

**REGULAR MEETING OF THE BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
July 16, 2025**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on July 16, 2025, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; Roger Thom, Director; John Quinn, Director; John Edwards, Director

Absent: Michael Parsons, Vice-Chair

ALSO PRESENT

Carl Tappert, Manager; Joan Pariani, Executive Secretary; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager; Francie Guerra, Staff Liaison

Absent: Brenda Baldovino, Finance Director; Nick Bakke, District Engineer

RESOLUTION 25-26: APPOINTING THE BOARD OF DIRECTORS CHAIR AND OTHER POSITIONS

This resolution is updated every two years to coincide with the election.

John Edwards motioned, and Roger Thom seconded the approval of Resolution 25-26. The resolution appoints Kay Harrison as Chair and Mike Parsons as Vice Chair. Regional representatives are Roger Thom and Kay Harrison, with Mike Parsons and John Edwards as alternates. Additionally, John Quinn was appointed as the representative for the Council of Governments, with John Edwards serving as the alternate. The motion was carried with a unanimous vote of all board members.

CONSENT AGENDA

John Quinn motioned, and John Edwards seconded approval of the consent agenda consisting of minutes of the June 18, 2025, regular Board Meeting and the minutes from the Emergency Board meeting on June 25, 2025. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 25-24: AWARD OF BID FOR FY2026 CIPP PROJECT J367

Rvss received two bids on this project. Iron Horse is the apparent low bidder. RVSS has worked with them before. Staff recommends awarding this contract to Iron Horse.

John Edwards motioned, and John Quinn seconded the approval of Resolution 25-24. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 25-25: USDA LOAN RESOLUTION

In order to apply for funding through the USDA, this resolution must be passed. Expected financing is 6.8 million.

John Quinn motioned, and John Edwards seconded the approval of Resolution 25-25. The motion was carried with a unanimous vote of all Board members.

PROJECT UPDATES

In Nick's absence, Carl presented the Project updates. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

The transition of the loan for Gold Hill is expected to be completed by the end of the week.

To obtain the USDA loan, Carl must sponsor a public meeting. This will take place in Gold Hill on July 30th.

The contracts for the solar projects were not received in time for this Board meeting. These will be presented at the August Board meeting.

RVSS received an amends letter from a resident. The writer of the letter confessed to having pulled up staking on a project along Bear Creek some 40 years ago. He wanted to make things right. Along with the letter, a \$1,000 check was sent. John Quinn recommended that a Resolution be created to thank this gentleman for his honesty. It was also recommended to just send him a thank you note.

Carl presented the Board with his performance goals. The Board was pleased with Carl's goals for the upcoming year.

CLAIMS LISTING

John Quinn motioned, and Roger Thom seconded to approve the July Claims Listing for \$1,345,827.95. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:46 p.m.

ROGUE VALLEY SEWER SERVICES


Kay Harrison, Chair
Board of Directors


Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

07/10/2025

To: RVSS Board of Directors
From: Nick Bakke, District Engineer

Capital Project Updates

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plan with two new pump stations to convey all sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** We are working with the consultant and ODOT to finalize the add-work agreement for the ODOT bridge crossing.

J084, Antelope Road Rehab, WC:

This is a large project and has been on the capital improvement plan for multiple years. The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 15" in diameter. This project has been re-bid with an overall scope of $\pm 7,000$ feet of 24" and 30" sewer main, associated manholes and lateral connections.

- **Status:** Construction.
- **Updates:** The final project punch list item is manhole testing along Pac Ave.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design

J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. There two existing crossings to remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design
- **Updates:** Private property access will be required at multiple locations for this project. We've begun coordination and information gathering at each location and are beginning the permitting process for the relocation of 4 sewer services.

J367, FY 2026 CIPP Projects, JV

This project will utilize Cured in Place Pipe technology to line approximately 3,700 LF existing 8" and 12" sewer in Jacksonville and Gold Hill. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are under existing structures or in high traffic roadways requiring long term traffic control. CIPP is also typically more economical than traditional dig and replace methods.

- **Status:** Project Bid and Award.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Construction
- **Updates:** The contractor has installed most of the new concrete channels which will house the new UV system, underground conduit, and plumbing within the old chlorine contact chamber. June Payment – See June Claims Report



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

July 09, 2025

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In June, 11.9 miles of pipes cleaned.

TV Inspection:

-In June, 15.3 miles of pipes video inspected.

Pump Stations

-New controls and VFD drives installed at Phoenix pump station.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report

Lagoon:

-May total Septic, FOG, and PPW received 343,555 gallons.

-Fog 41,340

-PPW 48,675

-Septic 247,040

Staff and Training:

- Completed a 3-day HAZWOPER training course focused on spill response, material identification, and hazard recognition.

