

**REGULAR MEETING OF THE BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
January 15, 2025**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on January 15, 2025, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; Roger Thom, Director; John Edwards, Director; Michael Parsons, Vice-Chair; John Quinn, Director

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; TJ Weber, Operations Manager; Michael Atchley, Staff Liaison; Nick Bakke, District Engineer; Carole Balzer, IT Manager/Deputy Manager

CONSENT AGENDA

Mike Parsons motioned, and Roger Thom seconded approval of the consent agenda consisting of minutes of the December 18, 2024, Board Meeting. The motion was carried with a unanimous vote of all Board members.

AUDIT PRESENTATION

Cody Savey from Isler presented the findings from the FY2024 audit. He explained different points of the audit. No significant deficiencies were found in this audit.

RESOLUTION 25-01: A RESOLUTION ESTABLISHING PARTICIPATION IN OREGON PERS, THE PUBLIC EMPLOYEE RETIREMENT SYSTEM

This Resolution was brought back from the December Board meeting. Carl informed the Board that the required contribution has gone up from 11.1% last summer to 12.5% now. Because of future rate increases not within the District's control, a suggestion was made to the Board to consider keeping the current retirement system with Mission Square and increasing the District's contribution. This would make a more desirable plan for recruiting purposes while keeping the expense sustainable. After much discussion, the Board decided to table this Resolution once again.

Mike Parsons motioned, and John Quinn seconded to table Resolution 25-01. The motion was carried with a unanimous vote of all Board members.

The Board directed Carl to poll the staff again to see which plan is preferred. Carl will bring this information back to the February Board meeting.

PROJECT UPDATES

Nick presented the project updates. The report is attached.

O&M UPDATES

TJ updated the Board on what is happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

Eagle Point is now officially a part of the RVSS stormwater program.

The staff is still developing the Strategic Plan. This will resume at the Staff meeting Thursday.

Carl and Brenda are still working on the Gold Hill USDA loan transfer.

Taking over the billing for the City of Jacksonville has gone very smoothly. Jacksonville did an excellent job of informing their customers about the change.

The Club at Eagle Point Golf Course has been reserved for the Board dinner to take place March 16th. The Board has a choice whether to have a plated dinner or a buffet. The Board chose buffet.

Carl reminded the Board of the February 7-9 SDAO conference.

Board elections are coming up in May. Roger Thom and John Edwards' terms are ending June 30, 2024.

CLAIMS LISTING

Mike Parsons motioned, and John Edwards seconded to approve the January Claims Listing for \$3,011,184.57. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:08 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors


Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

January 9, 2025

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

Capital Project Updates

J084, Antelope Road Rehab, WC:

This is a large project and has been on the capital improvement plan for multiple years. The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 15" in diameter. This project has been re-bid with an overall scope of $\pm 7,000$ feet of 24" and 30" sewer main, associated manholes and lateral connections.

- **Status:** Construction.
- **Updates:** December Payment – \$1.7 million for approximately 1,975 ft of 30" and 24" pipe and 6 manholes.

J250, Shady Cove Pump Station #2 Rehab, SC:

The pump station was installed in 1997 and is equipped with duplex 25 horsepower pumps and a separate wet well / dry well configuration which requires an operator to enter the dry well to access the pump controls. The existing pumps discharge into an 8" diameter force main which runs approximately 1,660 feet Northwest, crosses the Rogue River and connects to manhole #SC500184A on River St. The Station will be rehabbed with a new Flygt TOP fiberglass base, Flygt submersible pumps, variable frequency drives, valve vault and valves, and an electromagnetic flow meter. Construction is planned for this summer.

- **Status:** Construction complete.
- **Updates:** We have submitted the O & M documents to DEQ

J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

J360 Misc PS Upgrades

Seven pump stations will receive minor upgrades including but not limited to surge protection, variable frequency drives (VFD's), level sensors, etc...to bring each up to RVSS and DEQ standards. This project will be completed over two to three years. The pump stations to receive upgrades are as follows: Phoenix, Ashland #1, Ashland #2, Airport, Agate, Vashti, and Justice.

- **Status:** Equipment Procurement

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the rail road tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. There two existing crossings to remain will be rehabbed with CIPP liner. This project will go to construction this fall or early next spring.

- **Status:** Design

J364 – White Mountain Sewer, WC

This project will relocate an existing 8" sewer along the southeast property boundary of a proposed gas station development at the intersection of Hwy 62 and Avenue G. The existing main is in conflict with a proposed soundwall conditioned by Jackson County and an existing easement has not been discovered for the existing sewer main. Fortunately, the existing main is constructed of asbestos concrete and has reached its usable lifespan. RVSS has proposed a mutually beneficial agreement to reimburse the developer for the design and construction of a new 8 inch sewer to accommodate construction of the required soundwall. An proper easement will also be provided for the new sewer main.

- **Status:** We are currently working out the details of the proposed agreement with the developer.



Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system. We will issue an RFQ to obtain a consultant to administer these projects together. We've applied for Clean Water State Revolving Funds for this project.

- **Status – UV Disinfection:** Bid solicitation.

J368 - Table Rock Road Sewer Replacement:

Our flusher crew encountered broken pipe material rock debris when flushing a section of pipe on Table Rock Road just south of Vilas Road. It was quickly determined that the pipe was in very poor shape with large sections of the bottom missing which is likely due to caustic material discharged into the pipe. Our construction crew is currently replacing the entire section of pipe between the manholes totaling approximately 500 feet.

We have investigated the adjacent businesses in an attempt to determine the source of the discharge which appears to be coming from a commercial strip mall for multiple small industrial businesses. Unfortunately, the majority of the units are no longer occupied so tracking down the source of the issue is unlikely.

- **Status:** Construction



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

January 8, 2025

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In December, 11.9 miles of pipes were cleaned.

TV Inspection:

-In December, 9.2 miles pipes video inspected.

Spill:

-We had a spill upstream of the Luthy pump station at Harnish Wayside Park. It was noted that a manhole started to spill at 5:47am and by 6am the same manhole was completely underwater of Little Butte Creek. We also spilled from the manhole on the same line opposite side of the creek.

Treatment Plants:

Shady Cove Treatment Plant:

-Flows reached 1.6 MGD during the peak of high flows on Sunday 12/29/2024. We overflowed onto the ground of the Aeration Basin 1, were able to divert half the flow into aeration basin 2 during the storm surge. Shady Cove plant has been seeing an average of 1 MGD for the following 10 days.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

-December total Septic, FOG, and PPW received 425,110 gallons.

Vehicles & Equipment:

-Nothing to report.

Staff:

-Nothing to report.