



**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

**ROGUE VALLEY SEWER SERVICES**  
**Jackson County, Oregon**

**Approved Budget**  
**Fiscal Year Ended June 2024**



**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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# **Rogue Valley Sewer Services**

## **FY24 Approved Budget**

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**FY 2023-2024  
ROGUE VALLEY SEWER SERVICES  
BUDGET COMMITTEE MEMBERS**

**Kay Harrison**  
**Chairman, Board of Directors**  
**Term Through: 6/30/23**

**Michael Parker**  
**Vice Chairman, Board of Directors**  
**Term Through: 6/30/23**

**Jim Snyder**  
**Member, Board of Directors**  
**Term Through: 6/30/23**

**Roger Thom**  
**Member, Board of Directors**  
**Term Through: 12/31/25**

**Michael Parsons**  
**Member, Board of Directors**  
**Term Through: 6/30/23**

**John Vial**  
**Term Through: 12/31/25**

**Anna D'Amato**  
**Term Through: 12/31/24**

**Terry Sackett**  
**Term Through: 12/31/23**

**Eleanor Ponomareff**  
**Term Through: 12/31/24**

**Aaron Prunty**  
**Term Through: 12/31/25**



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Rogue Valley Sewer Services  
Oregon**

For the Fiscal Year Beginning

**July 01, 2022**

*Christopher P. Morill*

**Executive Director**



# ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005  
Tel. (541) 664-6300 or (541) 779-4144 Fax (541) 664-7171 [www.RVSS-or.gov](http://www.RVSS-or.gov)

## Fiscal Year 2024 July 1, 2023 – June 30, 2024 Budget Message

I am pleased to present the Rogue Valley Sewer Services budget for Fiscal Year 2024. This is a balanced budget where our resources equal our requirements.

### Budget Policies

Every year we submit our budget to the Oregon Municipal Finance Officers Association and the Government Finance Officers Association (GFOA) for review and critique. I am happy to report that once again we received the Distinguished Budget Presentation Award from GFOA.

Our top priority is to maintain a balanced budget in accordance with State law. In so doing, it is our policy to not use debt to finance any of our operating expenses. We remain consistent with the policy and will not be using debt to finance operating expenses.

RVSS maintains an active capital improvement program that is designed to ensure adequate capacity and to rehabilitate older sections of pipe before they fail. At this point in time we do not have any capacity deficiencies in the system. Our rehabilitation program calls for the replacement of approximately 2.0 miles of pipe per year. This work is funded through a combination of System Development Charges (SDC) and rates.

### Revenue Trends

We are projecting our total revenue to come in slightly above our current year's budget. The main difference comes from the sale of our two older dumptrucks. Service charge revenue is projected to come in on budget and SDC revenue is projected to come in slightly below our budget.

Long term trends still indicate steady growth in our service area. The one year decline in SDC revenue may be an indication that higher interest rates are slowing development but we have yet to see a significant change in project plan submittals.

We are still projecting a modest 1.5% rate of growth in our service area for Fiscal Year 2024. This helps mitigate some of the impact of the high inflation over the past two years.

Our rate analysis for this year is recommending an increase in single family rates from \$24.00 to \$25.50 per month. For Shady Cove, the proposed increase will be from \$46.25 to \$50.00 per month

Year	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Residential Rate	\$20.50	\$21.50	\$21.50	\$23.00	\$24.00	\$25.50
% Increase	4.6%	4.9%	0.0%	7.0%	4.4%	6.2%

A recent survey of 117 sewer service providers in Oregon revealed an average residential sewer rate of \$58.36 per month. Our residential rate remains among the lowest in the state.

### Special Items of Interest

- **Bipartisan Infrastructure Law** – We have submitted applications for three projects to DEQ for funding through the Clean Water State Revolving Loan Fund (CWSRF). We are in the process of clearing environmental issues for these projects. Our expectation is that once we have these loans approved we will be awarded some level of loan principal forgiveness. Since this is not guaranteed at this point we have not included any principal forgiveness in our budget projections.
- **Medford Treatment Plant** – The Regional Rate Committee has approved 10% increases in the treatment rate for fiscal years 2024 and 2025. A portion of this increase will be dedicated to a capital reserve fund to help with costs of anticipated treatment plant upgrades.

Medford is in the process of preparing a facilities plan for the plant. This should be completed in September 2023. We are anticipating that there will be major upgrades to the plant to meet new permit requirements.

- **Capital Improvement Plan** – Our capital improvement plan includes \$6.1 million in spending across all funds. Almost all of the design work is done in-house.
- **Debt Service** – We have paid off the 2013 Bond Series six years ahead of schedule. This will save us approximately \$220,000 in interest payments over the next six years.

Our only current debt obligations will be through Shady Cove which cannot be retired at least until 2026. The annual debt service on this is approximately \$126,000 per year.

Debt service on the planned DEQ loans does not begin until the projects are complete.

- **Shady Cove** – We are proposing an increase in sewer rate for Shady Cove from \$46.25 per month to \$50.00 per month. 75% of this revenue is used for treatment operations (Fund 50) and the remaining is transferred to the General Fund for support collection operations.
- **White City Lagoons** – The White City Lagoon generates revenue from tipping fees charged to septic tank and grease interceptor pumpers. Surplus from the White City Lagoon Fund (70) operations is transferred to the Treatment Capital Reserve Fund (55). We are budgeting a surplus of \$200,000 for FY 2024.

We are in the final stages of constructing a significant upgrade to the lagoon. The improvements will initially create three smaller partially-mixed lagoons. In the future we plan to construct drying beds, and a site for future composting facilities. This will dramatically increase the effectiveness and capacity of the lagoon, allowing us to remove the limits on the amount of waste we receive from pumpers.

A side effect of these improvements is that it will open up a large portion of the South Cell for enhancement of bird habitat. This area has long been popular with bird watchers. We are working with several local organizations to develop a management plan that will enable us to regulate the amount of water in this area to create more suitable conditions for bird habitat.

- Gold Hill – Last year the RVSS Board of Directors agreed to extend our management agreement with Gold Hill for one year. We included a provision in the agreement that we would not extend any further unless the City agrees to annex into RVSS. The City decided not to move towards annexation and a regional connection prompting RVSS to terminate our management agreement.

The City has subsequently reconsidered its position and may still move for an annexation. None of this will be settled in time for the budget approval. For budget purposes we are assuming that revenues and expenses for FY 2024 will be the same as in FY 2023.

- Staffing – Over the past year we have made some organizational changes to improve the efficiency of our operations. The Treatment Department has been moved into the Operations and Maintenance Department and the Stormwater Department is now part of the Engineering Department. Our full staff level sits at 40 full time employees, however two of these positions are currently vacant.

We have traditionally made annual Cost of Living Adjustments (COLA) to employee wages based on the Consumer Price Index (CPI-U). Last year this index was 7.5%. Based on the idea that the high rate of inflation was temporary the COLA was set at 5%. After another year of very high inflation we are proposing that the COLA be set at the January 2023 CPI rate of 6.4% plus an additional 3%. The additional 3% will be used to create a Retirement Health Savings account for non-exempt staff.

I would like to thank each of you for taking time out of your schedule to participate in the budget process. Your input and insights are extremely valuable in helping us remain a responsible and responsive government agency. Our Finance Director, Brenda Baldovino, and I are available to answer any questions you may have about the budget. Please do not hesitate to call us if you have questions or concerns.

Respectfully Submitted,



Carl Tappert, Manager

## **Rogue Valley Sewer Services History and Background**

Rogue Valley Sewer Services (RVSS) is a special district that provides sewer service in Jackson County, Oregon. RVSS is governed by a five-member elected Board of Directors. RVSS serves the cities of Talent, Central Point, Eagle Point, Jacksonville, Phoenix, Shady Cove and a portion of the city of Medford, Oregon, and serves a population of approximately 81,755.

Rogue Valley Sewer Services (originally Bear Creek Valley Sanitary Authority) was established under Oregon Revised Statutes Chapter 450.705 through a special election in August, 1966.

The primary purpose of RVSS was to construct and maintain a regional sewer interceptor connecting the cities of Medford, Central Point, Phoenix, and Talent to the regional wastewater treatment plant on Kirtland Road. RVSS also assumed management of the collection system in Talent.

When the interceptor system was completed in 1973, sewer service rapidly expanded to serve areas of the county suffering from failing septic systems.

In 1975 the White City Sanitary District became part of RVSS.

In 1998 the City of Eagle Point held an annexation election. Annexation was approved by 90% of the city voters.

In 2001 the City of Central Point held an annexation election. Annexation was approved by 94% of the city voters.

In 2003 RVSS relocated its offices to 138 West Vilas Road in Central Point and officially changed its name from Bear Creek Valley Sanitary Authority to Rogue Valley Sewer Services.

On July 1, 2004, RVSS started providing Stormwater Quality management services for the cities of Talent, Central Point, and Phoenix, Oregon, along with many of the unincorporated areas of Jackson County. RVSS holds the Municipal Small Separated Storm Sewer (MS4) permit under the National Pollutant Discharge Elimination System (NPDES) on behalf of these agencies.

In 2005 the City of Jacksonville held an annexation election. Annexation was approved by 97% of the city voters.

In 2006 the City of Phoenix held an annexation election. Annexation was approved by 93% of the city voters.

In 2016 RVSS entered into a 10-year agreement with Shady Cove. This agreement called for an annexation vote before the end of the term.

History and Background, continued

In July 2018 RVSS entered into a 5-year management agreement with the City of Gold Hill. Gold Hill is operating under a Mutual Agreement and Order from DEQ which requires the City to make certain system improvements. The main remaining condition is the completion and implementation of a facilities plan for the treatment plant.

In November 2018 Shady Cove held an annexation election. The annexation was approved by 62% of city voters and went into effect on July 1, 2019.

In 2022 RVSS agreed to a one year extension of the management agreement with Gold Hill. The extra year was intended to give the City sufficient time to decide on how to address the needed treatment plant improvements. The extension agreement included a provision that RVSS would not make any further extensions unless the City annexed into RVSS.

# Rogue Valley Sewer Services

## Mission Statement and Values

**Mission Statement:** Manage, maintain, and improve storm and wastewater systems to protect and preserve public health, quality of life, and economic vitality in our community.

**Values:** The core values of the organization are:

- **System Integrity** – The primary function of RVSS is to manage the sewer and stormwater infrastructure to ensure reliable service. This commitment ensures that we have state-of-the-art equipment and a proactive capital improvement plan.
- **Customer Service** – RVSS treats all of our customers with respect and honesty.
- **Fiscal Responsibility** – RVSS focuses on efficient operations and preventative maintenance to control costs and keep rates low while still providing excellent service.
- **Environmental Protection** – RVSS works to protect our natural resources in all aspects of our operations.
- **Innovation** – RVSS draws on the creativity of our employees to develop new and innovative approaches to doing our work.
- **Empowered Employees** – RVSS believes giving employees more responsibility improves efficiency and strives to engage staff to develop their individual talents and to participate in company decisions.
- **Joy** – RVSS believes that the work environment should be enjoyable.

## **Rogue Valley Sewer Services Financial Policies**

1. For financial reporting and operating purposes, the District considers its activities as those of a unitary enterprise operation (proprietary fund). Therefore, these activities are reported in a single enterprise fund but for internal financial controls operates with 11 funds and the General Fund with 7 departments. However, for legal requirements as set forth in the Oregon Local Budget Law, the District prepares and adopts a budget on the modified accrual bases for its individual fund types. The resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. For all funds, the District has established the level of control by expenditure category. These categories include: personnel services, materials and services, capital outlay, contingency, debt service and transfers to other funds. These transfers are used between funds and departments to ensure each are balanced annually in accordance with State Law.
2. Sewer service will be provided to those who need and can afford it within the limits of RVSS to do so as allowed by law. Every effort will be made to assist those who must connect and are unable to pay.
3. To adopt a balanced budget annually in accordance with State Law, wherein resources (beginning fund balance plus revenues plus transfers in) equals requirements (expenditures plus transfers out plus contingency plus ending fund balance).
4. Current operating expenditures (which exclude capital projects), will not be financed by debt.
5. Rogue Valley Sewer Services will charge sewer service fees, stormwater quality fees, storm drain fees, system development charges, and all other fees to recoup the full cost of providing those services to customers. Service will be billed one month in arrears. Quarterly and annual billing with discounted rates will also be available. Late charges will be billed in accordance with provisions in the current Code.
6. Financing will be offered to those who hook up to sewer lines through the Local Improvement District (LID) process, at the most reasonable cost possible and in accordance with State law. Rogue Valley Sewer Services will issue tax-free municipal debt or other legal financing and will add a nominal percent to these interest rates in order to ensure that sufficient reserves are maintained for all debt payments.

Financial Policies, continued

7. Financing for those customers hooking up to sewer lines outside the LID process will be made available only from existing fund balances. Bonds or debt will not normally be issued for this purpose.
8. Rogue Valley Sewer Services may provide short-term loans from the General Fund for temporary financing other funds. When favorable interest rates warrant use of long term DEQ revolving loans or other long term debt instruments.
9. Reserves for loan services, regional interceptor SDCs, and operations equal to one month's total appropriations (8.33%) will be deducted from Ending Fund Balance to arrive at the Unreserved Ending Fund Balance. Five year cash flow projections will be done for the General Fund to help ensure adequate Unreserved Ending Fund Balances over time.
10. System Development Charges (SDCs) will be collected on all properties that are hooked up to sewers. These fees are based on the costs of installing existing and future system-wide interceptor, trunk, and lateral lines. SDCs collected may also be contributed to private projects where the extraordinary costs associated with extra depth, size, or length of pipe result in an unreasonable cost burden upon property owners to be served.
11. RVSS manages risk with the commitment to ensure that its resources are managed to provide returns that are of the greatest benefit to the community with the lowest amount of risk.
12. The general investment goals for RVSS are to conservatively invest monies in certificates of deposits to receive the greatest amount of return based in our current economy.
13. The financial policies listed above have not been formally adopted by the Board.



# Rogue Valley Sewer Services

## Budget Calendar- Fiscal Year 2024

### July 1, 2023 - June 30, 2024

February 15, 2023	Wednesday	At regular Board of Directors meeting establish Wednesday April 26, 2023 as the date for the public meeting of the Budget committee to consider the budget for FY24.
February 16, 2023	Thursday	Joan to Notify Budget Committee members of the time and place of the meeting.
Jan 10 - April 06, 2023		Department Heads and Manager discuss and prepare proposed budget, capital improvement plan and five year general fund cash projections.
March 29, 2022	Thursday	Deliver notice of Budget Committee public meeting to Oregon.gov/Oregon Meetings for publication and Rogue Valley Times on April 1 and April 8, 2023.
April 1, 2023	Saturday	Publication of notice of Budget Committee public meeting - first notice. (Not more than 30 days prior to meeting date.)
April 8, 2023	Saturday	Publication of notice of Budget Committee public meeting - second notice. (Not less than 5 days prior to the meeting date,)
April 14, 2023	Friday	Send copies of the proposed budget FY24, date and schedules to the committee members; reminder of Budget Committee meeting place. At this time the budget becomes a public document. Proposed Budget FY24 to be posted on our website.
<b>April 26, 2023</b>	<b>Wednesday</b>	<b>Budget Officer presents proposed budget. Public meeting of Budget Committee at Noon for consideration of FY24 Budget.</b>
April 26 - May 17, 2023	Wednesday	Period during which adjourned public meetings of the Budget committee may be held if necessary.
May 12, 2023	Friday	Deliver notice of the public hearing before the Board of Directors on the approved budget together with a copy of the summary of the budget (LB-1) for publication to Oregon.gov/Oregon meetings. Publication date to be May 19, 2023 giving notice of the meeting
May 19, 2023	Friday	Publication of notice of public hearing (Form LB-1) before Board of Directors on <b>approved</b> budget with budget summaries. (not less than 5 nor more than 30 days before the scheduled budget hearing.) Approved budget posted on Web Site.
<b>June 21, 2023</b>	<b>Wednesday</b>	<b>Public hearing before the Board of Directors at NOON on the approved budget at the regular meeting of the Board of Directors.</b> <b>Adopt the approved budget, adopt a resolution appropriating the funds required and authorizing expenditures. Adopt the 5 year Capital Improvement Plan by resolution. Adopted budget posted on Web Site. Resolution to balance FY24 budget - move \$\$ if necessary</b>
June 5, 2023	Thursday	<b>File letter to Jackson County Assessor's Office requesting extension on LB-50</b>
June 29, 2023	Thursday	File copy of adopted budget, along with notice of levy, and (LB-1) each notice published of the public hearing before the Board of Directors with Jackson County Clerk. Required by August 15, 2023 IF EXTENSION GRANTED.
Aug 15, 2023	Tuesday	File 2 copies form LB-50 Certification of Taxes, and the Resolution adopting the budget and making appropriations with the Jackson County Assessor. Required by July 1, 2023, unless extension in writing is granted. Extension will be requested until August 15, 2023.

# **Rogue Valley Sewer Services Budget Process**

## **The Budget Adoption Process**

The Rogue Valley Sewer Services (RVSS) annual budget process routinely begins in March with the preparation of revenue and expense estimates. The Manager, Operations Manager, Engineer, Storm Water Manager, Finance Director, and Network Administrator review these estimates and develop the service delivery objectives and capital outlay plan for the District as a whole.

The resulting proposed budget is presented to the Budget Committee in early May. The Budget Committee is comprised of five members appointed by the Board of Directors and the five elected Board members of Rogue Valley Sewer Services.

Oregon Revised Statutes require that the Budget Committee meet in order to hear the budget message, receive the budget document, hear persons, and approve the budget document sufficiently in advance of June 30, to allow adoption of the budget by June 30.

After approval of the budget document by the Budget Committee, a summary of the budget document, as approved by the Budget Committee, is published in a local newspaper.

A public hearing is held before the Rogue Valley Sewer Services Board of Directors in June for purposes of discussing and hearing public testimony in regards to the programs included in the budget.

The Board of Directors adopts the budget and makes appropriations and levies taxes by resolution for the ensuing fiscal year after the public hearing is closed.

If additional meetings are called for, they take place before the end of June in order to allow for adoption of the budget and the making of appropriations before June 30.

## **The Budget Amendment Process**

Oregon Budget Law allows for amendments to the District budget for reasons unforeseen at the time of adoption. The Board may adopt resolution changes that decrease one existing appropriation and increase another. Changes of ten percent or more to any fund require a supplemental budget, which involves a process similar to the annual budget process and requires a public hearing.

## **The Budget Committee**

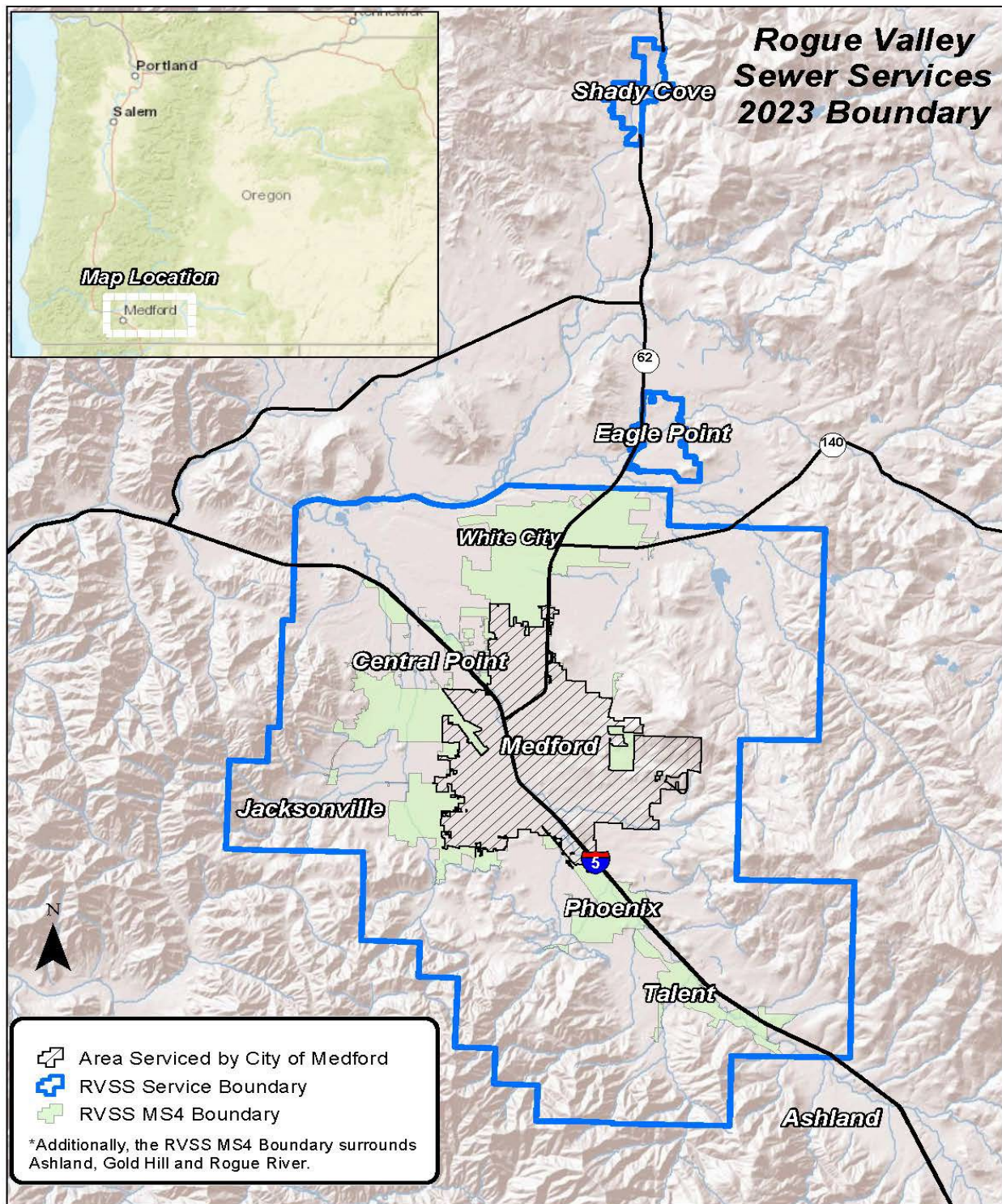
The Budget Committee is comprised of the five members of the District Board and five citizen members appointed by the governing board. The appointed members must live in the District but cannot be employees of the District. The appointed members serve three year terms that are staggered so that approximately one third of the terms end each year.

**The Budget Basis**

The budgets of all funds are prepared using the modified accrual basis of accounting. This means that obligations of the District are budgeted as expenditures when the related goods or services are available for use rather than when invoices are paid. However, revenues are recognized only when they are actually received.

The District manages its finances according to generally accepted accounting principles (GAAP). During the year, expenditures and revenues are closely monitored to ensure compliance with the adopted budget and State law. Detailed budget comparisons are prepared and reviewed with management quarterly. Quarterly financial reports, prepared on the budgetary basis of accounting are distributed and reviewed with the Board of Directors. The District publishes an annual financial report that documents the District's budgetary performance and the financial health of the District. This report compares budget to actual revenues and expenditures, thus documenting the District's budgetary compliance.

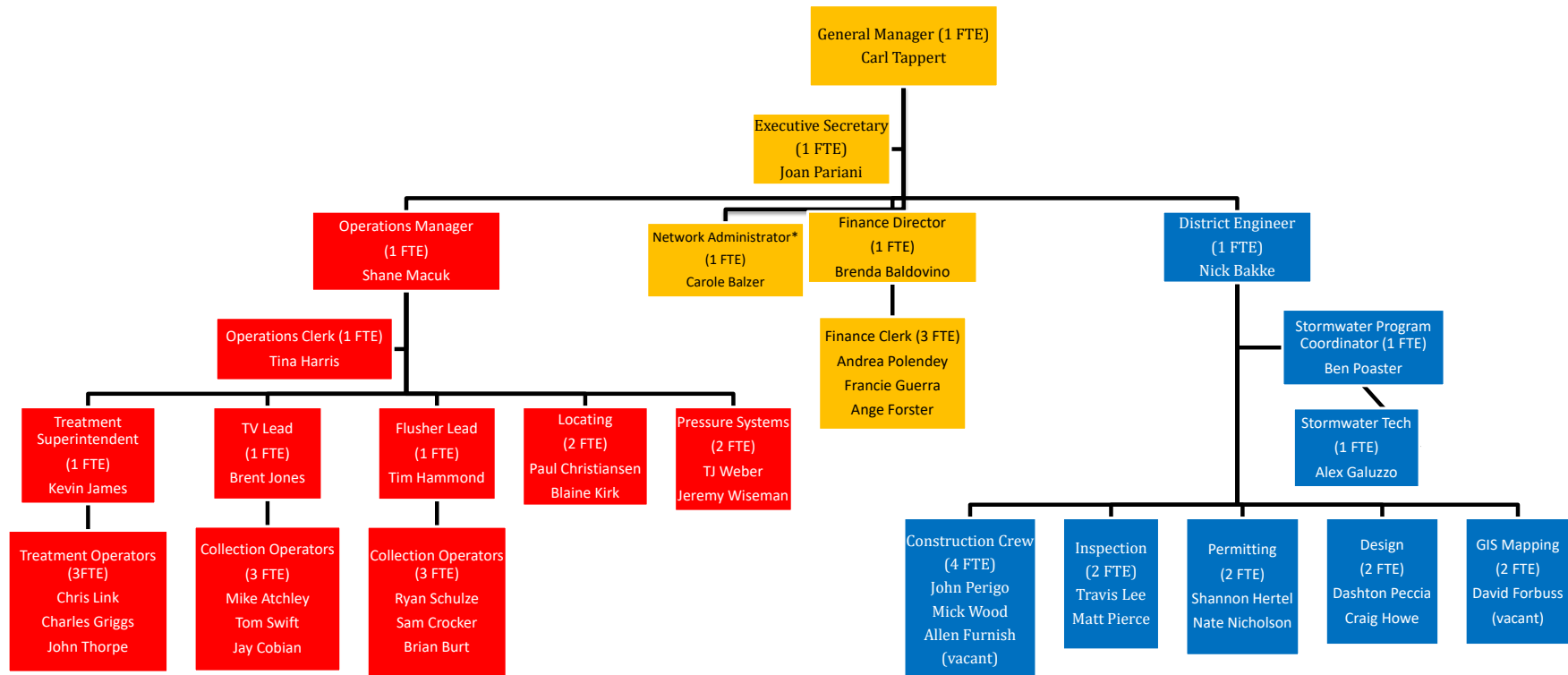
Annually, an audit is performed and filed with the State of Oregon by an independent certified public accountant. The basic financial statements are stated on a full accrual basis, which is different than the modified accrual basis used for budget. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred, regardless of the timing of the cash flow. Budget comparisons, prepared on a modified accrual basis, are included as a schedule in the comprehensive annual financial report.



# ROGUE VALLEY SEWER SERVICES

## FISCAL YEAR 2023 - 2024

### Departmental Organization



- 1 Network Administrator is also designated as Deputy Manager
- 2 The Operations Manager is designated as Building Official and Operator of Record for the collection system
- 3 Treatment Superintendent is designated as Operator of Record for Shady Cove WWTP and the White City Lagoon
- 4 TJ Weber designated as backup Operator of Record for the collection system
- 5 Chris Link designated as backup Operator of Record for Shady Cove WWTP and the White City Lagoon

# Rogue Valley Sewer Services

## FY24 Proposed Budget

### Fund/Department Matrix

Each Fund below lists the responsible Departments for each.

<b>FUND</b>	<b>DEPARTMENT*</b>
01 General	10, 20, 30, 35, 40, 50, 60
04 Bear Creek Interceptor O&M	10, 40, 50
06 Dunn Pump Station O&M	10, 20, 40
07 Interceptor Capital Expansion	10, 40, 50
09 White City Storm Drains	10, 35, 50
10 Stormwater Quality	10, 35, 50
50 Shady Cove Treatment	10, 20, 60
55 Treatment Capital	40, 50
60 Gold Hill Treatment	10, 50, 60
65 Gold Hill Collection	10, 40, 50
70 Lagoons	10, 40, 50, 60

* Department 10	Administration
Department 20	Information Technology
Department 30	Engineering
Department 35	Stormwater Quality
Department 40	Maintenance
Department 50	Construction
Department 60	Treatment



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# Rogue Valley Sewer Services

## Resource and Requirement Summary

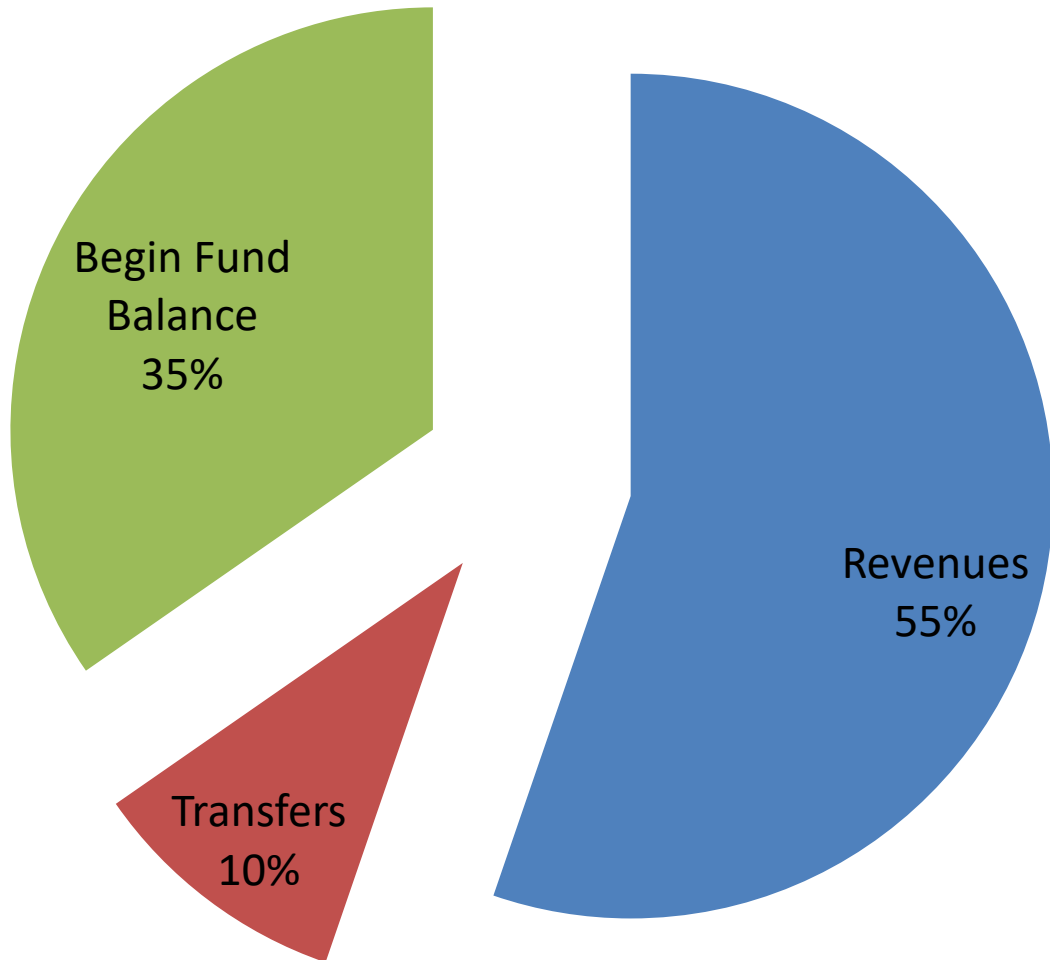
### All Funds Combined

	Actual FY21	Actual FY22	Projected FY23	Approved FY24
<b><u>RESOURCES</u></b>				
Beginning Fund Balance	\$11,901,693	\$12,512,504	\$12,725,597	\$11,115,095
Revenues				
Service Fees	10,832,832	11,499,294	\$12,367,154	\$13,224,355
System Development Charges	604,262	835,557	\$562,500	\$542,500
Loan Proceeds	28,042	54,150	\$41,280	\$41,280
Other Revenues	2,497,721	2,287,699	\$2,082,041	\$3,914,930
Total Revenues	13,962,857	14,676,700	\$15,052,975	\$17,723,065
Transfers In (Other financing sources)	1,818,206	2,666,777	\$2,488,822	\$3,230,197
<b>Total Resources</b>	<b>\$27,682,756</b>	<b>\$29,855,981</b>	<b>\$30,267,394</b>	<b>\$32,068,357</b>

