



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

ROGUE VALLEY SEWER SERVICES
Jackson County, Oregon

Adopted Budget
Fiscal Year Ended June 2025



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

Rogue Valley Sewer Services

FY25 Adopted Budget

Table of Contents

Section I. Budget Message and Narratives

Budget Committee Members	1
Budget Presentation Award	2
Budget Message.....	3
History and Background	7
Mission Statement and Goals	9
Financial Policies	10
Budget Calendar	12
Budget Process	13
Service Boundary Map	15
Organizational Chart.....	16
Fund/Department Matrix	17

Section II. Budget Summaries All Funds

One-Page Summary – All Funds	18
Pie Chart Resources / Requirements	19
Pie Chart Revenues / Expenditures.....	21
Resources, Requirements, Appropriations Summaries	23

Section III. Budget Details by Fund

General Fund (01)	25
Bear Creek Interceptor Operations & Maintenance Fund (04).....	38
Dunn Pump Station Operations & Maintenance Fund (06).....	41
Interceptor Capital Expansion Fund (07)	43
White City Storm Drains Fund (09).....	46
Stormwater Quality Fund (10).....	48
Shady Cove Treatment Fund (50)	50
Treatment Capital Fund (55).....	52
Gold Hill Treatment Fund (60)	54
Gold Hill Debt Service Fund (62)	56
Gold Hill Collection System Fund (65)	58
Lagoons Fund (70)	60

Section IV. Budget Requirement Details by Department

Department 10: Administration	62
Department 20: Information Technology.....	67
Department 30: Engineering	71
Department 35: Storm Water Quality	75
Department 40: Maintenance.....	79
Department 50: Construction	84
Department 60: Treatment.....	88

Section V. Five-Year Cash Flow Projections

General Fund Cash Flow Projections 92
Capital Improvement Plan 96
Major Equipment & Vehicle Replacement Schedule 107

Section VI. Other Schedules

Personnel Services..... 108
Customer Accounts 109
Budgeted Debt..... 110
Historical/Statistical Information 111
Largest Consumption Customers..... 115
Glossary of Terms 116
Notice of Budget Committee Meeting 122
Notice of Budget Hearing (LB-1, LB-2) 124
Resolution Adopting Budget and Making Appropriations128
Notice of Property Tax and Certification (LB-50)131
Letter to County Assessor – Extension for Filing Notice132
Letter from County Assessor 133
Letter to County Clerk134



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section I. Budget Message and Narratives

Budget Committee Members	1
Budget Presentation Award	2
Budget Message	3
History and Background	7
Mission Statement and Goals	9
Financial Policies	10
Budget Calendar	12
Budget Process	13
Service Boundary Map	15
Organizational Chart	16
Fund/Department Matrix	17



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

**FY 2024-2025
ROGUE VALLEY SEWER SERVICES
BUDGET COMMITTEE MEMBERS**

Kay Harrison
Chairman, Board of Directors
Term Through: 6/30/27

Michael Parsons
Vice Chairman, Board of Directors
Term Through: 6/30/27

John Edwards
Member, Board of Directors
Term Through: 6/30/25

Roger Thom
Member, Board of Directors
Term Through: 06/30/25

John Quinn
Member, Board of Directors
Term Through: 6/30/27

John Vial
Term Through: 12/31/25

Anna D'Amato
Term Through: 12/31/24

Mark Warwick
Term Through: 12/31/26

Eleanor Ponomareff
Term Through: 12/31/24

Aaron Prunty
Term Through: 12/31/25



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Rogue Valley Sewer Services
Oregon**

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morrill

Executive Director

ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 Fax (541) 664-7171 www.RVSS-or.gov

Fiscal Year 2025 July 1, 2024 – June 30, 2025 Budget Message

I am pleased to present the Rogue Valley Sewer Services budget for Fiscal Year 2025. This is a balanced budget where our resources equal our requirements.

Budget Policies

Every year we submit our budget to the Oregon Municipal Finance Officers Association and the Government Finance Officers Association (GFOA) for review and critique. I am happy to report that once again we received the Distinguished Budget Presentation Award from GFOA.

Our top priority is to maintain a balanced budget in accordance with State law. In so doing, it is our policy to not use debt to finance any of our operating expenses. We remain consistent with the policy and will not be using debt to finance operating expenses.

RVSS maintains an active capital improvement program that is designed to ensure adequate capacity and to rehabilitate older sections of pipe before they fail. At this point in time we do not have any capacity deficiencies in the system. Our rehabilitation program calls for the replacement of approximately 2.0 miles of pipe per year. This work is funded through a combination of System Development Charges (SDC) and rates.

Revenue Trends

We are projecting our total revenue to be in line with our current year's budget, with the exception of funding from DEQ loans for certain capital projects. These projects have taken longer than anticipated to begin construction, so the loan disbursements have been delayed.

Long-term trends still indicate a slow but steady growth in our service area. We are still projecting a modest 1% rate of growth in our service area for Fiscal Year 2025.

Sewer Rates

Our rate-setting philosophy is that all collection systems are considered equal, but treatment plants are not. The core area is defined as the area served by the Regional Water Reclamation Facility which is operated by the City of Medford. Rates in the core area are much lower because the larger

plant is much more efficient. The Shady Cove area is served by the Shady Cove Treatment Plant and the Gold Hill area is served by the Gold Hill Treatment Plant.

Based on our rate analysis for this year we are recommending an increase in single-family rates from \$25.50 to \$27.00 per month in our core area. For Shady Cove, the proposed increase will be from \$50.00 to \$51.50. With the annexation of Gold Hill, we agreed to maintain their current rate for a minimum of 2 years, so the rate adopted by the City prior to annexation will remain in effect.

Year	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025
Residential Rate (Core)	\$21.50	\$21.50	\$23.00	\$24.00	\$25.50	\$27.00
Shady Cove	\$44.00	\$44.00	\$45.00	\$46.25	\$50.00	\$51.50
Gold Hill					\$78.88	\$78.88

Note: Shady Cove and Gold Hill rates include a 7% and 5% franchise fee, respectively.

A recent survey of 124 sewer service providers in Oregon revealed an average residential sewer rate of \$61.43, with a median rate of \$57.08 per month. Our residential rate remains among the lowest in the state.

Special Items of Interest

- Gold Hill – Gold Hill voters overwhelmingly approved annexation into RVSS in August 2023. The annexation was finalized by the Jackson County Board of Commissioners in October.

We have successfully integrated Gold Hill into our billing system and are continuing with our overall operation of the system. Gold Hill is still required to transfer sewer-related funds to us, but their accounting system has been in such disarray for so long that they are having difficulties determining how much money is available. These funds are earmarked to defray the cost of the regional intertie, so the delay in transferring them does not impact our operations.

- Bipartisan Infrastructure Law (BIL) – The BIL has allowed DEQ to increase the amount of loan principal forgiveness that they offer. We have executed one loan agreement for \$6.6 million for the Antelope Road sewer project, of which \$2 million will be forgiven.

The Cummins Stormwater Facility is being funded by two grants administered by DEQ for a total of approximately \$450,000.

We still have a pending application for the Shady Cove Disinfection project. We intend to sign this loan agreement in July and expect to receive principal forgiveness for \$700,000 of the estimated \$1.4 million cost.

We have gotten approval for a \$1.9 million loan from BIZ Oregon to cover the design costs for the Gold Hill Regional Intertie. \$700,000 of this loan will be forgiven.

We also have pending applications to DEQ and the USDA Rural Development Fund for financing the construction of the Gold Hill project.

- Medford Treatment Plant – The Regional Rate Committee has approved 10% increases in the treatment rate for fiscal years 2024 and 2025. A portion of this increase will be dedicated to a capital reserve fund to help with costs of anticipated treatment plant upgrades. We expect these increases to continue at least until the improvements are complete.

Medford is in the process of designing the improvements and has authorized the issuance of \$300 million in bonds to pay for them. This will have a significant impact on our rates in the coming years.

- Capital Improvement Plan – Our capital improvement plan includes over \$13 million in spending across all funds. The majority of this spending will be financed through loans and grants.
- Debt Service – Our only current debt obligations are through Shady Cove which cannot be retired at least until 2026. The annual debt service on this is approximately \$126,000 per year.

Gold Hill has a sewer-related debt of approximately \$1.1 million owed to BIZ Oregon and the USDA Rural Development Fund. Annual debt service for these loans is approximately \$57,000. We are in the process of assuming these debt obligations, however, the USDA has indicated that they may not allow loan assumption and could demand full payment. We are prepared for this possibility and have included in our budget an inter-fund loan from the Interceptor Capital Reserve Fund (07) to the Gold Hill Fund (62). If this happens the loan will be repaid from Gold Hill user rates.

Debt service on the planned DEQ loans does not begin until the projects are complete.

- Shady Cove – We are proposing an increase in sewer rate for Shady Cove from \$50.00 per month to \$51.50 per month. Seventy-five percent of this revenue is used for treatment operations (Fund 50) and the remaining is transferred to the General Fund for support collection operations.
- White City Lagoons – The White City Lagoon generates revenue from tipping fees charged to septic tank and grease interceptor pumpers. Surplus from the White City Lagoon (Fund 70) operations is transferred to the Treatment Capital Reserve Fund (55). We are budgeting a surplus of \$250,000 for FY 2025.

We have completed the first phase of our lagoon improvements. The three new partially mixed lagoon cells are in operation and the 14-acre wetland habitat project in the old South Cell is complete, much to the delight of local birdwatchers.

In the future, we plan to construct drying beds and a site for future composting facilities. This will dramatically increase the effectiveness and capacity of the lagoon, allowing us to remove the limits on and amount of waste we receive from pumpers. We intend to begin some of the design work in 2025.

- Staffing – We are not proposing any changes to our staff levels and will remain constant at 40 employees.

We have traditionally made annual Cost of Living Adjustments (COLA) to employee wages based on the Consumer Price Index (CPI-U). For this year, the proposed COLA is 3.1%.

I would like to thank each of you for taking time out of your schedule to participate in the budget process. Your input and insights are extremely valuable in helping us remain a responsible and responsive government agency. Our Finance Director, Brenda Baldovino, and I are available to answer any questions you may have about the budget. Please do not hesitate to call us if you have questions or concerns.

Respectfully Submitted,



Carl Tappert, Manager

Rogue Valley Sewer Services History and Background

Rogue Valley Sewer Services (RVSS) is a special district that provides sewer service in Jackson County, Oregon. RVSS is governed by a five-member elected Board of Directors. RVSS serves the cities of Talent, Central Point, Eagle Point, Jacksonville, Phoenix, Shady Cove, and a portion of the city of Medford, Oregon, and serves a population of approximately 81,755.

Rogue Valley Sewer Services (originally Bear Creek Valley Sanitary Authority) was established under Oregon Revised Statutes Chapter 450.705 through a special election in August 1966.

The primary purpose of RVSS was to construct and maintain a regional sewer interceptor connecting the cities of Medford, Central Point, Phoenix, and Talent to the regional wastewater treatment plant on Kirtland Road. RVSS also assumed management of the collection system in Talent.

When the interceptor system was completed in 1973, sewer service rapidly expanded to serve areas of the county suffering from failing septic systems.

In 1975 the White City Sanitary District became part of RVSS.

In 1998 the City of Eagle Point held an annexation election. The annexation was approved by 90% of the city voters.

In 2001 the City of Central Point held an annexation election. The annexation was approved by 94% of the city voters.

In 2003 RVSS relocated its offices to 138 West Vilas Road in Central Point and officially changed its name from Bear Creek Valley Sanitary Authority to Rogue Valley Sewer Services.

On July 1, 2004, RVSS started providing Stormwater Quality management services for the cities of Talent, Central Point, and Phoenix, Oregon, along with many of the unincorporated areas of Jackson County. RVSS holds the Municipal Small Separated Storm Sewer (MS4) permit under the National Pollutant Discharge Elimination System (NPDES) on behalf of these agencies.

In 2005 the City of Jacksonville held an annexation election. The annexation was approved by 97% of the city voters.

In 2006 the City of Phoenix held an annexation election. The annexation was approved by 93% of the city voters.

In 2016 RVSS entered into a 10-year agreement with Shady Cove. This agreement called for an annexation vote before the end of the term.

History and Background, continued

History and Background, continued

In July 2018 RVSS entered into a 5-year management agreement with the City of Gold Hill. Gold Hill is operating under a Mutual Agreement and Order from DEQ which requires the City to make certain system improvements. The main remaining condition is the completion and implementation of a facilities plan for the treatment plant.

In November 2018 Shady Cove held an annexation election. The annexation was approved by 62% of city voters and went into effect on July 1, 2019.

In 2022 RVSS agreed to a one-year extension of the management agreement with Gold Hill. The extra year was intended to give the City sufficient time to decide on how to address the needed treatment plant improvements. The extension agreement included a provision that RVSS would not make any further extensions unless the City annexed into RVSS.

In August 2023, Gold Hill held a special election to decide whether the City of Gold Hill should annex into Rogue Valley Sewer Services. The annexation was approved by 94% of city voters and went into effect on November 1, 2023.

Rogue Valley Sewer Services

Mission Statement and Values

Mission Statement: Manage, maintain, and improve storm and wastewater systems to protect and preserve public health, quality of life, and economic vitality in our community.

Values: The core values of the organization are:

- **System Integrity** – The primary function of RVSS is to manage the sewer and stormwater infrastructure to ensure reliable service. This commitment ensures that we have state-of-the-art equipment and a proactive capital improvement plan.
- **Customer Service** – RVSS treats all of our customers with respect and honesty.
- **Fiscal Responsibility** – RVSS focuses on efficient operations and preventative maintenance to control costs and keep rates low while still providing excellent service.
- **Environmental Protection** – RVSS works to protect our natural resources in all aspects of our operations.
- **Innovation** – RVSS draws on the creativity of our employees to develop new and innovative approaches to doing our work.
- **Empowered Employees** – RVSS believes giving employees more responsibility improves efficiency and strives to engage staff to develop their individual talents and to participate in company decisions.
- **Joy** – RVSS believes that the work environment should be enjoyable.

Rogue Valley Sewer Services Financial Policies

1. For financial reporting and operating purposes, the District considers its activities as those of a unitary enterprise operation (proprietary fund). Therefore, these activities are reported in a single enterprise fund but for internal financial controls operates with 11 funds and the General Fund with 7 departments. However, for legal requirements as set forth in the Oregon Local Budget Law, the District prepares and adopts a budget on the modified accrual bases for its individual fund types. The resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. For all funds, the District has established the level of control by expenditure category. These categories include personnel services, materials and services, capital outlay, contingency, debt service, and transfers to other funds. These transfers are used between funds and departments to ensure each is balanced annually in accordance with State Law.
2. Sewer service will be provided to those who need and can afford it within the limits of RVSS to do so as allowed by law. Every effort will be made to assist those who must connect and are unable to pay.
3. To adopt a balanced budget annually in accordance with State Law, wherein resources (beginning fund balance plus revenues plus transfers in) equals requirements (expenditures plus transfers out plus contingency plus ending fund balance).
4. Current operating expenditures (which exclude capital projects), will not be financed by debt.
5. Rogue Valley Sewer Services will charge sewer service fees, stormwater quality fees, storm drain fees, system development charges, and all other fees to recoup the full cost of providing those services to customers. Service will be billed one month in arrears. Quarterly and annual billing with discounted rates will also be available, except for the City of Gold Hill. Late charges will be billed in accordance with provisions in the current Code.
6. Financing will be offered to those who hook up to sewer lines through the Local Improvement District (LID) process, at the most reasonable cost possible and in accordance with State law. Rogue Valley Sewer Services will issue tax-free municipal debt or other legal financing and will add a nominal percent to these interest rates in order to ensure that sufficient reserves are maintained for all debt payments.

Financial Policies, continued

7. Financing for those customers hooking up to sewer lines outside the LID process will be made available only from existing fund balances. Bonds or debt will not normally be issued for this purpose.
8. Rogue Valley Sewer Services may provide short-term loans from the General Fund for temporary financing of other funds. When favorable interest rates warrant the use of long-term DEQ revolving loans or other long-term debt instruments.
9. Reserves for loan services, regional interceptor SDCs, and operations equal to one month's total appropriations (8.33%) will be deducted from the Ending Fund Balance to arrive at the Unreserved Ending Fund Balance. Five-year cash flow projections will be done for the General Fund to help ensure adequate Unreserved Ending Fund Balances over time.
10. System Development Charges (SDCs) will be collected on all properties that are hooked up to sewers. These fees are based on the costs of installing existing and future system-wide interceptors, trunk, and lateral lines. SDCs collected may also be contributed to private projects where the extraordinary costs associated with extra depth, size, or length of pipe result in an unreasonable cost burden upon property owners to be served.
11. RVSS manages risk with the commitment to ensure that its resources are managed to provide returns that are of the greatest benefit to the community with the lowest amount of risk.
12. The general investment goals for RVSS are to conservatively invest monies in certificates of deposits to receive the greatest amount of return based in our current economy.
13. The financial policies listed above have not been formally adopted by the Board.

Rogue Valley Sewer Services Budget Calendar- Fiscal Year 2025 July 1, 2024 - June 30, 2025

February 21, 2024	Wednesday	At regular Board of Directors meeting establish Wednesday April 24, 2024 as the date for the public meeting of the Budget committee to consider the budget for FY25.
February 21, 2024	Thursday	Joan to Notify Budget Committee members of the time and place of the meeting.
Jan 10 - April 08, 2024		Department Heads and Manager discuss and prepare proposed budget, capital improvement plan and five year general fund cash projections.
March 21, 2024	Thursday	Deliver notice of Budget Committee public meeting to Oregon.gov/Oregon Meetings for publication on March 28 and April 4, 2024.
March 28, 2024	Thursday	Publication of notice of Budget Committee public meeting - first notice. (Not more than 30 days prior to meeting date.) RV Times does not publish on Fridays
April 4, 2024	Thursday	Publication of notice of Budget Committee public meeting - second notice. (Not less than 5 days prior to the meeting date,) RV Times does not publish on Fridays
April 12, 2024	Friday	Send copies of the proposed budget FY25, date and schedules to the committee members; reminder of Budget Committee meeting place. At this time the budget becomes a public document. Proposed Budget FY25 to be posted on our website.
April 25, 2024	Thursday	Budget Officer presents proposed budget. Public meeting of Budget Committee at Noon for consideration of FY25 Budget.
April 25 - May 15, 2024	Thursday	Period during which adjourned public meetings of the Budget committee may be held if necessary.
May 16, 2024	Thursday	Deliver notice of the public hearing before the Board of Directors on the approved budget together with a copy of the summary of the budget (LB-1) for publication to Oregon.gov/Oregon meetings. Publication date to be May 23, 2024 giving notice of the meeting
May 23, 2024	Thursday	Publication of notice of public hearing (Form LB-1) before Board of Directors on approved budget with budget summaries. (not less than 5 nor more than 30 days before the scheduled budget hearing.) Approved budget posted on Web Site.
June 19, 2024	Wednesday	Public hearing before the Board of Directors at NOON on the approved budget at the regular meeting of the Board of Directors. Adopt the approved budget, adopt a resolution appropriating the funds required and authorizing expenditures. Adopt the 5 year Capital Improvement Plan by resolution. Adopted budget posted on Web Site. Resolution to balance FY24 budget - move \$\$ if necessary
June 3, 2024	Thursday	File letter to Jackson County Assessor's Office requesting extension on LB-50
June 20, 2024	Thursday	File copy of adopted budget, along with notice of levy, and (LB-1) each notice published of the public hearing before the Board of Directors with Jackson County Clerk. Required by August 15, 2024 IF EXTENSION GRANTED.
Aug 15, 2024	Tuesday	File 2 copies form LB-50 Certification of Taxes, and the Resolution adopting the budget and making appropriations with the Jackson County Assessor. Required by July 1, 2024, unless extension in writing is granted. Extension will be requested until August 15, 2024.

Rogue Valley Sewer Services Budget Process

The Budget Adoption Process

The Rogue Valley Sewer Services (RVSS) annual budget process routinely begins in March with the preparation of revenue and expense estimates. The Manager, Operations Manager, Engineer, Storm Water Manager, Finance Director, and Network Administrator review these estimates and develop the service delivery objectives and capital outlay plan for the District as a whole.

The resulting proposed budget is presented to the Budget Committee at the end of April. The Budget Committee is comprised of five members appointed by the Board of Directors and the five elected Board members of Rogue Valley Sewer Services.

Oregon Revised Statutes require that the Budget Committee meet in order to hear the budget message, receive the budget document, hear persons, and approve the budget document sufficiently in advance of June 30, to allow adoption of the budget by June 30.

After approval of the budget document by the Budget Committee, a summary of the budget document, as approved by the Budget Committee, is published in a local newspaper.

A public hearing is held before the Rogue Valley Sewer Services Board of Directors in June for the purpose of discussing and hearing public testimony in regard to the programs included in the budget.

The Board of Directors adopts the budget and makes appropriations and levies taxes by resolution for the ensuing fiscal year after the public hearing is closed.

If additional meetings are called for, they take place before the end of June in order to allow for adoption of the budget and the making of appropriations before June 30.

The Budget Amendment Process

Oregon Budget Law allows for amendments to the District budget for reasons unforeseen at the time of adoption. The Board may adopt resolution changes that decrease one existing appropriation and increase another. Changes of ten percent or more to any fund require a supplemental budget, which involves a process similar to the annual budget process and requires a public hearing.

The Budget Committee

The Budget Committee is comprised of the five members of the District Board and five citizen members appointed by the governing board. The appointed members must live in the District but cannot be employees of the District. The appointed members serve three year terms that are staggered so that approximately one third of the terms end each year.

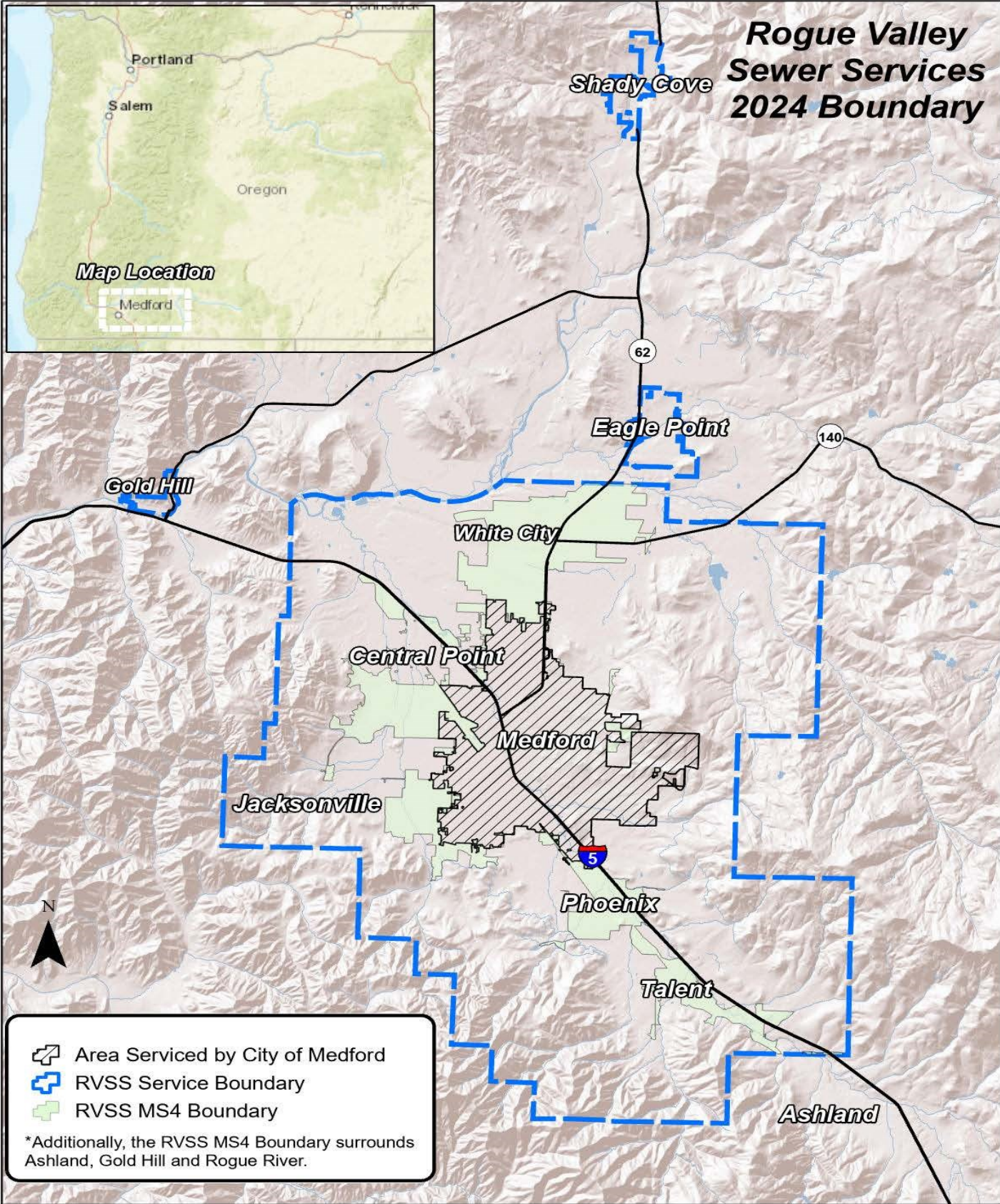
The Budget Basis

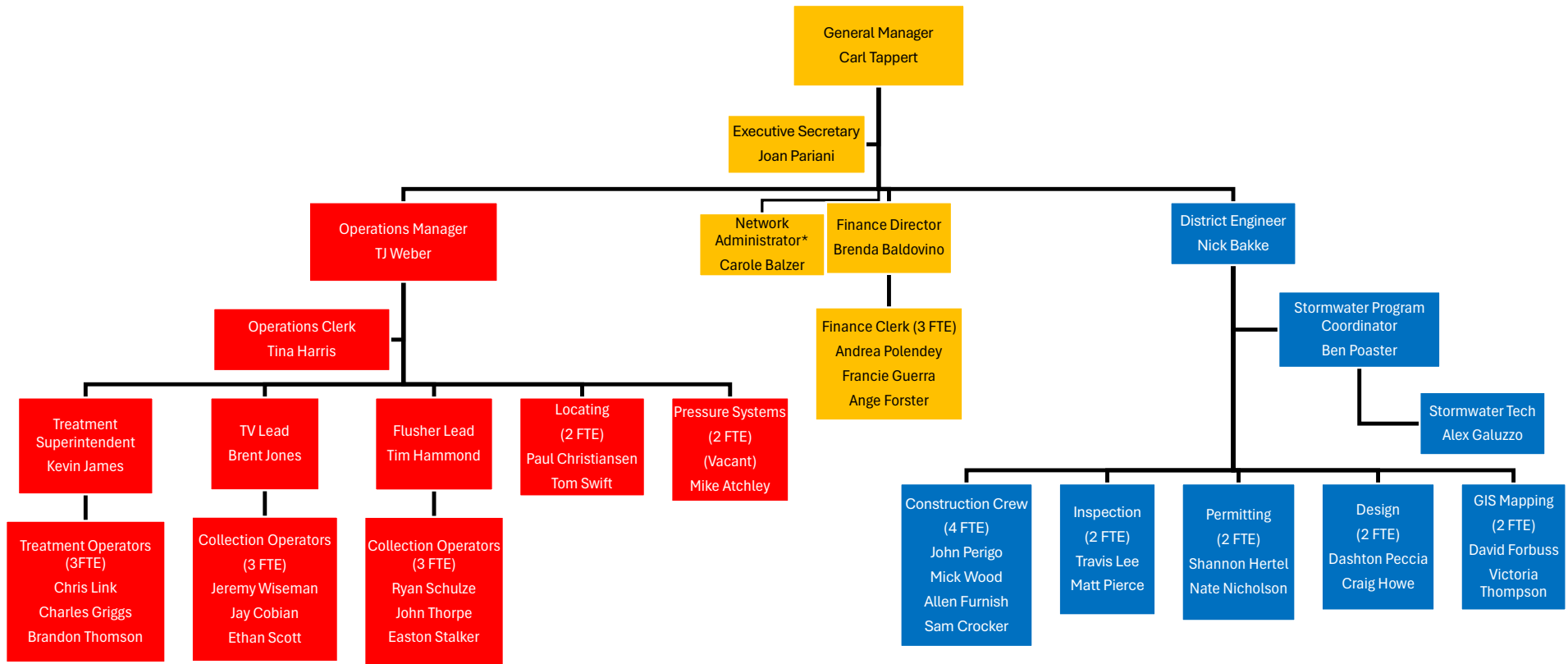
The budgets of all funds are prepared using the modified accrual basis of accounting. This means that obligations of the District are budgeted as expenditures when the related goods or services are available for use rather than when invoices are paid. However, revenues are recognized only when they are actually received.

The District manages its finances according to generally accepted accounting principles (GAAP). During the year, expenditures and revenues are closely monitored to ensure compliance with the adopted budget and State law. Detailed budget comparisons are prepared and reviewed with management quarterly. Quarterly financial reports, prepared on the budgetary basis of accounting are distributed and reviewed with the Board of Directors. The District publishes an annual financial report that documents the District's budgetary performance and the financial health of the District. This report compares budget to actual revenues and expenditures, thus documenting the District's budgetary compliance.

Annually, an audit is performed and filed with the State of Oregon by an independent certified public accountant. The basic financial statements are stated on a full accrual basis, which is different than the modified accrual basis used for budget. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred, regardless of the timing of the cash flow. Budget comparisons, prepared on a modified accrual basis, are included as a schedule in the comprehensive annual financial report.

Rogue Valley Sewer Services 2024 Boundary





- 1 Network Administrator is also designated as Deputy Manager
- 2 The Operations Manager is designated as Building Official and Operator of Record for the collection system
- 3 Treatment Superintendent is designated as Operator of Record for Shady Cove WWTP and the White City Lagoon
- 4 TJ Weber designated as backup Operator of Record for the collection system
- 5 Chris Link designated as backup Operator of Record for Shady Cove WWTP and the White City Lagoon

Rogue Valley Sewer Services

FY25 Adopted Budget

Fund/Department Matrix

Each Fund below lists the responsible Departments for each.

<u>FUND</u>	<u>DEPARTMENT*</u>
01 General	10, 20, 30, 35, 40, 50, 60
04 Bear Creek Interceptor O&M	10, 40, 50
06 Dunn Pump Station O&M	10, 20, 40
07 Interceptor Capital Expansion	10, 40, 50
09 White City Storm Drains	10, 35, 50
10 Stormwater Quality Mgt.	10, 35, 50
50 Shady Cove Treatment	10, 20, 60
55 Treatment Capital	40, 50
60 Gold Hill Treatment	10, 50, 60
62 Gold Hill Debt Service	10
65 Gold Hill Collection	10, 40, 50
70 Lagoons	10, 40, 50, 60

- * Department 10 Administration
- Department 20 Information Technology
- Department 30 Engineering
- Department 35 Stormwater Quality
- Department 40 Maintenance
- Department 50 Construction
- Department 60 Treatment



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section II. Budget Summaries All Funds

One-Page Summary – All Funds	18
Pie Chart Resources / Requirements	19
Pie Chart Revenues / Expenditures	21
Resources, Requirements, Appropriations Summaries	23



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

Rogue Valley Sewer Services Resource and Requirement All Funds Combined

	Actual FY22	Actual FY23	Projected FY24	Adopted FY25
RESOURCES				
Beginning Fund Balance	\$12,512,504	\$12,725,597	\$12,696,111	\$11,835,754
Revenues				
Service Fees	11,499,294	12,199,442	13,258,410	14,151,795
System Development Charges	835,557	708,977	551,342	551,342
Loan Proceeds	54,150	14,692	241,280	3,322,899
Other Revenues	2,287,699	2,639,292	3,146,173	7,728,719
Total Revenues	14,676,700	15,562,403	17,197,205	25,754,755
Transfers In (Other financing sources)	2,666,777	2,275,790	3,177,748	3,136,866
Total Resources	\$29,855,981	\$30,563,790	\$33,071,064	\$40,727,375

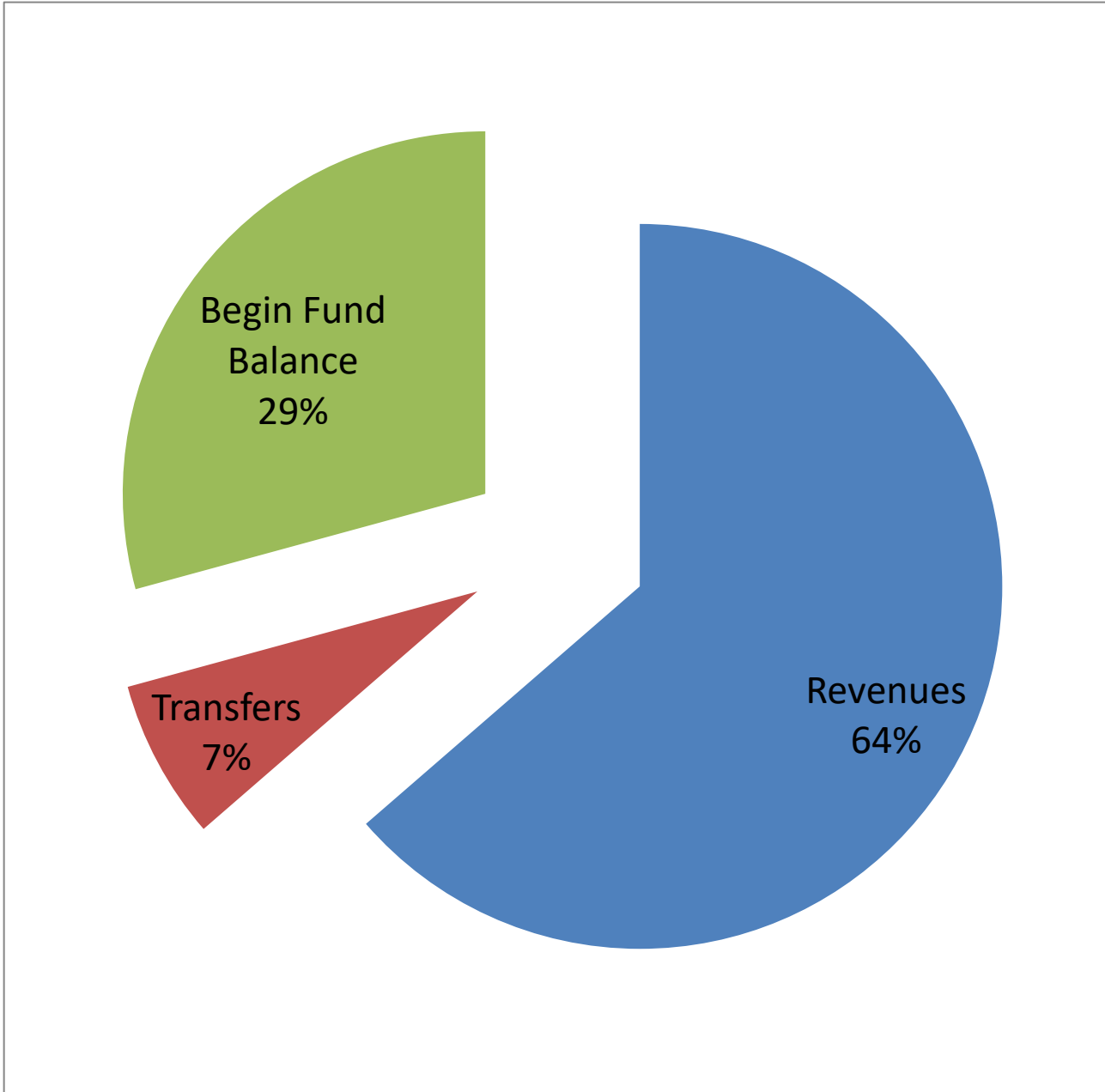
REQUIREMENTS

Expenditures				
Personnel Services	4,423,738	4,777,171	5,458,441	5,700,678
Treatment Charges	3,821,771	3,987,057	4,650,000	5,196,125
Other Materials & Services	1,620,744	1,698,718	1,889,711	2,031,415
Capital Outlay - Rehab Projects	3,552,047	2,993,424	4,676,703	11,882,399
Capital Outlay - Other	587,778	94,157	1,256,413	2,364,180
Debt Service	457,529	2,041,358	126,294	880,919
Total Expenditures	14,463,607	15,591,885	18,057,562	28,055,716
Transfers Out (Other financing uses)	2,666,777	2,275,794	3,177,748	3,136,866
Contingency	\$0	\$0	\$0	\$1,600,000
Total Appropriations	17,130,384	17,867,679	21,235,310	32,792,582
Ending Fund Balance	12,725,597	12,696,111	11,835,754	7,934,793
Total Requirements	\$29,855,981	\$30,563,790	\$33,071,064	\$40,727,375

