Project for FY 2025, *Continued*

Glenwood Stormwater facility, Q015: This is a joint venture between ODOT and RVSS to construct a new regional stormwater facility near the Bear Creek Greenway and Glenwood Road in Phoenix. The facility will be sized to treat the entire contributing drainage basin of approximately 125 acres and will be constructed by ODOT in conjunction with the Hwy 99 improvements from N Rose St to E Glenwood Rd.

Estimated Cost: \$10,000

Stormwater Incentive Program, QXXX: This item will cover costs for private or municipal projects which apply and are approved for the Stormwater Incentive Program.

Estimated Cost: \$100,000

Treatment Capital, Fund 55

General comments on project funding: Capital projects in Fund 55 are funded through a combination of sewer user rates, SDCs, and funds received through hauled FOG & septage receiving at the White City Lagoons. We will be using Clean Water State Revolving Funds in the form of loans and grants for the **SC UV System, C013**, and **Shady Cove SCADA Upgrades, C012**

SC UV System, C013: The Shady Cove Treatment Plant currently employs a chlorine disinfection system prior to effluent discharge into the Rogue River. Even though chlorine disinfection is currently allowed by DEQ, the system is quickly becoming outdated, and handling the chlorine is costly and causes safety concerns.

Estimated Cost: \$1,432,399

Shady Cove SCADA Upgrades, C012: This project will cover costs to obtain a consultant to design and install a new SCAD system at the Shady Cove Treatment Plant.

Estimated Cost: \$150,000

Utility water Jockey Pump, C012: This project will retrofit the current utility water pumping system to account for the reduced pumping need due to the UV System upgrades.

Estimated Cost: \$50,000

Explanation for Each Capital Improvement Project for FY 2025, *Continued*

Yearly SC Treatment Maintenance, C026: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$150,000

WC Lagoons Compost Project, L003: This item will cover costs associated with the design and construction of new treatment lagoons, material staging area, and compost operation for receiving and processing hauled septic waste and FOG at the White City Lagoons.

Estimated Cost: \$10,000

Yearly Lagoon Treatment Maintenance, LXXX: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$50,000

Gold Hill Treatment Capital, Fund 60

General comments on project funding: The majority of capital projects in Fund 60 are funded through a combination of sewer user rates, state, and federal funding sources. It is anticipated that Business Oregon, Clean Water State Revolving Funds, and USDA funding in the form of a loans and grants will be obtained for the **Gold Hill Regional Connection, G012.**

Gold Hill Regional Connection, G012: This item will cover costs associated with the design and construction of pump station(s) and associated force main to connect the Gold Hill collection system with the regional collection system and treatment plant. The costs listed here are the estimated costs in FY 2025.

Estimated Cost: \$1,500,000

GH Treatment Site Elect. Gate, G014: This item will cover costs associated with the installation of a new electric security Gate at the Gold Hill Wastewater Treatment plant.

Estimated Cost: \$15,000

Explanation for Each Capital Improvement Project for FY 2025, *Continued*

Yearly Misc. GH Treatment Maintenance, G013: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Gold Hill Treatment plant.

Estimated Cost: \$50,000

**FY25 Proposed Budget
Major Equipment & Vehicle Replacement Schedule**

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY23	Projected FY24	Plan FY25	Plan FY26	Plan FY27	Plan FY28	Plan FY29
Light Trucks													
2023	GMC	Duramax 5500HD Hi Cube Van	55	385,000	2023	385,000		385,000					
2023	Chevy	EV 1/2 Ton Trucks		80,000	2023	80,000		80,000					
2023	Chevy	EV 1/2 Ton Trucks		80,000	2023	80,000		80,000					
2023	Chevy	EV 1/2 Ton Trucks		80,000	2023	80,000		80,000					
2025	GMC	Sierra Double Cab 1500 4X4 Std Bed		60,000	0	60,000				85,000			
2025	GMC	Sierra Double Cab 1500 4X4 Std Bed		60,000	0	60,000				85,000			
2025	GMC	Sierra Crew Cab 1500 4X4 Std Bed		60,000	0	60,000				85,000			
2015	GMC	Sierra Crew Cab 1500 4X4 Std Bed trtmt		26,500	2028	28,500						85,000	
2015	GMC	Sierra Crew Cab 1500 4X4 Std Bed trtmt		26,500	2028	28,500						85,000	
Light Trucks Total							0	625,000	0	255,000	0	170,000	0