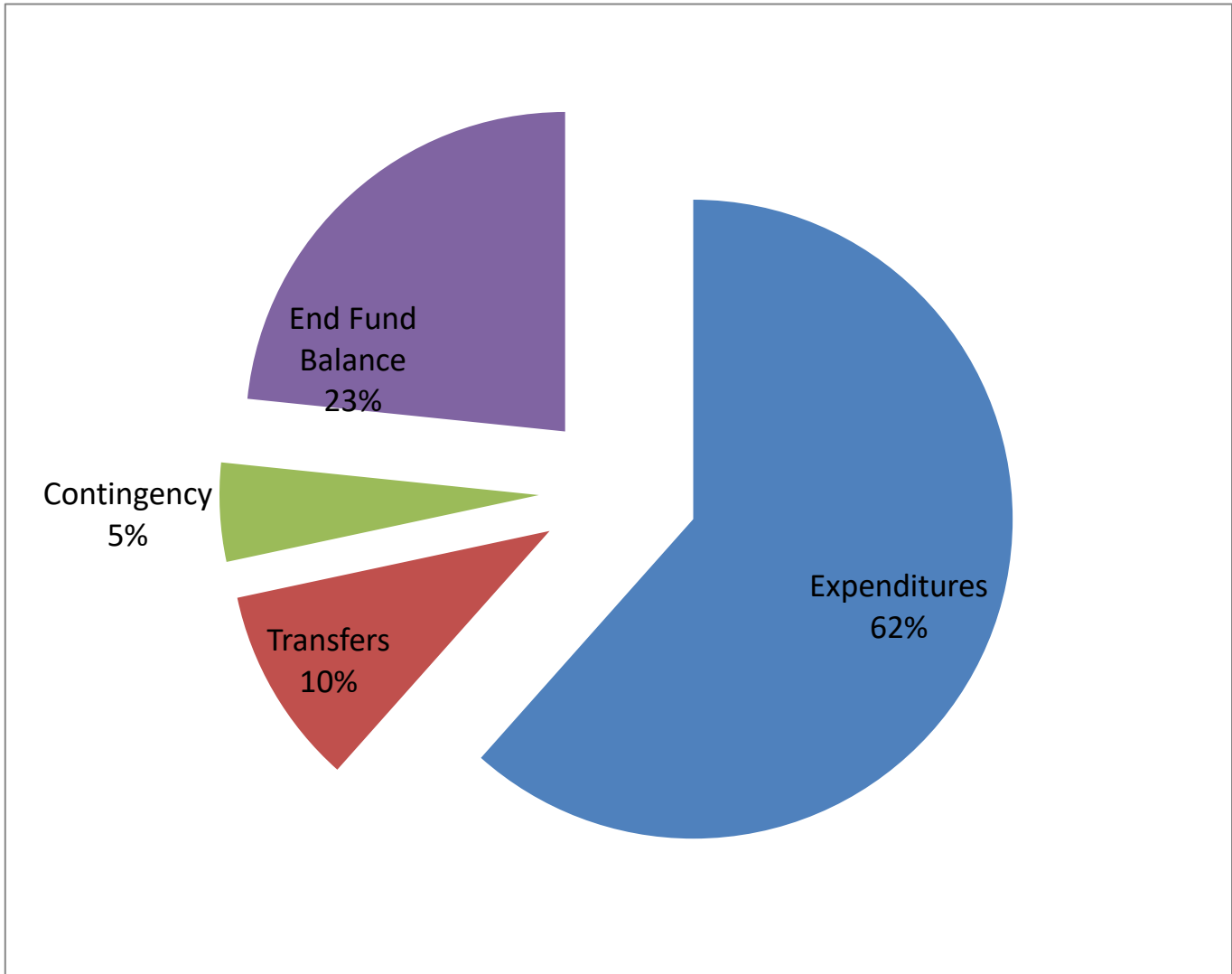
<b><u>REQUIREMENTS</u></b>				
Expenditures				
Personnel Services	4,352,791	4,423,738	\$5,248,240	\$5,460,226
Treatment Charges	3,671,496	3,821,771	\$4,294,318	\$4,723,750
Other Materials & Services	1,507,288	1,620,744	\$1,792,475	\$1,898,705
Capital Outlay - Rehab Projects	2,659,710	3,552,047	\$3,118,047	\$6,489,000
Capital Outlay - Other	650,556	587,778	\$169,038	\$1,047,000
Debt Service	510,206	457,529	\$2,041,359	\$126,294
<b>Total Expenditures</b>	<b>13,352,047</b>	<b>14,463,607</b>	<b>\$16,663,477</b>	<b>\$19,744,975</b>
Transfers Out (Other financing uses)	1,818,206	2,666,777	\$2,488,822	\$3,230,197
Contingency	-	-	-	\$1,600,000
<b>Total Appropriations</b>	<b>15,170,253</b>	<b>17,130,384</b>	<b>\$19,152,299</b>	<b>\$24,575,172</b>
Ending Fund Balance	12,512,503	12,725,597	\$11,115,095	\$7,493,185
<b>Total Requirements</b>	<b>\$27,682,756</b>	<b>\$29,855,981</b>	<b>\$30,267,394</b>	<b>\$32,068,357</b>

<b><u>ENDING FUND BALANCE</u></b>	12,512,503	12,725,597	\$11,115,095	\$7,493,185
Less: Resv for Regional Intercept SDCs	2,295,785	2,501,409	2,771,409	3,041,409
Less: Operating Reserve (one month 8.33%)	(968,143)	(1,040,652)	(1,083,315)	(1,395,714)
<b>Unreserved Ending Fund Balance</b>	<b>\$13,840,145</b>	<b>\$14,186,354</b>	<b>\$12,803,189</b>	<b>\$9,138,880</b>

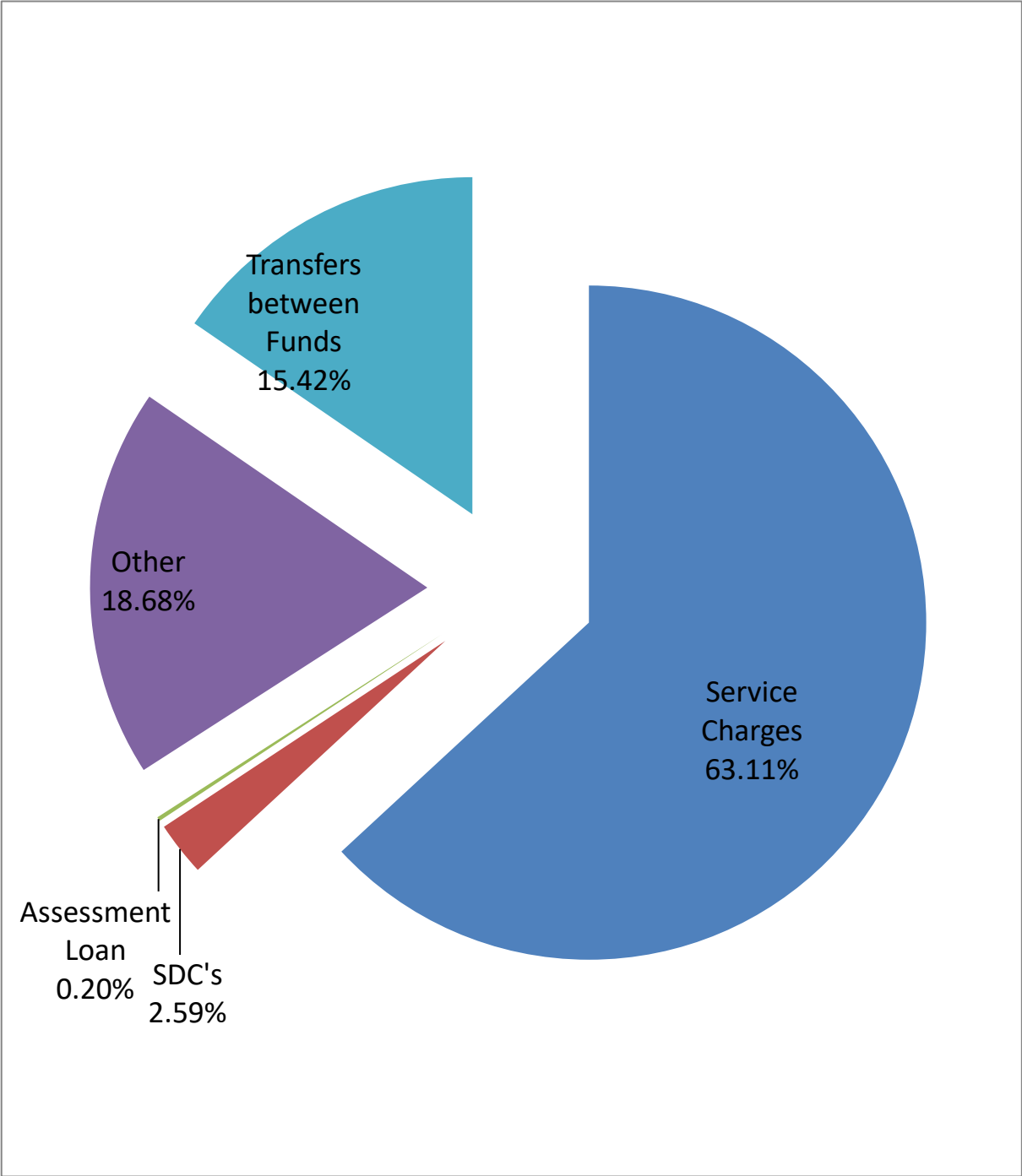
**Rogue Valley Sewer Services  
Approved Budget FY24 All Funds  
Resources**



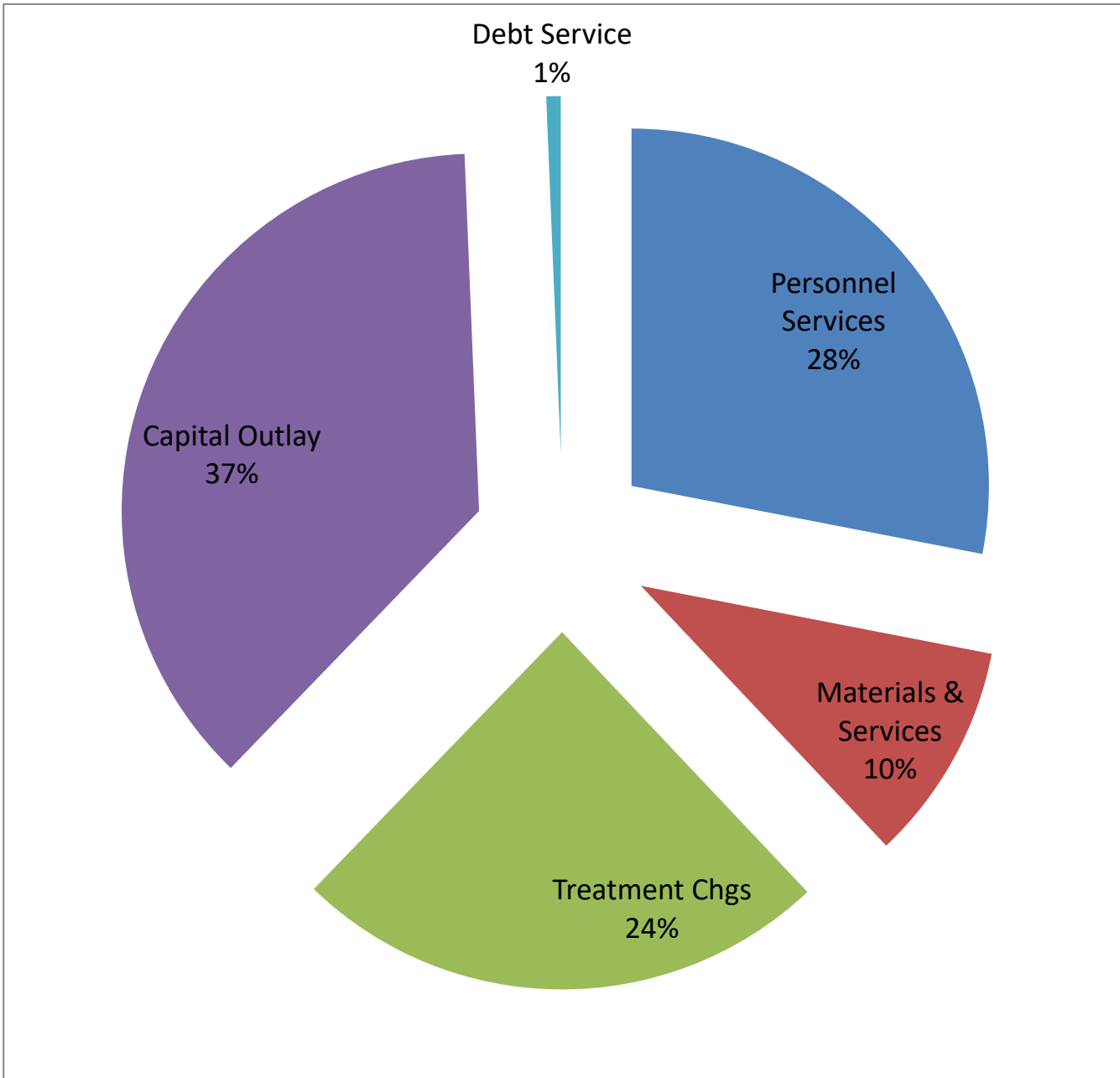
# Rogue Valley Sewer Services Approved Budget FY24 All Funds Requirements



**Rogue Valley Sewer Services  
Approved Budget FY24 All Funds  
Revenues**



# Rogue Valley Sewer Services Approved Budget FY24 All Funds Expenditures



# Rogue Valley Sewer Services

## FY24 Approved Budget

### Resources by Fund

Funds:		Beginning Fund Balance	Total Revenues	Transfers IN	Total Resources
General Fund	01	3,707,036	15,217,695	1,268,697	<b>20,193,428</b>
Bear Creek Interceptor O & M	04	498,548	55,000	200,000	<b>753,548</b>
Dunn PS Operation & Maint	06	794,093	7,600	150,000	<b>951,693</b>
Interceptor Expansion	07	3,058,927	443,000	1,350,000	<b>4,851,927</b>
White City Storm Drain	09	838,809	78,800	0	<b>917,609</b>
Stormwater Quality	10	951,829	413,844	0	<b>1,365,673</b>
Shady Cove Treatment	50	85,614	675,466	1,500	<b>762,580</b>
Shady Cove Capital	55	960,989	19,474	185,000	<b>1,165,463</b>
Gold Hill O & M	60	174,178	360,500	0	<b>534,678</b>
Gold Hill Capital	65	38,300	0	75,000	<b>113,300</b>
Lagoons	70	6,772	451,686	0	<b>458,458</b>
<b>Total All Funds</b>		<b>11,115,096</b>	<b>17,723,065</b>	<b>3,230,197</b>	<b>32,068,358</b>

### Requirements by Fund

Funds:		Expenditures	Transfers OUT	Contingency	Total Appropriations	Ending Fund Balance	Total Requirements	Fund Balance Change
General Fund	01	16,755,273	550,000	300,000	17,605,273	2,588,155	<b>20,193,428</b>	<b>(1,118,881)</b>
Bear Creek Interceptor O & M	04	25,900	542,000	150,000	717,900	35,648	<b>753,548</b>	<b>(462,900)</b>
Dunn PS Operation & Maint	06	71,550	692,000	150,000	913,550	38,143	<b>951,693</b>	<b>(755,950)</b>
Interceptor Expansion	07	345,000	0	350,000	695,000	4,156,927	<b>4,851,927</b>	<b>1,098,000</b>
White City Storm Drain	09	474,000	50,000	50,000	574,000	343,609	<b>917,609</b>	<b>(495,200)</b>
Stormwater Quality	10	822,750	347,500	100,000	1,270,250	95,423	<b>1,365,673</b>	<b>(856,406)</b>
Shady Cove Treatment	50	259,529	437,375	50,000	746,904	15,676	<b>762,580</b>	<b>(69,938)</b>
Shady Cove Capital	55	805,000	0	300,000	1,105,000	60,463	<b>1,165,463</b>	<b>(900,526)</b>
Gold Hill O & M	60	136,398	316,322	50,000	502,720	31,958	<b>534,678</b>	<b>(142,220)</b>
Gold Hill Capital	65	7,000	30,000	50,000	87,000	26,300	<b>113,300</b>	<b>(12,000)</b>
Lagoons	70	42,575	265,000	50,000	357,575	100,883	<b>458,458</b>	<b>94,111</b>
<b>Total All Funds</b>		<b>19,744,975</b>	<b>3,230,197</b>	<b>1,600,000</b>	<b>24,575,172</b>	<b>7,493,186</b>	<b>32,068,358</b>	<b>(3,621,910)</b>

<b>Fund Balance</b>	7,493,186
Less: Reserve for System Development Charges (General Fund)	3,041,409
Less: Operating Reserve (General Fund)	<u>(1,395,714)</u>
<b>Unreserved Fund Balance</b>	<b><u>9,138,881</u></b>

# RogueValley Sewer Services

## FY24 Approved Budget

### Appropriations by Fund

Funds:		Personnel Services	Materials and Services	Capital Outlay	Debt Service	Total Expend.
General Fund	01	5,460,226	6,161,047	5,134,000	0	16,755,273
Bear Creek Interceptor O & M	04	0	25,900	0	0	25,900
Dunn PS Operation & Maint	06	0	71,550	0	0	71,550
Interceptor Expansion	07	0	0	345,000	0	345,000
White City Storm Drain	09	0	24,000	450,000	0	474,000
Stormwater Quality	10	0	72,750	750,000	0	822,750
Shady Cove Treatment	50	0	133,235		126,294	259,529
Treatment Capital	55	0	0	805,000	0	805,000
Gold Hill O & M	60	0	86,398	50,000	0	136,398
Gold Hill Capital	65	0	5,000	2,000	0	7,000
Lagoons	70	0	42,575	0	0	42,575
<b>Total All Funds</b>		<b>5,460,226</b>	<b>6,622,455</b>	<b>7,536,000</b>	<b>126,294</b>	<b>19,744,975</b>

Funds:		Total Expend.	Transfers	Contingency	Total Appropriations	Prior Year Total Adopted
General Fund	01	16,755,273	550,000	300,000	<b>17,605,273</b>	16,151,425
Bear Creek Interceptor O & M	04	25,900	542,000	150,000	<b>717,900</b>	367,900
Dunn PS Operation & Maint	06	71,550	692,000	150,000	<b>913,550</b>	261,750
Interceptor Expansion	07	345,000	0	350,000	<b>695,000</b>	1,841,800
White City Storm Drain	09	474,000	50,000	50,000	<b>574,000</b>	574,000
Stormwater Quality	10	822,750	347,500	100,000	<b>1,270,250</b>	1,313,551
Shady Cove Treatment	50	259,529	437,375	50,000	<b>746,904</b>	670,719
Treatment Capital	55	805,000	0	300,000	<b>1,105,000</b>	1,305,000
Gold Hill O & M	60	136,398	316,322	50,000	<b>502,720</b>	466,720
Gold Hill Capital	65	7,000	30,000	50,000	<b>87,000</b>	85,000
Lagoons	70	42,575	265,000	50,000	<b>357,575</b>	642,192
<b>Total All Funds</b>		<b>19,744,975</b>	<b>3,230,197</b>	<b>1,600,000</b>	<b>24,575,172</b>	<b>23,680,057</b>



**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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**ROGUE VALLEY**  
**SEWER SERVICES**  
CLEAN WATER - HEALTHY COMMUNITIES

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**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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# Rogue Valley Sewer Services Budget Document FY24

## Fund: General (01)

**Goals and Objectives:** The General Fund accounts for all financial transactions of Rogue Valley Sewer Services except those that are required to be accounted for separately through intergovernmental or other agreements.

**Major Source of Revenue:** The largest source of revenue for this fund is sewer service charges, which account for approximately 76% of General Fund revenues. The adequacy of service charges to meet operational needs is evaluated annually, and rates are adjusted as needed.

For FY24, we will have a 6.2% sewer rate increase which raised the single family rate from \$24.00 to \$25.50. Even with the \$1.50 rate increase, RVSS still has one of the lowest sewer rates in the State of Oregon. Our five year cash flow projections indicate that this increase would be followed by annual increases for the following four years.

System Development Charges (SDCs) are another important revenue source. SDCs are assessed when new development takes place. SDCs account for about 3.5% of General Fund revenues. The amount of the System Development Charge is recalculated annually based on a variety of factors, including the cost of completed infrastructure projects; the value of proposed infrastructure projects; the number of current connections; and the anticipated number of future connections.

Rogue Valley Sewer Services occasionally relies on financing through the State Revolving Loan Fund to pay for capital improvements. The amount borrowed varies from year to year dependent upon the capital improvements planned.

**Major Expenditures:** General Fund expenditures are grouped into four categories: Personnel Services; Materials and Services; Capital Outlay; and Debt Service. In addition to these categories there are interfund transfers made to support other funds.

*Personnel Services* include all salaries and fringe benefits for our staff of 40 employees. Fringe benefits include a defined contribution retirement plan through the International City Managers Association (ICMA) and health insurance. Over the past ten years the Personnel Services budget has ranged from 33% to 48% of the sewer service charge revenue. For the FY24 budget the Personnel Services are expected to be 47% of service charge revenue.

*Material and Services* includes the various supplies, minor equipment, support services, and other miscellaneous expenses incidental to the operation of the sewer system. This also includes a pass-through charge for the City of Medford to pay for our

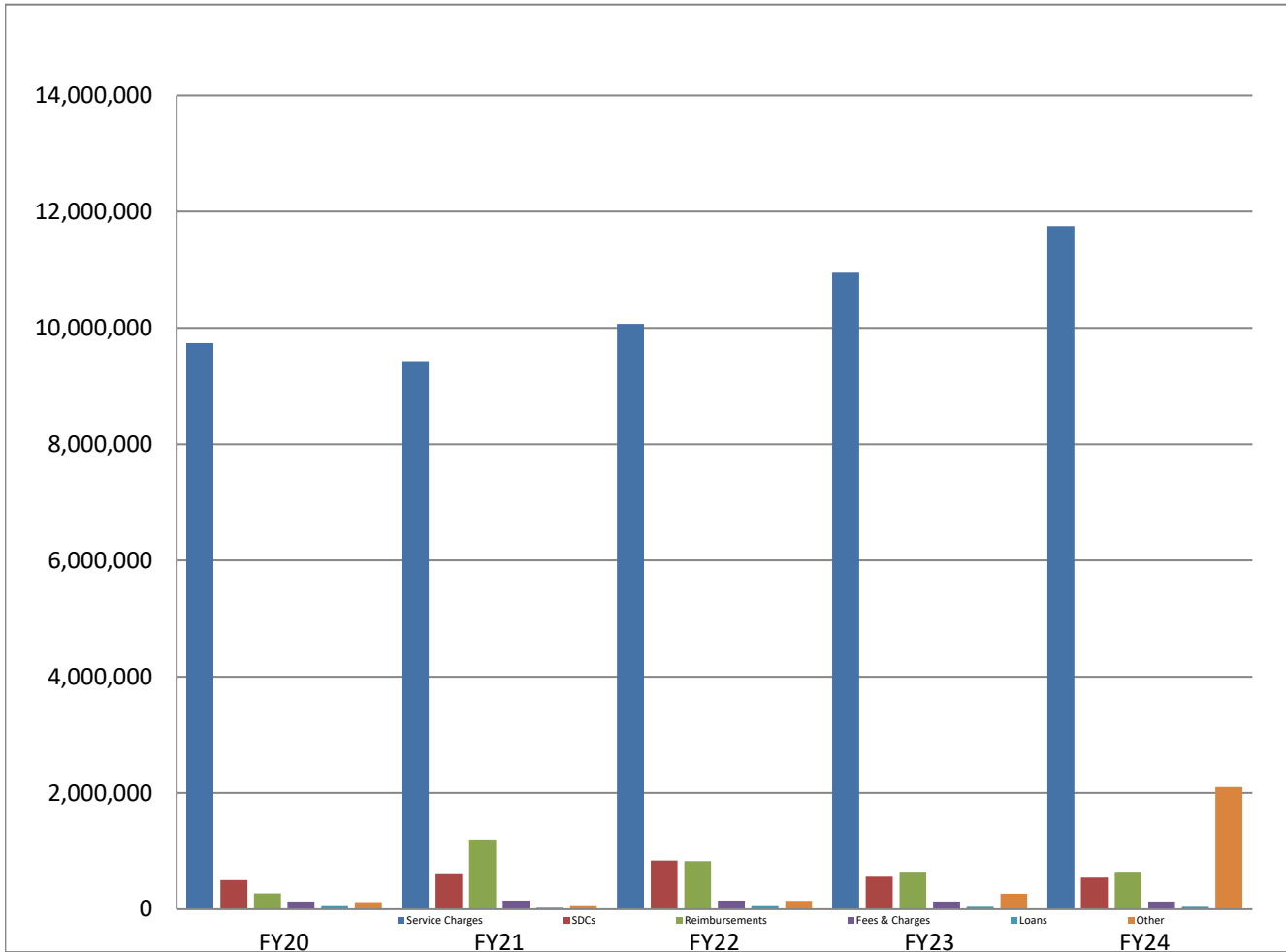
share of the treatment plant operations. The treatment charge is the single largest expense of RVSS and is a direct function of service charges received, consuming approximately 41% of service charge revenue.

*Capital Outlay* includes infrastructure projects; major equipment and vehicles; and major software expenses. Infrastructure projects are funded through a combination of SDCs, SRF Loans, and sewer service charges. All other capital outlay is funded through sewer service charges.

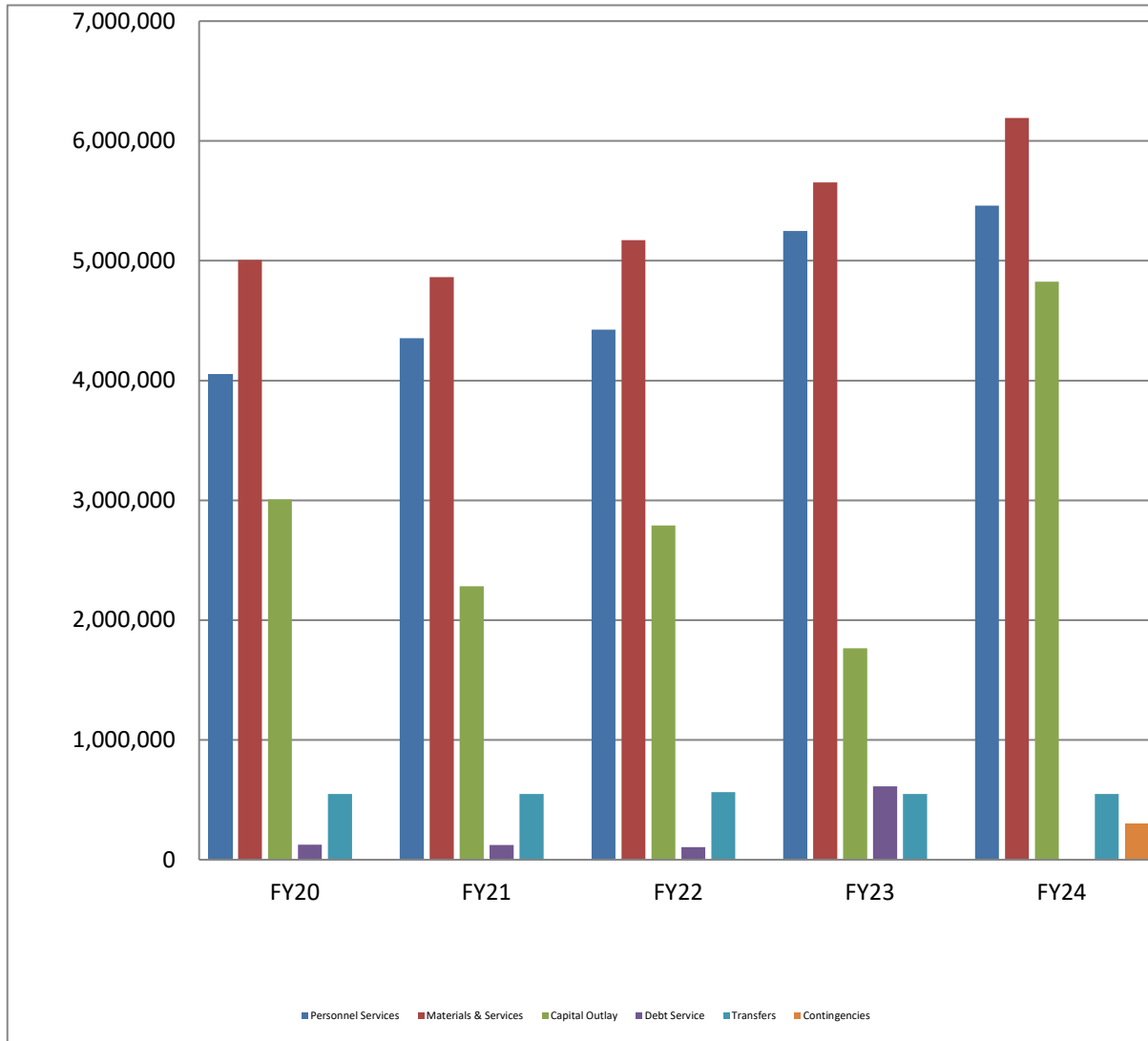
*Debt Service* covers the principle and interest payments for loans used to finance previous infrastructure projects. General Fund debt service was paid in full in October 2022. This will save \$220,000 in interest payments over the next six years.

*Interfund Transfers* are made from the General Fund into the Regional Funds 04 and 07 in accordance with the Regional Sewer Agreement between the City of Medford and Rogue Valley Sewer Services. Occasionally transfers are made in the form of loans to other funds to make up for shortfalls in those funds.

# Rogue Valley Sewer Services Approved Budget FY24 General Fund Revenues



# Rogue Valley Sewer Services Approved Budget FY24 General Fund Appropriations by Category



# Rogue Valley Sewer Services

## General Fund (01)

### Resources Summary

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
<b>3,380,065</b>	00	2900	<b>Beginning Fund Balance</b>	<b>2,534,429</b>	<b>3,447,693</b>	<b>3,447,693</b>	<b>3,707,036</b>	<b>3,707,036</b>
<b>REVENUES</b>								
9,872,239	00	3011	Service Charges	10,750,000	5,383,617	10,750,000	11,536,094	11,536,094
199,944	00	3040	Shady Cove Collection	200,000	100,718	200,000	217,321	217,321
<b>10,072,183</b>				<b>10,950,000</b>	<b>5,484,335</b>	<b>10,950,000</b>	<b>11,753,415</b>	<b>11,753,415</b>
384,735	00	3171/7	Collection SDC	350,000	175,444	350,000	350,000	350,000
171,482	00	3121/7	Interceptor (Trunk) SDC-RVS	120,000	87,499	120,000	120,000	120,000
10,705	00	3128	Trunk SDC-White City	10,000	2,207	10,000	10,000	10,000
50,147	00	3126	Trunk SDC- Eagle Point	55,000	12,130	30,000	30,000	30,000
0	00	3129	Collection SDC-Shady Cove	2,500	0	2,500	2,500	2,500
218,488	00	3130	Reimbursement Agreement	67,447	38,595	50,000	30,000	30,000
<b>835,557</b>			<b>Total SDC Revenues</b>	<b>604,947</b>	<b>315,875</b>	<b>562,500</b>	<b>542,500</b>	<b>542,500</b>
2,894	00	3302	Loan Int Pymnts-Assessmts & SDCs	5,000	773	5,000	5,000	5,000
51,256	00	3511	Loan Principal-Assessmts & SDCs	36,280	11,859	36,280	36,280	36,280
<b>54,150</b>			<b>Total Loan Payments</b>	<b>41,280</b>	<b>12,632</b>	<b>41,280</b>	<b>41,280</b>	<b>41,280</b>
181,716	00	3282	Reimbursement-Vehicles-O&M	140,000	153,923	160,000	160,000	160,000
643,184	00	3285	Reimbursement-Labor-O&M, Design	485,000	305,162	485,000	485,000	485,000
<b>824,900</b>			<b>Total Reimbursements</b>	<b>625,000</b>	<b>459,085</b>	<b>645,000</b>	<b>645,000</b>	<b>645,000</b>
7,300	00	3211	Tap Fees	3,900	5,800	6,000	6,000	6,000
42,387	00	3231	Developer Misc. Fees	45,000	16,986	45,000	45,000	45,000
27,281	00	3241	Inspections, Permits	18,000	11,550	18,000	18,000	18,000
0	00	3246	FOG Surcharge	5,000	0	5,000	5,000	5,000
69,575	00	3275	Lien Search Fees	70,000	26,035	60,000	60,000	60,000
<b>146,543</b>			<b>Total Fees &amp; Charges</b>	<b>141,900</b>	<b>60,371</b>	<b>134,000</b>	<b>134,000</b>	<b>134,000</b>
64,500	00	3290	Sale of Assets	0	0	167,726	0	0
0	00	3251	Contractual Services	20,000	0	20,000	20,000	20,000
28,264	00	3301	Interest on Invested Funds	40,000	34,333	40,000	40,000	40,000
10,356	00	3291	Other Revenue	1,000	1,353	1,500	1,500	1,500
39,397	00	3303	Late Charges	40,000	19,818	40,000	40,000	40,000
0	00	3305	Capital Loan Reimbursement	0	0	0	2,000,000	2,000,000
<b>142,517</b>			<b>Total Other Revenues</b>	<b>101,000</b>	<b>55,504</b>	<b>269,226</b>	<b>2,101,500</b>	<b>2,101,500</b>
<b>12,075,850</b>			<b>TOTAL REVENUES</b>	<b>12,464,127</b>	<b>6,387,802</b>	<b>12,602,006</b>	<b>15,217,695</b>	<b>15,217,695</b>

# Rogue Valley Sewer Services

## General Fund (01)

### Resources Summary

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
<b>TRANSFERS</b>								
28,344	00	3904	Transfer from BCI Fund-O&M	42,000	5,330	42,000	42,000	42,000
55,849	00	3906	Transfer from Dunn Maint. Fund-O&M	38,000	22,930	38,000	42,000	42,000
8,407	00	3909	Transfer from White City SD-O&M	50,000	1,411	50,000	50,000	50,000
316,752	00	3910	Transfer from Stormwater Quality	346,000	191,953	346,000	346,000	346,000
281,079	00	3950	Transfer from Shady Cove Treatment F	335,000	110,334	335,000	387,375	387,375
215,057	00	3960	Transfer from Gold Hill Treatment Fund	241,322	111,268	241,322	241,322	241,322
10,311	00	3965	Transfer from Gold Hill Collection Fund	30,000	20,714	30,000	30,000	30,000
132,665	00	3970	Transfer from Lagoon Fund	160,000	46,922	130,000	130,000	130,000
<b>1,048,464</b>			<b>TOTAL TRANSFERS</b>	<b>1,242,322</b>	<b>510,862</b>	<b>1,212,322</b>	<b>1,268,697</b>	<b>1,268,697</b>
<b>TOTAL RESOURCES</b>								
<b>16,504,381</b>				<b>16,240,878</b>	<b>10,346,357</b>	<b>17,262,021</b>	<b>20,193,428</b>	<b>20,193,428</b>



# Rogue Valley Sewer Services

## General Fund (01)

### Requirements Summary

Actual FY22	Department / Category	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
<b>EXPENDITURES</b>						
4,423,736	Personnel Services	5,255,850	2,453,710	5,248,240	5,460,226	5,460,226
5,172,777	Materials & Services	5,656,497	2,841,947	5,652,817	6,161,047	6,161,047
2,790,532	Capital Outlay	3,785,880	586,568	1,490,371	5,134,000	5,134,000
105,780	Debt Service	603,200	613,557	613,557	0	0
<b>12,492,824</b>	<b>TOTAL EXPENDITURES</b>	<b>15,301,427</b>	<b>6,495,782</b>	<b>13,004,985</b>	<b>16,755,273</b>	<b>16,755,273</b>
<b>563,863</b>	<b>Transfers to Other Funds</b>	<b>550,000</b>	<b>333,760</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>
<b>0</b>	<b>Contingency Budgeted (actual- notation)</b>	<b>300,000</b>	<b>10,357</b>	<b>10,357</b>	<b>300,000</b>	<b>300,000</b>
=====		=====	=====	=====	=====	=====
<b>13,056,687</b>	<b>TOTAL APPROPRIATIONS</b>	<b>16,151,427</b>	<b>6,829,542</b>	<b>13,554,985</b>	<b>17,605,273</b>	<b>17,605,273</b>
=====		=====	=====	=====	=====	=====
<b>3,447,693</b>	<b>Ending Fund Balance</b>	<b>89,451</b>	<b>3,516,815</b>	<b>3,707,036</b>	<b>2,588,155</b>	<b>2,588,155</b>
=====		=====	=====	=====	=====	=====
<b>16,504,381</b>	<b>TOTAL REQUIREMENTS</b>	<b>16,240,878</b>	<b>10,346,357</b>	<b>17,262,021</b>	<b>20,193,428</b>	<b>20,193,428</b>
=====		=====	=====	=====	=====	=====
3,447,693	Ending Fund Balance	89,451	3,516,815	3,707,036	2,588,155	2,588,155
2,501,409	Less Interceptor SDC Reserve	2,731,409	2,431,501	2,771,409	3,041,409	3,041,409
(1,040,652)	Less Operating Reserve (8.33% Exp)	(1,274,609)	(541,099)	(1,083,315)	(1,395,714)	(1,395,714)
=====		=====	=====	=====	=====	=====
<b>4,908,450</b>	<b>Unreserved Ending Fund Bal.</b>	<b>1,546,251</b>	<b>5,407,218</b>	<b>5,395,130</b>	<b>4,233,850</b>	<b>4,233,850</b>
=====		=====	=====	=====	=====	=====

