

**REGULAR MEETING OF THE BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
August 20, 2025**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on August 20, 2025, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; Roger Thom, Director; John Quinn, Director; John Edwards, Director

ALSO PRESENT

Carl Tappert, Manager; Joan Pariani, Executive Secretary; TJ Weber, Operations Manager; Carole Balzer, IT Manager/Deputy Manager; Francie Guerra, Staff Liaison; Brenda Baldovino, Finance Director; Nick Bakke, District Engineer

CONSENT AGENDA

John Quinn motioned, and John Edwards seconded approval of the consent agenda consisting of minutes of the July 16, 2025, regular Board Meeting. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 25-27: TRANSFER OF APPROPRIATIONS IN FY2025 BUDGET

Brenda is still cleaning up the FY25 budget. This transfer should be the final transfer for last year's budget.

John Edwards motioned, and John Quinn seconded the approval of Resolution 25-27. The motion was carried by a unanimous vote of all Board members.

RESOLUTION 25-28: STREAMLINE CONTRACT FOR ADA COMPLIANCE

By April of 2026, all websites will need to be ADA-compliant. Streamline will help RVSS to stay compliant with the law.

After much discussion, John Quinn motioned, and John Edwards seconded the approval of Resolution 25-28. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 25-29: APPOINTING THE BOARD OF DIRECTORS CHAIR AND OTHER POSITIONS.

With the death of Mike Parsons last month, a new Vice-Chair needs to be appointed.

Roger Thom motioned to nominate John Quinn as Vice-Chair, and John Edwards seconded the motion. The motion was carried with a unanimous vote of all Board members.

FINANCE UPDATES

Brenda presented the fourth quarter financial results for 2025.

PROJECT UPDATES

Nick presented the Project updates. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

Carl spoke to the Board about how to fill the vacant Director position. He proposes contacting local governments to request recommendations. He has also created an application for this position. The Board liked this approach.

Carl has created a draft of an updated methodology for calculating SDCs. Carl feels that this is a more straightforward approach. The Board is pleased with the new methodology. For this to take effect, a 90-day notice and a public hearing are required. Carl will begin that process.

The transfer of the existing loan for Gold Hill has been paid for the year.

The final submission for the USDA Financing package has been made. This is still in review.

CLAIMS LISTING

John Quinn motioned, and Roger Thom seconded to approve the August Claims Listing for \$1,611,461.46. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:57 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors



Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

8/13/2025

To: RVSS Board of Directors
From: Nick Bakke, District Engineer

Stormwater Update

DEQ has provided us with draft versions of the 1200-C and MS4 permits for review and comment. We've issued comments for the 1200-C permit and have met directly with the permit writer. DEQ seemed very receptive to our comments and indicated they will implement the changes requested. We're still compiling comments on the MS4 permit and will be meeting with the local Stormwater Advisory Team (SWAT) and the Association of Clean Water Agencies (ACWA) to compile agency comments. The next step for both permits is the public comment period.

Capital Project Updates

G012, Gold Hill Regional Connection, GH:

This project will replace the existing Gold Hill Treatment plan with two new pump stations to convey all sewer flows within the city to the regional collection system and treatment plant. The administrative process for this project has been ongoing for multiple years. This report will cover the engineering and construction portions of the project. We've obtained a consultant (Tetra Tech, Inc.) to complete the engineering for this project and the project will be funded by state and federal funding sources.

- **Status:** Design
- **Updates:** We should receive a 90% plan set to review at any time.

J084, Antelope Road Rehab, WC:

This is a large project and has been on the capital improvement plan for multiple years. The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 15" in diameter. This project has been re-bid with an overall scope of ±7,000 feet of 24" and 30" sewer main, associated manholes and lateral connections.

- **Status:** Construction.
- **Updates:** The contractor is wrapping up the final punch list items.

J177, Shady Cove PS #3 Rehab, Shady Cove

This pump station was rehabbed in 2001 with 13 HP Pumps, valves, and controls. Unfortunately, the station valves were installed inside the existing wet well. The valves are badly corroded and not operable. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Design and construction of this station will be quite challenging due to the tight quarters of the existing pump station.

- **Status:** Design

J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two of the four existing sewer mains which cross the railroad tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. There two existing crossings to remain will be rehabbed with CIPP liner. This project will be under construction this fall or early next spring.

- **Status:** Design
- **Updates:** Private property access will be required at multiple locations for this project. We've begun coordination and information gathering at each location and are beginning the permitting process for the relocation of 4 sewer services. We are still waiting on ODOT permits.

J367, FY 2026 CIPP Projects, JV

This project will utilize Cured in Place Pipe technology to line approximately 3,700 LF existing 8" and 12" sewer in Jacksonville and Gold Hill. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are under existing structures or in high traffic roadways requiring long term traffic control. CIPP is also typically more economical than traditional dig and replace methods.

- **Status:** Administration
- **Updates:** The contract has been signed.

Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (J309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system.

- **Status:** Construction

- **Updates:** The contractor is currently working on pulling wires and hooking up electrical equipment.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

August 13, 2025

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In July, 18.2 miles of pipes cleaned.

TV Inspection:

-In July, 15.4 miles of pipes video inspected.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report

Lagoon:

-July total Septic, FOG, and PPW received 365,710 gallons.

-Fog 63,120

-PPW 61,265

-Septic 241,325

Staff and Training:

-Brandon T. passed his Oregon DEQ Wastewater Treatment II Certificate.

-Tom S. passed his Oregon DEQ Wastewater Collections III Certificate.