

**REGULAR MEETING OF THE BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
November 19, 2025**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on November 19, 2025, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; John Quinn, Vice-Chair; John Edwards, Director; Ron Palmer Director;
Roger Thom, Director

ALSO PRESENT

Carl Tappert, Manager; Joan Pariani, Executive Secretary; TJ Weber, Operations Manager;
Carole Balzer, IT Manager/Deputy Manager; Francie Guerra, Staff Liaison; Brenda Baldovino,
Finance Director; Nick Bakke, District Engineer;

CONSENT AGENDA

John Quinn motioned, and John Edwards seconded approval of the consent agenda consisting of minutes of the October 15, 2025, Board Meeting. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 25-36: APPROVING RETIREMENT FOR MANAGER

In place of the Executive Session, Carl requested an open-session discussion. Carl will be undergoing surgery on December 12 and will not be able to return to work. Carl asked for two exceptions to the RVSS policy. The first would allow him to use the remainder of his accrued leave between now and June 30, 2026. The second would allow Carl to use the early retirement incentive as of July 1, 2026, instead of waiting until his 60th birthday in November. His official retirement date would be 07/01/2026.

Ronald Palmer motioned, and John Quinn seconded the approval of Resolution 25-36. The motion was carried by a unanimous vote of all Board members.

FINANCIAL UPDATE

Brenda presented the first quarter financial report.

PROJECT UPDATES

Nick presented the Project updates. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

Not much has been accomplished with the USDA loan for Gold Hill due to the government shutdown. Now that they are back, Carl and Brenda will meet with them again regarding this loan. Everything else is on track for the Gold Hill Intertie.

Carl has rewritten the personnel policies once again. Hopefully, this Resolution will be ready for the December Board meeting.

Carole is working on an RFP for ADA compliance with the website.
Carl reminded the Board members about the SDAO conference in February.

Also, a reminder of the Board dinner was given. The Board has decided to hold this event at Eagle Point Golf Club again this year, and it will take place late February or early March.

CLAIMS LISTING

John Quinn motioned, and Roger Thom seconded to approve the November Claims Listing for \$1,727,696.83. The motion was carried with a unanimous vote of all Board members.

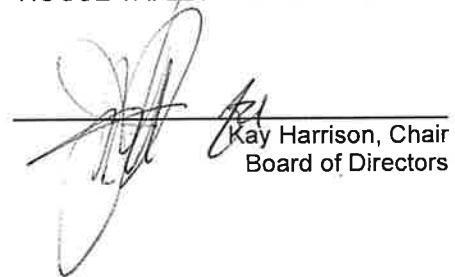
ADJOURNMENT

There being no further business, the meeting was adjourned at 1:09 p.m.

ROGUE VALLEY SEWER SERVICES



Joan Pariani, Executive Secretary



Kay Harrison, Chair
Board of Directors



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

November 12, 2025

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

Capital Project Updates

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plan with two new pump stations to convey all sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** We've sent our 90% plan and specification comments back to the consulting engineer.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design

J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low-lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. There two existing crossings to remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design

- **Updates:** Our construction crew has started relocating multiple lateral connections to existing mains that will be abandoned. During our investigation it's been discovered that the existing sewer main and lateral connection at 1187 2nd Ave are both located under the existing home. We have discussed the situation with the owner who has eventually agreed to allow us to replace the sewer lateral as shown on the attached sketch. The owner continues to have issues with their sewer service and has stated that the sewer main under the home is and will remain an RVSS issue. Aside from the obvious issues, the main, sewer service, and house have created a Plumbing Code violation. We plan on implementing RVSS Code Section 6.20.010 (10) *Relinquishment of Maintenance Responsibility* which allows us to relinquish maintenance of a sewer system if the system serves only one tax lot. The owner is aware of this plan and insists that they will not maintain the sewer system under the home.



J367, FY 2026 CIPP Projects, JV

This project will utilize Cured in Place Pipe technology to line approximately 3,700 LF existing 8" and 12" sewer in Jacksonville and Gold Hill. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are under existing structures or in high traffic roadways requiring long term traffic control. CIPP is also typically more economical than traditional dig and replace methods.

- **Status:** Construction
- **Updates:** The contractor will begin work in the coming week.

L014, Lagoon Drying Beds, WC:

The next phase of the lagoon improvements will install drying beds for dredged solids from lagoon cell 1. This project will include placement of fill, grading, and paving to accommodate the new asphalt drying beds. If we move forward with this plan, we plan on bidding this project this winter.

- **Status:** Design
- **Updates:** We will be exploring an alternative plan that will pump the solids to the Medford Treatment Plant Drying Beds.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Construction.
- **Updates:** The contractor is currently working prep and construction of the pole building foundation and slab.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

November 12, 2025

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In October, 10.5 miles of pipes cleaned.

TV Inspection:

-In October, 13.6 miles of pipes video inspected.

Treatment Plants:

Shady Cove Treatment Plant:

-NorPac Completed service/inspection of onsite generator and a couple minor repairs.

Gold Hill Treatment Plant:

-NorPac Completed service/inspection of onsite generator.

Lagoon:

-October Septic, FOG, and PPW total received 305,755 gallons, total charged \$45,863.

-Fog 48,800

-PPW 53,925

-Septic 203,030

Safety:

-Quarterly checklists completed.

-Restarting our Hearing Conservation testing and training with MHD Health.