# Rogue Valley Sewer Services

## General Fund (01)

### Expenditures Detail - Personnel Services

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
<b>Personnel Services</b>								
643,316	10	5010	Salaries	587,467	313,776	587,467	641,592	641,592
149,606	20	5010	Salaries	269,679	80,530	269,679	128,180	128,180
432,525	30	5010	Salaries	615,934	346,179	615,934	842,084	842,084
168,076	35	5010	Salaries	185,045	92,000	185,045	173,272	173,272
1,155,704	40	5010	Salaries	1,208,747	500,483	1,208,747	1,396,313	1,396,313
290,742	60	5010	Salaries	371,670	180,285	371,670	289,356	289,356
1,100	10	5022	ETO - Emergency Time Off	0	0	0	0	0
2,916	20	5022	ETO - Emergency Time Off	0	0	0	0	0
37,078	30	5022	ETO - Emergency Time Off	0	0	0	0	0
47	10	5012	Overtime	0	586	586	0	0
0	20	5012	Overtime	0	0	0	0	0
3,418	30	5012	Overtime	5,316	1,409	5,316	3,000	3,000
51	35	5012	Overtime	1,063	0	1,063	1,000	1,000
31,982	40	5012	Overtime	37,209	11,105	37,209	25,000	25,000
7,320	60	5012	Overtime	3,766	3,455	3,766	5,000	5,000
270	30	5015	On Call	1,382	515	1,382	1,300	1,300
11,105	40	5015	On Call	8,505	4,562	8,505	9,000	9,000
0	60	5015	On Call	0	0	0	0	0
0	10	5018	Part Time	0	0	0	0	0
5,425	10	5020	Performance Incentive Plan	20,000	0	20,000	20,000	20,000
<b>2,940,681</b>			<b>Total Salaries</b>	<b>3,315,783</b>	<b>1,534,885</b>	<b>3,316,369</b>	<b>3,535,097</b>	<b>3,535,097</b>
163,711	10	5241	Medical & Dental Insurance	179,019	92,457	179,019	156,249	156,249
47,073	20	5241	Medical & Dental Insurance	107,407	28,963	107,407	35,531	35,531
119,170	30	5241	Medical & Dental Insurance	193,263	96,384	193,263	243,283	243,283
41,631	35	5241	Medical & Dental Insurance	71,605	23,508	71,605	47,955	47,955
424,112	40	5241	Medical & Dental Insurance	549,538	250,096	549,538	593,299	593,299
76,143	60	5241	Medical & Dental Insurance	132,445	58,185	132,445	106,592	106,592
74,104	10	5275	Retirement Plan	71,963	36,272	71,963	77,466	77,466
13,030	20	5275	Retirement Plan	23,192	6,788	23,192	11,023	11,023
33,945	30	5275	Retirement Plan	52,970	23,820	52,970	72,419	72,419
12,163	35	5275	Retirement Plan	15,914	4,952	15,914	14,901	14,901
90,672	40	5275	Retirement Plan	103,952	35,005	103,952	120,083	120,083
24,821	60	5275	Retirement Plan	31,964	15,001	31,964	24,885	24,885
36,485	10	5111	Social Security	36,402	15,885	36,402	39,779	39,779
9,224	20	5111	Social Security	16,710	4,848	16,710	7,947	7,947
27,821	30	5111	Social Security	38,166	20,184	38,166	52,209	52,209
10,224	35	5111	Social Security	11,466	5,575	11,466	10,743	10,743
75,104	40	5111	Social Security	74,900	32,064	74,900	86,571	86,571
18,613	60	5111	Social Security	23,031	11,395	23,031	17,940	17,940
0	10	5122	Unemployment Self Insurance	2,000	0	2,000	2,000	2,000
0	40	5122	Unemployment Self Insurance	0	0	0	0	0
9,276	10	5123	Medicare	8,539	4,472	8,539	9,303	9,303
2,158	20	5123	Medicare	3,920	1,134	3,920	1,859	1,859
6,752	30	5123	Medicare	8,953	4,970	8,953	12,210	12,210
2,391	35	5123	Medicare	2,690	1,304	2,690	2,512	2,512
17,565	40	5123	Medicare	17,569	7,500	17,569	20,247	20,247
4,353	60	5123	Medicare	5,402	2,665	5,402	4,196	4,196
499	10	5233	Worker's Compensation	4,000	333	400	400	400
54	20	5233	Worker's Compensation	54	42	42	60	60
136	30	5233	Worker's Compensation	136	106	106	200	200
87	35	5233	Worker's Compensation	100	69	100	100	100
15,803	40	5233	Worker's Compensation	15,803	17,185	17,185	18,000	18,000
4,720	60	5233	Worker's Compensation	4,720	5,984	5,984	6,000	6,000
141	10	5235	Worker's Assessment Expense	160	63	160	160	160

# Rogue Valley Sewer Services

## General Fund (01)

### Expenditures Detail - Personnel Services

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
31	20	5235	Worker's Assessment Expense	40	16	40	40	40
109	30	5235	Worker's Assessment Expense	100	75	100	100	100
37	35	5235	Worker's Assessment Expense	40	20	40	40	40
363	40	5235	Worker's Assessment Expense	400	144	400	400	400
79	60	5235	Worker's Assessment Expense	60	42	60	60	60
1,167	10	5243	EAP Expense	2,867	933	2,867	2,867	2,867
20,400	10	5245	HRA Deductible Plan	18,000	18,000	18,000	18,000	18,000
6,000	20	5245	HRA Deductible Plan	8,400	6,000	6,000	3,600	3,600
13,200	30	5245	HRA Deductible Plan	18,000	25,200	25,200	22,800	22,800
3,600	35	5245	HRA Deductible Plan	6,000	6,000	6,000	6,000	6,000
44,400	40	5245	HRA Deductible Plan	44,400	37,200	37,200	49,200	49,200
13,200	60	5245	HRA Deductible Plan	13,200	8,400	8,400	8,400	8,400
3,663	10	5250	LTD, Life Insurance, RHS	4,197	1,725	4,197	5,000	5,000
935	20	5250	LTD, Life Insurance, RHS	1,062	486	1,062	1,000	1,000
2,631	30	5250	LTD, Life Insurance, RHS	2,784	2,029	2,784	3,000	3,000
1,040	35	5250	LTD, Life Insurance, RHS	1,316	558	1,316	1,000	1,000
8,292	40	5250	LTD, Life Insurance, RHS	9,500	3,580	9,500	5,000	5,000
1,927	60	5250	LTD, Life Insurance, RHS	1,748	1,208	1,748	2,500	2,500
<b>1,483,055</b>			<b>Total Fringe Benefits</b>	<b>1,940,067</b>	<b>918,825</b>	<b>1,931,871</b>	<b>1,925,129</b>	<b>1,925,129</b>
<b>4,423,736</b>			<b>TOTAL PERSONNEL SERVICE</b>	<b>5,255,850</b>	<b>2,453,710</b>	<b>5,248,240</b>	<b>5,460,226</b>	<b>5,460,226</b>

Staffing Levels - Full Time Equivalent (FTE)								
7.85	10	Administration	7.85	7.00	6.00	6.00	6.00	6.00
1.65	20	Information Technology	1.65	2.00	1.00	1.00	1.00	1.00
4.50	30	Engineering	4.00	6.00	8.00	13.00	13.00	13.00
2.00	35	Storm Water Quality	2.50	2.00	1.00	2.00	2.00	2.00
17.00	40	Maintenance	17.00	18.00	20.00	14.00	14.00	14.00
0.00	50	Construction	0.00	0.00	0.00	0.00	0.00	0.00
5.00	60	Treatment	5.00	5.00	3.00	4.00	4.00	4.00
<b>38.0</b>		<b>Total FTE</b>	<b>38.00</b>	<b>40.00</b>	<b>39.00</b>	<b>40.00</b>	<b>40.00</b>	<b>40.00</b>

# Rogue Valley Sewer Services

## General Fund (01)

### Expenditures Detail - Materials & Services

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
<b>MATERIALS &amp; SERVICES</b>								
21,310	10	7111	Audit	22,000	12,000	22,000	24,200	24,200
13,734	10	7112	Legal Services	10,000	35,854	35,854	35,854	35,854
3,900	10	7113	Professional Services	10,000	5,700	10,000	10,000	10,000
70,532	20	7113	Professional Services	84,000	36,972	84,000	85,000	85,000
0	10	7115	Newsletters	10,000	0	10,000	10,000	10,000
184,887	10	7121	Bank Charges	175,000	95,214	175,000	200,000	200,000
10,689	10	7152	Publication Expense	5,045	1,722	5,045	5,045	5,045
1,478	10	7166	Recording fees	1,000	355	1,000	1,000	1,000
116,371	10	7177	Contractual Services - Billing	117,120	117,762	117,762	119,195	119,195
39,662	10	7211	Supplies, Office, Billing	35,000	15,898	35,000	35,000	35,000
90	30	7211	Supplies, Office, Billing	800	442	800	800	800
580	20	7223	Supplies, Computer	2,500	439	2,500	2,800	2,800
56,482	10	7255	Postage & Freight	55,000	28,700	55,000	55,000	55,000
949	40	7255	Postage & Freight	1,600	818	1,600	1,900	1,900
374	40	7300	Occupancy Permits	1,000	0	1,000	1,000	1,000
419	10	7311	Board Member Expenses	800	0	800	800	800
0	10	7533	Physical Examinations	800	0	800	800	800
160	30	7533	Physical Examinations	800	0	800	800	800
2,158	40	7533	Physical Examinations	2,500	1,217	2,500	2,500	2,500
360	60	7533	Physical Examinations	800	0	800	500	500
9,303	10	7544	Travel, Lodging, Meals, Training	10,000	8,020	10,000	10,000	10,000
3,771	20	7544	Travel, Lodging, Meals, Training	11,563	0	11,563	9,000	9,000
160	30	7544	Travel, Lodging, Meals, Training	1,000	525	1,000	1,000	1,000
5,900	40	7544	Travel, Lodging, Meals, Training	5,000	4,998	5,000	10,000	10,000
555	10	7555	Training/Certifications	530	675	675	675	675
25	20	7555	Training/Certifications	0	0	0	4,563	4,563
75	30	7555	Training/Certifications	0	5,930	5,930	5,930	5,930
0	35	7555	Training/Certifications	0	5,850	5,850	5,850	5,850
9,751	40	7555	Training/Certifications	4,600	1,196	4,600	7,500	7,500
640	60	7555	Training/Certifications	853	400	853	1,000	1,000
9,414	10	7588	Memberships & Subscriptions	10,000	7,458	10,000	10,000	10,000
3,046	20	7588	Memberships & Subscriptions	3,600	795	3,600	3,600	3,600
875	30	7588	Memberships & Subscriptions	1,000	320	1,000	1,000	1,000
1,320	40	7588	Memberships & Subscriptions	2,000	900	2,000	1,000	1,000
42	10	7590	Permit Fee Expense	500	0	500	500	500
215,795	20	7622	Computer Software Maintenance	242,910	202,441	242,910	242,350	242,350
0	20	7626	Computer Software	0	0	0	0	0
39,550	40	7631	System Maintenance	40,000	10,260	40,000	40,000	40,000
49	10	7641	Safety Program	8,800	0	8,800	8,800	8,800
565	30	7641	Safety Program	500	0	500	500	500
16,916	40	7641	Safety Program	33,000	4,877	33,000	17,500	17,500
1,129	10	7642	Clothing	720	815	815	815	815
0	20	7642	Clothing	500	0	500	200	200
876	30	7642	Clothing	1,500	1,389	1,500	1,800	1,800
146	35	7642	Clothing	620	32	620	620	620
5,753	40	7642	Clothing	10,000	4,767	10,000	10,000	10,000
1,708	60	7642	Clothing	1,800	589	1,800	1,000	1,000
690	10	7650	Equipment Maint. - Admin	500	0	500	500	500
99,724	40	7651	Equipment & Vehicle Maint. - O&M	100,000	54,703	100,000	100,000	100,000
71,893	40	7652	Vehicle Fuel	55,000	39,619	55,000	80,000	80,000
0	10	7653	Equipment, O&M (under \$3,000)	2,000	0	2,000	2,000	2,000
596	30	7653	Equipment, O&M (under \$3,000)	2,000	0	2,000	2,000	2,000
3,118	40	7653	Equipment, O&M (under \$3,000)	10,000	2,943	10,000	10,000	10,000
13,205	20	7654	Equipt, Computers (under \$3,000)	33,400	6,203	33,400	19,450	19,450
0	30	7654	Equipt, Computers (under \$3,000)	0	0	0	0	0
20,488	40	7662	Vehicle Fuel (Propane & CNG)	13,000	5,000	13,000	13,000	13,000

# Rogue Valley Sewer Services

## General Fund (01)

### Expenditures Detail - Materials & Services

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
33,165	40	7681	Pump Station, Lagoon Maint.	25,000	2,732	6,000	25,000	25,000
0	40	7682	FOG Maintenance	2,500	0	0	0	0
0	60	7685	Lagoon Maint.	0	0	0	0	0
7,292	40	7691	Step/Steg Maint.	10,000	713	3,000	10,000	10,000
16,447	10	7699	Bldg & Grounds Maintenance	16,015	647	5,000	15,000	15,000
33,782	40	7699	Bldg & Grounds Maintenance	30,000	12,924	25,000	30,000	30,000
9,653	40	7710	Alarms - Pump Stations	8,000	6,330	8,000	10,000	10,000
31,011	10	7711	Communication & Alarm	16,000	14,466	16,000	16,000	16,000
1,632	20	7711	Communication & Alarm	2,400	964	2,400	3,600	3,600
559	30	7711	Communication & Alarm	500	292	500	500	500
1,394	35	7711	Communication & Alarm	700	749	749	749	749
3,612	40	7711	Communication & Alarm	3,500	1,966	3,500	4,500	4,500
12,195	20	7712	Communications - Internet Services	4,200	5,720	5,720	4,800	4,800
34,667	40	7755	Power - Pump Stations	25,000	11,887	23,000	25,000	25,000
8,659	10	7756	Utilities & Power	2,250	2,785	5,000	5,000	5,000
88,145	10	7849	Property Insurance	66,950	48	66,950	66,950	66,950
3,364	10	7995	Other Expenses	4,300	1,301	4,300	4,300	4,300
1	20	7995	Other Expenses	50	2	50	50	50
3	30	7995	Other Expenses	500	5	500	500	500
1	35	7995	Other Expenses	1	1	1	1	1
4,206	40	7995	Other Expenses	1,648	82	1,648	500	500
4	60	7995	Other Expenses	4	3	4	500	500
<b>1,351,006</b>			<b>MATERIALS &amp; SERVICES</b>	<b>1,362,179</b>	<b>787,415</b>	<b>1,358,499</b>	<b>1,437,297</b>	<b>1,437,297</b>
=====				=====	=====	=====	=====	=====
<b>3,821,771</b>	<b>60</b>	<b>7010</b>	<b>TREATMENT CHARGES</b>	<b>4,294,318</b>	<b>2,054,532</b>	<b>4,294,318</b>	<b>4,723,750</b>	<b>4,723,750</b>
=====				=====	=====	=====	=====	=====
<b>5,172,777</b>			<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>5,656,497</b>	<b>2,841,947</b>	<b>5,652,817</b>	<b>6,161,047</b>	<b>6,161,047</b>
=====				=====	=====	=====	=====	=====

# Rogue Valley Sewer Services

## General Fund (01)

### Expenditures Detail - Capital Outlay

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
<b>INFRASTRUCTURE PROJECTS &amp; JOBS</b>								
2,236,191	50		Collection System Rehabilitation	3,150,000	552,906	1,373,777	4,139,000	4,139,000
<b>2,236,191</b>		<b>6001</b>	<b>Total Infrastructure Projects</b>	<b>3,150,000</b>	<b>552,906</b>	<b>1,373,777</b>	<b>4,139,000</b>	<b>4,139,000</b>
<b>EQUIPMENT</b>								
<b><u>Vehicles</u></b>								
0	40	6100	TV Van #46	0	0	0	0	0
0	40	6100	Truck Bumper Winches	0	0	0	0	0
0	40	6100	Chevy Bolt #48	0	0	0	0	0
774	40	6100	Unit #51 (#15 Replcmt) 2020 Chevy Silverado	0	0	0	0	0
0	40	6100	Trail King TK50LP Backhoe Trailer	0	0	0	0	0
0	40	6100	Dump Trailer	0	0	0	0	0
216,430	40	6100	Dump Truck #49	0	0	0	0	0
216,430	40	6100	Dump Truck #50	0	0	0	0	0
63,887	40	6100	Walk Behind Easement Flusher	0	0	0	0	0
0	40	6100	TV Van, Unit #4 Replacement	375,000	0	0	385,000	385,000
0	40	6100	(3) EV 1/2 Ton Trucks, Unit #19,20,32 replace	180,000	0	0	240,000	240,000
0	40	6100	Caterpillar Asphalt Planer Attachment	20,000	0	0	0	0
<b><u>Maintenance</u></b>								
50,041	40	6100	50KW Trailer Mounted Generator	0	0	0	0	0
4,957	40	6100	Pipe Laser	0	0	0	0	0
0	40	6100	Trailer Mounted Compressor Replacement	0	0	0	0	0
<b><u>Treatment Plant</u></b>								
0	40	6100	Skip Loader with grade box	0	0	0	105,000	105,000
0	40	6100	Trac Steer Loader for lagoons	0	0	0	85,000	85,000
<b><u>Administration</u></b>								
1,822	10	6100	Front Office Cubicals	0	0	0	0	0
0	20	6100	High Speed Network Connectors	9,880	0	9,880	0	0
0	10	6100	O&M Desk Reconfiguration	18,000	17,948	18,000	0	0
0	10	6100	Back Parking Area Valley Gutter&Asphalt	20,000	0	20,000	0	0
0	30	6100	GPS Equipment	0	15,714	15,714	0	0
0	10	6100	Seal Coat Asphalt Parking Lot/Driveway	13,000	0	13,000	0	0
0	10	6100	SCTP Desk Improvements	0	0	0	6,000	6,000
0	20	6100	Replace Hallway Copier	0	0	15,000	0	0
0	30	6100	Engineering Desks	0	0	0	30,000	30,000
0	20	6100	PC's and Laptops	0	0	0	44,000	44,000
0	20	6100	Voip System - Telephones	0	0	25,000	0	0
0	10	6100	HVAC	0	0	0	100,000	100,000
<b>554,341</b>			<b>Total Equipment</b>	<b>635,880</b>	<b>33,662</b>	<b>116,594</b>	<b>995,000</b>	<b>995,000</b>
<b>=====</b>								
<b>2,790,532</b>			<b>TOTAL CAPITAL OUTLAY</b>	<b>3,785,880</b>	<b>586,568</b>	<b>1,490,371</b>	<b>5,134,000</b>	<b>5,134,000</b>
<b>=====</b>								

# Rogue Valley Sewer Services

## General Fund (01)

### Expenditures Detail - Debt, Transfers Out, Contingency

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
<b>DEBT SERVICE</b>								
105,780	10	9520	Revenue Bond Series 2013	603,200	613,557	613,557	0	0
=====				=====	=====	=====	=====	=====
<b>105,780</b>			<b>TOTAL DEBT SERVICE</b>	<b>603,200</b>	<b>613,557</b>	<b>613,557</b>	<b>0</b>	<b>0</b>
=====				=====	=====	=====	=====	=====
<b>TRANSFERS</b>								
186,757	10	9804	BCI Fund 04	200,000	110,545	200,000	200,000	200,000
377,106	10	9807	Interceptor Capital Fund 07	350,000	223,215	350,000	350,000	350,000
=====				=====	=====	=====	=====	=====
<b>563,863</b>			<b>TOTAL TRANSFERS</b>	<b>550,000</b>	<b>333,760</b>	<b>550,000</b>	<b>550,000</b>	<b>550,000</b>
=====				=====	=====	=====	=====	=====
<b>Contingency Budgeted (actual- notation)</b>								
<b>0</b>				<b>300,000</b>	<b>10,357</b>	<b>10,357</b>	<b>300,000</b>	<b>300,000</b>
=====				=====	=====	=====	=====	=====

## **Rogue Valley Sewer Services Budget Document FY24**

### **Fund: Bear Creek Interceptor Operations & Maintenance (04)**

**Goals and Objectives:** The Bear Creek Interceptor is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. It consists of the Upper Bear Creek Interceptor, the Lower Bear Creek Interceptor, and the Old Medford Trunk. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer Agreement between RVSS and the City of Medford.

This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance

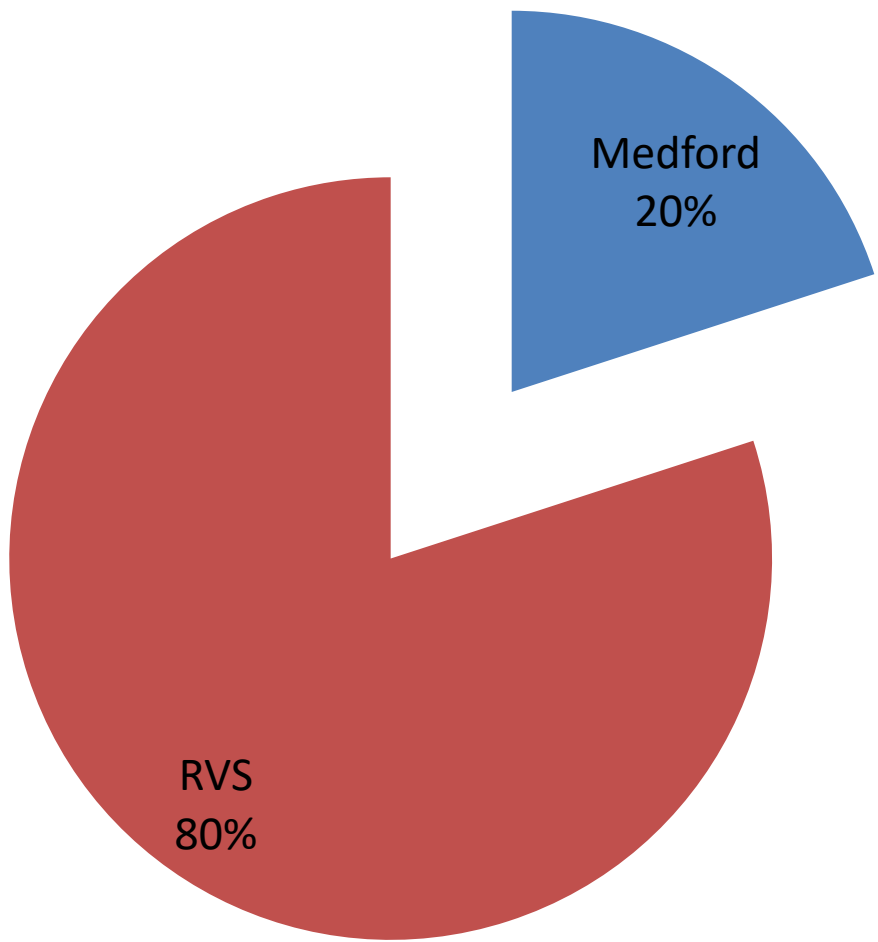
**Major Source of Revenue:** Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units (ERU) and the amount of flow contributed to each of the interceptors. The current assessment is \$0.12 per ERU for the City of Medford and \$0.52 per ERU for RVSS.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 and Fund 07 for the operation and maintenance of the Dunn Pump Station as well as the Interceptor Capital Expansion.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01. A total of \$150,000 and \$350,000 is transferred to the Dunn Pump Station Operations and Maintenance and Interceptor Capital Expansion Funds, respectively.



**Rogue Valley Sewer Services  
Approved Budget FY24  
Bear Creek Interceptor**



# Rogue Valley Sewer Services

## Bear Creek interceptor Operations & Maintenance Fund (04)

### Resources & Requirements

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
<b>418,041</b>	00	<b>2900</b>	<b>Beginning Fund Balance</b>	<b>454,141</b>	<b>462,063</b>	<b>462,063</b>	<b>498,548</b>	<b>498,548</b>
45,078	00	3410	Maintenance Fees - City of Medford	50,000	19,211	50,000	50,000	50,000
1,862	00	3301	Interest	4,000	4,385	4,385	5,000	5,000
<b>46,940</b>			<b>TOTAL REVENUES</b>	<b>54,000</b>	<b>23,596</b>	<b>54,385</b>	<b>55,000</b>	<b>55,000</b>
186,757	00	3901	Transfer from RVSs General Fund	200,000	110,545	200,000	200,000	200,000
<b>186,757</b>			<b>TOTAL TRANSFERS</b>	<b>200,000</b>	<b>110,545</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
=====				=====	=====	=====	=====	=====
<b>651,738</b>			<b>TOTAL RESOURCES</b>	<b>708,141</b>	<b>596,204</b>	<b>716,448</b>	<b>753,548</b>	<b>753,548</b>
=====				=====	=====	=====	=====	=====
<b>EXPENDITURES</b>								
Materials and Services:								
0	40	7113	Professional Services	0	0	0	0	0
0	40	7255	Postage	300	0	300	300	300
9,935	40	7601	Flow Monitoring	10,000	270	10,000	10,000	10,000
655	40	7631	Maintenance - System	15,000	11	15,000	15,000	15,000
743	10	7849	Insurance	600	0	600	600	600
<b>11,333</b>			<b>Total Materials and Services</b>	<b>25,900</b>	<b>281</b>	<b>25,900</b>	<b>25,900</b>	<b>25,900</b>
Capital Projects:								
0	50	XXXX		0	0	0	0	0
<b>0</b>			<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>11,333</b>			<b>TOTAL EXPENDITURES</b>	<b>25,900</b>	<b>281</b>	<b>25,900</b>	<b>25,900</b>	<b>25,900</b>
Transfers								
21,021	10	9850	General Fund - Labor	35,000	4,378	35,000	35,000	35,000
7,323	10	9870	General Fund - Vehicles	7,000	952	7,000	7,000	7,000
150,000	10	9806	Dunn Operations & Maintenance Fund	150,000	75,000	150,000	150,000	150,000
0	10	9807	Interceptor Capital Expansion Fund	0	0	0	350,000	350,000
<b>178,344</b>			<b>TOTAL TRANSFERS</b>	<b>192,000</b>	<b>80,330</b>	<b>192,000</b>	<b>542,000</b>	<b>542,000</b>
<b>0</b>			<b>Contingency Budgeted (actual- notation)</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	<b>150,000</b>
=====				=====	=====	=====	=====	=====
<b>189,677</b>			<b>TOTAL APPROPRIATIONS</b>	<b>367,900</b>	<b>80,611</b>	<b>217,900</b>	<b>717,900</b>	<b>717,900</b>
=====				=====	=====	=====	=====	=====
<b>462,061</b>			<b>Ending Fund Balance</b>	<b>340,241</b>	<b>515,593</b>	<b>498,548</b>	<b>35,648</b>	<b>35,648</b>
=====				=====	=====	=====	=====	=====
<b>651,738</b>			<b>TOTAL REQUIREMENTS</b>	<b>708,141</b>	<b>596,204</b>	<b>716,448</b>	<b>753,548</b>	<b>753,548</b>
=====				=====	=====	=====	=====	=====

## **Rogue Valley Sewer Services Budget Document FY24**

### **Fund: Dunn Pump Station Operations & Maintenance (06)**

**Goals and Objectives:** The Dunn Pump Station is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance.

**Major Source of Revenue:** Revenue for this fund comes from an interfund transfer from the Bear Creek Interceptor Operations and Maintenance Fund 04.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 for the operation and maintenance of the Dunn Pump Station.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01. A total of \$650,000 is transferred to the Interceptor Capital Expansion Fund.

# Rogue Valley Sewer Services

## Dunn Pump Station Operations & Maintenance Fund (06)

### Resources & Requirements

Actual FY22	Dept	a/c #		Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
704,911	00	2900	Beginning Fund Balance	755,584	748,243	748,243	794,093	794,093
3,320	00	3301	Interest	7,600	7,086	7,600	7,600	7,600
3,320			TOTAL REVENUES	7,600	7,086	7,600	7,600	7,600
150,000	00	3904	Transfer from Interceptor O&M Fund	150,000	75,000	150,000	150,000	150,000
150,000			TOTAL TRANSFERS	150,000	75,000	150,000	150,000	150,000
=====				=====	=====	=====	=====	=====
858,231			TOTAL RESOURCES	913,184	830,329	905,843	951,693	951,693
=====				=====	=====	=====	=====	=====
<b>EXPENDITURES</b>								
Materials and Services:								
0	20	7622	Computer Software Maintenance	500	0	500	500	500
0	20	7626	Computer Software	500	0	500	500	500
0	40	7631	Maintenance - System	1,000	0	1,000	1,000	1,000
0	20	7654	Equipt Computer (under \$3,000)	2,500	0	2,500	0	0
2,328	40	7681	Maintenance - Pump Station	20,000	4,740	20,000	20,000	20,000
749	40	7699	Building & Grounds Maint	2,500	268	2,500	2,500	2,500
623	40	7710	Pump Station Alarms	1,000	0	1,000	1,000	1,000
743	40	7711	Communication & Alarms	750	372	750	750	750
780	20	7712	Internet Services	900	390	900	1,200	1,200
44,054	40	7755	Pump Station Power	40,000	12,703	40,000	40,000	40,000
1,675	40	7756	Utilites and Power	1,600	662	1,600	1,600	1,600
3,186	10	7849	Insurance	2,500	0	2,500	2,500	2,500
54,139			Total Materials & Services	73,750	19,135	73,750	71,550	71,550
Capital Projects:								
0	50	XXXX		0	0	0	0	0
0			Total Capital Outlay	0	0	0	0	0
54,139			TOTAL EXPENDITURES	73,750	19,135	73,750	71,550	71,550
<b>Transfers</b>								
48,862	10	9850	General Fund - Labor	32,000	20,155	32,000	36,000	36,000
6,987	10	9870	General Fund - Vehicles	6,000	2,775	6,000	6,000	6,000
0	10	9807	Interceptor Capital Expansion Fund	0	0	0	650,000	650,000
55,849			TOTAL TRANSFERS	38,000	22,930	38,000	692,000	692,000
0 Contingency Budgeted (actual- notation)				150,000	0	0	150,000	150,000
=====				=====	=====	=====	=====	=====
109,988			TOTAL APPROPRIATIONS	261,750	42,065	111,750	913,550	913,550
=====				=====	=====	=====	=====	=====
748,243			Ending Fund Balance	651,434	788,264	794,093	38,143	38,143
=====				=====	=====	=====	=====	=====
858,231			TOTAL REQUIREMENTS	913,184	830,329	905,843	951,693	951,693
=====				=====	=====	=====	=====	=====

## **Rogue Valley Sewer Services Budget Document FY24**

### **Fund: Interceptor Capital Expansion (07)**

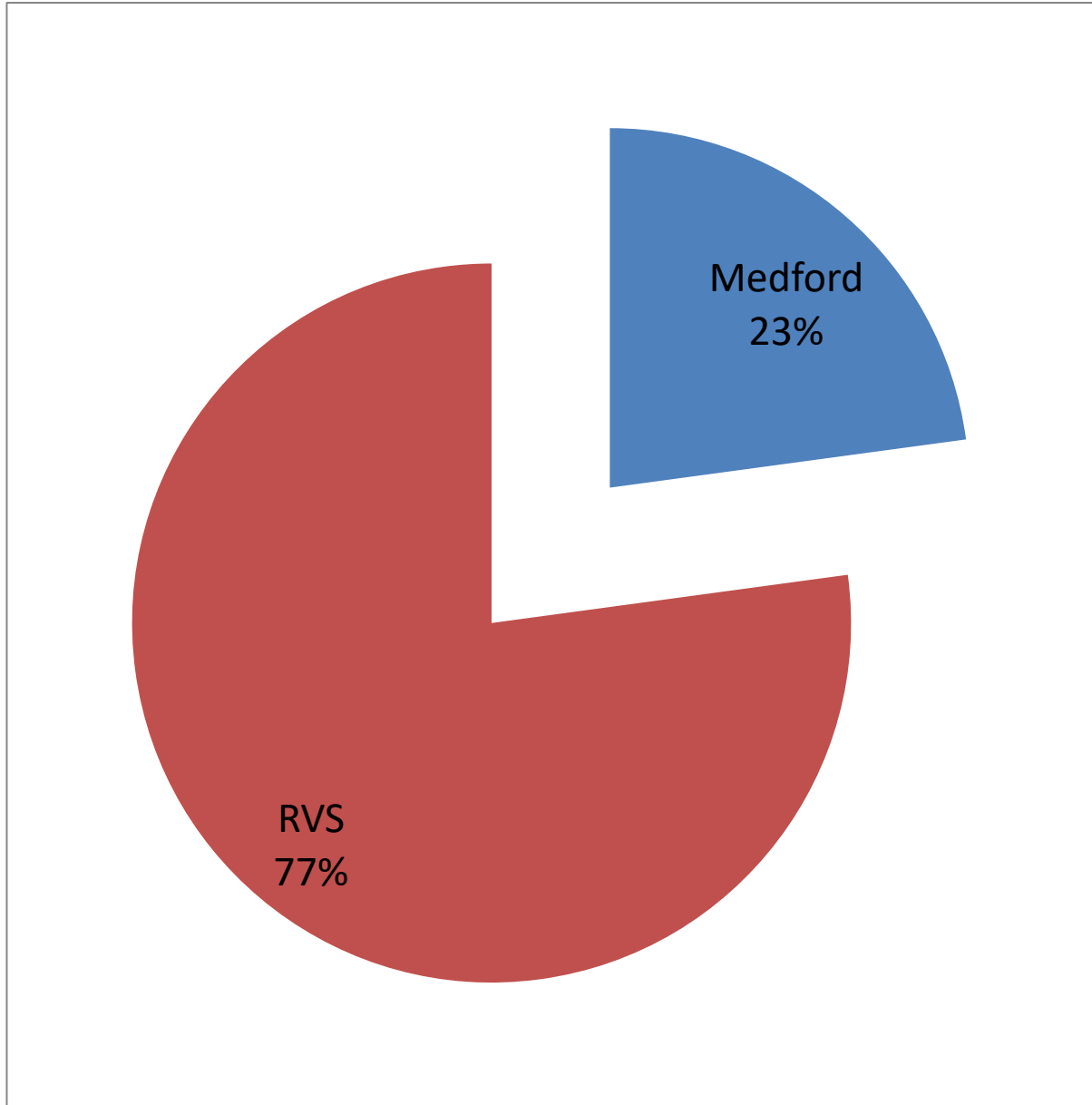
**Goals and Objectives:** The Interceptor Capital Expansion Fund is intended to pay for capital projects related to the Bear Creek Interceptor and the Dunn Pump Station. Rogue Valley Sewer Services is responsible for ensuring that these facilities have adequate capacity to serve both the City of Medford and RVSS in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for costs associated with these capital improvements. This fund maintains a surplus to pay for anticipated future improvements.