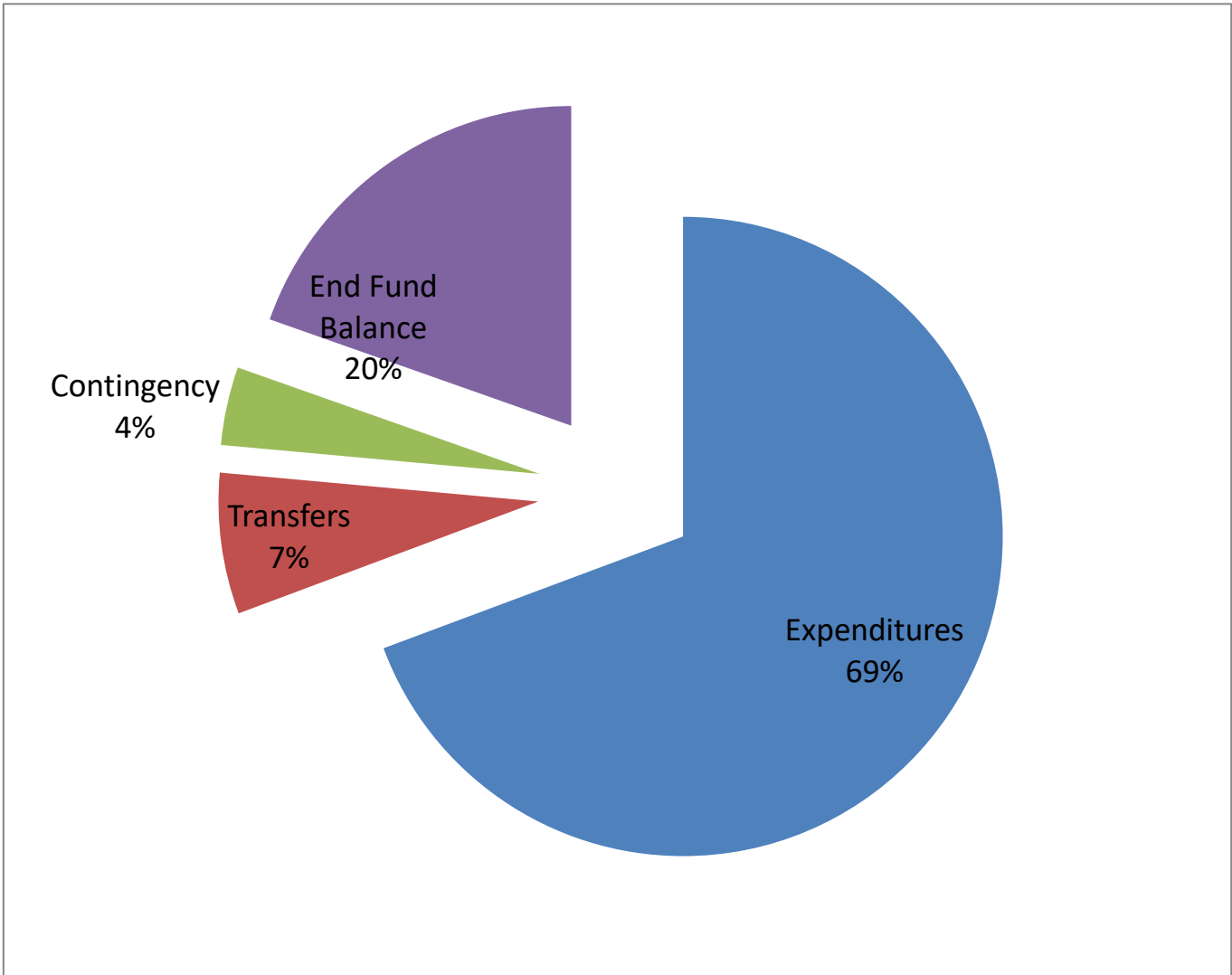
ENDING FUND BALANCE

	12,725,597	12,696,111	11,835,754	7,934,793
Less: Resv for Regional Intercept SDCs	2,501,409	2,501,409	3,038,024	3,356,024
Less: Operating Reserve (one month 8.33%)	(1,040,652)	(1,022,047)	(1,320,715)	(1,785,645)
Unreserved Ending Fund Balance	\$14,186,354	\$14,175,473	\$13,553,063	\$9,505,172

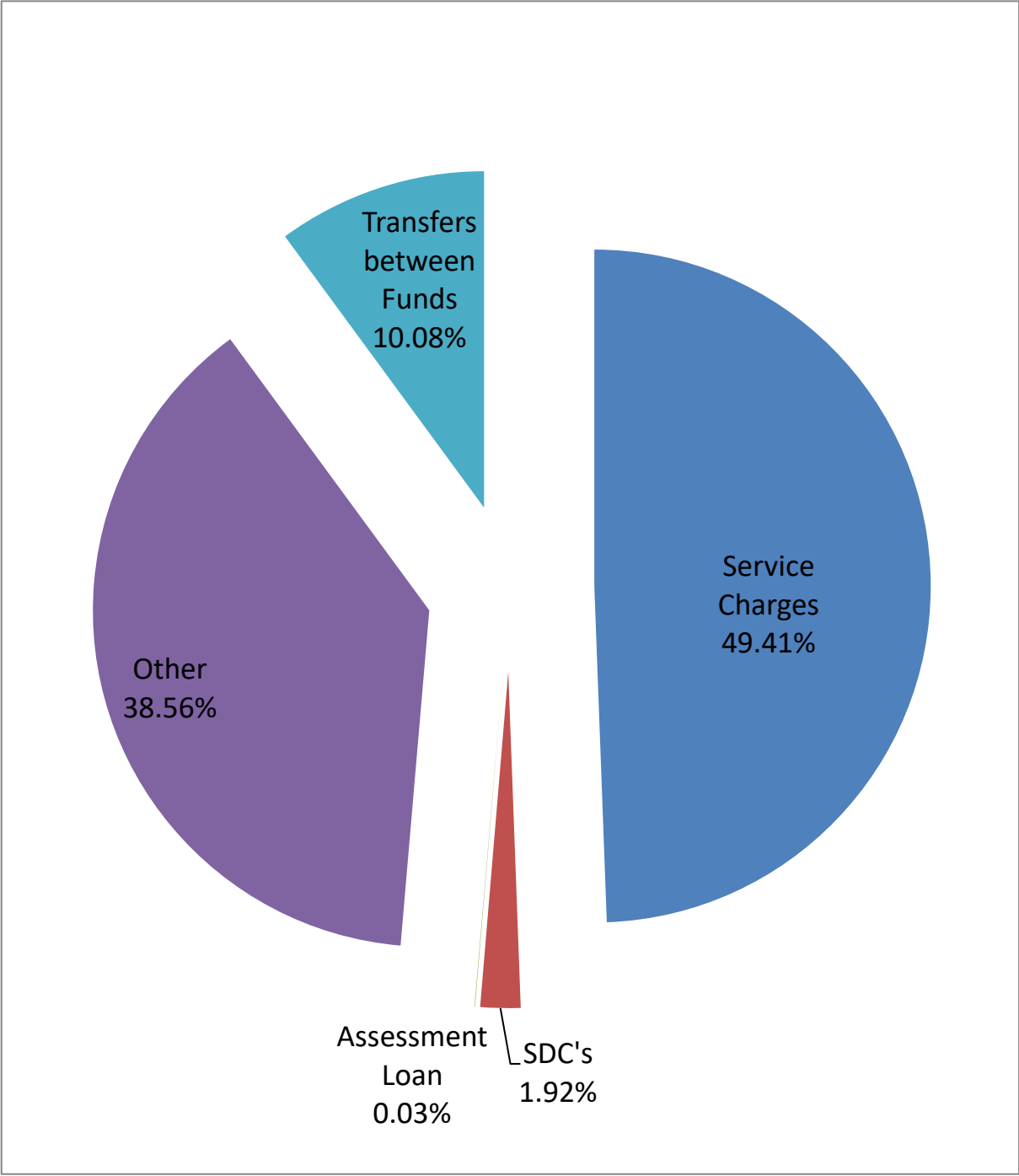
Rogue Valley Sewer Services Adopted Budget FY25 All Funds Resources



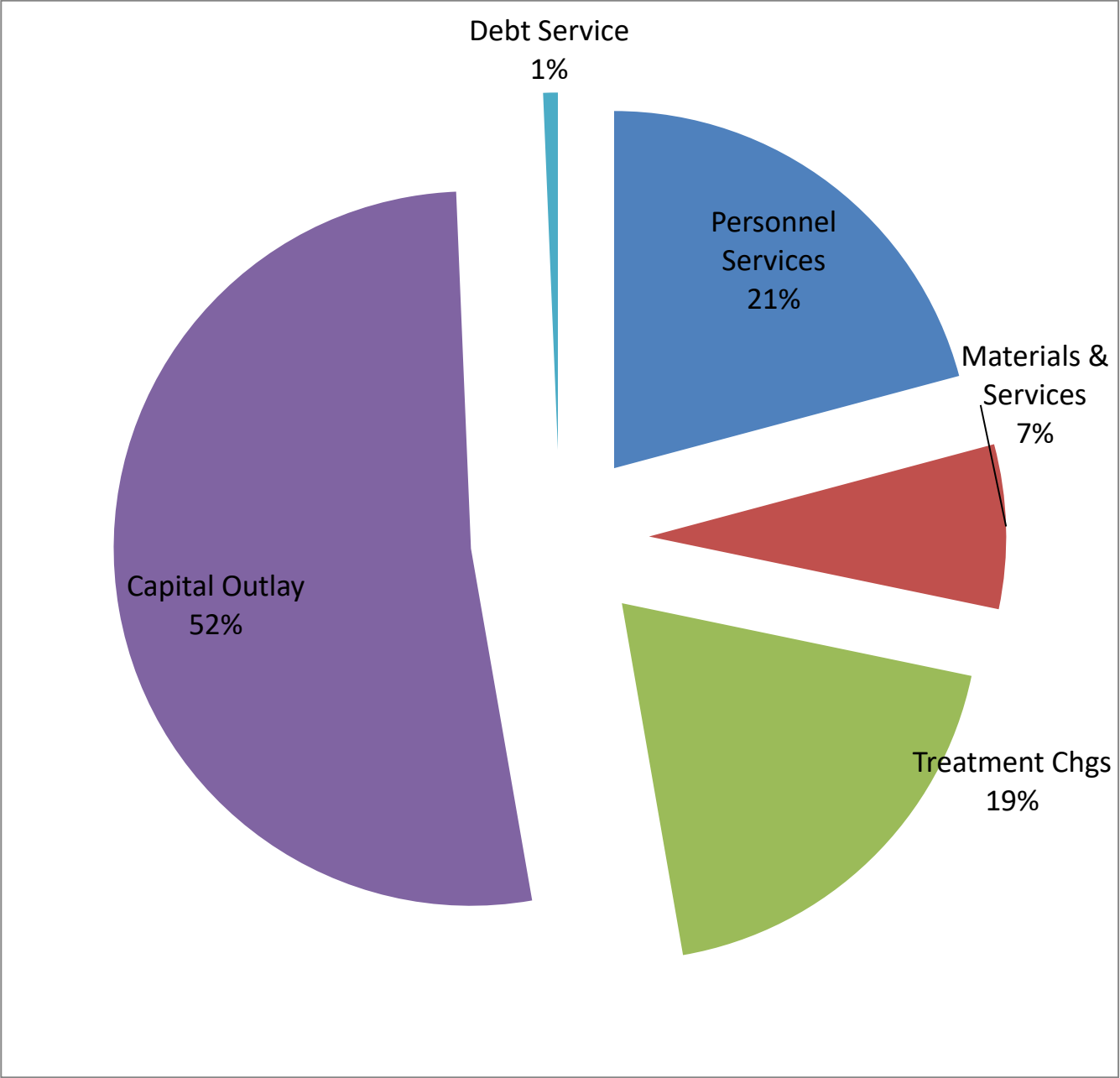
Rogue Valley Sewer Services Adopted Budget FY25 All Funds Requirements



Rogue Valley Sewer Services Adopted Budget FY25 All Funds Revenues



Rogue Valley Sewer Services Adopted Budget FY25 All Funds Expenditures



Rogue Valley Sewer Services

FY25 Adopted Budget

Resources by Fund

Funds:		Beginning Fund Balance	Total Revenues	Transfers IN	Total Resources
General Fund	01	3,077,633	19,674,193	1,120,366	23,872,192
Bear Creek Interceptor O & M	04	251,573	59,000	240,000	550,573
Dunn PS Operation & Maint	06	273,909	9,843	0	283,752
Interceptor Expansion	07	5,107,342	573,489	725,000	6,405,831
White City Storm Drain	09	975,507	103,827	0	1,079,334
Stormwater Quality	10	720,041	825,941	0	1,545,982
Shady Cove Treatment	50	215,980	662,000	1,500	879,480
Shady Cove Capital	55	688,295	1,472,654	350,000	2,510,949
Gold Hill O & M	60	215,024	1,770,500	0	1,985,524
Gold Hill Debt Service	62	150,000	850,000	0	1,000,000
Gold Hill Capital	65	0	0	0	0
Lagoons	70	160,448	453,308	0	613,756
Total All Funds		11,835,752	26,454,755	2,436,866	40,727,373

Requirements by Fund

Funds:		Expenditures	Transfers OUT	Contingency	Total Appropriations	Ending Fund Balance	Total Requirements	Fund Balance Change
General Fund	01	21,436,314	715,000	300,000	22,451,314	1,420,878	23,872,192	(1,656,755)
Bear Creek Interceptor O & M	04	26,300	292,000	150,000	468,300	82,273	550,573	(169,300)
Dunn PS Operation & Maint	06	73,100	42,000	150,000	265,100	18,652	283,752	(255,257)
Interceptor Expansion	07	385,000	700,000	350,000	1,435,000	4,970,831	6,405,831	(136,511)
White City Storm Drain	09	669,500	41,838	50,000	761,338	317,996	1,079,334	(657,511)
Stormwater Quality	10	917,357	347,500	100,000	1,364,857	181,125	1,545,982	(538,916)
Shady Cove Treatment	50	257,868	362,000	50,000	669,868	209,612	879,480	(6,368)
Shady Cove Capital	55	1,842,399	0	250,000	2,092,399	418,550	2,510,949	(269,745)
Gold Hill O & M	60	1,657,677	256,528	50,000	1,964,205	21,319	1,985,524	(193,705)
Gold Hill Debt Service	62	757,425	0	100,000	857,425	142,575	1,000,000	(7,425)
Gold Hill Capital	65	0	0	0	0	0	0	0
Lagoons	70	32,775	380,000	50,000	462,775	150,981	613,756	(9,467)
Total All Funds		28,055,715	3,136,866	1,600,000	32,792,581	7,934,792	40,727,373	(3,900,960)

Fund Balance	7,934,792
Less: Reserve for System Development Charges (General Fund)	3,356,024
Less: Operating Reserve (General Fund)	<u>(1,785,645)</u>
Unreserved Fund Balance	<u>9,505,171</u>

RogueValley Sewer Services

FY25 Adopted Budget

Appropriations by Fund

Funds:		Personnel Services	Materials and Services	Capital Outlay	Debt Service	Total Expend.
General Fund	01	5,700,678	6,791,456	8,944,180	0	21,436,314
Bear Creek Interceptor O & M	04	0	26,300	0	0	26,300
Dunn PS Operation & Maint	06	0	73,100	0	0	73,100
Interceptor Expansion	07	0	0	385,000	0	385,000
White City Storm Drain	09	0	19,500	650,000	0	669,500
Stormwater Quality	10	0	57,357	860,000	0	917,357
Shady Cove Treatment	50	0	134,374	0	123,494	257,868
Treatment Capital	55	0	0	1,842,399	0	1,842,399
Gold Hill O & M	60	0	92,677	1,565,000	0	1,657,677
Gold Hill Debt Service Fund	62	0	0	0	757,425	757,425
Gold Hill Capital	65	0	0	0	0	0
Lagoons	70	0	32,775	0	0	32,775
Total All Funds		5,700,678	7,227,539	14,246,579	880,919	28,055,715

Funds:		Total Expend.	Transfers	Contingency	Total Appropriations	Prior Year Total Adopted
General Fund	01	21,436,314	715,000	300,000	22,451,314	17,605,273
Bear Creek Interceptor O & M	04	26,300	292,000	150,000	468,300	717,900
Dunn PS Operation & Maint	06	73,100	42,000	150,000	265,100	913,550
Interceptor Expansion	07	385,000	700,000	350,000	1,435,000	695,000
White City Storm Drain	09	669,500	41,838	50,000	761,338	574,000
Stormwater Quality	10	917,357	347,500	100,000	1,364,857	1,270,250
Shady Cove Treatment	50	257,868	362,000	50,000	669,868	746,904
Treatment Capital	55	1,842,399	0	250,000	2,092,399	1,105,000
Gold Hill O & M	60	1,657,677	256,528	50,000	1,964,205	502,720
Gold Hill Debt Service	62	757,425	0	100,000	857,425	0
Gold Hill Capital	65	0	0	0	0	87,000
Lagoons	70	32,775	380,000	50,000	462,775	357,575
Total All Funds		28,055,715	3,136,866	1,600,000	32,792,581	24,575,172



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section III. Budget Details by Fund

General Fund (01)	25
Bear Creek Interceptor Operations & Maintenance Fund (04).....	38
Dunn Pump Station Operations & Maintenance Fund (06).....	41
Interceptor Capital Expansion Fund (07)	43
White City Storm Drains Fund (09).....	46
Stormwater Quality Fund (10).....	48
Shady Cove Treatment Fund (50)	50
Treatment Capital Fund (55).....	52
Gold Hill Treatment Fund (60)	54
Gold Hill Debt Service Fund (62)	56
Gold Hill Collection System Fund (65)	58
Lagoons Fund (70)	60



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

Rogue Valley Sewer Services Budget Document FY25

Fund: General (01)

Goals and Objectives: The General Fund accounts for all financial transactions of Rogue Valley Sewer Services except those that are required to be accounted for separately through intergovernmental or other agreements.

Major Source of Revenue: The largest source of revenue for this fund is sewer service charges, which account for approximately 64% of General Fund revenues. The adequacy of service charges to meet operational needs is evaluated annually, and rates are adjusted as needed.

For FY25, we will have a 5.9% sewer rate increase which raised the single-family rate from \$25.50 to \$27.00. Even with the \$1.50 rate increase, RVSS still has one of the lowest sewer rates in the State of Oregon. Our five-year cash flow projections indicate that this increase would be followed by annual increases for the following four years.

System Development Charges (SDCs) are another important revenue source. SDCs are assessed when new development takes place. SDCs account for about 2.8% of General Fund revenues. The amount of the System Development Charge is recalculated annually based on a variety of factors, including the cost of completed infrastructure projects; the value of proposed infrastructure projects; the number of current connections; and the anticipated number of future connections.

Rogue Valley Sewer Services occasionally relies on financing through the State Revolving Loan Fund to pay for capital improvements. The amount borrowed varies from year to year dependent upon the capital improvements planned.

Major Expenditures: General Fund expenditures are grouped into four categories: Personnel Services; Materials and Services; Capital Outlay; and Debt Service. In addition to these categories, there are inter-fund transfers made to support other funds.

Personnel Services include all salaries and fringe benefits for our staff of 40 employees. Fringe benefits include a defined contribution retirement plan through the International City Managers Association (ICMA) and health insurance. Over the past ten years, the Personnel Services budget has ranged from 33% to 48% of the sewer service charge revenue. For the FY25 budget, the Personnel Services are expected to be 45% of service charge revenue.

Material and Services include various supplies, minor equipment, support services, and other miscellaneous expenses incidental to the operation of the sewer system. This also includes a pass-through charge for the City of Medford to pay for our share of the

Fund: General (01), Continued

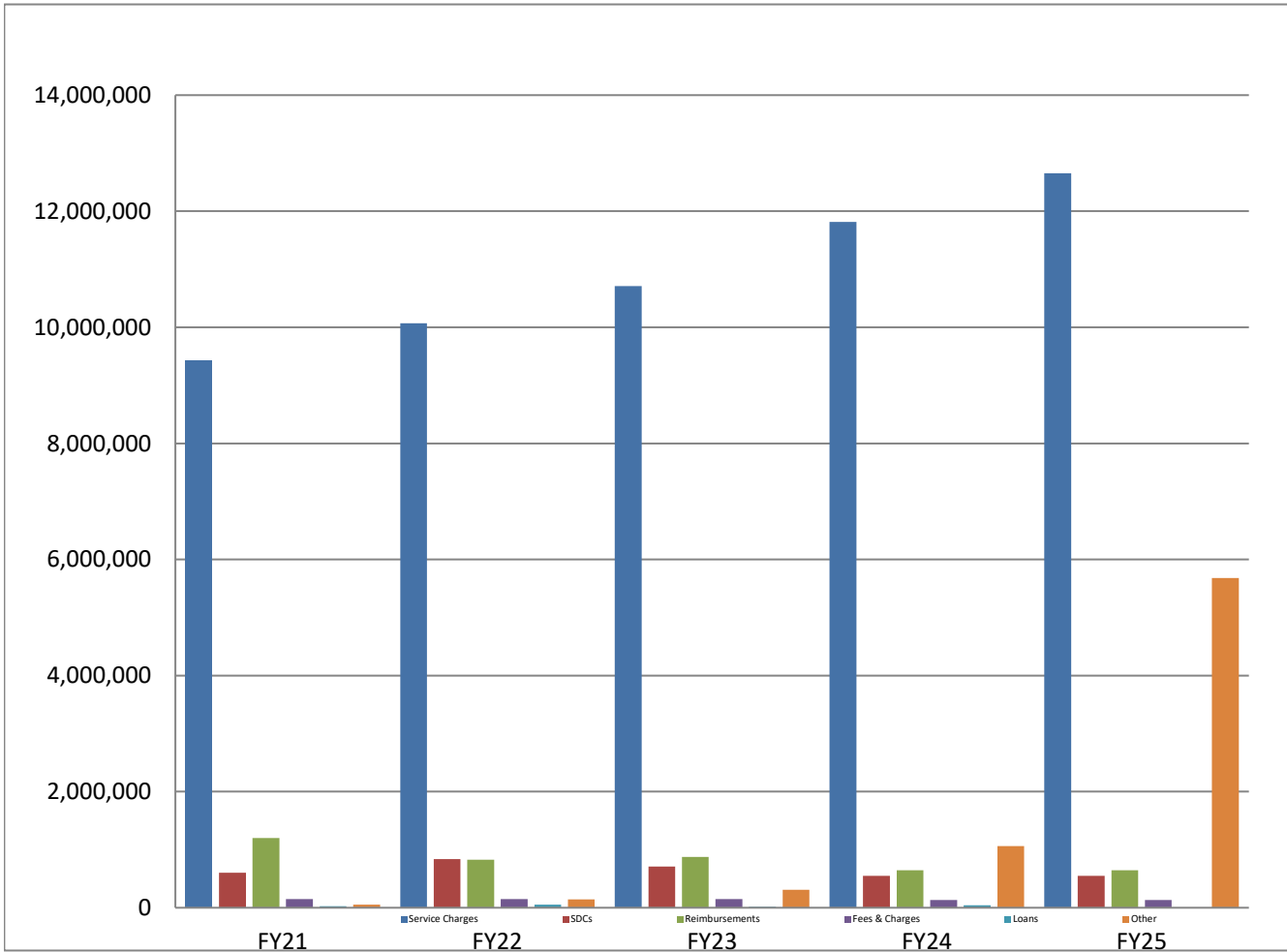
treatment plant operations. The treatment charge is the single largest expense of RVSS and is a direct function of service charges received, consuming approximately 41% of service charge revenue.

Capital Outlay includes infrastructure projects; major equipment and vehicles; and major software expenses. Infrastructure projects are funded through a combination of SDCs, SRF Loans, and sewer service charges. All other capital outlay is funded through sewer service charges.

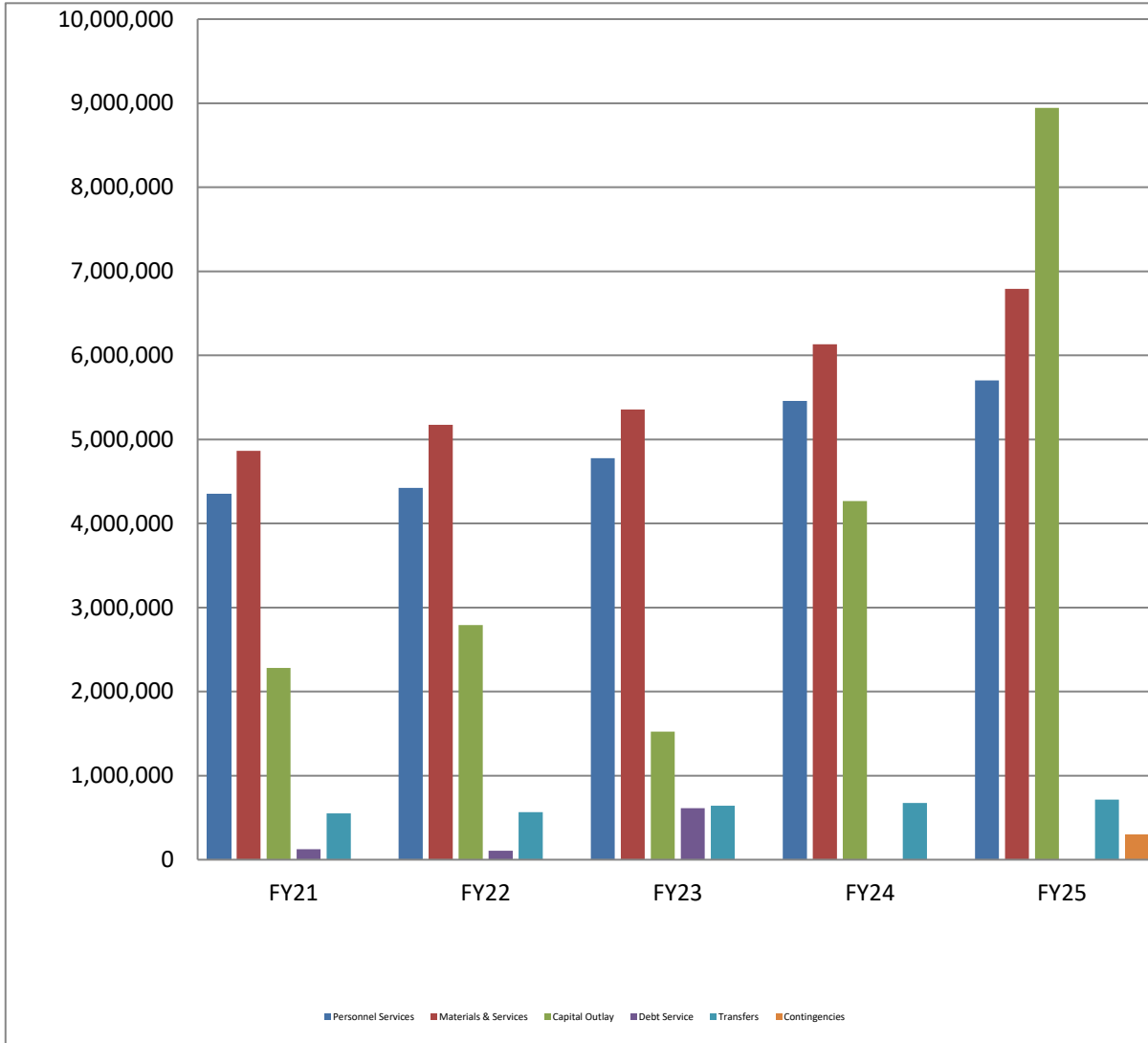
Debt Service covers the principal and interest payments for loans used to finance previous infrastructure projects. General Fund debt service was paid in full in October 2022. This will save \$220,000 in interest payments over the next six years.

Interfund Transfers are made from the General Fund into the Regional Funds 04 and 07 in accordance with the Regional Sewer Agreement between the City of Medford and Rogue Valley Sewer Services. Occasionally transfers are made in the form of loans to other funds to make up for shortfalls in those funds.

Rogue Valley Sewer Services Adopted Budget FY25 General Fund Revenues



Rogue Valley Sewer Services Adopted Budget FY25 General Fund Appropriations by Category



Rogue Valley Sewer Services

General Fund (01)

Resources Summary

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
3,380,065	3,447,693	3,707,036	00	2900	Beginning Fund Balance	3,077,633	3,077,633	3,077,633
REVENUES								
9,872,239	10,510,330	11,536,094	00	3011	Service Charges	12,338,891	12,338,891	12,338,891
199,944	200,056	217,321	00	3040	Shady Cove Collection	224,960	224,960	224,960
0	0	0	00	3045	Gold Hill Collection	90,000	90,000	90,000
10,072,183	10,710,386	11,753,415				12,653,851	12,653,851	12,653,851
384,735	421,179	350,000	00	3171/7	Collection SDC	350,000	350,000	350,000
171,482	203,702	120,000	00	3121/7	Interceptor (Trunk) SDC-RVS	120,000	120,000	120,000
10,705	8,394	10,000	00	3128	Trunk SDC-White City	10,000	10,000	10,000
50,147	26,677	30,000	00	3126	Trunk SDC- Eagle Point	30,000	30,000	30,000
0	0	2,500	00	3129	Collection SDC-Shady Cove	2,500	2,500	2,500
218,488	49,025	30,000	00	3130	Reimbursement Agreement	38,842	38,842	38,842
835,557	708,977	542,500			Total SDC Revenues	551,342	551,342	551,342
2,894	1,175	5,000	00	3302	Loan Int Pymnts-Assessmts & SDCs	2,500	2,500	2,500
51,256	13,517	36,280	00	3511	Loan Principal-Assessmts & SDCs	5,000	5,000	5,000
54,150	14,692	41,280			Total Loan Payments	7,500	7,500	7,500
181,716	223,656	160,000	00	3282	Reimbursement-Vehicles-O&M	160,000	160,000	160,000
643,184	651,962	485,000	00	3285	Reimbursement-Labor-O&M, Design	485,000	485,000	485,000
824,900	875,618	645,000			Total Reimbursements	645,000	645,000	645,000
7,300	8,600	6,000	00	3211	Tap Fees	6,000	6,000	6,000
42,387	69,437	45,000	00	3231	Developer Misc. Fees	45,000	45,000	45,000
27,281	23,117	18,000	00	3241	Inspections, Permits	18,000	18,000	18,000
0	0	5,000	00	3246	FOG Surcharge	5,000	5,000	5,000
69,575	47,965	60,000	00	3275	Lien Search Fees	60,000	60,000	60,000
146,543	149,119	134,000			Total Fees & Charges	134,000	134,000	134,000
64,500	161,326	0	00	3290	Sale of Assets	20,000	20,000	20,000
0	0	20,000	00	3251	Contractual Services	1,000	1,000	1,000
28,264	98,188	40,000	00	3301	Interest on Invested Funds	20,000	20,000	20,000
10,356	1,404	1,500	00	3291	Other Revenue	1,500	1,500	1,500
39,397	49,211	40,000	00	3303	Late Charges	40,000	40,000	40,000
0	0	2,000,000	00	3305	Antelope Loan Reimbursement- R78492	5,600,000	5,600,000	5,600,000
142,517	310,129	2,101,500			Total Other Revenues	5,682,500	5,682,500	5,682,500
12,075,850	12,768,921	15,217,695			TOTAL REVENUES	19,674,193	19,674,193	19,674,193

Rogue Valley Sewer Services

General Fund (01)

Resources Summary

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
TRANSFERS								
28,344	30,592	42,000	00	3904	Transfer from BCI Fund-O&M	42,000	42,000	42,000
55,849	45,057	42,000	00	3906	Transfer from Dunn Maint. Fund-O&M	42,000	42,000	42,000
8,407	1,920	50,000	00	3909	Transfer from White City SD-O&M	41,838	41,838	41,838
316,752	312,141	346,000	00	3910	Transfer from Stormwater Quality	346,000	346,000	346,000
281,079	218,392	387,375	00	3950	Transfer from Shady Cove Treatment Fur	262,000	262,000	262,000
215,057	215,165	241,322	00	3960	Transfer from Gold Hill Treatment Fund	256,528	256,528	256,528
10,311	26,197	30,000	00	3965	Transfer from Gold Hill Collection Fund	0	0	0
132,665	94,900	130,000	00	3970	Transfer from Lagoon Fund	130,000	130,000	130,000
1,048,464	944,364	1,268,697			TOTAL TRANSFERS	1,120,366	1,120,366	1,120,366
16,504,379	17,160,979	20,193,428			TOTAL RESOURCES	23,872,192	23,872,192	23,872,192

Rogue Valley Sewer Services

General Fund (01)

Requirements Summary

Actual FY22	Actual FY23	Adopted Budget FY24	Department / Category	Proposed FY25	Approved FY25	Adopted FY25
EXPENDITURES						
4,423,736	4,777,171	5,460,226	Personnel Services	5,700,678	5,700,678	5,700,678
5,172,776	5,356,520	6,161,047	Materials & Services	6,791,456	6,791,456	6,791,456
2,790,532	1,522,227	5,134,000	Capital Outlay	8,944,180	8,944,180	8,944,180
105,780	613,557	0	Debt Service	0	0	0
12,492,824	12,269,475	16,755,273	TOTAL EXPENDITURES	21,436,314	21,436,314	21,436,314
563,863	643,426	550,000	Transfers to Other Funds	715,000	715,000	715,000
0	0	300,000	Contingency Budgeted (actual- notation)	300,000	300,000	300,000
13,056,687	12,912,901	17,605,273	TOTAL APPROPRIATIONS	22,451,314	22,451,314	22,451,314
3,447,692	4,248,077	2,588,155	Ending Fund Balance	1,420,878	1,420,878	1,420,878
16,504,379	17,160,979	20,193,428	TOTAL REQUIREMENTS	23,872,192	23,872,192	23,872,192
3,447,692	4,248,077	2,588,155	Ending Fund Balance	1,420,878	1,420,878	1,420,878
2,501,409	2,501,409	3,041,409	Less Interceptor SDC Reserve	3,356,024	3,356,024	3,356,024
(1,040,652)	(1,022,047)	(1,395,714)	Less Operating Reserve (One Month 8.33% Exp)	(1,785,645)	(1,785,645)	(1,785,645)
4,908,449	5,727,439	4,233,850	Unreserved Ending Fund Bal.	2,991,257	2,991,257	2,991,257

