

**REGULAR MEETING OF THE BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
March 19, 2025**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on March 19, 2025, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; Roger Thom, Director; John Edwards, Director; Michael Parsons, Vice-Chair; John Quinn, Director

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; TJ Weber, Operations Manager; Michael Atchley, Staff Liaison; Nick Bakke, District Engineer; Carole Balzer, IT Manager/Deputy Manager

CONSENT AGENDA

A request was made to split the Consent Agenda into two separate issues.

Mike Parsons motioned, and John Quinn seconded approval of the consent agenda consisting of minutes of February 19, 2025, Board Meeting. The motion was carried with a unanimous vote of all Board members.

A request has been made to vacate a portion of a sewer easement on the corner of Diego Court and Hanley Road in the Country Meadows Estates. It's been the practice to vacate easements that RVSS no longer needs at no cost to the landowner. The Board is interested in getting some compensation for this property. Carl researched the original easement and found out that RVSS didn't pay anything for the easement to begin with. Carl calculated the value of the property that would be vacated would be around \$2,000. After some discussion and because RVSS didn't pay for the easement in the first place, the Board decided to accommodate the extinguishment request.

Mike Parsons motioned, and John Quinn seconded approval of the partial extinguishment of easement 89-26920. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 25-04: SEVERANCE PAY FOR THE EMPLOYEES NOT VESTED IN PERS

Because PERS does not let anyone be excluded from the retirement system, this Resolution will establish a procedure for someone who met the criteria and retired before they became vested in PERS. A severance package would be created to compensate for what was lost in the transition.

Roger Thom motioned, and John Quinn seconded approval of Resolution 25-04. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 25-05: AWARD OF BID FOR THE SHADY COVE WWTF UV DISINFECTION CONSTRUCTION C013

Nick presented the Board with the bidders for C013. Outlier Construction was the apparent low bidder. Staff recommends awarding this project to Outlier Construction.

Roger Thom motioned, and John Edwards seconded approval of Resolution 25-05. The motion was carried with a unanimous vote of all Board members.

PROJECT UPDATES

Nick presented the project updates. The report is attached.

O&M UPDATES

TJ updated the Board on what is happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

The Budget is well underway. Carl highlighted a few items of interest.

The staff is still developing the Strategic Plan. This will resume at the Staff meeting on Thursday.

Carl and Brenda are still working on the Gold Hill USDA loan transfer.

Carl has requested Senators Merkley and Widen for a 2.7 million dollar grant for the Gold Hill Intertie. Another request for \$750,000 was sent to Alex Skarlato's office.

Carl verified with Roger Thom and John Edwards regarding the Board Elections.

CLAIMS LISTING

Mike Parsons motioned, and John Edwards seconded to approve the March Claims Listing for \$2,594,185.40. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:58 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors



Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

March 13, 2025

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

Capital Project Updates

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plan with two new pump stations to convey all sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** We've recently met with our design team to discuss pump alternative options for the project. We are currently exploring the viability of positive displacement pumps in lieu of our standard centrifugal solids handling flygt pumps. The design is currently about 60% complete.

J084, Antelope Road Rehab, WC:

This is a large project and has been on the capital improvement plan for multiple years. The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 15" in diameter. This project has been re-bid with an overall scope of ±7,000 feet of 24" and 30" sewer main, associated manholes and lateral connections.

- **Status:** Construction.
- **Updates:** February Payment – \$1.265 million for approximately 2,197 ft of 30" and 24" pipe and 9 manholes.

J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. There two existing crossings to remain will be rehabbed with CIPP liner. This project will go to construction this fall or early next spring.

- **Status:** Design
- **Updates:** We'll need a minor easement to replace a small section of pipe. We'll be contacting the owner shortly.

J364 – White Mountain Sewer, WC

This project will relocate an existing 8" sewer along the southeast property boundary of a proposed gas station development at the intersection of Hwy 62 and Avenue G. The existing main is in conflict with a proposed soundwall conditioned by Jackson County and an existing easement has not been discovered for the existing sewer main. Fortunately, the existing main is constructed of asbestos concrete and has reached its usable lifespan. RVSS has proposed a mutually beneficial agreement to reimburse the developer for the design and construction of a new 8 inch sewer to accommodate construction of the required soundwall. A proper easement will also be provided for the new sewer main. During the February 19th board meeting the board rejected the proposed add work agreement and requested we renegotiate with the developer and propose a cost sharing arrangement.

- **Status:** Coordination
- **Updates:** Per the board's request, we have informed the developer of the rejection of the add work agreement. Given the news, the developer has appealed to the Jackson County Planning Department to consider a fencing requirement in lieu of the proposed sound wall requirement. The county has agreed to the development team's appeal. Given that our standard easement prohibits structures and not fences, we no longer have a requirement of the developer to relocate the sewer main. We have requested the fence posts and landscaping be positioned so as to not interfere with the existing services.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system. We will issue an RFQ to obtain a consultant to administer these projects together. We've applied for Clean Water State Revolving Funds for this project.

- **Status – UV Disinfection:** Bid Award

J368 - Table Rock Road Sewer Replacement:

Our flusher crew encountered broken pipe material rock debris when flushing a section of pipe on Table Rock Road just south of Vilas Road. It was quickly determined that the pipe was in very poor shape with

large sections of the bottom missing which is likely due to caustic material discharged into the pipe. Our construction crew is currently replacing the entire section of pipe between the manholes totaling approximately 500 feet.

- **Status:** Construction
- **Updates:** Our construction crew has re-laid the sewer main, and we are now waiting for adequate weather to pave the trench.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

March 12, 2025

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In February, 8.6 miles of pipes cleaned.

TV Inspection:

-In February, 9 miles pipes video inspected.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

-February total Septic, FOG, and PPW received was 340,475 gallons.

Vehicle:

-Septic truck arrived.

Staff and Training:

-Easton passed the Collections 1 certification with Oregon DEQ.