**Major Source of Revenue:** Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units and the amount of flow contributed to each of the interceptors. The current assessment is \$1.05 per ERU for both the City of Medford and RVSS.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the capital improvements and debt service for previous capital improvement projects. In October 2022, the Revenue Bond Series 2013 was paid in full.

**Rogue Valley Sewer Services  
Approved Budget FY24  
Interceptor Capital Expansion**



# Rogue Valley Sewer Services

## Interceptor Capital Expansion Fund (07)

### Resources & Requirements

Actual FY22	a/c #	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
4,266,247	00	2900	Beginning Fund Balance	2,484,465	3,698,804	3,698,804	3,058,927	3,058,927
17,922	00	3301	Interest	43,000	38,179	43,000	43,000	43,000
394,435	00	3410	Assessed Fees - Medford	400,000	168,098	400,000	400,000	400,000
412,357			<b>TOTAL REVENUES</b>	443,000	206,277	443,000	443,000	443,000
377,106	00	3901	Transfer from RVSS General Fund	350,000	223,215	350,000	350,000	350,000
0	00	3904	Transfer from Bear Creek Interceptor O&I	0	0	0	350,000	350,000
0	00	3906	Transfer from Dunn PS O&M Fund	0	0	0	650,000	650,000
377,106			<b>TOTAL TRANSFERS</b>	350,000	223,215	350,000	1,350,000	1,350,000
5,055,710			<b>TOTAL RESOURCES</b>	3,277,465	4,128,296	4,491,804	4,851,927	4,851,927
<b>EXPENDITURES</b>								
			Materials & Services					
0	40	7631	System Rehabilitation	0	0	0	0	0
0	50	7113	Professional Services	0	0	0	0	0
0			<b>Total Materials &amp; Services</b>	0	0	0	0	0
			Equipment					
0	40	6100	Building Roof Replacement-Dunn	0	0	0	35,000	35,000
0			<b>Total Equipment</b>	0	0	0	35,000	35,000
			Capital Projects:					
0	50	J200	SORM Bank Protection	0	0	0	0	0
0	50	J271	Interceptor MH Lids	0	0	0	0	0
1,132,124	50	I004	Dunn PS Pump Replace	0	19,069	19,069	0	0
0	50	I005	Flow Monitoring Sensor	100,000	230	100,000	100,000	100,000
0	50	I006	DPS AC Replacement	0	0	0	0	0
0	50	I007	Flow Monitor Repr Fire Damage	0	0	0	0	0
0	50	I008	Dunn PS Hydrant	10,000	0	10,000	10,000	10,000
0	50	I011	Kirtland Rd MH Evaluation&Rehab	100,000	0	0	200,000	200,000
1,132,124			<b>Total Capital Outlay</b>	210,000	19,299	129,069	345,000	345,000
			Debt Service					
224,782	10	9520	Revenue Bond Series 2013	1,281,800	1,303,808	1,303,808	0	0
224,782			<b>Total Debt Service</b>	1,281,800	1,303,808	1,303,808	0	0
1,356,906			<b>TOTAL EXPENDITURES</b>	1,491,800	1,323,107	1,432,877	345,000	345,000
0			Contingency Budgeted (actual- notation)	350,000	22,008	22,008	350,000	350,000
1,356,906			<b>TOTAL APPROPRIATIONS</b>	1,491,800	1,323,107	1,432,877	695,000	695,000
3,698,804			<b>Ending Fund Balance</b>	1,785,665	2,805,189	3,058,927	4,156,927	4,156,927
5,055,710			<b>TOTAL REQUIREMENTS</b>	3,277,465	4,128,296	4,491,804	4,851,927	4,851,927

## **Rogue Valley Sewer Services Budget Document FY24**

### **Fund: White City Storm Drains (09)**

**Goals and Objectives:** The White City Storm Drain Fund is a dedicated fund established in 1989 to maintain and improve the storm drainage system in the industrial portion of White City. Under an agreement with Jackson County, RVSS maintains all piped stormwater facilities in the area and any open ditches that are not accessible from a public road. Jackson County maintains open ditches that are accessible from a public road.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

**Major Source of Revenue:** Revenue for this fund comes from fees charged to property owners within the White City Storm Drain Area. The fees are based on the size of the property and the amount of impervious surface on the property.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the storm drains and capital improvements to the storm drain infrastructure.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.



# Rogue Valley Sewer Services

## White City Storm Drains Fund (09)

### Resources & Requirements

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
810,173	00	2900	Beginning Fund Balance	763,883	884,099	884,099	838,809	838,809
78,612	00	3080	White City Storm Drain Fees	70,000	40,036	70,000	70,000	70,000
3,721	00	3301	Interest	8,710	8,247	8,710	8,800	8,800
82,333			TOTAL REVENUES	78,710	48,283	78,710	78,800	78,800
=====				=====	=====	=====	=====	=====
892,506			TOTAL RESOURCES	842,593	932,382	962,809	917,609	917,609
=====				=====	=====	=====	=====	=====
			EXPENDITURES					
			Materials & Services					
0	35	7113	Professional Services	10,000	0	10,000	10,000	10,000
0	35	7631	Maintenance - System	14,000	0	14,000	14,000	14,000
0			Total Materials & Services	24,000	0	24,000	24,000	24,000
			Capital Projects:					
0	50	DXXX	Misc Culvert Replacement	30,000	0	30,000	30,000	30,000
0	50	DYYY	Misc Storm Projects	20,000	0	20,000	20,000	20,000
0	50	D002	Ave F and 8th Storm & Sewer	300,000	0	0	300,000	300,000
0	50	D006	Ave F & Agate Storm Rehab	100,000	0	0	100,000	100,000
0			Total Capital Outlay	450,000	0	50,000	450,000	450,000
0			TOTAL EXPENDITURES	474,000	0	74,000	474,000	474,000
			Transfers					
6,304	10	9850	General Fund - Labor	25,000	1,186	25,000	25,000	25,000
2,103	10	9870	General Fund - Vehicles	25,000	225	25,000	25,000	25,000
8,407			TOTAL TRANSFERS	50,000	1,411	50,000	50,000	50,000
0			Contingency Budgeted (actual- notation)	50,000	0	0	50,000	50,000
=====				=====	=====	=====	=====	=====
8,407			TOTAL APPROPRIATIONS	574,000	1,411	124,000	574,000	574,000
=====				=====	=====	=====	=====	=====
884,099			Ending Fund Balance	268,593	930,971	838,809	343,609	343,609
=====				=====	=====	=====	=====	=====
892,506			TOTAL REQUIREMENTS	842,593	932,382	962,809	917,609	917,609
=====				=====	=====	=====	=====	=====

# Rogue Valley Sewer Services Budget Document FY24

## **Fund: Stormwater Quality (10)**

**Goals and Objectives:** The Stormwater Quality Management Fund is a dedicated fund established in 2004 to implement the requirements of the National Pollutant Discharge Elimination System Municipal Small Separate Storm Sewer permit (NPDES MS4).

Rogue Valley Sewer Services has acted as the lead agency for a joint permit covering the cities of Talent, Phoenix, and portions of unincorporated Jackson County.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

**Major Source of Revenue:** Revenue for this fund comes primarily from fees charged to residents within the permit area. A fee of \$1 per month for a single family residence or \$1 per 3,000 square feet of impervious surface for other uses is collected.

There is some additional revenue received from permit fees collected when RVSS issues erosion control permits under this program.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the management of the stormwater program and capital improvements designed to protect or improve stormwater quality.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

# Rogue Valley Sewer Services

## Stormwater Quality Fund (10)

### Resources & Requirements

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
<b>1,252,019</b>	00	<b>2900</b>	<b>Beginning Fund Balance</b>	<b>1,089,180</b>	<b>1,307,536</b>	<b>1,307,536</b>	<b>951,829</b>	<b>951,829</b>
			Stormwater Fees					
27,082	00	3021	Phoenix	28,670	15,804	28,670	28,670	28,670
30,937	00	3022	Talent	26,548	16,775	26,548	26,548	26,548
306,423	00	3023	Jackson County	294,682	155,057	294,682	294,682	294,682
<b>364,442</b>				<b>349,900</b>	<b>187,636</b>	<b>349,900</b>	<b>349,900</b>	<b>349,900</b>
8,500	00	3220	Stormwater Maintenance Fees	17,000	0	17,000	17,000	17,000
18,000	00	3231	Plan Review and Inspection	11,500	5,000	11,500	11,500	11,500
36,158	00	3245	Construction Site Erosion Control Permits (I	19,440	17,718	19,440	19,440	19,440
6,262	00	3291	Other Income	2,600	1,570	2,600	2,600	2,600
5,601	00	3301	Interest	13,404	12,194	13,404	13,404	13,404
<b>438,963</b>			<b>TOTAL REVENUES</b>	<b>413,844</b>	<b>224,118</b>	<b>413,844</b>	<b>413,844</b>	<b>413,844</b>
<b>1,690,982</b>			<b>TOTAL RESOURCES</b>	<b>1,503,024</b>	<b>1,531,654</b>	<b>1,721,380</b>	<b>1,365,673</b>	<b>1,365,673</b>
			<b>EXPENDITURES</b>					
			Materials and Services:					
0	10	7112	Legal Services	0	0	0	0	0
0	35	7113	Professional Services	25,000	0	25,000	25,000	25,000
588	35	7211	Supplies - Office	3,000	21	3,000	3,000	3,000
0	35	7533	Physical Examinations	51	0	51	500	500
5,354	35	7544	Travel/Training	5,000	404	5,000	5,000	5,000
1,203	35	7588	Memberships	1,500	192	1,500	1,500	1,500
4,232	35	7590	Permit Fee	5,000	0	5,000	5,000	5,000
0	35	7631	System Maintenance	1,000	0	1,000	1,000	1,000
0	20	7654	Equipment Computer (under \$3,000)	1,000	122	1,000	1,550	1,550
251	35	7711	Communications & Alarms	1,500	0	1,500	2,200	2,200
5,290	35	7810	Public Education	15,000	1,592	15,000	15,000	15,000
971	35	7820	Construction Site	1,000	941	1,000	1,000	1,000
0	35	7830	Post Construction	1,000	362	1,000	1,000	1,000
(6,241)	35	7840	Illicit Discharge	10,000	380	10,000	10,000	10,000
0	35	7910	Coordinated LID Projects	0	0	0	0	0
0	35	7995	Miscellaneous	1,000	0	1,000	1,000	1,000
<b>11,648</b>			<b>Total Materials &amp; Services</b>	<b>71,051</b>	<b>4,014</b>	<b>71,051</b>	<b>72,750</b>	<b>72,750</b>
584	50	Q004	Oak St, Outfall, Phoenix	0	0	0	0	0
0	50	Q008	Contech Filter Retrofit	10,000	0	10,000	0	0
213	50	Q010	West Valley View	50,000	1,414	50,000	0	0
8,337	50	Q011	Fire SW Protection	10,000	5,195	6,000	0	0
95	50	Q012	Phoenix HS SW Inct	0	0	0	0	0
6,156	50	Q013	Cummins SWF	300,000	15,004	100,000	350,000	350,000
5,755	50	Q014	SWQ 7th St SW facility	200,000	2,115	50,000	200,000	200,000
5,809	50	Q015	SWQ Coleman to Glenwood	100,000	200	50,000	100,000	100,000
0	50	QXXX	Stormwater Incentive Program	100,000	0	60,000	100,000	100,000
27,647	50	9999	Privately Funded Projects	25,000	15,553	25,000	0	0
<b>54,596</b>			<b>Total Capital Outlay</b>	<b>795,000</b>	<b>39,481</b>	<b>351,000</b>	<b>750,000</b>	<b>750,000</b>
<b>66,244</b>			<b>TOTAL EXPENDITURES</b>	<b>866,051</b>	<b>43,495</b>	<b>422,051</b>	<b>822,750</b>	<b>822,750</b>
			<b>Transfers</b>					
293,462	10	9850	General Fund - Labor	315,000	169,188	315,000	315,000	315,000
5,290	10	9870	General Fund - Vehicles	13,000	4,765	13,000	13,000	13,000
18,000	10	9880	General Fund - Billing Allocation	18,000	18,000	18,000	18,000	18,000
450	10	9510	Shady Cove Fund - SWQ Lab Rental	1,500	1,500	1,500	1,500	1,500
<b>317,202</b>			<b>TOTAL TRANSFERS</b>	<b>347,500</b>	<b>193,453</b>	<b>347,500</b>	<b>347,500</b>	<b>347,500</b>
<b>0</b>	Contingency		Budgeted (actual- notation)	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>100,000</b>	<b>100,000</b>
<b>383,446</b>			<b>TOTAL APPROPRIATIONS</b>	<b>1,313,551</b>	<b>236,948</b>	<b>769,551</b>	<b>1,270,250</b>	<b>1,270,250</b>
<b>1,307,536</b>			<b>Ending Fund Balance</b>	<b>189,473</b>	<b>1,294,706</b>	<b>951,829</b>	<b>95,423</b>	<b>95,423</b>
<b>1,690,982</b>			<b>TOTAL REQUIREMENTS</b>	<b>1,503,024</b>	<b>1,531,654</b>	<b>1,721,380</b>	<b>1,365,673</b>	<b>1,365,673</b>

## **Rogue Valley Sewer Services Budget Document FY24**

### **Fund: Shady Cove Treatment (50)**

**Goals and Objectives:** The Shady Cove Treatment Fund was initially established in 2011 when RVSS entered into a agreement with Shady Cove to manage both the collection system and the treatment plant. This fund tracks expenses related to the wastewater treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services.

**Major Source of Revenue:** Revenue for this fund comes from monthly service rates from residents of Shady Cove and the hauled septage revenue began being recorded in Fund 70.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant and debt service.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

# Rogue Valley Sewer Services

## Shady Cove Treatment Fund (50)

### Resources & Requirements

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
<b>152,379</b>	00	<b>2900</b>	<b>Beginning Fund Balance</b>	<b>60,148</b>	<b>134,667</b>	<b>134,667</b>	<b>85,614</b>	<b>85,614</b>
450	00	3051	Lab Rental Rate from Fund 10	1,500	1,500	1,500	1,500	1,500
599,831	00	3150	SC Service Rates	620,000	297,553	620,000	673,696	673,696
769	00	3301	Interest	500	1,770	1,770	1,770	1,770
<b>601,050</b>			<b>TOTAL REVENUES</b>	<b>622,000</b>	<b>300,823</b>	<b>623,270</b>	<b>676,966</b>	<b>676,966</b>
<b>753,429</b>			<b>TOTAL RESOURCES</b>	<b>682,148</b>	<b>435,490</b>	<b>757,937</b>	<b>762,580</b>	<b>762,580</b>
<b>EXPENDITURES</b>								
Materials and Services:								
713	10	7211	Supplies - Office	1,500	434	1,500	1,500	1,500
0	20	7223	Computer Supplies under \$3,000	100	596	596	1,000	1,000
28,797	60	7225	Chemicals	28,000	21,842	28,000	40,000	40,000
1,654	60	7232	Laboratory Supplies	2,000	1,112	2,000	2,000	2,000
0	10	7255	Postage	200	0	200	200	200
164	10	7544	Travel/Training	1,000	110	1,000	1,000	1,000
0	10	7588	Memberships	100	0	100	100	100
3,479	10	7590	Permit Fee Expense	3,500	3,479	3,500	3,500	3,500
1,185	20	7622	Computer Software Maintenance	1,575	420	1,575	2,135	2,135
0	20	7626	Computer Software	500	0	500	500	500
21,951	60	7638	System Maintenance Treatment Plant	15,000	9,713	15,000	16,500	16,500
1,049	60	7641	Safety Program	500	0	500	1,500	1,500
724	60	7651	Vehicle/Equip Maintenance	2,000	801	2,000	2,000	2,000
779	60	7652	Fuel - Generator	500	788	788	1,000	1,000
0	60	7653	Equipment ( under \$3,000)	5,000	0	5,000	5,000	5,000
0	20	7654	Computer Equipment ( under \$3,000)	0	540	540	1,000	1,000
834	60	7699	Maintenance Other	0	280	280	2,500	2,500
0	60	7710	Pump Station Alarms	0	0	0	0	0
2,732	10	7711	Communications & Alarms	2,500	1,475	2,500	3,000	3,000
1,042	20	7712	Communications - IT Services	750	664	750	1,800	1,800
33,611	10	7756	Utilities	35,000	14,193	35,000	35,000	35,000
12,002	10	7849	Insurance	12,000	0	12,000	12,000	12,000
0	10	7995	Other Expenses	0	0	0	0	0
<b>110,716</b>			<b>Total Materials &amp; Services</b>	<b>111,725</b>	<b>56,447</b>	<b>113,329</b>	<b>133,235</b>	<b>133,235</b>
<b>DEBT SERVICE</b>								
126,967	10	9520	Shady Cove Sewer Bond #1	123,994	95,147	123,994	126,294	126,294
<b>126,967</b>			<b>Total Debt Service</b>	<b>123,994</b>	<b>95,147</b>	<b>123,994</b>	<b>126,294</b>	<b>126,294</b>
<b>237,683</b>			<b>TOTAL EXPENDITURES</b>	<b>235,719</b>	<b>151,594</b>	<b>237,323</b>	<b>259,529</b>	<b>259,529</b>
<b>Transfers</b>								
269,169	10	9850	General Fund - Labor	325,000	104,176	325,000	375,375	375,375
11,910	10	9870	General Fund - Vehicle	10,000	6,158	10,000	12,000	12,000
100,000	10	9855	Transfer to Fund 55	50,000	0	100,000	50,000	50,000
<b>381,079</b>			<b>TOTAL TRANSFERS</b>	<b>385,000</b>	<b>110,334</b>	<b>435,000</b>	<b>437,375</b>	<b>437,375</b>
<b>0</b>	Contingency		<b>Budgeted (actual- notation)</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>
<b>618,762</b>			<b>TOTAL APPROPRIATIONS</b>	<b>670,719</b>	<b>261,928</b>	<b>672,323</b>	<b>746,904</b>	<b>746,904</b>
<b>134,667</b>			<b>Ending Fund Balance</b>	<b>11,429</b>	<b>173,562</b>	<b>85,614</b>	<b>15,676</b>	<b>15,676</b>
<b>753,429</b>			<b>TOTAL REQUIREMENTS</b>	<b>682,148</b>	<b>435,490</b>	<b>757,937</b>	<b>762,580</b>	<b>762,580</b>

## **Rogue Valley Sewer Services Budget Document FY24**

### **Fund: Treatment Capital (55)**

**Goals and Objectives:** The Treatment Capital Fund is a dedicated fund initially established in 2011 to pay for capital improvements within the Shady Cove collection system and treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove was annexed into Rogue Valley Sewer Services.

With the annexation the purpose of this fund was expanded to cover capital improvements to both the Shady Cove Treatment Plant and the White City Lagoons, as both are now treatment facilities owned and operation by RVSS.

**Major Source of Revenue:** Revenue for this fund comes from Shady Cove SDC fees and surplus funds generated from service rates and transferred from Fund 50 to Fund 55. A portion of the Septage revenue received in fund 70 is also transferred to fund 55 for capital improvements to the system and treatment plant.

**Major Expenditures:** Expenditures from this fund consist of costs associated with making capital improvements to the Shady Cove treatment plant and the White City Lagoons.

# Rogue Valley Sewer Services

## Treatment Capital Fund (55)

### Resources & Requirements

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
869,174	00	2900	Beginning Fund Balance	862,342	1,655,716	1,655,716	960,989	960,989
20,505	00	3132	SDC Fees - Shady Cove	8,044	6,615	8,044	8,044	8,044
4,173	00	3301	Interest	3,616	11,430	11,430	11,430	11,430
<b>24,678</b>			<b>TOTAL REVENUES</b>	<b>11,660</b>	<b>18,045</b>	<b>19,474</b>	<b>19,474</b>	<b>19,474</b>
100,000	0	3950	Transfer from Fund 50	50,000	0	100,000	50,000	50,000
0	0	3960	Transfer from Fund 60	0	0	0	0	0
791,000	0	3970	Transfer from Fund 70	400,000	200,000	400,000	135,000	135,000
<b>1,784,852</b>			<b>TOTAL RESOURCES</b>	<b>1,324,002</b>	<b>1,873,761</b>	<b>2,175,190</b>	<b>1,165,463</b>	<b>1,165,463</b>
<b>EXPENDITURES</b>								
<b>Treatment Plant</b>								
0	50	C006	Shady Cove Solar	5,000	0		5,000	5,000
4,347	50	C007	Solids Handling Improvements	0	0	0	0	0
0	50	C012	SCADA Upgrade	125,000	0	25,000	150,000	150,000
110	50	C013	UV System	275,000	3,185	55,000	275,000	275,000
1,012	50	C010	Disk Filter Improvements	0	0	0	0	0
150	50	C020	FY21 Misc Treatment Repr	0	0	0	0	0
92,052	50	C023	FY22 Misc Treatment Repr	0	830	830	0	0
27,086	50	C024	SC Corrosion Study	0	2,871	2,871	0	0
0	50	C025	FY23 Misc Treatment Repr	75,000	8,574	10,000	0	0
0	50	CXXX	FY24 Misc Treatment Maint.	0	0	0	150,000	150,000
(5,812)	50	R023	SC Lightning Strike	0	0	0	0	0
<b>Lagoons</b>								
0	50	L003	Compost Project	700,000	977,634	1,100,000	100,000	100,000
8,506	50	L006	Lagoon Public Acces	75,000	450	500	75,000	75,000
0	50	L007	FY21 Misc Lagoon Repairs	0	0	0	0	0
0	50	L009	FY23 Misc Lagoon Repairs	50,000	15,810	20,000	0	0
0	50	LXXX	FY24 Misc Lagoon Repairs	0	0	0	50,000	50,000
<b>Collection System</b>								
1,685	50	VAR	Private Projects	0	0	0	0	0
<b>129,136</b>			<b>Total Capital Outlay</b>	<b>1,305,000</b>	<b>1,009,354</b>	<b>1,214,201</b>	<b>805,000</b>	<b>805,000</b>
<b>129,136</b>			<b>TOTAL EXPENDITURES</b>	<b>1,305,000</b>	<b>1,009,354</b>	<b>1,214,201</b>	<b>805,000</b>	<b>805,000</b>
<b>0 Contingency Budgeted (actual- notation)</b>								
<b>129,136</b>			<b>TOTAL APPROPRIATIONS</b>	<b>1,305,000</b>	<b>1,009,354</b>	<b>1,214,201</b>	<b>1,105,000</b>	<b>1,105,000</b>
<b>1,655,716</b>			<b>Ending Fund Balance</b>	<b>19,002</b>	<b>864,407</b>	<b>960,989</b>	<b>60,463</b>	<b>60,463</b>
<b>1,784,852</b>			<b>TOTAL REQUIREMENTS</b>	<b>1,324,002</b>	<b>1,873,761</b>	<b>2,175,190</b>	<b>1,165,463</b>	<b>1,165,463</b>

## **Rogue Valley Sewer Services Budget Document FY24**

### **Fund: Gold Hill Treatment (60)**

**Goals and Objectives:** The Gold Hill Treatment Fund was newly established in FY 2018 to track the expenses related to operating the wastewater treatment plant for the City of Gold Hill. RVSS currently operates this plant under an agreement for the operation and maintenance of the plant which expired in 2022. At the end of FY22 RVSS Board of Directors agreed to extend our management agreement with Gold Hill for one year. We included a provision in the agreement that we would not extend any further unless the City agrees to annex into RVSS. The City decided not to move towards annexation and a regional connection prompting RVSS to terminate our management agreement.

The City has subsequently reconsidered its position and may still move for an annexation. None of this will be settled in time for the budget approval. For budget purposes we are assuming that revenues and expenses for FY 2024 will be the same as in FY 2023.

This fund is intended to be fully independent of the General Fund.

**Major Source of Revenue:** Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant.

A portion of the annual fee is transferred to Fund 65 to cover expenses associated with the operation of the Gold Hill collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.



# Rogue Valley Sewer Services

## Gold Hill Treatment Fund (60)

### Resources & Requirements

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
233,298	00	2900	Beginning Fund Balance	202,078	269,094	269,094	174,178	174,178
360,000	00	3065	Gold Hill O&M Fees	360,000	210,060	360,000	360,000	360,000
0	00	3067	Connection Permits	500	0	500	500	500
360,000			<b>TOTAL REVENUES</b>	360,500	210,060	360,500	360,500	360,500
=====				=====	=====	=====	=====	=====
593,298			<b>TOTAL RESOURCES</b>	562,578	479,154	629,594	534,678	534,678
=====				=====	=====	=====	=====	=====
			<b>EXPENDITURES</b>					
			Materials and Services:					
281	10	7211	Supplies - Office	1,000	364	1,000	1,000	1,000
12,531	60	7225	Chemicals	5,000	7,252	7,252	5,000	5,000
2,281	60	7230	Sludge Disposal	4,000	2,249	40,000	40,000	40,000
4,713	60	7232	Laboratory Supplies	2,000	1,582	2,000	2,000	2,000
6,706	60	7234	Sampling and Testing	6,000	2,892	6,000	6,000	6,000
3,109	10	7590	Permit Fee Expense	500	0	500	500	500
7,562	60	7638	System Maintenance Treatment Plant	10,000	1,039	10,000	10,000	10,000
715	60	7641	Safety Program	586	0	586	586	586
1,740	60	7651	Vehicle/Equip Maintenance	500	0	500	500	500
2,057	60	7652	Fuel	1,000	36	1,000	1,000	1,000
185	60	7699	Bldg & Grounds Maintenance	1,000	0	1,000	1,000	1,000
3,641	10	7711	Communications & Alarms	2,000	1,783	2,000	2,000	2,000
14,863	10	7756	Utilities	15,000	9,425	15,000	15,000	15,000
4,886	10	7849	Insurance	1,812	0	1,812	1,812	1,812
65,270			<b>Total Materials &amp; Services</b>	50,398	26,622	88,650	86,398	86,398
0	50	G002	Influent Pump Controls	0	0	0	0	0
30,877	50	G010	FY22 Misc Treatment Maint	0	444	444	0	0
0	50	G011	FY23 Misc Treatment Maint	50,000	5,930	50,000	0	0
0	50	GXXX	FY24 Misc Treatment Maint	0	0	0	50,000	50,000
30,877			<b>Total Capital Outlay</b>	50,000	6,374	50,444	50,000	50,000
96,147			<b>TOTAL EXPENDITURES</b>	100,398	32,996	139,094	136,398	136,398
			Transfers					
212,696	10	9850	General Fund - Labor	236,008	107,292	236,008	236,008	236,008
2,361	10	9870	General Fund - Vehicle	5,314	3,976	5,314	5,314	5,314
13,000	10	9865	Transfer to Fund 65	75,000	22,000	75,000	75,000	75,000
228,057			<b>TOTAL TRANSFERS</b>	316,322	133,268	316,322	316,322	316,322
=====				=====	=====	=====	=====	=====
0			Contingency Budgeted (actual- notation)	50,000	0	0	50,000	50,000
=====				=====	=====	=====	=====	=====
324,204			<b>TOTAL APPROPRIATIONS</b>	466,720	166,264	455,416	502,720	502,720
=====				=====	=====	=====	=====	=====
269,094			<b>Ending Fund Balance</b>	95,858	312,890	174,178	31,958	31,958
=====				=====	=====	=====	=====	=====
593,298			<b>TOTAL REQUIREMENTS</b>	562,578	479,154	629,594	534,678	534,678
=====				=====	=====	=====	=====	=====

## **Rogue Valley Sewer Services Budget Document FY24**

### **Fund: Gold Hill Collection System (65)**

**Goals and Objectives:** The Gold Hill Collection System Fund is newly established for FY 2018 to track the expenses related to operating the sewer collection system for the City of Gold Hill.

This fund is intended to be fully independent of the General Fund.

**Major Source of Revenue:** Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments. This revenue is entered into Fund 60 and transferred to Fund 65

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the sewer collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

# Rogue Valley Sewer Services

## Gold Hill Collection Fund (65)

### Resources & Requirements

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
171	00	2900	Beginning Fund Balance	28,326	300	300	38,300	38,300
13,000	00	3960	Transfer from Fund 60	75,000	22,000	75,000	75,000	75,000
13,000			<b>TOTAL REVENUES</b>	<b>75,000</b>	<b>22,000</b>	<b>75,000</b>	<b>75,000</b>	<b>75,000</b>
=====				=====	=====	=====	=====	=====
13,171			<b>TOTAL RESOURCES</b>	<b>103,326</b>	<b>22,300</b>	<b>75,300</b>	<b>113,300</b>	<b>113,300</b>
=====				=====	=====	=====	=====	=====
			<b>EXPENDITURES</b>					
			Materials and Services:					
0	40	7631	System Maintenance	5,000	0	5,000	5,000	5,000
0			<b>Total Materials &amp; Services</b>	<b>5,000</b>	<b>0</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
715	50	2215	Davis Partition, GH	0	0	0	0	0
1,845	50	2010	BluDutch Sewer	0	0	0	0	0
0	50	G008	Riverside Sewer Replacement	0	0	0	0	0
0	50	G009	6th Street Sewer Replacement	0	0	0	0	0
0	50	GXXX	FY23 Misc GH Collection Maint	50,000	1,101	2,000	0	0
0	50	GXXX	FY24 Misc GH Collection Maint	0	0	0	2,000	2,000
2,560			<b>Total Capital Outlay</b>	<b>50,000</b>	<b>1,101</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>
2,560			<b>TOTAL EXPENDITURES</b>	<b>55,000</b>	<b>1,101</b>	<b>7,000</b>	<b>7,000</b>	<b>7,000</b>
			<b>Transfers</b>					
7,636	10	9850	General Fund - Labor	20,000	13,444	20,000	20,000	20,000
2,675	10	9870	General Fund - Vehicle	10,000	7,270	10,000	10,000	10,000
10,311			<b>TOTAL TRANSFERS</b>	<b>30,000</b>	<b>20,714</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>
=====				=====	=====	=====	=====	=====
0			Contingency Budgeted (actual- notation)	0	0	0	50,000	50,000
12,871			<b>TOTAL APPROPRIATIONS</b>	<b>85,000</b>	<b>21,815</b>	<b>37,000</b>	<b>87,000</b>	<b>87,000</b>
=====				=====	=====	=====	=====	=====
300			<b>Ending Fund Balance</b>	<b>18,326</b>	<b>485</b>	<b>38,300</b>	<b>26,300</b>	<b>26,300</b>
=====				=====	=====	=====	=====	=====
13,171			<b>TOTAL REQUIREMENTS</b>	<b>103,326</b>	<b>22,300</b>	<b>75,300</b>	<b>113,300</b>	<b>113,300</b>
=====				=====	=====	=====	=====	=====

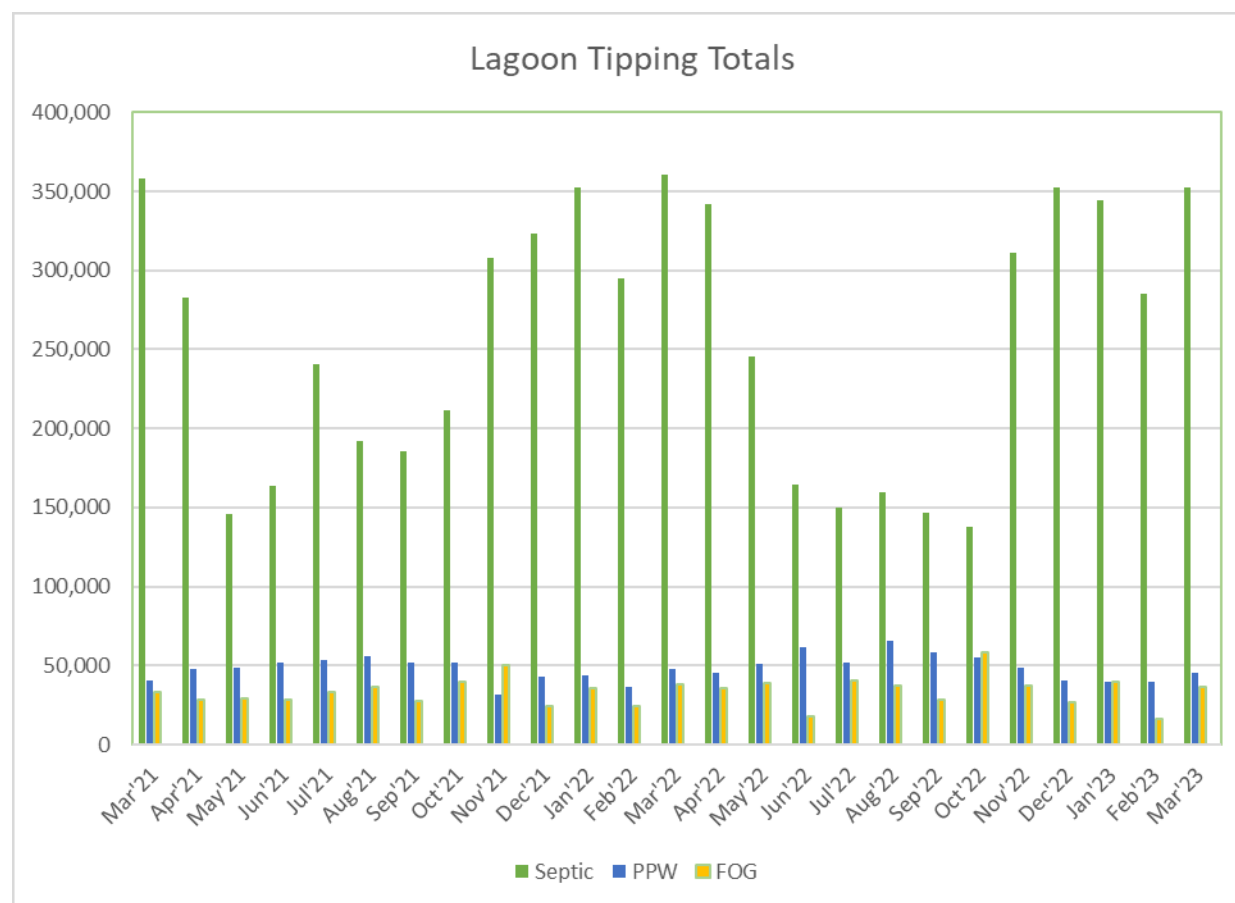
# Rogue Valley Sewer Services Budget Document FY24

## Fund: Lagoons (70)

**Goals and Objectives:** The Lagoons Fund is newly established for FY 2020 to track the expenses related to operating the Lagoons. This fund is intended to be fully independent of the General Fund.