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY23	Projected FY24	Plan FY25	Plan FY26	Plan FY27	Plan FY28	Plan FY29
Heavy Equipment													
2005	Sterling	Vac-Con Flusher Truck	27	223,867	2016	285,000			500,000				
1998	John Deere	Backhoe 310 SE-Treatment	BSE	60,000	2024	60,000		120,000					
0	Mustang	Skid Steer - Treatment	MG 960	0	2024	0		70,000					
2015	Vactor	2015 Vac-Con Flusher Truck	37	433,000	2025	440,000				625,000			
2015	Vactor	2015 Vac-Con Flusher Truck	37	433,000	2025	440,000							650,000
		Gold Hill Pumper Truck							265,000				
1996	Wacker	6" Pump - Treatment	WACK	0	2025	75,000				75,000			
2025	Pioneer	SAPP66S 6" Pump	PP	75,000		75,000						75,000	
2025	Obrien	Golf Course Flusher	OB	50,000		50,000				50,000			
	Trail King	TK50LP	TK	40,000	2021	40,000						40,000	
2027	Cummins	Generator 50KW		55,000	0	55,000				55,000			
2027	Bobcat	E55 Mini Excavator		80,000	0	80,000						80,000	
Heavy Equipment Total							0	190,000	765,000	180,000	625,000	195,000	650,000
GRAND TOTAL							0	815,000	765,000	435,000	625,000	365,000	650,000



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section VI. Other Schedules

Personnel Services.....	107
Customer Accounts	108
Budgeted Debt.....	109
Historical/Statistical Information	110
Largest Consumption Customers.....	114
Glossary of Terms	115



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

Rogue Valley Sewer Services

FY25 Proposed Budget

Personnel Services

	Salary Range*		Number Positions			
	Entry	Top	FY22	FY23	FY24	FY25
<u>Administration Department</u>						
Finance Clerk	4,453	6,119	4.00	3.00	3.00	3.00
Executive Secretary	6,255	7,748	1.00	1.00	1.00	1.00
Finance Director	9,417	11,770	1.00	1.00	1.00	1.00
Development Specialist	5,687	7,044	0.50	0.00	0.00	0.00
Network Administrator	8,810	11,013	0.35	0.00	0.00	0.00
Manager	18,119	0	1.00	1.00	1.00	1.00
			7.85	6.00	6.00	6.00
<u>Information Technology Department</u>						
Network Administrator	8,810	11,013	0.65	1.00	1.00	1.00
GIS Technician	6,255	7,748	1.00	1.00	0.00	0.00
			1.65	2.00	1.00	1.00
<u>Engineering Department</u>						
District Engineer	10,655	13,317	1.00	1.00	1.00	1.00
Staff Engineer	8,685	10,873	0.00	1.00	1.00	1.00
Engineering Tech	7,546	9,253	1.00	1.00	1.00	1.00
GIS Technician	6,255	7,748	1.00	0.00	2.00	2.00
Inspector	6,255	7,748	1.50	2.00	2.00	2.00
Development Specialist	5,687	7,044	0.50	1.00	2.00	2.00
Finance Clerk	4,453	6,119	0.00	1.00	0.00	0.00
			5.00	7.00	9.00	9.00
<u>Storm Water Quality</u>						
Stormwater Coordinator	7,546	9,253	1.00	0.00	1.00	1.00
Stormwater Quality Tech	6,255	7,748	1.00	1.00	1.00	1.00
			2.00	1.00	2.00	2.00
<u>Maintenance Department</u>						
Operations Manager	8,811	11,013	1.00	1.00	1.00	1.00
Finance Clerk	4,453	6,119	1.00	1.00	1.00	1.00
Flusher Crew	4,737	8,290	4.00	4.00	4.00	4.00
TV Crew	4,737	8,290	4.00	4.00	4.00	4.00
Construction Crew	4,737	8,290	4.00	4.00	4.00	4.00
Pressure Systems	4,737	8,290	2.00	2.00	2.00	2.00
Utility Locates	4,737	8,290	1.00	2.00	2.00	2.00
			17.00	18.00	18.00	18.00
<u>Treatment</u>						
Treatment Plant Supervisor	8,332	8,882	1.00	1.00	1.00	1.00
Treatment Plant Operator	5,054	7,935	4.00	4.00	3.00	3.00
			5.00	5.00	4.00	4.00
Total Employees			38.50	39.00	40.00	40.00

