

**REGULAR MEETING OF THE BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
November 20, 2024**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held on November 20, 2024, at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Chair; Roger Thom, Director; John Edwards, Director; Michael Parsons, Vice-Chair; John Quinn, Director

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; TJ Weber, Operations Manager; Michael Atchley, Staff Liaison; Nick Bakke, District Engineer; Carole Balzer, IT Manager/Deputy Manager

CONSENT AGENDA

Mike Parsons motioned, and John Edwards seconded approval of the consent agenda consisting of minutes of the October 16, 2024 Board Meeting. The motion was carried with a unanimous vote of all Board members.

RESOLUTION 24-27: AWARD OF PROPOSAL FOR A 3600-GALLON SEPTIC TANK PUMP TRUCK

This Resolution would allow RVSS to purchase a pumper truck to haul waste from the Gold Hill Treatment plant to the City of Medford. The truck will also be used to maintain septic tanks.

John Edwards motioned, and Mike Parsons seconded the approval of Resolution 24-27. The motion was carried by a unanimous vote of all Board members.

FINANCIAL UPDATES

Finance Director Brenda Baldovino presented the first quarter finance statements.

PROJECT UPDATES

Nick presented the project updates. The report is attached.

O&M UPDATES

TJ updated the Board on what's happening in the Maintenance Department. The report is attached.

MANAGER'S REPORT

While the UV Disinfection project is still scheduled for construction, some delays have occurred. The equipment supplier gave a price guarantee until the end of 2024. The supplier has indicated that the price will increase significantly after the first of the year. Carl would like to prepurchase the UV equipment at the guaranteed price. There would be some risk related to the chain of custody; for instance, if the equipment does not perform properly, both the general contractor and the supplier could assert that it was damaged while it was in our custody. Carl feels that this risk is minor and should be taken.

John Edwards motioned, and Roger Thom seconded, the approval of the prepurchase of the UV disinfection equipment according to the previously agreed-to purchase agreement. The motion was carried by a unanimous vote of all Board members.

The staff is still developing the Strategic Plan. Carl presented a few ideas from previous staff meetings.

The software has been successfully moved to the Cloud. As planned, Jacksonville's billing will begin in January.

The only item left on the Gold Hill transition is to transfer the USDA loan. Carl and Brenda are still working on this.

Everything is on schedule for the Gold Hill Inter-tie.

Carl presented the Resolution needed for the transfer of the retirement to PERS. He has sent a copy to the State to ensure everything is in order. They should be on the agenda for next month's meeting.

Two terms in the budget committee are expiring at the end of the year. Carl reached out to both members, who are willing to be on the committee again.

It's time to start planning for the Annual Board dinner. Carl asked the Board if they wanted to go to the Voorhies Mansion again this year and when. The Board agreed on Voorhies Mansion in March or April.

Carl reminded the Board that the SDAO conference is February 7-9.

CLAIMS LISTING

Mike Parsons motioned, and Roger Thom seconded to approve the November Claims Listing for \$1,522,722.74. The motion was carried with a unanimous vote of all Board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:53 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors

Joan Pariani, Executive Secretary



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

November 18, 2024

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

Sewer System Modeling - We've started work on sewer system modeling to establish existing and future capacity issues based on increased zoning allowances throughout the system. This will be an ongoing effort to establish modeling standards, aid in establishing SDC fees, and produce planning documents for future capital improvements. We plan on doing this work in-house in lieu of hiring an outside consultant. This will allow us to closely control our analysis assumptions as well as save a substantial amount of funds.

City of Talent Stormwater Masterplan – In 2019 RVSS and the City of Talent entered an agreement for RVSS to produce a stormwater masterplan document. The document was completed in January of 2023 after some delays due to Covid and the Almeda Fire. The City staff is now recommending the council adopt the masterplan at the their November 20th council meeting. We will attend the meeting to field any questions.

Capital Project Updates

J084, Antelope Road Rehab, WC:

This is a large project and has been on the capital improvement plan for multiple years. The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 15" in diameter. This project has been re-bid with an overall scope of ±7,000 feet of 24" and 30" sewer main, associated manholes and lateral connections.