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Personnel Services

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
Personnel Services								
643,316	580,889	641,592	10	5010	Salaries	664,741	664,741	664,741
149,606	168,509	128,180	20	5010	Salaries	132,164	132,164	132,164
432,525	763,939	842,084	30	5010	Salaries	1,102,316	1,102,316	1,102,316
168,076	160,727	173,272	35	5010	Salaries	178,650	178,650	178,650
1,155,704	1,016,405	1,396,313	40	5010	Salaries	1,183,426	1,183,426	1,183,426
290,742	311,102	289,356	60	5010	Salaries	361,757	361,757	361,757
1,100	0	0	10	5022	ETO - Emergency Time Off	0	0	0
2,916	0	0	20	5022	ETO - Emergency Time Off	0	0	0
37,078	0	0	30	5022	ETO - Emergency Time Off	0	0	0
47	1,787	0	10	5012	Overtime	1,200	1,200	1,200
0	0	0	20	5012	Overtime	0	0	0
3,418	3,323	3,000	30	5012	Overtime	5,000	5,000	5,000
51	51	1,000	35	5012	Overtime	1,000	1,000	1,000
31,982	23,306	25,000	40	5012	Overtime	25,000	25,000	25,000
7,320	5,835	5,000	60	5012	Overtime	5,000	5,000	5,000
270	2,292	1,300	30	5015	On Call	2,000	2,000	2,000
11,105	8,641	9,000	40	5015	On Call	9,000	9,000	9,000
0	0	0	60	5015	On Call	0	0	0
5,425	15,065	20,000	10	5020	Performance Incentive Plan	20,000	20,000	20,000
2,940,681	3,061,871	3,535,097	Total Salaries			3,691,254	3,691,254	3,691,254
163,711	170,588	156,249	10	5241	Medical & Dental Insurance	174,805	174,805	174,805
47,073	62,042	35,531	20	5241	Medical & Dental Insurance	27,777	27,777	27,777
119,170	216,384	243,283	30	5241	Medical & Dental Insurance	341,444	341,444	341,444
41,631	32,525	47,955	35	5241	Medical & Dental Insurance	27,016	27,016	27,016
424,112	497,889	593,299	40	5241	Medical & Dental Insurance	528,669	528,669	528,669
76,143	113,519	106,592	60	5241	Medical & Dental Insurance	145,097	145,097	145,097
74,104	70,829	77,466	10	5275	Retirement Plan	80,111	80,111	80,111
13,030	14,536	11,023	20	5275	Retirement Plan	11,366	11,366	11,366
33,945	58,195	72,419	30	5275	Retirement Plan	94,799	94,799	94,799
12,163	7,427	14,901	35	5275	Retirement Plan	15,364	15,364	15,364
90,672	70,196	120,083	40	5275	Retirement Plan	101,775	101,775	101,775
24,821	26,442	24,885	60	5275	Retirement Plan	31,111	31,111	31,111
36,485	33,020	39,779	10	5111	Social Security	41,214	41,214	41,214
9,224	10,264	7,947	20	5111	Social Security	8,194	8,194	8,194
27,821	46,621	52,209	30	5111	Social Security	68,344	68,344	68,344
10,224	8,672	10,743	35	5111	Social Security	11,076	11,076	11,076
75,104	66,094	86,571	40	5111	Social Security	73,372	73,372	73,372
18,613	19,811	17,940	60	5111	Social Security	22,429	22,429	22,429
0	0	2,000	10	5122	Unemployment Self Insurance	2,000	2,000	2,000
0	0	0	40	5122	Unemployment Self Insurance	0	0	0
9,276	8,479	9,303	10	5123	Medicare	9,639	9,639	9,639
2,158	2,400	1,859	20	5123	Medicare	1,916	1,916	1,916
6,752	11,153	12,210	30	5123	Medicare	15,984	15,984	15,984
2,391	2,028	2,512	35	5123	Medicare	2,590	2,590	2,590
17,565	15,457	20,247	40	5123	Medicare	17,160	17,160	17,160
4,353	4,633	4,196	60	5123	Medicare	5,245	5,245	5,245
499	333	400	10	5233	Worker's Compensation	400	400	400
54	42	60	20	5233	Worker's Compensation	60	60	60
136	106	200	30	5233	Worker's Compensation	200	200	200
87	69	100	35	5233	Worker's Compensation	100	100	100
15,803	17,185	18,000	40	5233	Worker's Compensation	18,000	18,000	18,000
4,720	5,984	6,000	60	5233	Worker's Compensation	6,000	6,000	6,000
141	120	160	10	5235	Worker's Assessment Expense	160	160	160
31	33	40	20	5235	Worker's Assessment Expense	40	40	40
109	178	100	30	5235	Worker's Assessment Expense	100	100	100
37	31	40	35	5235	Worker's Assessment Expense	40	40	40

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Personnel Services

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
363	303	400	40	5235	Worker's Assessment Expense	400	400	400
79	72	60	60	5235	Worker's Assessment Expense	60	60	60
1,167	1,633	2,867	10	5243	EAP Expense	2,867	2,867	2,867
20,400	18,000	18,000	10	5245	HRA Deductible Plan	28,000	28,000	28,000
6,000	6,000	3,600	20	5245	HRA Deductible Plan	5,000	5,000	5,000
13,200	25,200	22,800	30	5245	HRA Deductible Plan	24,000	24,000	24,000
3,600	6,000	6,000	35	5245	HRA Deductible Plan	5,000	5,000	5,000
44,400	37,200	49,200	40	5245	HRA Deductible Plan	33,000	33,000	33,000
13,200	8,400	8,400	60	5245	HRA Deductible Plan	9,000	9,000	9,000
3,663	3,239	5,000	10	5250	LTD, Life Insurance, RHS, PLO	4,000	4,000	4,000
935	1,044	1,000	20	5250	LTD, Life Insurance, RHS, PLO	1,000	1,000	1,000
2,631	4,620	3,000	30	5250	LTD, Life Insurance, RHS, PLO	5,000	5,000	5,000
1,040	857	1,000	35	5250	LTD, Life Insurance, RHS, PLO	1,000	1,000	1,000
8,292	7,389	5,000	40	5250	LTD, Life Insurance, RHS, PLO	5,000	5,000	5,000
1,927	2,058	2,500	60	5250	LTD, Life Insurance, RHS, PLO	2,500	2,500	2,500
1,483,055	1,715,300	1,925,129			Total Fringe Benefits	2,009,424	2,009,424	2,009,424
4,423,736	4,777,171	5,460,226			TOTAL PERSONNEL SERVICES	5,700,678	5,700,678	5,700,678

Staffing Levels - Full Time Equivalent (FTE)								
Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
7.85	7.85	6.00	10		Administration	6.00	6.00	6.00
1.65	1.65	1.00	20		Information Technology	1.00	1.00	1.00
4.50	4.00	13.00	30		Engineering	12.00	12.00	12.00
2.00	2.50	2.00	35		Storm Water Quality	2.00	2.00	2.00
17.00	17.00	14.00	40		Maintenance	15.00	15.00	15.00
0.00	0.00	0.00	50		Construction	0.00	0.00	0.00
5.00	5.00	4.00	60		Treatment	4.00	4.00	4.00
38.0	38.0	40.00			Total FTE	40.00	40.00	40.00

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Materials & Services

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
MATERIALS & SERVICES								
21,310	22,810	24,200	10	7111	Audit	28,000	28,000	28,000
13,734	37,635	35,854	10	7112	Legal Services	30,000	30,000	30,000
3,900	34,448	10,000	10	7113	Professional Services	10,000	10,000	10,000
70,532	75,790	85,000	20	7113	Professional Services	87,000	87,000	87,000
0	0	10,000	10	7115	Newsletters	10,000	10,000	10,000
184,887	217,559	200,000	10	7121	Bank Charges	230,000	230,000	230,000
10,689	4,031	5,045	10	7152	Publication Expense	5,045	5,045	5,045
1,478	877	1,000	10	7166	Recording fees	1,000	1,000	1,000
116,371	117,762	119,195	10	7177	Contractual Services - Billing	120,671	120,671	120,671
39,662	41,579	35,000	10	7211	Supplies, Office, Billing	35,000	35,000	35,000
90	746	800	30	7211	Supplies, Office, Billing	1,500	1,500	1,500
580	1,390	2,800	20	7223	Supplies, Computer	2,500	2,500	2,500
56,482	61,569	55,000	10	7255	Postage & Freight	70,000	70,000	70,000
949	1,462	1,900	40	7255	Postage & Freight	1,900	1,900	1,900
374	56	1,000	40	7300	Occupancy Permits	1,000	1,000	1,000
419	432	800	10	7311	Board Member Expenses	5,000	5,000	5,000
0	0	800	10	7533	Physical Examinations	800	800	800
160	105	800	30	7533	Physical Examinations	1,300	1,300	1,300
2,158	2,753	2,500	40	7533	Physical Examinations	2,500	2,500	2,500
360	0	500	60	7533	Physical Examinations	500	500	500
9,303	15,867	10,000	10	7544	Travel, Lodging, Meals, Training	10,000	10,000	10,000
3,771	0	9,000	20	7544	Travel, Lodging, Meals, Training	6,455	6,455	6,455
160	1,298	1,000	30	7544	Travel, Lodging, Meals, Training	16,000	16,000	16,000
5,900	9,170	10,000	40	7544	Travel, Lodging, Meals, Training	10,000	10,000	10,000
555	2,717	675	10	7555	Training/Certifications	3,000	3,000	3,000
25	275	4,563	20	7555	Training/Certifications	2,200	2,200	2,200
75	6,620	5,930	30	7555	Training/Certifications	2,000	2,000	2,000
0	6,125	5,850	35	7555	Training/Certifications	5,000	5,000	5,000
9,751	6,352	7,500	40	7555	Training/Certifications	8,000	8,000	8,000
640	1,141	1,000	60	7555	Training/Certifications	3,000	3,000	3,000
9,414	8,739	10,000	10	7588	Memberships & Subscriptions	10,000	10,000	10,000
3,046	12,422	3,600	20	7588	Memberships & Subscriptions	14,160	14,160	14,160
875	557	1,000	30	7588	Memberships & Subscriptions	2,000	2,000	2,000
1,320	1,193	1,000	40	7588	Memberships & Subscriptions	1,200	1,200	1,200
42	374	500	10	7590	Permit Fee Expense	500	500	500
215,795	213,221	242,350	20	7622	Computer Software Maintenance	292,000	292,000	292,000
0	0	0	20	7626	Computer Software	0	0	0
39,550	32,645	40,000	40	7631	System Maintenance	15,000	15,000	15,000
49	27	8,800	10	7641	Safety Program	5,000	5,000	5,000
565	750	500	30	7641	Safety Program	1,500	1,500	1,500
16,916	15,428	17,500	40	7641	Safety Program	17,500	17,500	17,500
1,129	815	815	10	7642	Clothing	1,000	1,000	1,000
0	0	200	20	7642	Clothing	200	200	200
876	1,769	1,800	30	7642	Clothing	7,500	7,500	7,500
146	222	620	35	7642	Clothing	500	500	500
5,753	8,703	10,000	40	7642	Clothing	10,000	10,000	10,000
1,708	699	1,000	60	7642	Clothing	1,000	1,000	1,000
690	731	500	10	7650	Equipment Maint. - Admin	3,000	3,000	3,000
99,724	86,579	100,000	40	7651	Equipment & Vehicle Maint. - O&M	100,000	100,000	100,000
71,893	76,691	80,000	40	7652	Vehicle Fuel	80,000	80,000	80,000
0	0	2,000	10	7653	Equipment, O&M (under \$3,000)	2,000	2,000	2,000
596	0	2,000	30	7653	Equipment, O&M (under \$3,000)	3,000	3,000	3,000
3,118	4,965	10,000	40	7653	Equipment, O&M (under \$3,000)	10,000	10,000	10,000
13,205	15,106	19,450	20	7654	Equipt, Computers (under \$3,000)	9,600	9,600	9,600
0	0	0	30	7654	Equipt, Computers (under \$3,000)	2,000	2,000	2,000
20,488	17,904	13,000	40	7662	Vehicle Fuel (Propane & CNG)	13,000	13,000	13,000
33,165	15,342	25,000	40	7681	Pump Station Maintenance	25,000	25,000	25,000

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Materials & Services

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
7,292	1,486	10,000	40	7691	Step/Steg Maint.	10,000	10,000	10,000
16,447	1,753	15,000	10	7699	Bldg & Grounds Maintenance	15,000	15,000	15,000
33,782	31,456	30,000	40	7699	Bldg & Grounds Maintenance	30,000	30,000	30,000
9,653	9,485	10,000	40	7710	Alarms - Pump Stations	10,000	10,000	10,000
31,011	30,895	16,000	10	7711	Communication & Alarm	36,000	36,000	36,000
1,632	2,227	3,600	20	7711	Communication & Alarm	3,600	3,600	3,600
559	438	500	30	7711	Communication & Alarm	750	750	750
1,394	749	749	35	7711	Communication & Alarm	3,000	3,000	3,000
3,612	3,621	4,500	40	7711	Communication & Alarm	4,500	4,500	4,500
12,195	8,373	4,800	20	7712	Communications - Internet Services	9,600	9,600	9,600
34,667	32,290	25,000	40	7755	Power - Pump Stations	25,000	25,000	25,000
8,659	11,132	5,000	10	7756	Utilities & Power	5,000	5,000	5,000
88,145	44,139	66,950	10	7849	Property Insurance	100,000	100,000	100,000
3,364	3,691	4,300	10	7995	Other Expenses	4,300	4,300	4,300
1	149	50	20	7995	Other Expenses	50	50	50
3	2,042	500	30	7995	Other Expenses	500	500	500
1	1	1	35	7995	Other Expenses	1,000	1,000	1,000
4,206	82	500	40	7995	Other Expenses	500	500	500
4	3	500	60	7995	Other Expenses	500	500	500
1,351,005	1,369,463	1,437,297			MATERIALS & SERVICES	1,595,331	1,595,331	1,595,331
3,821,771	3,987,057	4,723,750	60	7010	TREATMENT CHARGES	5,196,125	5,196,125	5,196,125
5,172,776	5,356,520	6,161,047			TOTAL MATERIALS & SERVICES	6,791,456	6,791,456	6,791,456

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Capital Outlay

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
INFRASTRUCTURE PROJECTS & JOBS								
2,236,191	1,440,105	4,139,000	50		Collection System Rehabilitation	8,145,000	8,145,000	8,145,000
2,236,191	1,440,105	4,139,000		6001	Total Infrastructure Projects	8,145,000	8,145,000	8,145,000
EQUIPMENT								
<u>Vehicles</u>								
774	0	0	40	6100	Unit #51 (#15 Replcmt) 2020 Chevy Silverado	0	0	0
216,430	0	0	40	6100	Dump Truck #49	0	0	0
216,430	0	0	40	6100	Dump Truck #50	0	0	0
63,887	0	0	40	6100	Walk Behind Easement Flusher	0	0	0
0	0	385,000	40	6100	TV Van #55 (Unit #4 Replacement)	0	0	0
0	0	240,000	40	6100	(3) EV 1/2 Ton Trucks, Unit #19,20,32 replace	0	0	0
0	0	0	40	6100	(3) EV 1/2 Ton Truck chargers	0	0	0
0	0	0	40	6100	Vac-Con Flusher Truck - Replace #27	500,000	500,000	500,000
0	0	0	40	6100	Pumper Truck	265,000	265,000	265,000
<u>Maintenance</u>								
50,041	0	0	40	6100	50KW Trailer Mounted Generator	0	0	0
4,957	0	0	40	6100	Pipe Laser	0	0	0
0	0	0	40	6100	Shoring	8,000	8,000	8,000
<u>Treatment Plant</u>								
0	0	105,000	60	6100	Skip Loader with grade box	0	0	0
0	0	85,000	60	6100	Trac Steer Loader for lagoons	0	0	0
<u>Administration</u>								
1,822	0	0	10	6100	Front Office Cubicals	0	0	0
0	17,948	0	10	6100	O&M Desk Reconfiguration	0	0	0
0	15,714	0	30	6100	GPS Equipment	0	0	0
0	16,537	0	10	6100	Seal Coat Asphalt Parking Lot/Driveway	0	0	0
0	14,921	0	20	6100	Hallway Copier	0	0	0
0	17,002	0	20	6100	Phone System	0	0	0
0	0	6,000	10	6100	SCTP Desk Improvements	0	0	0
0	0	30,000	10	6100	Engineering Desks	0	0	0
0	0	44,000	20	6100	mgr and front office PC's and Laptops	0	0	0
0	0	100,000	10	6100	HVAC - B013	0	0	0
0	0	0	10	6100	Phase Power - B014	0	0	0
0	0	0	10	6100	VC3 Server Replacement	23,100	23,100	23,100
0	0	0	10	6100	PC's and laptop	3,080	3,080	3,080
554,341	82,122	995,000			Total Equipment	799,180	799,180	799,180
2,790,532	1,522,227	5,134,000			TOTAL CAPITAL OUTLAY	8,944,180	8,944,180	8,944,180

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Debt, Transfers Out, Contingency

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
DEBT SERVICE								
105,780	613,557	0	10	9520	Revenue Bond Series 2013	0	0	0
105,780	613,557	0			TOTAL DEBT SERVICE	0	0	0
TRANSFERS								
186,757	213,109	200,000	10	9804	BCI Fund 04	240,000	240,000	240,000
377,106	430,317	350,000	10	9807	Interceptor Capital Fund 07	475,000	475,000	475,000
563,863	643,426	550,000			TOTAL TRANSFERS	715,000	715,000	715,000
0	0	300,000	Contingency Budgeted (actual- notation)			300,000	300,000	300,000

Rogue Valley Sewer Services Budget Document FY25

Fund: Bear Creek Interceptor Operations & Maintenance (04)

Goals and Objectives: The Bear Creek Interceptor is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. It consists of the Upper Bear Creek Interceptor, the Lower Bear Creek Interceptor, and the Old Medford Trunk. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer Agreement between RVSS and the City of Medford.

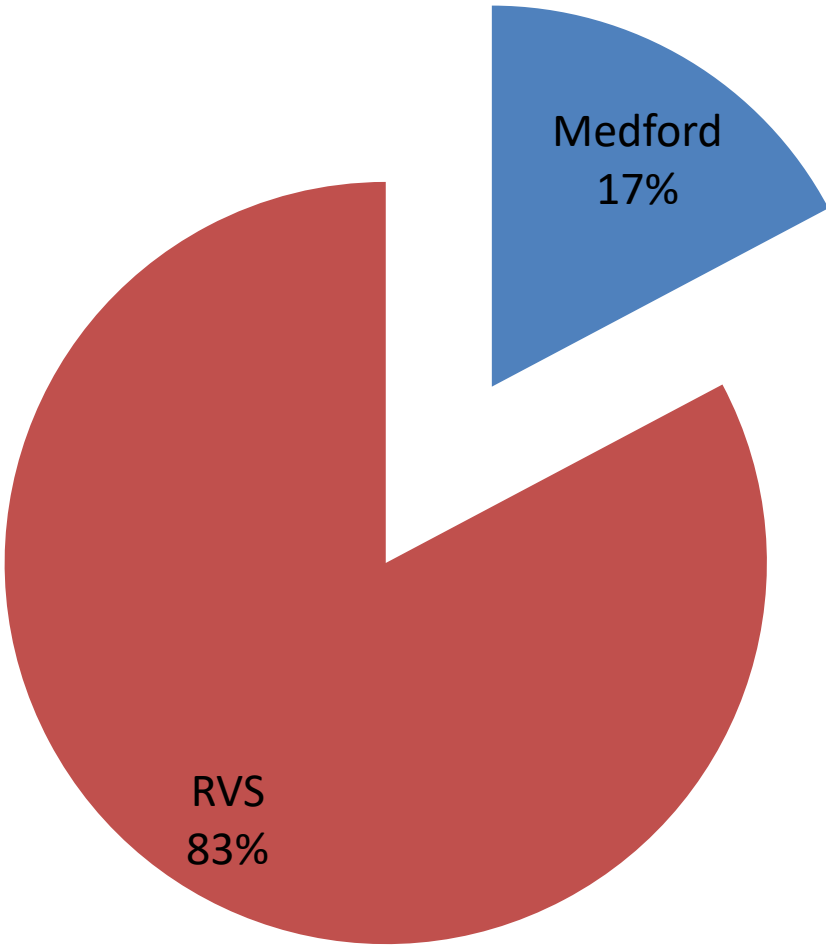
This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units (ERU) and the amount of flow contributed to each of the interceptors. The current assessment is \$0.12 per ERU for the City of Medford and \$0.52 per ERU for RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01. A total of \$250,000 is transferred to the Interceptor Capital Expansion Fund 07.

**Rogue Valley Sewer Services
Adopted Budget FY25
Bear Creek Interceptor**



Rogue Valley Sewer Services

Bear Creek Interceptor Operations & Maintenance Fund (04)

Resources & Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
418,041	462,061	498,548	00	2900	Beginning Fund Balance	251,573	251,573	251,573
45,078	45,147	50,000	00	3410	Maintenance Fees - City of Medford	50,000	50,000	50,000
1,862	13,377	5,000	00	3301	Interest	9,000	9,000	9,000
46,940	58,524	55,000			TOTAL REVENUES	59,000	59,000	59,000
186,757	213,109	200,000	00	3901	Transfer from RVSS General Fund	240,000	240,000	240,000
186,757	213,109	200,000			TOTAL TRANSFERS	240,000	240,000	240,000
651,738	733,694	753,548			TOTAL RESOURCES	550,573	550,573	550,573
EXPENDITURES								
Materials and Services:								
0	0	0	40	7113	Professional Services	0	0	0
0	0	300	40	7255	Postage	300	300	300
9,935	571	10,000	40	7601	Flow Monitoring	10,000	10,000	10,000
655	16,152	15,000	40	7631	Maintenance - System	15,000	15,000	15,000
743	441	600	10	7849	Insurance	1,000	1,000	1,000
11,333	17,164	25,900			Total Materials and Services	26,300	26,300	26,300
Capital Projects:								
0	0	0	50	R022	COVID Sewer Testing	0	0	0
0	0	0			Total Capital Outlay	0	0	0
11,333	17,164	25,900			TOTAL EXPENDITURES	26,300	26,300	26,300
Transfers								
21,021	23,023	35,000	10	9850	General Fund - Labor	35,000	35,000	35,000
7,323	7,570	7,000	10	9870	General Fund - Vehicles	7,000	7,000	7,000
150,000	150,000	150,000	10	9806	Dunn Operations & Maintenance Fund	0	0	0
0	0	350,000	10	9807	Interceptor Capital Expansion Fund	0	250,000	250,000
178,344	180,593	542,000			TOTAL TRANSFERS	42,000	292,000	292,000
0	0	150,000			Contingency Budgeted (actual- notation)	150,000	150,000	150,000
189,677	197,757	717,900			TOTAL APPROPRIATIONS	218,300	468,300	468,300
462,061	535,937	35,648			Ending Fund Balance	332,273	82,273	82,273
651,738	733,694	753,548			TOTAL REQUIREMENTS	550,573	550,573	550,573

Rogue Valley Sewer Services Budget Document FY25

Fund: Dunn Pump Station Operations & Maintenance (06)

Goals and Objectives: The Dunn Pump Station is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance.

Major Source of Revenue: Revenue for this fund typically comes from an inter-fund transfer from the Bear Creek Interceptor Operations and Maintenance Fund 04. However, for FY25 we will not be doing an inter-fund transfer.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Dunn Pump Station Operations & Maintenance Fund (06)

Resources & Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #		Proposed FY25	Approved FY25	Adopted FY25
704,911	748,244	794,093	00	2900	Beginning Fund Balance	273,909	273,909	273,909
3,320	21,225	7,600	00	3301	Interest	9,843	9,843	9,843
3,320	21,225	7,600			TOTAL REVENUES	9,843	9,843	9,843
150,000	150,000	150,000	00	3904	Transfer from Interceptor O&M Fund	0	0	0
150,000	150,000	150,000			TOTAL TRANSFERS	0	0	0
858,231	919,469	951,693			TOTAL RESOURCES	283,752	283,752	283,752
EXPENDITURES								
Materials and Services:								
0	0	500	20	7622	Computer Software Maintenance	500	500	500
0	0	500	20	7626	Computer Software	550	550	550
0	0	1,000	40	7631	Maintenance - System	1,000	1,000	1,000
0	0	0	20	7654	Equipt Computer (under \$3,000)	0	0	0
2,328	4,786	20,000	40	7681	Maintenance - Pump Station	20,000	20,000	20,000
749	760	2,500	40	7699	Building & Grounds Maint	2,500	2,500	2,500
623	0	1,000	40	7710	Pump Station Alarms	1,000	1,000	1,000
743	743	750	40	7711	Communication & Alarms	750	750	750
780	780	1,200	20	7712	Internet Services	1,200	1,200	1,200
44,054	36,341	40,000	40	7755	Pump Station Power	40,000	40,000	40,000
1,675	1,410	1,600	40	7756	Utilites and Power	1,600	1,600	1,600
3,186	1,975	2,500	10	7849	Insurance	4,000	4,000	4,000
54,138	46,795	71,550			Total Materials & Services	73,100	73,100	73,100
Capital Projects:								
0	0	0	50	R025	DPS Water Main Repair	0	0	0
0	0	0			Total Capital Outlay	0	0	0
54,138	46,795	71,550			TOTAL EXPENDITURES	73,100	73,100	73,100
Transfers								
48,862	39,515	36,000	10	9850	General Fund - Labor	36,000	36,000	36,000
6,987	5,542	6,000	10	9870	General Fund - Vehicles	6,000	6,000	6,000
0	0	650,000	10	9807	Interceptor Capital Expansion Fund	0	0	0
55,849	45,057	692,000			TOTAL TRANSFERS	42,000	42,000	42,000
0	0	150,000	Contingency Budgeted (actual- notation)			150,000	150,000	150,000
109,987	91,852	913,550			TOTAL APPROPRIATIONS	265,100	265,100	265,100
748,244	827,616	38,143			Ending Fund Balance	18,652	18,652	18,652
858,231	919,469	951,693			TOTAL REQUIREMENTS	283,752	283,752	283,752

Rogue Valley Sewer Services Budget Document FY25

Fund: Interceptor Capital Expansion (07)

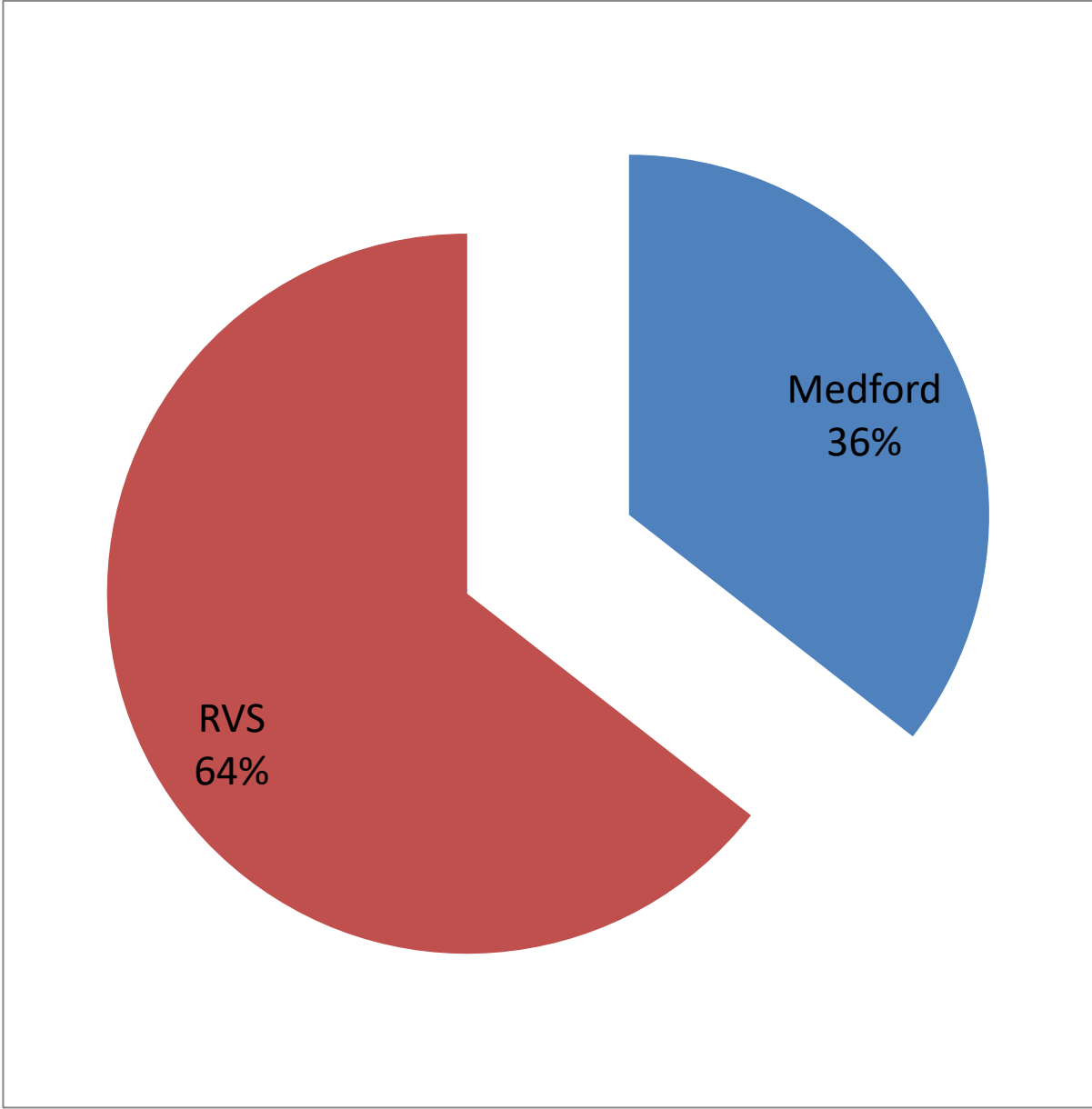
Goals and Objectives: The Interceptor Capital Expansion Fund is intended to pay for capital projects related to the Bear Creek Interceptor and the Dunn Pump Station. Rogue Valley Sewer Services is responsible for ensuring that these facilities have adequate capacity to serve both the City of Medford and RVSS in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for costs associated with these capital improvements. This fund maintains a surplus to pay for anticipated future improvements.

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units and the amount of flow contributed to each of the interceptors. The current assessment is \$1.05 per ERU for both the City of Medford and RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the capital improvements and debt service for previous capital improvement projects. In October 2022, the Revenue Bond Series 2013 was paid in full. There is a high probability that RVSS will need to pay off Gold Hill's prior loan with USDA Rural in full instead of assuming the loan. This amount is roughly \$700,000. RVSS is budgeting an inter-fund loan from Fund 07 to Fund 62 for this payment. Therefore, inter-fund loan payments to Fund 07 are also budgeted.

**Rogue Valley Sewer Services
Adopted Budget FY25
Interceptor Capital Expansion**



Rogue Valley Sewer Services

Interceptor Capital Expansion Fund (07)

Resources & Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	a/c #	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
4,266,247	3,698,804	3,058,927	00	2900	Beginning Fund Balance	5,107,342	5,107,342	5,107,342
17,922	98,198	43,000	00	3301	Interest	146,192	146,192	146,192
394,435	395,038	400,000	00	3410	Assessed Fees - Medford	400,000	400,000	400,000
0	0	0	00	3962	Interfund Loan Pmt from Fund 62	27,297	27,297	27,297
412,357	493,236	443,000			TOTAL REVENUES	573,489	573,489	573,489
377,106	430,317	350,000	00	3901	Transfer from RVSS General Fund	475,000	475,000	475,000
0	0	350,000	00	3904	Transfer from Bear Creek Interceptor O&M	0	250,000	250,000
0	0	650,000	00	3906	Transfer from Dunn PS O&M Fund	0	0	0
377,106	430,317	1,350,000			TOTAL TRANSFERS	475,000	725,000	725,000
5,055,710	4,622,357	4,851,927			TOTAL RESOURCES	6,155,831	6,405,831	6,405,831
EXPENDITURES								
Materials & Services								
0	0	0	40	7631	System Rehabilitation	0	0	0
0	0	0	50	7113	Professional Services	0	0	0
0	0	0			Total Materials & Services	0	0	0
Equipment								
0	0	35,000	40	6100	Building Roof Replacement-Dunn	35,000	35,000	35,000
0	0	35,000			Total Equipment	35,000	35,000	35,000
Capital Projects:								
1,132,124	19,069	0	50	1004	Dunn PS Pump Replace	0	0	0
0	38,330	100,000	50	1005	Flow Monitoring Sensor	100,000	100,000	100,000
0	0	10,000	50	1008	Dunn PS Hydrant	0	0	0
0	0	200,000	50	1011	Kirtland Rd MH Evaluation&Rehab	250,000	250,000	250,000
1,132,124	57,399	345,000			Total Capital Outlay	385,000	385,000	385,000
Debt Service								
224,782	1,303,808	0	10	9520	Revenue Bond Series 2013	0	0	0
224,782	1,303,808	0			Total Debt Service	0	0	0
1,356,906	1,361,207	380,000			TOTAL EXPENDITURES	385,000	385,000	385,000
Transfers								
0	0	0	10	9862	Interfund Loan to Fund 62	700,000	700,000	700,000
0	0	0			TOTAL TRANSFERS	700,000	700,000	700,000
0	0	350,000	Contingency Budgeted (actual- notation)			350,000	350,000	350,000
1,356,906	1,361,207	730,000			TOTAL APPROPRIATIONS	1,435,000	1,435,000	1,435,000
3,698,804	3,261,150	4,121,927			Ending Fund Balance	4,720,831	4,970,831	4,970,831
5,055,710	4,622,357	4,851,927			TOTAL REQUIREMENTS	6,155,831	6,405,831	6,405,831

Rogue Valley Sewer Services Budget Document FY25

Fund: White City Storm Drains (09)

Goals and Objectives: The White City Storm Drain Fund is a dedicated fund established in 1989 to maintain and improve the storm drainage system in the industrial portion of White City. Under an agreement with Jackson County, RVSS maintains all piped stormwater facilities in the area and any open ditches that are not accessible from a public road. Jackson County maintains open ditches that are accessible from a public road.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover the costs of future improvements.