* Monthly salary ranges are those current as of July 1, 2024

Rogue Valley Sewer Services

FY25 Proposed Budget

History of Customer Accounts

Year	Single Family	MH Park Spaces	MultiFamily Units	Residential Units	Commercial Accounts	Total	Percent Increase	# Empl
Feb-24	22,366	3,814	6,536	32,716	1,824	34,540	1.5%	40.0
Feb-23	22,136	3,858	6,239	32,233	1,791	34,024	1.9%	71.0
Feb-22	21,837	3,825	5,966	31,628	1,762	33,390	2.3%	39.0
Feb-21	21,393	3,555	5,950	30,898	1,740	32,638	-9.9%	38.0
Mar-20	22,860	5,157	6,265	34,282	1,942	36,224	0.3%	38.0
Mar-19	22,596	5,321	6,292	34,209	1,924	36,133	6.3%	37.0
Feb-18	21,229	5,087	5,898	32,214	1,783	33,997	2.0%	36.0
Feb-17	21,436	4,518	5,601	31,555	1,761	33,316	1.1%	33.0
Feb-16	21,191	4,479	5,541	31,211	1,744	32,955	1.8%	33.0
Mar-14	20,677	4,272	5,113	30,062	1,729	31,791	2.0%	36.0
Apr-13	20,478	4,117	4,858	29,453	1,710	31,163	1.5%	29.0
Feb-12	20,233	4,152	4,594	28,979	1,717	30,696	1.6%	32.0
Feb-11	19,997	4,058	4,471	28,526	1,695	30,221	0.3%	28.5

February 2024 Summary by Location per

March Treatment reports

	RVSS	Eagle Point	J'ville	Total
Single Family	17,870	3,307	1,189	22,366
Mobile Home Park Spaces	3,120	516	178	3,814
Multi-family units	5,709	604	223	6,536
Residential units	26,699	4,427	1,590	32,716
Commercial accounts	1,622	80	122	1,824
Total	28,321	4,507	1,712	34,540

Rogue Valley Sewer Services

FY25 Proposed Budget

Schedule of Budgeted Debt

Name	Interest Rate	Loan Date	Maturity Date	Original Principal Amount	Estimated 6/30/24 Principal Amount	Principal Budget Amount FY25	Interest Budget Amount FY25	Estimated 6/30/25 Principal Amount
General Fund - 01								
Revenue Bonds (1)	Var	04/23/13	10/01/29	1,425,600	-	-	-	-
					-	-	-	-
Interceptor Capital Expansion Fund - 07								
Revenue Bonds (1)	Var	04/23/13	10/01/29	3,029,400	-	-	-	-
TOTAL ALL DEBT					-	-	-	-

District Debt Limit: For sanitary districts, Oregon Revised Statute 450.120 limits the total outstanding bonded indebtedness to 13 percent of the true cash value of all taxable property. The real market value of the taxable property within the Rogue Valley Sewer Services boundaries is \$10,543,523,768 according to information provided by the Jackson County Assessor's Office. That value would allow the District to issue up to \$1,370,658,090 in G.O. and Revenue bonds.

Notes:

1) Full Faith and Credit Refunding Obligations, Series 2013.

