

**REGULAR MEETING OF THE BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
April 16, 2025**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on April 16, 2025, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; Roger Thom, Director; John Edwards, Director; Michael Parsons, Vice-Chair; John Quinn, Director

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; TJ Weber, Operations Manager; Michael Atchley, Staff Liaison; Nick Bakke, District Engineer; Carole Balzer, IT Manager/Deputy Manager

CONSENT AGENDA

Mike Parsons motioned, and John Quinn seconded, to approve the consent agenda consisting of the March 19, 2025, Board Meeting minutes. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 25-06: AUTHORIZATION TO ACCEPT LOAN FROM THE DEQ

Because of a Budget overrun on the Cummins stormwater project, the current loan with the DEQ will need to be revised. This Resolution authorizes this action. The added principal is still part of the expected principal forgiveness.

John Edwards motioned, and John Quinn seconded approval of Resolution 25-06. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 25-07: AUTHORIZING GOLD HILL TO CONNECT TO THE REGIONAL SEWER SYSTEM, SETTING CONDITIONS

In 2020, both the Board and the Regional Rate Committee approved allowing Gold Hill to connect to the regional system. This was never officially memorialized with a Resolution. This resolution officially accepts Gold Hill into the regional sewer system.

Mike Parsons motioned, and John Edwards seconded the approval of Resolution 25-07. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 25-08: EMPLOYEE COMPENSATION PLAN

There are currently two open positions in the Engineering department. These are entry-level positions, but the pay scale does not reflect that. This resolution will adjust the pay scales for the Engineering Tech and Stormwater Tech positions only.

John Edwards motioned, and Mike Parsons approved Resolution 25-08. The motion was carried with a unanimous vote of all Board members.

PROJECT UPDATES

Nick presented the project updates. The report is attached.

O&M UPDATES

TJ updated the Board on what is happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

Carl reminded the Board of the Budget Committee Meeting next Wednesday, the 23rd.

Carl has presented a draft of the Strategic Plan to the Board and asked for comments and/or questions.

It seems that the final stages of the Gold Hill loan assumption is underway. Carl and Brenda are still working on this.

Carl signed the contract to join PERS. Everything is scheduled to go into effect on July 1, 2025.

Roger Thom and John Edwards are the only candidates running for their positions on the Board.

There will be an Executive Session at the May Board meeting.

CLAIMS LISTING

Mike Parsons motioned, and John Quinn seconded to approve the April Claims Listing for \$1,391,158.59. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:39 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors


Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

April 11, 2025

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

Capital Project Updates

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plan with two new pump stations to convey all sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** We've received draft plans from our consultant for the Rogue River Bridge crossing. The bridge infrastructure will include two sewer crossings and one spare utility sleeve for a future water crossing.

J084, Antelope Road Rehab, WC:

This is a large project and has been on the capital improvement plan for multiple years. The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 15" in diameter. This project has been re-bid with an overall scope of $\pm 7,000$ feet of 24" and 30" sewer main, associated manholes and lateral connections.

- **Status:** Construction.
- **Updates:** The sewer trunk main is complete and flows have been transferred over to the new main. The contractor is currently tying in all the lateral sewer mains and services. February Payment – \$160K

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design



J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. There two existing crossings to remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design
- **Updates:** Private property access will be required at multiple locations for this project. We've begun coordination and information gathering at each location.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system. We will issue an RFQ to obtain a consultant to administer these projects together. We've applied for Clean Water State Revolving Funds for this project.

- **Status:** Contract administration



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

April 9, 2025

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In March, 10.8 miles of pipes cleaned.

TV Inspection:

-In March, 10.4 miles pipes video inspected.

Pump Stations

-New controls & VFD's installed at Ashland 1 pump station.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

-March total Septic, FOG, and PPW received was 465,350 gallons.

Staff and Training:

-First aid and CPR training completed.