- **Status:** Construction.
- **Updates:** We've received the right-of-way permits and the contractor is scheduled to start construction this week.

J250, Shady Cove Pump Station #2 Rehab, SC:

The pump station was installed in 1997 and is equipped with duplex 25 horsepower pumps and a separate wet well / dry well configuration which requires an operator to enter the dry well to access the pump controls. The existing pumps discharge into an 8" diameter force main which runs approximately 1,660 feet Northwest, crosses the Rogue River and connects to manhole #SC500184A on River St. The Station will be rehabbed with a new Flygt TOP fiberglass base, Flygt submersible pumps, variable frequency drives, valve vault and valves, and an electromagnetic flow meter. Construction is planned for this summer.

- **Status:** Construction complete.

J353 Echo Way PS Rehab, Eagle Point

This pump station was installed in 2005 with 5 HP Myers Pumps in a low lying area subject to substantial infiltration and periodic water inundation. The pump station will be brought up to RVSS standard with a new

integrated fiberglass wetwell/valve vault, Flygt submersible pumps, variable frequency drives, valves, and an electromagnetic flow meter. Construction is planned for next year.

- **Status:** Design

J360 Misc PS Upgrades

Seven pump stations will receive minor upgrades including but not limited to surge protection, variable frequency drives (VFD's), level sensors, etc...to bring each up to RVSS and DEQ standards. This project will be completed over two to three years. The pump stations to receive upgrades are as follows: Phoenix, Ashland #1, Ashland #2, Airport, Agate, Vashti, and Justice.

- **Status:** Equipment Procurement

J362 4th St Gold Hill RR Crossing Abandonment, GH

This project will install approximately 1,600' of 8 inch sewer along 4th Street in Gold Hill. The new sewer main will replace and re-grade the existing sewer system in order to abandon two existing 6 inch sewer mains which cross the rail road tracks. The existing 6" crossings are on the special cleaning list, sub-standard, and would be cost and administratively prohibitive to replace. The existing crossings to remain will be rehabbed with CIPP liner. This project will go to construction this fall or early next spring.

- **Status:** Design

Q013, Cummins Stormwater Facility, Talent:

We have been working with the private property owner to construct a regional stormwater facility on the Cummins/Old Wal-Mart property in Talent. The property owner has agreed to donate the property to construct a regional facility which will provide stormwater management for a 50 acre drainage basin. RVSS will design and construct the facility. We've applied for Clean Water State Revolving Funds for this project.

- **Status:** Construction complete. Punchlist items.
- **Payments – October Payment – \$151,790.38**



Q015, Glenwood Stormwater Facility, PX:

We've been working with ODOT to design and construct a regional stormwater facility on Jackson County property in conjunction with the Hwy 99 (I309) improvements. This facility will provide the required stormwater management for highway improvements as well as the entire ±170 acre drainage basin. We anticipate that ODOT will construct the facility and RVSS will contribute funding and provide operation and maintenance of the facility over time.

- **Status:** Construction

C013, UV Disinfection, Shady Cove:

This project will upgrade the SC Treatment plant with a new UV Disinfection system. We will issue an RFQ to obtain a consultant to administer these projects together. We've applied for Clean Water State Revolving Funds for this project.

- **Status – UV Disinfection:** Final plans, specifications, and DEQ approval.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

November 13, 2024

To: RVSS Board of Directors

From: TJ Weber, Operations Manager

RE: Operations and Maintenance Report

Collection System:

Flushing:

-In October, 20.8 miles of pipes were cleaned.

TV Inspection:

-In October, 12.4 miles pipes video inspected.

Pump Stations:

-J355 Shady Cove PS #2 fence and mag-meter installed.

-J360 Pump Station control upgrade complete at Ashland 2.

Treatment Plants:

Shady Cove Treatment Plant:

-Nothing to report.

Gold Hill Treatment Plant:

-Nothing to report.

Lagoon:

-October total gallons of Septic and FOG 222,550.

Vehicles & Equipment:

- RFP for a septic pumper truck.

-2007 Chevy Colorado sold on GovDeals bid \$6,900 after fees total \$7,728.

-2015 GMC Sierra 1500 sold on GovDeals Bid \$9,320 after fees total \$10,438.

Staff:

-Nothing to report.