**Major Source of Revenue:** Revenue from this fund comes from hauled septage accepted for a fee. Below is a graph showing the gallons received each month for Septage, Porta Potty Waste and Fats, Oils, Grease. See graph below for gallons received each month over the last two years.

**Major Expenditures:** Expenditures from this fund consist of costs associated with the operations and maintenance of the lagoons. Surplus funds generated from the hauled septage will be transferred to Fund 55 to help finance capital improvements for both the Shady Cove Treatment Plant and the White City Lagoons. Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.



# Rogue Valley Sewer Services

## Lagoons Fund (70)

### Resources & Requirements

Actual FY22	Dept	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
426,020	00	2900	Beginning Fund Balance	214,636	117,382	117,382	6,772	6,772
629,693	00	3052	Septage	450,000	235,015	450,000	450,000	450,000
1,966	00	3301	Interest	1,512	1,686	1,686	1,686	1,686
631,659			<b>TOTAL REVENUES</b>	<b>451,512</b>	<b>236,701</b>	<b>451,686</b>	<b>451,686</b>	<b>451,686</b>
=====				=====	=====	=====	=====	=====
1,057,679			<b>TOTAL RESOURCES</b>	<b>666,148</b>	<b>354,083</b>	<b>569,068</b>	<b>458,458</b>	<b>458,458</b>
=====				=====	=====	=====	=====	=====
			<b>EXPENDITURES</b>					
			Materials and Services:					
0	10	7211	Office Supplies	75	0	75	75	75
0	60	7225	Chemicals	1,000	0	1,000	1,000	1,000
6,752	60	7400	Landfill	7,500	2,420	7,500	7,500	7,500
2,077	10	7590	Permit Fee Expense	1,717	1,821	1,821	2,000	2,000
6,469	60	7685	Lagoon Maintenance	20,000	6,859	20,000	20,000	20,000
0	40	7699	Maintenance Other	0	0	0	1,000	1,000
840	20	7712	Communications - IT Services	900	0	900	1,000	1,000
494	10	7756	Utilities	1,000	283	1,000	10,000	10,000
16,632			<b>Total Materials &amp; Services</b>	<b>32,192</b>	<b>11,383</b>	<b>32,296</b>	<b>42,575</b>	<b>42,575</b>
0	50	LXXX		0	0	0	0	0
0			<b>Total Capital Outlay</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
16,632			<b>TOTAL EXPENDITURES</b>	<b>32,192</b>	<b>11,383</b>	<b>32,296</b>	<b>42,575</b>	<b>42,575</b>
			<b>Transfers</b>					
125,722	10	9850	General Fund - Labor	150,000	44,460	120,000	120,000	120,000
6,943	10	9870	General Fund - Vehicle	10,000	2,462	10,000	10,000	10,000
791,000	10	9855	Transfer to Fund 55	400,000	200,000	400,000	135,000	135,000
923,665			<b>TOTAL TRANSFERS</b>	<b>560,000</b>	<b>246,922</b>	<b>530,000</b>	<b>265,000</b>	<b>265,000</b>
=====				=====	=====	=====	=====	=====
			<b>0 Contingency Budgeted (actual- notation)</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>
940,297			<b>TOTAL APPROPRIATIONS</b>	<b>592,192</b>	<b>258,305</b>	<b>562,296</b>	<b>357,575</b>	<b>357,575</b>
=====				=====	=====	=====	=====	=====
117,382			<b>Ending Fund Balance</b>	<b>73,956</b>	<b>95,778</b>	<b>6,772</b>	<b>100,883</b>	<b>100,883</b>
=====				=====	=====	=====	=====	=====
1,057,679			<b>TOTAL REQUIREMENTS</b>	<b>666,148</b>	<b>354,083</b>	<b>569,068</b>	<b>458,458</b>	<b>458,458</b>
=====				=====	=====	=====	=====	=====



**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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**ROGUE VALLEY**  
**SEWER SERVICES**  
CLEAN WATER - HEALTHY COMMUNITIES

**Section IV. Budget Requirement Details by Department**

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**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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# **Rogue Valley Sewer Services Budget Document FY24**

## **Department 10: Administration**

### **Description:**

Rogue Valley Sewer Services Administration Department provides professional administrative and accounting support in the planning and execution of general and financial policies and objectives. These are developed by the Rogue Valley Sewer Services Board of Directors for the sewer service needs of the region.

### **Funding:**

The Administration Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01.

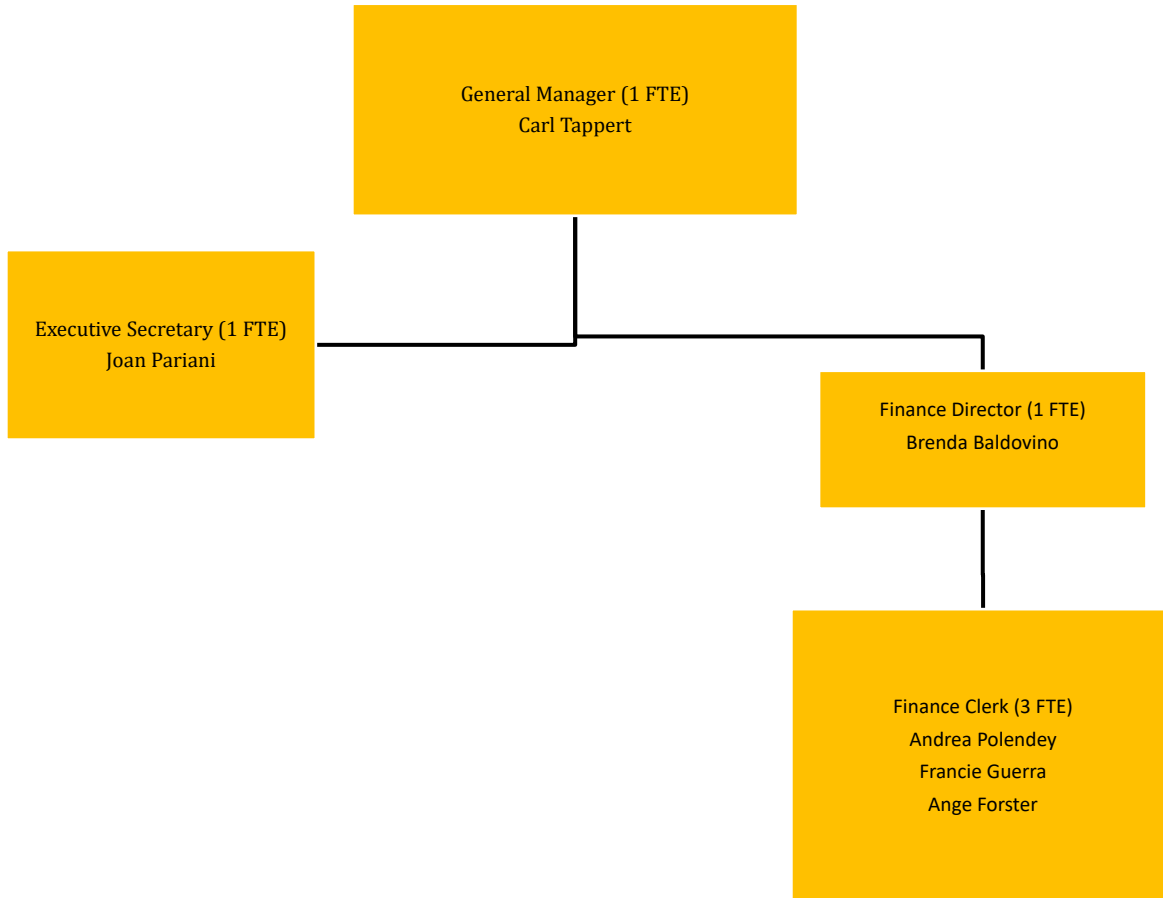
### **Goals:**

- Provide leadership to all departments of the District in management and administrative issues and public relations.

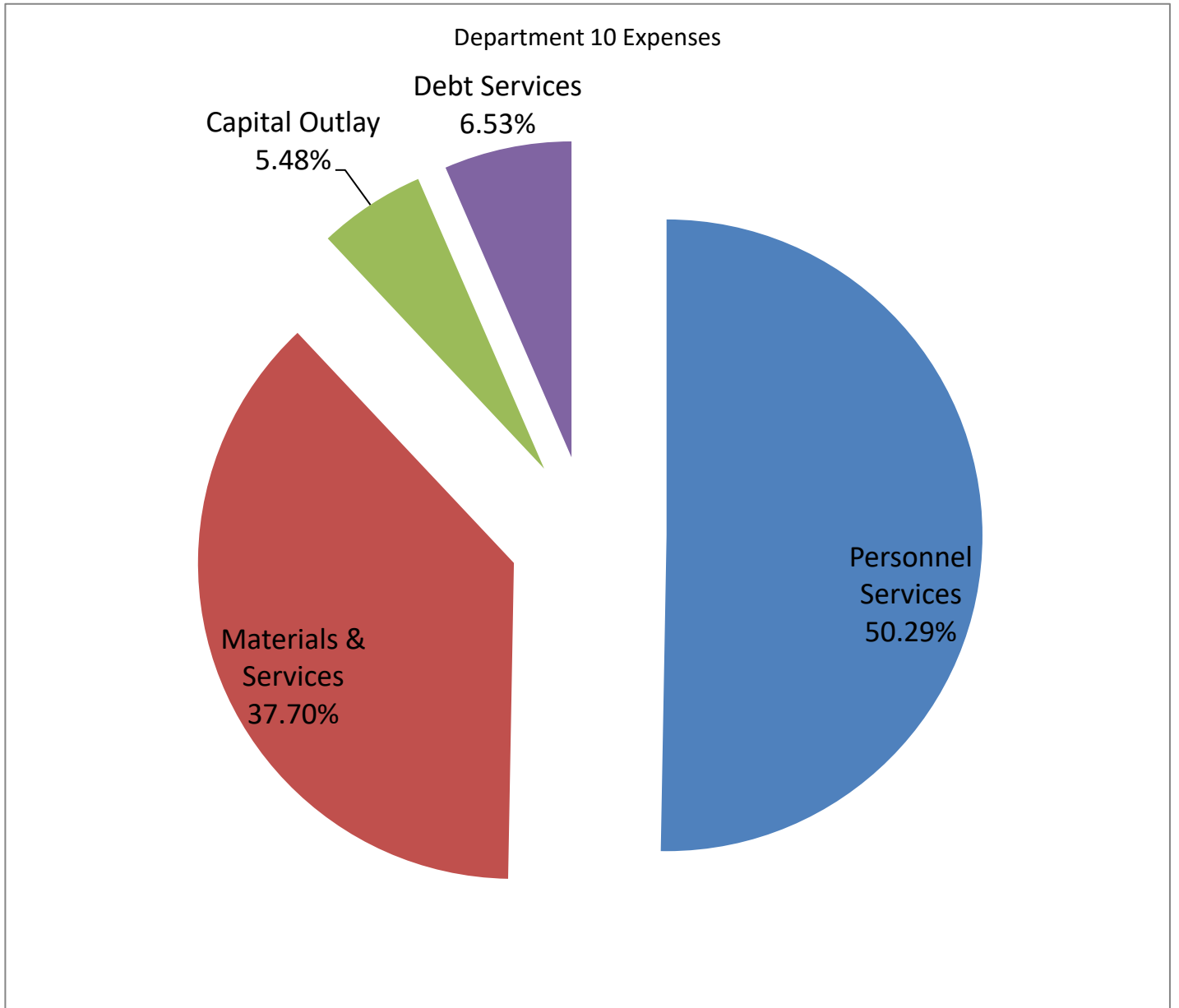
### **Performance Measures:**

- Meet weekly with Department Head staff to review services/programs and projects.

**ROGUE VALLEY SEWER SERVICES**  
**FISCAL YEAR 2023 - 2024**  
**Department 10**  
**Administration/Finance**



**Rogue Valley Sewer Services**  
**Approved Budget FY24**  
**Department 10: Administration**



# Rogue Valley Sewer Services

## Administration Dept 10

### Requirements

Actual			Budget	YTD	Projected	Proposed	Approved
FY22	a/c #	Category / Name	FY23	Dec 22	FY23	FY24	FY24
643,316	5010	Salaries	587,467	313,776	587,467	641,592	641,592
47	5012	Overtime	0	586	586	0	0
5,425	5020	Performance Incentive Plan	20,000	0	20,000	20,000	20,000
1,100	5022	ETO - Emergency Time Off	0	0	0	0	0
0	5025	CVD10 - Time Off	0	0	0	0	0
163,711	5241	Medical & Dental Insurance	179,019	92,457	179,019	156,249	156,249
74,104	5275	Retirement Plan	71,963	36,272	71,963	77,466	77,466
36,485	5111	Social Security	36,402	15,885	36,402	39,779	39,779
0	5122	Unemployment self Insurance	2,000	0	2,000	2,000	2,000
9,276	5123	Medicare	8,539	4,472	8,539	9,303	9,303
499	5233	Worker's Compensation	4,000	333	400	400	400
141	5235	Worker's Assessment Expense	160	63	160	160	160
1,167	5243	EAP Expense	2,867	933	2,867	2,867	2,867
20,400	5245	HRA, Deductible Plan	18,000	18,000	18,000	18,000	18,000
3,663	5250	LTD, Life Insurance, RHS	4,197	1,725	4,197	5,000	5,000
<b>959,334</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>934,614</b>	<b>484,502</b>	<b>931,600</b>	<b>972,816</b>	<b>972,816</b>
21,310	7111	Audit	22,000	12,000	22,000	24,200	24,200
13,734	7112	Legal Services	10,000	35,854	35,854	35,854	35,854
3,900	7113	Professional services	10,000	5,700	10,000	10,000	10,000
0	7115	Newsletter	10,000	0	10,000	10,000	10,000
184,887	7121	Bank Charges	175,000	95,214	175,000	200,000	200,000
10,689	7152	Publication Expense	5,045	1,722	5,045	5,045	5,045
1,478	7166	Recording fees	1,000	355	1,000	1,000	1,000
116,371	7177	Contractual services - Billing	117,120	117,762	117,762	119,195	119,195
40,656	7211	Supplies, Office, Billing	37,575	16,696	37,575	37,575	37,575
56,482	7255	Postage & Freight	55,200	28,700	55,200	55,200	55,200
419	7311	Board Member Expenses	800	0	800	800	800
0	7533	Physical Examinations	800	0	800	800	800
9,467	7544	Travel, Lodging, Meals, Training	11,000	8,130	11,000	11,000	11,000
555	7555	Training/Certifications	530	675	675	675	675
9,414	7588	Memberships & Subscriptions	10,100	7,458	10,100	10,100	10,100
8,707	7590	Permit Fee	6,217	5,300	6,321	6,500	6,500
49	7641	Safety Program	8,800	0	8,800	8,800	8,800
1,129	7642	Clothing	720	815	815	815	815
690	7650	Equipment Maint. - Admin	500	0	500	500	500
0	7653	Equipment (under \$3,000)	2,000	0	2,000	2,000	2,000
16,447	7699	Admin Building Maint	16,015	647	5,000	15,000	15,000
37,384	7711	Communication & Alarm	20,500	17,724	20,500	21,000	21,000
57,627	7756	Utilities	53,250	26,686	56,000	65,000	65,000
108,962	7849	Property Insurance	83,862	48	83,862	83,862	83,862
3,366	7995	Other Expenses	4,300	1,301	4,300	4,300	4,300
<b>703,723</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>662,334</b>	<b>382,787</b>	<b>680,909</b>	<b>729,221</b>	<b>729,221</b>
1,822	6100	Front Office Cubicals	0	0	0	0	0
0	6100	Back Parking Area Valley Gutter&As	20,000	0	20,000	0	0
0	6100	O&M Desk Reconfiguration	18,000	17,948	18,000	0	0
0	6100	Seal Coat Asphalt Parking Lot/Drive	13,000	0	13,000	0	0
0	6100	SCTP Desk Improvements	0	0	0	6,000	6,000
0	6100	HVAC	0	0	0	100,000	100,000
<b>1,822</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>51,000</b>	<b>17,948</b>	<b>51,000</b>	<b>106,000</b>	<b>106,000</b>
330,562	9520	Revenue Bond Series 2013	1,885,000	1,917,365	1,917,365	0	0
126,967	9520	Shady Cove Sewer Bond #1	123,994	95,147	123,994	126,294	126,294
<b>457,529</b>		<b>TOTAL DEBT SERVICES</b>	<b>2,008,994</b>	<b>2,012,512</b>	<b>2,041,359</b>	<b>126,294</b>	<b>126,294</b>
<b>2,122,408</b>		<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>3,656,942</b>	<b>2,897,749</b>	<b>3,704,868</b>	<b>1,934,331</b>	<b>1,934,331</b>

# **Rogue Valley Sewer Services Budget Document FY24**

## **Department 20: Information Technology**

### **Description:**

Rogue Valley Sewer Services Information Technology Department designs databases, provides geographic information system mapping and applications, and purchases, maintains, and provides support for network and computer related hardware and software.

### **Funding:**

The Information Technology Department's expenses are funded by revenue collected through service charges within RVSS General Fund 01, Phase II Permit fees collected in RVSS Stormwater Quality Management Fund 10, and revenue collected within the Shady Cove O&M Fund 50.

### **Goals:**

- Configure and purchase hardware and software to meet the current and future needs of RVSS keeping in mind ease of use for employees, sustainability, and budget limits.
- Provide hardware and software support to maintain uninterrupted operation of RVSS.
- Increase efficiency through technology.

### **Performance Measures:**

- The current and future needs of RVSS have been met with computer hardware and software.
- The uninterrupted operation of RVSS.
- The happiness of RVSS employees.

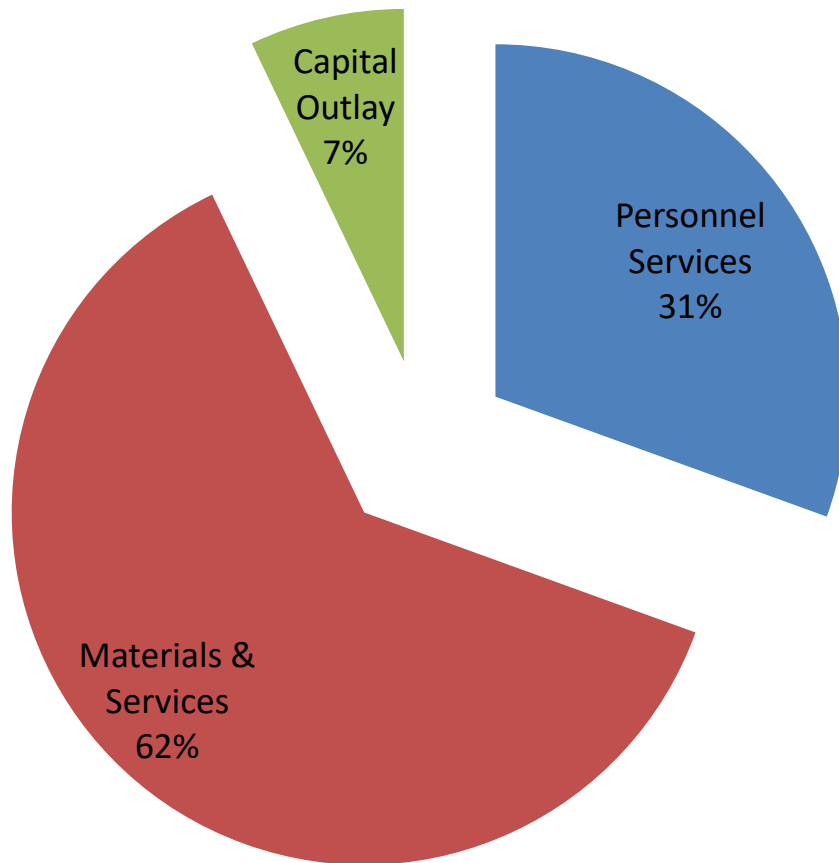
**ROGUE VALLEY SEWER SERVICES  
FISCAL YEAR 2023 - 2024  
Department 20  
Network Administrator**

Network Administrator\* (1 FTE)  
Carole Balzer

<sup>1</sup> Network Administrator is also designated as Deputy Manager

**Rogue Valley Sewer Services**  
**Approved Budget FY24**  
**Department 20: Information Technology**

Department 20 Expenses



# Rogue Valley Sewer Services

## Information Technology Dept 20

### Requirements

Actual FY22	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
149,606	5010	Salaries	269,679	80,530	269,679	128,180	128,180
0	5012	Overtime	0	0	0	0	0
2,916	5022	ETO - Emergency Time Off	0	0	0	0	0
0	5025	CVD20 - Time Off	0	0	0	0	0
47,073	5241	Medical & Dental Insurance	107,407	28,963	107,407	35,531	35,531
13,030	5275	Retirement Plan	23,192	6,788	23,192	11,023	11,023
9,224	5111	Social Security	16,710	4,848	16,710	7,947	7,947
2,158	5123	Medicare	3,920	1,134	3,920	1,859	1,859
54	5233	Worker's Compensation	54	42	42	60	60
31	5235	Worker's Assessment Expense	40	16	40	40	40
6,000	5245	HRA Deductible Plan	8,400	6,000	6,000	3,600	3,600
935	5250	LTD, Life Insurance, RHS	1,062	486	1,062	1,000	1,000
<b>231,027</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>430,464</b>	<b>128,807</b>	<b>428,052</b>	<b>189,240</b>	<b>189,240</b>
70,532	7113	Professional services	84,000	36,972	84,000	85,000	85,000
580	7223	Supplies, Computer	2,600	1,035	3,096	3,800	3,800
3,771	7544	Travel, Lodging, Meals, Training	11,563	0	11,563	9,000	9,000
25	7555	Training/Certifications	0	0	0	4,563	4,563
3,046	7588	Memberships & Subscriptions	3,600	795	3,600	3,600	3,600
216,980	7622	Computer Software Maintenance	244,985	202,861	244,985	244,985	244,985
0	7626	Computer Software	1,000	0	1,000	1,000	1,000
0	7642	Clothing	500	0	500	200	200
0	7653	Equipt , O&M (under \$3,000)	0	0	0	0	0
13,205	7654	Equipt Computer (under \$3,000)	36,900	6,865	37,440	22,000	22,000
1,632	7711	Communications & Alarms	2,400	964	2,400	3,600	3,600
14,857	7712	Communications - Internet Services	6,750	6,774	8,270	8,800	8,800
1	7995	Other Expenses	50	2	50	50	50
<b>324,629</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>394,348</b>	<b>256,268</b>	<b>396,904</b>	<b>386,598</b>	<b>386,598</b>
0	6100	High Speed Network Connectors	9,880	0	9,880	0	0
0	6100	Replace Hallway copier	0	0	15,000	0	0
0	6100	PC's and Laptop	0	0	0	44,000	44,000
0	6100	Voip System - Telephone	0	0	25,000	0	0
<b>0</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>9,880</b>	<b>0</b>	<b>49,880</b>	<b>44,000</b>	<b>44,000</b>
<b>555,656</b>		<b>TOTAL INFORMATION TECH EXPENSES</b>	<b>834,692</b>	<b>385,075</b>	<b>874,836</b>	<b>619,838</b>	<b>619,838</b>



# **Rogue Valley Sewer Services Budget Document FY24**

## **Department 30: Engineering**

### **Description:**

Rogue Valley Sewer Services Engineering Department oversees infrastructure development, capital planning, design and construction of sewer and stormwater capital projects, project management, mapping service, and inspection within the service boundary of RVSS.

### **Funding:**

The Engineering Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Capital Improvements are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09. Stormwater quality capital projects are funded by stormwater fees collected within the Storm Water Quality Fund 10.

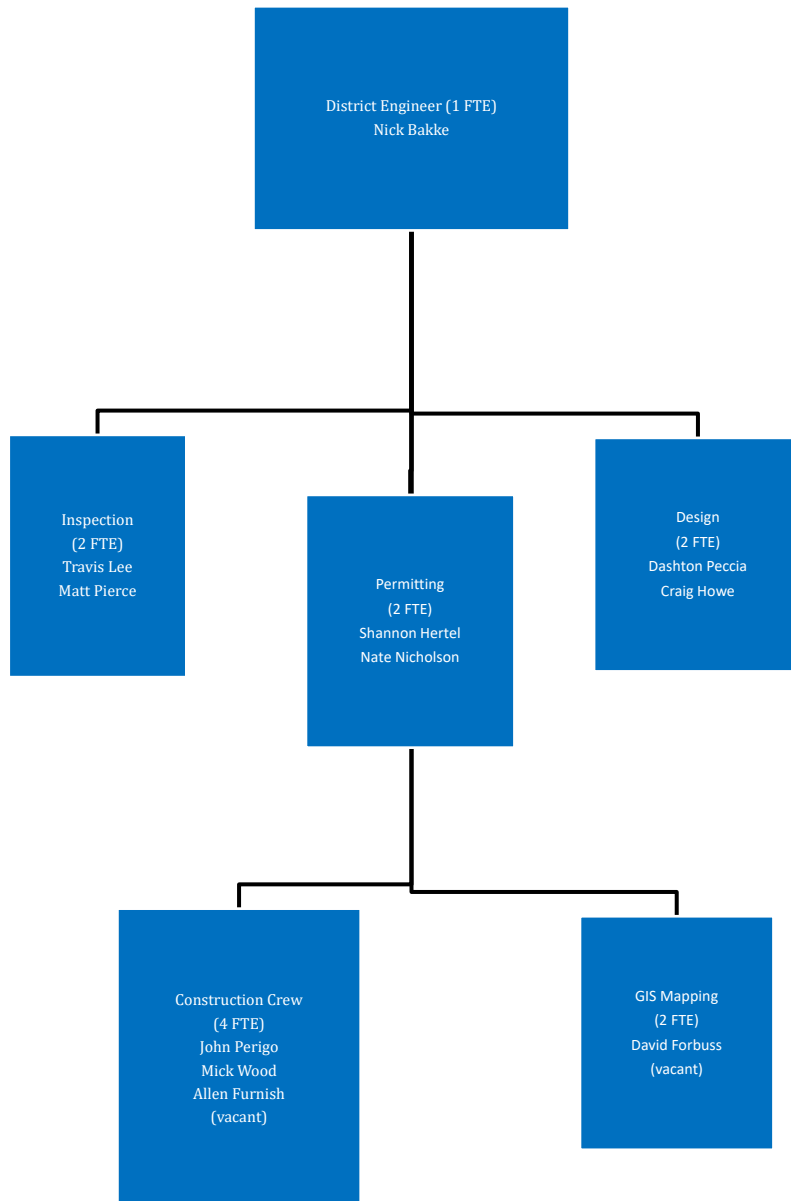
### **Goals:**

- Provide sewer infrastructure to ensure the health, safety and livability within and around the RVSS service boundary.
- Uphold State and Federal Standards for the operation and construction of all sewer facilities that are existing and/or installed within RVSS service boundary.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.
- Maintain and manage a robust capital improvement plan to ensure long term viability of RVSS sewer system.
- Repair or replace between 1% and 2% of the existing concrete and asbestos cement pipe annually.

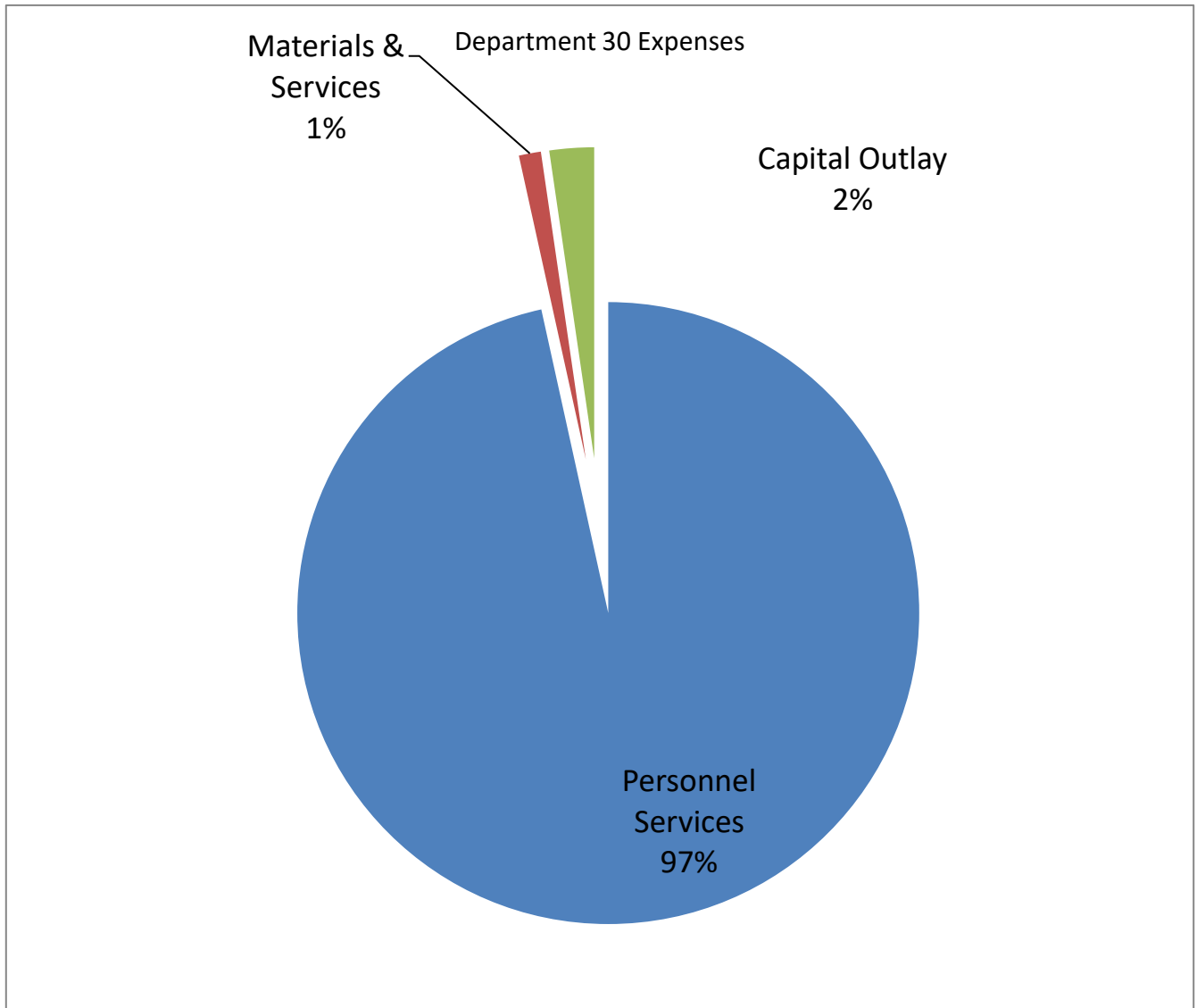
### **Performance Measures:**

- **SSO:** Ensure sewer system has adequate capacity and structural stability to withstand a one in five year storm event without overflow.
- **Inspection:** Ensure service and mainline inspections are completed in accordance with the Oregon Plumbing Specialty Code and Rogue Valley Sewer Services Standards.

**ROGUE VALLEY SEWER SERVICES**  
**FISCAL YEAR 2023 - 2024**  
**Department 30**  
**Engineering**



**Rogue Valley Sewer Services**  
**Approved Budget FY24**  
**Department 30: Engineering**



# Rogue Valley Sewer Services

## Engineering Dept 30

### Requirements

Actual FY22	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
432,525	5010	Salaries	615,934	346,179	615,934	842,084	842,084
3,418	5012	Overtime	5,316	1,409	5,316	3,000	3,000
270	5015	On Call	1,382	515	1,382	1,300	1,300
37,078	5022	ETO - Emergency Time Off	0	0	0	0	0
0	5025	CVD30 - Time Off	0	0	0	0	0
119,170	5241	Medical & Dental Insurance	193,263	96,384	193,263	243,283	243,283
33,945	5275	Retirement Plan	52,970	23,820	52,970	72,419	72,419
27,821	5111	Social Security	38,166	20,184	38,166	52,209	52,209
6,752	5123	Medicare	8,953	4,970	8,953	12,210	12,210
136	5233	Worker's Compensation	136	106	106	200	200
109	5235	Worker's Assessment Expense	100	75	100	100	100
13,200	5245	HRA Deductible Plan	18,000	25,200	25,200	22,800	22,800
2,631	5250	LTD, Life Insurance, RHS	2,784	2,029	2,784	3,000	3,000
<b>677,055</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>937,004</b>	<b>520,871</b>	<b>944,174</b>	<b>1,252,605</b>	<b>1,252,605</b>
0	7113	Professional Services	0	0	0	0	0
90	7211	Supplies, Office, Billing	800	442	800	800	800
160	7533	Physical Examinations	800	0	800	800	800
160	7544	Travel, Lodging, Meals, Training	1,000	525	1,000	1,000	1,000
75	7555	Training/Certification	0	5,930	5,930	5,930	5,930
875	7588	Memberships & Subscriptions	1,000	320	1,000	1,000	1,000
565	7641	Safety supplies	500	0	500	500	500
876	7642	Clothing	1,500	1,389	1,500	1,800	1,800
596	7653	Equipt (under \$3,000)	2,000	0	2,000	2,000	2,000
0	7654	Computers (under \$3,000)	0	0	0	0	0
559	7711	Communication & Alarm	500	292	500	500	500
3	7995	Other Expense	500	5	500	500	500
<b>3,959</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>8,600</b>	<b>8,903</b>	<b>14,530</b>	<b>14,830</b>	<b>14,830</b>
0	6100	GPS Equipment	0	15,714	15,714	0	0
0	6100	Hanging Files	0	0	0	0	0
0	6100	Engineering Desks	0	0	0	30,000	30,000
<b>0</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>15,714</b>	<b>15,714</b>	<b>30,000</b>	<b>30,000</b>
<b>681,014</b>		<b>TOTAL ENGINEERING EXPENSES</b>	<b>945,604</b>	<b>545,488</b>	<b>974,418</b>	<b>1,297,435</b>	<b>1,297,435</b>

# **Rogue Valley Sewer Services Budget Document FY24**

## **Department 35: Storm Water Quality**

### **Description:**

Rogue Valley Sewer Services Stormwater Department operates under the direction of the District Engineer and oversees development and implementation of the Municipal Separate Storm Sewer System (MS4) Phase II Permit and the required Stormwater Management Program. In addition, the Stormwater Department, implements and enforces the terms of the Memorandum of Agreement and Intergovernmental Agreements between RVSS and the Oregon Department of Environmental Quality (DEQ) for the 1200-C and CN Construction General Permits.