Debt was Paid in Full October 2022

Rogue Valley Sewer Services

FY25 Proposed Budget

Ten Year Historical Information

Fiscal Year Ended June 30th	Estimated RVSS Population Served	Basic Sewer Rate	Number Permits Issued	Revenue Service Charges	SDCs	Assessment Loans Receivable
2025 Budget	76,108	27.00	300	12,653,851	551,342	80,000
2024 Projected	74,983	25.50	300	11,813,415	551,342	90,000
2023 Actual	73,875	24.00	253	10,710,386	708,977	95,371
2022 Actual	89,737	23.00	170	10,072,183	835,557	108,888
2021 Actual	89,241	21.50	223	9,427,408	604,262	160,144
2020 Actual	87,058	21.50	338	9,631,103	536,691	176,327
2019 Actual	83,477	20.50	381	8,962,931	700,327	229,794
2018 Actual	82,243	19.60	232	8,675,117	494,263	285,022
2017 Actual	81,028	19.00	281	8,069,963	494,577	391,385
2016 Actual	79,831	18.29	264	7,508,587	606,851	395,377
2015 Actual	78,651	15.90	390	6,778,998	328,158	439,566

Other Information

Central Point annexed	January 1, 2001	
Shady Cove annexed	July 1, 2019	
Gold Hill annexed	November 1, 2023	
Population of Jackson County		221,644
Cost of Infrastructure RVSS maintains		135,980,609

Amounts include General Fund and the operational funds for Phoenix and Jacksonville sewer service.

Population estimate is based on number of residential units (mfr, duplex,) served times 2.53 average persons per household.

***Summary of Other Categories**

	July 2022	July 2023	July 2024
	4.38% Increa	6.25% Increase	5.9% Increase
Residential: Monthly	\$24.00	\$25.50	\$27.00
Mobile Home Parks: Monthly Per Unit	\$21.06	\$22.38	\$23.70
Multiple Dwellings: Monthly Per Unit	\$21.06	\$22.38	\$23.70
NonResidential: Sewer Charge Per Connection	\$15.03	\$15.97	\$14.91
Plus Per 1,000 gallons	\$1.52	\$1.62	\$1.72
Recreational Vehicle Waste Dumping Station: Monthly	\$49.84	\$52.96	\$56.08

Rogue Valley Sewer Services

FY25 Proposed Budget

Ten Year Historical Information

Fiscal Year Ended June 30th	Expenditures Personnel Services	Expenditures Treatment Charges	Rehabilitation Capital Projects	Balance Loans Notes
2025 Budget	5,700,678	5,196,125	13,412,399	0
2024 Projected	5,458,441	4,650,000	4,926,703	0
2023 Actual	4,777,171	3,987,057	3,005,459	1,635,000
2022 Actual	4,423,736	3,821,771	2,236,191	1,885,000
2021 Actual	4,352,789	3,671,496	1,637,627	2,150,000
2019 Actual	3,745,040	3,519,408	1,953,021	2,765,000
2018 Actual	3,588,831	3,226,022	2,812,535	3,060,000
2017 Actual	2,927,790	3,001,448	1,239,799	3,392,183
2016 Actual	2,711,498	2,748,900	889,574	3,785,655
2020 Actual	3,890,990	3,728,850	2,316,274	2,460,000
2015 Actual	2,659,906	2,497,440	2,781,560	4,231,562

Amounts include all funds.

Rogue Valley Sewer Services

FY25 Proposed Budget

Annual Statistical Report

	June 30 2022	June 30 2023	Increase (Decrease)
<u>Private Developer Projects Completed</u>			
Plan Review	14	28	14
Completed Projects	15	7	(8)
Length of lines added in feet	7,743	5,615	(2,128)
Cost	\$1,355,166	\$588,271	(\$766,895)
<u>Maintenance</u>			
Miles of collection system pipe	400	402	2
Miles of Interceptor system pipe	17	16	(1)
Total miles of system pipe maintained	417	418	1
Miles of Pipe Cleaned - Flushed	122	127	5
Miles of Pipe Inspected-CCTV	105	121	16
Cost of rehabilitation jobs	\$ 2,763,218	\$ 627,943	(\$2,135,275)
Number of rehabilitation jobs completed	6	3	(3)
Number pump stations upgraded	2	1	(1)
Pump Station Alarms	3	-	(3)
Sewage Overflows	1	-	(1)
* Mileage would have been higher but crew was assigned to fire rehab work for 6 months, Sept 2020 - March 2021			
** Mileage does not include lateral launching for the fire rehab work performed for 6 months, Sept 2020 - March 2021			
<u>System Defects Repaired</u>			
	Priority		
By Priority	1	12	12
	2	32	34
	3	19	22
		63	68
		170	253
<u>Permits Written</u>			
Shady Cove		15	7
Eagle Point		82	45
Jacksonville		20	9
RVSS		68	199
Total		170	253