Major Source of Revenue: Revenue for this fund comes from fees charged to property owners within the White City Storm Drain Area. The fees are based on the size of the property and the amount of impervious surface on the property.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the storm drains and capital improvements to the storm drain infrastructure.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

White City Storm Drains Fund (09)

Resources & Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
810,173	884,099	838,809	00	2900	Beginning Fund Balance	975,507	975,507	975,507
78,612	80,733	70,000	00	3080	White City Storm Drain Fees	70,000	70,000	70,000
3,721	24,949	8,800	00	3301	Interest	33,827	33,827	33,827
82,333	105,682	78,800			TOTAL REVENUES	103,827	103,827	103,827
892,506 989,781 917,609						TOTAL RESOURCES		
						1,079,334 1,079,334 1,079,334		
EXPENDITURES								
Materials & Services								
0	0	10,000	35	7113	Professional Services	10,000	10,000	10,000
0	343	14,000	35	7631	Maintenance - System	9,500	9,500	9,500
0	343	24,000			Total Materials & Services	19,500	19,500	19,500
Capital Projects:								
0	0	30,000	50	D008	Misc Culvert Replacement	50,000	50,000	50,000
0	0	20,000	50	DYYY	Misc Storm Projects	0	0	0
0	0	300,000	50	D002	Ave F and 8th Storm & Sewer	400,000	400,000	400,000
0	0	100,000	50	D006	Ave F & Agate Storm Rehab	200,000	200,000	200,000
0	0	450,000			Total Capital Outlay	650,000	650,000	650,000
0	343	474,000			TOTAL EXPENDITURES	669,500	669,500	669,500
Transfers								
6,304	1,606	25,000	10	9850	General Fund - Labor	25,838	25,838	25,838
2,103	314	25,000	10	9870	General Fund - Vehicles	16,000	16,000	16,000
8,407	1,920	50,000			TOTAL TRANSFERS	41,838	41,838	41,838
0	0	50,000			Contingency Budgeted (actual- notation)	50,000	50,000	50,000
8,407 2,263 574,000						TOTAL APPROPRIATIONS		
						761,338 761,338 761,338		
884,099 987,518 343,609						Ending Fund Balance		
						317,996 317,996 317,996		
892,506 989,781 917,609						TOTAL REQUIREMENTS		
						1,079,334 1,079,334 1,079,334		

Rogue Valley Sewer Services Budget Document FY25

Fund: Stormwater Quality (10)

Goals and Objectives: The Stormwater Quality Management Fund is a dedicated fund established in 2004 to implement the requirements of the National Pollutant Discharge Elimination System Municipal Small Separate Storm Sewer permit (NPDES MS4).

Rogue Valley Sewer Services has acted as the lead agency for a joint permit covering the cities of Talent, Phoenix, and portions of unincorporated Jackson County.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

Major Source of Revenue: Revenue for this fund comes primarily from fees charged to residents within the permit area. A fee of \$1 per month for a single-family residence or \$1 per 3,000 square feet of impervious surface for other uses is collected.

There is some additional revenue received from permit fees collected when RVSS issues erosion control permits under this program.

Major Expenditures: Expenditures from this fund consist of costs associated with the management of the stormwater program and capital improvements designed to protect or improve stormwater quality.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Stormwater Quality Fund (10)

Resources & Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
1,252,019	1,307,536	951,829	00	2900	Beginning Fund Balance	720,041	720,041	720,041
					Stormwater Fees			
27,082	28,441	28,670	00	3021	Phoenix	28,670	28,670	28,670
30,937	31,387	26,548	00	3022	Talent	26,548	26,548	26,548
306,423	311,857	294,682	00	3023	Jackson County	294,682	294,682	294,682
<u>364,442</u>	<u>371,685</u>	<u>349,900</u>				<u>349,900</u>	<u>349,900</u>	<u>349,900</u>
8,500	0	17,000	00	3220	Stormwater Maintenance Fees	17,000	17,000	17,000
18,000	20,500	11,500	00	3231	Plan Review and Inspection	11,500	11,500	11,500
36,158	40,348	19,440	00	3245	Construction Site Erosion Control Permits (I	19,440	19,440	19,440
6,262	2,330	2,600	00	3291	Other Income	2,600	2,600	2,600
5,601	36,152	13,404	00	3301	Interest	42,501	42,501	42,501
0	0	0	00	3305	DEQ Grant for Cummins	383,000	383,000	383,000
438,963	471,015	413,844			TOTAL REVENUES	825,941	825,941	825,941
1,690,982	1,778,551	1,365,673			TOTAL RESOURCES	1,545,982	1,545,982	1,545,982
					EXPENDITURES			
					Materials and Services:			
0	0	0	10	7112	Legal Services	0	0	0
0	10,601	25,000	35	7113	Professional Services	15,000	15,000	15,000
588	246	3,000	35	7211	Supplies - Office	1,500	1,500	1,500
0	0	500	35	7533	Physical Examinations	0	0	0
5,354	1,231	5,000	35	7544	Travel/Training	5,000	5,000	5,000
1,203	2,666	1,500	35	7588	Memberships	2,500	2,500	2,500
4,232	2,891	5,000	35	7590	Permit Fee	5,000	5,000	5,000
0	40	1,000	35	7631	System Maintenance	500	500	500
0	0	0	35	7653	Equipment (under \$3,000)	2,000	2,000	2,000
0	571	1,550	20	7654	Equipment Computer (under \$3,000)	857	857	857
251	0	2,200	35	7711	Communications & Alarms	0	0	0
5,290	5,001	15,000	35	7810	Public Education	7,500	7,500	7,500
0	0	0	35	7815	Public Education - Contracted Services	7,500	7,500	7,500
971	941	1,000	35	7820	Construction Site	0	0	0
0	362	1,000	35	7830	Post Construction	0	0	0
(6,241)	2,450	10,000	35	7840	Illicit Discharge	10,000	10,000	10,000
0	0	1,000	35	7995	Miscellaneous	0	0	0
11,648	27,000	72,750			Total Materials & Services	57,357	57,357	57,357
584	0	0	50	Q004	Oak St, Outfall, Phoenix	0	0	0
0	0	0	50	Q009	Northridge Terrace SWF	0	0	0
213	51,572	0	50	Q010	West Valley View	0	0	0
8,337	5,195	0	50	Q011	Fire SW Protection	0	0	0
95	0	0	50	Q012	Phoenix HS SW Inct	0	0	0
6,156	57,357	350,000	50	Q013	Cummins SWF	450,000	450,000	450,000
5,755	2,115	200,000	50	Q014	SWQ 7th St SW facility	300,000	300,000	300,000
5,809	1,005	100,000	50	Q015	SWQ Coleman to Glenwood	10,000	10,000	10,000
0	70,374	0	50	Q016	Talent SW Master Plan Final Accounting	0	0	0
0	0	100,000	50	QXXX	Stormwater Incentive Program	100,000	100,000	100,000
27,647	26,880	0	50	9999	Privately Funded Projects	0	0	0
54,596	214,498	750,000			Total Capital Outlay	860,000	860,000	860,000
66,244	241,498	822,750			TOTAL EXPENDITURES	917,357	917,357	917,357
					Transfers			
293,462	287,896	315,000	10	9850	General Fund - Labor	315,000	315,000	315,000
5,290	6,245	13,000	10	9870	General Fund - Vehicles	13,000	13,000	13,000
18,000	18,000	18,000	10	9880	General Fund - Billing Allocation	18,000	18,000	18,000
450	1,500	1,500	10	9510	Shady Cove Fund - SWQ Lab Rental	1,500	1,500	1,500
317,202	313,641	347,500			TOTAL TRANSFERS	347,500	347,500	347,500
0	0	100,000			Contingency Budgeted (actual- notation)	100,000	100,000	100,000
383,446	555,139	1,270,250			TOTAL APPROPRIATIONS	1,364,857	1,364,857	1,364,857
1,307,536	1,223,412	95,423			Ending Fund Balance	181,125	181,125	181,125
1,690,982	1,778,551	1,365,673			TOTAL REQUIREMENTS	1,545,982	1,545,982	1,545,982

Rogue Valley Sewer Services Budget Document FY25

Fund: Shady Cove Treatment (50)

Goals and Objectives: The Shady Cove Treatment Fund was initially established in 2011 when RVSS entered into an agreement with Shady Cove to manage both the collection system and the treatment plant. This fund tracks expenses related to the wastewater treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services.

Major Source of Revenue: Revenue for this fund comes from monthly service rates from residents of Shady Cove.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant and debt service.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Shady Cove Treatment Fund (50)

Resources & Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
152,379	134,667	85,614	00	2900	Beginning Fund Balance	215,980	215,980	215,980
450	1,500	1,500	00	3051	Lab Rental Rate from Fund 10	1,500	1,500	1,500
599,831	600,944	673,696	00	3150	SC Service Rates	650,000	650,000	650,000
769	4,601	1,770	00	3301	Interest	12,000	12,000	12,000
601,050	607,045	676,966			TOTAL REVENUES	663,500	663,500	663,500
753,429	741,712	762,580			TOTAL RESOURCES	879,480	879,480	879,480
EXPENDITURES								
Materials and Services:								
713	633	1,500	10	7211	Supplies - Office	1,500	1,500	1,500
0	596	1,000	20	7223	Computer Supplies under \$3,000	100	100	100
28,797	42,539	40,000	60	7225	Chemicals	35,000	35,000	35,000
1,654	2,395	2,000	60	7232	Laboratory Supplies	2,000	2,000	2,000
0	0	200	10	7255	Postage	200	200	200
164	217	1,000	10	7544	Travel/Training	1,000	1,000	1,000
0	0	100	10	7588	Memberships	100	100	100
3,479	3,583	3,500	10	7590	Permit Fee Expense	3,583	3,583	3,583
1,185	420	2,135	20	7622	Computer Software Maintenance	441	441	441
0	0	500	20	7626	Computer Software	550	550	550
21,951	16,416	16,500	60	7638	System Maintenance Treatment Plant	16,500	16,500	16,500
1,049	4,758	1,500	60	7641	Safety Program	1,500	1,500	1,500
724	2,551	2,000	60	7651	Vehicle/Equip Maintenance	2,000	2,000	2,000
779	1,054	1,000	60	7652	Fuel - Generator	1,000	1,000	1,000
0	5,305	5,000	60	7653	Equipment (under \$3,000)	5,000	5,000	5,000
0	540	1,000	20	7654	Computer Equipment (under \$3,000)	6,000	6,000	6,000
834	1,125	2,500	60	7699	Maintenance Other	2,500	2,500	2,500
0	0	0	60	7710	Pump Station Alarms	0	0	0
2,732	2,867	3,000	10	7711	Communications & Alarms	3,000	3,000	3,000
1,042	1,425	1,800	20	7712	Communications - IT Services	2,400	2,400	2,400
33,611	38,217	35,000	10	7756	Utilities	35,000	35,000	35,000
12,002	7,287	12,000	10	7849	Insurance	15,000	15,000	15,000
0	0	0	10	7995	Other Expenses	0	0	0
110,716	131,928	133,235			Total Materials & Services	134,374	134,374	134,374
DEBT SERVICE								
126,967	123,993	126,294	10	9520	Shady Cove Sewer Bond #1	123,494	123,494	123,494
126,967	123,993	126,294			Total Debt Service	123,494	123,494	123,494
237,683	255,921	259,529			TOTAL EXPENDITURES	257,868	257,868	257,868
Transfers								
269,169	205,169	375,375	10	9850	General Fund - Labor	250,000	250,000	250,000
11,910	13,224	12,000	10	9870	General Fund - Vehicle	12,000	12,000	12,000
100,000	0	50,000	10	9855	Transfer to Fund 55	100,000	100,000	100,000
381,079	218,393	437,375			TOTAL TRANSFERS	362,000	362,000	362,000
0	0	50,000			Contingency Budgeted (actual- notation)	50,000	50,000	50,000
618,762	474,314	746,904			TOTAL APPROPRIATIONS	669,868	669,868	669,868
134,667	267,398	15,676			Ending Fund Balance	209,612	209,612	209,612
753,429	741,712	762,580			TOTAL REQUIREMENTS	879,480	879,480	879,480

Rogue Valley Sewer Services Budget Document FY25

Fund: Treatment Capital (55)

Goals and Objectives: The Treatment Capital Fund is a dedicated fund initially established in 2011 to pay for capital improvements within the Shady Cove collection system and treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove was annexed into Rogue Valley Sewer Services.

With the annexation, the purpose of this fund was expanded to cover capital improvements to both the Shady Cove Treatment Plant and the White City Lagoons, as both are now treatment facilities owned and operated by RVSS.

Major Source of Revenue: Revenue for this fund comes from Shady Cove SDC fees and surplus funds generated from service rates and transferred from Fund 50 to Fund 55. A portion of the Septage revenue received in fund 70 is also transferred to fund 55 for capital improvements to the system and treatment plant.

Major Expenditures: Expenditures from this fund consist of costs associated with making capital improvements to the Shady Cove treatment plant and the White City Lagoons.

Rogu Rogue Valley Sewer Services

Treatment Capital Fund (55)

Resources & Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
869,174	1,655,716	960,989	00	2900	Beginning Fund Balance	688,295	688,295	688,295
20,505	20,685	8,044	00	3132	SDC Fees - Shady Cove	8,044	8,044	8,044
4,173	34,757	11,430	00	3301	Interest	32,211	32,211	32,211
0	0	0	00	3305	Loan Reimb for UV System	1,432,399	1,432,399	1,432,399
24,678	55,442	19,474			TOTAL REVENUES	1,472,654	1,472,654	1,472,654
100,000	0	50,000	00	3950	Transfer from Fund 50	100,000	100,000	100,000
791,000	509,000	135,000	00	3970	Transfer from Fund 70	250,000	250,000	250,000
1,784,852	2,220,158	1,165,463			TOTAL RESOURCES	2,510,949	2,510,949	2,510,949
					EXPENDITURES			
					Treatment Plant			
0	0	5,000	50	C006	Shady Cove Solar	0	0	0
4,347	0	0	50	C007	Solids Handling Improvements	0	0	0
1,012	0	0	50	C010	Disk Filter Improvements	0	0	0
0	24,933	150,000	50	C012	SCADA Upgrade	150,000	150,000	150,000
110	67,491	275,000	50	C013	UV System	1,432,399	1,432,399	1,432,399
150	0	0	50	C020	FY21 Misc Treatment Repr	0	0	0
0	0	0	50	C021	Jocky Pump for Utility Water	50,000	50,000	50,000
92,052	830	0	50	C023	FY22 Misc Treatment Repr	0	0	0
27,086	2,877	0	50	C024	SC Corrosion Study	0	0	0
0	32,485	0	50	C025	FY23 Misc Treatment Repr	0	0	0
0	0	150,000	50	C026	Yearly Misc Treatment Repr	150,000	150,000	150,000
(5,812)	0	0	50	R023	SC Lightning Strike	0	0	0
					Lagoons			
0	1,120,930	100,000	50	L003	Compost Project	10,000	10,000	10,000
0	0	0	50	L005	Material Staging Area	0	0	0
8,506	2,838	75,000	50	L006	Lagoon Public Acces	0	0	0
0	29,038	0	50	L009	FY23 Misc Lagoon Repairs	0	0	0
0	0	50,000	50	L010	Yearly Misc Lagoon Repairs	50,000	50,000	50,000
					Collection System			
1,685	0	0	50	VAR	Private Projects	0	0	0
129,136	1,281,422	805,000			Total Capital Outlay	1,842,399	1,842,399	1,842,399
129,136	1,281,422	805,000			TOTAL EXPENDITURES	1,842,399	1,842,399	1,842,399
0	0	300,000			Contingency Budgeted (actual- notation)	250,000	250,000	250,000
129,136	1,281,422	1,105,000			TOTAL APPROPRIATIONS	2,092,399	2,092,399	2,092,399
1,655,716	938,736	60,463			Ending Fund Balance	418,550	418,550	418,550
1,784,852	2,220,158	1,165,463			TOTAL REQUIREMENTS	2,510,949	2,510,949	2,510,949

Rogue Valley Sewer Services Budget Document FY25

Fund: Gold Hill Treatment (60)

Goals and Objectives: The Gold Hill Treatment Fund was newly established in FY 2018 to track the expenses related to operating the wastewater treatment plant for the City of Gold Hill. Through August 2023 RVSS operated this plant under an agreement for the operation and maintenance of the plant.

In August 2023, Gold Hill held a special election to decide whether the City of Gold Hill should annex into Rogue Valley Sewer Services. The annexation was approved by 94% of city voters and went into effect on November 1, 2023.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue Revenue for this fund comes from a portion of the Gold Hill sewer payments received and specifically allocated to Gold Hill Treatment.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Treatment Fund (60)

Resources & Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
233,298	269,094	174,178	00	2900	Beginning Fund Balance	215,024	215,024	215,024
0	0	0	00	3062	Gold Hill Sewer Fees	270,000	270,000	270,000
360,000	390,060	360,000	00	3065	Gold Hill O&M Fees	0	0	0
0	0	500	00	3067	Connection Permits	500	500	500
0	0	0	00	3305	BizOR Loan Reimbursements	1,500,000	1,500,000	1,500,000
360,000	390,060	360,500			TOTAL REVENUES	1,770,500	1,770,500	1,770,500
TOTAL RESOURCES						1,985,524	1,985,524	1,985,524
593,298	659,154	534,678						
EXPENDITURES								
Materials and Services:								
281	364	1,000	10	7211	Supplies - Office	1,000	1,000	1,000
12,531	16,447	5,000	60	7225	Chemicals	7,068	7,068	7,068
2,281	15,449	40,000	60	7230	Sludge Disposal	40,000	40,000	40,000
4,713	3,412	2,000	60	7232	Laboratory Supplies	2,000	2,000	2,000
6,706	7,345	6,000	60	7234	Sampling and Testing	6,000	6,000	6,000
3,109	104	500	10	7590	Permit Fee Expense	500	500	500
7,562	1,148	10,000	60	7638	System Maintenance Treatment Plant	10,000	10,000	10,000
715	0	586	60	7641	Safety Program	586	586	586
1,740	214	500	60	7651	Vehicle/Equip Maintenance	500	500	500
2,057	88	1,000	60	7652	Fuel	1,000	1,000	1,000
0	2,589	0	60	7653	Equipment (under \$3,000)	23	23	23
185	452	1,000	60	7699	Bldg & Grounds Maintenance	1,000	1,000	1,000
3,641	3,562	2,000	10	7711	Communications & Alarms	2,000	2,000	2,000
14,863	24,404	15,000	10	7756	Utilities	15,000	15,000	15,000
4,886	2,920	1,812	10	7849	Insurance	6,000	6,000	6,000
0	2,008	0	10	7995	Other Expense	0	0	0
65,270	80,506	86,398			Total Materials & Services	92,677	92,677	92,677
0	444	0	50	G010	FY22 Misc Treatment Maint	0	0	0
30,877	6,319	0	50	G011	FY23 Misc Treatment Maint	0	0	0
0	4,171	0	50	G012	GH Regional Connection	1,500,000	1,500,000	1,500,000
0	0	50,000	50	G013	Yearly Misc Treatment Maint	50,000	50,000	50,000
0	0	0	50	G014	G014 - Site Electric Gate	15,000	15,000	15,000
30,877	10,934	50,000			Total Capital Outlay	1,565,000	1,565,000	1,565,000
96,147	91,440	136,398			TOTAL EXPENDITURES	1,657,677	1,657,677	1,657,677
Transfers								
212,696	206,251	236,008	10	9850	General Fund - Labor	250,000	250,000	250,000
2,361	8,915	5,314	10	9870	General Fund - Vehicle	6,528	6,528	6,528
13,000	27,500	75,000	10	9865	Transfer to Fund 65	0	0	0
228,057	242,666	316,322			TOTAL TRANSFERS	256,528	256,528	256,528
0	0	50,000			Contingency Budgeted (actual- notation)	50,000	50,000	50,000
324,204	334,106	502,720			TOTAL APPROPRIATIONS	1,964,205	1,964,205	1,964,205
269,094	325,048	31,958			Ending Fund Balance	21,319	21,319	21,319
593,298	659,154	534,678			TOTAL REQUIREMENTS	1,985,524	1,985,524	1,985,524

Rogue Valley Sewer Services Budget Document FY25

Fund: Gold Hill Debt Service Fund (62)

Goals and Objectives: The Gold Hill Debt Service Fund is newly established for FY 2025 to track debt payments for the Gold Hill loan assumptions agreed upon during the annexation. Debt Service payments for the planned DEQ loans on the proposed regional intertie projects will not begin until the projects are complete.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from a portion of the Gold Hill sewer payments received and specifically allocated to the debt payments for the Gold Hill debt.

Major Expenditures: Expenditures from this fund consist of payments, principal and interest on the assumed loans and planned DEQ loans for the regional intertie projects.

Rogue Valley Sewer Services

Gold Hill Debt Service Fund (62)

Resources & Requirements

Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
0	00	2900	Beginning Fund Balance	150,000	150,000	150,000
0	00	3062	Gold Hill Sewer Rate Debt Portion	150,000	150,000	150,000
0	00	3070	Reserve Fund From Gold Hill	0	0	0
0	00	3132	SDC fees - Gold Hill	0	0	0
0	00	3907	Interfund Loan From Fund 07	700,000	700,000	700,000
0			TOTAL REVENUES	850,000	850,000	850,000
0			TOTAL RESOURCES	1,000,000	1,000,000	1,000,000
			EXPENDITURES			
0	10	9520	Debt Service - Business OR-Prior GH loans	30,128	30,128	30,128
0	10	9530	Interfund Loan to Fund 07	27,297	27,297	27,297
0	10	9540	Debt Svs - USDA Rural-Prior GH Assumed Loans	700,000	700,000	700,000
0			Total Debt Service	757,425	757,425	757,425
0			TOTAL EXPENDITURES	757,425	757,425	757,425
0			Contingency Budgeted (actual- notation)	100,000	100,000	100,000
0			TOTAL APPROPRIATIONS	857,425	857,425	857,425
0			Ending Fund Balance	142,575	142,575	142,575
0			TOTAL REQUIREMENTS	1,000,000	1,000,000	1,000,000

Rogue Valley Sewer Services Budget Document FY25

Fund: Gold Hill Collection System (65)

Goals and Objectives: The Gold Hill Collection System Fund is newly established for FY 2018 to track the expenses related to operating the sewer collection system for the City of Gold Hill.

This fund is intended to be fully independent of the General Fund.

This Fund will be deleted in FY24 and will no longer be used in FY25.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments. This revenue is entered into Fund 60 and transferred to Fund 65

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the sewer collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Collection Fund (65)

Resources & Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
171	300	38,300	00	2900	Beginning Fund Balance	0	0	0
13,000	27,500	75,000	00	3960	Transfer from Fund 60	0	0	0
13,000	27,500	75,000			TOTAL REVENUES	0	0	0
13,171	27,800	113,300			TOTAL RESOURCES	0	0	0
EXPENDITURES								
Materials and Services:								
0	0	5,000	40	7631	System Maintenance	0	0	0
0	0	5,000			Total Materials & Services	0	0	0
715	1,101	0	50	2215	Davis Partition, GH	0	0	0
1,845	0	0	50	2010	BluDutch Sewer	0	0	0
0	0	0	50	G008	Riverside Sewer Replacement	0	0	0
0	0	0	50	G009	6th Street Sewer Replacement	0	0	0
0	0	2,000	50	GXXX	FY24 Misc GH Collection Maint	0	0	0
2,560	1,101	2,000			Total Capital Outlay	0	0	0
2,560	1,101	7,000			TOTAL EXPENDITURES	0	0	0
Transfers								
7,636	17,420	20,000	10	9850	General Fund - Labor	0	0	0
2,675	8,778	10,000	10	9870	General Fund - Vehicle	0	0	0
10,311	26,198	30,000			TOTAL TRANSFERS	0	0	0
0	0	50,000			Contingency Budgeted (actual- notation)	0	0	0
12,871	27,299	87,000			TOTAL APPROPRIATIONS	0	0	0
300	501	26,300			Ending Fund Balance	0	0	0
13,171	27,800	113,300			TOTAL REQUIREMENTS	0	0	0

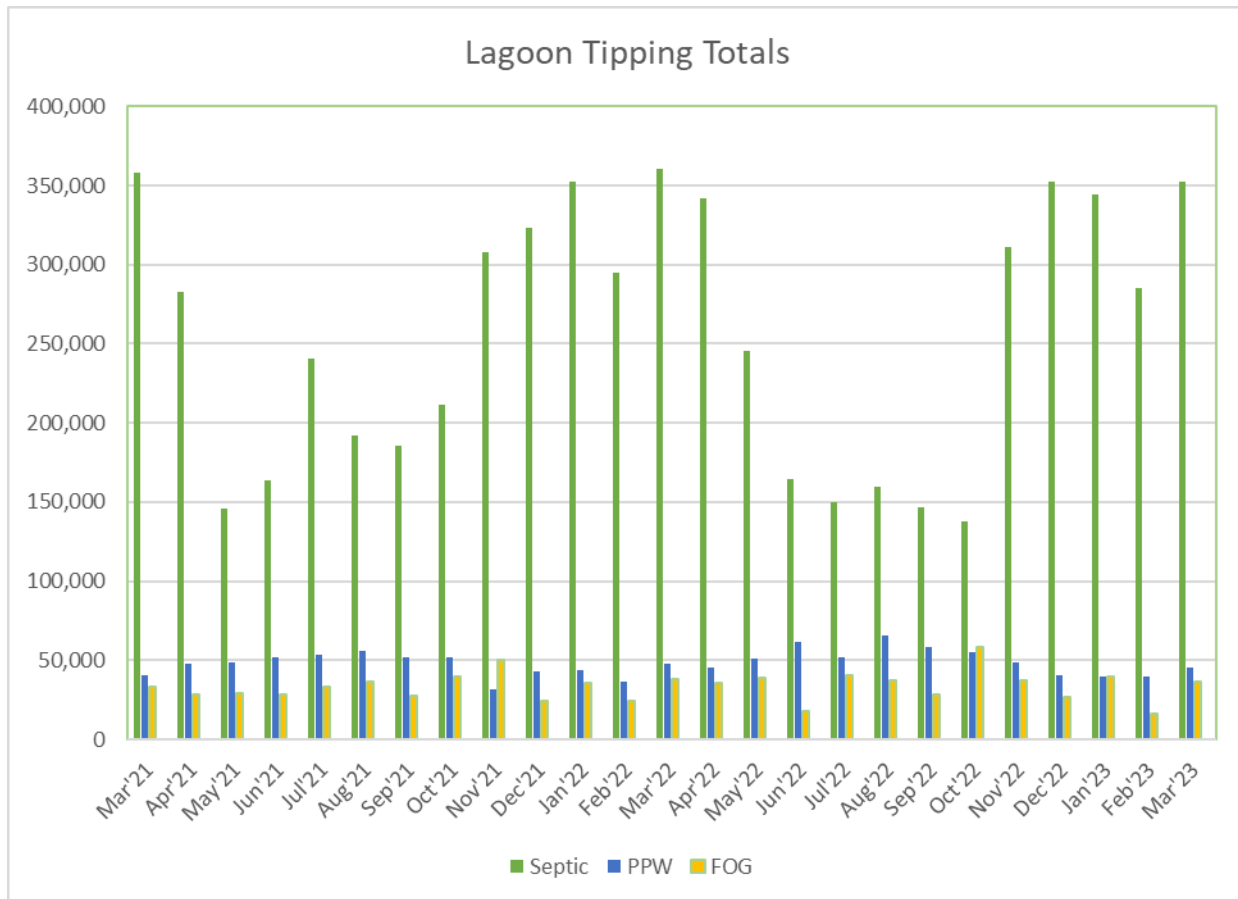
Rogue Valley Sewer Services Budget Document FY25

Fund: Lagoons (70)

Goals and Objectives: The Lagoons Fund is newly established for FY 2020 to track the expenses related to operating the Lagoons. This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue from this fund comes from hauled septage accepted for a fee. Below is a graph showing the gallons received each month for Septage, Porta Potty Waste and Fats, Oils, and Grease. (See graph below for gallons received each month over the last two years.)

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the lagoons. Surplus funds generated from the hauled septage will be transferred to Fund 55 to help finance capital improvements for both the Shady Cove Treatment Plant and the White City Lagoons. Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.



Rogue Valley Sewer Services

Lagoons Fund (70)

Resources & Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	Dept	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
426,020	117,382	6,772	00	2900	Beginning Fund Balance	160,448	160,448	160,448
629,693	589,102	450,000	00	3052	Septage	450,000	450,000	450,000
1,966	3,651	1,686	00	3301	Interest	3,308	3,308	3,308
631,659	592,753	451,686			TOTAL REVENUES	453,308	453,308	453,308
TOTAL RESOURCES						613,756	613,756	613,756
1,057,679	710,135	458,458			TOTAL REVENUES	613,756	613,756	613,756
EXPENDITURES								
Materials and Services:								
0	0	75	10	7211	Office Supplies	75	75	75
0	0	1,000	60	7225	Chemicals	1,000	1,000	1,000
6,752	5,997	7,500	60	7400	Landfill	7,500	7,500	7,500
2,077	5,615	2,000	10	7590	Permit Fee Expense	2,000	2,000	2,000
6,469	12,041	20,000	60	7685	Lagoon Maintenance	10,000	10,000	10,000
0	0	1,000	40	7699	Maintenance Other	1,000	1,000	1,000
840	840	1,000	20	7712	Communications - IT Services	1,200	1,200	1,200
494	1,026	10,000	10	7756	Utilities	10,000	10,000	10,000
0	0	0	40	7995	Other Expenses	0	0	0
16,632	25,519	42,575			Total Materials & Services	32,775	32,775	32,775
0	0	0	50	L006	Lagoon Public Access	0	0	0
0	0	0			Total Capital Outlay	0	0	0
16,632	25,519	42,575			TOTAL EXPENDITURES	32,775	32,775	32,775
Transfers								
125,722	88,119	120,000	10	9850	General Fund - Labor	120,000	120,000	120,000
6,943	6,781	10,000	10	9870	General Fund - Vehicle	10,000	10,000	10,000
791,000	509,000	135,000	10	9855	Transfer to Fund 55	250,000	250,000	250,000
923,665	603,900	265,000			TOTAL TRANSFERS	380,000	380,000	380,000
0	0	50,000			Contingency Budgeted (actual- notation)	50,000	50,000	50,000
940,297	629,419	307,575			TOTAL APPROPRIATIONS	462,775	462,775	462,775
117,382	80,716	150,883			Ending Fund Balance	150,981	150,981	150,981
1,057,679	710,135	458,458			TOTAL REQUIREMENTS	613,756	613,756	613,756



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section IV. Budget Requirement Details by Department

Department 10: Administration	62
Department 20: Information Technology.....	67
Department 30: Engineering	71
Department 35: Storm Water Quality	75
Department 40: Maintenance.....	79
Department 50: Construction.....	84
Department 60: Treatment.....	88



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

Rogue Valley Sewer Services Budget Document FY25

Department 10: Administration

Description:

Rogue Valley Sewer Services Administration Department provides professional administrative and accounting support in the planning and execution of general and financial policies and objectives. These are developed by the Rogue Valley Sewer Services Board of Directors for the sewer service needs of the region.

Funding:

The Administration Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01.

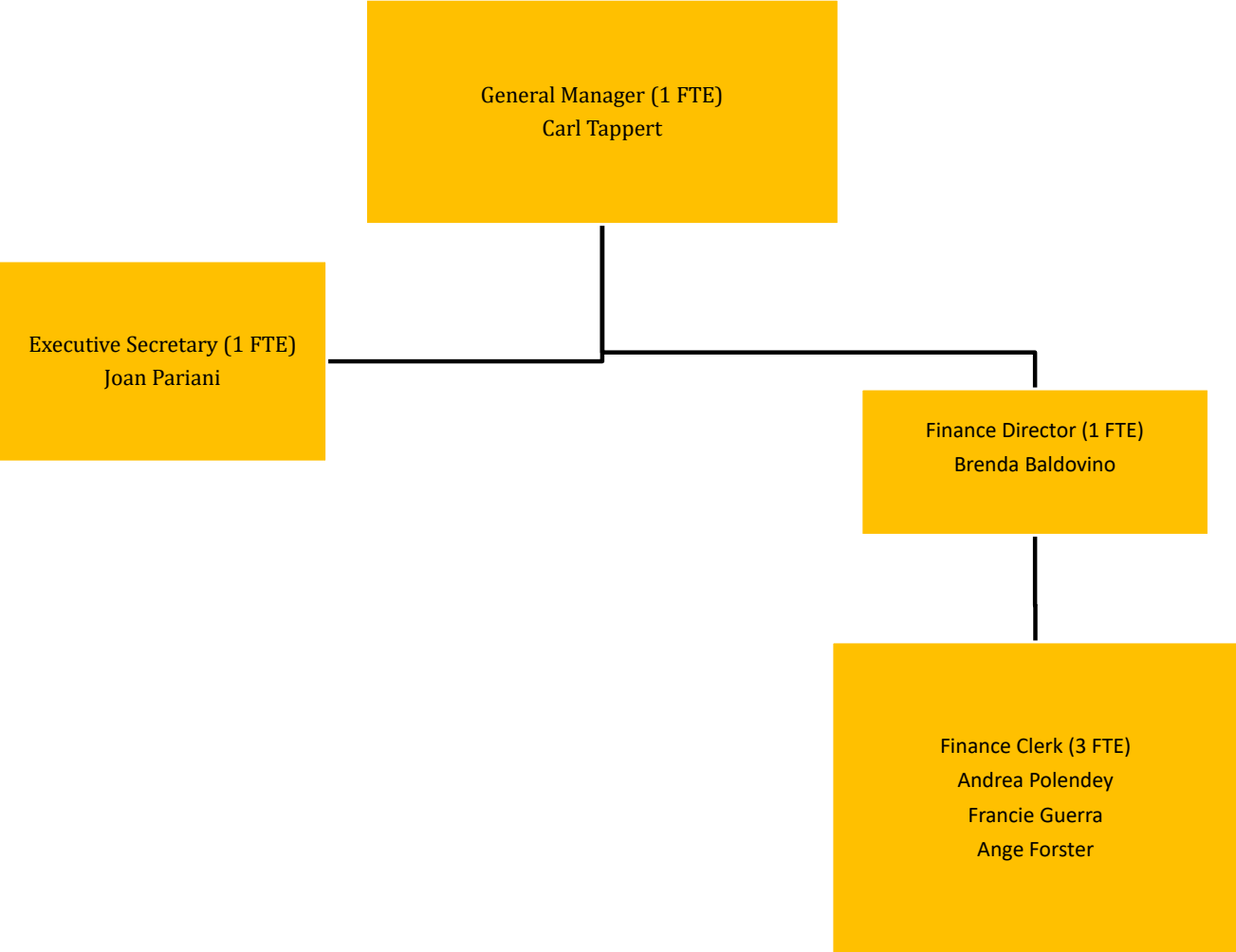
Goals:

- Provide leadership to all departments of the District in management and administrative issues and public relations.

Performance Measures:

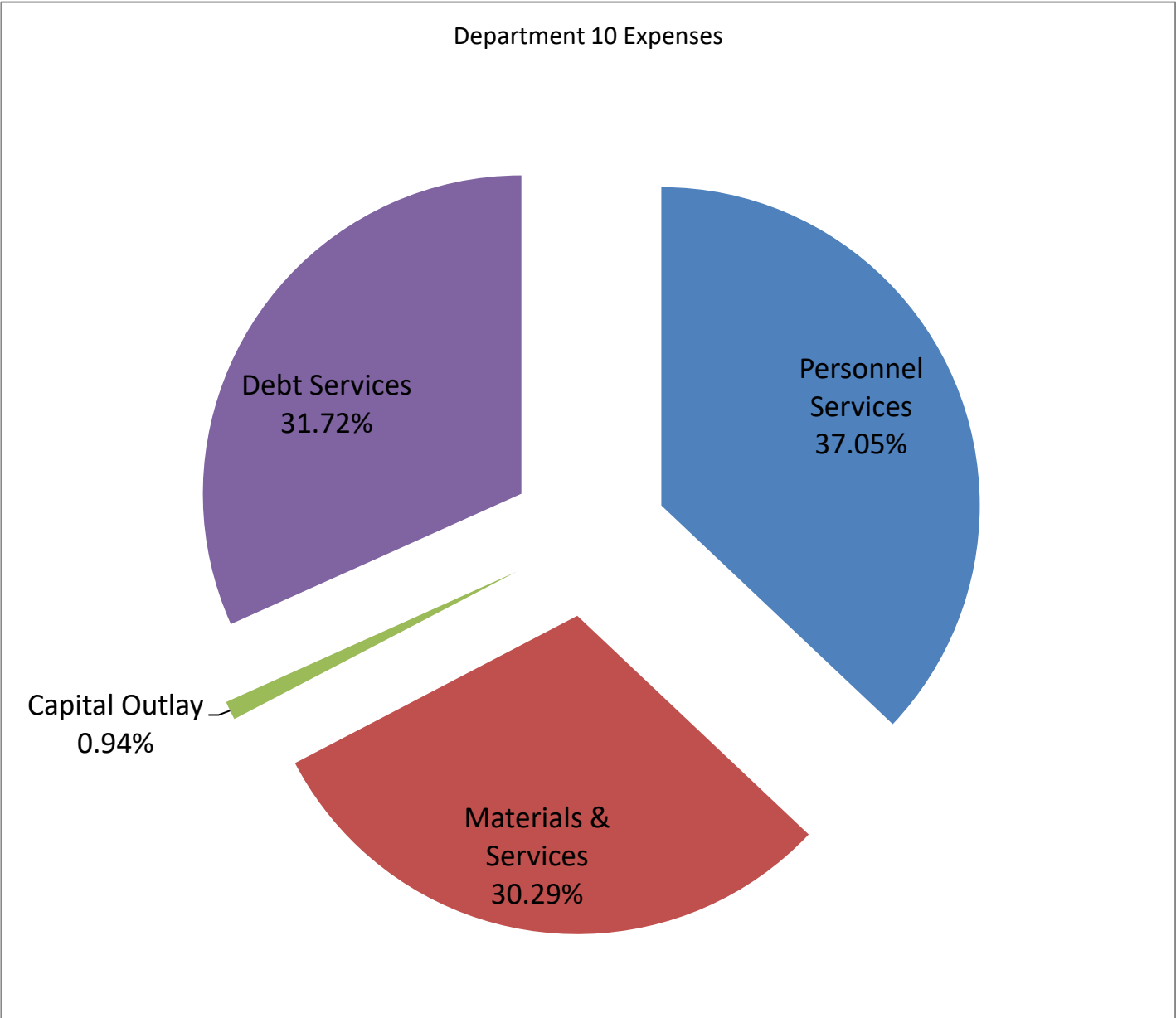
- Meet weekly with Department Head staff to review services/programs and projects.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2024 - 2025
Department 10
Administration/Finance**



Rogue Valley Sewer Services
Adopted Budget FY25
Department 10: Administration

Department 10 Expenses



Rogue Valley Sewer Services

Administration Dept 10

Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
643,316	580,889	641,592	5010	Salaries	664,741	664,741	664,741
47	1,787	0	5012	Overtime	1,200	1,200	1,200
5,425	15,065	20,000	5020	Performance Incentive Plan	20,000	20,000	20,000
1,100	0	0	5022	ETO - Emergency Time Off	0	0	0
163,711	170,588	156,249	5241	Medical & Dental Insurance	174,805	174,805	174,805
74,104	70,829	77,466	5275	Retirement Plan	80,111	80,111	80,111
36,485	33,020	39,779	5111	Social Security	41,214	41,214	41,214
0	0	2,000	5122	Unemployment self Insurance	2,000	2,000	2,000
9,276	8,479	9,303	5123	Medicare	9,639	9,639	9,639
499	333	400	5233	Worker's Compensation	400	400	400
141	120	160	5235	Worker's Assessment Expense	160	160	160
1,167	1,633	2,867	5243	EAP Expense	2,867	2,867	2,867
20,400	18,000	18,000	5245	HRA, Deductible Plan	28,000	28,000	28,000
3,663	3,239	5,000	5250	LTD, Life Insurance, RHS	4,000	4,000	4,000
959,334	903,982	972,816		TOTAL PERSONNEL SERVICES	1,029,137	1,029,137	1,029,137
21,310	22,810	24,200	7111	Audit	28,000	28,000	28,000
13,734	37,635	35,854	7112	Legal Services	30,000	30,000	30,000
3,900	34,448	10,000	7113	Professional services	10,000	10,000	10,000
0	0	10,000	7115	Newsletter	10,000	10,000	10,000
184,887	217,559	200,000	7121	Bank Charges	230,000	230,000	230,000
10,689	4,031	5,045	7152	Publication Expense	5,045	5,045	5,045
1,478	877	1,000	7166	Recording fees	1,000	1,000	1,000
116,371	117,762	119,195	7177	Contractual services - Billing	120,671	120,671	120,671
40,656	42,576	37,575	7211	Supplies, Office, Billing	37,576	37,576	37,576
56,482	61,569	55,200	7255	Postage & Freight	70,200	70,200	70,200
419	432	800	7311	Board Member Expenses	5,000	5,000	5,000
0	0	800	7533	Physical Examinations	800	800	800
9,467	16,084	11,000	7544	Travel, Lodging, Meals, Training	11,000	11,000	11,000
555	2,717	675	7555	Training/Certifications	3,000	3,000	3,000
9,414	8,739	10,100	7588	Memberships & Subscriptions	10,100	10,100	10,100
8,707	9,676	6,500	7590	Permit Fee	6,583	6,583	6,583
49	27	8,800	7641	Safety Program	5,000	5,000	5,000
1,129	815	815	7642	Clothing	1,000	1,000	1,000
690	731	500	7650	Equipment Maint. - Admin	3,000	3,000	3,000
0	0	2,000	7653	Equipment (under \$3,000)	2,000	2,000	2,000
16,447	1,753	15,000	7699	Admin Building Maint	15,000	15,000	15,000
37,384	37,324	21,000	7711	Communication & Alarm	41,000	41,000	41,000
57,627	74,779	65,000	7756	Utilities	65,000	65,000	65,000
108,962	56,762	83,862	7849	Property Insurance	150,600	150,600	150,600
3,366	5,699	4,300	7995	Other Expenses	4,300	4,300	4,300
703,723	754,805	729,221		TOTAL MATERIALS & SERVICES	865,875	865,875	865,875
0	17,948	0	6100	O&M Desk Reconfiguration	0	0	0
0	16,537	0	6100	Seal Coat Asphalt Parking Lot/Driveway	0	0	0
1,822	0	0	6100	Front Office Cubicals	0	0	0
0	0	6,000	6100	SCTP Desk Improvements	0	0	0
0	0	30,000	6100	Engineering Desks	0	0	0
0	0	100,000	6100	HVAC - B013	0	0	0
0	0	0	6100	VC3 Server Replacement	23,100	23,100	23,100
0	0	0	6100	PC's and laptop	3,080	3,080	3,080
1,822	34,485	136,000		TOTAL CAPITAL OUTLAY	26,180	26,180	26,180

Rogue Valley Sewer Services

Administration Dept 10

Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
330,562	1,917,365	0		9520 Revenue Bond Series 2013	0	0	0
126,967	123,993	126,294		9520 Shady Cove Sewer Bond #1	123,494	123,494	123,494
0	0	0		9520 DS-BizOr Prior GH Loans	30,128	30,128	30,128
0	0	0		9530 Interfund Loan to Fund 07	27,297	27,297	27,297
0	0	0		9540 DS USDA Rural Prior GH Assumed Loan	700,000	700,000	700,000
457,529	2,041,358	126,294		TOTAL DEBT SERVICES	880,919	880,919	880,919
2,122,408	3,734,630	1,964,331		TOTAL ADMINISTRATION EXPENSES	2,802,111	2,802,111	2,802,111

Rogue Valley Sewer Services Budget Document FY25

Department 20: Information Technology

Description:

Rogue Valley Sewer Services Information Technology Department designs databases, provides geographic information system mapping and applications, and purchases, maintains, and provides support for network and computer-related hardware and software.

Funding:

The Information Technology Department's expenses are funded by revenue collected through service charges within RVSS General Fund 01, Phase II Permit fees collected in RVSS Stormwater Quality Management Fund 10, and revenue collected within the Shady Cove O&M Fund 50.

Goals:

- Configure and purchase hardware and software to meet the current and future needs of RVSS keeping in mind ease of use for employees, sustainability, and budget limits.
- Provide hardware and software support to maintain uninterrupted operation of RVSS.
- Increase efficiency through technology.

Performance Measures:

- The current and future needs of RVSS have been met with computer hardware and software.
- The uninterrupted operation of RVSS.
- The happiness of RVSS employees.

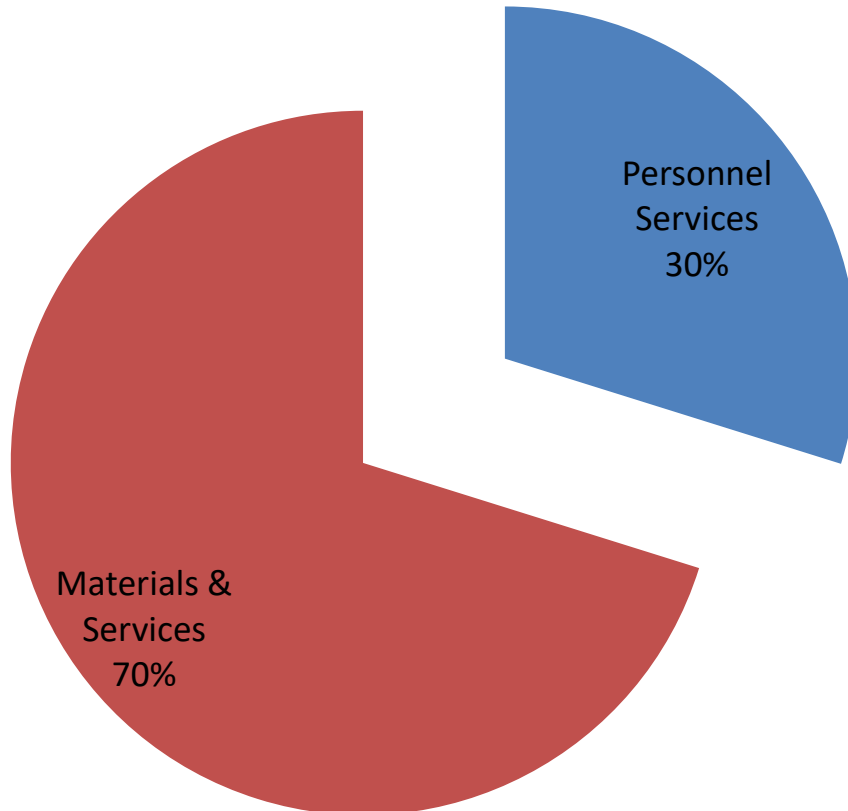
**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2024 - 2025
Department 20
Network Administrator**

Network Administrator* (1 FTE)
Carole Balzer

1 Network Administrator is also designated as Deputy Manager

Rogue Valley Sewer Services
Adopted Budget FY25
Department 20: Information Technology

Department 20 Expenses



Rogue Valley Sewer Services

Information Technology Dept 20

Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
149,606	168,509	128,180	5010	Salaries	132,164	132,164	132,164
2,916	0	0	5012	Overtime	0	0	0
0	0	0	5022	ETO - Emergency Time Off	0	0	0
47,073	62,042	35,531	5241	Medical & Dental Insurance	27,777	27,777	27,777
13,030	14,536	11,023	5275	Retirement Plan	11,366	11,366	11,366
9,224	10,264	7,947	5111	Social Security	8,194	8,194	8,194
2,158	2,400	1,859	5123	Medicare	1,916	1,916	1,916
54	42	60	5233	Worker's Compensation	60	60	60
31	33	40	5235	Worker's Assessment Expense	40	40	40
6,000	6,000	3,600	5245	HRA Deductible Plan	5,000	5,000	5,000
935	1,044	1,000	5250	LTD, Life Insurance, RHS	1,000	1,000	1,000
231,027	264,870	189,240		TOTAL PERSONNEL SERVICES	187,517	187,517	187,517
70,532	75,790	85,000	7113	Professional services	87,000	87,000	87,000
580	1,986	3,800	7223	Supplies, Computer	2,600	2,600	2,600
3,771	0	9,000	7544	Travel, Lodging, Meals, Training	6,455	6,455	6,455
25	275	4,563	7555	Training/Certifications	2,200	2,200	2,200
3,064	12,422	3,600	7588	Memberships & Subscriptions	14,160	14,160	14,160
216,980	213,641	244,985	7622	Computer Software Maintenance	292,941	292,941	292,941
0	0	1,000	7626	Computer Software	1,100	1,100	1,100
0	0	200	7642	Clothing	200	200	200
0	0	0	7653	Equipt , O&M (under \$3,000)	0	0	0
13,205	16,217	22,000	7654	Equipt Computer (under \$3,000)	16,457	16,457	16,457
1,632	2,227	3,600	7711	Communications & Alarms	3,600	3,600	3,600
14,857	11,418	8,800	7712	Communications - Internet Services	14,400	14,400	14,400
1	149	50	7995	Other Expenses	50	50	50
324,647	334,125	386,598		TOTAL MATERIAL & SERVICES	441,163	441,163	441,163
0	0	44,000	6100	PC's and Laptops	0	0	0
0	14,921	0	6100	Hallway Copier	0	0	0
0	17,002	0	6100	Phone System	0	0	0
0	31,923	44,000		TOTAL CAPITAL OUTLAY	0	0	0
555,674	630,918	619,838		TOTAL INFORMATION TECH EXPENSES	628,680	628,680	628,680

Rogue Valley Sewer Services Budget Document FY25

Department 30: Engineering

Description:

Rogue Valley Sewer Services Engineering Department oversees infrastructure development, capital planning, design and construction of sewer and stormwater capital projects, project management, mapping service, and inspection within the service boundary of RVSS.

Funding:

The Engineering Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Capital Improvements are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09. Stormwater quality capital projects are funded by stormwater fees collected within the Stormwater Quality Fund 10.

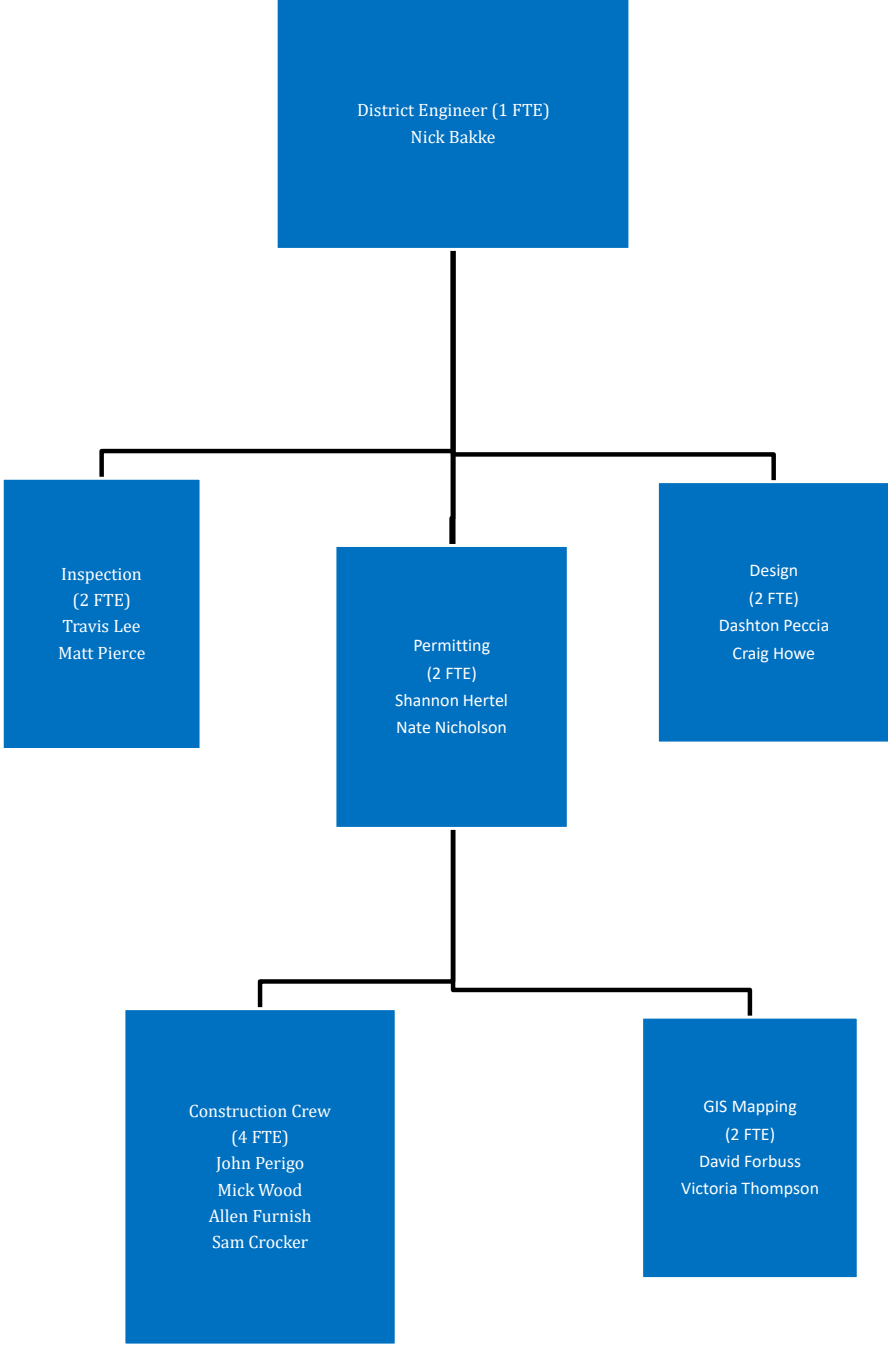
Goals:

- Provide sewer infrastructure to ensure the health, safety, and livability within and around the RVSS service boundary.
- Uphold State and Federal Standards for the operation and construction of all sewer facilities that are existing and/or installed within the RVSS service boundary.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.
- Maintain and manage a robust capital improvement plan to ensure the long-term viability of the RVSS sewer system.
- Repair or replace between 1% and 2% of the existing concrete and asbestos cement pipe annually.

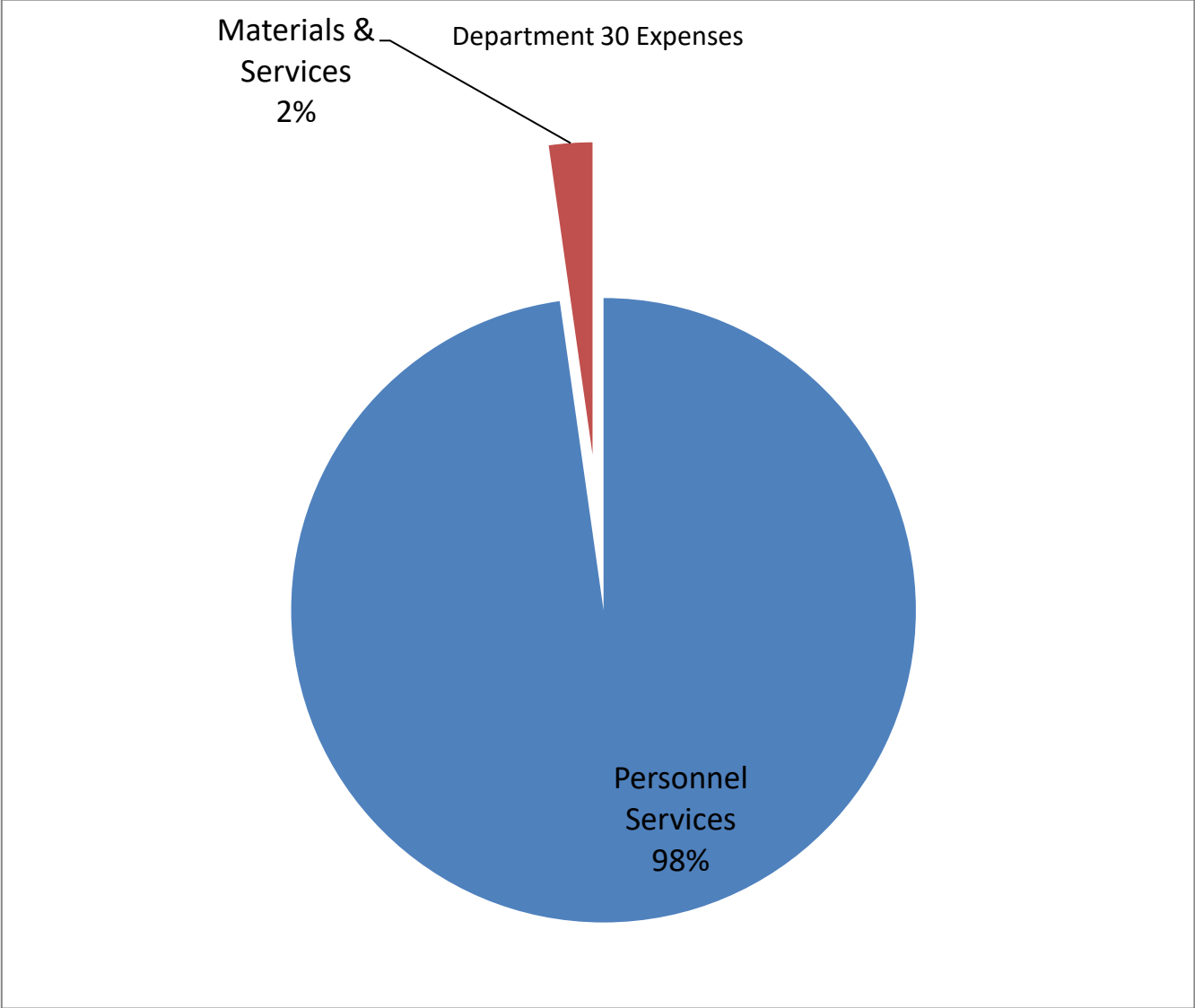
Performance Measures:

- **SSO:** Ensure the sewer system has adequate capacity and structural stability to withstand a one in five-year storm event without overflow.
- **Inspection:** Ensure service and mainline inspections are completed in accordance with the Oregon Plumbing Specialty Code and Rogue Valley Sewer Services Standards.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2024 - 2025
Department 30
Engineering**



Rogue Valley Sewer Services
Adopted Budget FY25
Department 30: Engineering



Rogue Valley Sewer Services

Engineering Dept 30

Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
432,525	763,939	842,084	5010	Salaries	1,102,316	1,102,316	1,102,316
3,418	3,323	3,000	5012	Overtime	5,000	5,000	5,000
270	2,292	1,300	5015	On Call	2,000	2,000	2,000
37,078	0	0	5022	ETO - Emergency Time Off	0	0	0
119,170	216,384	243,283	5241	Medical & Dental Insurance	341,444	341,444	341,444
33,945	58,195	72,419	5275	Retirement Plan	94,799	94,799	94,799
27,821	46,621	52,209	5111	Social Security	68,344	68,344	68,344
6,752	11,153	12,210	5123	Medicare	15,984	15,984	15,984
136	106	200	5233	Worker's Compensation	200	200	200
109	178	100	5235	Worker's Assessment Expense	100	100	100
13,200	25,200	22,800	5245	HRA Deductible Plan	24,000	24,000	24,000
2,631	4,620	3,000	5250	LTD, Life Insurance, RHS	5,000	5,000	5,000
677,055	1,132,011	1,252,605		TOTAL PERSONNEL SERVICES	1,659,187	1,659,187	1,659,187
90	746	800	7211	Supplies, Office, Billing	1,500	1,500	1,500
160	105	800	7533	Physical Examinations	1,300	1,300	1,300
160	1,298	1,000	7544	Travel, Lodging, Meals, Training	16,000	16,000	16,000
75	6,620	5,930	7555	Training/Certification	2,000	2,000	2,000
875	557	1,000	7588	Memberships & Subscriptions	2,000	2,000	2,000
565	750	500	7641	Safety supplies	1,500	1,500	1,500
876	1,769	1,800	7642	Clothing	7,500	7,500	7,500
596	0	2,000	7653	Equip (under \$3,000)	3,000	3,000	3,000
0	0	0	7654	Equipment Computers (under \$3,000)	2,000	2,000	2,000
559	438	500	7711	Communication & Alarm	750	750	750
3	2,042	500	7995	Other Expense	500	500	500
3,959	14,325	14,830		TOTAL MATERIAL & SERVICES	38,050	38,050	38,050
0	15,714	0	6100	GPS Equipment	0	0	0
0	15,714	0		TOTAL CAPITAL OUTLAY	0	0	0
681,014	1,162,050	1,267,435		TOTAL ENGINEERING EXPENSES	1,697,237	1,697,237	1,697,237

Rogue Valley Sewer Services Budget Document FY25

Department 35: Storm Water Quality

Description:

Rogue Valley Sewer Services Stormwater Department operates under the direction of the District Engineer and oversees the development and implementation of the Municipal Separate Storm Sewer System (MS4) Phase II Permit and the required Stormwater Management Program. In addition, the Stormwater Department implements and enforces the terms of the Memorandum of Agreement and Intergovernmental Agreements between RVSS and the Oregon Department of Environmental Quality (DEQ) for the 1200-C and CN Construction General Permits.

RVSS had jurisdiction over stormwater quality infrastructure within the MS4 boundary, and all storm drainage infrastructure within the White City Industrial Storm Drainage Boundary.

Funding:

The Stormwater Department's operational and capital expenses are funded through a Stormwater Quality fee collected within the MS4 Boundary and a White City Storm Drain fee collected within the White City Industrial Storm Drainage boundary.

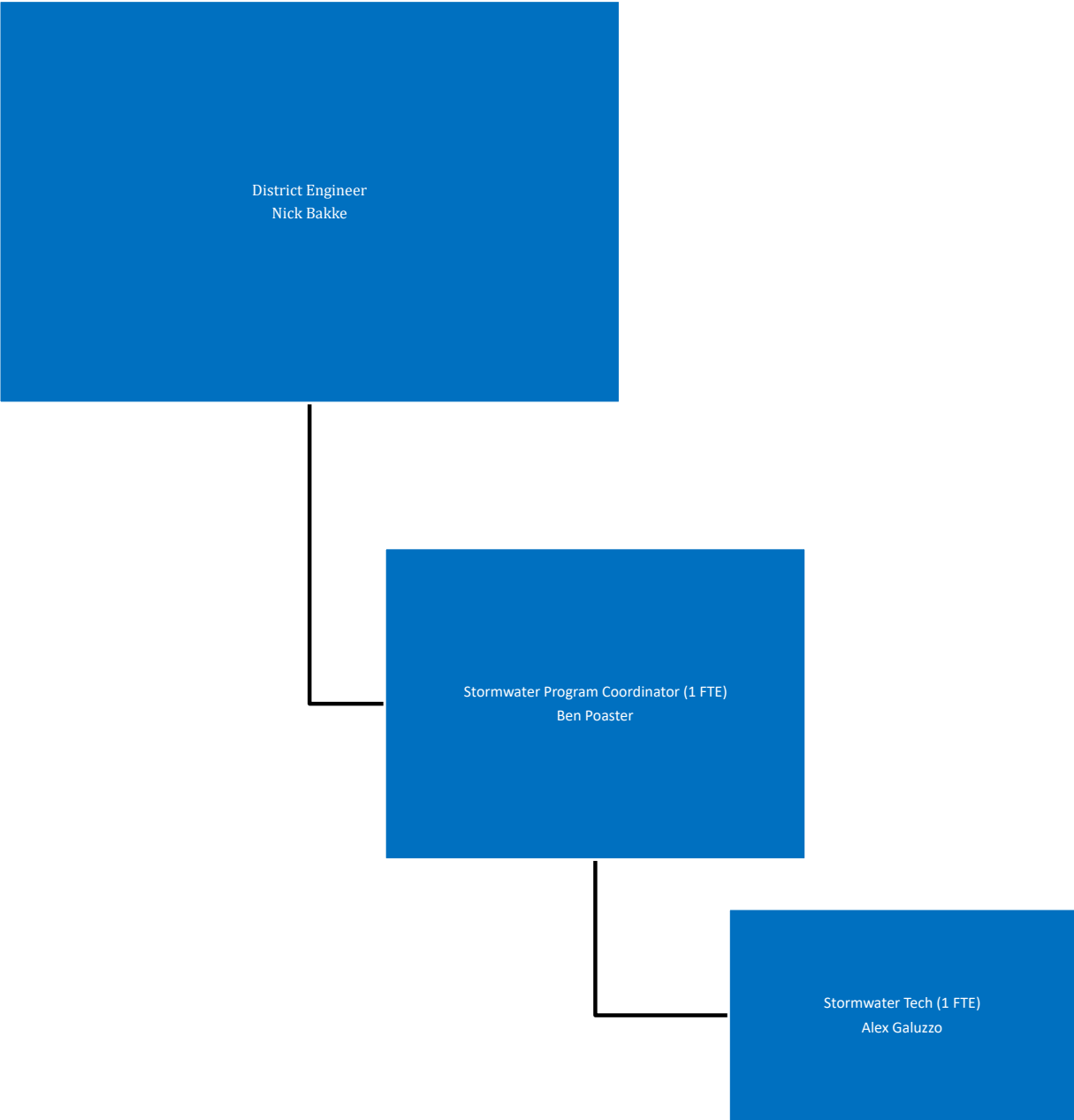
Goals:

- Implement and enforce the MS4 Phase II permit requirements set by the Oregon Department of Environmental Quality.
- Implement and enforce the 1200 C, CN, and CA Construction General permit requirements set by the Oregon Department of Environmental Quality.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.

Performance Measures:

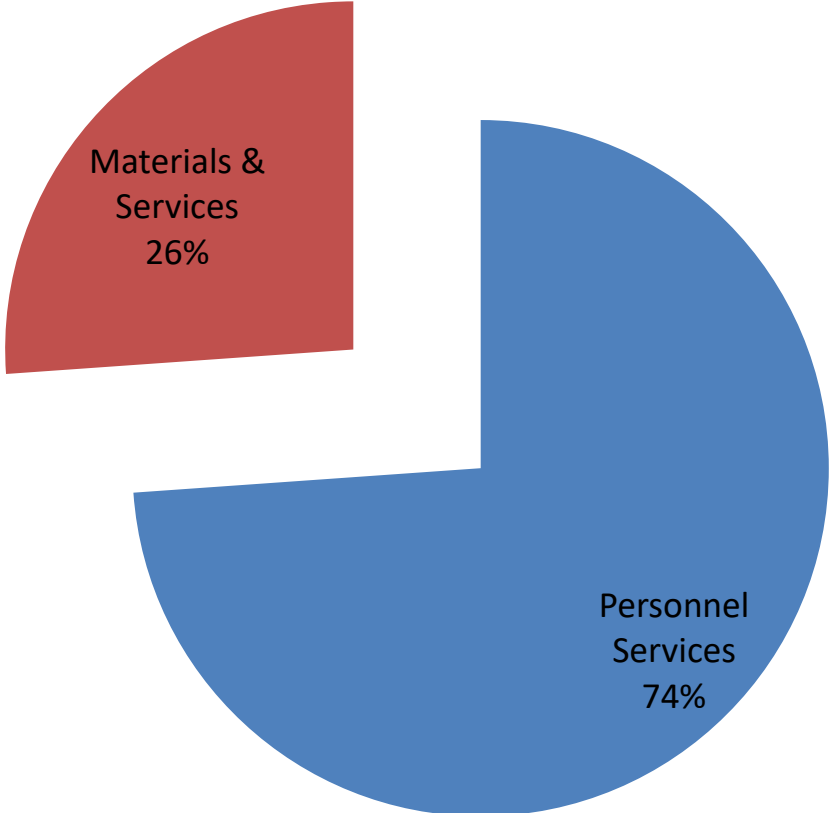
- **MS4 Phase II:** Ensure the annual reporting and proposed Phase II performance measures are met on an annual basis.
- **Construction General Permit:** Ensure annual reporting and performance measures are met on an annual basis.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2024 - 2025
Departmental 35
Stormwater**



Rogue Valley Sewer Services
Adopted Budget FY25
Department 35: Storm Water Quality

Department 35 Expenses



Rogue Valley Sewer Services

Storm Water Quality Dept 35

Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
168,076	160,727	173,272	5010	Salaries	178,650	178,650	178,650
51	51	1,000	5012	Overtime	1,000	1,000	1,000
0	0	0	5022	ETO - Emergency Time Off	0	0	0
41,631	32,525	47,955	5241	Medical & Dental Insurance	27,016	27,016	27,016
12,163	7,427	14,901	5275	Retirement Plan	15,364	15,364	15,364
10,224	8,672	10,743	5111	Social Security	11,076	11,076	11,076
2,391	2,028	2,512	5123	Medicare	2,590	2,590	2,590
87	69	100	5233	Worker's Compensation	100	100	100
37	31	40	5235	Worker's Assessment Expense	40	40	40
3,600	6,000	6,000	5245	HRA Deductible Plan	5,000	5,000	5,000
1,040	857	1,000	5250	LTD, Life Insurance, RHS	1,000	1,000	1,000
239,300	218,387	257,523		TOTAL PERSONNEL SERVICES	241,836	241,836	241,836
0	10,601	35,000	7113	Professional Services	25,000	25,000	25,000
588	246	3,000	7211	Supplies, Office, Billing	1,500	1,500	1,500
0	0	500	7533	Physical Examinations	0	0	0
5,354	1,231	5,000	7544	Travel, Lodging, Meals, Training	5,000	5,000	5,000
0	6,125	5,850	7555	Training/Certifications	5,000	5,000	5,000
1,203	2,666	1,500	7588	Memberships & Subscriptions	2,500	2,500	2,500
4,232	2,891	5,000	7590	Permit Fee	5,000	5,000	5,000
0	383	15,000	7631	Maintenance - System	10,000	10,000	10,000
146	222	620	7642	Clothing	500	500	500
0	0	0	7653	Equipt (under \$3,000)	2,000	2,000	2,000
1,645	749	2,949	7711	Communication & Alarm	3,000	3,000	3,000
5,290	5,001	15,000	7810	Public Education	7,500	7,500	7,500
0	0	0	7815	Public Education - Contracted Services	7,500	7,500	7,500
971	941	1,000	7820	Construction Site	0	0	0
0	362	1,000	7830	Post Construction	0	0	0
(6,241)	2,450	10,000	7840	Illicit Discharge	10,000	10,000	10,000
1	1	1,001	7995	Other Expense	1,000	1,000	1,000
13,189	33,869	102,420		TOTAL MATERIAL & SERVICES	85,500	85,500	85,500
0	0	0	6100		0	0	0
0	0	0		TOTAL CAPITAL OUTLAY	0	0	0
252,489	252,256	359,943		TOTAL STORMWATER EXPENSES	327,336	327,336	327,336

Rogue Valley Sewer Services Budget Document FY25

Department 40: Maintenance

Description:

Rogue Valley Sewer Services Maintenance Department provides for the safety of RVSS customers through the inspection, cleaning, and minor repairs of all sewer main lines used within its boundaries. Cleaning is mainly accomplished through the use of specially designed trucks, which use both flush and vacuum operations.

Funding:

The Maintenance Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Repairs and maintenance are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09.

Goals:

- Maintain the sewer system to protect the health and safety of people within the RVSS boundary.

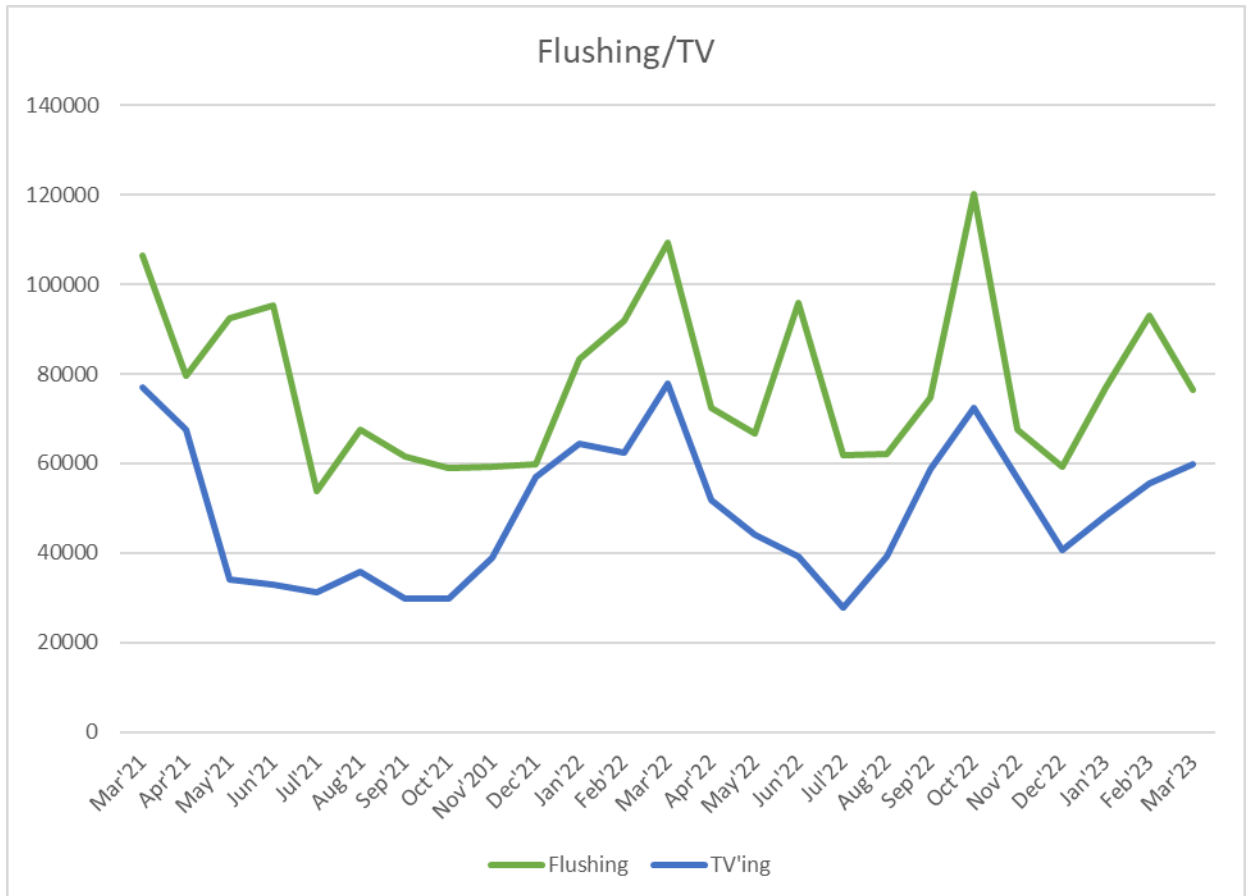
Performance Measures:

- **SSO:** Ensure the sewer system is maintained and improved to ensure zero overflows each year.
- **Pipe Cleaning:** Complete mainline pipe cleaning on the entire system at least once every 3 years.
- **Pipe Inspection:** Complete mainline pipe television inspection on the entire system at least once every 5 years.
- **Pump Stations:** Complete pump station capacity tests at least once per year.
- **Treatment Plant:** Comply with all discharge permit requirements.

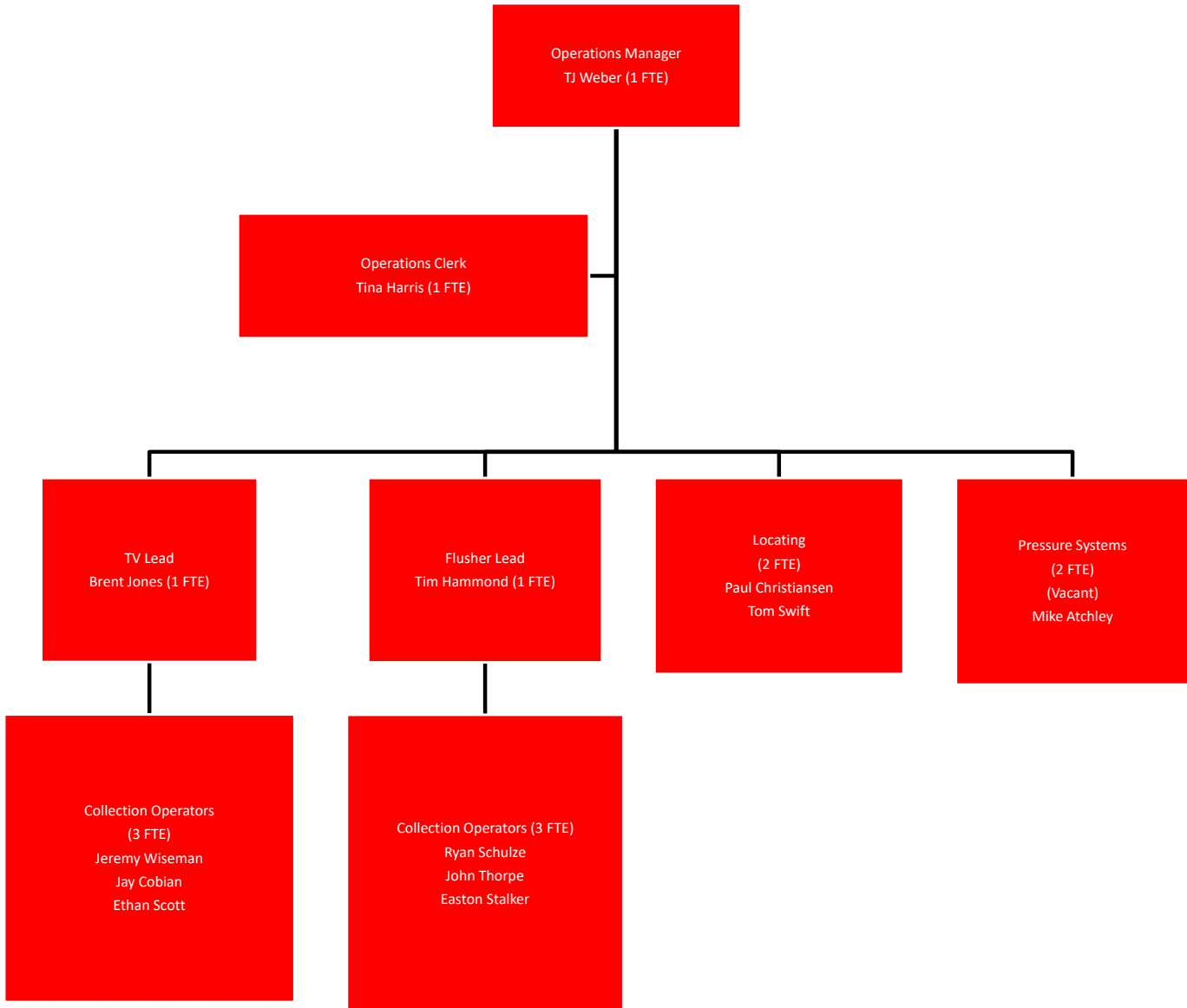
Rogue Valley Sewer Services Budget Document FY25

Department 40: Maintenance – *Continued*

Performance Measures Graph: The graph below shows the number of feet per month over the last two years that the Maintenance department has flushed to keep the sewer lines clean and TV'd to ensure the sewer lines are clear of debris and roots.



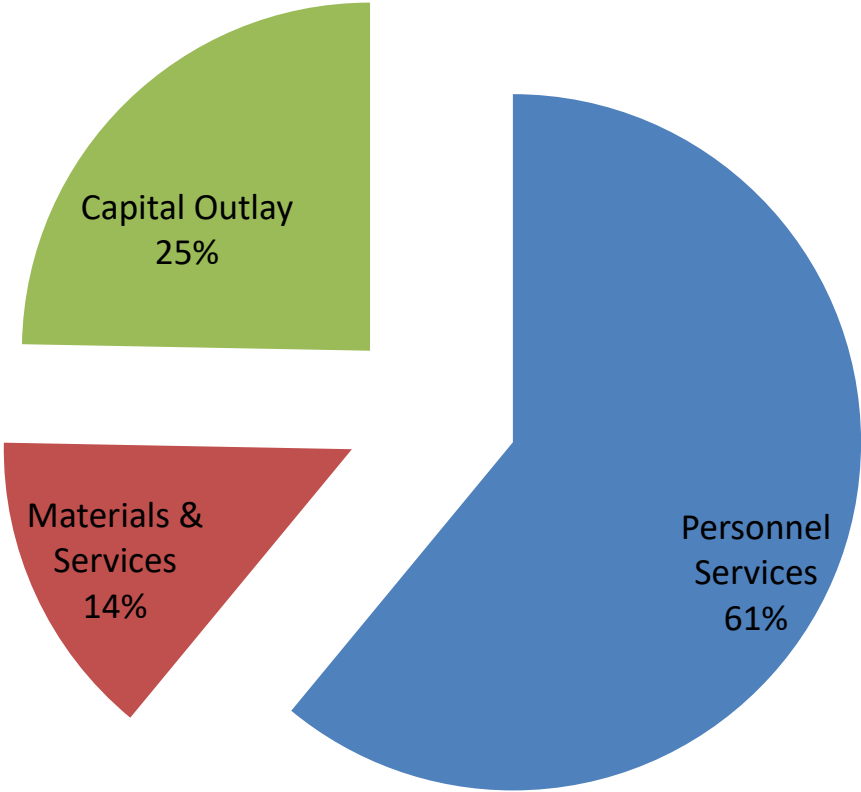
**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2024 - 2025
Departmental Organization
Operations and Maintenance**



The Operations Manager is designated as the Operator of Record for the collection system and TJ Weber is backup operator. The City of Central Point's employee, Derek Zwagerman, is the designated Building Operator.

Rogue Valley Sewer Services
Adopted Budget FY25
Department 40: Maintenance

Department 40 Expenses



Rogue Valley Sewer Services

Maintenance Dept 40

Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
1,155,704	1,016,405	1,396,313	5010	Salaries	1,183,426	1,183,426	1,183,426
31,982	23,306	25,000	5012	Overtime	25,000	25,000	25,000
11,105	8,641	9,000	5015	On Call	9,000	9,000	9,000
0	0	0	5022	ETO - Emergency Time Off	0	0	0
424,112	497,889	593,299	5241	Medical & Dental Insurance	528,669	528,669	528,669
90,672	70,196	120,083	5275	Retirement Plan	101,775	101,775	101,775
75,104	66,094	86,571	5111	Social Security	73,372	73,372	73,372
0	0	0	5122	Unemployment Self Insurance	0	0	0
17,565	15,457	20,247	5123	Medicare	17,160	17,160	17,160
15,803	17,185	18,000	5233	Worker's Compensation	18,000	18,000	18,000
363	303	400	5235	Worker's Assessment Expense	400	400	400
44,400	37,200	49,200	5245	HRA Deductible Plan	33,000	33,000	33,000
8,292	7,389	5,000	5250	LTD, Life Insurance, RHS	5,000	5,000	5,000
1,875,102	1,760,065	2,323,113		TOTAL PERSONNEL SERVICES	1,994,802	1,994,802	1,994,802
0	0	0	7113	Professional Services	0	0	0
949	1,462	2,200	7255	Postage	2,200	2,200	2,200
374	56	1,000	7300	Occupancy Permits	1,000	1,000	1,000
0	0	0	7400	Landfill	0	0	0
2,158	2,753	2,500	7533	Physical Examinations	2,500	2,500	2,500
5,900	9,170	10,000	7544	Travel, Lodging, Meals, Training	10,000	10,000	10,000
9,751	6,352	7,500	7555	Training/Certificaitons	8,000	8,000	8,000
1,320	1,193	1,000	7588	Memberships & Subscriptions	1,200	1,200	1,200
9,935	571	10,000	7601	Flow monitoring	10,000	10,000	10,000
40,205	48,797	61,000	7631	System Maintenance	31,000	31,000	31,000
16,916	15,428	17,500	7641	Safety supplies, clothing	17,500	17,500	17,500
5,753	8,703	10,000	7642	Clothing	10,000	10,000	10,000
99,724	86,579	100,000	7651	Equipment & Vehicle Maint. - O&M	100,000	100,000	100,000
71,893	76,691	80,000	7652	Vehicle Fuel	80,000	80,000	80,000
3,118	4,965	10,000	7653	Equipment (under \$3,000)	10,000	10,000	10,000
20,488	17,904	13,000	7662	Vehicle Fuel (Propane & CNG)	13,000	13,000	13,000
35,493	20,128	45,000	7681	Pump Station Maint.	45,000	45,000	45,000
7,292	1,486	10,000	7691	Step/Steg Maint.	10,000	10,000	10,000
34,531	32,216	33,500	7699	Bldg & Grounds Maintenance	33,500	33,500	33,500
10,276	9,485	11,000	7710	Alarms - Pump Stations	11,000	11,000	11,000
4,355	4,364	5,250	7711	Communication & Alarms	5,250	5,250	5,250
78,721	68,631	65,000	7755	Power - Pump Stations	65,000	65,000	65,000
1,675	1,410	1,600	7756	Utilities	1,600	1,600	1,600
4,206	82	500	7995	Other Expenses	500	500	500
465,033	418,426	497,550		TOTAL MATERIAL & SERVICES	468,250	468,250	468,250
774	0	0	6100	Unit #51 2020 Chevy Silverado	0	0	0
216,430	0	0	6100	Dump Truck #49	0	0	0
216,430	0	0	6100	Dump Truck #50	0	0	0
63,887	0	0	6100	Walk Behind Easement Flusher	0	0	0
50,041	0	0	6100	50KW Trailer Mounted Generator	0	0	0
4,957	0	0	6100	Pipe Laser	0	0	0
0	0	385,000	6100	TV Van, Unit #4 Replacement	0	0	0
0	0	240,000	6100	(3) EV 1/2 Ton Trucks, Unit #19,20,32	0	0	0
0	0	0	6100	Shoring	8,000	8,000	8,000
0	0	0	6100	Vac-con Flusher Truck - Replace #27	500,000	500,000	500,000
0	0	0	6100	Pumper Truck	265,000	265,000	265,000
0	0	0	6100	Building Roof Replacement-Dunn	35,000	35,000	35,000
552,519	0	625,000		TOTAL CAPITAL OUTLAY	808,000	808,000	808,000
2,892,654	2,178,491	3,445,663		TOTAL MAINTENANCE EXPENSE	3,271,052	3,271,052	3,271,052

Rogue Valley Sewer Services Budget Document FY25

Department 50: Construction

Description:

Rogue Valley Sewer Services Construction Department repairs, and constructs sewer/stormwater capital improvement projects and system maintenance projects within the service boundary of RVSS.

Funding:

The Construction Department's general operational expenses are funded through revenue collected based on service charges and collected within RVSS General Fund 01. Capital Improvements are funded from revenues collected from service charges and System Development Charges and stored within General Fund 01, Interceptor Capital Expansion Fund 07, White City Storm Drain Fund 09, Stormwater Quality Fund 10, Gold Hill Treatment Fund 60, Gold Hill Collections Fund 65, and Treatment Capital Fund 70.

Goals:

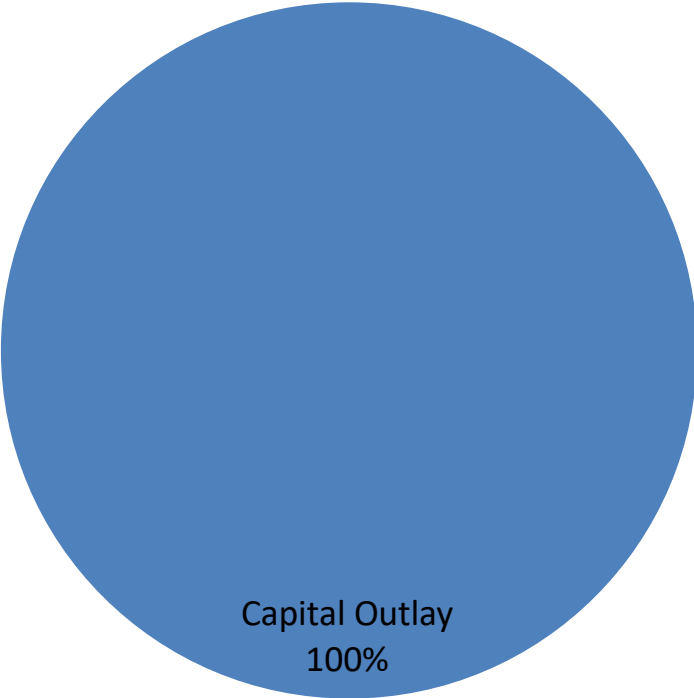
- Provide quality and efficient construction of new sewer and stormwater infrastructure within the RVSS service boundary.
- Repair and rehabilitate existing infrastructure in accordance with State and RVSS Standards.
- Uphold the safety of the public and staff through the application of measures set forth by OSHA and RVSS.

Performance Measures:

- **CIP:** Complete capital improvement project on time and within the allotted budget set forth at the beginning of each FY.
- **Safety:** Zero on-the-job injuries per year.

Rogue Valley Sewer Services
Adopted Budget FY25
Department 50: Construction

Department 50 Expenses



Rogue Valley Sewer Services

Construction Dept 50

Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
0	100,807	2,000,000		600X J084 - Antelope Road Ph 1	6,000,000	6,000,000	6,000,000
26,461	21,553	0		600X J124 - West Glenwood PS Rehab	0	0	0
2,944	518	0		600X J175 - PS #6 Rehab	0	0	0
2,848	43,047	0		600X J176 - PS #5 Rehab	0	0	0
418,446	1,398	0		600X J178 - PS #4 Abandonment	0	0	0
(100,633)	0	0		600X J232 - Lozier Ln St Improvements	0	0	0
0	0	309,000		600X J250 - PS #2 Control Upgrade, VFD's	300,000	300,000	300,000
10,134	21,472	0		600X J268 - PS Telemetry	0	0	0
0	9,900	0		600X J272 - OR99 Rapp Rd to N Mn	0	0	0
(788)	0	0		600X J276 - Magnolia Ave Sewer Ext	0	0	0
127,554	0	0		600X J279 - Cherry 8th Sewer Replacement	0	0	0
6,976	6,428	0		600X J291 - ODOT OR140 Exit 35 to Blackwell	0	0	0
330	0	0		600X J295 - Hermosa Sewer Rehab	0	0	0
(520)	0	0		600X J303 - Sowell Dr Realign SC	0	0	0
120	0	0		600X J304 - FY20 Misc System Repair	0	0	0
4,320	11,710	0		600X J309 - ODOT OR99 Birch/Colmn	0	0	0
17,443	0	0		600X J317 - FY21 Misc System Repairs	0	0	0
483	0	0		600X J323 - FY21 Misc Grinder Pumps	0	0	0
176,357	0	0		600X J325 - Arborwood Pump Stat Rebuild	0	0	0
7,327	0	0		600X J326 - Service Abandon - Fire Damage	0	0	0
15	0	0		600X J327 - Gangnes Rehab TA	0	0	0
90	0	0		600X J328 - ODOT OR140 Bear Cr to 5T	0	0	0
0	805	0		600X J329 - Hwy 99 Phoenix PX	0	0	0
618,813	0	0		600X J331 - Oak Valley Reimb Dist	0	0	0
321,224	0	0		600X J332 - CP Force Main Rehab	0	0	0
12,407	0	0		600X J333 - FY22 Service Lat Replacement	0	0	0
290,353	6,645	0		600X J334 - FY22 Misc System Repair	0	0	0
19,427	0	0		600X J335 - FY22 Misc Grinder Pumps	0	0	0
57,717	0	0		600X J337 - Shafer Lane Sewer	0	0	0
9,313	7,120	0		600X J338 - Warrantee TV & Flush	0	0	0
89,559	0	0		600X J340 - Talent Mobile Estates	0	0	0
0	0	60,000		600X J342 - Cristian Avenue Sewer	75,000	75,000	75,000
9,143	266,634	0		600X J343 - Vilas Siphon Abandonment	0	0	0
0	0	100,000		600X J344 - Ashland PS #2 Force Main	0	0	0
7,700	83,993	0		600X J346 - 2nd St Sewer, PX	0	0	0
0	3,167	0		600X J347 - FY23 Service Lateral Replace	0	0	0
0	332,490	0		600X J348 - FY23 Misc System Repair	0	0	0
0	97,205	0		600X J349 - FY23 Misc Grinder Pumps	0	0	0
0	321,332	675,000		600X J350 - FY23 Misc CIPP Jobs	0	0	0
0	1,650	75,000		600X J351 - SC System Survey & Manhole	75,000	75,000	75,000
0	0	250,000		600X J353 - Echo Way PS Rehab	300,000	300,000	300,000
0	1,993	0		600X J354 - Reed Lane Pressure Sewer	0	0	0
0	0	0		600X J355 - SC PS #2 Rehab	0	0	0
0	0	0		600X J360 - Misc Pump Station Upgrades	50,000	50,000	50,000
0	0	0		600X J362 - 4th Street RR X-ing Abandonment	775,000	775,000	775,000
0	0	30,000		600X J356 - Yearly Service Lat Reimburse	30,000	30,000	30,000
0	270	300,000		600X J357 - Yearly Misc System Repair	300,000	300,000	300,000
0	0	100,000		600X J358 - Yearly Misc Grinder Pumps	100,000	100,000	100,000
0	0	200,000		600X J359 - FY24 CIPP Projects	0	0	0
0	0	0		600X JXYZ - FY25 CIPP Projects	100,000	100,000	100,000
(5,612)	5,098	0		600X A003 - City of Central Point	0	0	0
0	(2,742)	0		600X A004 - City of Jacksonville	0	0	0
(551)	0	0		600X A011 - City of Talent	0	0	0
19,915	0	0		600X B011 - Building Paint/Stucco	0	0	0

Rogue Valley Sewer Services

Construction Dept 50

Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
0	37,359	0		600X B012 - O&M Drainage FY23	0	0	0
58,306	0	0		600X L003 - Lagoon Compost Project	0	0	0
(15,127)	14,315	0		600X R016 - Talent SW Master Plan	0	0	0
598	872	0		600X R019 - Arborwood Pump Station	0	0	0
311	0	0		600X R020 - Sycamore Properties	0	0	0
1,636	0	0		600X R026 - Suncrest Rd Key Line Bore	0	0	0
41,152	45,066	40,000		600X 9999- FY Privately Funded Projects	40,000	40,000	40,000
1,132,124	19,069	0		600X I004 - Dunn PS Pump Replace	0	0	0
0	38,330	100,000		600X I005 - New Portable Flow Monitor	100,000	100,000	100,000
0	0	10,000		600X I008 - Dunn PS Hydrant	0	0	0
0	0	200,000		600X I011 - Kirtland Rd MH Evaluation&Rehab	250,000	250,000	250,000
0	0	30,000		600X D008 - Misc Culvert Replacement	50,000	50,000	50,000
0	0	20,000		600X DYYY - Misc Storm Projects	0	0	0
0	0	300,000		600X D002 - Ave F and 8th Storm & Sewer	400,000	400,000	400,000
0	0	100,000		600X D006 - Ave F & Agate Storm Rehab	200,000	200,000	200,000
584	0	0		600X Q004 - Oak St., Outfall, Phoenix	0	0	0
213	51,572	0		600X Q010 - West Valley View	0	0	0
8,337	5,195	0		600X Q011 - Fire SW Protection	0	0	0
95	0	0		600X Q012 - Phoenix HS SW Inct	0	0	0
6,156	57,357	350,000		600X Q013 - Cummins SWF	450,000	450,000	450,000
5,755	2,115	200,000		600X Q014 - SWQ 7th St SW Facility	300,000	300,000	300,000
5,809	1,005	100,000		600X Q015 - SWQ Coleman to Glenwood	10,000	10,000	10,000
0	70,374	0		600X Q016 - Talent SW Master Plan Final	0	0	0
0	0	100,000		600X QXXX - Stormwater Incentive Program	100,000	100,000	100,000
27,647	26,880	0		600X 9999 - FY Privately Funded Projects	0	0	0
0	0	5,000		600X C006 - Shady Cove Solar	0	0	0
4,347	0	0		600X C007 - Solids Handling Improvements	0	0	0
1,012	0	0		600X C010 - Disk Filter Improvements	0	0	0
0	24,933	150,000		600X C012 - SCADA Upgrade	150,000	150,000	150,000
110	67,491	275,000		600X C013 - UV System	1,432,399	1,432,399	1,432,399
150	0	0		600X C020 - FY21 Misc Treatment Repr	0	0	0
0	0	0		600X C021 - Jocky Pump for Utility Water	50,000	50,000	50,000
92,052	830	0		600X C023 - FY22 Misc Treatment Repr	0	0	0
27,086	2,877	0		600X C024 - SC Corrosion Study	0	0	0
0	32,485	0		600X C025 - FY23 Misc Treatment Maint	0	0	0
0	0	150,000		600X C026 - Yearly Misc Treatment Maint	150,000	150,000	150,000
(5,812)	0	0		600X R023 - SC Lightning Strike	0	0	0
0	1,120,930	100,000		600X L003 - Compost Project	10,000	10,000	10,000
8,506	2,838	75,000		600X L006 - Lagoon Public Access	0	0	0
0	29,038	0		600X L009 - FY23 Misc Lagoon Maint	0	0	0
0	0	50,000		600X L010 - Yearly Misc Lagoon Maint	50,000	50,000	50,000
1,685	0	0		600X 9999 - Private Projects	0	0	0
30,877	444	0		600X G010 - FY22 - Misc Treatment Maint	0	0	0
0	6,319	0		600X G011 - FY23 Misc Treatment Maint	0	0	0
0	4,171	0		600X G012 - GH Regional Connection	1,500,000	1,500,000	1,500,000
0	0	50,000		600X G013 - Yearly Misc Treatment Maint	50,000	50,000	50,000
0	0	0		600X G014 - Site Electric Gate	15,000	15,000	15,000
1,845	0	0		600X 2010 - BluDutch Sewer	0	0	0
715	1,101	0		600X 2215 - Davis Partition, GH	0	0	0
3,585,484	3,005,459	6,504,000		TOTAL CAPITAL OUTLAY	13,412,399	13,412,399	13,412,399
3,585,484	3,005,459	6,504,000		TOTAL CONSTRUCTION EXPENSES	13,412,399	13,412,399	13,412,399

Rogue Valley Sewer Services Budget Document FY25

Department 60: Treatment

Description:

Rogue Valley Sewer Services Treatment Department operates under the direction of the Operations Manager to run the Shady Cove Treatment Plant, Gold Hill Treatment Plant, and the White City Lagoons

Funding:

The Treatment Department's general operational expenses are funded from three different sources: The Shady Cove Treatment Plant is funded through service charges collected from the City of Shady Cove and transferred to RVSS. The Gold Hill Treatment Plant is funded through service charges collected from Gold Hill sewer accounts. White City Lagoon operations are funded through fees charged to septic waste haulers who dispose of their waste at the lagoons.

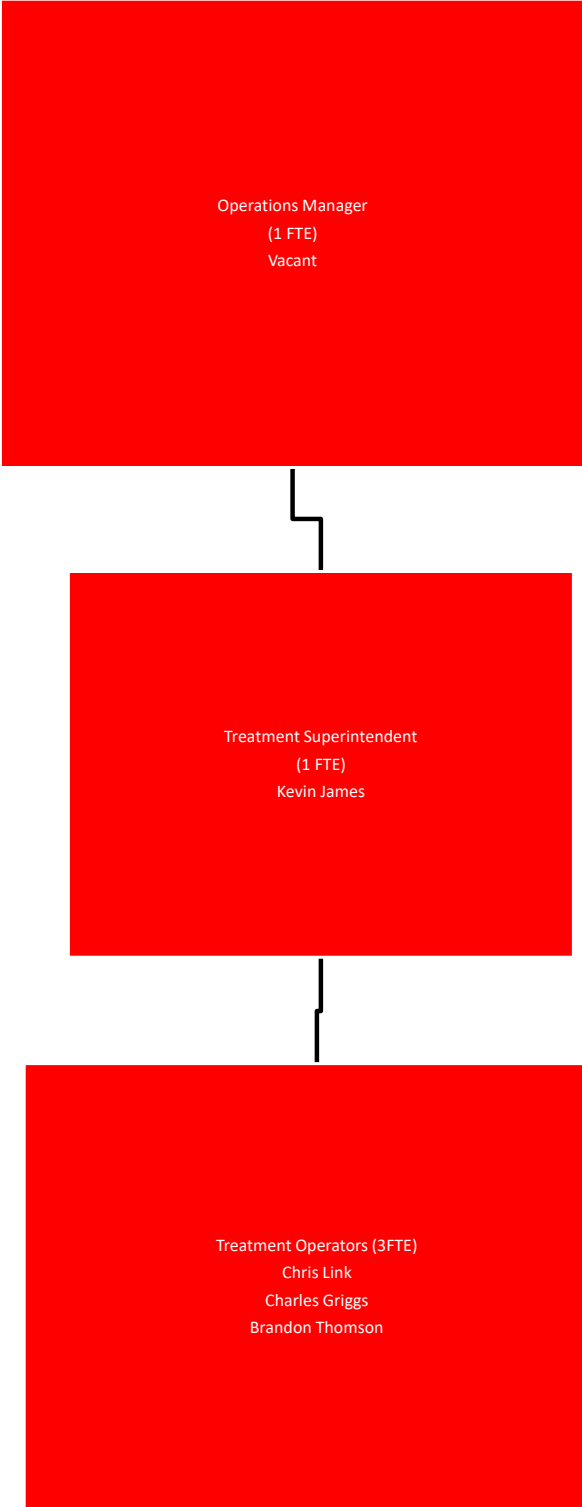
Goals:

- Operate each facility in compliance with DEQ permit requirements.
- Perform routine preventative maintenance and repair of facilities to ensure consistent and reliable performance.
- Uphold the safety of the public and staff through the application of measures set forth by OSHA and RVSS.

Performance Measures:

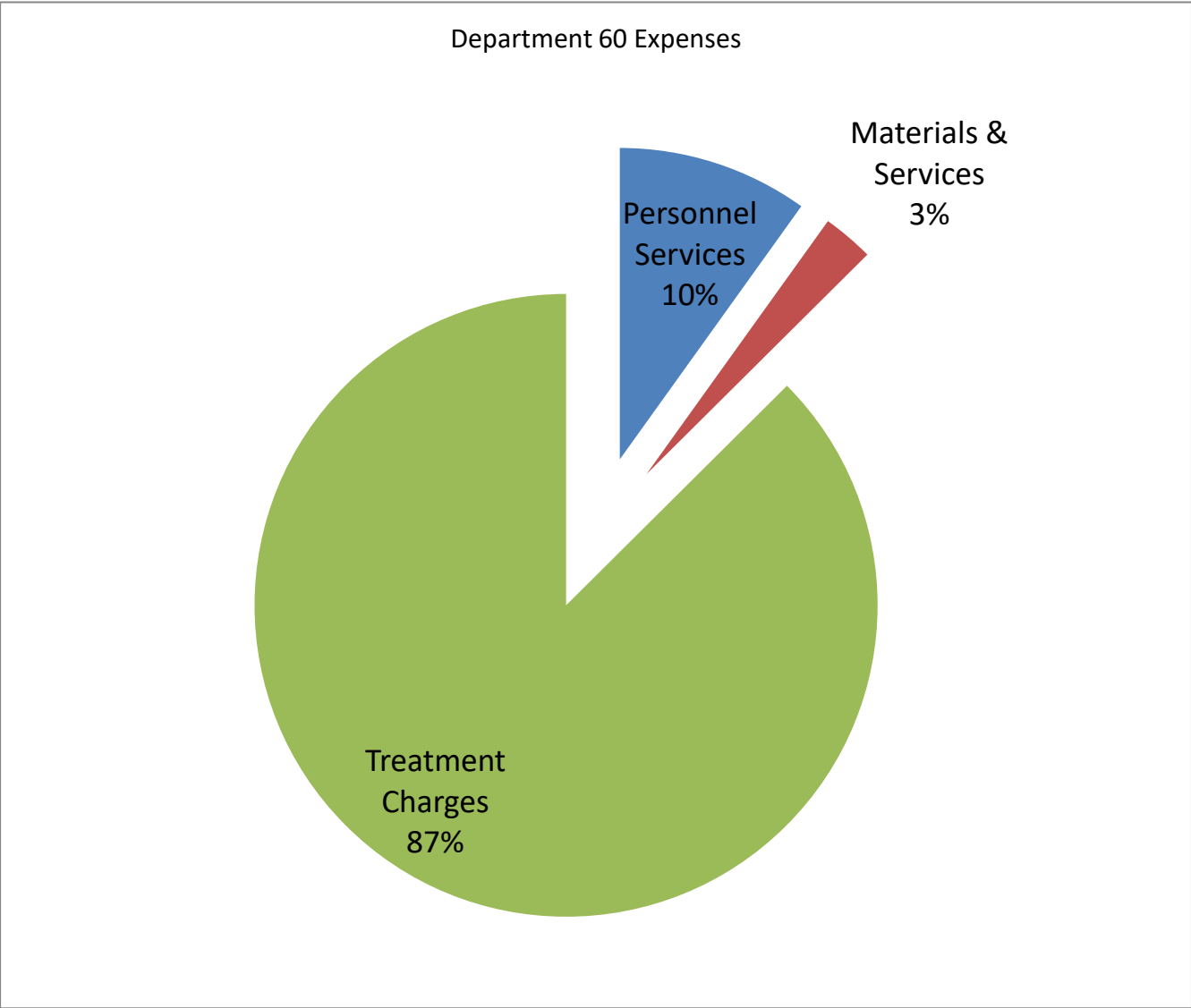
- **Permit Compliance:** Complete all monthly monitoring reports on time demonstrating compliance with permit requirements.
- **Safety:** Zero-on-the job injuries per year.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2024 - 2025
Departmental Organization
Treatment**



Treatment Superintendent is designated as Operator of Record for Shady Cove WWTP and the White City Lagoon
Chris Link designated as backup Operator of Record for Shady Cove WWTP and the White City Lagoon

Rogue Valley Sewer Services
Adopted Budget FY25
Department 60: Treatment



Rogue Valley Sewer Services

Treatment Plant Dept 60

Requirements

Actual FY22	Actual FY23	Adopted Budget FY24	a/c #	Category / Name	Proposed FY25	Approved FY25	Adopted FY25
290,742	311,102	289,356	5010	Salaries	361,757	361,757	361,757
7,320	5,835	5,000	5012	Overtime	5,000	5,000	5,000
0	0	0	5015	On Call	0	0	0
76,143	113,519	106,592	5241	Medical & Dental Insurance	145,097	145,097	145,097
24,821	26,442	24,885	5275	Retirement Plan	31,111	31,111	31,111
18,613	19,811	17,940	5111	Social Security	22,429	22,429	22,429
0	0	0	5122	Unemployment Self insurance	0	0	0
4,353	4,633	4,196	5123	Medicare	5,245	5,245	5,245
4,720	5,984	6,000	5233	Worker's Compensation	6,000	6,000	6,000
79	72	60	5235	Worker's Assessment Expense	60	60	60
13,200	8,400	8,400	5245	HRA Deductible Plan	9,000	9,000	9,000
1,927	2,058	2,500	5250	LTD, Life Insurance, RHS	2,500	2,500	2,500
441,918	497,856	464,929		TOTAL PERSONNEL SERVICES	588,199	588,199	588,199
41,328	58,986	46,000	7225	Chemicals	43,068	43,068	43,068
2,281	15,449	40,000	7230	Sludge Disposal	40,000	40,000	40,000
6,367	5,807	4,000	7232	Laboratory Supplies	4,000	4,000	4,000
6,706	7,345	6,000	7234	Sampling and Testing	6,000	6,000	6,000
6,752	5,997	7,500	7400	Landfill	7,500	7,500	7,500
360	0	500	7533	Physical Examinations	500	500	500
640	1,141	1,000	7555	Training/ Certifications	3,000	3,000	3,000
29,513	17,564	26,500	7638	System Maintenance Treatment Plant	26,500	26,500	26,500
1,764	4,758	2,086	7641	Safety supplies, clothing	2,086	2,086	2,086
1,708	699	1,000	7642	Clothing	1,000	1,000	1,000
2,464	2,765	2,500	7651	Equipment & Vehicle Maint. - O&M	2,500	2,500	2,500
2,836	1,142	2,000	7652	Vehicle Fuel	2,000	2,000	2,000
0	7,894	5,000	7653	Equipment (under \$3,000)	5,023	5,023	5,023
6,469	12,041	20,000	7685	Lagoon Maint.	10,000	10,000	10,000
1,019	1,577	3,500	7699	Bldg & Grounds Maintenance	3,500	3,500	3,500
4	3	500	7995	Other Expenses	500	500	500
3,821,771	3,987,057	4,723,750	7010	Treatment Charges	5,196,125	5,196,125	5,196,125
3,931,982	4,130,225	4,891,836		TOTAL MATERIALS & SERVICES	5,353,302	5,353,302	5,353,302
0	0	105,000	6100	Skip Loader With grade box	105,000	105,000	105,000
0	0	85,000	6100	Trac Steer Loader for lagoons	0	0	0
0	0	190,000		TOTAL CAPITAL OUTLAY	105,000	105,000	105,000
4,373,900	4,628,081	5,356,765		TOTAL TREATMENT EXPENSES	5,941,501	5,941,501	5,941,501



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section V. Five-Year Cash Flow Projections

General Fund Cash Flow Projections	92
Capital Improvement Plan	96
Major Equipment & Vehicle Replacement Schedule	107



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

Rogue Valley Sewer Services 5 Year Cash Flow Projections

The five-year cash flow projections cover only the **General Fund**. It should be noted that these multi-year projections are rough estimates made for planning purposes only. The first page shows the beginning fund balance and revenues, page two shows expenditures, and the last page shows transfers and ending fund balances.

Assumptions: 1) Growth rates for service charges and most other revenues were assumed to be 1.5%. 2) The inflation rate for labor was assumed at 3.1% and other expenditures at 2.0%. 3) Interest on investments is assumed to remain low at 5.0%. 4) Treatment charges were increased by 11%)

Two reserves are shown on the cash flow projections. The first is a reserve for Interceptor System Development Charges collected over the amount necessary to be transferred to the Regional Construction Fund. This accounts for money transferred from the General Fund into the ICE Fund in excess of the Interceptor SDC collected. If SDCs collected ever exceed our obligation to fund the ICE Fund, the surplus would be transferred back into the General Fund. The other reserves are for operating contingencies, which are calculated at one month of budgeted expenditures.

The rehabilitation projects are based on the Capital Improvement Plan (CIP) prepared by the Engineer, which will be approved by the Board of Directors on June 19, 2024.

A schedule listing our projected major equipment and vehicle replacements over the next five years follows the projected five-year capital improvement plan in this Projection section of the budget document.

5 Year Cash Flow Projections -- continued
FY25 Adopted Budget
GENERAL FUND (01)

	FY25 Rate	% Growth	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
BEGINNING FUND BALANCE			3,447,693	4,248,077	3,077,633	1,725,078	1,045,677	186,597	(167,168)
REVENUES									
			4.4% increase	6.2% increase	5.9% increase	5.9% increase	5.9% increase	5.9% increase	5.9% increase
Service Charges									
All Areas	\$ 27.00	1.0%	10,510,330	11,536,094	12,338,891	13,197,554	14,115,972	15,098,302	16,148,993
Shady Cove Collection	\$ 51.50	1.0%	200,056	217,321	224,960	227,210	229,482	231,777	234,094
Gold Hill Collection	\$ 78.88	1.0%	0	60,000	90,000	90,000	90,000	90,000	90,000
Collection SDC - RVSS		1.5%	421,179	350,000	350,000	355,250	360,579	365,987	371,477
Regional Interceptor SDC - RVSS		1.5%	203,702	120,000	120,000	121,800	123,627	125,481	127,364
Trunk SDC (W.C. Trunk) - RVSS		1.5%	8,394	10,000	10,000	10,150	10,302	10,457	10,614
Trunk SDC (W.C. Trunk, EP Tie-In)		1.5%	26,677	30,000	30,000	30,450	30,907	31,370	31,841
System Development Charges									
Shady Cove Collection - SDC		1.5%	-	2,500	2,500	2,538	2,576	2,614	2,653
Reimbursement Agreement		1.5%	49,025	38,842	38,842	39,425	40,016	40,616	41,225
			708,977	551,342	551,342	559,612	568,006	576,526	585,174
Project Reimbursement Offsets									
Equipment Rental		1.5%	223,656	160,000	160,000	162,400	164,836	167,309	169,818
Labor		1.5%	651,962	485,000	485,000	492,275	499,659	507,154	514,761
			875,618	645,000	645,000	654,675	664,495	674,463	684,579
Other Revenue									
Interest on Investments			98,188	20,000	20,000	20,000	20,000	20,000	20,000
Capital Loan - DEQ			-	1,000,000	5,600,000	-	-	-	-
Tap, Developer, Inspector, Permit Fees, FOG Surcharge			101,154	74,000	74,000	71,900	71,900	71,900	71,900
Lien Search Fees			47,965	60,000	60,000	70,000	70,000	70,000	70,000
Contractual Services			-	1,000	1,000	1,000	1,000	1,000	1,000
Loan Payments			14,692	41,280	7,500	7,500	7,500	7,500	7,500
Late fees			49,211	40,000	40,000	40,000	40,000	40,000	40,000
Miscellaneous			162,730	1,697	21,500	1,000	1,000	1,000	1,000
			473,940	1,237,977	5,824,000	211,400	211,400	211,400	211,400
TOTAL REVENUES			12,768,921	14,247,734	19,674,193	14,940,451	15,879,355	16,882,468	17,954,241

5 Year Cash Flow Projections -- continued

**Rogue Valley Sewer Services
GENERAL FUND (01)**

	FY25 Rate	% Growth	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
<u>EXPENDITURES</u>									
<u>Operations</u>									
Personnel Services		3.1%	4,777,171	5,458,441	5,700,678	5,877,399	6,059,598	6,247,446	6,441,117
Treatment Charges		11.0%	3,987,057	4,650,000	5,196,125	5,767,699	6,402,146	7,106,382	7,888,084
Materials & Supplies		2.0%	1,369,463	1,480,757	1,591,131	1,622,954	1,655,413	1,688,521	1,722,291
Capital Outlay			82,122	1,006,413	799,180	445,000	680,000	200,000	200,000
Total Operations			10,215,813	12,595,611	13,287,114	13,713,051	14,797,157	15,242,349	16,251,492
<u>Capital Construction Projects</u>									
Collection System SDC			1,440,105	3,259,316	8,145,000	2,532,800	2,384,828	2,526,840	2,430,125
			1,440,105	3,259,316	8,145,000	2,532,800	2,384,828	2,526,840	2,430,125
<u>Debt Service</u>									
FF&C Obligation			613,557	-	-	-	-	-	-
DEQ Obligation			-	-	-	-	241,451	214,044	213,403
Total Debt Service			613,557	-	-	-	241,451	214,044	213,403
TOTAL EXPENDITURES			12,269,475	15,854,927	21,432,114	16,245,851	17,423,436	17,983,233	18,895,020
REVENUES OVER EXPENDITURES			499,446	(1,607,193)	(1,757,921)	(1,305,400)	(1,544,081)	(1,100,765)	(940,778)

5 Year Cash Flow Projections -- continued

**Rogue Valley Sewer Services
GENERAL FUND (01)**

	FY25 Rate	% Growth	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
<u>TRANSFERS</u>									
<u>Transfers In</u>									
Transfers - Labor & Veh, Other Funds		5.0%	944,364	1,111,749	1,120,366	1,176,000	1,235,000	1,297,000	1,362,000
			944,364	1,111,749	1,120,366	1,176,000	1,235,000	1,297,000	1,362,000
<u>Transfers Out</u>									
Transfer to Regional Interceptor Maint Funds			213,109	225,000	240,000	200,000	200,000	200,000	200,000
Transfer to Regional Interceptor Capital Fund			430,317	450,000	475,000	350,000	350,000	350,000	350,000
			643,426	675,000	715,000	550,000	550,000	550,000	550,000
			300,938	436,749	405,366	626,000	685,000	747,000	812,000
NET TRANSFERS IN (OUT)									
			4,248,077	3,077,633	1,725,078	1,045,677	186,597	(167,168)	(295,946)
ENDING FUND BALANCE									
Less: Interceptor Improvement SDC Reserve			2,728,024	3,038,024	3,356,024	3,318,409	3,602,409	3,894,409	4,193,409
Less: Operating Reserve (1/12 Expenditures)			(1,022,047)	(1,320,715)	(1,785,295)	(1,353,279)	(1,451,372)	(1,498,003)	(1,573,955)
			5,954,054	4,794,942	3,295,807	3,010,807	2,337,634	2,229,238	2,323,508
UNRESERVED ENDING FUND BALANCE									

Explanation for Each Capital Improvement Project for FY 2025

Collection System SDC, Fund 01

General comments on project funding: The majority of capital projects in Fund 1 are funded through a combination of system development charges and sewer user rates. It is anticipated that Clean Water State Revolving Funds in the form of loans and grants will be obtained for the **Antelope Road Rehab Phase 1, J084**.

Antelope Road Rehab Phase 1, J084: The existing pipeline was constructed during the Camp White era in the 1940s and consists of concrete pipe ranging in size from 24" to 18" in diameter. There is a total of 7,000 feet of pipe that will be replaced. The costs listed here are estimated for Fiscal Year 2025.

Estimated **Fiscal Year 2025** Cost: \$6,000,000

Shady Cove PS #2 Upgrade, J250: Currently an operator must enter a manhole to access the pump controls. This item will cover the costs associated with rehabilitating the pump station with new submersible pumps and installing Variable Frequency Drives abandoning the existing sub-surface PS Controls.

Estimated Cost: \$300,000

Cristian Avenue Sewer, J342: The 6-inch Sewer on Christian Avenue in Talent will be replaced with an 8" sewer.

Estimated Cost: \$75,000

SC System Survey & Manhole Rehab, J351: This project will survey the Shady Cove Collection system.

Estimated Cost: \$75,000

Echo Way PS Rehab, J353: The existing Echo's Pump Station has deteriorated and will be rehabbed with a new wet-well insert, new pumps, and controls.

Estimated Cost: \$300,000

Explanation for Each Capital Improvement Project for FY 2025, *Continued*

Yearly Service Lateral Replacement, J356: Rogue Valley Sewer Services will reimburse property owners within our service district for one-third of the replacement cost to rebuild their existing service line from the house to the mainline.

Estimated Cost: \$30,000

Yearly Misc. System Repairs, J357: This item will cover costs associated with misc. repairs to the sewer system.

Estimated Cost: \$300,000

Yearly Misc. Grinder Pumps, J358: This item will cover costs associated with replacing existing STEP/STEG systems with EOne Grinder Pumps.

Estimated Cost: \$100,000

Misc. Pump Station Upgrades, J360: This item will cover costs associated with installing minor pump station equipment, including VFDs, flow meters, etc....

Estimated Cost: \$50,000

GH 4th St RR X-ing Abandonment, J362: This project will abandon at least two very poor existing RR crossings and rehab a third with CIPP lining.

Estimated Cost: \$775,000

FY CIPP Jobs, JXYZ: This item will be used to cover costs associated with the rehabilitation of sewer pipes using Cured-in-Place (CIPP) lining technology.

Estimated Cost: \$100,000

FY Privately Funded Projects, JXY: This item will cover costs for private projects identified during FY 2025.

Estimated Cost: \$40,000

Explanation for Each Capital Improvement Project for FY 2025, *Continued*

Regional Interceptor SDC, Fund 07

General comments on project funding: All capital projects in Fund 7 are funded through the Interceptor Capital Expansion Fee. The fee is set at \$1.05 per ERU per month for all users served by the regional interceptor system. Approximately 50% of the funding comes from the City of Medford. There are no plans for any loans or other debt financing during **FY 2025**.

Flow monitoring equipment, I005: This item will upgrade our existing flow monitoring loggers, batteries, software, and communications system with new Hach equipment. Our existing loggers and software are over 15 years old and no longer supported by Hach. Existing flow monitoring sensors can still be utilized as they are compatible with the new equipment.

Estimated Cost: \$100,000

Kirtland Road MH Evaluation & Rehab, I011: The existing manholes just upstream of the Medford Regional Treatment Plant have substantial H2S deterioration and will be rehabbed.

Estimated Cost: \$250,000

White City Industrial Storm Drainage, Fund 09

General comments on project funding: All capital projects in Fund 9 are funded through the White City Industrial Storm Drainage Fee. This fee is based on the total area and total impervious area of each property within the service area. There are no plans for any loans or other debt financing during **FY 2025**.

Avenue F & 8th Street Storm Sewer, D002: This project will install a new storm sewer and upsize existing culverts as required to mitigate capacity issues near Avenue F and 8th Street in White City.

Estimated Cost: \$400,000

Explanation for Each Capital Improvement Project for FY 2024, *Continued*

Avenue F & Agate Storm Rehab, D006: This project will provide a drainage study and abandon an existing 24-inch storm line under multiple railroad lines from the intersection of Avenue F and 13th to Agate Road. Flows will be re-routed to the existing 36-inch pipe along 13th.

Estimated Cost: \$200,000

Yearly Culvert & Storm Projects, D008: This item will cover costs for storm sewer projects identified during the fiscal year.

Estimated Cost: \$50,000

Storm Water Quality, Fund 10

General comments on project funding: All capital projects in Fund 10 are funded through the Stormwater Quality Fee. This fee is imposed on all properties within the Phase 2 MS4 boundary and is set at \$1 per equivalent residential unit per month. We will be using Clean Water State Revolving Funds in the form of loans and grants for the **Cummins Stormwater Facility, Q013**.

Cummins Stormwater Facility, Q013: This project will remove a small portion of the existing parking lot and install a new stormwater management facility adjacent to Bear Creek at the existing Cummins Building in Talent. This project will require RVSS to obtain an easement or obtain the property owner.

Estimated Cost: \$450,000

7th Street Stormwater Facility, Q014: This project will construct a new regional stormwater facility at the intersection of Antelope Road and 7th Street in White City. The facility will treat stormwater runoff from an industrial drainage area of approximately 55 acres.

Estimated Cost: \$300,000

Explanation for Each Capital Improvement Project for FY 2025, *Continued*

Glenwood Stormwater facility, Q015: This is a joint venture between ODOT and RVSS to construct a new regional stormwater facility near the Bear Creek Greenway and Glenwood Road in Phoenix. The facility will be sized to treat the entire contributing drainage basin of approximately 125 acres and will be constructed by ODOT in conjunction with the Hwy 99 improvements from N Rose St to E Glenwood Rd.

Estimated Cost: \$10,000

Stormwater Incentive Program, QXXX: This item will cover costs for private or municipal projects which apply and are approved for the Stormwater Incentive Program.

Estimated Cost: \$100,000

Treatment Capital, Fund 55

General comments on project funding: Capital projects in Fund 55 are funded through a combination of sewer user rates, SDCs, and funds received through hauled FOG & septage receiving at the White City Lagoons. We will be using Clean Water State Revolving Funds in the form of loans and grants for the **SC UV System, C013**, and **Shady Cove SCADA Upgrades, C012**.

SC UV System, C013: The Shady Cove Treatment Plant currently employs a chlorine disinfection system prior to effluent discharge into the Rogue River. Even though chlorine disinfection is currently allowed by DEQ, the system is quickly becoming outdated, and handling the chlorine is costly and causes safety concerns.

Estimated Cost: \$1,432,399

Shady Cove SCADA Upgrades, C012: This project will cover costs to obtain a consultant to design and install a new SCAD system at the Shady Cove Treatment Plant.

Estimated Cost: \$150,000

Utility water Jockey Pump, C012: This project will retrofit the current utility water pumping system to account for the reduced pumping need due to the UV System upgrades.

Estimated Cost: \$50,000

Explanation for Each Capital Improvement Project for FY 2025, *Continued*

Yearly SC Treatment Maintenance, C026: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$150,000

WC Lagoons Compost Project, L003: This item will cover costs associated with the design and construction of new treatment lagoons, material staging area, and compost operation for receiving and processing hauled septic waste and FOG at the White City Lagoons.

Estimated Cost: \$10,000

Yearly Lagoon Treatment Maintenance, LXXX: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$50,000

Gold Hill Treatment Capital, Fund 60

General comments on project funding: The majority of capital projects in Fund 60 are funded through a combination of sewer user rates and state and federal funding sources. It is anticipated that Business Oregon, Clean Water State Revolving Funds, and USDA funding in the form of loans and grants will be obtained for the **Gold Hill Regional Connection, G012.**

Gold Hill Regional Connection, G012: This item will cover costs associated with the design and construction of pump station(s) and associated force main to connect the Gold Hill collection system with the regional collection system and treatment plant. The costs listed here are the estimated costs in FY 2025.

Estimated Cost: \$1,500,000

GH Treatment Site Elect. Gate, G014: This item will cover costs associated with the installation of a new electric security Gate at the Gold Hill Wastewater Treatment plant.

Estimated Cost: \$15,000

Explanation for Each Capital Improvement Project for FY 2025, *Continued*

Yearly Misc. GH Treatment Maintenance, G013: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Gold Hill Treatment plant.

Estimated Cost: \$50,000

ROGUE VALLEY SEWER SERVICES FY25 Adopted Budget

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
Collection System SDC								
RVSS								
Antelope Road Rehab	J084	100,807	1,000,000	6,000,000				
South Shasta-Creek Crossing	J099						245,864	
West Glenwood PS Rehab	J124	21,553						
Princess St Rehab	J135						874,182	
Van Way Realignment	J137							534,617
Meadows Road Rehab	J163							309,515
PS #6 Rehab	J175	518						
PS #5 Rehab	J176	43,047						
PS #3 Vlve Vault & Rehab	J177					265,225		
PS #4 Abandonment	J178	1,398						
Rodale Rehab	J198						586,794	
Downtown CP Sewer Rehab	J225				473,800			
Hopkins-Bursell to Freeman Rehab	J228					397,838		
Colver Road Improvements	J242							815,994
PS #2 Control Upgrade, VFD's	J250		300,000	300,000				
PS Telemetry	J268	21,472						
OR99 Rapp Rd to N Mn	J272	9,900						
ODOT OR140 Exit 35 to Blackwell	J291	6,428						
Hermosa Street Rehab	J295					795,675		
White City Manhole Rehab	J307				206,000			
ODOT OR99 Birch/Colmn	J309	11,710	125,000					
Avenue F Sewer Extension	J318					106,090		
ODOT OR140 Bear Cr to 5T	J328		5,631					
Hwy 99 Phoenix PX	J329	805						
FY22 Misc System Repair	J334	6,645						
Warrantee TV & Flush	J338	7,120						
Cristian Avenue Sewer	J342		10,000	75,000				
Vilas Siphon Abandonment	J343	266,634	313,591					
Ashland PS #2 Force Main	J344		200,000					
2nd St Sewer, PX	J346	83,993						
FY23 Service Lat Replacement	J347	3,167						
FY23 Misc System Repair	J348	332,490	10,422					
FY23 Misc Grinder Pumps	J349	97,205						
FY23 Misc CIPP Jobs	J350	321,332	274,717					
SC System Survey & Manhole	J351	1,650	10,000	75,000				

ROGUE VALLEY SEWER SERVICES

FY25 Adopted Budget

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
Collection System SDC								
RVSS								
Echo Way PS Rehab	J353			300,000				
Reed Lane Pressure Sewer	J354	1,993						
SC PS #2 Rehab	J355		14,955					
Yearly Service Lat Reimbursement	J356		30,000	30,000	30,000	30,000	30,000	30,000
Yearly Misc System Repair	J357	270	300,000	300,000	300,000	300,000	300,000	300,000
Yearly Misc Grinder Pumps	J358		100,000	100,000	100,000	100,000	100,000	100,000
FY24 CIPP Projects	J359		525,000					
Misc Pump Station Upgrades	J360			50,000	50,000	50,000	50,000	
Antelope Road CIPP	J361				1,133,000			
4th Street RR X-ing Abandonment	J362			775,000				
FY25 CIPP Projects	JXYZ			100,000	200,000	300,000	300,000	300,000
City of Central Point	A003	5,098						
City of Jacksonville	A004	(2,742)						
O&M Drainage FY23	B012	37,359						
Talent SW Master Plan	R016	14,315						
Arborwood Pump Station	R019	872						
Privately Funded Projects	9999	45,066	40,000	40,000	40,000	40,000	40,000	40,000
Total		1,440,105	3,259,316	8,145,000	2,532,800	2,384,828	2,526,840	2,430,126
Bear Creek Interceptor Fund 04								
COVID Sewer Testing	R022							
Total		-	-	-	-	-	-	-
Dunn Pump Station O & M Fund 06								
DPS Water Main Repair	R025							
Total		-	-	-	-	-	-	-
Regional Interceptor SDC Fund 07								
UBCI 48" Relief	J151							
Dunn Pump Replacement	I004	19,069						
New Portable Flow Monitor	I005	38,330	100,000	100,000	100,000			
Dunn PS Hydrant	I008				20,600			
Dunn Exterior System Improvements	I009				20,000	424,360		
27" Force Main CIPP	I010						1,365,909	
Kirtland Rd MH Evaluation&Rehab	I011			250,000				
Total		57,399	100,000	350,000	140,600	424,360	1,365,909	-

ROGUE VALLEY SEWER SERVICES

FY25 Adopted Budget

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
White City Storm Drain Fund 09								
Ave F and 8th Storm & Sewer	D002			400,000				
Ave F & Agate Storm Rehab	D006			200,000				
Misc Culvert Replacement	D008		50,000	50,000	50,000	50,000	50,000	50,000
Misc Storm Projects	DYYY							
Total		-	50,000	650,000	50,000	50,000	50,000	50,000
Storm Water Quality Fund 10								
West Valley View	Q010	51,572						
Northridge Terrace SWF	Q009				206,000			
Fire SW Protection	Q011	5,195						
Phoenix HS SW Inct	Q012							
Cummins SWF	Q013	57,357	450,000	450,000				
7th Street SWF	Q014	2,115	10,000	300,000				
Glenwood SWF	Q015	1,005	1,000	10,000				
Talent SW Master plan Final	Q016	70,374						
Stormwater Incentive Program	QXXX		100,000	100,000	100,000	100,000	100,000	100,000
FY Privately Funded Projects	9999	26,880	5,691					
Total		214,498	566,691	860,000	306,000	100,000	100,000	100,000
Treatment Capital Fund 55								
Plant Driveway Surface Replacement	C005					132,613		
Rehab Asphalt (Patch and Seal Coat)	C009						32,782	
SCADA Upgrade	C012	24,933	150,000	150,000				
UV System	C013	67,491	250,000	1,432,399				
Headworks Upgrade	C014				257,500			
Jocky Pump for Utility Water	C021			50,000				
FY22 Misc Treatment Maint	C023	830	(204)					
SC Corrosion Study	C024	2,877						
FY23 Misc Treatment Maint	C025	32,485						
Yearly Misc Treatment Maint	C026		150,000	150,000	150,000	150,000	150,000	150,000
Steel Tank Lining	C027						1,639,091	
Clarifier Gear Box Replacement	C028							28,138
Compost Project	L003	1,120,930	100,000	10,000				
Storage Shed	L006	2,838	900					
FY23 Misc Lagoon Maint	L009	29,038						
Yearly Misc Lagoon Maint	L010		50,000	50,000	50,000	50,000	50,000	50,000
Site Building	L011				412,000			
Privately Funded	9999							
Total		1,281,422	700,696	1,842,399	869,500	332,613	1,871,873	228,138

ROGUE VALLEY SEWER SERVICES FY25 Adopted Budget

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY23	Projected FY24	Budgeted FY25	Projection FY26	Projection FY27	Projection FY28	Projection FY29
Gold Hill Treatment Fund 60								
FY22 - Misc Treatment Maint	G010	444						
FY23 Misc Treatment Maint	G011	6,319						
GH Regional Connection	G012	4,171	200,000	1,500,000	4,000,000	8,000,000	1,300,000	
Yearly Misc Treatment Maint	G013		50,000	50,000	50,000	50,000	50,000	50,000
Site Electric Gate	G014			15,000				
Davis Partition, GH	2215	1,101						
Total		12,035	250,000	1,565,000	4,050,000	8,050,000	1,350,000	50,000
TOTAL CIP - All Funds		3,005,459	4,926,703	13,412,399	7,948,900	11,341,801	7,264,622	2,858,264

The following policy was approved by the Board.

"[...] The primary focus of the capital improvement plan at this time is to rehabilitate or replace pipes before they fall victim to the ravages of time. Approximately two-thirds of the collection system is PVC pipe less than 30 years old. PVC pipe should be expected to function for at least 75 years. At this time there is no reason to consider routine replacement of any of our PVC pipe. The collection system includes over 52 miles of concrete pipe and 45 miles of asbestos cement pipe. There is an additional 34 miles of concrete pipe in the interceptors and major trunks. The design life of these materials is 50 years. All of the concrete pipe and most of the asbestos cement pipe in our system is over 30 years old. There is over 19 miles of concrete pipe in the system that is over 50 years old."

"The design life of a pipe is an estimation of how long the pipe should last under normal conditions. The deterioration of a pipe from old age is rarely a catastrophic failure. More typically the pipe will suffer from small cracks, differential settlement, and root intrusion, all of which increases the amount of infiltration and potential blockages. As with any structure, the quality of initial construction and the maintenance schedule will have a big impact on the useful life of the pipe. A concrete pipe could function anywhere from 20 years to 100 years depending on the quality of construction and maintenance."

"In order to keep pace with the aging of the system 1/50th, or 2% of the concrete and asbestos cement pipe should be replaced or rehabilitated annually. This translates to approximately 2.5 miles of pipe per year. We have come very close to this over the past eight years, averaging 2.35 miles of pipe replaced or rehabilitated each year. ... Over the next five years the target of 2.5 miles of pipe per year could be achieved for an average of slightly less than \$2 million per year."

"Staff Recommendation: We consider our aggressive capital improvement program to be one of the major keys to the success of RVSS and part of what differentiates us from most other sewer utilities. We should continue with our goal to replace or rehabilitate at least 2% of the concrete and asbestos cement pipe annually. By doing this work in a timely fashion we are able to avoid much more costly emergency work in the future."

FY25 Adopted Budget

Major Equipment & Vehicle Replacement Schedule

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY23	Projected FY24	Plan FY25	Plan FY26	Plan FY27	Plan FY28	Plan FY29
Light Trucks													
2023	GMC	Duramax 5500HD Hi Cube Van	55	385,000	2023	385,000		385,000					
2023	Chevy	EV 1/2 Ton Trucks		80,000	2023	80,000		80,000					
2023	Chevy	EV 1/2 Ton Trucks		80,000	2023	80,000		80,000					
2023	Chevy	EV 1/2 Ton Trucks		80,000	2023	80,000		80,000					
2025	GMC	Sierra Double Cab 1500 4X4 Std Bed		60,000	0	60,000				85,000			
2025	GMC	Sierra Double Cab 1500 4X4 Std Bed		60,000	0	60,000				85,000			
2025	GMC	Sierra Crew Cab 1500 4X4 Std Bed		60,000	0	60,000				85,000			
2015	GMC	Sierra Crew Cab 1500 4X4 Std Bed trtmt		26,500	2028	28,500						85,000	
2015	GMC	Sierra Crew Cab 1500 4X4 Std Bed trtmt		26,500	2028	28,500						85,000	
Light Trucks Total							0	625,000	0	255,000	0	170,000	0

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY23	Projected FY24	Plan FY25	Plan FY26	Plan FY27	Plan FY28	Plan FY29
Heavy Equipment													
2005	Sterling	Vac-Con Flusher Truck	27	223,867	2016	285,000			500,000				
1998	John Deere	Backhoe 310 SE-Treatment	BSE	60,000	2024	60,000		120,000					
0	Mustang	Skid Steer - Treatment	MG 960	0	2024	0		70,000					
2015	Vactor	2015 Vac-Con Flusher Truck	37	433,000	2025	440,000					625,000		
2015	Vactor	2015 Vac-Con Flusher Truck	37	433,000	2025	440,000							650,000
		Gold Hill Pumper Truck							265,000				
1996	Wacker	6" Pump - Treatment	WACK	0	2025	75,000				75,000			
2025	Pioneer	SAPP66S 6" Pump	PP	75,000		75,000						75,000	
2025	Obrien	Golf Course Flusher	OB	50,000		50,000				50,000			
	Trail King	TK50LP	TK	40,000	2021	40,000						40,000	
2027	Cummins	Generator 50KW		55,000	0	55,000				55,000			
2027	Bobcat	E55 Mini Excavator		80,000	0	80,000						80,000	
Heavy Equipment Total							0	190,000	765,000	180,000	625,000	195,000	650,000
GRAND TOTAL							0	815,000	765,000	435,000	625,000	365,000	650,000



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section VI. Other Schedules

Personnel Services.....	108
Customer Accounts	109
Budgeted Debt.....	110
Historical/Statistical Information	111
Largest Consumption Customers.....	115
Glossary of Terms	116
Notice of Budget Committee Meeting	122
Notice of Budget Hearing (LB-1, LB-2)	124
Resolution Adopting Budget and Making Appropriations	128
Notice of Property Tax and Certification (LB-50)	131
Letter to County Assessor – Extension for Filing Notice	132
Letter from County Assessor	133
Letter to County Clerk	134



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

THIS PAGE INTENTIONALLY LEFT BLANK

Rogue Valley Sewer Services

FY25 Adopted Budget

Personnel Services

	Salary Range*		Number Positions			
	Entry	Top	FY22	FY23	FY24	FY25
<u>Administration Department</u>						
Finance Clerk	4,453	6,119	4.00	3.00	3.00	3.00
Executive Secretary	6,255	7,748	1.00	1.00	1.00	1.00
Finance Director	9,417	11,770	1.00	1.00	1.00	1.00
Development Specialist	5,687	7,044	0.50	0.00	0.00	0.00
Network Administrator	8,810	11,013	0.35	0.00	0.00	0.00
Manager	18,119	0	1.00	1.00	1.00	1.00
			7.85	6.00	6.00	6.00
<u>Information Technology Department</u>						
Network Administrator	8,810	11,013	0.65	1.00	1.00	1.00
GIS Technician	6,255	7,748	1.00	1.00	0.00	0.00
			1.65	2.00	1.00	1.00
<u>Engineering Department</u>						
District Engineer	10,655	13,317	1.00	1.00	1.00	1.00
Staff Engineer	8,685	10,873	0.00	1.00	1.00	1.00
Engineering Tech	7,546	9,253	1.00	1.00	1.00	1.00
GIS Technician	6,255	7,748	1.00	0.00	2.00	2.00
Inspector	6,255	7,748	1.50	2.00	2.00	2.00
Development Specialist	5,687	7,044	0.50	1.00	2.00	2.00
Finance Clerk	4,453	6,119	0.00	1.00	0.00	0.00
			5.00	7.00	9.00	9.00
<u>Storm Water Quality</u>						
Stormwater Coordinator	7,546	9,253	1.00	0.00	1.00	1.00
Stormwater Quality Tech	6,255	7,748	1.00	1.00	1.00	1.00
			2.00	1.00	2.00	2.00
<u>Maintenance Department</u>						
Operations Manager	8,811	11,013	1.00	1.00	1.00	1.00
Finance Clerk	4,453	6,119	1.00	1.00	1.00	1.00
Flusher Crew	4,737	8,290	4.00	4.00	4.00	4.00
TV Crew	4,737	8,290	4.00	4.00	4.00	4.00
Construction Crew	4,737	8,290	4.00	4.00	4.00	4.00
Pressure Systems	4,737	8,290	2.00	2.00	2.00	2.00
Utility Locates	4,737	8,290	1.00	2.00	2.00	2.00
			17.00	18.00	18.00	18.00
<u>Treatment</u>						
Treatment Plant Supervisor	8,332	8,882	1.00	1.00	1.00	1.00
Treatment Plant Operator	5,054	7,935	4.00	4.00	3.00	3.00
			5.00	5.00	4.00	4.00
Total Employees			38.50	39.00	40.00	40.00

* Monthly salary ranges are those current as of July 1, 2024

Rogue Valley Sewer Services

FY25 Adopted Budget

History of Customer Accounts

Year	Single Family	MH Park Spaces	MultiFamily Units	Residential Units	Commercial Accounts	Total	Percent Increase	# Empl
Feb-24	22,366	3,814	6,536	32,716	1,824	34,540	1.5%	40.0
Feb-23	22,136	3,858	6,239	32,233	1,791	34,024	1.9%	71.0
Feb-22	21,837	3,825	5,966	31,628	1,762	33,390	2.3%	39.0
Feb-21	21,393	3,555	5,950	30,898	1,740	32,638	-9.9%	38.0
Mar-20	22,860	5,157	6,265	34,282	1,942	36,224	0.3%	38.0
Mar-19	22,596	5,321	6,292	34,209	1,924	36,133	6.3%	37.0
Feb-18	21,229	5,087	5,898	32,214	1,783	33,997	2.0%	36.0
Feb-17	21,436	4,518	5,601	31,555	1,761	33,316	1.1%	33.0
Feb-16	21,191	4,479	5,541	31,211	1,744	32,955	1.8%	33.0
Mar-14	20,677	4,272	5,113	30,062	1,729	31,791	2.0%	36.0
Apr-13	20,478	4,117	4,858	29,453	1,710	31,163	1.5%	29.0
Feb-12	20,233	4,152	4,594	28,979	1,717	30,696	1.6%	32.0
Feb-11	19,997	4,058	4,471	28,526	1,695	30,221	0.3%	28.5

February 2024 Summary by Location per

March Treatment reports

	RVSS	Eagle Point	J'ville	Total
Single Family	17,870	3,307	1,189	22,366
Mobile Home Park Spaces	3,120	516	178	3,814
Multi-family units	5,709	604	223	6,536
Residential units	26,699	4,427	1,590	32,716
Commercial accounts	1,622	80	122	1,824
Total	28,321	4,507	1,712	34,540

Rogue Valley Sewer Services

FY25 Adopted Budget

Schedule of Budgeted Debt

Name	Interest Rate	Loan Date	Maturity Date	Original Principal Amount	Estimated 6/30/24 Principal Amount	Principal Budget Amount FY25	Interest Budget Amount FY25	Estimated 6/30/25 Principal Amount
General Fund - 01								
Revenue Bonds (1)	Var	04/23/13	10/01/29	1,425,600	-	-	-	-
					-	-	-	-
Interceptor Capital Expansion Fund - 07								
Revenue Bonds (1)	Var	04/23/13	10/01/29	3,029,400	-	-	-	-
TOTAL ALL DEBT					-	-	-	-

District Debt Limit: For sanitary districts, Oregon Revised Statute 450.120 limits the total outstanding bonded indebtedness to 13 percent of the true cash value of all taxable property. The real market value of the taxable property within the Rogue Valley Sewer Services boundaries is \$10,543,523,768 according to information provided by the Jackson County Assessor's Office. That value would allow the District to issue up to \$1,370,658,090 in G.O. and Revenue bonds.

Notes:

1) Full Faith and Credit Refunding Obligations, Series 2013.

Debt was Paid in Full October 2022

Rogue Valley Sewer Services

FY25 Adopted Budget

Ten Year Historical Information

Fiscal Year Ended June 30th	Estimated RVSS Population Served	Basic Sewer Rate	Number Permits Issued	Revenue Service Charges	SDCs	Assessment Loans Receivable
2025 Budget	76,108	27.00	300	12,653,851	551,342	80,000
2024 Projected	74,983	25.50	300	11,813,415	551,342	90,000
2023 Actual	73,875	24.00	253	10,710,386	708,977	95,371
2022 Actual	89,737	23.00	170	10,072,183	835,557	108,888
2021 Actual	89,241	21.50	223	9,427,408	604,262	160,144
2020 Actual	87,058	21.50	338	9,631,103	536,691	176,327
2019 Actual	83,477	20.50	381	8,962,931	700,327	229,794
2018 Actual	82,243	19.60	232	8,675,117	494,263	285,022
2017 Actual	81,028	19.00	281	8,069,963	494,577	391,385
2016 Actual	79,831	18.29	264	7,508,587	606,851	395,377
2015 Actual	78,651	15.90	390	6,778,998	328,158	439,566

Other Information

Central Point annexed	January 1, 2001	
Shady Cove annexed	July 1, 2019	
Gold Hill annexed	November 1, 2023	
Population of Jackson County		221,644
Cost of Infrastructure RVSS maintains		135,980,609

Amounts include General Fund and the operational funds for Phoenix and Jacksonville sewer service. Population estimate is based on number of residential units (mfr, duplex,) served times 2.53 average persons per household.

**Summary of Other Categories*

	July 2022 4.38% Increase	July 2023 6.25% Increase	July 2024 5.9% Increase
Residential: Monthly	\$24.00	\$25.50	\$27.00
Mobile Home Parks: Monthly Per Unit	\$21.06	\$22.38	\$23.70
Multiple Dwellings: Monthly Per Unit	\$21.06	\$22.38	\$23.70
NonResidential: Sewer Charge Per Connection	\$15.03	\$15.97	\$14.91
Plus Per 1,000 gallons	\$1.52	\$1.62	\$1.72
Recreational Vehicle Waste Dumping Station: Monthly	\$49.84	\$52.96	\$56.08

Rogue Valley Sewer Services

FY25 Adopted Budget

Ten Year Historical Information

Fiscal Year Ended June 30th		Expenditures Personnel Services	Expenditures Treatment Charges	Rehabilitation Capital Projects	Balance Loans Notes
2025	Budget	5,700,678	5,196,125	13,412,399	0
2024	Projected	5,458,441	4,650,000	4,926,703	0
2023	Actual	4,777,171	3,987,057	3,005,459	1,635,000
2022	Actual	4,423,736	3,821,771	2,236,191	1,885,000
2021	Actual	4,352,789	3,671,496	1,637,627	2,150,000
2020	Actual	3,890,990	3,728,850	2,316,274	2,460,000
2019	Actual	3,745,040	3,519,408	1,953,021	2,765,000
2018	Actual	3,588,831	3,226,022	2,812,535	3,060,000
2017	Actual	2,927,790	3,001,448	1,239,799	3,392,183
2016	Actual	2,711,498	2,748,900	889,574	3,785,655
2015	Actual	2,659,906	2,497,440	2,781,560	4,231,562

Amounts include all funds.

Rogue Valley Sewer Services

FY25 Adopted Budget

Annual Statistical Report

	June 30 2022	June 30 2023	Increase (Decrease)
<u>Private Developer Projects Completed</u>			
Plan Review	14	28	14
Completed Projects	15	7	(8)
Length of lines added in feet	7,743	5,615	(2,128)
Cost	\$1,355,166	\$588,271	(\$766,895)
<u>Maintenance</u>			
Miles of collection system pipe	400	402	2
Miles of Interceptor system pipe	17	16	(1)
Total miles of system pipe maintained	417	418	1
Miles of Pipe Cleaned - Flushed	122	127	5 *
Miles of Pipe Inspected-CCTV	105	121	16 **
Cost of rehabilitation jobs	\$ 2,763,218	\$ 627,943	(\$2,135,275)
Number of rehabilitation jobs completed	6	3	(3)
Number pump stations upgraded	2	1	(1)
Pump Station Alarms	3	-	(3)
Sewage Overflows	1	-	(1)
* Mileage would have been higher but crew was assigned to fire rehab work for 6 months, Sept 2020 - March 2021			
** Mileage does not include lateral launching for the fire rehab work performed for 6 months, Sept 2020 - March 2021			
<u>System Defects Repaired</u>			
	Priority		
By Priority	1	12	12
	2	32	34
	3	19	22
		63	68
		5	5
<u>Permits Written</u>			
Shady Cove	15	7	(8)
Eagle Point	82	45	(37)
Jacksonville	20	9	(11)
RVSS	68	199	131
Total	170	253	83

Rogue Valley Sewer Services

FY25 Adopted Budget

Annual Statistical Report - (continued)

	June 30 2022	June 30 2023	Increase (Decrease)
<u>Customer Accounts (Feb 25)</u>			
Residential accounts	31,785	31,226	(559)
Industrial, Institutional accounts	1,875	1,907	32
Total accounts	<u>33,660</u>	<u>33,133</u>	<u>(527)</u>
<u>Statistics</u>			
Administrative	7.85	6.00	(2)
IT Staff	1.65	2.00	0
Engineering Staff	4.50	7.00	3
Storm Water Quality Staff	2.00	1.00	(1)
Maintenance/Construction Staff	17.00	18.00	1
Treatment Staff	5.00	5.00	-
STEP/STEG/Grinder Pumps	96.00	99.00	3
Number pump stations (19 RVS + 5 SC)	25.00	24.00	(1)
Medford Sewage Treated (Millions Gals/Day)	15.45	15.30	(0.15)
Shady Cove Sewage Treated (Millions Gals/Day)	0.31	0.28	(0.03)
Gold Hill Sewage Treated (Millions Gals/Day)	0.06	0.06	-
Sewer service charges	11,032,014	11,673,254	\$641,240
System Development Charges	835,557	709,210	(\$126,347)
White City Industrial Storm Drain fees	78,612	80,733	\$2,121
Storm Water Quality fees	364,442	381,474	\$17,032
	<u>\$12,310,625</u>	<u>\$12,844,671</u>	<u>\$534,046</u>
Cost of RVSS maintained infrastructure per Audit Includes cost of systems donated by developers	112,542,573	115,649,183	\$3,106,610
<u>Population (Estimated)</u>			
RVSS Population Served	83,595	82,124	(1,471)

Rogue Valley Sewer Services

FY25 Adopted Budget

Largest Consumption Customers (Top 20)

	Customer name	Annual Gallons	Percent Total
1	Amy's Kitchen	92,735,949	
2	Boise Cascade Corp	59,476,941	
3	Carestream Health Inc	44,196,742	
4	VA Domiciliary #692	39,504,000	
5	Bear Creek Operations	26,454,033	
6	Roseburg Forest Products #C1994	20,703,237	
7	Dry Creek Landfill Inc	13,826,851	
8	Southern Oregon Linen	11,589,000	
9	Linde Gas & Equipment Inc	10,052,000	
10	Plycem USA, Inc	9,987,180	
11	Go Carwash - Matt Loop	6,721,000	
12	Eagle Point School Dist 9-Wilson Way	6,269,000	
13	Cascade Wood Products	6,127,000	
14	Jackson County Sports Park	6,069,518	
15	Beam Investments LLC	5,247,000	
16	Boise Cascade Corp	4,732,000	
17	Go Carwash - Crater Lake Hwy	4,483,000	
18	Rogue Disposal & Recycle	4,264,000	
19	CRU Properties LLC	4,217,000	
20	Oregon State Parks Dept	3,885,934	
		<u>380,541,385</u>	<u>32.9%</u>
	Remaining RVSS(commercial)	352,491,770	
	Eagle Point (commercial)	14,847,800	
	Eagle Point residential	285,656,550	
	Jacksonville (commercial)	17,940,151	
	Jacksonville residential	103,586,550	
	All Others	<u>774,522,820</u>	<u>67.1%</u>
		<u><u>1,155,064,205</u></u>	<u><u>100.0%</u></u>

The above gallons of sewer effluent are for the twelve months ending February 2023

Rogue Valley Sewer Services

Glossary of Terms

Accrual Basis: A method of budgetary accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not.

Adopted Budget: The Proposed budget that is adopted (approved) by the district. It represents the financial plan of the district that forms the basis and limits for appropriations for the fiscal year.

Amortization: The paying off of debt with a fixed repayment schedule in regular installments over a period of time.

Appropriation: The legal authorization granted by the district board to make expenditures and incur obligations. Includes Transfer to Other Funds and Contingencies.

Appropriation Resolution: The legal document passed by the district board authorizing expenditures.

Balanced Budget: A budget in which revenues are equal to expenditures. Thus, neither a budget deficit nor a budget surplus exists ("the accounts balance").

Basis of Budgeting: A measurement focus that differs from the basis of accounting in the treatment of beginning fund balances, debt service, vacation benefits, and capital outlay in enterprise funds.

Beginning Fund Balance: A resource classification indicating those financial resources which, because they were not expended in one fiscal year, are available in the following fiscal year.

Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Budget: A policy statement detailing the District's plan for the accomplishment of stated goals within a particular fiscal year, including estimates of required expenditures and anticipated revenues to carry out state goals.

Budget Committee: A panel comprised of the District Board and an equal number of citizen's responsible for the review and recommendation of the annual budget.

Glossary of Terms, continued

Budget Message: A message prepared by the district administrator explaining the annual proposed budget, articulating the strategies and budgets to achieve the District's goals, and identifying budget impacts and changes.

Budget Officer: The person appointed by the District Board to be responsible for assembling the budget. The district manager serves this role for Rogue Valley Sewer Services.

Capital Outlay: An object classification that includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$3,000.

Capital Projects: Those activities resulting in the acquisition or improvement of major capital items such as sewer pipelines, pump stations, and land.

Category: A major division of the program budget that contains programs and activities. Categories are also known as functional areas.

CIP: Capital Improvement Plan.

CMOM: Capacity Management, Operations, and Maintenance Program.

CNG: Compressed Natural Gas

Collection System: This is any part of the system that is not an Interceptor or Trunk Main.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the budget year. The District Board must authorize the use of any contingency appropriations.

CPI: Consumer Price Index.

Cured In Place Pipe: A subset of slip lining where the new pipe is installed as a flexible felt tube impregnated with a polymer resin. Once installed, the resin is treated with heat and cures to become a rigid plastic liner.

CWSRF: Clean Water State Revolving Fund.

DEQ: Department of Environmental Quality.

Debt Service: Payment of interest and principal related to long-term debt.

Debt Service Funds: These funds account for the accumulation of resources to pay the debt on capital projects.

Glossary of Terms, continued

Department Request: The annual budgetary alternative prepared by department managers indicates an appropriate, justified, and needed level of service for their department together with associated expenditures and revenues.

Depreciation: The charging of a fixed asset as an expense over the estimated service life of that asset.

Ending Fund Balance: A requirement classification for those funds not appropriated for any purpose and reserved for ensuing fiscal years. See also Unreserved Ending Fund Balance.

Enterprise Fund: A fund that is used for services provided to the public on a user-charge basis.

ERU: Equivalent Residential Unit.

EV: Electric Vehicle

Expenditures: The money spent by the District for the programs and projects included within the approved budget.

Fiscal Year: Twelve-month period from July 1 to June 30 for which the annual budget of the District is prepared and adopted.

Fixed Assets: Assets of a long-term character such as land, sewer plant, buildings, furniture, and other equipment.

FOG: Fats, Oils and Grease

Force Main: Pipe that transmits sewage under pressure from a pump station.

Fringe Benefits: The non-salary part of employees' total compensation. A typical benefits package includes insurance, retirement, and vacation/sick leave components.

FTE: Full-Time Equivalent is a term used to measure the number of employees on a 40-hour-per-week basis.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Balance: The difference between governmental fund assets and liabilities; also referred to as fund equity.

GAAP: Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard-setting bodies.

Glossary of Terms, continued

General Fund: The fund used to account for operational expenses of a governmental unit financed by taxes and other general revenues.

General Obligation Bonds: This type of bond is backed by the full faith, credit, and taxing power of the government.

GH: Gold Hill

GIS: Geographic Information System.

Interceptor: Same as trunk main. In our system, we use the term to define the Regional facilities (Upper and Lower Bear Creek Interceptors and Old Medford Trunk).

Lagoons:

Line Item: An expenditure description at the most detailed level. Objects of expenditure are broken down into specific items, such as printing.

LID: Local Improvement Districts are formed by petition and used to request the District to finance improvements to sewer systems over a 20-year period.

LID (in Storm Water): Low Impact Development.

Materials and Services: The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.

Modified Accrual Basis of Accounting: A basis of accounting where revenues are recognized when they are both measurable and available, and expenditures are recognized at a time when liability is incurred pursuant to appropriation authority.

MS4: Municipal Separate Storm Sewer Systems.

O&M: Operations and Maintenance.

OAR: Oregon Administrative Rules. Rules established by a given state department who have authority granted by an ORS to operate a specific function.

OCWSRLF: Oregon Clean Water Services Revolving Loan Fund.

Ordinance: The method by which the appropriation of the budget is enacted into law by the district board per the authority of the Oregon State Statutes.

Organizational Unit: An administrative subdivision, such as a department or division, of the district government charged with carrying on one or more specific functions.

ORS: Oregon Revised Statute. The set of laws is established by a vote of the people or the state legislature.

Glossary of Terms, continued

OSHA: Occupational Safety and Health Administration.

Personal Services: An expenditure classification encompassing all expenditures relating to district employees. This includes union and nonunion labor costs, employee benefits, and payroll tax expenses.

Pipe Bursting: Method of rehabilitating pipe where a new pipe is installed through an existing pipe. The old pipe is destroyed in the process. This method allows a larger pipe to be installed without removing the old pipe.

Proposed Budget: The financial and operating document submitted to the Budget Committee and the governing body for consideration.

Proprietary Fund: Consists of 2 types – Internal Service and Enterprise. These funds are used for services rendered and paid for by the patrons who use them.

PS: Pump Station.

Requirements: Total expenditures and unappropriated fund balance.

Reserve: A portion of a fund that is restricted for a specific purpose.

Resources: Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

Revenue: Income for the fiscal year, including transfers and excluding proceeds from the sale of bonds and notes. The major categories of revenue include sewer service charges, stormwater charges, system development charges, fees and charges, and interest on investments.

Revenue Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Revised Budget: A budget alternative indicating all changes made to the adopted budget as the result of budget adjustments and the supplemental budget process.

SC: Shady Cove.

SCADA: Supervisory Control And Data Acquisition.

SDC: System Development Charges are assessed on new construction to cover the demands placed on District services. Charges collected will cover sewer pipelines, pump stations, and other infrastructure which will provide sewer service.

Glossary of Terms, continued

Slip Lining: Method of rehabilitating pipe where a smaller pipe is installed inside an existing pipe. The existing pipe remains intact and supports the new pipe.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

SSO: Sanitary Sewer Overflow.

Supplemental Budget: A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to decrease the ending fund balance.

Transfer: An amount distributed from one fund to finance activities in another fund. It is shown as a requirement in the originating fund and a resource in the receiving fund.

Trunk Main: A large diameter pipe used to transmit sewage from a city or large population center to a treatment plant. We use this term to describe several different large-diameter sewer mains but only have an SDC dedicated to the White City Trunk and Eagle Point Trunk.

Unreserved Ending Fund Balance: The amount of the ending fund balance which has not been specifically reserved for any purpose. A reserve for debt service, as a requirement of a loan or debt issue would be an example of a reserve.

VFD: Variable Frequency Drive.

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Rogue Valley Sewer Services, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2024, to June 30, 2025, will be held at Rogue Valley Sewer Services, 138 W Vilas Rd, Central Point Oregon 97502. The meeting will take place on the 25th day of April 2024 at noon. The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 15, 2024, at 138 West Vilas Road, Central Point, between the hours of 8:00 a.m. and 4:00 p.m., or will be available on the RVSS Website at www.rvss-or.gov. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear via ZOOM at the meeting and discuss the proposed programs with the Budget Committee. Contact RVSS or look on our website for the ZOOM link.

Affidavit of Publication
STATE OF OREGON, COUNTY OF JACKSON

RECEIVED
APR 11 2024

I, Julius Black, a citizen of the United State and a resident of the county aforesaid; I am over the age of eighteen years, and not part to or interested in the above-entitled matter I am the principal clerk of the printer of

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Rogue Valley Sewer Services, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2024, to June 30, 2025, will be held at Rogue Valley Sewer Services, 138 W Vilas Rd, Central Point Oregon 97502. The meeting will take place on the 25th day of April 2024 at 12 noon. The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 15, 2024, at 138 West Vilas Road, Central Point, between the hours of 8:00 a.m. and 4:00 p.m., or will be available on the RVSS Website at www.rvss-or.gov. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear via ZOOM at the meeting and discuss the proposed programs with the Budget Committee. Contact RVSS or look on our website for the ZOOM link.

**ROGUE VALLEY
TIMES**

a newspaper of general circulation, published in the aforesaid county and state as defined by ORS 192 010 and ORS 192 020, that

Acct Name: ROGUE VALLEY SEWER SERVICES

PO Number:

Legal Description: NOTICE OF BUDGET COMMITTEE MEETING A PUBLIC MEETING OF THE BUDGET COMMITTEE OF THE ROGUE VALLEY SEWER SERVICES JACKSON COUNTY STATE OF OREGON TO DISCUSS THE BUDGET FOR THE FISCAL YEAR JULY 1 2024 TO

a printed copy of which is hereto affixed was published in each regular and entire issue of the said newspaper and not in any supplement thereof on the following dates to wit

3/28/24, 4/04/24

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

[Handwritten Signature]

Signature

Dated at Medford, Oregon, this 4th day of April, 2024

AdName. 426535

State of Oregon, County of Jackson

Subscribed and Sworn to before me this 15TH day of APRIL, 2024 by

[Handwritten Signature]
Notary Public for Oregon



<p>No _____ in the _____ Court of the</p> <p align="center">STATE OF OREGON for the COUNTY OF JACKSON</p> <p align="center">AFFIDAVIT OF PUBLICATION</p> <p>Filed _____ By _____ From the office of _____ Attorney for _____</p>	
--	--

**FORM
LB-1**

NOTICE OF BUDGET HEARING

A meeting of the **Rogue Valley Sewer Services** will be held on **June 19, 2024 at 12 Noon** at 138 W. Vilas Rd., Central Point. The purpose of this meeting will be to discuss the budget for the fiscal year beginning July 1, 2024, as approved by the Rogue Valley Sewer Services Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 138 W. Vilas Rd. Central Point, Oregon between the hours of 8 am and 4 pm. This budget was prepared on a basis of accounting that is X consistent not consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for: X Annual Period 2-Year Period

County Jackson	City Central Point	Chairperson of Governing Body Kay Harrison	Telephone Number 541-779-4144
--------------------------	------------------------------	--	---

FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund		Adopted Budget This Year 2023-2024	Approved Budget Next Year 2024-2025
TOTAL OF ALL FUNDS			
Anticipated Requirements	1. Total Personal Services.....	5,460,226	5,700,678
	2. Total Materials and Supplies	6,622,455	7,227,540
	3. Total Capital Outlay	7,536,000	14,246,579
	4. Total Debt Service	126,294	880,919
	5. Total Transfers	3,230,197	3,136,866
	6. Total Contingencies	1,600,000	1,600,000
	7. Total Special Payments.....		
	8. Total Unappropriated and Reserved for Future Expenditure...	7,493,186	7,934,793
	9. Total Requirements - add Lines 1 through 8	32,068,358	40,727,375
Anticipated Resources	10. Total Resources Except Property Taxes	32,068,358	40,727,375
	11. Total Property Taxes Estimated to be Received		
	12. Total Resources - add Lines 10 and 11	32,068,358	40,727,375
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)	0	0
	14. Plus: Estimated Property Taxes Not To Be Received		
	A. Loss Due to Constitutional Limits		
	B. Discounts Allowed, Other Uncollected Amounts		
15. Total Tax Levied			
Tax Levies By Type		Rate or Amount	Rate or Amount
	16. Permanent Rate Limit Levy (rate limit _____)...		
	17. Local Option Taxes.....		
	18. Levy for Bonded Debt or Obligations.....		

STATEMENT OF INDEBTEDNESS

<input type="checkbox"/> None Debt Outstanding <input checked="" type="checkbox"/> As Summarized Below		<input type="checkbox"/> None Debt Authorized, Not Incurred <input checked="" type="checkbox"/> As Summarized Below	
---	--	--	--

PUBLISH BELOW ONLY IF COMPLETED

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year
	July 1, 2024	July 1, 2024
Bonds.....		
Interest Bearing Warrants		
Other	0	0
Total Indebtedness	0	0

Short-Term Debt

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

Fund Liable	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 19, 2024 at 12 Noon.**

Name of Fund	Actual Data Last Year 2022-23	Adopted Budget This year 2023-24	Approved Budget Next Year 2024-25
General (01)			
1. Total Personal Services.....	4,777,171	5,460,226	5,700,678
2. Total Materials and Services.....	5,356,520	6,161,047	6,791,456
3. Total Capital Outlay.....	1,522,227	5,134,000	8,944,180
4. Total Debt Service.....	613,557	0	0
5. Total Transfers.....	643,426	550,000	715,000
6. Total Contingencies.....		300,000	300,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	4,248,077	2,588,155	1,420,878
9. Total Requirements (add lines 1 - 8).....	17,160,978	20,193,428	23,872,192
10. Total Resources Except Property Taxes.....	17,160,978	20,193,428	23,872,192

Name of Fund	Actual Data Last Year 2022-23	Adopted Budget This year 2023-24	Approved Budget Next Year 2024-25
BCI Interceptor Maintenance (04)			
1. Total Personal Services.....			
2. Total Materials and Services.....	17,164	25,900	26,300
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....			
5. Total Transfers.....	180,593	542,000	292,000
6. Total Contingencies.....	0	150,000	150,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	535,937	35,648	82,273
9. Total Requirements (add lines 1 - 8).....	733,694	753,548	550,573
10. Total Resources Except Property Taxes.....	733,694	753,548	550,573

Name of Fund	Actual Data Last Year 2022-23	Adopted Budget This year 2023-24	Approved Budget Next Year 2024-25
Dunn PS Maintenance (06)			
1. Total Personal Services.....			
2. Total Materials and Services.....	46,795	71,550	73,100
3. Total Capital Outlay.....	0		
4. Total Debt Service.....			
5. Total Transfers.....	45,057	692,000	42,000
6. Total Contingencies.....	0	150,000	150,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	827,616	38,143	18,652
9. Total Requirements (add lines 1 - 8).....	919,468	951,693	283,752
10. Total Resources Except Property Taxes.....	919,468	951,693	283,752

Name of Fund	Actual Data Last Year 2022-23	Adopted Budget This year 2023-24	Approved Budget Next Year 2024-25
Interceptor Capital Expansion (07)			
1. Total Personal Services.....			
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	57,399	380,000	420,000
4. Total Debt Service.....	1,303,808	0	700,000
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		350,000	350,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	3,261,150	4,121,927	4,935,831
9. Total Requirements (add lines 1 - 8).....	4,622,357	4,851,927	6,405,831
10. Total Resources Except Property Taxes.....	4,622,357	4,851,927	6,405,831

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 19, 2024 at 12 Noon.**

Name of Fund	Actual Data Last Year 2022-23	Adopted Budget This year 2023-24	Approved Budget Next Year 2024-25
White City Storm Drain (09)			
1. Total Personal Services.....			
2. Total Materials and Services.....	343	24,000	19,500
3. Total Capital Outlay.....	0	450,000	650,000
4. Total Debt Service.....			
5. Total Transfers.....	1,920	50,000	41,838
6. Total Contingencies.....		50,000	50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	987,518	343,609	317,996
9. Total Requirements (add lines 1 - 8).....	989,781	917,609	1,079,334
10. Total Resources Except Property Taxes.....	989,781	917,609	1,079,334
Name of Fund	Actual Data Last Year 2022-23	Adopted Budget This year 2023-24	Approved Budget Next Year 2024-25
Stormwater Quality (10)			
1. Total Personal Services.....			
2. Total Materials and Services.....	27,000	72,750	57,357
3. Total Capital Outlay.....	214,498	750,000	860,000
4. Total Debt Service.....			
5. Total Transfers.....	313,641	347,500	347,500
6. Total Contingencies.....	0	100,000	100,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	1,223,412	95,423	181,125
9. Total Requirements (add lines 1 - 8).....	1,778,551	1,365,673	1,545,982
10. Total Resources Except Property Taxes.....	1,778,551	1,365,673	1,545,982
Name of Fund	Actual Data Last Year 2022-23	Adopted Budget This year 2023-24	Approved Budget Next Year 2024-25
Shady Cove Treatment (50)			
1. Total Personal Services.....			
2. Total Materials and Services.....	131,928	133,235	134,374
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....	123,993	126,294	123,494
5. Total Transfers.....	218,393	437,375	362,000
6. Total Contingencies.....		50,000	50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	267,398	15,676	209,612
9. Total Requirements (add lines 1 - 8).....	741,712	762,580	879,480
10. Total Resources Except Property Taxes.....	741,712	762,580	879,480
Name of Fund	Actual Data Last Year 2022-23	Adopted Budget This year 2023-24	Approved Budget Next Year 2024-25
Treatment Capital (55)			
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....	1,281,422	805,000	1,842,399
4. Total Debt Service.....			
5. Total Transfers.....		0	0
6. Total Contingencies.....		300,000	250,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	938,736	60,463	418,550
9. Total Requirements (add lines 1 - 8).....	2,220,158	1,165,463	2,510,949
10. Total Resources Except Property Taxes.....	2,220,158	165,463	2,510,949

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 19, 2024 at 12 Noon.**

Name of Fund	Actual Data Last Year 2022-23	Adopted Budget This year 2023-24	Approved Budget Next Year 2024-25
Gold Hill Treatment (60)			
1. Total Personal Services.....			
2. Total Materials and Services.....	80,506	86,398	92,677
3. Total Capital Outlay.....	10,934	50,000	1,565,000
4. Total Debt Service.....			
5. Total Transfers.....	242,666	316,322	256,528
6. Total Contingencies.....		50,000	50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	325,048	31,958	21,319
9. Total Requirements (add lines 1 - 8).....	659,154	534,678	1,985,524
10. Total Resources Except Property Taxes.....	659,154	534,678	1,985,524
Name of Fund	Actual Data Last Year 2022-23	Adopted Budget This year 2023-24	Approved Budget Next Year 2024-25
Gold Hill Debt Service (62)			
1. Total Personal Services.....			
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....			757,425
5. Total Transfers.....	0	0	0
6. Total Contingencies.....			100,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	0	0	142,575
9. Total Requirements (add lines 1 - 8).....	0	0	1,000,000
10. Total Resources Except Property Taxes.....	0	0	1,000,000
Name of Fund	Actual Data Last Year 2022-23	Adopted Budget This year 2023-24	Approved Budget Next Year 2024-25
Gold Hill Collection (65)			
1. Total Personal Services.....			
2. Total Materials and Services.....	0	5,000	0
3. Total Capital Outlay.....	1,101	2,000	0
4. Total Debt Service.....			
5. Total Transfers.....	26,198	30,000	0
6. Total Contingencies.....		50,000	0
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	501	26,300	0
9. Total Requirements (add lines 1 - 8).....	27,800	113,300	0
10. Total Resources Except Property Taxes.....	27,800	113,300	0
Name of Fund	Actual Data Last Year 2022-23	Adopted Budget This year 2023-24	Approved Budget Next Year 2024-25
Lagoons (70)			
1. Total Personal Services.....			
2. Total Materials and Services.....	25,519	42,575	32,776
3. Total Capital Outlay.....	0		
4. Total Debt Service.....			
5. Total Transfers.....	603,900	265,000	380,000
6. Total Contingencies.....			50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	80,716	150,883	150,980
9. Total Requirements (add lines 1 - 8).....	710,135	458,458	613,756
10. Total Resources Except Property Taxes.....	710,135	458,458	613,756

ROGUE VALLEY SEWER SERVICES JACKSON COUNTY, OREGON

RESOLUTION NO. 24-07

ADOPTION OF FY2025 BUDGET AND MAKING APPROPRIATIONS

1. BE IT RESOLVED, that the Board of Directors of Rogue Valley Sewer Services, Jackson County, Oregon, hereby adopts the 2024-2025 Budget which is now on file in the office of Rogue Valley Sewer Services and at www.rvss.us.

2. BE IT RESOLVED, that the amounts for the fiscal year beginning July 1, 2024, and for the purposes shown below are hereby appropriated as follows:

General Fund

Personnel Services	5,700,678
Material & Services	6,791,456
Capital Outlay	8,944,180
Debt Services	-0-
Transfers	715,000
Contingency	300,000
Total Appropriation	22,451,314

Interceptor Maintenance Fund

Materials & Services	26,300
Transfers	292,000
Contingency	150,000
Total Appropriation	468,300

Dunn Pump Station Maintenance Fund

Material & Services	73,100
Transfers	42,000
Contingency	150,000
Total Appropriation	265,100

Interceptor Expansion Fund

Capital Outlay	385,000
Debt Services	-0-
Transfers	700,000
Contingency	350,000
Total Appropriation	1,435,000

White City Storm Drain Fund

Material & Services	19,500
Capital Outlay	650,000
Transfers	41,838
Contingency	50,000
Total Appropriation	<u>761,338</u>

Storm Water Quality Fund

Material & Services	57,357
Capital Outlay	860,000
Transfers	347,500
Contingency	100,000
Total Appropriation	<u>1,364,857</u>

Shady Cove Treatment Fund

Material & Services	134,374
Debt Services	123,494
Transfers	362,000
Contingency	50,000
Total Appropriation	<u>669,868</u>

Treatment Capital Fund

Capital Outlay	1,842,399
Contingency	250,000
Total Appropriation	<u>2,092,399</u>

Gold Hill O & M Fund

Material & Services	92,677
Capital Outlay	1,565,000
Transfers	256,528
Contingency	50,000
Total Appropriation	<u>1,964,205</u>

Gold Hill Debt Service Fund

Debt Service	757,425
Contingency	100,000
Total Appropriation	<u>857,425</u>

Lagoons Fund

Material & Services	32,776
Transfers	380,000
Contingency	<u>50,000</u>
Total Appropriation	<u>462,776</u>

3. BE IT RESOLVED, that the Manager of Rogue Valley Sewer Services files with the County Clerk of Jackson County, Oregon, a copy of the 2024-2025 Budget as adopted in the manner provided by law.

ADOPTED at the Regular Meeting of the Board of Directors of Rogue Valley Sewer Services this 19th day of June, 2024.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors

COUNTERSIGNED:



Carl Tappert, Manager

Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property

FORM LB-50 2024-2025

To assessor of Jackson County

Be sure to read instructions in the 2023-2024 Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is an amended form.

The Rogue Valley Sewer Services has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Jackson County. The property tax, fee, charge or assessment is categorized as stated by this form.

PO Box 3130	Central Point	OR	97502	08/15/24
Mailing Address of District	City	State	Zip	Date
Brenda Baldovino	Finance Director	(541)664-6300	bbaldovino@rvss.us	
Contact Person	Title	Daytime Telephone	Contact Person E-Mail	

CERTIFICATION - Check one box.

- The tax rate of levy amounts certified in Part I are within the tax rate of levy amounts approved by the budget committee.
- The tax rate of levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits		
		Rate -or- Dollar Amount		
1. Rate/Amount levied (within permanent rate limit)	1			
2. Local option operating tax	2			
3. Local option capital project tax	3			
4. Levy for "Gap Bonds"	4			Excluded from Measure 5 Limits Amount of Bond Levy
5. Levy for Pension and disability obligations	5			
6a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	6a			
6b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	6b			
6c. Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 6a + 6b)	6c			0

PART II: RATE LIMIT CERTIFICATION

7. Permanent rate limit in dollars and cents per \$1,000	7	
8. Date received voter approval for rate limit if new district	8	
9. Estimated permanent rate limit for newly merged/consolidated district	9	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Total tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Gov't. Limitations	Excluded from M5 limitation
1 Past Due Sewer Charges		290,000
2 Est. Amount -Extension granted until Aug 15, 2024		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS 450.130(3) (Must be completed if you have an entry in Part IV)



ROGUE VALLEY
SEWER SERVICES
 CLEAN WATER - HEALTHY COMMUNITIES

May 14, 2024

Jackson County Assessor's Office
 10 South Oakdale
 Medford, OR 97501

Re: Deadline for filing Form LB-50

Rogue Valley Sewer Services (RVSS) would like to request an extension for filing form LB-50 (Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property) until August 15, 2024.

I believe this extension will benefit not only RVSS but the Assessor's Office, the Jackson County Payment Center and the public.

If you have any questions, please call.

Sincerely,

Brenda Baldovino
 Finance Director
 Rogue Valley Sewer Services
 (541) 664-6300

Approved:

Name and Title _____

Signature _____ Date _____



ROGUE VALLEY
SEWER SERVICES
 CLEAN WATER - HEALTHY COMMUNITIES

RECEIVED

MAY 17 2024

ASSESSORS OFFICE
 Jackson County, Oregon

RVSS

MAY 30 2024

RECEIVED

May 14, 2024

Jackson County Assessor's Office
 10 South Oakdale
 Medford, OR 97501

Re: Deadline for filing Form LB-50

Rogue Valley Sewer Services (RVSS) would like to request an extension for filing form LB-50 (Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property) until August 15, 2024.

I believe this extension will benefit not only RVSS but the Assessor's Office, the Jackson County Payment Center and the public.

If you have any questions, please call.

Sincerely,

Brenda Baldovino
 Finance Director
 Rogue Valley Sewer Services
 (541) 664-6300

Approved:

Name and Title Angela Stuber, Valuation Manager
 Signature [Handwritten Signature] Date 5/24/2024



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

July 1, 2024

Jackson County Clerk
Elections Division
1101 W. Main St. Suite 201.
Medford, Oregon 97501

Here is a copy of our adopted budget for Fiscal Year ending June 30, 2024 that is required to be filed with the County Clerk according to ORS 310.060(7).

If you or any citizen has questions about our budget, the budget process or other financial matters, I would be more than pleased to try to answer those questions or discuss related issues.

Sincerely,

Brenda Baldovino
Finance Director
Rogue Valley Sewer Services



For years the White City Lagoons have been a hot spot for local bird-watchers. Lagoon improvements designed to better treat hauled septic tank sludge created an opportunity to modify an unused portion of the lagoons to enhance the habitat for wild birds and increase access and safety for bird watchers.

Through Job L006 –Lagoon Public Access—with support from Rogue River Watershed Council, L&S Rock Products, Watchable Wildlife, and Southern Oregon Land Conservancy, Rogue Valley Sewer Services transformed a portion of the south lagoon into a public bird-watching area.