RVSS had jurisdiction over stormwater quality infrastructure within the MS4 boundary, and all storm drainage infrastructure within the White City Industrial Storm Drainage Boundary.

### **Funding:**

The Stormwater Department's operational and capital expenses are funded through a Stormwater Quality fee collected within the MS4 Boundary, and a White City Storm Drain fee collected within the White City Industrial Storm Drainage boundary.

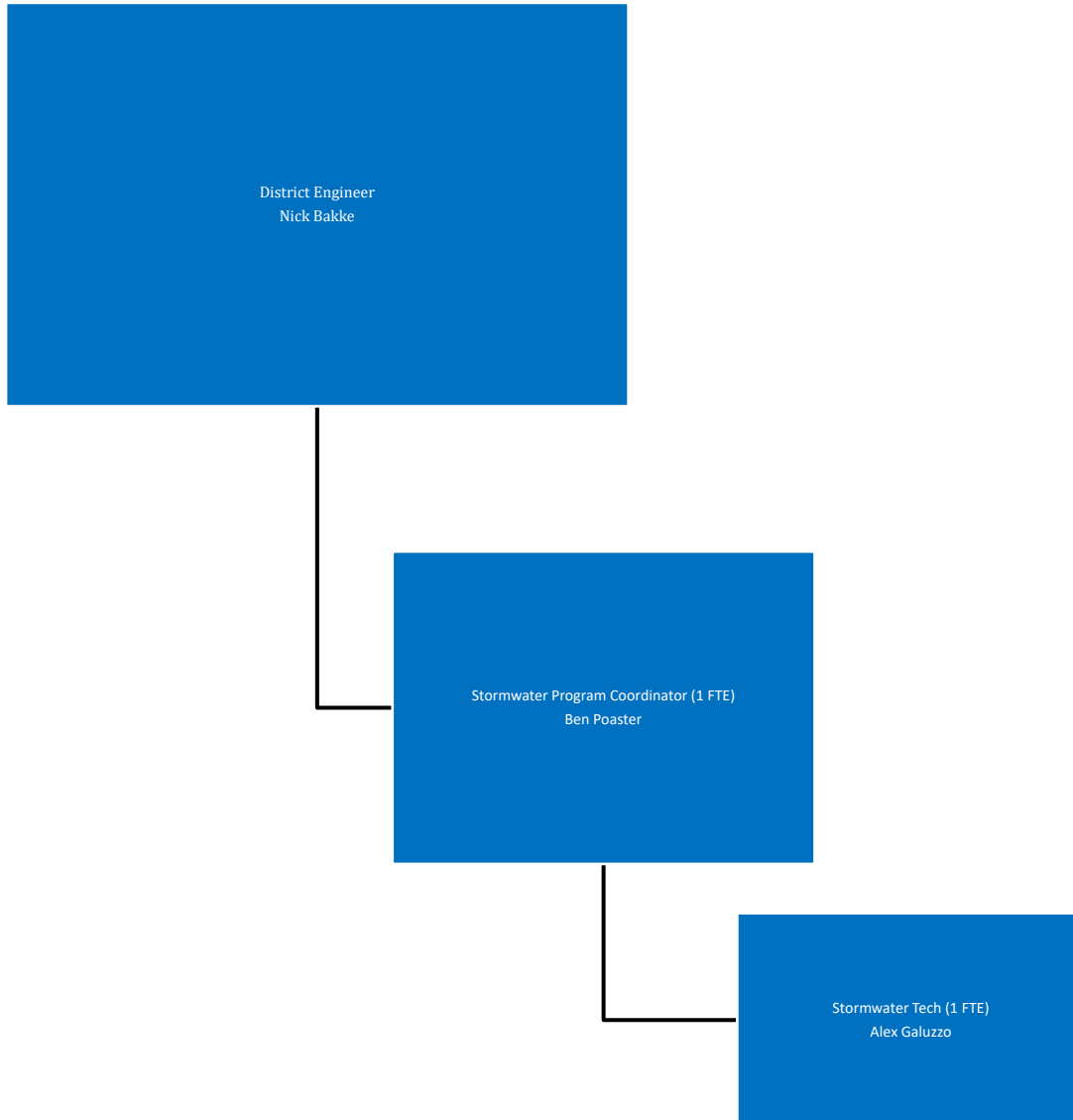
### **Goals:**

- Implement and enforce the MS4 Phase II permit requirements set by Oregon Department of Environmental Quality.
- Implement and enforce the 1200 C, CN and CA Construction General permit requirements set by the Oregon Department of Environmental Quality.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.

### **Performance Measures:**

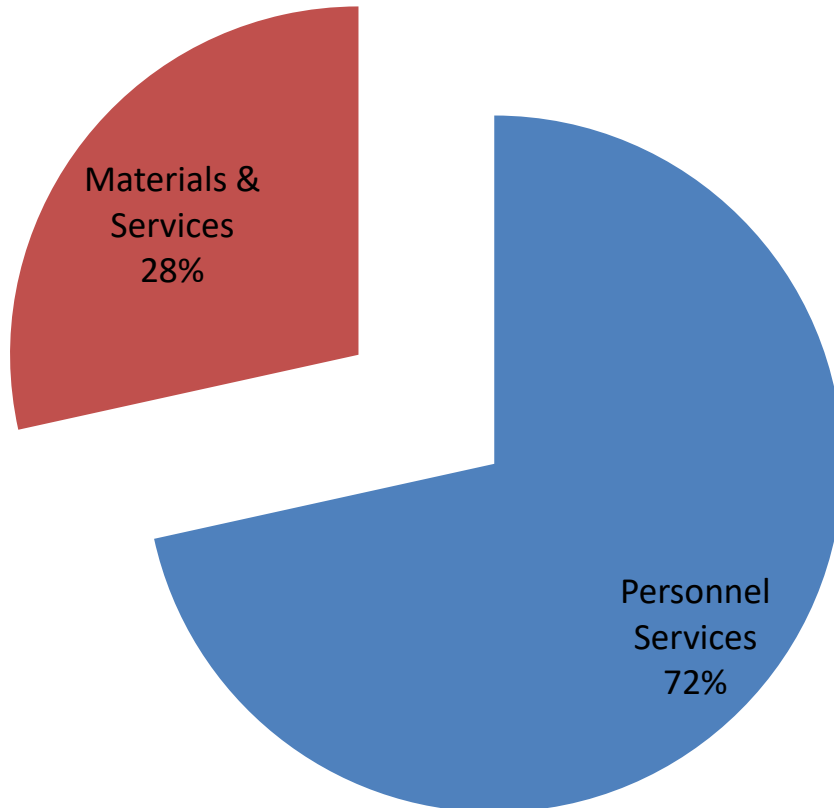
- **MS4 Phase II:** Ensure the annual reporting and proposed Phase II performance measures are met on an annual basis.
- **Construction General Permit:** Ensure annual reporting and performance measures are met on an annual basis.

**ROGUE VALLEY SEWER SERVICES**  
**FISCAL YEAR 2023 - 2024**  
**Departmental 35**  
**Stormwater**



**Rogue Valley Sewer Services**  
**Approved Budget FY24**  
**Department 35: Storm Water Quality**

Department 35 Expenses



# Rogue Valley Sewer Services

## Storm Water Quality Dept 35

### Requirements

Actual FY22	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
168,076	5010	Salaries	185,045	92,000	185,045	173,272	173,272
51	5012	Overtime	1,063	0	1,063	1,000	1,000
0	5022	ETO - Emergency Time Off	0	0	0	0	0
0	5025	CVD35 - Time Off	0	0	0	0	0
41,631	5241	Medical & Dental Insurance	71,605	23,508	71,605	47,955	47,955
12,163	5275	Retirement Plan	15,914	4,952	15,914	14,901	14,901
10,224	5111	Social Security	11,466	5,575	11,466	10,743	10,743
2,391	5123	Medicare	2,690	1,304	2,690	2,512	2,512
87	5233	Worker's Compensation	100	69	100	100	100
37	5235	Worker's Assessment Expense	40	20	40	40	40
3,600	5245	HRA Deductible Plan	6,000	6,000	6,000	6,000	6,000
1,040	5250	LTD, Life Insurance, RHS	1,316	558	1,316	1,000	1,000
<b>239,300</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>295,239</b>	<b>133,986</b>	<b>295,239</b>	<b>257,523</b>	<b>257,523</b>
0	7113	Professional Services	35,000	0	35,000	35,000	35,000
0	7114	Intern Services	0	0	0	0	0
588	7211	Supplies, Office, Billing	3,000	21	3,000	3,000	3,000
0	7533	Physical Examinations	51	0	51	500	500
5,354	7544	Travel, Lodging, Meals, Training	5,000	404	5,000	5,000	5,000
0	7555	Training/Certifications	0	5,850	5,850	5,850	5,850
1,203	7588	Memberships & Subscriptions	1,500	192	1,500	1,500	1,500
4,232	7590	Permit Fee	5,000	0	5,000	5,000	5,000
0	7631	Maintenance - System	15,000	0	15,000	15,000	15,000
146	7642	Clothing	620	32	620	620	620
0	7653	Equipt (under \$3,000)	0	0	0	0	0
1,645	7711	Communication & Alarm	2,200	749	2,249	2,949	2,949
5,290	7810	Public Education	15,000	1,592	15,000	15,000	15,000
971	7820	Construction Site	1,000	941	1,000	1,000	1,000
0	7830	Post Construction	1,000	362	1,000	1,000	1,000
(6,241)	7840	Illicit Discharge	10,000	380	10,000	10,000	10,000
0	7910	Coordinated LID Projects	0	0	0	0	0
1	7995	Other Expense	1,001	1	1,001	1,001	1,001
<b>13,189</b>		<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>95,372</b>	<b>10,524</b>	<b>101,271</b>	<b>102,420</b>	<b>102,420</b>
0	6100		0	0	0	0	0
<b>0</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>252,489</b>		<b>TOTAL STORMWATER EXPENSES</b>	<b>390,611</b>	<b>144,510</b>	<b>396,510</b>	<b>359,943</b>	<b>359,943</b>



# **Rogue Valley Sewer Services Budget Document FY24**

## **Department 40: Maintenance**

### **Description:**

Rogue Valley Sewer Services Maintenance Department provides for the safety of RVSS customers through the inspection, cleaning, and minor repairs of all sewer main lines used within its boundaries. Cleaning is mainly accomplished through the use of specially designed trucks, which use both flush and vacuum operations.

### **Funding:**

The Maintenance Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Repairs and maintenance are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09.

### **Goals:**

- Maintain the sewer system to protect the health and safety of people within the RVSS boundary.

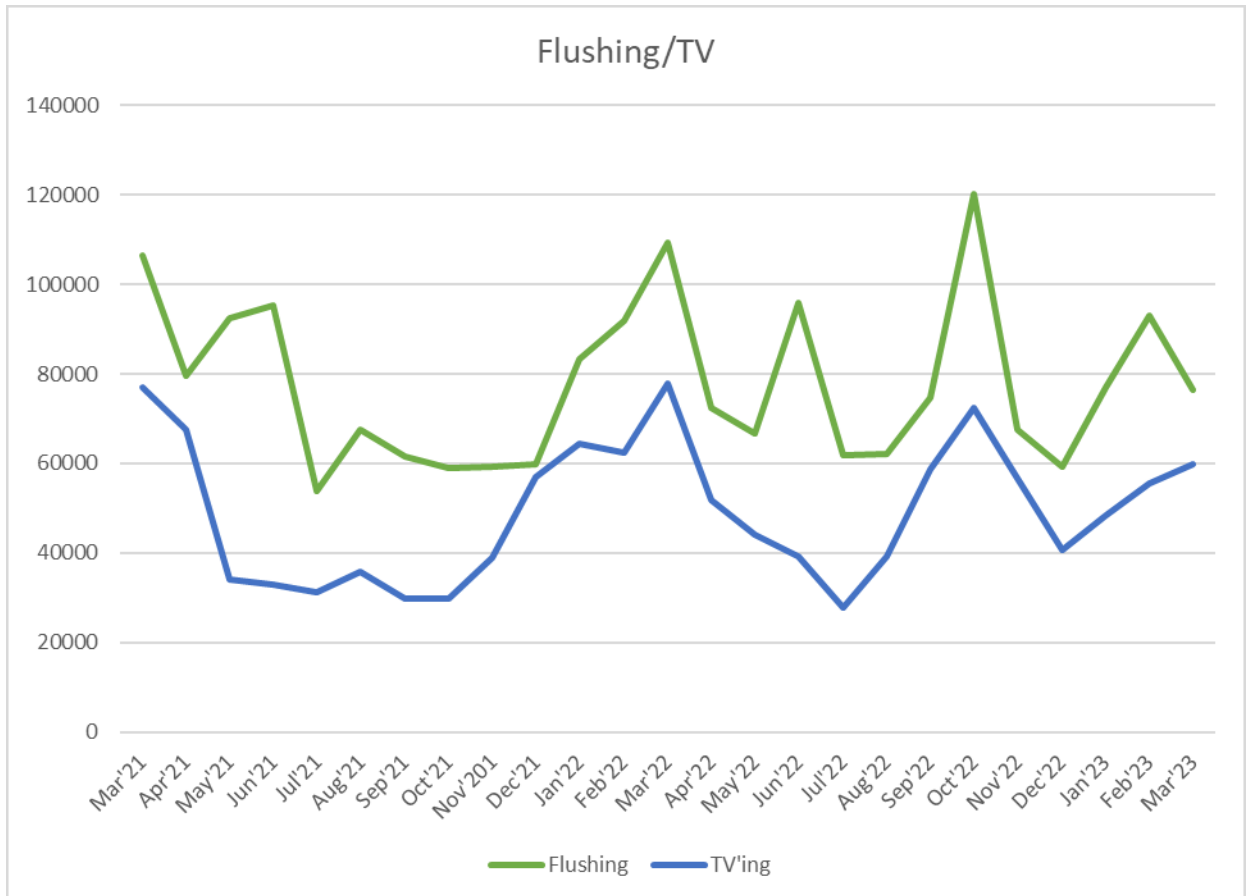
### **Performance Measures:**

- **SSO:** Ensure sewer system is maintained and improved to ensure zero overflows each year.
- **Pipe Cleaning:** Complete main line pipe cleaning on the entire system at least once every 3 years.
- **Pipe Inspection:** Complete main line pipe television inspection on the entire system at least once every 5 years.
- **Pump Stations:** Complete pump stations capacity tests at least once per year.
- **Treatment Plant:** Comply with all discharge permit requirements.

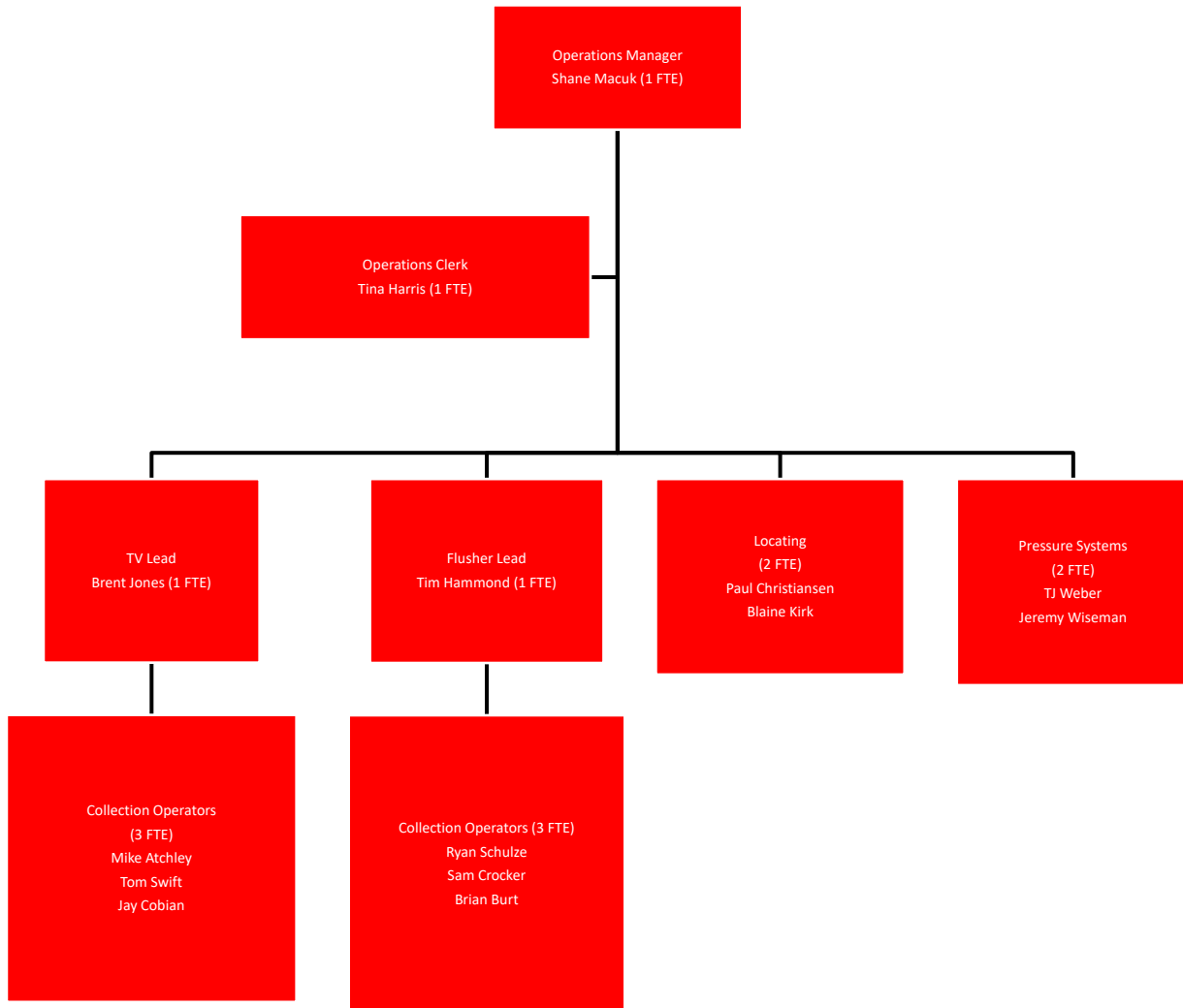
## Rogue Valley Sewer Services Budget Document FY24

### Department 40: Maintenance – *Continued*

**Performance Measures Graph:** The graph below shows the number of feet per month over the last two years that the Maintenance department has flushed to keep the sewer lines clean and TV'd to ensure the sewer lines are clear of debris and roots.



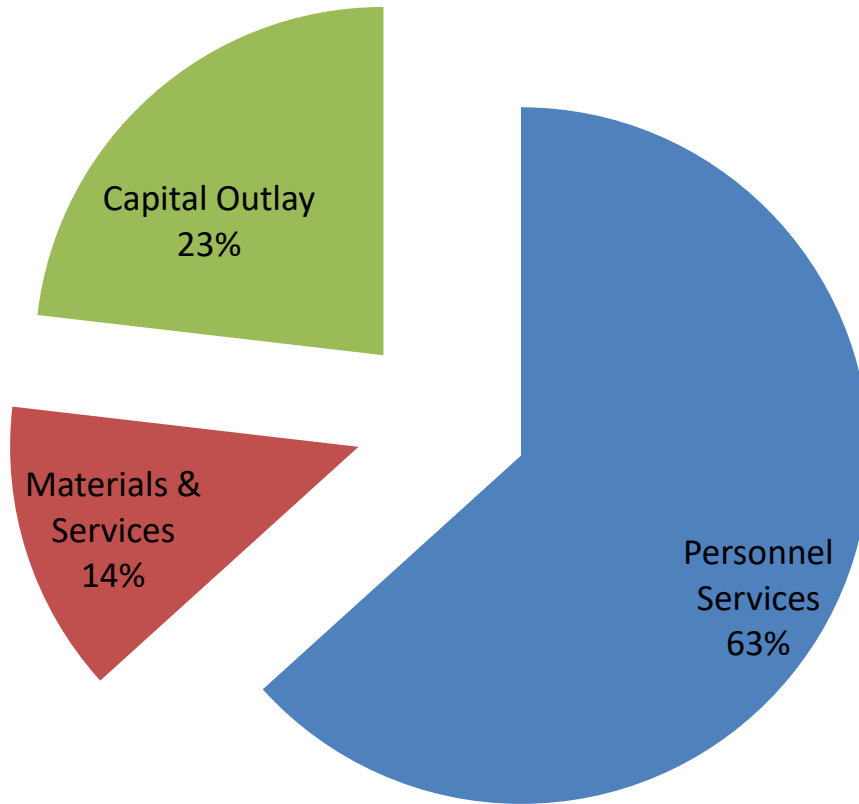
**ROGUE VALLEY SEWER SERVICES**  
**FISCAL YEAR 2023 - 2024**  
**Departmental Organization**  
**Operations and Maintenance**



The Operations Manager is designated as Building Official and Operator of Record for the collection system  
TJ Weber designated as backup Operator of Record for the collection system

**Rogue Valley Sewer Services**  
**Approved Budget FY24**  
**Department 40: Maintenance**

Department 40 Expenses



# Rogue Valley Sewer Services

## Maintenance Dept 40

### Requirements

Actual FY22 a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
1,155,704	5010 Salaries	1,208,747	500,483	1,208,747	1,396,313	1,396,313
31,982	5012 Overtime	37,209	11,105	37,209	25,000	25,000
11,105	5015 On Call	8,505	4,562	8,505	9,000	9,000
0	5022 ETO - Emergency Time Off	0	0	0	0	0
0	5025 CVD40 - Time Off	0	0	0	0	0
424,112	5241 Medical & Dental Insurance	549,538	250,096	549,538	593,299	593,299
90,672	5275 Retirement Plan	103,952	35,005	103,952	120,083	120,083
75,104	5111 Social Security	74,900	32,064	74,900	86,571	86,571
0	5122 Unemployment Self Insurance	0	0	0	0	0
17,565	5123 Medicare	17,569	7,500	17,569	20,247	20,247
15,803	5233 Worker's Compensation	15,803	17,185	17,185	18,000	18,000
363	5235 Worker's Assessment Expense	400	144	400	400	400
44,400	5245 HRA Deductible Plan	44,400	37,200	37,200	49,200	49,200
8,292	5250 LTD, Life Insurance, RHS	9,500	3,580	9,500	5,000	5,000
<b>1,875,102</b>	<b>TOTAL PERSONNEL SERVICES</b>	<b>2,070,523</b>	<b>898,924</b>	<b>2,064,705</b>	<b>2,323,113</b>	<b>2,323,113</b>
0	7113 Professional Services	0	0	0	0	0
949	7255 Postage	1,900	818	1,900	2,200	2,200
374	7300 Occupancy Permits	1,000	0	1,000	1,000	1,000
0	7400 Landfill	0	0	0	0	0
2,158	7533 Physical Examinations	2,500	1,217	2,500	2,500	2,500
5,900	7544 Travel, Lodging, Meals, Training	5,000	4,998	5,000	10,000	10,000
9,751	7555 Training/Certificaitons	4,600	1,196	4,600	7,500	7,500
1,320	7588 Memberships & Subscriptions	2,000	900	2,000	1,000	1,000
9,935	7601 Flow monitoring	10,000	270	10,000	10,000	10,000
40,205	7631 System Maintenance	61,000	10,271	61,000	61,000	61,000
16,916	7641 Safety supplies, clothing	33,000	4,877	33,000	17,500	17,500
5,753	7642 Clothing	10,000	4,767	10,000	10,000	10,000
99,724	7651 Equipment & Vehicle Maint. - O&M	100,000	54,703	100,000	100,000	100,000
71,893	7652 Vehicle Fuel	55,000	39,619	55,000	80,000	80,000
3,118	7653 Equipment (under \$3,000)	10,000	2,943	10,000	10,000	10,000
20,488	7662 Vehicle Fuel (Propane & CNG)	13,000	5,000	13,000	13,000	13,000
35,493	7681 Pump Station Maint.	45,000	7,472	26,000	45,000	45,000
0	7682 FOG Maintenance	2,500	0	0	0	0
7,292	7691 Step/Steg Maint.	10,000	713	3,000	10,000	10,000
34,531	7699 Bldg & Grounds Maintenance	32,500	13,192	27,500	33,500	33,500
10,276	7710 Alarms - Pump Stations	9,000	6,330	9,000	11,000	11,000
4,355	7711 Communication & Alarms	4,250	2,338	4,250	5,250	5,250
78,721	7755 Power - Pump Stations	65,000	24,590	63,000	65,000	65,000
1,675	7756 Utilities	1,600	662	1,600	1,600	1,600
4,206	7995 Other Expenses	1,645	82	1,648	500	500
<b>465,033</b>	<b>TOTAL MATERIAL &amp; SERVICES</b>	<b>480,495</b>	<b>186,958</b>	<b>444,998</b>	<b>497,550</b>	<b>497,550</b>
774	6100 Unit #51 2020 ChevySilverado	0	0	0	0	0
216,430	6100 Dump Truck #49	0	0	0	0	0
216,430	6100 Dump Truck #50	0	0	0	0	0
63,887	6100 Walk Behind Easement Flusher	0	0	0	0	0
0	6100 TV Van, Unit #4 Replacement	375,000	0	0	385,000	385,000
0	6100 (3) EV 1/2 Ton Trucks, Unit #19,20,32	180,000	0	0	240,000	240,000
0	6100 Caterpillar Asphalt Planer Attachment	20,000	0	0	0	0
0	6100 Building Roof Replacement-Dunn	0	0	0	35,000	35,000
0	6100 Skip Loader with grade box	0	0	0	105,000	105,000
0	6100 Trac Steer Loader for lagoons	0	0	0	85,000	85,000
50,041	6100 50KW Trailer Mounted Generator	0	0	0	0	0

# Rogue Valley Sewer Services

## Maintenance Dept 40

### Requirements

Actual FY22	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
4,957	6100	Pipe Laser	0	0	0	0	0
0	6100	Trailer Mounted Compressor Replace	0	0	0	0	0
<b>552,519</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>575,000</b>	<b>0</b>	<b>0</b>	<b>850,000</b>	<b>850,000</b>
<b>2,892,654</b>		<b>TOTAL MAINTENANCE EXPENSE</b>	<b>3,126,018</b>	<b>1,085,882</b>	<b>2,509,703</b>	<b>3,670,663</b>	<b>3,670,663</b>

# **Rogue Valley Sewer Services Budget Document FY24**

## **Department 50: Construction**

### **Description:**

Rogue Valley Sewer Services Construction Department repairs, and constructs sewer/stormwater capital improvement projects and system maintenance projects within the service boundary of RVSS.

### **Funding:**

The Construction Department's general operational expenses are funded through revenue collected based on service charges and collected within RVSS General Fund 01. Capital Improvements are funded from revenues collected from service charges and System Development Charges and stored within General Fund 01, Interceptor Capital Expansion Fund 07, White City Storm Drain Fund 09, Stormwater Quality Fund 10, Gold Hill Treatment Fund 60, Gold Hill Collections Fund 65, and Treatment Capital Fund 70.

### **Goals:**

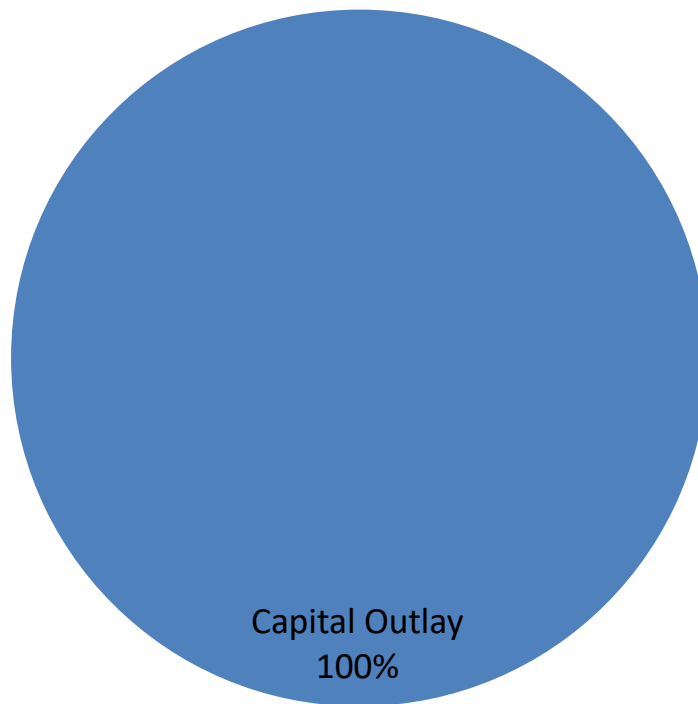
- Provide quality and efficient construction of new sewer and stormwater infrastructure within RVSS service boundary.
- Repair and rehabilitate existing infrastructure in accordance with State and RVSS Standards.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

### **Performance Measures:**

- **CIP:** Complete capital improvement project on time and within the allotted budget set forth at the beginning of each FY.
- **Safety:** Zero-on-the job injuries per year.