Rogue Valley Sewer Services

FY25 Proposed Budget

Annual Statistical Report - (continued)

	June 30 2022	June 30 2023	Increase (Decrease)
<u>Customer Accounts (Feb 25)</u>			
Residential accounts	31,785	31,226	(559)
Industrial, Institutional accounts	1,875	1,907	32
Total accounts	<u>33,660</u>	<u>33,133</u>	<u>(527)</u>
<u>Statistics</u>			
Administrative	7.85	6.00	(2)
IT Staff	1.65	2.00	0
Engineering Staff	4.50	7.00	3
Storm Water Quality Staff	2.00	1.00	(1)
Maintenance/Construction Staff	17.00	18.00	1
Treatment Staff	5.00	5.00	-
STEP/STEG/Grinder Pumps	96.00	99.00	3
Number pump stations (19 RVS + 5 SC)	25.00	24.00	(1)
Medford Sewage Treated (Millions Gals/Day)	15.45	15.30	(0.15)
Shady Cove Sewage Treated (Millions Gals/Day)	0.31	0.28	(0.03)
Gold Hill Sewage Treated (Millions Gals/Day)	0.06	0.06	-
Sewer service charges	11,032,014	11,673,254	\$641,240
System Development Charges	835,557	709,210	(\$126,347)
White City Industrial Storm Drain fees	78,612	80,733	\$2,121
Storm Water Quality fees	364,442	381,474	\$17,032
	<u>\$12,310,625</u>	<u>\$12,844,671</u>	<u>\$534,046</u>
Cost of RVSS maintained infrastructure per Audit Includes cost of systems donated by developers	112,542,573	115,649,183	\$3,106,610
<u>Population (Estimated)</u>			
RVSS Population Served	83,595	82,124	(1,471)

Rogue Valley Sewer Services

FY25 Proposed Budget

Largest Consumption Customers (Top 20)

Customer name	Annual Gallons	Percent Total
1 Amy's Kitchen	92,735,949	
2 Boise Cascade Corp	59,476,941	
3 Carestream Health Inc	44,196,742	
4 VA Domiciliary #692	39,504,000	
5 Bear Creek Operations	26,454,033	
6 Roseburg Forest Products #C1994	20,703,237	
7 Dry Creek Landfill Inc	13,826,851	
8 Southern Oregon Linen	11,589,000	
9 Linde Gas & Equipment Inc	10,052,000	
10 Plycem USA, Inc	9,987,180	
11 Go Carwash - Matt Loop	6,721,000	
12 Eagle Point School Dist 9-Wilson Way	6,269,000	
13 Cascade Wood Products	6,127,000	
14 Jackson County Sports Park	6,069,518	
15 Beam Investments LLC	5,247,000	
16 Boise Cascade Corp	4,732,000	
17 Go Carwash - Crater Lake Hwy	4,483,000	
18 Rogue Disposal & Recycle	4,264,000	
19 CRU Properties LLC	4,217,000	
20 Oregon State Parks Dept	3,885,934	
	<u>380,541,385</u>	<u>32.9%</u>
Remaining RVSS(commercial)	352,491,770	
Eagle Point (commercial)	14,847,800	
Eagle Point residential	285,656,550	
Jacksonville (commercial)	17,940,151	
Jacksonville residential	103,586,550	
All Others	<u>774,522,820</u>	<u>67.1%</u>
	<u><u>1,155,064,205</u></u>	<u><u>100.0%</u></u>

The above gallons of sewer effluent are for the twelve months ending February 2023

Rogue Valley Sewer Services

Glossary of Terms

Accrual Basis: A method of budgetary accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not.

