

**REGULAR MEETING OF THE BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
February 19, 2025**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on February 19, 2025, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; Roger Thom, Director; John Edwards, Director; Michael Parsons, Vice-Chair.

Via Zoom: John Quinn, Director

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Ange Forster, Finance Clerk; TJ Weber, Operations Manager; Michael Atchley, Staff Liaison; Nick Bakke, District Engineer; Carole Balzer, IT Manager/Deputy Manager

CONSENT AGENDA

Mike Parsons motioned, and John Edwards seconded approval of the consent agenda consisting of minutes of the January 15, 2025, Board Meeting and the PacificCorps Easement. The motion was carried with a unanimous vote of all Board members.

AGREEMENT WITH OZCELIK PROPERTIES WC 1, LLC

Nick Bakke, District Engineer, presented an agreement with Ozcelik Properties WC 1, LLC. As a condition of developing a gas station, Ozcelik is required to construct a sound wall along its property line. This wall will conflict with an existing sewer main, which RVSS does not have written easement protection. Under the proposed agreement, Ozcelik will reconstruct the sewer to a better location and grant a formal easement; RVSS will reimburse Ozcelik for this extra work.

The Board questioned whether RVSS should reimburse for the full cost of the work or require the developer to cover all or some of the cost. After much discussion, Mike Parsons moved to reject the proposed agreement; John Edwards seconded the motion, which was passed by a unanimous vote of all Board members.

The Board then directed Staff to re-open negotiations with the property owner to put the cost of relocation primarily back on the property owner.

RESOLUTION 25-01: A RESOLUTION ESTABLISHING PARTICIPATION IN OREGON PERS, THE PUBLIC EMPLOYEE RETIREMENT SYSTEM

Manager Tappert reported that following last month's meeting, he resurveyed staff on their opinion of joining PERS versus increasing the Employer contribution to our current retirement plan from 8.6% to 12.5%. A clear majority still favored joining PERS.

John Quinn motioned, and John Edwards seconded the approval for 25-01. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 25-02: AUTHORIZATION TO ACCEPT LOAN FROM THE DEPARTMENT OF ENVIRONMENTAL QUALITY

The cost estimates for the Shady Cove disinfection project have increased. This resolution is an update of Resolution 24-23, which was passed in October and authorizes Manager Tappert to sign loan documents for this project at a higher estimated cost.

Roger Thom motioned, and John Edwards seconded the approval of 25-02. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 25-01: STORMWATER RATE INCREASE FOR THE CITY OF TALENT

The City of Talent has adopted an ordinance to increase storm drain fees. RVSS collects storm drain fees in Talent in accordance with an Intergovernmental Agreement. This resolution will increase the stormdrain rates in Talent as authorized by the Talent City Council.

John Edwards motioned, and Mike Parsons seconded for the approval for 25-01. The motion was carried by a unanimous vote of all Board members.

FINANCIAL UPDATE

Brenda discussed second-quarter financials. This year's COLA will be 3%.

The board approved for the Budget committee meeting to be held on April 23, 2025, at noon.

PROJECT UPDATE

Nick updated regarding ongoing capital projects. The report is attached.

O & M UPDATES

TJ updated the Board on what is happening in the Maintenance Department and the break-in of the storage container. RVSS might need to adjust the cameras out in the maintenance lot for more coverage. Report is attached

MANAGER'S REPORT

Carl updated the board on the progress of our strategic plan development.

Carl updated the Board on sewer capacity modeling for the South Medford area. Our models indicate that the existing system has adequate capacity for the anticipated growth. However,

some pipes are relatively old and should be replaced before road improvements accommodate the planned growth.

Carl reported to the Board his analysis of the adequacy of SDC collections. In general, SDC collections are sufficient to cover the portion of capital improvements that increase capacity. The methodology justifies a significantly higher rate if the Board should increase SDCs. Carl also suggested some ideas to reduce the number of different SDCs collected while still collecting the same amount of fees.

The Board dinner will be on March 16th at Eagle Point Golf Course.

CLAIMS LISTING

Mike Parsons motioned, and John Edwards seconded to approve the February Claims Listing. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:21 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors


Ange Forster, Finance Clerk



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

February 13, 2025

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

Capital Project Updates

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plan with two new pump stations to convey all sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** We've recently met with our design team and ODOT to discuss options and the design of sleeves/hangers/etc.. for the sewer force main across the Rogue River bridge in Gold Hill. The design is currently about 60% complete.

J084, Antelope Road Rehab, WC:

This is a large project and has been on the capital improvement plan for multiple years. The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 15" in diameter. This project has been re-bid with an overall scope of ±7,000 feet of 24" and 30" sewer main, associated manholes and lateral connections.

- **Status:** Construction.
- **Updates:** January Payment – \$1.3 million for approximately 2,415 ft of 30" and 24" pipe and 7 manholes.

J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

J360 Misc PS Upgrades

Seven pump stations will receive minor upgrades including but not limited to surge protection, variable frequency drives (VFD's), level sensors, etc...to bring each up to RVSS and DEQ standards. This project will be completed over two to three years. The pump stations to receive upgrades are as follows: Phoenix, Ashland #1, Ashland #2, Airport, Agate, Vashti, and Justice.

- **Status:** Equipment Procurement

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the rail road tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. There two existing crossings to remain will be rehabbed with CIPP liner. This project will go to construction this fall or early next spring.

- **Status:** Design
- **Updates:** We'll need a minor easement to replace a small section of pipe. We'll be contacting the owner shortly.

J364 – White Mountain Sewer, WC

This project will relocate an existing 8" sewer along the southeast property boundary of a proposed gas station development at the intersection of Hwy 62 and Avenue G. The existing main is in conflict with a proposed soundwall conditioned by Jackson County and an existing easement has not been discovered for the existing sewer main. Fortunately, the existing main is constructed of asbestos concrete and has reached its usable lifespan. RVSS has proposed a mutually beneficial agreement to reimburse the developer for the design and construction of a new 8 inch sewer to accommodate construction of the required soundwall. An proper easement will also be provided for the new sewer main.

- **Status:** Design
- **Updates:** Add work agreement presented to Board for signature.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system. We will issue an RFQ to obtain a consultant to administer these projects together. We've applied for Clean Water State Revolving Funds for this project.

- **Status – UV Disinfection:** Bid solicitation.
- **Updates:** Outlier Construction has submitted the Apparent Low Bid of \$974,871. See attached Bid Tabulation. The bid documents will go to DEQ for review and we plan on awarding this project next month.

J368 - Table Rock Road Sewer Replacement:

Our flusher crew encountered broken pipe material rock debris when flushing a section of pipe on Table Rock Road just south of Vilas Road. It was quickly determined that the pipe was in very poor shape with large sections of the bottom missing which is likely due to caustic material discharged into the pipe. Our construction crew is currently replacing the entire section of pipe between the manholes totaling approximately 500 feet.

- **Status:** Construction
- **Updates:** Our construction crew has encountered some adversity on this project. We are working through the issues and taking the opportunity to get better as a crew and department. The section of pipe they installed will be mostly re-laid to maintain adequate grade.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

February 12, 2025

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In January, 14.7 miles of pipes cleaned.

TV Inspection:

-In January, 10 miles pipes video inspected.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

-January total Septic, FOG, and PPW received was 471,220 gallons.

Building and Grounds:

-Break in & theft into our Conex storage container behind the parking garage. Damage was done to the door, also the core drill mounting bracket, and trench compactor were stolen.

Staff and Training:

-Required Bloodborne Pathogens training completed.

-Ritz safety completed our required respirator fit testing with field staff and inspected all confined space equipment and harnesses.