**Rogue Valley Sewer Services**  
**Approved Budget FY24**  
**Department 50: Construction**

Department 50 Expenses





# Rogue Valley Sewer Services

## Construction Dept 50

### Requirements

Actual FY22 a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
-	600X J084 - Antelope Road Ph 1	2,000,000	23,100	25,000	2,000,000	2,000,000
26,461	600X J124 - West Glenwood PS Rehab	0	21,552	21,552	0	0
-	600X J174 - SC System Survey and Manhole F	0	0	0	75,000	75,000
2,944	600X J175 - PS #6 Rehab	30,000	518	30,000	0	0
2,848	600X J176 - PS #5 Rehab	0	22,601	22,601	0	0
418,446	600X J178 - PS #4 Abandonment	0	66,502	66,502	0	0
(100,633)	600X J232 - Lozier Ln St Improve	0	0	0	0	0
-	600X J250 - PS #2 Control Upgrade, VFD's	275,000	0	0	309,000	309,000
10,134	600X J268 - PS Telemetry	0	0	0	0	0
-	600X J272 - OR99 Rapp Rd to N Mn	0	9,900	9,900	0	0
(788)	600X J276 - Magnolia Ave Sewer Ext	0	0	0	0	0
127,554	600X J279 - Cherry 8th Sewer Replacement	0	0	0	0	0
6,976	600X J291 - ODOT OR140 Exit 35 to Blackwell	0	6,428	6,428	0	0
330	600X J295 - Hermosa Sewer Rehab	0	0	0	0	0
(520)	600X J303 - Sowell Dr Realign SC	0	0	0	0	0
120	600X J304 - FY 20 Misc System Repair	0	0	0	0	0
4,320	600X J309 - ODOT OR99 Birch/Colmn	0	7,985	7,985	0	0
17,443	600X J317 - FY21 Misc System Repairs	0	0	0	0	0
483	600X J323 - FY21 Misc Grinder Pumps	0	0	0	0	0
176,357	600X J325 - Arborwood Pump Stat Rebuild	0	0	0	0	0
7,327	600X J326 - Service Abandon - Fire Damage	0	0	0	0	0
15	600X J327 - Gangnes Rehab TA	0	0	0	0	0
90	600X J328 - ODOT OR140 Bear Cr to 5T	0	0	0	0	0
-	600X J329 - Hwy 99 Phoenix PX	0	805	805	0	0
618,813	600X J331 - Oak Valley Reimb Dist	0	0	0	0	0
321,224	600X J332 - CP Force Main Rehab	0	0	0	0	0
12,407	600X J333 - FY22 Service Lat Replacement	0	0	0	0	0
290,353	600X J334 - FY22 Misc System Repair	0	6,645	6,645	0	0
19,427	600X J335 - FY22 Misc Grinder Pumps	0	0	0	0	0
57,717	600X J337 - Shafer Lane Sewer	0	0	0	0	0
9,313	600X J338 - Warrantee TV & Flush	0	4,230	4,230	0	0
89,559	600X J340 - Talent Mobile Estates	0	0	0	0	0
-	600X J342 - Cristian Avenue Sewer	0	0	0	60,000	60,000
9,143	600X J343 - Vilas Siphon Abandonment	350,000	1,013	600,000	0	0
-	600X J344 - Ashland PS #2 Force Main	0	0	0	100,000	100,000
7,700	600X J346 - 2nd St Sewer, PX	0	550	550	0	0
-	600X JXYZ - FY23 Service Lateral Replace	30,000	0	30,000	0	0
-	600X JXYZ - FY24 Service Lateral Replace	0	0	0	30,000	30,000
-	600X J348 - FY23 Misc System Repair	150,000	220,639	220,639	0	0
-	600X J349 - FY23 Misc Grinder Pumps	100,000	55,028	100,000	0	0
-	600X JXYZ - FY24 Misc Grinder Pumps	0	0	0	100,000	100,000
-	600X J350 - FY23 Misc CIPP Jobs	100,000	8,288	100,000	0	0
-	600X JYYY - FY24 Misc CIPP Jobs	0	0	0	675,000	675,000
-	600X J351 - SC System Survey & Manhole	75,000	1,650	75,000	0	0
-	600X J353 - Echo Way PS Rehab	0	0	0	250,000	250,000
-	600X JXXY - FY24 Misc CIPP Jobs	0	0	0	200,000	200,000
-	600X JXXZ - FY24 Misc System Repair	0	0	0	300,000	300,000
(5,612)	600X A003 - City of Central Point	0	(1,152)	(1,152)	0	0
-	600X A004 - City of Jacksonville	0	1,246	1,246	0	0
-	600X A009 - Jackson County Roads	0	305	305	0	0
(551)	600X A011 - City of Talent	0	0	0	0	0
-	600X A015 - City of Grants Pass	0	1,148	1,148	0	0
19,915	600X B011 - Building Paint/Stucco	0	0	0	0	0

# Rogue Valley Sewer Services

## Construction Dept 50

### Requirements

Actual		Adopted				
FY22 a/c #	Category / Name	Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
58,306	600X L003 - Lagoon Compost Project	0	3,545	3,545	0	0
(15,127)	600X R016 - Talent SW Master Plan	0	73,489	0	0	0
598	600X R019 - Arborwood Pump Station	0	848	848	0	0
311	600X R020 - Sycamore Properties	0	0	0	0	0
1,636	600X R026 - Suncrest Rd Key Line Bore	0	0	0	0	0
41,152	600X 9999- Privately Funded Projects	40,000	16,043	40,000	40,000	40,000
1,132,124	600X I004 - Dunn PS Pump Replace	0	19,069	19,069	0	0
-	600X I005 - New Portable Flow Monitor	100,000	230	100,000	100,000	100,000
-	600X I008 - Dunn PS Hydrant	10,000	0	10,000	10,000	10,000
-	600X I011 - Kirtland Rd MH Evaluation&Rehab	100,000	0	0	200,000	200,000
-	600X DXXX - Misc Culvert Replacement	30,000	0	30,000	30,000	30,000
-	600X DYYY - Misc Storm Projects	20,000	0	20,000	20,000	20,000
-	600X D002 - Ave F and 8th Storm & Sewer	300,000	0	0	300,000	300,000
-	600X D006 - Ave F & Agate Storm Rehab	100,000	0	0	100,000	100,000
584	600X Q004 - Oak St., Outfall, Phoenix	0	0	0	0	0
-	600X Q008 - Contech Filter Retrofit	10,000	0	10,000	0	0
213	600X Q010 - West Valley View	50,000	1,414	50,000	0	0
8,337	600X Q011 - Fire SW Protection	10,000	5,195	6,000	0	0
95	600X Q012 - Phoenix HS SW Inct	0	0	0	0	0
6,156	600X Q013 - Cummins SWF	300,000	15,004	100,000	350,000	350,000
5,755	600X Q014 - SWQ 7th St SW Facility	200,000	2,115	50,000	200,000	200,000
5,809	600X Q015 - SWQ Coleman to Glenwood	100,000	200	50,000	100,000	100,000
-	600X QXXX - Stormwater Incentive Program	100,000	0	60,000	100,000	100,000
27,647	600X 9999 - Privately Funded Projects	25,000	15,558	25,000	0	0
-	600X C006 - Shady Cove Solar	5,000	0	0	5,000	5,000
4,347	600X C007 - Solids Handling Improvements	0	0	0	0	0
-	600X C012 - SCADA Upgrade	125,000	0	25,000	150,000	150,000
110	600X C013 - UV System	275,000	3,185	55,000	275,000	275,000
1,012	600X C010 - Disk Filter Improvements	0	0	0	0	0
150	600X C020 - FY21 Misc Treatment Repr	0	0	0	0	0
92,052	600X C023 - FY22 Misc Treatment Repr	0	830	830	0	0
27,086	600X C024 - SC Corrosion Study	0	2,871	2,871	0	0
-	600X C025 - FY23 Misc Treament Maint	75,000	8,574	10,000	0	0
-	600X CXXX - FY24 Misc Treament Maint	0	0	0	150,000	150,000
(5,812)	600X R023 SC Lightning Strike	0	0	0	0	0
-	600X L003 - Compost Project	700,000	977,634	1,100,000	100,000	100,000
8,506	600X L006 - Lagoon Public Access	75,000	450	500	75,000	75,000
-	600X L009 - FY23 Misc Lagoon Maint	50,000	15,810	20,000	0	0
-	600X LXXX - FY24 Misc Lagoon Maint	0	0	0	50,000	50,000
1,685	600X 9999 - Private Projects	0	0	0	0	0
30,877	600X G010 - FY22 - Misc Treatment Maint	0	444	444	0	0
-	600X G011 - FY23 Misc Treatment Maint	50,000	5,930	50,000	0	0
-	600X GXXX - FY24 Misc Treatment Maint	0	0	0	50,000	50,000
715	600X 2215 - Davis Partition, GH	0	0	0	0	0
1,845	600X 2010 - BluDutch Sewer	0	0	0	0	0
-	600X GXXX - FY23 Misc GH Collection Maint	50,000	1,101	2,000	0	0
-	600X GXXX - FY24 Misc GH Collection Maint	0	0	0	2,000	2,000
<b>3,585,484</b>	<b>TOTAL CAPITAL OUTLAY</b>	<b>6,010,000</b>	<b>1,628,520</b>	<b>3,170,491</b>	<b>6,506,000</b>	<b>6,506,000</b>
<b>3,585,484</b>	<b>TOTAL CONSTRUCTION EXPENSES</b>	<b>6,010,000</b>	<b>1,628,520</b>	<b>3,170,491</b>	<b>6,506,000</b>	<b>6,506,000</b>

# **Rogue Valley Sewer Services Budget Document FY24**

## **Department 60: Treatment**

### **Description:**

Rogue Valley Sewer Services Treatment Department operates under the direction of the Operations Manager to run the Shady Cove Treatment Plant, Gold Hill Treatment Plant, and the White City Lagoons

### **Funding:**

The Treatment Department's general operational expenses are funded from three different sources: The Shady Cove Treatment Plant is funded through service charges collected from the City of Shady Cove and transferred to RVSS. The Gold Hill Treatment Plant is funded by payments made by the City of Gold Hill in accordance with an intergovernmental agreements. White City Lagoon operations are funded through fees charged to septic waste haulers who disposed of their waste at the lagoons.

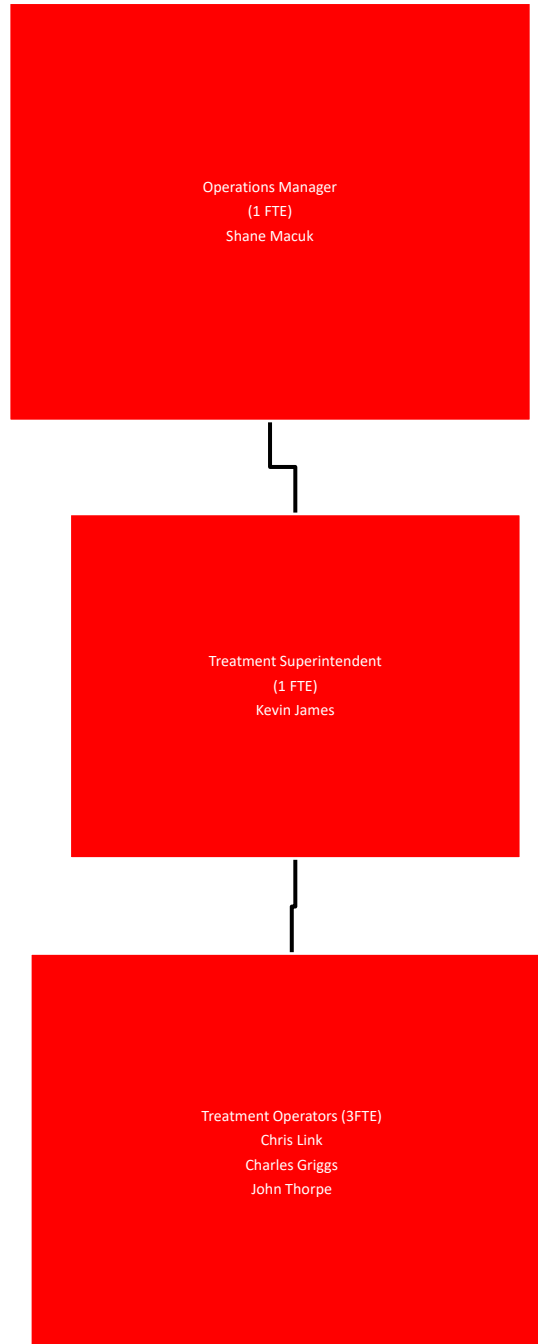
### **Goals:**

- Operate each facility in compliance with DEQ permit requirements.
- Perform routine preventative maintenance and repair of facilities to ensure consistent and reliable performance.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

### **Performance Measures:**

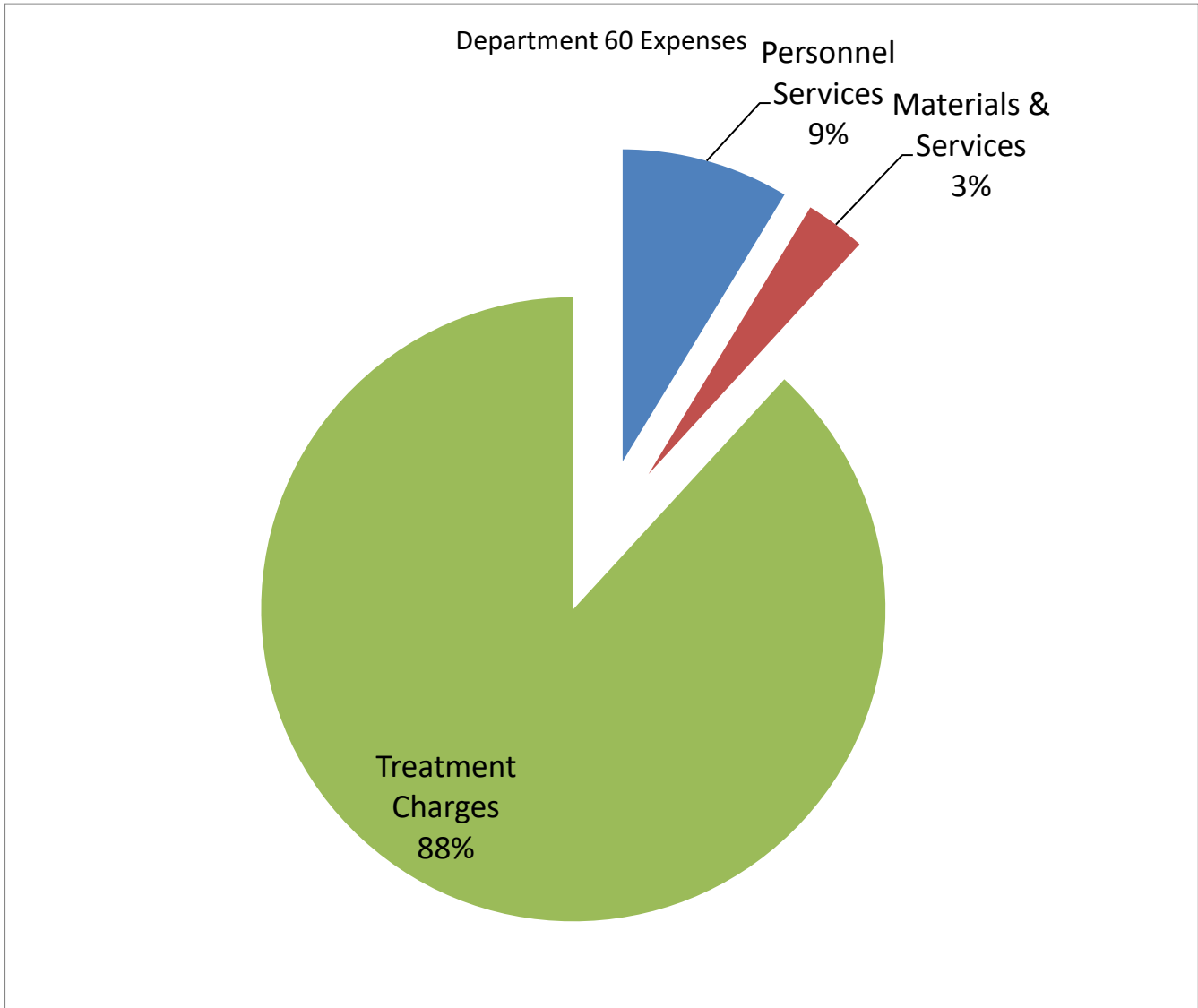
- **Permit Compliance:** Complete all monthly monitoring reports on time demonstrating compliance with permit requirements.
- **Safety:** Zero-on-the job injuries per year.

**ROGUE VALLEY SEWER SERVICES**  
**FISCAL YEAR 2023 - 2024**  
**Departmental Organization**  
**Treatment**



Treatment Superintendent is designated as Operator of Record for Shady Cove WWTP and the White City Lagoon  
Chris Link designated as backup Operator of Record for Shady Cove WWTP and the White City Lagoon

**Rogue Valley Sewer Services**  
**Approved Budget FY24**  
**Department 60: Treatment**



# Rogue Valley Sewer Services

## Treatment Plant Dept 60

### Requirements

Actual FY22	a/c #	Category / Name	Adopted Budget FY23	YTD Dec 22	Projected FY23	Proposed FY24	Approved FY24
290,742	5010	Salaries	371,670	180,285	371,670	289,356	289,356
7,320	5012	Overtime	3,766	3,455	3,766	5,000	5,000
0	5015	On Call	0	0	0	0	0
0	5022	ETO - Emergency Time Off	0	0	0	0	0
0	5025	CVD60 - Time Off	0	0	0	0	0
76,143	5241	Medical & Dental Insurance	132,445	58,185	132,445	106,592	106,592
24,821	5275	Retirement Plan	31,964	15,001	31,964	24,885	24,885
18,613	5111	Social Security	23,031	11,395	23,031	17,940	17,940
0	5122	Unemployment Self insurance	0	0	0	0	0
4,353	5123	Medicare	5,402	2,665	5,402	4,196	4,196
4,720	5233	Worker's Compensation	4,720	5,984	5,984	6,000	6,000
79	5235	Worker's Assessment Expense	60	42	60	60	60
13,200	5245	HRA Deductible Plan	13,200	8,400	8,400	8,400	8,400
1,927	5250	LTD, Life Insurance, RHS	1,748	1,208	1,748	2,500	2,500
<b>441,918</b>		<b>TOTAL PERSONNEL SERVICES</b>	<b>588,006</b>	<b>286,620</b>	<b>584,470</b>	<b>464,929</b>	<b>464,929</b>
41,328	7225	Chemicals	34,000	29,094	36,252	46,000	46,000
2,281	7230	Sludge Disposal	4,000	2,249	40,000	40,000	40,000
6,367	7232	Laboratory Supplies	4,000	2,694	4,000	4,000	4,000
6,706	7234	Sampling and Testing	6,000	2,892	6,000	6,000	6,000
6,752	7400	Landfill	7,500	2,420	7,500	7,500	7,500
360	7533	Physical Examinations	800	0	800	500	500
640	7555	Training/ Certifications	853	400	853	1,000	1,000
29,513	7638	System Maintenance Treatment Plant	25,000	10,752	25,000	26,500	26,500
1,764	7641	Safety supplies, clothing	1,086	0	1,086	2,086	2,086
1,708	7642	Clothing	1,800	589	1,800	1,000	1,000
2,464	7651	Equipment & Vehicle Maint. - O&M	2,500	801	2,500	2,500	2,500
2,836	7652	Vehicle Fuel	1,500	824	1,788	2,000	2,000
0	7653	Equipment (under \$3,000)	5,000	0	5,000	5,000	5,000
6,469	7685	Lagoon Maint.	20,000	6,859	20,000	20,000	20,000
1,019	7699	Bldg & Grounds Maintenance	1,000	280	1,280	3,500	3,500
0	7710	Alarms - Pump Stations	0	0	0	0	0
4	7995	Other Expenses	4	3	4	500	500
3,821,771	7010	Treatment Charges	4,294,318	2,054,532	4,294,318	4,723,750	5,196,125
<b>3,931,982</b>		<b>TOTAL MATERIALS &amp; SERVICES</b>	<b>4,409,361</b>	<b>2,114,389</b>	<b>4,448,181</b>	<b>4,891,836</b>	<b>5,364,211</b>
0	6100	Eone Pump	0	0	0	0	0
<b>0</b>		<b>TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>4,373,900</b>		<b>TOTAL TREATMENT EXPENSES</b>	<b>4,997,367</b>	<b>2,401,009</b>	<b>5,032,651</b>	<b>5,356,765</b>	<b>5,829,140</b>



**ROGUE VALLEY**  
**SEWER SERVICES**  
CLEAN WATER - HEALTHY COMMUNITIES

**Section V. Five-Year Cash Flow Projections**

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**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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## **Rogue Valley Sewer Services 5 Year Cash Flow Projections**

The five year cash flow projections cover only the **General Fund**. It should be noted that these multi-year projections are rough estimates made for planning purposes only. The first page shows beginning fund balance and revenues, page two shows expenditures, and the last page shows transfers and ending fund balances.

Assumptions: 1) Growth rates for service charges and most other revenues were assumed to be 1.5%. 2) Inflation rate for labor was assumed at 6.4% and other expenditures at 2.0%. 3) Interest on investments is assumed to remain very low at 1.5%. 4) Treatment charges were increased 10.0% for growth and a portion is dedicated to a capital reserve fund).

Two reserves are shown on the cash flow projections. The first is a reserve for Interceptor System Development Charges collected over the amount necessary to be transferred to the Regional Construction Fund. The other reserves are for operating contingencies, which are calculated at one month of budgeted expenditures.

The rehabilitation projects are based on the **Capital Improvement Plan (CIP)** prepared by the Engineer, which will be approved by the Board of Directors on June 21, 2023.

A schedule listing our projected major equipment and vehicle replacements over the next five years follows the projected five year capital improvement plan in this Projection section of the budget document.

## Explanation for Each Capital Improvement Project for FY 2024

### Collection System SDC, Fund 01

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General comments on project funding: The majority of capital projects in Fund 1 are funded through a combination of system development charges and sewer user rates. It is anticipated that Clean Water State Revolving Funds in the form of a loans and grants will be obtained for the Antelope Road Rehab Phase 1, J084.

**Antelope Road Rehab Phase 1, J084:** The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 18" in diameter. There is a total of 15,000 feet of pipe that will be replaced and approximately 5,500 feet of pipe that will be rehabbed with CIPP liner. It's estimated this project will span multiple years.

Estimated Cost: \$2,000,000

**SC System Survey & Manhole Rehab, J174:** This project will survey the Shady Cove Collection system.

Estimated Cost: \$75,000

**PS #2 Control Upgrade, VFD's, J250:** This project will abandon the existing drywell and upgrade the existing pump station with a new wet well basin, submersible pumps, and pump controls.

Estimated Cost: \$309,000

**Christian Avenue Sewer, J342:** The 6 inch Sewer on Christian Avenue in Talent will be replaced with 8" sewer.

Estimated Cost: \$60,000

**Ashland PS #2 Force Main, J344:** The Ashland Pump Station #2 force main is constructed of a combination of 6" and 4" force main. This project will replace the 4" section of pipe with 6" pipe.

Estimated Cost: \$100,000

**Echo Way PS Rehab, J353:** The existing Echo's Pump Station has deteriorated and will be rehabbed with a new wet-well insert, new pumps and controls.

Estimated Cost: \$250,000

**FY 2023 Miscellaneous CIPP Jobs, J350:** This project will rehabilitate sewer pipe using Cured-in-Place (CIPP) lining technology. Started in FY23 and will be completed in FY24.

Estimated Cost: \$675,000

**Misc. System Repairs, JXXY:** This item will cover costs associated with misc. repairs to the sewer system.

Estimated Cost: \$300,000

**Service Lateral Replacement, JXYZ:** Rogue Valley Sewer Services will reimburse property owners within our service district for one third of the replacement cost to rebuild their existing service line from the house to the mainline.

Estimated Cost: \$30,000

**Misc. Grinder Pumps, JXYY:** This item will cover costs associated with replacing existing STEP/STEG systems with EOne Grinder Pumps.

Estimated Cost: \$100,000

**Miscellaneous CIPP Jobs, JXXX:** This item will be used to cover costs associated with the rehabilitation of sewer pipe using Cured-in-Place (CIPP) lining technology.

Estimated Cost: \$200,000

**Privately Funded Projects, JXY:** This item will cover costs for private projects identified during the course of FY 2024.

Estimated Cost: \$40,000

## **Regional Interceptor SDC, Fund 07**

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General comments on project funding: All capital projects in Fund 7 are funded through the Interceptor Capital Expansion Fee. The fee is set at \$1.05 per ERU per month for all users served by the regional interceptor system. Approximately 50% of the funding comes from the City of Medford. There are no plans for any loans or other debt financing during FY 2024.

**Flow monitoring equipment, I005:** This item will upgrade our existing flow monitoring loggers, batteries, software and communications system with new Hach equipment. Our existing loggers and software are over 15 years old and no longer supported by Hach. Existing flow monitoring sensors can still be utilized as they are compatible with the new equipment.

Estimated Cost: \$100,000

**Dunn Pump Station Hydrant, I008:** A need for this small project was identified during the Dunn Pump Station Pump Replacement project in completed in 2022. This project will install a new hydrant attachment to the existing 4" water service to the pump station. The hydrant will be used to spray and clean the wet well from the existing access hatch.

Estimated Cost: \$10,000

**Kirtland Road MH Evaluation & Rehab, I011:** The existing manholes just ups stream of the Medford Regional Treatment Plant have substantial H<sub>2</sub>S deterioration and will be rehabbed within a reasonable scope of wastewater bypass operations.

Estimated Cost: \$200,000

## **White City Industrial Storm Drainage, Fund 09**

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General comments on project funding: All capital projects in Fund 9 are funded through the White City Industrial Storm Drainage Fee. This fee is based on the total area and total impervious area of each property within the service area. There are no plans for any loans or other debt financing during FY 2024.

**Avenue F & 8<sup>th</sup> Street Storm Sewer, D002:** This project will install new storm sewer and upsize existing culverts as required to mitigate capacity issues near Avenue F and 8<sup>th</sup> Street in White City.

Estimated Cost: \$300,000

**Avenue F & Agate Storm Rehab, D006:** This project will provide a drainage study and abandon an existing 24 inch storm line under multiple railroad lines from the intersection of Avenue F and 13<sup>th</sup> to Agate Road. Flows will be re-routed to the existing 36 inch pipe along 13<sup>th</sup>.

Estimated Cost: \$100,000

**Miscellaneous Culvert Replacement, DXXX:** Install or replace culverts in White City Industrial Storm Drain Area as identified during the course of yearly maintenance.

Estimated Cost: \$30,000

**Miscellaneous Storm Projects, DYYY:** This item will cover costs for storm sewer projects identified during the course of the fiscal year.

Estimated Cost: \$20,000

## **Storm Water Quality, Fund 10**

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General comments on project funding: All capital projects in Fund 10 are funded through the Stormwater Quality Fee. This fee is imposed on all properties within the Phase 2 MS4 boundary and is set at \$1 per equivalent residential unit per month. We have applied for Clean Water State Revolving Funds in the form of a loans and grants for the Cummins Stormwater Facility, Q013.

**Cummins Stormwater Facility, Q013:** This project will remove a small portion of the existing parking lot and install a new stormwater management facility adjacent to Bear Creek at the existing Cummins Building in Talent. This project will require RVSS to obtain an easement or obtain the property owner.

Estimated Cost: \$350,000

**7<sup>th</sup> Street Stormwater Facility, Q014:** This project will construct a new regional stormwater facility at the intersection of Antelope Road and 7<sup>th</sup> Street in White City. The facility will treat stormwater runoff from an industrial drainage area of approximately 55 acres.

Estimated Cost: \$200,000

**Glenwood Stormwater facility, Q015:** This is a joint venture between ODOT and RVSS to construct a new regional stormwater facility near the Bear Creek Greenway and Glenwood Road in Phoenix. The facility will be sized to treat the entire contributing drainage basin of approximately 125 acres and will be constructed by ODOT in conjunction with the Hwy 99 improvements from N Rose St to E Glenwood Rd.

Estimated Cost: \$100,000

**Stormwater Incentive Program, QXXX:** This item will cover costs for private or municipal projects which apply and are approved for the Stormwater Incentive Program.

Estimated Cost: \$100,000

## **Treatment Capital, Fund 55**

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General comments on project funding: Capital projects in Fund 55 are funded through a combination of sewer user rates, SDC's and funds received through hauled FOG & septage receiving at the White City Lagoons. We have applied for Clean Water State Revolving Funds in the form of a loans and grants for the SC UV System, C013 and Shady Cove SCADA Upgrades, C012

**SC UV System, C013:** The Shady Cove Treatment Plant currently employs a chlorine disinfection system prior to effluent discharge into the Rogue River. Even though chlorine disinfection is currently allowed by DEQ, the system is quickly becoming outdated and handling the chlorine is costly and causes safety concerns.

Estimated Cost: \$275,000

**Shady Cove Solar, C006:** This project will cover costs to research the viability of installing solar panels at the Shady Cove Treatment Plant or on the adjacent parcel.

Estimated Cost: \$5,000

**Shady Cove SCADA Upgrades, C012:** This project will cover costs to obtain a consultant to design and install a new SCAD systems at the Shady Cove Treatment Plant.

Estimated Cost: \$150,000

**Misc SC Treatment Maintenance, CXXX:** This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$150,000

**WC Lagoons Compost Project, L003:** This item will cover costs associated with the design and construction of new treatment lagoons, material staging area, and compost operation for receiving and processing hauled septic waste and FOG at the White City Lagoons.

Estimated Cost: \$100,000

**WC Lagoon Public Access and Wetlands, L006:** This item will cover cost contributions associated with the construction of new public access and wildlife viewing area as well as RVSS contribution to wildlife habitat enhancement.

Estimated Cost: \$75,000

**Misc Lagoon Treatment Maintenance, LXXX:** This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$50,000

5 Year Cash Flow Projections -- continued

**FY24 Approved Budget**

**Five Year Cash Flow Projections  
GENERAL FUND (01)**

	FY24 Rate	% Growth	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
<b>BEGINNING FUND BALANCE</b>			3,380,067	3,447,693	3,707,036	3,197,155	4,298,548	4,707,819	4,874,177
<b><u>REVENUES</u></b>									
<b><u>Service Charges</u></b>			7.0% increase	6.25% increase	6.25% increase	6.25% increase	6.25% increase	6.25% increase	6.25% increase
All Areas	\$ 25.50	1.0%	9,872,239	10,750,000	11,536,094	12,161,789	12,821,420	13,516,828	14,249,954
Shady Cove Collection	\$ 50.00	1.0%	199,944	200,000	217,321	219,494	221,689	223,906	226,145
Collection SDC - RVSS		1.5%	384,735	350,000	350,000	355,250	360,579	365,987	371,477
Regional Interceptor SDC - RVSS		1.5%	171,482	120,000	120,000	121,800	123,627	125,481	127,364
Trunk SDC (W.C. Trunk) - RVSS		1.5%	10,705	10,000	10,000	10,150	10,302	10,457	10,614
Trunk SDC (W.C. Trunk, EP Tie-In)		1.5%	50,147	30,000	30,000	30,450	30,907	31,370	31,841
<b><u>System Development Charges</u></b>									
Shady Cove Collection - SDC		1.5%	-	2,500	2,500	2,538	2,576	2,614	2,653
Reimbursement Agreement		1.5%	218,488	50,000	30,000	30,450	30,907	31,370	31,841
			835,557	562,500	542,500	550,638	558,897	567,281	575,790
<b><u>Project Reimbursement Offsets</u></b>									
Equipment Rental		1.5%	181,716	160,000	160,000	162,400	164,836	167,309	169,818
Labor		1.5%	643,184	485,000	485,000	492,275	499,659	507,154	514,761
			824,900	645,000	645,000	654,675	664,495	674,463	684,579
<b><u>Other Revenue</u></b>									
Interest on Investments			28,264	40,000	40,000	40,000	40,000	40,000	40,000
Capital Loan - DEQ			-	-	2,000,000	3,000,000	1,000,000	-	-
Tap, Developer, Inspector, Permit Fees, FOG Surcharge			76,968	74,000	74,000	71,900	71,900	71,900	71,900
Lien Search Fees			69,575	60,000	60,000	70,000	70,000	70,000	70,000
Contractual Services			-	20,000	20,000	20,000	20,000	20,000	20,000
Loan Payments			54,150	41,280	41,280	41,280	41,280	41,280	41,280
Late fees			39,397	40,000	40,000	40,000	40,000	40,000	40,000
Miscellaneous			74,856	169,226	1,500	1,000	1,000	1,000	1,000
			343,210	444,506	2,276,780	3,284,180	1,284,180	284,180	284,180
<b>TOTAL REVENUES</b>			12,075,850	12,602,006	15,217,695	16,870,775	15,550,681	15,266,657	16,020,648



5 Year Cash Flow Projections -- continued

# Rogue Valley Sewer Services

## Five Year Cash Flow Projections

### GENERAL FUND (01)

	FY24 Rate	% Growth	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
<b><u>EXPENDITURES</u></b>									
<b><u>Operations</u></b>									
Personnel Services		6.4%	4,423,736	5,248,240	5,460,226	5,733,237	6,019,899	6,320,894	6,636,939
Treatment Charges - 3.0% growth		3.0%	3,821,771	4,294,318	4,723,750	4,865,463	5,011,426	5,161,769	5,316,622
Materials & Supplies		2.0%	1,351,006	1,358,499	1,437,297	1,466,043	1,495,364	1,525,271	1,555,776
Capital Outlay			554,341	116,594	995,000	575,000	445,000	680,000	200,000
Total Operations			10,150,854	11,017,651	12,616,273	12,639,743	12,971,689	13,687,934	13,709,338
<b><u>Capital Construction Projects</u></b>									
Collection System SDC			2,236,191	1,373,777	3,830,000	3,911,640	3,018,720	1,967,129	2,093,543
			2,236,191	1,373,777	3,830,000	3,911,640	3,018,720	1,967,129	2,093,543
<b><u>Debt Service</u></b>									
FF&C Obligation			105,780	613,557	-	-	-	-	-
DEQ Obligation			-	-	-	-	-	364,236	364,236
Total Debt Service			105,780	613,557	-	-	-	364,236	364,236
<b>TOTAL EXPENDITURES</b>			12,492,825	13,004,985	16,446,273	16,551,383	15,990,409	16,019,299	16,167,117
<b>REVENUES OVER EXPENDITURES</b>			(416,975)	(402,979)	(1,228,578)	319,393	(439,728)	(752,642)	(146,469)

## 5 Year Cash Flow Projections -- continued

### Rogue Valley Sewer Services Five Year Cash Flow Projections GENERAL FUND (01)

	FY24 Rate	% Growth	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
<b><u>TRANSFERS</u></b>									
<b><u>Transfers In</u></b>									
Transfers - Labor & Veh, Other Funds		5.0%	1,048,464	1,212,322	1,268,697	1,332,000	1,399,000	1,469,000	1,542,000
			1,048,464	1,212,322	1,268,697	1,332,000	1,399,000	1,469,000	1,542,000
<b><u>Transfers Out</u></b>									
Transfer to Regional Interceptor Maint Funds			186,757	200,000	200,000	200,000	200,000	200,000	200,000
Transfer to Regional Interceptor Capital Fund			377,106	350,000	350,000	350,000	350,000	350,000	350,000
			563,863	550,000	550,000	550,000	550,000	550,000	550,000
<b>NET TRANSFERS IN (OUT)</b>			484,601	662,322	718,697	782,000	849,000	919,000	992,000
<b>ENDING FUND BALANCE</b>			3,447,693	3,707,036	3,197,155	4,298,548	4,707,819	4,874,177	5,719,708
Less: Interceptor Improvement SDC Reserve			2,501,409	2,771,409	3,041,409	3,318,409	3,602,409	3,894,409	4,193,409
Less: Operating Reserve (1/12 Expenditures)			(1,040,652)	(1,083,315)	(1,369,975)	(1,378,730)	(1,332,001)	(1,334,408)	(1,346,721)
<b>UNRESERVED ENDING FUND BALANCE</b>			4,908,450	5,395,130	4,868,589	6,238,226	6,978,227	7,434,178	8,566,397

# **ROGUE VALLEY SEWER SERVICES** **FY24 Approved Budget**

This "Plan" represents best projections  
Conditions may warrant changes to plan

	Proj #	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
<b>Collection System SDC</b>								
<b>RVSS</b>								
Antelope Road Rehab	J084		25,000	2,000,000	3,000,000	1,000,000		
South-Shasta Creek Crossing	J099							144,137
Pony Farm PS Abandonment	J123						163,909	
West Glenwood PS Rehab	J124	26,461	21,552					
Princess St Rehab	J135							716,820
Conestoga Drive	J142				32,640			
SC Interceptor Manholes Rehab	J174			75,000				
PS #6 Rehab	J175	2,944	30,000					
PS #5 Rehab	J176	2,848	22,601					
PS #3 Valve Vault & Rehab	J177						218,545	
PS #4 Abandonment	J178	418,446	66,502					
Rodale Rehab	J198							462,586
Hopkins-Bursell to Freeman Rehab	J228						409,773	
Lozier Ln St Improve	J232	(100,633)						
PS #2 Control Upgrade, VFD's	J250				309,000			
PS Telemetry	J268	10,134						
OR99 Rapp Rd to N Mn	J272		9,900					
Magnolia Ave 8" Gravity	J276	(788)						
Cherry 8th Sewer Replacement	J279	127,554						
Donna Way & Rachel Dr Sewer Replace	J280					742,630		
ODOT OR140 Exit 35 to Blackwell	J291	6,976	6,428					
Hermosa Street Rehab	J295	330				500,000	300,000	
Sowell Dr Realignment	J303	(520)						
FY 20 Misc System Repairs	J304	120						
White City Manhole Rehab	J307					106,090		
ODOT OR99 Birch/Colmn	J309	4,320	7,985					
FY21 Misc System Repairs	J317	17,443						
Ave F Sewer Extension	J318						104,902	
FY21 Misc Grinder Pumps	J323	483						
Arborwood Pump Stat Rebuild	J325	176,357						
Service Abandon Fire Damag	J326	7,327						
Gangnes Rehab TA	J327	15						
ODOT OR140 Bear Cr to 5T	J328	90						
Hwy 99 Phoenix PX	J329		805					
Oak Valley Reimb Dist	J331	618,813						

# **ROGUE VALLEY SEWER SERVICES** **FY24 Approved Budget**

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<b>Collection System SDC</b>								
<b><u>RVSS</u></b>								
CP Force Main Rehab	J332	321,224						
FY22 Service Lat Replacement	J333	12,407						
FY22 Misc System Repair	J334	290,353	6,645					
FY22 Misc Grinder Pumps	J335	19,427						
Shafer Lane Rehab	J337	57,717						
Warrantee TV & Flush	J338	9,313	4,230					
Talent Mobile Estates	J340	89,559						
Cristian Avenue Sewer	J342			60,000				
Vilas Siphon Abandonment	J343	9,143	600,000					
Ashland PS #2 Force Main	J344			100,000				
2nd St Sewer, PX	J346	7,700	550					
FY23 Service Lat Replacement	JXYZ		30,000					
FY24 Service Lat Replacement	JXYZ			30,000				
FYXX Service Lat Replacement	JXYZ				30,000	30,000	30,000	30,000
FY23 Misc System Repair	J348		220,639					
FY24 Misc System Repair	JXXZ			300,000				
FYXX Misc System Repair	JXXZ				300,000	300,000	300,000	300,000
FY23 Misc Grinder Pumps	J349		100,000					
FY24 Misc Grinder Pumps	JXYY			100,000				
FYXX Misc Grinder Pumps	JXYY				100,000	100,000	100,000	100,000
FY23 Misc CIPP Jobs	J350		100,000	675,000				
FY24 Misc CIPP Jobs	JYYY			200,000				
FYXX Misc CIPP Jobs	JYYY				100,000	200,000	300,000	300,000
SC System Survey & Manhole	J351		75,000					
Echo Way PS Rehab	J353			250,000				
City of Central Point	A003	(5,612)	(1,152)					
City of Jacksonville	A003		1,246					
Jackson County Roads	A009		305					
City of Talent	A011	(551)						
City of Grants Pass	A015		1,148					
Building Paint/Stucco	B011	19,915						
Lagoon Compost Project	L003	58,306	3,545					
Talent SW Master Plan	R016	(15,127)						
Arborwood Pump Station	R019	598	848					

# **ROGUE VALLEY SEWER SERVICES** **FY24 Approved Budget**

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	Proj #	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
<b><u>Collection System SDC</u></b>								
<b><u>RVSS</u></b>								
Sycamore Properties	R020	311						
Suncrest Rd Key Line Bore	R026	1,636						
Privately Funded Projects	9999	41,152	40,000	40,000	40,000	40,000	40,000	40,000
<b>Total</b>		<u>2,236,191</u>	<u>1,373,777</u>	<u>3,830,000</u>	<u>3,911,640</u>	<u>3,018,720</u>	<u>1,967,129</u>	<u>2,093,543</u>
<b><u>Bear Creek Interceptor Fund 04</u></b>								
COVID Sewer Testing	R022							
<b>Total</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Dunn Pump Station O &amp; M Fund 06</u></b>								
DPS Water Main Repair	R025							
<b>Total</b>		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Regional Interceptor SDC Fund 07</u></b>								
UBCI 48" Relief	J151							50,000
Dunn Pump Replacement	I004	1,132,124	19,069					
New Portable Flow Monitor	I005		100,000	100,000	100,000	100,000		
Dunn PS Hydrant	I008		10,000	10,000				
Dunn Exterior System Improvements	I009				20,000	404,360		
27" Force Main CIPP	I010						1,365,909	
Kirtland Rd MH Evaluation&Rehab	I011			200,000				
<b>Total</b>		<u>1,132,124</u>	<u>129,069</u>	<u>310,000</u>	<u>120,000</u>	<u>504,360</u>	<u>1,365,909</u>	<u>50,000</u>
<b><u>White City Storm Drain Fund 09</u></b>								
Ave F and 8th Storm & Sewer	D002			300,000				
Ave F & Agate Storm Rehab	D006			100,000				
Misc Culvert Replacement	DXXX		30,000	30,000	30,000	30,000	30,000	30,000
Misc Storm Projects	DYYY		20,000	20,000	20,000	20,000	20,000	20,000
<b>Total</b>		<u>-</u>	<u>50,000</u>	<u>450,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>

# **ROGUE VALLEY SEWER SERVICES** **FY24 Approved Budget**

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	Proj #	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
<b>Storm Water Quality Fund 10</b>								
Oak St. Outfall, Phoenix	Q004	584						
Contech Filter Retrofit	Q008		10,000					
Northridge Terrace SWF	Q009				51,500			
West Valley View	Q010	213	50,000					
Fire SW Protection	Q011	8,337	6,000					
Phoenix HS SW Inct	Q012	95						
Cummins SWF	Q013	6,156	100,000	350,000				
7th Street SWF	Q014	5,755	50,000	200,000				
Glenwood SWF	Q015	5,809	50,000	100,000				
Stormwater Incentive Program	QXXX		60,000	100,000	100,000	100,000	100,000	
Privately Funded Projects	9999	27,647	25,000					
<b>Total</b>		<b>54,596</b>	<b>351,000</b>	<b>750,000</b>	<b>151,500</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>
<b>Treatment Capital Fund 55</b>								
Shady Cove Lightning Strike	R023	(5,812)						
Plany Drainage, Site & Roadway Imp	C005					132,613		
Shady Cove Solar	C006			5,000				
Solids Handling Improvements	C007	4,347						
Rehab Asphalt (Patching & Sealing)	C009						32,782	
Disk Filter Improvements	C010	1,012						
SCADA Upgrade	C012		25,000	150,000				
UV System	C013	110	55,000	275,000				
Headworks Upgrade	C014				10,300			
Jocky Pump for Utility Water	C021				10,300			
FY21 Misc Treatment Maint	C020	150						
FY22 Misc Treatment Maint	C023	92,052	830					
FY23 Misc Treatment Maint	C025		10,000					
FY24 Misc Treatment Maint	CXXX			150,000				
FYXX Misc Treatment Maint	CXXX				150,000	150,000	150,000	150,000
SC Corrosion Study	C024	27,086	2,871					
Compost Project	L003		1,100,000	100,000				
Material Staging Area	L005				50,000			
Storage Shed	L006	8,506	500	75,000				
FY21 Misc Lagoon Repairs	L007							
FY22 Misc Lagoon Repairs	LXXX							
FY22 Misc Lagoon Maint	LXXX							
FY23 Misc Lagoon Maint	L009		20,000					
FY24 Misc Lagoon Maint	LXXX			50,000				
FYXX Misc Lagoon Maint	LXXX				50,000	50,000	50,000	50,000
Privately Funded	9999	1,685						
<b>Total</b>		<b>129,136</b>	<b>1,214,201</b>	<b>805,000</b>	<b>270,600</b>	<b>332,613</b>	<b>232,782</b>	<b>200,000</b>

## ROGUE VALLEY SEWER SERVICES FY24 Approved Budget

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	Proj #	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
<b>Lagoon Fund 70</b>								
Lagoon Public Access	L006							
<b>Total</b>		-	-	-	-	-	-	-
<b>TOTAL CIP - All Funds</b>		3,552,047	3,118,047	6,145,000	4,503,740	4,005,693	3,715,820	2,393,543

### The following policy was approved by the Board.

"[...] The primary focus of the capital improvement plan at this time is to rehabilitate or replace pipes before they fall victim to the ravages of time. Approximately two-thirds of the collection system is PVC pipe less than 30 years old. PVC pipe should be expected to function for at least 75 years. At this time there is no reason to consider routine replacement of any of our PVC pipe. The collection system includes over 52 miles of concrete pipe and 45 miles of asbestos cement pipe. There is an additional 34 miles of concrete pipe in the interceptors and major trunks. The design life of these materials is 50 years. All of the concrete pipe and most of the asbestos cement pipe in our system is over 30 years old. There is over 19 miles of concrete pipe in the system that is over 50 years old."

"The design life of a pipe is an estimation of how long the pipe should last under normal conditions. The deterioration of a pipe from old age is rarely a catastrophic failure. More typically the pipe will suffer from small cracks, differential settlement, and root intrusion, all of which increases the amount of infiltration and potential blockages. As with any structure, the quality of initial construction and the maintenance schedule will have a big impact on the useful life of the pipe. A concrete pipe could function anywhere from 20 years to 100 years depending on the quality of construction and maintenance."

"In order to keep pace with the aging of the system 1/50th, or 2% of the concrete and asbestos cement pipe should be replaced or rehabilitated annually. This translates to approximately 2.5 miles of pipe per year. We have come very close to this over the past eight years, averaging 2.35 miles of pipe replaced or rehabilitated each year. ... Over the next five years the target of 2.5 miles of pipe per year could be achieved for an average of slightly less than \$2 million per year."

"Staff Recommendation: We consider our aggressive capital improvement program to be one of the major keys to the success of RVSS and part of what differentiates us from most other sewer utilities. We should continue with our goal to replace or rehabilitate at least 2% of the concrete and asbestos cement pipe annually. By doing this work in a timely fashion we are able to avoid much more costly emergency work in the future."

**FY24 Approved Budget**  
**Major Equipment & Vehicle Replacement Schedule**

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY22	Projected FY23	Plan FY24	Plan FY25	Plan FY26	Plan FY27	Plan FY28
<b>Light Trucks</b>													
2021	Ford	Hi-Cube Van	46	333,411	2029	340,000							
2023	GMC	Duramax 5500HD Hi Cube Van		375,000	2023	375,000			385,000				
2021	Ford	F550 CC 4X4 Super Duty w/Fabric	51	123,566	2029	123,566							
2023	Chevy	EV 1/2 Ton Trucks		60,000	2023	60,000			80,000				
2023	Chevy	EV 1/2 Ton Trucks		60,000	2023	60,000			80,000				
2023	Chevy	EV 1/2 Ton Trucks		60,000	2023	60,000			80,000				
2025	GMC	Sierra Double Cab 1500 4X4 Std Bed		60,000	0	60,000				85,000			
2025	GMC	Sierra Double Cab 1500 4X4 Std Bed		60,000	0	60,000				85,000			
2025	GMC	Sierra Crew Cab 1500 4X4 Std Bed		60,000	0	60,000				85,000			
2025	GMC	Sierra Crew Cab 1500 4X4 Std Bed		60,000	0	60,000				85,000			
2015	GMC	Sierra Crew Cab 1500 4X4 Std Bed trtmnt		26,500	2028	28,500							85,000
2027	GMC	Sierra Duramax 2500 HD Crew Cab Long E		60,000	0	60,000							
2021	Chevy	Bolt EV	48	30,000	2032	30,000							
2021		Truck Bumper Winches	0	5,000	0	5,000							
<b>Light Trucks Total</b>							<b>0</b>	<b>0</b>	<b>625,000</b>	<b>0</b>	<b>340,000</b>	<b>0</b>	<b>85,000</b>

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY22	Projected FY23	Plan FY24	Plan FY25	Plan FY26	Plan FY27	Plan FY28
<b>Heavy Equipment</b>													
2022	Volvo	Dump Truck	26	200,000	0	200,000	216,430						
2022	Volvo	Dump Truck	28	200,000	0	200,000	216,430						
2005	Sterling	Vac-Con Flusher Truck	27	223,867	2016	285,000				500,000			
1998	John Deere	Backhoe 310 SE-Treatment	BSE	60,000	2024	60,000			105,000				
0	Mustang	Skid Steer - Treatment	MG 960	0	2024	0			85,000				
2015	Vactor	2015 Vac-Con Flusher Truck	37	433,000	2025	440,000						600,000	
2022		Trailer Mounted Generator 50KW		50,000	2025	50,041	50,041						
1996	Wacker	6" Pump - Treatment	WACK	0	2025	75,000				75,000			
2025	Pioneer	SAPP66S 6" Pump	PP	75,000		75,000							75,000
2025	Obrien	Golf Course Flusher	OB	50,000		50,000					50000		
	Trail King	TK50LP	TK	40,000	2021	40,000							40,000
	Ingersoll Ra	Trailer Mounted Compressor	IR	10,000	2020	10,000							
2022		Easment Flusher		60,000		60,000	63,887						
2022		Pipe Laser		5,000	0	4,957	4,957						
2023		Caterpillar Asphalt Planer Attach		20,000	0	20,000							
2027	Cummins	Generator 50KW		55,000	0	55,000					55,000		
2027	Bobcat	E55 Mini Excavator		80,000	0	80,000						80,000	
<b>Heavy Equipment Total</b>							<b>551,745</b>	<b>0</b>	<b>190,000</b>	<b>575,000</b>	<b>105,000</b>	<b>680,000</b>	<b>115,000</b>
<b>GRAND TOTAL</b>							<b>551,745</b>	<b>0</b>	<b>815,000</b>	<b>575,000</b>	<b>445,000</b>	<b>680,000</b>	<b>200,000</b>





**ROGUE VALLEY**  
**SEWER SERVICES**  
CLEAN WATER - HEALTHY COMMUNITIES

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**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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# Rogue Valley Sewer Services

## FY24 Approved Budget

### Personnel Services

	Salary Range*		Number Positions			
	Entry	Top	FY21	FY22	FY23	FY24
<b><u>Administration Department</u></b>						
Finance Clerk	4,319	5,935	4.00	4.00	3.00	3.00
Executive Secretary	6,067	7,515	1.00	1.00	1.00	1.00
Finance Director	10,282	11,416	1.00	1.00	1.00	1.00
Development Specialist	5,516	6,832	0.50	0.50	0.00	0.00
Network Administrator	8,546	10,682	0.35	0.35	0.00	0.00
Manager	16,065	0	1.00	1.00	1.00	1.00
			<b>7.85</b>	<b>7.85</b>	<b>6.00</b>	<b>6.00</b>
<b><u>Information Technology Department</u></b>						
Network Administrator	8,546	10,682	0.65	0.65	1.00	1.00
GIS Technician	6,067	7,515	1.00	1.00	1.00	0.00
			<b>1.65</b>	<b>1.65</b>	<b>2.00</b>	<b>1.00</b>
<b><u>Engineering Department</u></b>						
District Engineer	10,335	12,918	1.00	1.00	1.00	1.00
Staff Engineer	8,423	10,546	0.00	0.00	1.00	1.00
GIS Technician	6,067	7,515	1.00	1.00	0.00	2.00
Inspector	6,067	7,515	1.50	1.50	2.00	2.00
Development Specialist	5,516	6,832	0.50	0.50	1.00	2.00
Finance Clerk	4,319	5,935	0.00	0.00	1.00	0.00
Engineering Tech	6,100	7,479	1.00	1.00	1.00	1.00
			<b>5.00</b>	<b>5.00</b>	<b>7.00</b>	<b>9.00</b>
<b><u>Storm Water Quality</u></b>						
Stormwater Coordinator	7,320	9,083	1.00	1.00	0.00	1.00
Stormwater Quality Tech	6,067	7,515	1.00	1.00	1.00	1.00
			<b>2.00</b>	<b>2.00</b>	<b>1.00</b>	<b>2.00</b>
<b><u>Maintenance Department</u></b>						
Operations Manager	8,546	10,682	1.00	1.00	1.00	1.00
Finance Clerk	4,319	5,935	1.00	1.00	1.00	1.00
Flusher Crew	4,595	8,041	4.00	4.00	4.00	4.00
TV Crew	4,595	8,041	4.00	4.00	4.00	4.00
Construction Crew	4,595	8,041	4.00	4.00	4.00	4.00
Pressure Systems	4,595	8,041	2.00	2.00	2.00	2.00
Utility Locates	4,595	8,041	1.00	1.00	2.00	2.00
			<b>17.00</b>	<b>17.00</b>	<b>18.00</b>	<b>18.00</b>
<b><u>Treatment</u></b>						
Treatment Plant Supervisor	7,845	8,363	1.00	1.00	1.00	1.00
Treatment Plant Operator	5,910	7,696	4.00	4.00	4.00	3.00
			<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>4.00</b>
<b>Total Employees</b>			<b>38.50</b>	<b>38.50</b>	<b>39.00</b>	<b>40.00</b>

\* Monthly salary ranges are those current as of April 1, 2023

# Rogue Valley Sewer Services

## FY24 Approved Budget

### History of Customer Accounts

Year	Single Family	MH Park Spaces	MultiFamily Units	Residential Units	Commercial Accounts	Total	Percent Increase	# Empl
Feb-23	22,136	6,239	6,239	32,233	1,791	34,024	1.9%	38.0
Feb-22	21,837	3,825	5,966	31,628	1,762	33,390	2.3%	38.0
Feb-21	21,393	3,555	5,950	30,898	1,740	32,638	-9.9%	38.0
Mar-20	22,860	5,157	6,265	34,282	1,942	36,224	0.3%	38.0
Mar-19	22,596	5,321	6,292	34,209	1,924	36,133	6.3%	37.0
Feb-18	21,229	5,087	5,898	32,214	1,783	33,997	2.0%	36.0
Feb-17	21,436	4,518	5,601	31,555	1,761	33,316	1.1%	33.0
Feb-16	21,191	4,479	5,541	31,211	1,744	32,955	1.8%	33.0
Mar-14	20,677	4,272	5,113	30,062	1,729	31,791	2.0%	36.0
Apr-13	20,478	4,117	4,858	29,453	1,710	31,163	1.5%	29.0
Feb-12	20,233	4,152	4,594	28,979	1,717	30,696	1.6%	32.0
Feb-11	19,997	4,058	4,471	28,526	1,695	30,221	0.3%	28.5

#### February 2023 Summary by Location per

#### March Treatment reports

	RVSS	Eagle Point	J'ville	Total
Single Family	17,692	3,261	1,183	22,136
Mobile Home Park Spaces	3,142	538	178	3,858
Multi-family units	5,366	650	223	6,239
Residential units	26,200	4,449	1,584	32,233
Commercial accounts	1,590	79	122	1,791
Total	27,790	4,528	1,706	34,024

# Rogue Valley Sewer Services

## FY24 Approved Budget

### Schedule of Budgeted Debt

Name	Interest Rate	Loan Date	Maturity Date	Original Principal Amount	Estimated 6/30/23 Principal Amount	Principal Budget Amount FY24	Interest Budget Amount FY24	Estimated 6/30/24 Principal Amount
<b>General Fund - 01</b>								
Revenue Bonds (1)	Var	04/23/13	10/01/29	1,425,600	-	-	-	-
					-	-	-	-
<b>Interceptor Capital Expansion Fund - 07</b>								
Revenue Bonds (1)	Var	04/23/13	10/01/29	3,029,400	-	-	-	-
<b>TOTAL ALL DEBT</b>					-	-	-	-

**District Debt Limit:** For sanitary districts, Oregon Revised Statute 450.120 limits the total outstanding bonded indebtedness to 13 percent of the true cash value of all taxable property. The real market value of the taxable property within the Rogue Valley Sewer Services boundaries is \$9,973,914,763 according to information provided by the Jackson County Assessor's Office. That value would allow the District to issue up to \$1,296,608,919 in G.O. and Revenue bonds.

**Notes:**

1) Full Faith and Credit Refunding Obligations, Series 2013.

**Debt was Paid in Full October 2022**

# Rogue Valley Sewer Services

## FY24 Approved Budget

### Ten Year Historical Information

	Fiscal Year Ended June 30th	Estimated RVSS Population Served	Basic Sewer Rate	Number Permits Issued	Revenue Service Charges	SDCs	Assessment Loans Receivable
2024	Budget	92,449	25.50	300	11,753,415	542,500	36,328
2023	Projected	91,083	24.00	300	10,950,000	562,500	72,608
2022	Actual	89,737	23.00	181	10,072,183	835,557	108,888
2021	Actual	89,241	21.50	223	9,427,408	604,262	160,144
2020	Actual	87,058	21.50	338	9,631,103	536,691	176,327
2019	Actual	83,477	20.50	381	8,962,931	700,327	229,794
2018	Actual	82,243	19.60	232	8,675,117	494,263	285,022
2017	Actual	81,028	19.00	281	8,069,963	494,577	391,385
2016	Actual	79,831	18.29	264	7,508,587	606,851	395,377
2015	Actual	78,651	15.90	390	6,778,998	328,158	439,566
2014	Actual	77,489	15.90	381	6,691,540	319,463	467,063
2013	Actual	75,025	15.90	229	6,365,597	186,638	556,507

#### Other Information

Central Point annexed	January 1, 2001	
Shady Cove annexed	July 1, 2019	
Population of Jackson County		224,013
Cost of Infrastructure RVSS maintains		131,037,939

Amounts include General Fund and the operational funds for Phoenix and Jacksonville sewer service.

Population estimate is based on number of residential units (mfr, duplex,) served times 2.53 average persons per household.

#### **\*Summary of Other Categories**

	July 2021 7% Increase	July 2022 4.38% Increase	July 2023 6.25% Increase
<b>Residential:</b> Monthly	\$23.00	\$24.00	\$25.50
<b>Mobile Home Parks:</b> Monthly Per Unit	\$20.18	\$21.06	\$22.38
<b>Multiple Dwellings:</b> Monthly Per Unit	\$20.18	\$21.06	\$22.38
<b>NonResidential:</b> Sewer Charge Per Connection	\$14.40	\$15.03	\$15.97
Plus Per 1,000 gallons	\$1.46	\$1.52	\$1.62
<b>Recreational Vehicle Waste Dumping Station:</b> Monthly	\$47.76	\$49.84	\$52.96

# Rogue Valley Sewer Services

## FY24 Approved Budget

### Ten Year Historical Information

	Fiscal Year Ended June 30th	Expenditures Personnel Services	Expenditures Treatment Charges	Rehabilitation Capital Projects	Balance Loans Notes
2024	Budget	2,460,226	4,723,750	4,139,000	0
2023	Projected	5,248,240	4,294,318	1,373,777	1,635,000
2022	Actual	4,423,736	3,821,771	2,236,191	1,885,000
2021	Actual	4,352,789	3,671,496	1,637,627	2,150,000
2019	Actual	3,745,040	3,519,408	1,953,021	2,765,000
2018	Actual	3,588,831	3,226,022	2,812,535	3,060,000
2017	Actual	2,927,790	3,001,448	1,239,799	3,392,183
2016	Actual	2,711,498	2,748,900	889,574	3,785,655
2020	Actual	3,890,990	3,728,850	2,316,274	2,460,000
2015	Actual	2,659,906	2,497,440	2,781,560	4,231,562
2014	Actual	2,637,288	2,482,151	1,270,151	4,849,518
2013	Actual	2,498,532	2,414,519	715,314	5,317,860
2012	Actual	2,497,229	2,360,774	2,537,458	5,919,846

Amounts include all funds.

# Rogue Valley Sewer Services

## FY24 Approved Budget

### Annual Statistical Report

	June 30 2021	June 30 2022	Increase (Decrease)	
<b><u>Private Developer Projects Completed</u></b>				
Plan Review	20	18	(2)	
Completed Projects	24	19	(5)	
Length of lines added in feet	14,524	8,892	(5,632)	
Cost	\$2,047,063	\$1,355,166	(\$691,897)	
<b><u>Maintenance</u></b>				
Miles of collection system pipe	399	400	1	
Miles of Interceptor system pipe	42	42	-	
Total miles of system pipe maintained	441	442	1	
Miles of Pipe Cleaned	165	167	2 *	
Miles of Pipe Inspected	98	108	10 **	
Cost of rehabilitation jobs	1,806,502	2,968,429	\$1,161,927	
Number of rehabilitation jobs completed	9	9	-	
Number pump stations upgraded	-	3	3	
Pump Station Alarms	2	3	1	
Sewage Overflows	1	1	-	
* Mileage would have been higher but crew was assigned to fire rehab work for 6 months, Sept 2020 - March 2021				
** Mileage does not include lateral launching for the fire rehab work performed for 6 months, Sept 2020 - March 2021				
<b><u>System Defects Repaired</u></b>				
	Priority			
By Priority	1	9	12	3
	2	23	28	5
	3	24	19	(5)
		56	59	3
<b><u>Permits Written</u></b>				
Shady Cove	10	11	1	
Eagle Point	86	82	(4)	
Jacksonville	22	20	(2)	
RVSS	105	68	(37)	
Total	213	170	(43)	



# Rogue Valley Sewer Services

## FY24 Approved Budget

### Annual Statistical Report - (continued)

	June 30 2021	June 30 2022	Increase (Decrease)
<b><u>Customer Accounts (Feb 25)</u></b>			
Residential accounts	32,306	31,785	(521)
Industrial, Institutional accounts	1,857	1,875	18
Total accounts	34,163	33,660	(503)
<b><u>Statistics</u></b>			
Administrative	7.85	7.85	-
IT Staff	1.65	1.65	-
Engineering Staff	4.50	4.50	-
Storm Water Quality Staff	2.00	2.00	-
Maintenance/Construction Staff	17.00	17.00	-
Treatment Staff	5.00	5.00	-
STEP/STEG/Solids Connections	154.00	156.00	2
Number pump stations (20 RVS + 5 SC)	25.00	25.00	-
Sewage Discharge (Millions Gallons per Day)	14.78	15.45	0.67
Sewer service charges	9,234,695	9,872,239	\$637,544
System Development Charges	796,974	1,035,501	\$238,527
White City Industrial Storm Drain fees	77,670	78,612	\$942
Storm Water Quality fees	362,870	364,442	\$1,572
	<u>\$10,472,209</u>	<u>\$11,350,794</u>	<u>\$878,585</u>
Cost of RVSS maintained infrastructure per Audit	112,776,340	115,649,183	\$2,872,843
Includes cost of systems donated by developers			
<b><u>Population (Estimated)</u></b>			
RVSS Population Served	89,241	89,737	496

# Rogue Valley Sewer Services

## FY24 Approved Budget

### Largest Consumption Customers (Top 20)

	Customer name	Annual Gallons	Percent Total
1	Amy's Kitchen	93,751,069	
2	Boise Cascade Corp	77,580,745	
3	Carestream Health Inc	43,496,107	
4	VA Domiciliary #692	33,940,000	
5	Bear Creek Operations	23,580,150	
6	Southern Oregon Linen	14,715,000	
7	Dry Creek Landfill Inc	13,795,525	
8	Roseburg Forest Products #C1994	12,894,830	
9	Plycem USA, Inc	10,575,510	
10	Linde Gas & Equipment Inc	9,375,000	
11	Eagle Point School Dist 9-Hale Way	6,263,000	
12	Eagle Point School Dist 9-Wilson Way	5,931,000	
13	Cascade Wood Products	5,524,000	
14	Beam Investments LLC	5,513,000	
15	Timber Products Co	5,119,665	
16	Jackson County Sports Park	4,894,898	
17	2009 Investors LLC	4,864,000	
18	Rogue River Vly Creamery	4,548,593	
19	Boise Cascade Corp	3,887,000	
20	School District 549c	3,881,000	
		384,130,092	33.5%
	Remaining RVSS(commercial)	353,576,959	
	Eagle Point (commercial)	17,423,000	
	Eagle Point residential	273,418,072	
	Jacksonville (commercial)	16,541,474	
	Jacksonville residential	99,961,639	
	All Others	760,921,144	66.5%
		1,145,051,236	100.0%

The above gallons of sewer effluent are for the twelve months ending February 2023

# Rogue Valley Sewer Services

## Glossary of Terms

**Accrual Basis:** A method of budgetary accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not.

**Adopted Budget:** The Proposed budget that is adopted (approved) by the district. It represents the financial plan of the district that forms the basis and limits for appropriations for the fiscal year.

**Amortization:** The paying off of debt with a fixed repayment schedule in regular installments over a period of time.

**Appropriation:** The legal authorization granted by the district board to make expenditures and incur obligations. Includes Transfer to Other Funds and Contingencies.

**Appropriation Resolution:** The legal document passed by the district board authorizing expenditures.

**Balanced Budget:** A budget in which revenues are equal to expenditures. Thus, neither a budget deficit nor a budget surplus exists ("the accounts balance").

**Basis of Budgeting:** A measurement focus that differs from the basis of accounting in the treatment of beginning fund balances, debt service, vacation benefits, and capital outlay in enterprise funds.

**Beginning Fund Balance:** A resource classification indicating those financial resources which, because they were not expended in one fiscal year, are available in the following fiscal year.

**Bonds:** Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

**Budget:** A policy statement detailing the District's plan for the accomplishment of stated goals within a particular fiscal year, including estimates of required expenditures and anticipated revenues to carry out state goals.

**Budget Committee:** A panel comprised of the District Board and an equal number of citizen's responsible for the review and recommendation of the annual budget.

**Budget Message:** A message prepared by the district administrator explaining the annual proposed budget, articulating the strategies and budgets to achieve the District's goals, and identifying budget impacts and changes.

**Budget Officer:** The person appointed by the District Board to be responsible for assembling the budget. For Rogue Valley Sewer Services, the district manager serves this role.

**Capital Outlay:** An object classification that includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$3,000.

**Capital Projects:** Those activities resulting in the acquisition or improvement of major capital items such as: sewer pipeline, pump stations and land.

**Category:** A major division of the program budget that contains programs and activities. Categories are also known as functional areas.

**CIP:** Capital Improvement Plan.

**CMOM:** Capacity, Management, Operations and Maintenance Program.

**CNG:** Compressed Natural Gas.

**Collection System:** This is any part of the system that is not an Interceptor or Trunk Main.

**Contingency:** An appropriation of funds to cover unforeseen events that may occur during the budget year. The District Board must authorize the use of any contingency appropriations.

**CPI:** Consumer Price Index.

**Cured In Place Pipe:** A subset of slip lining where the new pipe is installed as a flexible felt tube impregnated with a polymer resin. Once installed, the resin is treated with heat and cures to become a hard plastic liner.

**CWSRF:** Clean Water State Revolving Fund.

**DEQ:** Department of Environmental Quality.

**Debt Service:** Payment of interest and principal related to long term debt.

**Debt Service Funds:** These funds account for the accumulation of resources to pay the debt on capital projects.

**Department Request:** The annual budgetary alternative prepared by department managers indicating an appropriate, justified, and needed level of service for their department together with associated expenditures and revenues.

**Depreciation:** The charging of a fixed asset as an expense over the estimated service life of that asset.

**Ending Fund Balance:** A requirement classification for those funds not appropriated for any purpose and reserved for ensuing fiscal years. See also Unreserved Ending Fund Balance.

**Enterprise Fund:** A fund that is used for services provided to the public on a user charge basis.

**ERU:** Equivalent Residential Unit.

**EV:** Electric Vehicle.

**Expenditures:** The money spent by the District for the programs and projects included within the approved budget.

**Fiscal Year:** Twelve-month period from July 1 to June 30 for which the annual budget of the District is prepared and adopted.

**Fixed Assets:** Assets of a long-term character such as land, sewer plant, buildings, furniture, and other equipment.

**FOG:** Fats, Oils and Grease

**Force Main:** Pipe that transmits sewage under pressure from a pump station.

**Fringe Benefits:** The non-salary part of employees' total compensation. A typical benefit package includes insurance, retirement, and vacation/sick leave components.

**FTE:** Full-Time Equivalent is a term used to measure the number of employees on a 40 hour per week basis.

**Fund:** An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

**Fund Balance:** The difference between governmental fund assets and liabilities; also referred to as fund equity.

**GAAP:** Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

**General Fund:** The fund used to account for operational expenses of a governmental unit financed by taxes and other general revenues.

**General Obligation Bonds:** This type of bond is backed by the full faith, credit, and taxing power of the government.

**GH:** Gold Hill

**GIS:** Geographic Information System.

**Interceptor:** Same as trunk main. In our system we use the term to define the Regional facilities (Upper and Lower Bear Creek Interceptors and Old Medford Trunk).

**Lagoons:**

**Line Item:** An expenditure description at the most detailed level. Objects of expenditure are broken down into specific items, such as printing.

**LID:** Local Improvement Districts are formed by petition and used to request the District to finance improvements to sewer systems over a 20-year period.

**LID (in Storm Water):** Low Impact Development.

**Materials and Services:** The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.

**Modified Accrual Basis of Accounting:** A basis of accounting where revenues are recognized when they are both measurable and available and expenditures are recognized at a time when liability is incurred pursuant to appropriation authority.

**MS4:** Municipal Separate Storm Sewer Systems.

**O&M:** Operations and Maintenance.

**OAR:** Oregon Administrative Rules. Rules established by a given state department who have authority granted by an ORS to operate a specific function.

**OCWSRLF:** Oregon Clean Water Services Revolving Loan Fund.

**Ordinance:** The method by which the appropriation of the budget is enacted into law by the district board per authority of the Oregon State Statutes.

**Organizational Unit:** An administrative subdivision, such as a department or division, of the district government charged with carrying on one or more specific functions.

**ORS:** Oregon Revised Statute. The set of laws established by a vote of the people or the state legislature.

**OSHA:** Occupational Safety and Health Administration.

**Personal Services:** An expenditure classification encompassing all expenditures relating to district employees. This includes union and nonunion labor costs, employee benefits, and payroll tax expenses.

**Pipe Bursting:** Method of rehabilitating pipe where a new pipe is installed through an existing pipe. The old pipe is destroyed in the process. This method allows a larger pipe to be installed without removing the old pipe.

**Proposed Budget:** The financial and operating document submitted to the Budget Committee and the governing body for consideration.

**Proprietary Fund:** Consists of 2 types – Internal Service and Enterprise. These funds are used for services tendered and paid for by the patrons who use them.

**PS:** Pump Station.

**Requirements:** Total expenditures and unappropriated fund balance.

**Reserve:** A portion of a fund that is restricted for a specific purpose.

**Resources:** Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

**Revenue:** Income for the fiscal year including transfers and excluding proceeds from the sale of bonds and notes. The major categories of revenue include sewer service charges, storm water charges, system development charges, fees and charges, and interest on investments.

**Revenue Bonds:** Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

**Revised Budget:** A budget alternative indicating all changes made to the adopted budget as the result of budget adjustments and the supplemental budget process.

**SC:** Shady Cove.

**SCADA:** Supervisory Control And Data Acquisition.

**SDC:** System Development Charges are assessed on new construction to cover the demands placed on District services. Charges collected will cover sewer pipelines, pump stations and other infrastructure which will provide sewer service.

**Slip Lining:** Method of rehabilitating pipe where a smaller pipe is installed inside an existing pipe. The existing pipe remains intact and helps support the new pipe.

**Special Revenue Fund:** A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

**SSO:** Sanitary Sewer Overflow.

**Supplemental Budget:** A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to decrease the ending fund balance.

**Transfer:** An amount distributed from one fund to finance activities in another fund. It is shown as a requirement in the originating fund and a resource in the receiving fund.

**Trunk Main:** A large diameter pipe used to transmit sewage from a city or large population center to a treatment plant. We use this term to describe several different large-diameter sewer mains but only have an SDC dedicated to the White City Trunk and Eagle Point Trunk.

**Unreserved Ending Fund Balance:** The amount of ending fund balance which has not been specifically reserved for any purpose. A reserve for debt service, as a requirement of a loan or debt issue would be an example of a reserve.

**VFD:** Variable Frequency Drive.



## **NOTICE OF BUDGET COMMITTEE MEETING**

A public meeting of the Budget Committee of the Rogue Valley Sewer Services, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2023, to June 30, 2024, will be held at Rogue Valley Sewer Services, 138 W Vilas Rd, Central Point Oregon 97502. The meeting will take place on the 26th day of April 2023 at noon. The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 14, 2023, at 138 West Vilas Road, Central Point, between the hours of 8:00 a.m. and 4:00 p.m., or will be available on the RVSS Website at [www.rvss-or.gov](http://www.rvss-or.gov). This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear via ZOOM at the meeting and discuss the proposed programs with the Budget Committee. Contact RVSS or look on our website for the ZOOM link.



**ROGUE VALLEY**  
SEWER SERVICES  
CLEAN WATER - HEALTHY COMMUNITIES

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