Adopted Budget: The Proposed budget that is adopted (approved) by the district. It represents the financial plan of the district that forms the basis and limits for appropriations for the fiscal year.

Amortization: The paying off of debt with a fixed repayment schedule in regular installments over a period of time.

Appropriation: The legal authorization granted by the district board to make expenditures and incur obligations. Includes Transfer to Other Funds and Contingencies.

Appropriation Resolution: The legal document passed by the district board authorizing expenditures.

Balanced Budget: A budget in which revenues are equal to expenditures. Thus, neither a budget deficit nor a budget surplus exists ("the accounts balance").

Basis of Budgeting: A measurement focus that differs from the basis of accounting in the treatment of beginning fund balances, debt service, vacation benefits, and capital outlay in enterprise funds.

Beginning Fund Balance: A resource classification indicating those financial resources which, because they were not expended in one fiscal year, are available in the following fiscal year.

Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Budget: A policy statement detailing the District's plan for the accomplishment of stated goals within a particular fiscal year, including estimates of required expenditures and anticipated revenues to carry out state goals.

Budget Committee: A panel comprised of the District Board and an equal number of citizen's responsible for the review and recommendation of the annual budget.

Glossary of Terms, continued

Budget Message: A message prepared by the district administrator explaining the annual proposed budget, articulating the strategies and budgets to achieve the District's goals, and identifying budget impacts and changes.

Budget Officer: The person appointed by the District Board to be responsible for assembling the budget. For Rogue Valley Sewer Services, the district manager serves this role.

Capital Outlay: An object classification that includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$3,000.

Capital Projects: Those activities resulting in the acquisition or improvement of major capital items such as sewer pipelines, pump stations, and land.

Category: A major division of the program budget that contains programs and activities. Categories are also known as functional areas.

CIP: Capital Improvement Plan.

CMOM: Capacity Management, Operations, and Maintenance Program.

CNG: Compressed Natural Gas

Collection System: This is any part of the system that is not an Interceptor or Trunk Main.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the budget year. The District Board must authorize the use of any contingency appropriations.

CPI: Consumer Price Index.

Cured In Place Pipe: A subset of slip lining where the new pipe is installed as a flexible felt tube impregnated with a polymer resin. Once installed, the resin is treated with heat and cures to become a hard plastic liner.

CWSRF: Clean Water State Revolving Fund.

DEQ: Department of Environmental Quality.

Debt Service: Payment of interest and principal related to long-term debt.

Debt Service Funds: These funds account for the accumulation of resources to pay the debt on capital projects.

Glossary of Terms, continued

Department Request: The annual budgetary alternative prepared by department managers indicates an appropriate, justified, and needed level of service for their department together with associated expenditures and revenues.

Depreciation: The charging of a fixed asset as an expense over the estimated service life of that asset.

Ending Fund Balance: A requirement classification for those funds not appropriated for any purpose and reserved for ensuing fiscal years. See also Unreserved Ending Fund Balance.

Enterprise Fund: A fund that is used for services provided to the public on a user-charge basis.

ERU: Equivalent Residential Unit.

EV: Electric Vehicle

Expenditures: The money spent by the District for the programs and projects included within the approved budget.

Fiscal Year: Twelve-month period from July 1 to June 30 for which the annual budget of the District is prepared and adopted.

Fixed Assets: Assets of a long-term character such as land, sewer plant, buildings, furniture, and other equipment.

FOG: Fats, Oils and Grease

Force Main: Pipe that transmits sewage under pressure from a pump station.

Fringe Benefits: The non-salary part of employees' total compensation. A typical benefits package includes insurance, retirement, and vacation/sick leave components.

FTE: Full-Time Equivalent is a term used to measure the number of employees on a 40-hour-per-week basis.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Balance: The difference between governmental fund assets and liabilities; also referred to as fund equity.

GAAP: Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard-setting bodies.

Glossary of Terms, continued

General Fund: The fund used to account for operational expenses of a governmental unit financed by taxes and other general revenues.

General Obligation Bonds: This type of bond is backed by the full faith, credit, and taxing power of the government.

GH: Gold Hill

GIS: Geographic Information System.

Interceptor: Same as trunk main. In our system, we use the term to define the Regional facilities (Upper and Lower Bear Creek Interceptors and Old Medford Trunk).

Lagoons:

Line Item: An expenditure description at the most detailed level. Objects of expenditure are broken down into specific items, such as printing.

LID: Local Improvement Districts are formed by petition and used to request the District to finance improvements to sewer systems over a 20-year period.

LID (in Storm Water): Low Impact Development.

Materials and Services: The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.

Modified Accrual Basis of Accounting: A basis of accounting where revenues are recognized when they are both measurable and available and expenditures are recognized at a time when liability is incurred pursuant to appropriation authority.

MS4: Municipal Separate Storm Sewer Systems.

O&M: Operations and Maintenance.

OAR: Oregon Administrative Rules. Rules established by a given state department who have authority granted by an ORS to operate a specific function.

OCWSRLF: Oregon Clean Water Services Revolving Loan Fund.

Ordinance: The method by which the appropriation of the budget is enacted into law by the district board per the authority of the Oregon State Statutes.

Organizational Unit: An administrative subdivision, such as a department or division, of the district government charged with carrying on one or more specific functions.

ORS: Oregon Revised Statute. The set of laws is established by a vote of the people or the state legislature.

Glossary of Terms, continued

OSHA: Occupational Safety and Health Administration.

Personal Services: An expenditure classification encompassing all expenditures relating to district employees. This includes union and nonunion labor costs, employee benefits, and payroll tax expenses.

Pipe Bursting: Method of rehabilitating pipe where a new pipe is installed through an existing pipe. The old pipe is destroyed in the process. This method allows a larger pipe to be installed without removing the old pipe.

Proposed Budget: The financial and operating document submitted to the Budget Committee and the governing body for consideration.

Proprietary Fund: Consists of 2 types – Internal Service and Enterprise. These funds are used for services rendered and paid for by the patrons who use them.

PS: Pump Station.

Requirements: Total expenditures and unappropriated fund balance.

Reserve: A portion of a fund that is restricted for a specific purpose.

Resources: Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

Revenue: Income for the fiscal year including transfers and excluding proceeds from the sale of bonds and notes. The major categories of revenue include sewer service charges, stormwater charges, system development charges, fees and charges, and interest on investments.

Revenue Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Revised Budget: A budget alternative indicating all changes made to the adopted budget as the result of budget adjustments and the supplemental budget process.

SC: Shady Cove.

SCADA: Supervisory Control And Data Acquisition.

SDC: System Development Charges are assessed on new construction to cover the demands placed on District services. Charges collected will cover sewer pipelines, pump stations, and other infrastructure which will provide sewer service.

Glossary of Terms, continued

Slip Lining: Method of rehabilitating pipe where a smaller pipe is installed inside an existing pipe. The existing pipe remains intact and helps support the new pipe.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

SSO: Sanitary Sewer Overflow.

Supplemental Budget: A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to decrease the ending fund balance.

Transfer: An amount distributed from one fund to finance activities in another fund. It is shown as a requirement in the originating fund and a resource in the receiving fund.

Trunk Main: A large diameter pipe used to transmit sewage from a city or large population center to a treatment plant. We use this term to describe several different large-diameter sewer mains but only have an SDC dedicated to the White City Trunk and Eagle Point Trunk.

Unreserved Ending Fund Balance: The amount of the ending fund balance which has not been specifically reserved for any purpose. A reserve for debt service, as a requirement of a loan or debt issue would be an example of a reserve.

VFD: Variable Frequency Drive.

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Rogue Valley Sewer Services, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2024, to June 30, 2025, will be held at Rogue Valley Sewer Services, 138 W Vilas Rd, Central Point Oregon 97502. The meeting will take place on the 25th day of April 2024 at 12 noon. The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 15, 2024, at 138 West Vilas Road, Central Point, between the hours of 8:00 a.m. and 4:00 p.m., or will be available on the RVSS Website at www.rvss-or.gov. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear via ZOOM at the meeting and discuss the proposed programs with the Budget Committee. Contact RVSS or look on our website for the ZOOM link.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK