



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

ROGUE VALLEY SEWER SERVICES
Jackson County, Oregon

Adopted Budget
Fiscal Year Ended June 2024



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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Rogue Valley Sewer Services

FY24 Adopted Budget

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**FY 2023-2024
ROGUE VALLEY SEWER SERVICES
BUDGET COMMITTEE MEMBERS**

Kay Harrison
Chairman, Board of Directors
Term Through: 6/30/23

Michael Parker
Vice Chairman, Board of Directors
Term Through: 6/30/23

Jim Snyder
Member, Board of Directors
Term Through: 6/30/23

Roger Thom
Member, Board of Directors
Term Through: 12/31/25

Michael Parsons
Member, Board of Directors
Term Through: 6/30/23

John Vial
Term Through: 12/31/25

Anna D'Amato
Term Through: 12/31/24

Terry Sackett
Term Through: 12/31/23

Eleanor Ponomareff
Term Through: 12/31/24

Aaron Prunty
Term Through: 12/31/25



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Rogue Valley Sewer Services
Oregon**

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morill

Executive Director

ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 Fax (541) 664-7171 www.RVSS-or.gov

Fiscal Year 2024 July 1, 2023 – June 30, 2024 Budget Message

I am pleased to present the Rogue Valley Sewer Services budget for Fiscal Year 2024. This is a balanced budget where our resources equal our requirements.

Budget Policies

Every year we submit our budget to the Oregon Municipal Finance Officers Association and the Government Finance Officers Association (GFOA) for review and critique. I am happy to report that once again we received the Distinguished Budget Presentation Award from GFOA.

Our top priority is to maintain a balanced budget in accordance with State law. In so doing, it is our policy to not use debt to finance any of our operating expenses. We remain consistent with the policy and will not be using debt to finance operating expenses.

RVSS maintains an active capital improvement program that is designed to ensure adequate capacity and to rehabilitate older sections of pipe before they fail. At this point in time we do not have any capacity deficiencies in the system. Our rehabilitation program calls for the replacement of approximately 2.0 miles of pipe per year. This work is funded through a combination of System Development Charges (SDC) and rates.

Revenue Trends

We are projecting our total revenue to come in slightly above our current year's budget. The main difference comes from the sale of our two older dumptrucks. Service charge revenue is projected to come in on budget and SDC revenue is projected to come in slightly below our budget.

Long term trends still indicate steady growth in our service area. The one year decline in SDC revenue may be an indication that higher interest rates are slowing development but we have yet to see a significant change in project plan submittals.

We are still projecting a modest 1.5% rate of growth in our service area for Fiscal Year 2024. This helps mitigate some of the impact of the high inflation over the past two years.

Our rate analysis for this year is recommending an increase in single family rates from \$24.00 to \$25.50 per month. For Shady Cove, the proposed increase will be from \$46.25 to \$50.00 per month

Year	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
Residential Rate	\$20.50	\$21.50	\$21.50	\$23.00	\$24.00	\$25.50
% Increase	4.6%	4.9%	0.0%	7.0%	4.4%	6.2%

A recent survey of 117 sewer service providers in Oregon revealed an average residential sewer rate of \$58.36 per month. Our residential rate remains among the lowest in the state.

Special Items of Interest

- Bipartisan Infrastructure Law – We have submitted applications for three projects to DEQ for funding through the Clean Water State Revolving Loan Fund (CWSRF). We are in the process of clearing environmental issues for these projects. Our expectation is that once we have these loans approved we will be awarded some level of loan principal forgiveness. Since this is not guaranteed at this point we have not included any principal forgiveness in our budget projections.
- Medford Treatment Plant – The Regional Rate Committee has approved 10% increases in the treatment rate for fiscal years 2024 and 2025. A portion of this increase will be dedicated to a capital reserve fund to help with costs of anticipated treatment plant upgrades.

Medford is in the process of preparing a facilities plan for the plant. This should be completed in September 2023. We are anticipating that there will be major upgrades to the plant to meet new permit requirements.

- Capital Improvement Plan – Our capital improvement plan includes \$6.1 million in spending across all funds. Almost all of the design work is done in-house.
- Debt Service – We have paid off the 2013 Bond Series six years ahead of schedule. This will save us approximately \$220,000 in interest payments over the next six years.

Our only current debt obligations will be through Shady Cove which cannot be retired at least until 2026. The annual debt service on this is approximately \$126,000 per year.

Debt service on the planned DEQ loans does not begin until the projects are complete.

- Shady Cove – We are proposing an increase in sewer rate for Shady Cove from \$46.25 per month to \$50.00 per month. 75% of this revenue is used for treatment operations Fund (50) and the remaining is transferred to the General Fund for support collection operations.
- White City Lagoons – The White City Lagoon generates revenue from tipping fees charged to septic tank and grease interceptor pumpers. Surplus from the White City Lagoon Fund (70) operations is transferred to the Treatment Capital Reserve Fund (55). We are budgeting a surplus of \$200,000 for FY 2024.

We are in the final stages of constructing a significant upgrade to the lagoon. The improvements will initially create three smaller partially-mixed lagoons. In the future we plan to construct drying beds, and a site for future composting facilities. This will dramatically increase the effectiveness and capacity of the lagoon, allowing us to remove the limits on the amount of waste we receive from pumpers.

A side effect of these improvements is that it will open up a large portion of the South Cell for enhancement of bird habitat. This area has long been popular with bird watchers. We are working with several local organizations to develop a management plan that will enable us to regulate the amount of water in this area to create more suitable conditions for bird habitat.

- Gold Hill – Last year the RVSS Board of Directors agreed to extend our management agreement with Gold Hill for one year. We included a provision in the agreement that we would not extend any further unless the City agrees to annex into RVSS. The City decided not to move towards annexation and a regional connection prompting RVSS to terminate our management agreement.

The City has subsequently reconsidered its position and may still move for an annexation. None of this will be settled in time for the budget approval. For budget purposes we are assuming that revenues and expenses for FY 2024 will be the same as in FY 2023.

- Staffing – Over the past year we have made some organizational changes to improve the efficiency of our operations. The Treatment Department has been moved into the Operations and Maintenance Department and the Stormwater Department is now part of the Engineering Department. Our full staff level sits at 40 full time employees, however two of these positions are currently vacant.

We have traditionally made annual Cost of Living Adjustments (COLA) to employee wages based on the Consumer Price Index (CPI-U). Last year this index was 7.5%. Based on the idea that the high rate of inflation was temporary the COLA was set at 5%. After another year of very high inflation we are proposing that the COLA be set at the January 2023 CPI rate of 6.4% plus an additional 3%. The additional 3% will be used to create a Retirement Health Savings account for non-exempt staff.

I would like to thank each of you for taking time out of your schedule to participate in the budget process. Your input and insights are extremely valuable in helping us remain a responsible and responsive government agency. Our Finance Director, Brenda Baldovino, and I are available to answer any questions you may have about the budget. Please do not hesitate to call us if you have questions or concerns.

Respectfully Submitted,



Carl Tappert, Manager

Rogue Valley Sewer Services History and Background

Rogue Valley Sewer Services (RVSS) is a special district that provides sewer service in Jackson County, Oregon. RVSS is governed by a five-member elected Board of Directors. RVSS serves the cities of Talent, Central Point, Eagle Point, Jacksonville, Phoenix, Shady Cove and a portion of the city of Medford, Oregon, and serves a population of approximately 81,755.

Rogue Valley Sewer Services (originally Bear Creek Valley Sanitary Authority) was established under Oregon Revised Statutes Chapter 450.705 through a special election in August, 1966.

The primary purpose of RVSS was to construct and maintain a regional sewer interceptor connecting the cities of Medford, Central Point, Phoenix, and Talent to the regional wastewater treatment plant on Kirtland Road. RVSS also assumed management of the collection system in Talent.

When the interceptor system was completed in 1973, sewer service rapidly expanded to serve areas of the county suffering from failing septic systems.

In 1975 the White City Sanitary District became part of RVSS.

In 1998 the City of Eagle Point held an annexation election. Annexation was approved by 90% of the city voters.

In 2001 the City of Central Point held an annexation election. Annexation was approved by 94% of the city voters.

In 2003 RVSS relocated its offices to 138 West Vilas Road in Central Point and officially changed its name from Bear Creek Valley Sanitary Authority to Rogue Valley Sewer Services.

On July 1, 2004, RVSS started providing Stormwater Quality management services for the cities of Talent, Central Point, and Phoenix, Oregon, along with many of the unincorporated areas of Jackson County. RVSS holds the Municipal Small Separated Storm Sewer (MS4) permit under the National Pollutant Discharge Elimination System (NPDES) on behalf of these agencies.

In 2005 the City of Jacksonville held an annexation election. Annexation was approved by 97% of the city voters.

In 2006 the City of Phoenix held an annexation election. Annexation was approved by 93% of the city voters.

In 2016 RVSS entered into a 10-year agreement with Shady Cove. This agreement called for an annexation vote before the end of the term.

History and Background, continued

In July 2018 RVSS entered into a 5-year management agreement with the City of Gold Hill. Gold Hill is operating under a Mutual Agreement and Order from DEQ which requires the City to make certain system improvements. The main remaining condition is the completion and implementation of a facilities plan for the treatment plant.

In November 2018 Shady Cove held an annexation election. The annexation was approved by 62% of city voters and went into effect on July 1, 2019.

In 2022 RVSS agreed to a one year extension of the management agreement with Gold Hill. The extra year was intended to give the City sufficient time to decide on how to address the needed treatment plant improvements. The extension agreement included a provision that RVSS would not make any further extensions unless the City annexed into RVSS.

Rogue Valley Sewer Services

Mission Statement and Values

Mission Statement: Manage, maintain, and improve storm and wastewater systems to protect and preserve public health, quality of life, and economic vitality in our community.

Values: The core values of the organization are:

- **System Integrity** – The primary function of RVSS is to manage the sewer and stormwater infrastructure to ensure reliable service. This commitment ensures that we have state-of-the-art equipment and a proactive capital improvement plan.
- **Customer Service** – RVSS treats all of our customers with respect and honesty.
- **Fiscal Responsibility** – RVSS focuses on efficient operations and preventative maintenance to control costs and keep rates low while still providing excellent service.
- **Environmental Protection** – RVSS works to protect our natural resources in all aspects of our operations.
- **Innovation** – RVSS draws on the creativity of our employees to develop new and innovative approaches to doing our work.
- **Empowered Employees** – RVSS believes giving employees more responsibility improves efficiency and strives to engage staff to develop their individual talents and to participate in company decisions.
- **Joy** – RVSS believes that the work environment should be enjoyable.

Rogue Valley Sewer Services Financial Policies

1. For financial reporting and operating purposes, the District considers its activities as those of a unitary enterprise operation (proprietary fund). Therefore, these activities are reported in a single enterprise fund but for internal financial controls operates with 11 funds and the General Fund with 7 departments. However, for legal requirements as set forth in the Oregon Local Budget Law, the District prepares and adopts a budget on the modified accrual bases for its individual fund types. The resolution authorizing appropriations for each fund sets the level by which expenditures cannot legally exceed appropriations. For all funds, the District has established the level of control by expenditure category. These categories include: personnel services, materials and services, capital outlay, contingency, debt service and transfers to other funds. These transfers are used between funds and departments to ensure each are balanced annually in accordance with State Law.
2. Sewer service will be provided to those who need and can afford it within the limits of RVSS to do so as allowed by law. Every effort will be made to assist those who must connect and are unable to pay.
3. To adopt a balanced budget annually in accordance with State Law, wherein resources (beginning fund balance plus revenues plus transfers in) equals requirements (expenditures plus transfers out plus contingency plus ending fund balance).
4. Current operating expenditures (which exclude capital projects), will not be financed by debt.
5. Rogue Valley Sewer Services will charge sewer service fees, stormwater quality fees, storm drain fees, system development charges, and all other fees to recoup the full cost of providing those services to customers. Service will be billed one month in arrears. Quarterly and annual billing with discounted rates will also be available. Late charges will be billed in accordance with provisions in the current Code.
6. Financing will be offered to those who hook up to sewer lines through the Local Improvement District (LID) process, at the most reasonable cost possible and in accordance with State law. Rogue Valley Sewer Services will issue tax-free municipal debt or other legal financing and will add a nominal percent to these interest rates in order to ensure that sufficient reserves are maintained for all debt payments.

Financial Policies, continued

7. Financing for those customers hooking up to sewer lines outside the LID process will be made available only from existing fund balances. Bonds or debt will not normally be issued for this purpose.
8. Rogue Valley Sewer Services may provide short-term loans from the General Fund for temporary financing other funds. When favorable interest rates warrant use of long term DEQ revolving loans or other long term debt instruments.
9. Reserves for loan services, regional interceptor SDCs, and operations equal to one month's total appropriations (8.33%) will be deducted from Ending Fund Balance to arrive at the Unreserved Ending Fund Balance. Five year cash flow projections will be done for the General Fund to help ensure adequate Unreserved Ending Fund Balances over time.
10. System Development Charges (SDCs) will be collected on all properties that are hooked up to sewers. These fees are based on the costs of installing existing and future system-wide interceptor, trunk, and lateral lines. SDCs collected may also be contributed to private projects where the extraordinary costs associated with extra depth, size, or length of pipe result in an unreasonable cost burden upon property owners to be served.
11. RVSS manages risk with the commitment to ensure that its resources are managed to provide returns that are of the greatest benefit to the community with the lowest amount of risk.
12. The general investment goals for RVSS are to conservatively invest monies in certificates of deposits to receive the greatest amount of return based in our current economy.
13. The financial policies listed above have not been formally adopted by the Board.

Rogue Valley Sewer Services Budget Calendar- Fiscal Year 2024 July 1, 2023 - June 30, 2024

February 15, 2023	Wednesday	At regular Board of Directors meeting establish Wednesday April 26, 2023 as the date for the public meeting of the Budget committee to consider the budget for FY24.
February 16, 2023	Thursday	Joan to Notify Budget Committee members of the time and place of the meeting.
Jan 10 - April 06, 2023		Department Heads and Manager discuss and prepare proposed budget, capital improvement plan and five year general fund cash projections.
March 29, 2022	Thursday	Deliver notice of Budget Committee public meeting to Oregon.gov/Oregon Meetings for publication and Rogue Valley Times on April 1 and April 8, 2023.
April 1, 2023	Saturday	Publication of notice of Budget Committee public meeting - first notice. (Not more than 30 days prior to meeting date.)
April 8, 2023	Saturday	Publication of notice of Budget Committee public meeting - second notice. (Not less than 5 days prior to the meeting date,)
April 14, 2023	Friday	Send copies of the proposed budget FY24, date and schedules to the committee members; reminder of Budget Committee meeting place. At this time the budget becomes a public document. Proposed Budget FY24 to be posted on our website.
April 26, 2023	Wednesday	Budget Officer presents proposed budget. Public meeting of Budget Committee at Noon for consideration of FY24 Budget.
April 26 - May 17, 2023	Wednesday	Period during which adjourned public meetings of the Budget committee may be held if necessary.
May 12, 2023	Friday	Deliver notice of the public hearing before the Board of Directors on the approved budget together with a copy of the summary of the budget (LB-1) for publication to Oregon.gov/Oregon meetings. Publication date to be May 19, 2023 giving notice of the meeting
May 19, 2023	Friday	Publication of notice of public hearing (Form LB-1) before Board of Directors on approved budget with budget summaries. (not less than 5 nor more than 30 days before the scheduled budget hearing.) Approved budget posted on Web Site.
June 21, 2023	Wednesday	Public hearing before the Board of Directors at NOON on the approved budget at the regular meeting of the Board of Directors. Adopt the approved budget, adopt a resolution appropriating the funds required and authorizing expenditures. Adopt the 5 year Capital Improvement Plan by resolution. Adopted budget posted on Web Site. Resolution to balance FY24 budget - move \$\$ if necessary
June 5, 2023	Thursday	File letter to Jackson County Assessor's Office requesting extension on LB-50
June 29, 2023	Thursday	File copy of adopted budget, along with notice of levy, and (LB-1) each notice published of the public hearing before the Board of Directors with Jackson County Clerk. Required by August 15, 2023 IF EXTENSION GRANTED.
Aug 15, 2023	Tuesday	File 2 copies form LB-50 Certification of Taxes, and the Resolution adopting the budget and making appropriations with the Jackson County Assessor. Required by July 1, 2023, unless extension in writing is granted. Extension will be requested until August 15, 2023.

Rogue Valley Sewer Services Budget Process

The Budget Adoption Process

The Rogue Valley Sewer Services (RVSS) annual budget process routinely begins in March with the preparation of revenue and expense estimates. The Manager, Operations Manager, Engineer, Storm Water Manager, Finance Director, and Network Administrator review these estimates and develop the service delivery objectives and capital outlay plan for the District as a whole.

The resulting proposed budget is presented to the Budget Committee in early May. The Budget Committee is comprised of five members appointed by the Board of Directors and the five elected Board members of Rogue Valley Sewer Services.

Oregon Revised Statutes require that the Budget Committee meet in order to hear the budget message, receive the budget document, hear persons, and approve the budget document sufficiently in advance of June 30, to allow adoption of the budget by June 30.

After approval of the budget document by the Budget Committee, a summary of the budget document, as approved by the Budget Committee, is published in a local newspaper.

A public hearing is held before the Rogue Valley Sewer Services Board of Directors in June for purposes of discussing and hearing public testimony in regards to the programs included in the budget.

The Board of Directors adopts the budget and makes appropriations and levies taxes by resolution for the ensuing fiscal year after the public hearing is closed.

If additional meetings are called for, they take place before the end of June in order to allow for adoption of the budget and the making of appropriations before June 30.

The Budget Amendment Process

Oregon Budget Law allows for amendments to the District budget for reasons unforeseen at the time of adoption. The Board may adopt resolution changes that decrease one existing appropriation and increase another. Changes of ten percent or more to any fund require a supplemental budget, which involves a process similar to the annual budget process and requires a public hearing.

The Budget Committee

The Budget Committee is comprised of the five members of the District Board and five citizen members appointed by the governing board. The appointed members must live in the District but cannot be employees of the District. The appointed members serve three year terms that are staggered so that approximately one third of the terms end each year.

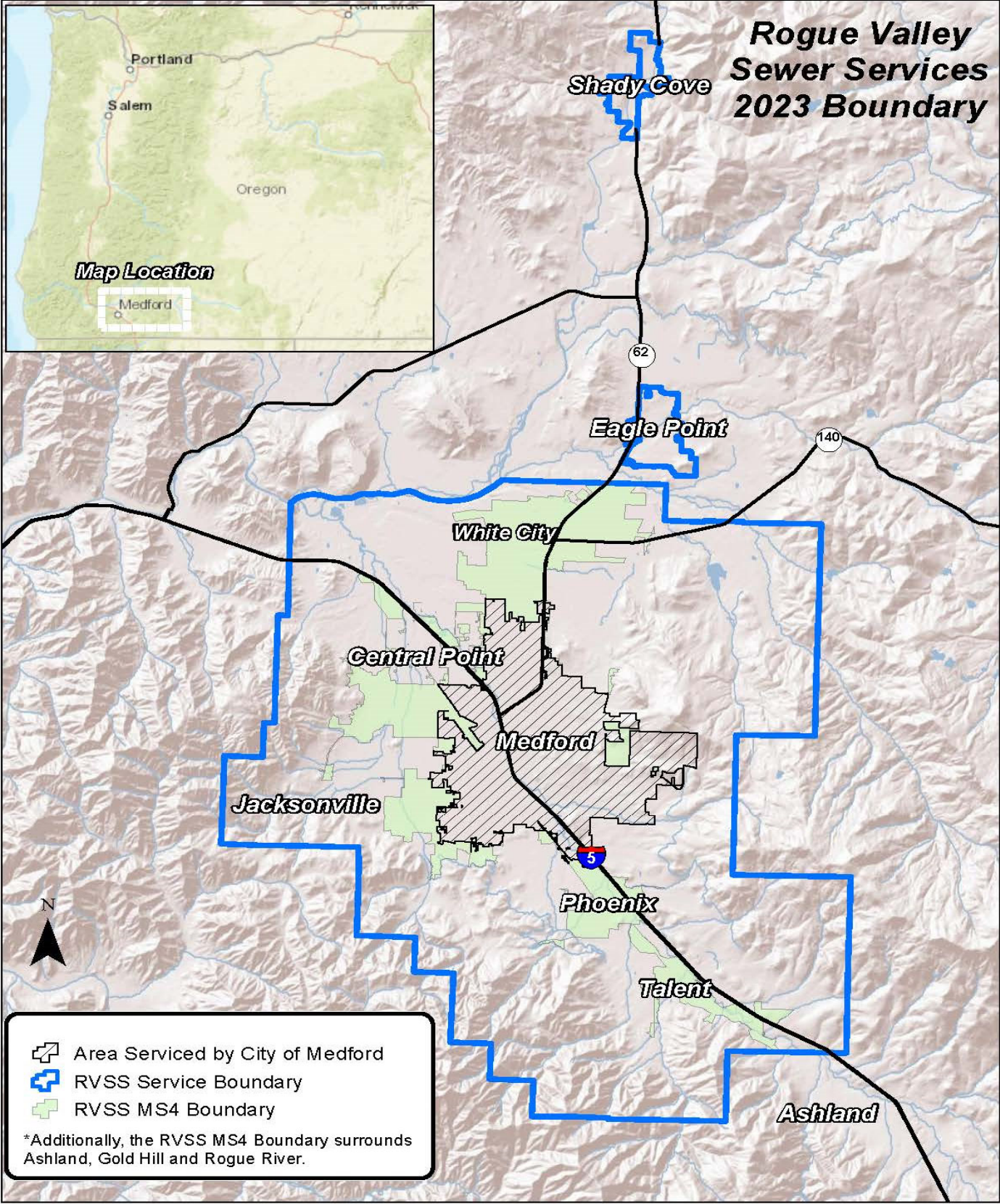
The Budget Basis

The budgets of all funds are prepared using the modified accrual basis of accounting. This means that obligations of the District are budgeted as expenditures when the related goods or services are available for use rather than when invoices are paid. However, revenues are recognized only when they are actually received.

The District manages its finances according to generally accepted accounting principles (GAAP). During the year, expenditures and revenues are closely monitored to ensure compliance with the adopted budget and State law. Detailed budget comparisons are prepared and reviewed with management quarterly. Quarterly financial reports, prepared on the budgetary basis of accounting are distributed and reviewed with the Board of Directors. The District publishes an annual financial report that documents the District's budgetary performance and the financial health of the District. This report compares budget to actual revenues and expenditures, thus documenting the District's budgetary compliance.

Annually, an audit is performed and filed with the State of Oregon by an independent certified public accountant. The basic financial statements are stated on a full accrual basis, which is different than the modified accrual basis used for budget. Under the full accrual basis of accounting, revenues are recognized when earned and expenses are recognized when liabilities are incurred, regardless of the timing of the cash flow. Budget comparisons, prepared on a modified accrual basis, are included as a schedule in the comprehensive annual financial report.

Rogue Valley Sewer Services 2023 Boundary



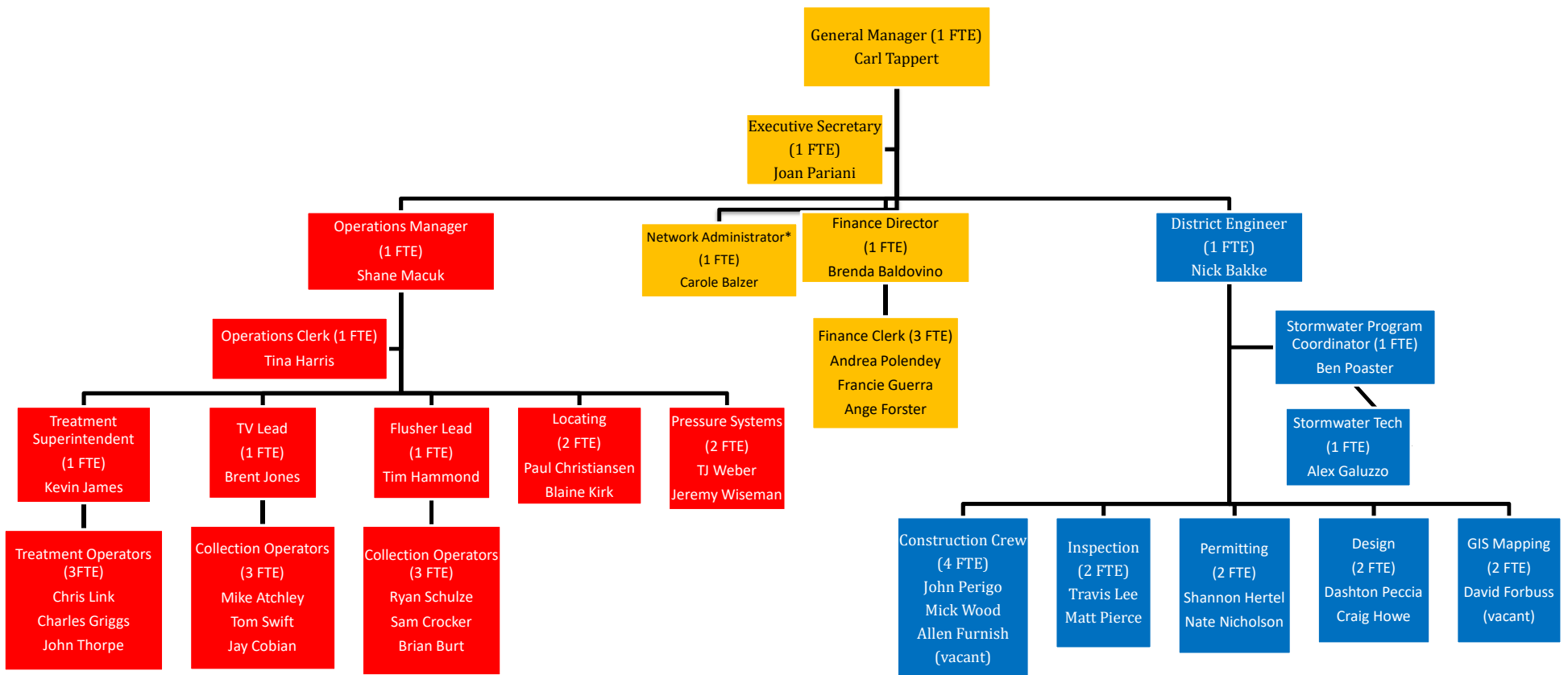
- Area Served by City of Medford
- RVSS Service Boundary
- RVSS MS4 Boundary

*Additionally, the RVSS MS4 Boundary surrounds Ashland, Gold Hill and Rogue River.

ROGUE VALLEY SEWER SERVICES

FISCAL YEAR 2023 - 2024

Departmental Organization



- 1 Network Administrator is also designated as Deputy Manager
- 2 The Operations Manager is designated as Building Official and Operator of Record for the collection system
- 3 Treatment Superintendent is designated as Operator of Record for Shady Cove WWTP and the White City Lagoon
- 4 TJ Weber designated as backup Operator of Record for the collection system
- 5 Chris Link designated as backup Operator of Record for Shady Cove WWTP and the White City Lagoon

Rogue Valley Sewer Services

FY24 Adopted Budget

Fund/Department Matrix

Each Fund below lists the responsible Departments for each.

<u>FUND</u>	<u>DEPARTMENT *</u>
01 General	10, 20, 30, 35, 40, 50, 60
04 Bear Creek Interceptor O&M	10, 40, 50
06 Dunn Pump Station O&M	10, 20, 40
07 Interceptor Capital Expansion	10, 40, 50
09 White City Storm Drains	10, 35, 50
10 Stormwater Quality	10, 35, 50
50 Shady Cove Treatment	10, 20, 60
55 Treatment Capital	40, 50
60 Gold Hill Treatment	10, 50, 60
65 Gold Hill Collection	10, 40, 50
70 Lagoons	10, 40, 50, 60

- * Department 10 Administration
- Department 20 Information Technology
- Department 30 Engineering
- Department 35 Stormwater Quality
- Department 40 Maintenance
- Department 50 Construction
- Department 60 Treatment



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CLEAN WATER - HEALTHY COMMUNITIES

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Rogue Valley Sewer Services Resource and Requirement Summary All Funds Combined

	Actual FY21	Actual FY22	Projected FY23	Adopted FY24
RESOURCES				
Beginning Fund Balance	\$11,901,693	\$12,512,504	\$12,725,597	\$11,115,095
Revenues				
Service Fees	10,832,832	11,499,294	\$12,367,154	\$13,224,355
System Development Charges	604,262	835,557	\$562,500	\$542,500
Loan Proceeds	28,042	54,150	\$41,280	\$41,280
Other Revenues	2,497,721	2,287,699	\$2,082,041	\$3,914,930
Total Revenues	13,962,857	14,676,700	\$15,052,975	\$17,723,065
Transfers In (Other financing sources)	1,818,206	2,666,777	\$2,488,822	\$3,230,197
Total Resources	\$27,682,756	\$29,855,981	\$30,267,394	\$32,068,357

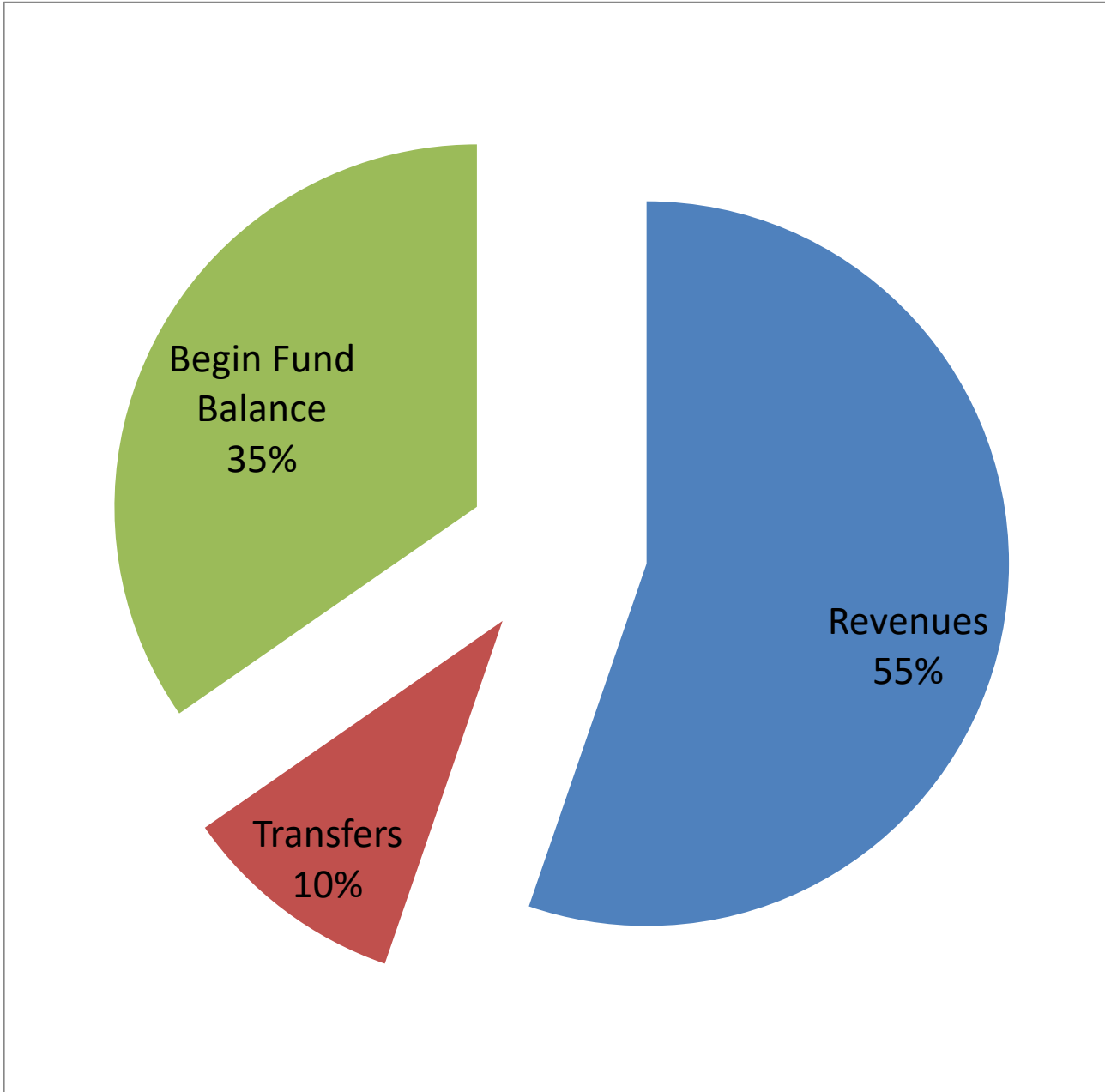
REQUIREMENTS

Expenditures				
Personnel Services	4,352,791	4,423,738	\$5,248,240	\$5,460,226
Treatment Charges	3,671,496	3,821,771	\$4,294,318	\$4,723,750
Other Materials & Services	1,507,288	1,620,744	\$1,792,475	\$1,898,705
Capital Outlay - Rehab Projects	2,659,710	3,552,047	\$3,118,047	\$6,489,000
Capital Outlay - Other	650,556	587,778	\$169,038	\$1,047,000
Debt Service	510,206	457,529	\$2,041,359	\$126,294
Total Expenditures	13,352,047	14,463,607	\$16,663,477	\$19,744,975
Transfers Out (Other financing uses)	1,818,206	2,666,777	\$2,488,822	\$3,230,197
Contingency	-	-	-	\$1,600,000
Total Appropriations	15,170,253	17,130,384	\$19,152,299	\$24,575,172
Ending Fund Balance	12,512,503	12,725,597	\$11,115,095	\$7,493,185
Total Requirements	\$27,682,756	\$29,855,981	\$30,267,394	\$32,068,357

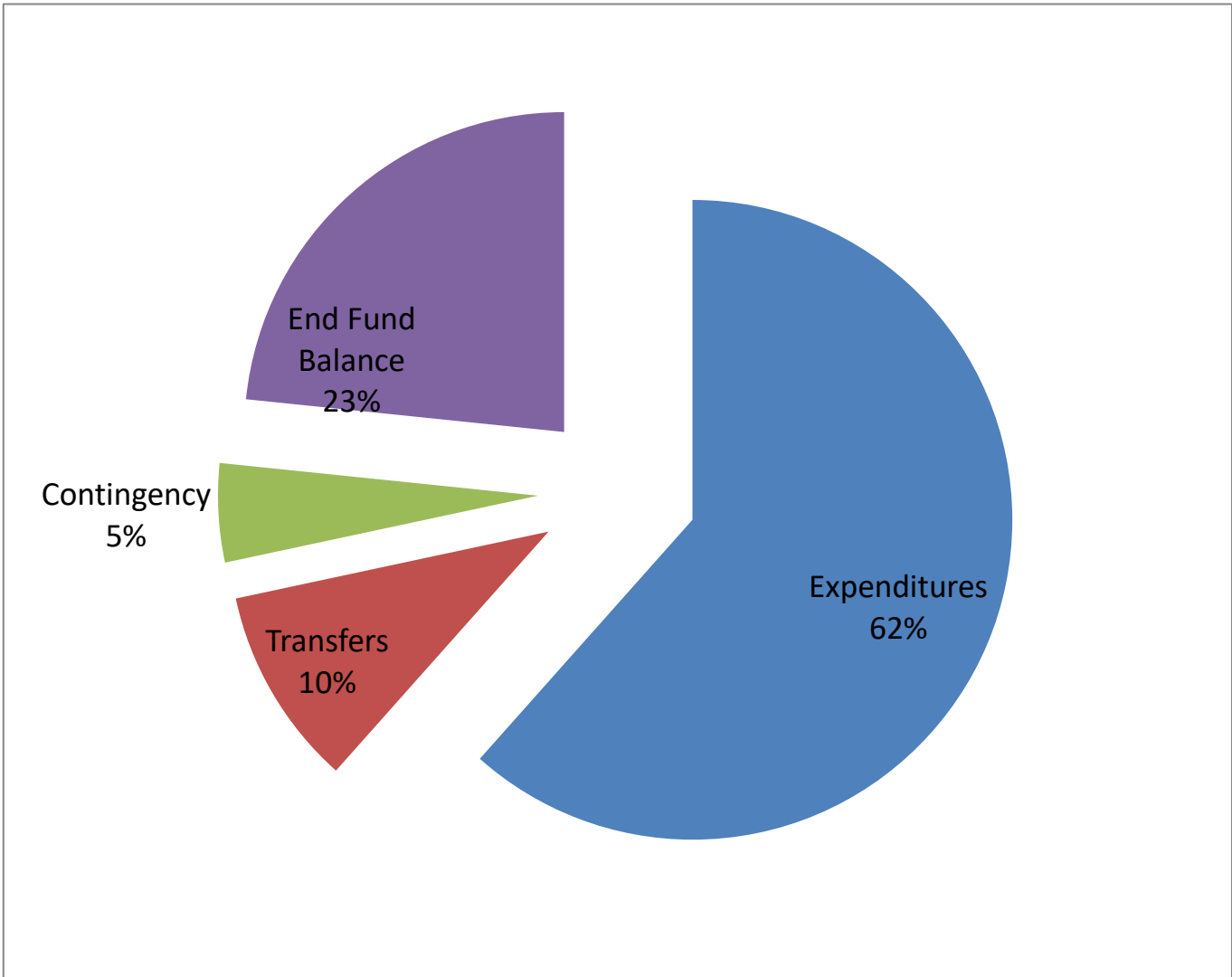
ENDING FUND BALANCE

Ending Fund Balance	12,512,503	12,725,597	\$11,115,095	\$7,493,185
Less: Resv for Regional Intercept SDCs	2,295,785	2,501,409	2,771,409	3,041,409
Less: Operating Reserve (one month 8.33%)	(968,143)	(1,040,652)	(1,083,315)	(1,395,714)
Unreserved Ending Fund Balance	\$13,840,145	\$14,186,354	\$12,803,189	\$9,138,880

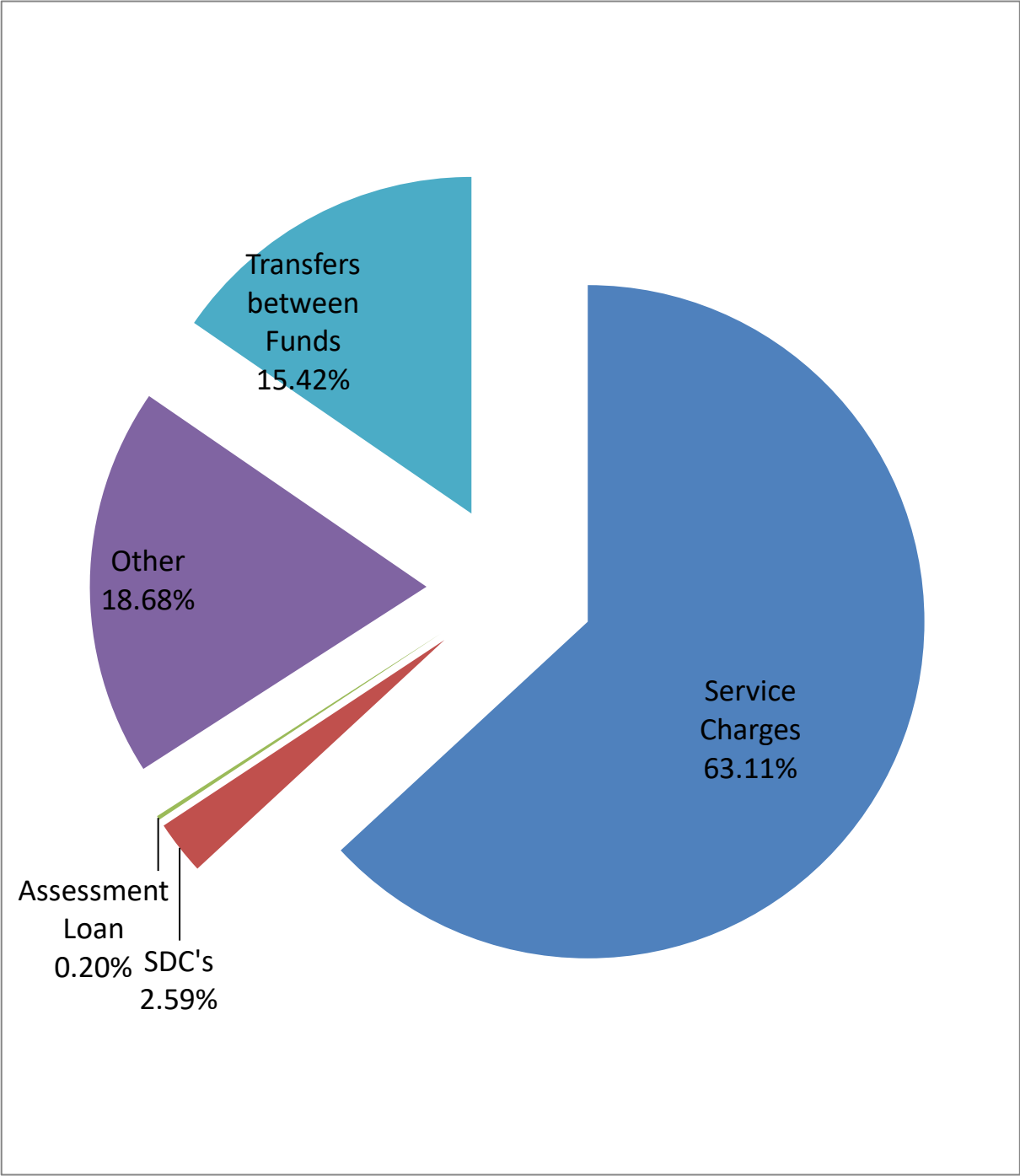
Rogue Valley Sewer Services Adopted Budget FY24 All Funds Resources



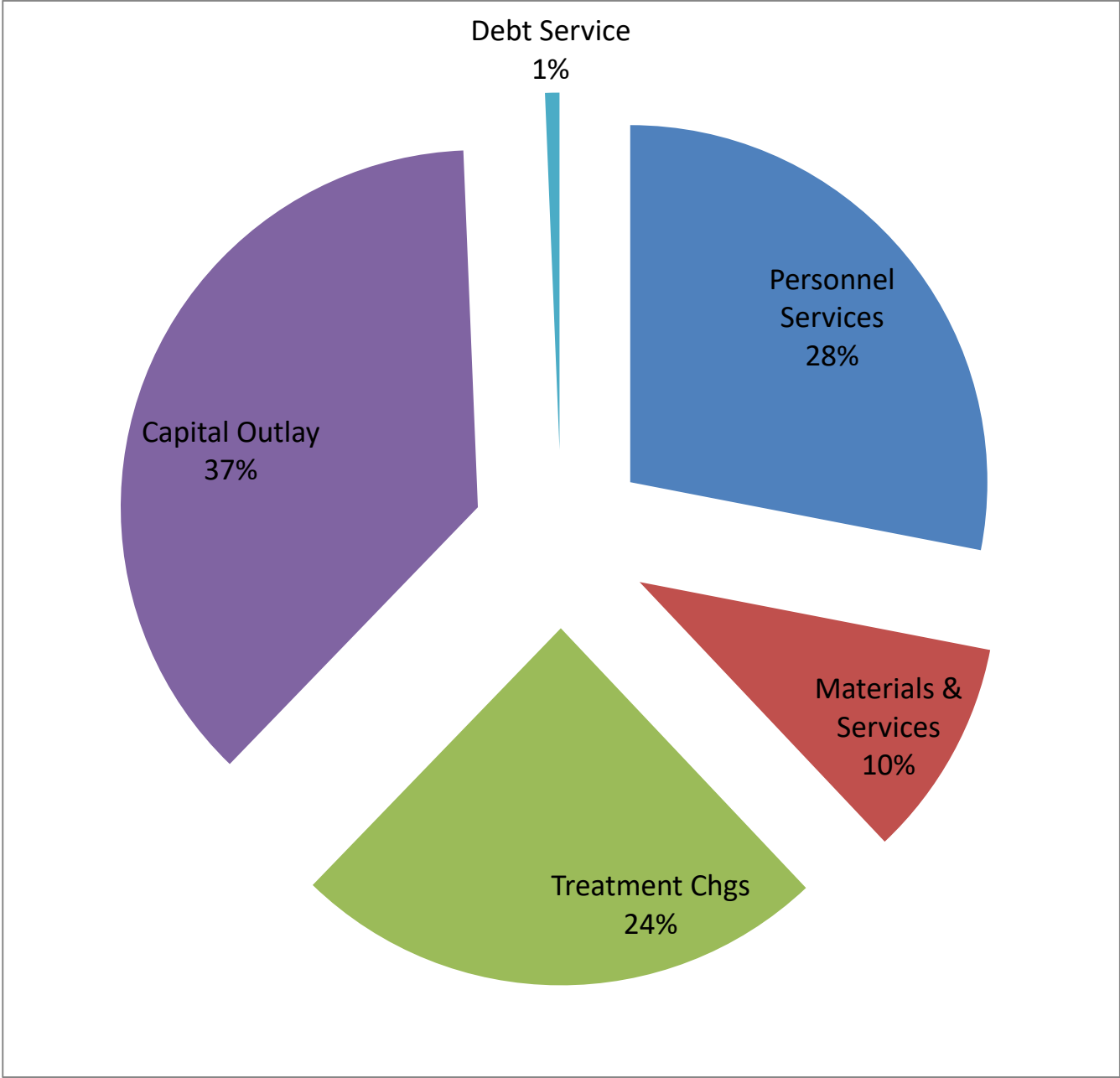
Rogue Valley Sewer Services Adopted Budget FY24 All Funds Requirements



Rogue Valley Sewer Services Adopted Budget FY24 All Funds Revenues



Rogue Valley Sewer Services Adopted Budget FY24 All Funds Expenditures



Rogue Valley Sewer Services

FY24 Adopted Budget

Resources by Fund

Funds:		Beginning Fund Balance	Total Revenues	Transfers IN	Total Resources
General Fund	01	3,707,036	15,217,695	1,268,697	20,193,428
Bear Creek Interceptor O & M	04	498,548	55,000	200,000	753,548
Dunn PS Operation & Maint	06	794,093	7,600	150,000	951,693
Interceptor Expansion	07	3,058,927	443,000	1,350,000	4,851,927
White City Storm Drain	09	838,809	78,800	0	917,609
Stormwater Quality	10	951,829	413,844	0	1,365,673
Shady Cove Treatment	50	85,614	675,466	1,500	762,580
Shady Cove Capital	55	960,989	19,474	185,000	1,165,463
Gold Hill O & M	60	174,178	360,500	0	534,678
Gold Hill Capital	65	38,300	0	75,000	113,300
Lagoons	70	6,772	451,686	0	458,458
Total All Funds		11,115,096	17,723,065	3,230,197	32,068,358

Requirements by Fund

Funds:		Expenditures	Transfers OUT	Contingency	Total Appropriations	Ending Fund Balance	Total Requirements	Fund Balance Change
General Fund	01	16,755,273	550,000	300,000	17,605,273	2,588,155	20,193,428	(1,118,881)
Bear Creek Interceptor O & M	04	25,900	542,000	150,000	717,900	35,648	753,548	(462,900)
Dunn PS Operation & Maint	06	71,550	692,000	150,000	913,550	38,143	951,693	(755,950)
Interceptor Expansion	07	345,000	0	350,000	695,000	4,156,927	4,851,927	1,098,000
White City Storm Drain	09	474,000	50,000	50,000	574,000	343,609	917,609	(495,200)
Stormwater Quality	10	822,750	347,500	100,000	1,270,250	95,423	1,365,673	(856,406)
Shady Cove Treatment	50	259,529	437,375	50,000	746,904	15,676	762,580	(69,938)
Shady Cove Capital	55	805,000	0	300,000	1,105,000	60,463	1,165,463	(900,526)
Gold Hill O & M	60	136,398	316,322	50,000	502,720	31,958	534,678	(142,220)
Gold Hill Capital	65	7,000	30,000	50,000	87,000	26,300	113,300	(12,000)
Lagoons	70	42,575	265,000	50,000	357,575	100,883	458,458	94,111
Total All Funds		19,744,975	3,230,197	1,600,000	24,575,172	7,493,186	32,068,358	(3,621,910)

Fund Balance	7,493,186
Less: Reserve for System Development Charges (General Fund)	3,041,409
Less: Operating Reserve (General Fund)	<u>(1,395,714)</u>
Unreserved Fund Balance	<u>9,138,881</u>

RogueValley Sewer Services

FY24 Adopted Budget

Appropriations by Fund

Funds:		Personnel Services	Materials and Services	Capital Outlay	Debt Service	Total Expend.
General Fund	01	5,460,226	6,161,047	5,134,000	0	16,755,273
Bear Creek Interceptor O & M	04	0	25,900	0	0	25,900
Dunn PS Operation & Maint	06	0	71,550	0	0	71,550
Interceptor Expansion	07	0	0	345,000	0	345,000
White City Storm Drain	09	0	24,000	450,000	0	474,000
Stormwater Quality	10	0	72,750	750,000	0	822,750
Shady Cove Treatment	50	0	133,235		126,294	259,529
Treatment Capital	55	0	0	805,000	0	805,000
Gold Hill O & M	60	0	86,398	50,000	0	136,398
Gold Hill Capital	65	0	5,000	2,000	0	7,000
Lagoons	70	0	42,575	0	0	42,575
Total All Funds		5,460,226	6,622,455	7,536,000	126,294	19,744,975

Funds:		Total Expend.	Transfers	Contingency	Total Appropriations	Prior Year Total Adopted
General Fund	01	16,755,273	550,000	300,000	17,605,273	16,151,425
Bear Creek Interceptor O & M	04	25,900	542,000	150,000	717,900	367,900
Dunn PS Operation & Maint	06	71,550	692,000	150,000	913,550	261,750
Interceptor Expansion	07	345,000	0	350,000	695,000	1,841,800
White City Storm Drain	09	474,000	50,000	50,000	574,000	574,000
Stormwater Quality	10	822,750	347,500	100,000	1,270,250	1,313,551
Shady Cove Treatment	50	259,529	437,375	50,000	746,904	670,719
Treatment Capital	55	805,000	0	300,000	1,105,000	1,305,000
Gold Hill O & M	60	136,398	316,322	50,000	502,720	466,720
Gold Hill Capital	65	7,000	30,000	50,000	87,000	85,000
Lagoons	70	42,575	265,000	50,000	357,575	642,192
Total All Funds		19,744,975	3,230,197	1,600,000	24,575,172	23,680,057



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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Rogue Valley Sewer Services Budget Document FY24

Fund: General (01)

Goals and Objectives: The General Fund accounts for all financial transactions of Rogue Valley Sewer Services except those that are required to be accounted for separately through intergovernmental or other agreements.

Major Source of Revenue: The largest source of revenue for this fund is sewer service charges, which account for approximately 76% of General Fund revenues. The adequacy of service charges to meet operational needs is evaluated annually, and rates are adjusted as needed.

For FY24, we will have a 6.2% sewer rate increase which raised the single family rate from \$24.00 to \$25.50. Even with the \$1.50 rate increase, RVSS still has one of the lowest sewer rates in the State of Oregon. Our five year cash flow projections indicate that this increase would be followed by annual increases for the following four years.

System Development Charges (SDCs) are another important revenue source. SDCs are assessed when new development takes place. SDCs account for about 3.5% of General Fund revenues. The amount of the System Development Charge is recalculated annually based on a variety of factors, including the cost of completed infrastructure projects; the value of proposed infrastructure projects; the number of current connections; and the anticipated number of future connections.

Rogue Valley Sewer Services occasionally relies on financing through the State Revolving Loan Fund to pay for capital improvements. The amount borrowed varies from year to year dependent upon the capital improvements planned.

Major Expenditures: General Fund expenditures are grouped into four categories: Personnel Services; Materials and Services; Capital Outlay; and Debt Service. In addition to these categories there are interfund transfers made to support other funds.

Personnel Services include all salaries and fringe benefits for our staff of 40 employees. Fringe benefits include a defined contribution retirement plan through the International City Managers Association (ICMA) and health insurance. Over the past ten years the Personnel Services budget has ranged from 33% to 48% of the sewer service charge revenue. For the FY24 budget the Personnel Services are expected to be 47% of service charge revenue.

Material and Services includes the various supplies, minor equipment, support services, and other miscellaneous expenses incidental to the operation of the sewer system. This also includes a pass-through charge for the City of Medford to pay for our

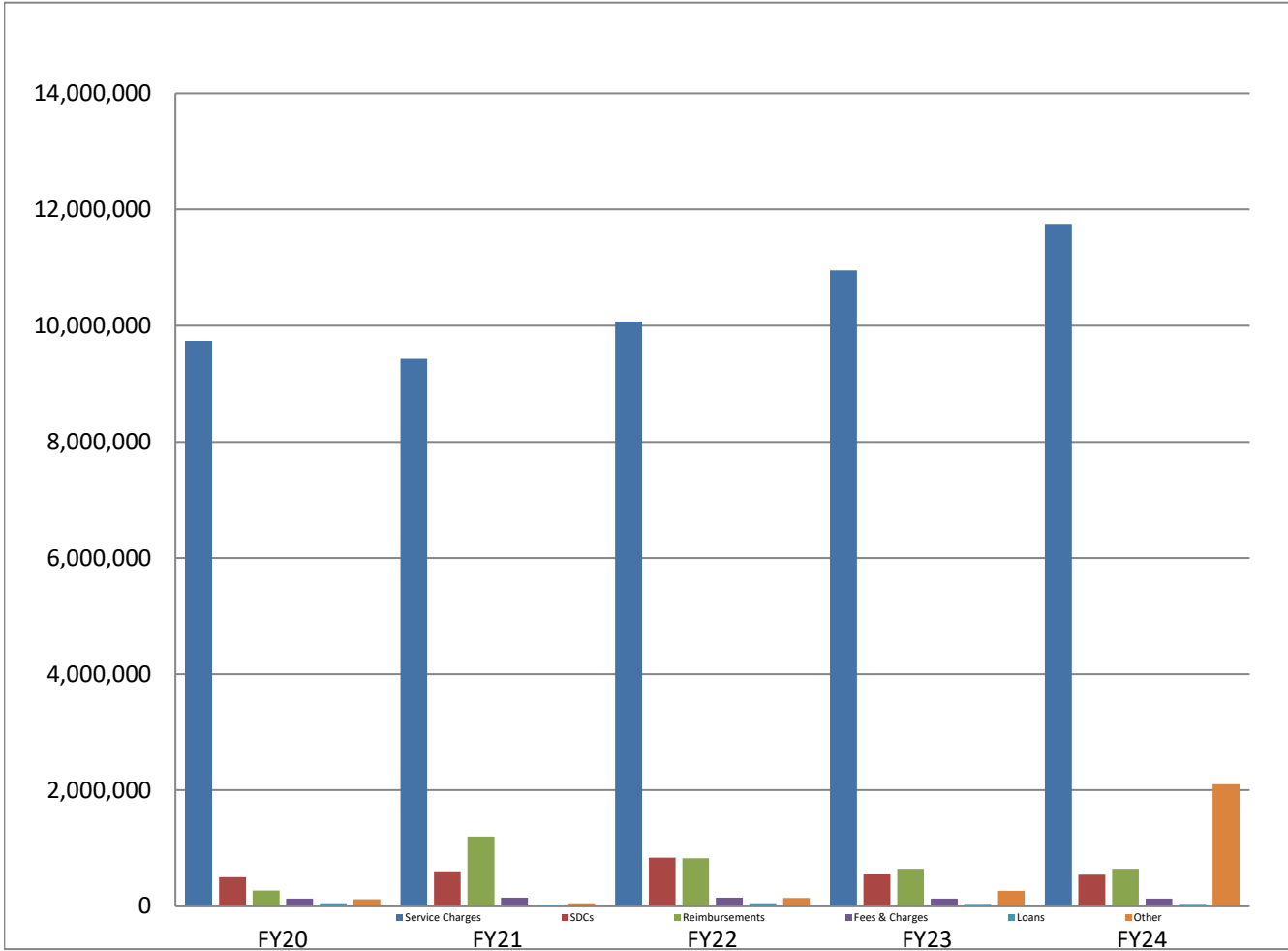
share of the treatment plant operations. The treatment charge is the single largest expense of RVSS and is a direct function of service charges received, consuming approximately 41% of service charge revenue.

Capital Outlay includes infrastructure projects; major equipment and vehicles; and major software expenses. Infrastructure projects are funded through a combination of SDCs, SRF Loans, and sewer service charges. All other capital outlay is funded through sewer service charges.

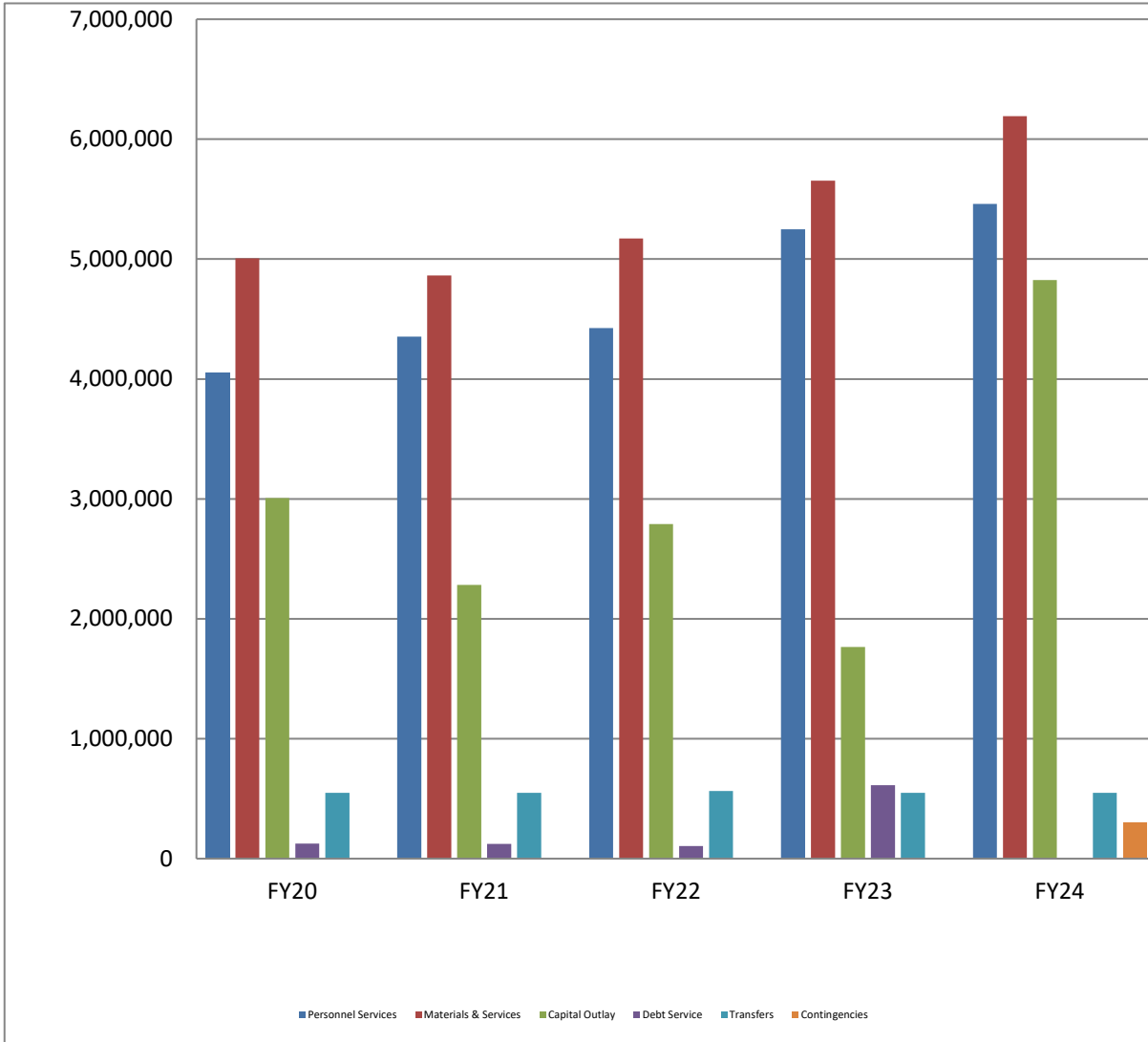
Debt Service covers the principle and interest payments for loans used to finance previous infrastructure projects. General Fund debt service was paid in full in October 2022. This will save \$220,000 in interest payments over the next six years.

Interfund Transfers are made from the General Fund into the Regional Funds 04 and 07 in accordance with the Regional Sewer Agreement between the City of Medford and Rogue Valley Sewer Services. Occasionally transfers are made in the form of loans to other funds to make up for shortfalls in those funds.

Rogue Valley Sewer Services Adopted Budget FY24 General Fund Revenues



Rogue Valley Sewer Services Adopted Budget FY24 General Fund Appropriations by Category



Rogue Valley Sewer Services

General Fund (01)

Resources Summary

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
3,182,316	3,380,065	2,534,429	00	2900	Beginning Fund Balance	3,707,036	3,707,036	3,707,036
REVENUES								
9,234,696	9,872,239	10,750,000	00	3011	Service Charges	11,536,094	11,536,094	11,536,094
192,712	199,944	200,000	00	3040	Shady Cove Collection	217,321	217,321	217,321
9,427,408	10,072,183	10,950,000				11,753,415	11,753,415	11,753,415
344,738	384,735	350,000	00	3171/7	Collection SDC	350,000	350,000	350,000
186,737	171,482	120,000	00	3121/7	Interceptor (Trunk) SDC-RVS	120,000	120,000	120,000
6,868	10,705	10,000	00	3128	Trunk SDC-White City	10,000	10,000	10,000
55,231	50,147	55,000	00	3126	Trunk SDC- Eagle Point	30,000	30,000	30,000
0	0	2,500	00	3129	Collection SDC-Shady Cove	2,500	2,500	2,500
10,688	218,488	67,447	00	3130	Reimbursement Agreement	30,000	30,000	30,000
604,262	835,557	604,947			Total SDC Revenues	542,500	542,500	542,500
5,327	2,894	5,000	00	3302	Loan Int Pymnts-Assessmts & SDCs	5,000	5,000	5,000
22,715	51,256	36,280	00	3511	Loan Principal-Assessmts & SDCs	36,280	36,280	36,280
28,042	54,150	41,280			Total Loan Payments	41,280	41,280	41,280
276,712	181,716	140,000	00	3282	Reimbursement-Vehicles-O&M	160,000	160,000	160,000
924,948	643,184	485,000	00	3285	Reimbursement-Labor-O&M, Design	485,000	485,000	485,000
1,201,660	824,900	625,000			Total Reimbursements	645,000	645,000	645,000
6,400	7,300	3,900	00	3211	Tap Fees	6,000	6,000	6,000
33,058	42,387	45,000	00	3231	Developer Misc. Fees	45,000	45,000	45,000
34,297	27,281	18,000	00	3241	Inspections, Permits	18,000	18,000	18,000
(95)	0	5,000	00	3246	FOG Surcharge	5,000	5,000	5,000
76,225	69,575	70,000	00	3275	Lien Search Fees	60,000	60,000	60,000
149,885	146,543	141,900			Total Fees & Charges	134,000	134,000	134,000
0	64,500	0	00	3290	Sale of Assets	0	0	0
0	0	20,000	00	3251	Contractual Services	20,000	20,000	20,000
6,978	0	0	00	3294	COVID Grant Revenue	0	0	0
4,252	0	0	00	3295	Fire Relief (Sept '20) Revenue	0	0	0
23,600	28,264	40,000	00	3301	Interest on Invested Funds	40,000	40,000	40,000
14,366	10,356	1,000	00	3291	Other Revenue	1,500	1,500	1,500
2,139	39,397	40,000	00	3303	Late Charges	40,000	40,000	40,000
0	0	0	00	3305	Capital Loan Reimbursement	2,000,000	2,000,000	2,000,000
51,335	142,517	101,000			Total Other Revenues	2,101,500	2,101,500	2,101,500
11,462,592	12,075,850	12,464,127			TOTAL REVENUES	15,217,695	15,217,695	15,217,695

Rogue Valley Sewer Services

General Fund (01)

Resources Summary

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
TRANSFERS								
23,142	28,344	42,000	00	3904	Transfer from BCI Fund-O&M	42,000	42,000	42,000
37,221	55,849	38,000	00	3906	Transfer from Dunn Maint. Fund-O&M	42,000	42,000	42,000
10,963	8,407	50,000	00	3909	Transfer from White City SD-O&M	50,000	50,000	50,000
281,987	316,752	346,000	00	3910	Transfer from Stormwater Quality	346,000	346,000	346,000
232,630	281,079	335,000	00	3950	Transfer from Shady Cove Treatment F	387,375	387,375	387,375
185,162	215,057	241,322	00	3960	Transfer from Gold Hill Treatment Fund	241,322	241,322	241,322
53,829	10,311	30,000	00	3965	Transfer from Gold Hill Collection Fund	30,000	30,000	30,000
116,383	132,665	160,000	00	3970	Transfer from Lagoon Fund	130,000	130,000	130,000
941,317	1,048,464	1,242,322			TOTAL TRANSFERS	1,268,697	1,268,697	1,268,697
15,586,225	16,504,379	16,240,878			TOTAL RESOURCES	20,193,428	20,193,428	20,193,428

Rogue Valley Sewer Services

General Fund (01)

Requirements Summary

Actual FY21	Actual FY22	Adopted Budget FY23	Department / Category	Proposed FY24	Approved FY24	Adopted FY24
EXPENDITURES						
4,352,791	4,423,736	5,255,850	Personnel Services	5,460,226	5,460,226	5,460,226
4,862,959	5,172,777	5,656,497	Materials & Services	6,161,047	6,161,047	6,161,047
2,282,763	2,790,532	1,785,880	Capital Outlay	5,134,000	5,134,000	5,134,000
123,860	105,780	603,200	Debt Service	0	0	0
11,622,373	12,492,824	13,301,427	TOTAL EXPENDITURES	16,755,273	16,755,273	16,755,273
583,759	563,863	550,000	Transfers to Other Funds	550,000	550,000	550,000
0	0	300,000	Contingency Budgeted (actual- notation)	300,000	300,000	300,000
12,206,132	13,056,687	14,151,427	TOTAL APPROPRIATIONS	17,605,273	17,605,273	17,605,273
3,380,093	3,447,692	2,089,451	Ending Fund Balance	2,588,155	2,588,155	2,588,155
15,586,225	16,504,379	16,240,878	TOTAL REQUIREMENTS	20,193,428	20,193,428	20,193,428
3,380,093	3,447,692	2,089,451	Ending Fund Balance	2,588,155	2,588,155	2,588,155
2,295,785	2,501,409	2,731,409	Less Interceptor SDC Reserve	3,041,409	3,041,409	3,041,409
(968,143)	(1,040,652)	(1,274,609)	Less Operating Reserve (8.33% Exp)	(1,395,714)	(1,395,714)	(1,395,714)
4,707,735	4,908,448	3,546,251	Unreserved Ending Fund Bal.	4,233,850	4,233,850	4,233,850

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Personnel Services

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
Personnel Services								
553,159	643,316	587,467	10	5010	Salaries	641,592	641,592	641,592
125,831	149,606	269,679	20	5010	Salaries	128,180	128,180	128,180
358,954	432,525	615,934	30	5010	Salaries	842,084	842,084	842,084
167,467	168,076	185,045	35	5010	Salaries	173,272	173,272	173,272
1,109,961	1,155,704	1,208,747	40	5010	Salaries	1,396,313	1,396,313	1,396,313
213,174	290,742	371,670	60	5010	Salaries	289,356	289,356	289,356
32,564	1,100	0	10	5022	ETO - Emergency Time Off	0	0	0
25,413	2,916	0	20	5022	ETO - Emergency Time Off	0	0	0
49,304	37,078	0	30	5022	ETO - Emergency Time Off	0	0	0
7,316	0	0	10	5025	CVD10 - Time Off	0	0	0
430	0	0	20	5025	CVD20 - Time Off	0	0	0
199	0	0	30	5025	CVD30 - Time Off	0	0	0
0	0	0	35	5025	CVD35 - Time Off	0	0	0
127	0	0	40	5025	CVD40 - Time Off	0	0	0
0	0	0	60	5025	CVD60 - Time Off	0	0	0
0	47	0	10	5012	Overtime	0	0	0
0	0	0	20	5012	Overtime	0	0	0
842	3,418	5,316	30	5012	Overtime	3,000	3,000	3,000
0	51	1,063	35	5012	Overtime	1,000	1,000	1,000
30,247	31,982	37,209	40	5012	Overtime	25,000	25,000	25,000
3,847	7,320	3,766	60	5012	Overtime	5,000	5,000	5,000
0	270	1,382	30	5015	On Call	1,300	1,300	1,300
11,373	11,105	8,505	40	5015	On Call	9,000	9,000	9,000
0	0	0	60	5015	On Call	0	0	0
0	0	0	10	5018	Part Time	0	0	0
0	5,425	20,000	10	5020	Performance Incentive Plan	20,000	20,000	20,000
2,690,208	2,940,681	3,315,783			Total Salaries	3,535,097	3,535,097	3,535,097
213,170	163,711	179,019	10	5241	Medical & Dental Insurance	156,249	156,249	156,249
61,249	47,073	107,407	20	5241	Medical & Dental Insurance	35,531	35,531	35,531
139,582	119,170	193,263	30	5241	Medical & Dental Insurance	243,283	243,283	243,283
58,168	41,631	71,605	35	5241	Medical & Dental Insurance	47,955	47,955	47,955
533,413	424,112	549,538	40	5241	Medical & Dental Insurance	593,299	593,299	593,299
81,755	76,143	132,445	60	5241	Medical & Dental Insurance	106,592	106,592	106,592
68,928	74,104	71,963	10	5275	Retirement Plan	77,466	77,466	77,466
12,443	13,030	23,192	20	5275	Retirement Plan	11,023	11,023	11,023
32,733	33,945	52,970	30	5275	Retirement Plan	72,419	72,419	72,419
14,331	12,163	15,914	35	5275	Retirement Plan	14,901	14,901	14,901
93,863	90,672	103,952	40	5275	Retirement Plan	120,083	120,083	120,083
16,017	24,821	31,964	60	5275	Retirement Plan	24,885	24,885	24,885
32,800	36,485	36,402	10	5111	Social Security	39,779	39,779	39,779
9,177	9,224	16,710	20	5111	Social Security	7,947	7,947	7,947
23,811	27,821	38,166	30	5111	Social Security	52,209	52,209	52,209
10,220	10,224	11,466	35	5111	Social Security	10,743	10,743	10,743
71,826	75,104	74,900	40	5111	Social Security	86,571	86,571	86,571
13,440	18,613	23,031	60	5111	Social Security	17,940	17,940	17,940
0	0	2,000	10	5122	Unemployment Self Insurance	2,000	2,000	2,000
0	0	0	40	5122	Unemployment Self Insurance	0	0	0
8,519	9,276	8,539	10	5123	Medicare	9,303	9,303	9,303
2,146	2,158	3,920	20	5123	Medicare	1,859	1,859	1,859
5,828	6,752	8,953	30	5123	Medicare	12,210	12,210	12,210
2,390	2,391	2,690	35	5123	Medicare	2,512	2,512	2,512
16,798	17,565	17,569	40	5123	Medicare	20,247	20,247	20,247
3,143	4,353	5,402	60	5123	Medicare	4,196	4,196	4,196
288	499	4,000	10	5233	Worker's Compensation	400	400	400

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Personnel Services

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
34	54	54	20	5233	Worker's Compensation	60	60	60
60	136	136	30	5233	Worker's Compensation	200	200	200
82	87	100	35	5233	Worker's Compensation	100	100	100
14,220	15,803	15,803	40	5233	Worker's Compensation	18,000	18,000	18,000
2,314	4,720	4,720	60	5233	Worker's Compensation	6,000	6,000	6,000
128	141	160	10	5235	Worker's Assessment Expense	160	160	160
30	31	40	20	5235	Worker's Assessment Expense	40	40	40
86	109	100	30	5235	Worker's Assessment Expense	100	100	100
37	37	40	35	5235	Worker's Assessment Expense	40	40	40
333	363	400	40	5235	Worker's Assessment Expense	400	400	400
56	79	60	60	5235	Worker's Assessment Expense	60	60	60
1,167	1,167	2,867	10	5243	EAP Expense	2,867	2,867	2,867
18,000	20,400	18,000	10	5245	HRA Deductible Plan	18,000	18,000	18,000
6,000	6,000	8,400	20	5245	HRA Deductible Plan	3,600	3,600	3,600
17,981	13,200	18,000	30	5245	HRA Deductible Plan	22,800	22,800	22,800
6,000	3,600	6,000	35	5245	HRA Deductible Plan	6,000	6,000	6,000
42,000	44,400	44,400	40	5245	HRA Deductible Plan	49,200	49,200	49,200
10,800	13,200	13,200	60	5245	HRA Deductible Plan	8,400	8,400	8,400
3,265	3,663	4,197	10	5250	LTD, Life Insurance, RHS	5,000	5,000	5,000
912	935	1,062	20	5250	LTD, Life Insurance, RHS	1,000	1,000	1,000
2,421	2,631	2,784	30	5250	LTD, Life Insurance, RHS	3,000	3,000	3,000
1,106	1,040	1,316	35	5250	LTD, Life Insurance, RHS	1,000	1,000	1,000
8,072	8,292	9,500	40	5250	LTD, Life Insurance, RHS	5,000	5,000	5,000
1,441	1,927	1,748	60	5250	LTD, Life Insurance, RHS	2,500	2,500	2,500
1,662,583	1,483,055	1,940,067			Total Fringe Benefits	1,925,129	1,925,129	1,925,129
4,352,791	4,423,736	5,255,850			TOTAL PERSONNEL SERVICE	5,460,226	5,460,226	5,460,226

Staffing Levels - Full Time Equivalent (FTE)								
7.85	7.85	7.85	10		Administration	6.00	6.00	6.00
1.65	1.65	1.65	20		Information Technology	1.00	1.00	1.00
4.50	4.50	4.00	30		Engineering	13.00	13.00	13.00
2.00	2.00	2.50	35		Storm Water Quality	2.00	2.00	2.00
17.00	17.00	17.00	40		Maintenance	14.00	14.00	14.00
0.00	0.00	0.00	50		Construction	0.00	0.00	0.00
5.00	5.00	5.00	60		Treatment	4.00	4.00	4.00
38.0	38.0	38.0			Total FTE	40.00	40.00	40.00

Rogu Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Materials & Services

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
MATERIALS & SERVICES								
20,410	21,310	22,000	10	7111	Audit	24,200	24,200	24,200
841	13,734	10,000	10	7112	Legal Services	35,854	35,854	35,854
22,471	3,900	10,000	10	7113	Professional Services	10,000	10,000	10,000
40,162	70,532	84,000	20	7113	Professional Services	85,000	85,000	85,000
7,020	0	10,000	10	7115	Newsletters	10,000	10,000	10,000
165,706	184,887	175,000	10	7121	Bank Charges	200,000	200,000	200,000
5,139	10,689	5,045	10	7152	Publication Expense	5,045	5,045	5,045
995	1,478	1,000	10	7166	Recording fees	1,000	1,000	1,000
115,020	116,371	117,120	10	7177	Contractual Services - Billing	119,195	119,195	119,195
32,970	39,662	35,000	10	7211	Supplies, Office, Billing	35,000	35,000	35,000
0	90	800	30	7211	Supplies, Office, Billing	800	800	800
881	580	2,500	20	7223	Supplies, Computer	2,800	2,800	2,800
53,682	56,482	55,000	10	7255	Postage & Freight	55,000	55,000	55,000
1,065	949	1,600	40	7255	Postage & Freight	1,900	1,900	1,900
240	374	1,000	40	7300	Occupancy Permits	1,000	1,000	1,000
500	419	800	10	7311	Board Member Expenses	800	800	800
0	0	800	10	7533	Physical Examinations	800	800	800
90	160	800	30	7533	Physical Examinations	800	800	800
2,180	2,158	2,500	40	7533	Physical Examinations	2,500	2,500	2,500
387	360	800	60	7533	Physical Examinations	500	500	500
5,780	9,303	10,000	10	7544	Travel, Lodging, Meals, Training	10,000	10,000	10,000
0	3,771	11,563	20	7544	Travel, Lodging, Meals, Training	9,000	9,000	9,000
534	160	1,000	30	7544	Travel, Lodging, Meals, Training	1,000	1,000	1,000
1,134	5,900	5,000	40	7544	Travel, Lodging, Meals, Training	10,000	10,000	10,000
0	555	530	10	7555	Training/Certifications	675	675	675
0	25	0	20	7555	Training/Certifications	4,563	4,563	4,563
0	75	0	30	7555	Training/Certifications	5,930	5,930	5,930
0	0	0	35	7555	Training/Certifications	5,850	5,850	5,850
2,886	9,751	4,600	40	7555	Training/Certifications	7,500	7,500	7,500
2,466	640	853	60	7555	Training/Certifications	1,000	1,000	1,000
9,107	9,414	10,000	10	7588	Memberships & Subscriptions	10,000	10,000	10,000
1,185	3,046	3,600	20	7588	Memberships & Subscriptions	3,600	3,600	3,600
150	875	1,000	30	7588	Memberships & Subscriptions	1,000	1,000	1,000
1,148	1,320	2,000	40	7588	Memberships & Subscriptions	1,000	1,000	1,000
0	42	500	10	7590	Permit Fee Expense	500	500	500
199,396	215,795	242,910	20	7622	Computer Software Maintenance	242,350	242,350	242,350
0	0	0	20	7626	Computer Software	0	0	0
19,058	39,550	40,000	40	7631	System Maintenance	40,000	40,000	40,000
8,779	49	8,800	10	7641	Safety Program	8,800	8,800	8,800
219	565	500	30	7641	Safety Program	500	500	500
39,760	16,916	33,000	40	7641	Safety Program	17,500	17,500	17,500
1,033	1,129	720	10	7642	Clothing	815	815	815
0	0	500	20	7642	Clothing	200	200	200
701	876	1,500	30	7642	Clothing	1,800	1,800	1,800
310	146	620	35	7642	Clothing	620	620	620
6,726	5,753	10,000	40	7642	Clothing	10,000	10,000	10,000
961	1,708	1,800	60	7642	Clothing	1,000	1,000	1,000
690	690	500	10	7650	Equipment Maint. - Admin	500	500	500
98,007	99,724	100,000	40	7651	Equipment & Vehicle Maint. - O&M	100,000	100,000	100,000
48,228	71,893	55,000	40	7652	Vehicle Fuel	80,000	80,000	80,000
0	0	2,000	10	7653	Equipment, O&M (under \$3,000)	2,000	2,000	2,000
175	596	2,000	30	7653	Equipment, O&M (under \$3,000)	2,000	2,000	2,000
7,525	3,118	10,000	40	7653	Equipment, O&M (under \$3,000)	10,000	10,000	10,000
8,398	13,205	33,400	20	7654	Equipt, Computers (under \$3,000)	19,450	19,450	19,450
400	0	0	30	7654	Equipt, Computers (under \$3,000)	0	0	0
12,469	20,488	13,000	40	7662	Vehicle Fuel (Propane & CNG)	13,000	13,000	13,000

Rogu Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Materials & Services

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
23,720	33,165	25,000	40	7681	Pump Station, Lagoon Maint.	25,000	25,000	25,000
0	0	2,500	40	7682	FOG Maintenance	0	0	0
0	0	0	60	7685	Lagoon Maint.	0	0	0
7,182	7,292	10,000	40	7691	Step/Steg Maint.	10,000	10,000	10,000
16,428	16,447	16,015	10	7699	Bldg & Grounds Maintenance	15,000	15,000	15,000
27,924	33,782	30,000	40	7699	Bldg & Grounds Maintenance	30,000	30,000	30,000
6,821	9,653	8,000	40	7710	Alarms - Pump Stations	10,000	10,000	10,000
30,024	31,011	16,000	10	7711	Communication & Alarm	16,000	16,000	16,000
1,662	1,632	2,400	20	7711	Communication & Alarm	3,600	3,600	3,600
459	559	500	30	7711	Communication & Alarm	500	500	500
1,018	1,394	700	35	7711	Communication & Alarm	749	749	749
3,618	3,612	3,500	40	7711	Communication & Alarm	4,500	4,500	4,500
7,771	12,195	4,200	20	7712	Communications - Internet Services	4,800	4,800	4,800
35,075	34,667	25,000	40	7755	Power - Pump Stations	25,000	25,000	25,000
8,837	8,659	2,250	10	7756	Utilities & Power	5,000	5,000	5,000
68,567	88,145	66,950	10	7849	Property Insurance	66,950	66,950	66,950
3,660	3,364	4,300	10	7995	Other Expenses	4,300	4,300	4,300
1	1	50	20	7995	Other Expenses	50	50	50
4	3	500	30	7995	Other Expenses	500	500	500
1	1	1	35	7995	Other Expenses	1	1	1
1,703	4,206	1,648	40	7995	Other Expenses	500	500	500
3	4	4	60	7995	Other Expenses	500	500	500
1,191,463	1,351,006	1,362,179			MATERIALS & SERVICES	1,437,297	1,437,297	1,437,297
3,671,496	3,821,771	4,294,318	60	7010	TREATMENT CHARGES	4,723,750	4,723,750	4,723,750
4,862,959	5,172,777	5,656,497			TOTAL MATERIALS & SERVICES	6,161,047	6,161,047	6,161,047

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Capital Outlay

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
INFRASTRUCTURE PROJECTS & JOBS								
1,637,627	2,236,191	1,150,000	50		Collection System Rehabilitation	4,139,000	4,139,000	4,139,000
1,637,627	2,236,191	1,150,000	6001		Total Infrastructure Projects	4,139,000	4,139,000	4,139,000
EQUIPMENT								
<u>Vehicles</u>								
333,411	0	0	40	6100	TV Van #46	0	0	0
5,393	0	0	40	6100	Truck Bumper Winches	0	0	0
29,750	0	0	40	6100	Chevy Bolt #48	0	0	0
123,566	774	0	40	6100	Unit #51 (#15 Replcmt) 2020 Chevy Silverado	0	0	0
32,063	0	0	40	6100	Trail King TK50LP Backhoe Trailer	0	0	0
8,000	0	0	40	6100	Dump Trailer	0	0	0
0	216,430	0	40	6100	Dump Truck #49	0	0	0
0	216,430	0	40	6100	Dump Truck #50	0	0	0
0	63,887	0	40	6100	Walk Behind Easement Flusher	0	0	0
0	0	375,000	40	6100	TV Van, Unit #4 Replacement	385,000	385,000	385,000
0	0	180,000	40	6100	(3) EV 1/2 Ton Trucks, Unit #19,20,32 replace	240,000	240,000	240,000
0	0	20,000	40	6100	Caterpillar Asphalt Planer Attachment	0	0	0
<u>Maintenance</u>								
0	50,041	0	40	6100	50KW Trailer Mounted Generator	0	0	0
0	4,957	0	40	6100	Pipe Laser	0	0	0
9,595	0	0	40	6100	Trailer Mounted Compressor Replacement	0	0	0
<u>Treatment Plant</u>								
0	0	0	40	6100	Skip Loader with grade box	105,000	105,000	105,000
0	0	0	40	6100	Trac Steer Loader for lagoons	85,000	85,000	85,000
<u>Administration</u>								
7,489	0	0	30	6100	Hanging Files	0	0	0
8,000	0	0	20	6100	Springbrook Software Upgrade	0	0	0
12,318	0	0	10	6100	O & M Desk Upgrades	0	0	0
10,868	0	0	20	6100	Paint Interior of Admin Building	0	0	0
5,726	0	0	10	6100	Admin Building Tile Floor Removal Restore	0	0	0
16,792	0	0	10	6100	Board Room Upgrades	0	0	0
14,797	0	0	30	6100	Front Office Cubicals	0	0	0
956	0	0	10	6100	Board Room TV's	0	0	0
16,010	0	0	30	6100	Engineering Cubicals	0	0	0
10,402	0	0	10	6100	WiFi	0	0	0
0	1,822	0	10	6100	Front Office Cubicals	0	0	0
0	0	9,880	20	6100	High Speed Network Connectors	0	0	0
0	0	18,000	10	6100	O&M Desk Reconfiguration	0	0	0
0	0	20,000	10	6100	Back Parking Area Valley Gutter&Asphalt	0	0	0
0	0	0	30	6100	GPS Equipment	0	0	0
0	0	13,000	10	6100	Seal Coat Asphalt Parking Lot/Driveway	0	0	0
0	0	0	10	6100	SCTP Desk Improvements	6,000	6,000	6,000
0	0	0	20	6100	Replace Hallway Copier	0	0	0
0	0	0	30	6100	Engineering Desks	30,000	30,000	30,000
0	0	0	20	6100	PC's and Laptops	44,000	44,000	44,000
0	0	0	20	6100	Voip System - Telephones	0	0	0
0	0	0	10	6100	HVAC	100,000	100,000	100,000
645,136	554,341	635,880			Total Equipment	995,000	995,000	995,000
2,282,763	2,790,532	1,785,880			TOTAL CAPITAL OUTLAY	5,134,000	5,134,000	5,134,000

Rogue Valley Sewer Services

General Fund (01)

Expenditures Detail - Debt, Transfers Out, Contingency

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
DEBT SERVICE								
123,860	105,780	603,200	10	9520	Revenue Bond Series 2013	0	0	0
123,860	105,780	603,200	TOTAL DEBT SERVICE			0	0	0
TRANSFERS								
193,347	186,757	200,000	10	9804	BCI Fund 04	200,000	200,000	200,000
390,412	377,106	350,000	10	9807	Interceptor Capital Fund 07	350,000	350,000	350,000
583,759	563,863	550,000	TOTAL TRANSFERS			550,000	550,000	550,000
0	0	300,000	Contingency Budgeted (actual- notation)			300,000	300,000	300,000

Rogue Valley Sewer Services Budget Document FY24

Fund: Bear Creek Interceptor Operations & Maintenance (04)

Goals and Objectives: The Bear Creek Interceptor is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. It consists of the Upper Bear Creek Interceptor, the Lower Bear Creek Interceptor, and the Old Medford Trunk. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer Agreement between RVSS and the City of Medford.

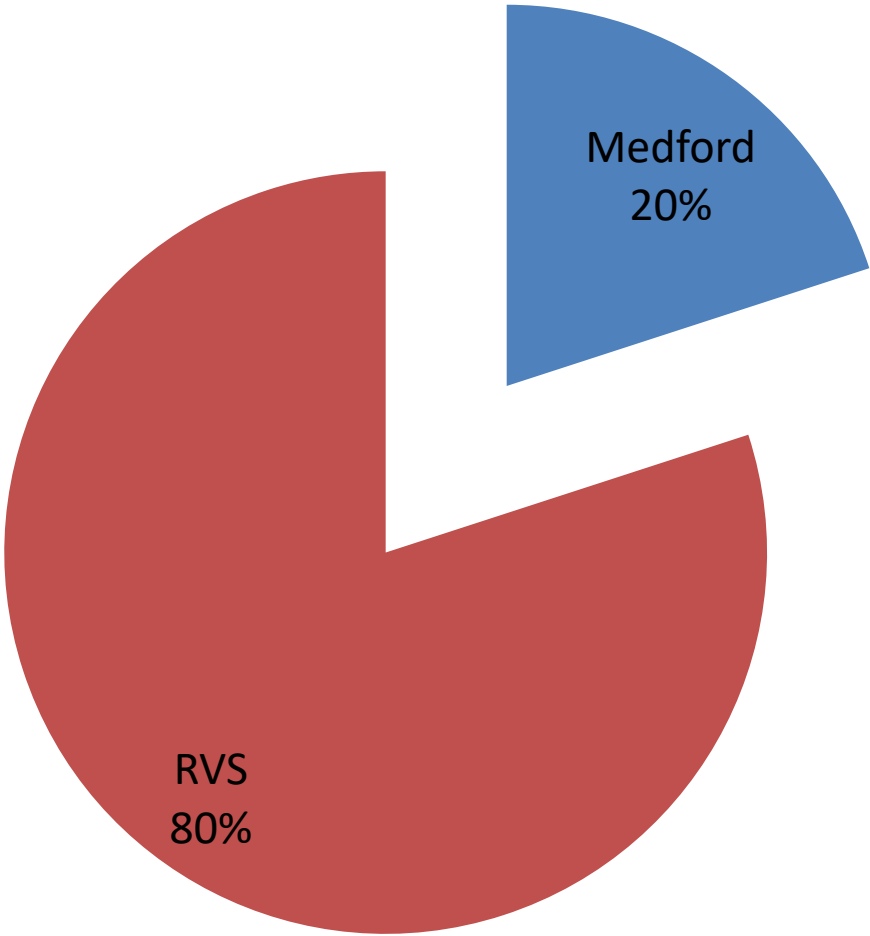
This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units (ERU) and the amount of flow contributed to each of the interceptors. The current assessment is \$0.12 per ERU for the City of Medford and \$0.52 per ERU for RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 and Fund 07 for the operation and maintenance of the Dunn Pump Station as well as the Interceptor Capital Expansion.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01. A total of \$150,000 and \$350,000 is transferred to the Dunn Pump Station Operations and Maintenance and Interceptor Capital Expansion Funds, respectively.

**Rogue Valley Sewer Services
Adopted Budget FY24
Bear Creek Interceptor**



Rogue Valley Sewer Services

Bear Creek interceptor Operations & Maintenance Fund (04)

Resources & Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
372,768	418,041	454,141	00	2900	Beginning Fund Balance	498,548	498,548	498,548
44,813	45,078	50,000	00	3410	Maintenance Fees - City of Medford	50,000	50,000	50,000
2,629	1,862	4,000	00	3301	Interest	5,000	5,000	5,000
47,442	46,940	54,000			TOTAL REVENUES	55,000	55,000	55,000
193,347	186,757	200,000	00	3901	Transfer from RVSS General Fund	200,000	200,000	200,000
193,347	186,757	200,000			TOTAL TRANSFERS	200,000	200,000	200,000
613,557	651,738	708,141			TOTAL RESOURCES	753,548	753,548	753,548
EXPENDITURES								
Materials and Services:								
0	0	0	40	7113	Professional Services	0	0	0
0	0	300	40	7255	Postage	300	300	300
7,296	9,935	10,000	40	7601	Flow Monitoring	10,000	10,000	10,000
17,929	655	15,000	40	7631	Maintenance - System	15,000	15,000	15,000
583	743	600	10	7849	Insurance	600	600	600
25,808	11,333	25,900			Total Materials and Services	25,900	25,900	25,900
Capital Projects:								
(3,433)	0	0	50	R022	COVID Sewer Testing	0	0	0
(3,433)	0	0			Total Capital Outlay	0	0	0
22,375	11,333	25,900			TOTAL EXPENDITURES	25,900	25,900	25,900
Transfers								
16,990	21,021	35,000	10	9850	General Fund - Labor	35,000	35,000	35,000
6,152	7,323	7,000	10	9870	General Fund - Vehicles	7,000	7,000	7,000
150,000	150,000	150,000	10	9806	Dunn Operations & Maintenance Fund	150,000	150,000	150,000
0	0	0	10	9807	Interceptor Capital Expansion Fund	350,000	350,000	350,000
173,142	178,344	192,000			TOTAL TRANSFERS	542,000	542,000	542,000
0	0	150,000			Contingency Budgeted (actual- notation)	150,000	150,000	150,000
195,517	189,677	367,900			TOTAL APPROPRIATIONS	717,900	717,900	717,900
418,040	462,061	340,241			Ending Fund Balance	35,648	35,648	35,648
613,557	651,738	708,141			TOTAL REQUIREMENTS	753,548	753,548	753,548

Rogue Valley Sewer Services Budget Document FY24

Fund: Dunn Pump Station Operations & Maintenance (06)

Goals and Objectives: The Dunn Pump Station is a regional facility serving both the City of Medford and Rogue Valley Sewer Services. Rogue Valley Sewer Services is responsible for the operation and maintenance of this facility in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for the costs associated with this operation and maintenance. This fund is intended to be a break-even with a small ending fund balance.

Major Source of Revenue: Revenue for this fund comes from an interfund transfer from the Bear Creek Interceptor Operations and Maintenance Fund 04.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the facility and a transfer to Fund 06 for the operation and maintenance of the Dunn Pump Station.

Equipment and Labor costs incurred during the operation and maintenance of the interceptor are reimbursed back into the General Fund 01. A total of \$650,000 is transferred to the Interceptor Capital Expansion Fund.

Rogue Valley Sewer Services

Dunn Pump Station Operations & Maintenance Fund (06)

Resources & Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
645,799	704,911	755,584	00	2900	Beginning Fund Balance	794,093	794,093	794,093
5,404	3,320	7,600	00	3301	Interest	7,600	7,600	7,600
5,404	3,320	7,600			TOTAL REVENUES	7,600	7,600	7,600
150,000	150,000	150,000	00	3904	Transfer from Interceptor O&M Fund	150,000	150,000	150,000
150,000	150,000	150,000			TOTAL TRANSFERS	150,000	150,000	150,000
801,203	858,231	913,184			TOTAL RESOURCES	951,693	951,693	951,693
EXPENDITURES								
Materials and Services:								
0	0	500	20	7622	Computer Software Maintenance	500	500	500
0	0	500	20	7626	Computer Software	500	500	500
0	0	1,000	40	7631	Maintenance - System	1,000	1,000	1,000
0	0	2,500	20	7654	Equip Computer (under \$3,000)	0	0	0
10,255	2,328	20,000	40	7681	Maintenance - Pump Station	20,000	20,000	20,000
1,975	749	2,500	40	7699	Building & Grounds Maint	2,500	2,500	2,500
623	623	1,000	40	7710	Pump Station Alarms	1,000	1,000	1,000
743	743	750	40	7711	Communication & Alarms	750	750	750
785	780	900	20	7712	Internet Services	1,200	1,200	1,200
40,469	44,054	40,000	40	7755	Pump Station Power	40,000	40,000	40,000
2,006	1,675	1,600	40	7756	Utilites and Power	1,600	1,600	1,600
2,623	3,186	2,500	10	7849	Insurance	2,500	2,500	2,500
59,479	54,139	73,750			Total Materials & Services	71,550	71,550	71,550
Capital Projects:								
(409)	0	0	50	R025	DPS Water Main Repair	0	0	0
(409)	0	0			Total Capital Outlay	0	0	0
59,070	54,139	73,750			TOTAL EXPENDITURES	71,550	71,550	71,550
Transfers								
31,124	48,862	32,000	10	9850	General Fund - Labor	36,000	36,000	36,000
6,098	6,987	6,000	10	9870	General Fund - Vehicles	6,000	6,000	6,000
0	0	0	10	9807	Interceptor Capital Expansion Fund	650,000	650,000	650,000
37,222	55,849	38,000			TOTAL TRANSFERS	692,000	692,000	692,000
0	0	150,000	Contingency Budgeted (actual- notation)			150,000	150,000	150,000
96,292	109,988	261,750			TOTAL APPROPRIATIONS	913,550	913,550	913,550
704,911	748,243	651,434			Ending Fund Balance	38,143	38,143	38,143
801,203	858,231	913,184			TOTAL REQUIREMENTS	951,693	951,693	951,693

Rogue Valley Sewer Services Budget Document FY24

Fund: Interceptor Capital Expansion (07)

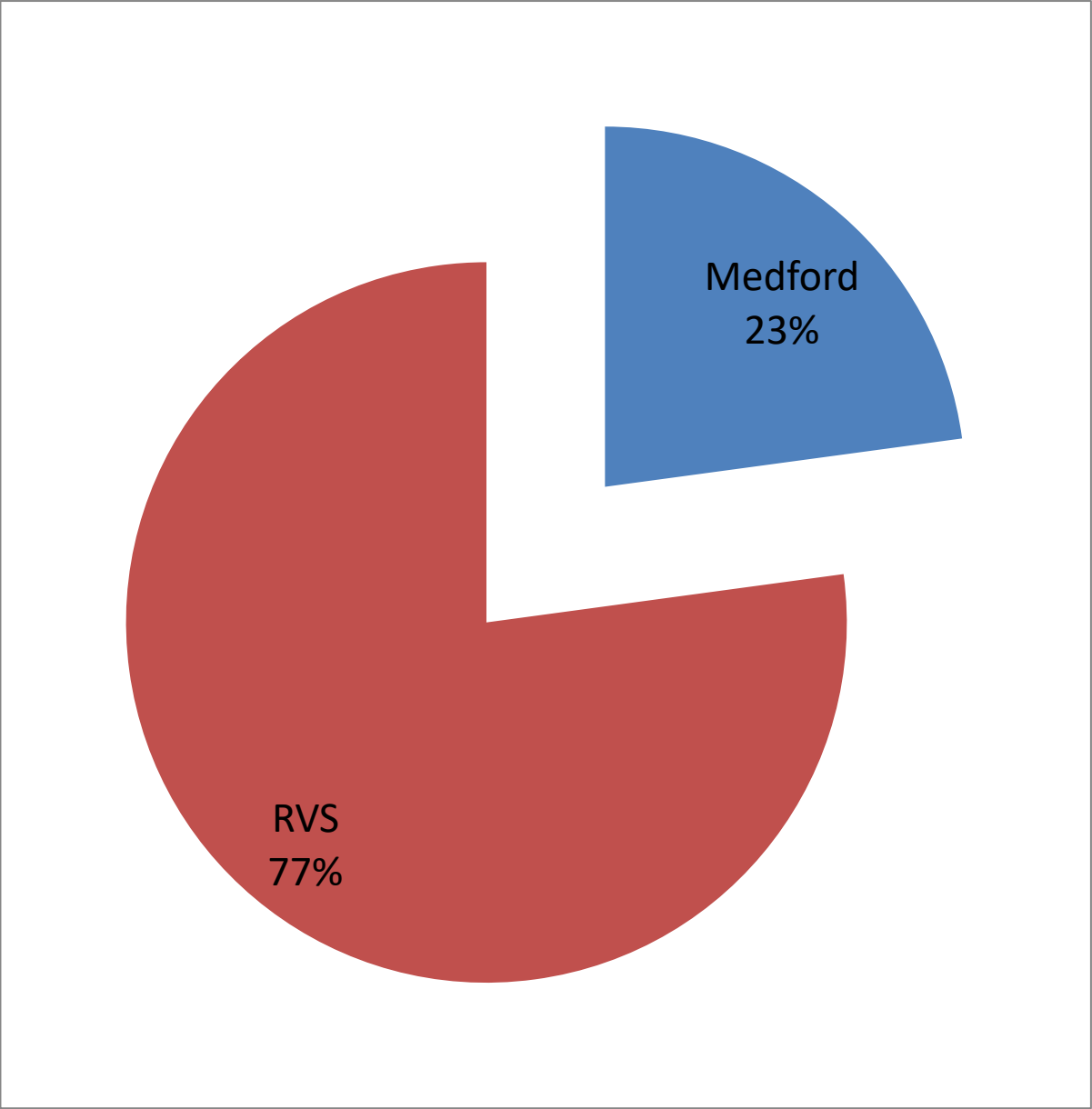
Goals and Objectives: The Interceptor Capital Expansion Fund is intended to pay for capital projects related to the Bear Creek Interceptor and the Dunn Pump Station. Rogue Valley Sewer Services is responsible for ensuring that these facilities have adequate capacity to serve both the City of Medford and RVSS in accordance with the Regional Sewer agreement between RVSS and the City of Medford.

This fund is used to account for costs associated with these capital improvements. This fund maintains a surplus to pay for anticipated future improvements.

Major Source of Revenue: Revenue for this fund comes from assessments charged to the City of Medford and RVSS. The assessment is based on the total number of equivalent residential units and the amount of flow contributed to each of the interceptors. The current assessment is \$1.05 per ERU for both the City of Medford and RVSS.

Major Expenditures: Expenditures from this fund consist of costs associated with the capital improvements and debt service for previous capital improvement projects. In October 2022, the Revenue Bond Series 2013 was paid in full.

**Rogue Valley Sewer Services
Adopted Budget FY24
Interceptor Capital Expansion**



Rogue Valley Sewer Services

Interceptor Capital Expansion Fund (07)

Resources & Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	a/c #	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
4,372,986	4,266,247	2,484,465	00	2900	Beginning Fund Balance	3,058,927	3,058,927	3,058,927
35,328	17,922	43,000	00	3301	Interest	43,000	43,000	43,000
392,116	394,435	400,000	00	3410	Assessed Fees - Medford	400,000	400,000	400,000
427,444	412,357	443,000			TOTAL REVENUES	443,000	443,000	443,000
390,412	377,106	350,000	00	3901	Transfer from RVSS General Fund	350,000	350,000	350,000
0	0	0	00	3904	Transfer from Bear Creek Interceptor O&M	350,000	350,000	350,000
0	0	0	00	3906	Transfer from Dunn PS O&M Fund	650,000	650,000	650,000
390,412	377,106	350,000			TOTAL TRANSFERS	1,350,000	1,350,000	1,350,000
5,190,842	5,055,710	3,277,465			TOTAL RESOURCES	4,851,927	4,851,927	4,851,927
EXPENDITURES								
Materials & Services								
0	0	0	40	7631	System Rehabilitation	0	0	0
0	0	0	50	7113	Professional Services	0	0	0
0	0	0			Total Materials & Services	0	0	0
Equipment								
0	0	0	40	6100	Building Roof Replacement-Dunn	35,000	35,000	35,000
0	0	0			Total Equipment	35,000	35,000	35,000
Capital Projects:								
83	0	0	50	J200	SORM Bank Protection	0	0	0
14,643	0	0	50	J271	New Manhole Lids	0	0	0
602,672	1,132,124	0	50	I004	Dunn PS Pump Replace	0	0	0
0	0	100,000	50	I005	Flow Monitoring Sensor	100,000	100,000	100,000
6,548	0	0	50	I006	DPS AC Replacement	0	0	0
37,447	0	0	50	I007	Flow Monitor Repr Fire Damage	0	0	0
0	0	10,000	50	I008	Dunn PS Hydrant	10,000	10,000	10,000
0	0	100,000	50	I011	Kirtland Rd MH Evaluation&Rehab	200,000	200,000	200,000
661,393	1,132,124	210,000			Total Capital Outlay	345,000	345,000	345,000
Debt Service								
263,202	224,782	1,281,800	10	9520	Revenue Bond Series 2013	0	0	0
263,202	224,782	1,281,800			Total Debt Service	0	0	0
924,595	1,356,906	1,491,800			TOTAL EXPENDITURES	345,000	345,000	345,000
0	0	350,000			Contingency Budgeted (actual- notation)	350,000	350,000	350,000
924,595	1,356,906	1,491,800			TOTAL APPROPRIATIONS	695,000	695,000	695,000
4,266,247	3,698,804	1,785,665			Ending Fund Balance	4,156,927	4,156,927	4,156,927
5,190,842	5,055,710	3,277,465			TOTAL REQUIREMENTS	4,851,927	4,851,927	4,851,927

Rogue Valley Sewer Services Budget Document FY24

Fund: White City Storm Drains (09)

Goals and Objectives: The White City Storm Drain Fund is a dedicated fund established in 1989 to maintain and improve the storm drainage system in the industrial portion of White City. Under an agreement with Jackson County, RVSS maintains all piped stormwater facilities in the area and any open ditches that are not accessible from a public road. Jackson County maintains open ditches that are accessible from a public road.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

Major Source of Revenue: Revenue for this fund comes from fees charged to property owners within the White City Storm Drain Area. The fees are based on the size of the property and the amount of impervious surface on the property.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the storm drains and capital improvements to the storm drain infrastructure.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

White City Storm Drains Fund (09)

Resources & Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
736,829	810,173	763,883	00	2900	Beginning Fund Balance	838,809	838,809	838,809
77,670	78,612	70,000	00	3080	White City Storm Drain Fees	70,000	70,000	70,000
6,638	3,721	8,710	00	3301	Interest	8,800	8,800	8,800
84,308	82,333	78,710			TOTAL REVENUES	78,800	78,800	78,800
821,137	892,506	842,593			TOTAL RESOURCES	917,609	917,609	917,609
					EXPENDITURES			
					Materials & Services			
0	0	10,000	35	7113	Professional Services	10,000	10,000	10,000
0	0	14,000	35	7631	Maintenance - System	14,000	14,000	14,000
0	0	24,000			Total Materials & Services	24,000	24,000	24,000
					Capital Projects:			
0	0	30,000	50	DXXX	Misc Culvert Replacement	30,000	30,000	30,000
0	0	20,000	50	DYYY	Misc Storm Projects	20,000	20,000	20,000
0	0	300,000	50	D002	Ave F and 8th Storm & Sewer	300,000	300,000	300,000
0	0	100,000	50	D006	Ave F & Agate Storm Rehab	100,000	100,000	100,000
0	0	450,000			Total Capital Outlay	450,000	450,000	450,000
0	0	474,000			TOTAL EXPENDITURES	474,000	474,000	474,000
					Transfers			
7,682	6,304	25,000	10	9850	General Fund - Labor	25,000	25,000	25,000
3,281	2,103	25,000	10	9870	General Fund - Vehicles	25,000	25,000	25,000
10,963	8,407	50,000			TOTAL TRANSFERS	50,000	50,000	50,000
0	0	50,000			Contingency Budgeted (actual- notation)	50,000	50,000	50,000
10,963	8,407	574,000			TOTAL APPROPRIATIONS	574,000	574,000	574,000
810,174	884,099	268,593			Ending Fund Balance	343,609	343,609	343,609
821,137	892,506	842,593			TOTAL REQUIREMENTS	917,609	917,609	917,609

Rogue Valley Sewer Services Budget Document FY24

Fund: Stormwater Quality (10)

Goals and Objectives: The Stormwater Quality Management Fund is a dedicated fund established in 2004 to implement the requirements of the National Pollutant Discharge Elimination System Municipal Small Separate Storm Sewer permit (NPDES MS4).

Rogue Valley Sewer Services has acted as the lead agency for a joint permit covering the cities of Talent, Phoenix, and portions of unincorporated Jackson County.

This fund is intended to be fully independent of the General Fund and maintains a fund balance to cover costs of future improvements.

Major Source of Revenue: Revenue for this fund comes primarily from fees charged to residents within the permit area. A fee of \$1 per month for a single family residence or \$1 per 3,000 square feet of impervious surface for other uses is collected.

There is some additional revenue received from permit fees collected when RVSS issues erosion control permits under this program.

Major Expenditures: Expenditures from this fund consist of costs associated with the management of the stormwater program and capital improvements designed to protect or improve stormwater quality.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Stormwater Quality Fund (10)

Resources & Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
1,288,465	1,252,019	1,089,180	00	2900	Beginning Fund Balance	951,829	951,829	951,829
					Stormwater Fees			
29,665	27,082	28,670	00	3021	Phoenix	28,670	28,670	28,670
30,559	30,937	26,548	00	3022	Talent	26,548	26,548	26,548
302,646	306,423	294,682	00	3023	Jackson County	294,682	294,682	294,682
<u>362,870</u>	<u>364,442</u>	<u>349,900</u>				<u>349,900</u>	<u>349,900</u>	<u>349,900</u>
8,500	8,500	17,000	00	3220	Stormwater Maintenance Fees	17,000	17,000	17,000
14,000	18,000	11,500	00	3231	Plan Review and Inspection	11,500	11,500	11,500
36,400	36,158	19,440	00	3245	Construction Site Erosion Control Permits (I	19,440	19,440	19,440
2,828	6,262	2,600	00	3291	Other Income	2,600	2,600	2,600
10,924	5,601	13,404	00	3301	Interest	13,404	13,404	13,404
435,522	438,963	413,844			TOTAL REVENUES	413,844	413,844	413,844
1,723,987	1,690,982	1,503,024			TOTAL RESOURCES	1,365,673	1,365,673	1,365,673
					EXPENDITURES			
					Materials and Services:			
0	0	0	10	7112	Legal Services	0	0	0
0	0	25,000	35	7113	Professional Services	25,000	25,000	25,000
0	588	3,000	35	7211	Supplies - Office	3,000	3,000	3,000
0	0	51	35	7533	Physical Examinations	500	500	500
416	5,354	5,000	35	7544	Travel/Training	5,000	5,000	5,000
1,168	1,203	1,500	35	7588	Memberships	1,500	1,500	1,500
4,020	4,232	5,000	35	7590	Permit Fee	5,000	5,000	5,000
302	0	1,000	35	7631	System Maintenance	1,000	1,000	1,000
3,539	0	1,000	20	7654	Equipment Computer (under \$3,000)	1,550	1,550	1,550
114	251	1,500	35	7711	Communications & Alarms	2,200	2,200	2,200
6,970	5,290	15,000	35	7810	Public Education	15,000	15,000	15,000
100	971	1,000	35	7820	Construction Site	1,000	1,000	1,000
5	0	1,000	35	7830	Post Construction	1,000	1,000	1,000
17,588	(6,241)	10,000	35	7840	Illicit Discharge	10,000	10,000	10,000
0	0	0	35	7910	Coordinated LID Projects	0	0	0
0	0	1,000	35	7995	Miscellaneous	1,000	1,000	1,000
34,222	11,648	71,051			Total Materials & Services	72,750	72,750	72,750
4,472	584	0	50	Q004	Oak St, Outfall, Phoenix	0	0	0
0	0	10,000	50	Q008	Contech Filter Retrofit	0	0	0
344	213	50,000	50	Q010	West Valley View	0	0	0
69,783	8,337	10,000	50	Q011	Fire SW Protection	0	0	0
50,000	95	0	50	Q012	Phoenix HS SW Inct	0	0	0
5,523	6,156	300,000	50	Q013	Cummins SWF	350,000	350,000	350,000
2,890	5,755	200,000	50	Q014	SWQ 7th St SW facility	200,000	200,000	200,000
0	5,809	100,000	50	Q015	SWQ Coleman to Glenwood	100,000	100,000	100,000
0	0	100,000	50	QXXX	Stormwater Incentive Program	100,000	100,000	100,000
22,600	27,647	25,000	50	9999	Privately Funded Projects	0	0	0
155,612	54,596	795,000			Total Capital Outlay	750,000	750,000	750,000
189,834	66,244	866,051			TOTAL EXPENDITURES	822,750	822,750	822,750
					Transfers			
261,412	293,462	315,000	10	9850	General Fund - Labor	315,000	315,000	315,000
2,575	5,290	13,000	10	9870	General Fund - Vehicles	13,000	13,000	13,000
18,000	18,000	18,000	10	9880	General Fund - Billing Allocation	18,000	18,000	18,000
150	450	1,500	10	9510	Shady Cove Fund - SWQ Lab Rental	1,500	1,500	1,500
282,137	317,202	347,500			TOTAL TRANSFERS	347,500	347,500	347,500
0	0	100,000			Contingency Budgeted (actual- notation)	100,000	100,000	100,000
471,971	383,446	1,313,551			TOTAL APPROPRIATIONS	1,270,250	1,270,250	1,270,250
1,252,016	1,307,536	189,473			Ending Fund Balance	95,423	95,423	95,423
1,723,987	1,690,982	1,503,024			TOTAL REQUIREMENTS	1,365,673	1,365,673	1,365,673

Rogue Valley Sewer Services Budget Document FY24

Fund: Shady Cove Treatment (50)

Goals and Objectives: The Shady Cove Treatment Fund was initially established in 2011 when RVSS entered into a agreement with Shady Cove to manage both the collection system and the treatment plant. This fund tracks expenses related to the wastewater treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services.

Major Source of Revenue: Revenue for this fund comes from monthly service rates from residents of Shady Cove and the hauled septage revenue began being recorded in Fund 70.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant and debt service.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Shady Cove Treatment Fund (50)

Resources & Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
46,033	152,379	60,148	00	2900	Beginning Fund Balance	85,614	85,614	85,614
150	450	1,500	00	3051	Lab Rental Rate from Fund 10	1,500	1,500	1,500
578,137	599,831	620,000	00	3150	SC Service Rates	673,696	673,696	673,696
636	769	500	00	3301	Interest	1,770	1,770	1,770
578,923	601,050	622,000			TOTAL REVENUES	676,966	676,966	676,966
624,956	753,429	682,148			TOTAL RESOURCES	762,580	762,580	762,580
					EXPENDITURES			
					Materials and Services:			
779	713	1,500	10	7211	Supplies - Office	1,500	1,500	1,500
105	0	100	20	7223	Computer Supplies under \$3,000	1,000	1,000	1,000
24,887	28,797	28,000	60	7225	Chemicals	40,000	40,000	40,000
2,475	1,654	2,000	60	7232	Laboratory Supplies	2,000	2,000	2,000
9	0	200	10	7255	Postage	200	200	200
149	164	1,000	10	7544	Travel/Training	1,000	1,000	1,000
100	0	100	10	7588	Memberships	100	100	100
3,356	3,479	3,500	10	7590	Permit Fee Expense	3,500	3,500	3,500
1,605	1,185	1,575	20	7622	Computer Software Maintenance	2,135	2,135	2,135
0	0	500	20	7626	Computer Software	500	500	500
22,134	21,951	15,000	60	7638	System Maintenance Treatment Plant	16,500	16,500	16,500
476	1,049	500	60	7641	Safety Program	1,500	1,500	1,500
1,013	724	2,000	60	7651	Vehicle/Equip Maintenance	2,000	2,000	2,000
437	779	500	60	7652	Fuel - Generator	1,000	1,000	1,000
0	0	5,000	60	7653	Equipment (under \$3,000)	5,000	5,000	5,000
4,805	0	0	20	7654	Computer Equipment (under \$3,000)	1,000	1,000	1,000
3,556	834	0	60	7699	Maintenance Other	2,500	2,500	2,500
0	0	0	60	7710	Pump Station Alarms	0	0	0
2,770	2,732	2,500	10	7711	Communications & Alarms	3,000	3,000	3,000
1,240	1,042	750	20	7712	Communications - IT Services	1,800	1,800	1,800
37,272	33,611	35,000	10	7756	Utilities	35,000	35,000	35,000
9,634	12,002	12,000	10	7849	Insurance	12,000	12,000	12,000
0	0	0	10	7995	Other Expenses	0	0	0
116,802	110,716	111,725			Total Materials & Services	133,235	133,235	133,235
					DEBT SERVICE			
123,144	126,967	123,994	10	9520	Shady Cove Sewer Bond #1	126,294	126,294	126,294
123,144	126,967	123,994			Total Debt Service	126,294	126,294	126,294
239,946	237,683	235,719			TOTAL EXPENDITURES	259,529	259,529	259,529
					Transfers			
225,065	269,169	325,000	10	9850	General Fund - Labor	375,375	375,375	375,375
7,564	11,910	10,000	10	9870	General Fund - Vehicle	12,000	12,000	12,000
0	100,000	50,000	10	9855	Transfer to Fund 55	50,000	50,000	50,000
232,629	381,079	385,000			TOTAL TRANSFERS	437,375	437,375	437,375
0	0	50,000			Contingency Budgeted (actual- notation)	50,000	50,000	50,000
472,575	618,762	670,719			TOTAL APPROPRIATIONS	746,904	746,904	746,904
152,381	134,667	11,429			Ending Fund Balance	15,676	15,676	15,676
624,956	753,429	682,148			TOTAL REQUIREMENTS	762,580	762,580	762,580

Rogue Valley Sewer Services Budget Document FY24

Fund: Treatment Capital (55)

Goals and Objectives: The Treatment Capital Fund is a dedicated fund initially established in 2011 to pay for capital improvements within the Shady Cove collection system and treatment plant.

In November 2018, the City of Shady Cove voters approved the annexation measure to join Rogue Valley Sewer Services. As of July 1, 2019, the City of Shady Cove was annexed into Rogue Valley Sewer Services.

With the annexation the purpose of this fund was expanded to cover capital improvements to both the Shady Cove Treatment Plant and the White City Lagoons, as both are now treatment facilities owned and operation by RVSS.

Major Source of Revenue: Revenue for this fund comes from Shady Cove SDC fees and surplus funds generated from service rates and transferred from Fund 50 to Fund 55. A portion of the Septage revenue received in fund 70 is also transferred to fund 55 for capital improvements to the system and treatment plant.

Major Expenditures: Expenditures from this fund consist of costs associated with making capital improvements to the Shady Cove treatment plant and the White City Lagoons.

Rogue Valley Sewer Services

Treatment Capital Fund (55)

Resources & Requirements

Actual FY22	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
960,755	869,174	862,342	00	2900	Beginning Fund Balance	960,989	960,989	960,989
20,110	20,505	8,044	00	3132	SDC Fees - Shady Cove	8,044	8,044	8,044
3,477	4,173	3,616	00	3301	Interest	11,430	11,430	11,430
23,587	24,678	11,660			TOTAL REVENUES	19,474	19,474	19,474
0	100,000	50,000	0	3950	Transfer from Fund 50	50,000	50,000	50,000
0	0	0	0	3960	Transfer from Fund 60	0	0	0
0	791,000	400,000	0	3970	Transfer from Fund 70	135,000	135,000	135,000
984,342	1,784,852	1,324,002			TOTAL RESOURCES	1,165,463	1,165,463	1,165,463
EXPENDITURES								
Treatment Plant								
0	0	5,000	50	C006	Shady Cove Solar	5,000	5,000	5,000
81,793	4,347	0	50	C007	Solids Handling Improvements	0	0	0
0	0	125,000	50	C012	SCADA Upgrade	150,000	150,000	150,000
0	110	275,000	50	C013	UV System	275,000	275,000	275,000
7,513	1,012	0	50	C010	Disk Filter Improvements	0	0	0
6,957	150	0	50	C020	FY21 Misc Treatment Repr	0	0	0
0	92,052	0	50	C023	FY22 Misc Treatment Repr	0	0	0
0	27,086	0	50	C024	SC Corrosion Study	0	0	0
0	0	75,000	50	C025	FY23 Misc Treatment Repr	0	0	0
0	0	0	50	CXXX	FY24 Misc Treatment Maint.	150,000	150,000	150,000
6,749	(5,812)	0	50	R023	SC Lightning Strike	0	0	0
Lagoons								
0	0	700,000	50	L003	Compost Project	100,000	100,000	100,000
4,696	8,506	75,000	50	L006	Lagoon Public Acces	75,000	75,000	75,000
7,255	0	0	50	L007	FY21 Misc Lagoon Repairs	0	0	0
0	0	50,000	50	L009	FY23 Misc Lagoon Repairs	0	0	0
0	0	0	50	LXXX	FY24 Misc Lagoon Repairs	50,000	50,000	50,000
Collection System								
205	1,685	0	50	VAR	Private Projects	0	0	0
115,168	129,136	1,305,000			Total Capital Outlay	805,000	805,000	805,000
115,168	129,136	1,305,000			TOTAL EXPENDITURES	805,000	805,000	805,000
0	0	0			Contingency Budgeted (actual- notation)	300,000	300,000	300,000
115,168	129,136	1,305,000			TOTAL APPROPRIATIONS	1,105,000	1,105,000	1,105,000
869,174	1,655,716	19,002			Ending Fund Balance	60,463	60,463	60,463
984,342	1,784,852	1,324,002			TOTAL REQUIREMENTS	1,165,463	1,165,463	1,165,463

Rogue Valley Sewer Services Budget Document FY24

Fund: Gold Hill Treatment (60)

Goals and Objectives: The Gold Hill Treatment Fund was newly established in FY 2018 to track the expenses related to operating the wastewater treatment plant for the City of Gold Hill. RVSS currently operates this plant under an agreement for the operation and maintenance of the plant which expired in 2022. At the end of FY22 RVSS Board of Directors agreed to extend our management agreement with Gold Hill for one year. We included a provision in the agreement that we would not extend any further unless the City agrees to annex into RVSS. The City decided not to move towards annexation and a regional connection prompting RVSS to terminate our management agreement.

The City has subsequently reconsidered its position and may still move for an annexation. None of this will be settled in time for the budget approval. For budget purposes we are assuming that revenues and expenses for FY 2024 will be the same as in FY 2023.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the wastewater treatment plant.

A portion of the annual fee is transferred to Fund 65 to cover expenses associated with the operation of the Gold Hill collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Treatment Fund (60)

Resources & Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
269,499	233,298	202,078	00	2900	Beginning Fund Balance	174,178	174,178	174,178
360,000	360,000	360,000	00	3065	Gold Hill O&M Fees	360,000	360,000	360,000
0	0	500	00	3067	Connection Permits	500	500	500
360,000	360,000	360,500			TOTAL REVENUES	360,500	360,500	360,500
629,499	593,298	562,578			TOTAL RESOURCES	534,678	534,678	534,678
EXPENDITURES								
Materials and Services:								
711	281	1,000	10	7211	Supplies - Office	1,000	1,000	1,000
9,941	12,531	5,000	60	7225	Chemicals	5,000	5,000	5,000
2,858	2,281	4,000	60	7230	Sludge Disposal	40,000	40,000	40,000
2,342	4,713	2,000	60	7232	Laboratory Supplies	2,000	2,000	2,000
6,206	6,706	6,000	60	7234	Sampling and Testing	6,000	6,000	6,000
2,929	3,109	500	10	7590	Permit Fee Expense	500	500	500
9,847	7,562	10,000	60	7638	System Maintenance Treatment Plant	10,000	10,000	10,000
476	715	586	60	7641	Safety Program	586	586	586
1,914	1,740	500	60	7651	Vehicle/Equip Maintenance	500	500	500
1,381	2,057	1,000	60	7652	Fuel	1,000	1,000	1,000
418	185	1,000	60	7699	Bldg & Grounds Maintenance	1,000	1,000	1,000
2,969	3,641	2,000	10	7711	Communications & Alarms	2,000	2,000	2,000
16,798	14,863	15,000	10	7756	Utilities	15,000	15,000	15,000
3,833	4,886	1,812	10	7849	Insurance	1,812	1,812	1,812
62,623	65,270	50,398			Total Materials & Services	86,398	86,398	86,398
5,013	0	0	50	G007	FY21 Misc GH Treatment Maint	0	0	0
0	30,877	0	50	G010	FY22 Misc Treatment Maint	0	0	0
0	0	50,000	50	G011	FY23 Misc Treatment Maint	0	0	0
407	0	0	50	R022	COVID Sewer Testing	0	0	0
0	0	0	50	GXXX	FY24 Misc Treatment Maint	50,000	50,000	50,000
5,420	30,877	50,000			Total Capital Outlay	50,000	50,000	50,000
68,043	96,147	100,398			TOTAL EXPENDITURES	136,398	136,398	136,398
Transfers								
181,514	212,696	236,008	10	9850	General Fund - Labor	236,008	236,008	236,008
3,648	2,361	5,314	10	9870	General Fund - Vehicle	5,314	5,314	5,314
143,000	13,000	75,000	10	9865	Transfer to Fund 65	75,000	75,000	75,000
328,162	228,057	316,322			TOTAL TRANSFERS	316,322	316,322	316,322
0	0	50,000			Contingency Budgeted (actual- notation)	50,000	50,000	50,000
396,205	324,204	466,720			TOTAL APPROPRIATIONS	502,720	502,720	502,720
233,294	269,094	95,858			Ending Fund Balance	31,958	31,958	31,958
629,499	593,298	562,578			TOTAL REQUIREMENTS	534,678	534,678	534,678

Rogue Valley Sewer Services Budget Document FY24

Fund: Gold Hill Collection System (65)

Goals and Objectives: The Gold Hill Collection System Fund is newly established for FY 2018 to track the expenses related to operating the sewer collection system for the City of Gold Hill.

This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue for this fund comes from an annual fee paid by the City of Gold Hill in monthly installments. This revenue is entered into Fund 60 and transferred to Fund 65

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the sewer collection system.

Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.

Rogue Valley Sewer Services

Gold Hill Collection Fund (65)

Resources & Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
1,436	171	28,326	00	2900	Beginning Fund Balance	38,300	38,300	38,300
143,000	13,000	75,000	00	3960	Transfer from Fund 60	75,000	75,000	75,000
143,000	13,000	75,000			TOTAL REVENUES	75,000	75,000	75,000
144,436	13,171	103,326			TOTAL RESOURCES	113,300	113,300	113,300
EXPENDITURES								
Materials and Services:								
117	0	5,000	40	7631	System Maintenance	5,000	5,000	5,000
117	0	5,000			Total Materials & Services	5,000	5,000	5,000
0	715	0	50	2215	Davis Partition, GH	0	0	0
1,570	1,845	0	50	2010	BluDutch Sewer	0	0	0
39,317	0	0	50	G008	Riverside Sewer Replacement	0	0	0
49,432	0	0	50	G009	6th Street Sewer Replacement	0	0	0
0	0	50,000	50	GXXX	FY23 Misc GH Collection Maint	0	0	0
0	0	0	50	GXXX	FY24 Misc GH Collection Maint	2,000	2,000	2,000
90,319	2,560	50,000			Total Capital Outlay	2,000	2,000	2,000
90,436	2,560	55,000			TOTAL EXPENDITURES	7,000	7,000	7,000
Transfers								
44,164	7,636	20,000	10	9850	General Fund - Labor	20,000	20,000	20,000
9,665	2,675	10,000	10	9870	General Fund - Vehicle	10,000	10,000	10,000
53,829	10,311	30,000			TOTAL TRANSFERS	30,000	30,000	30,000
0	0	0			Contingency Budgeted (actual- notation)	50,000	50,000	50,000
144,265	12,871	85,000			TOTAL APPROPRIATIONS	87,000	87,000	87,000
171	300	18,326			Ending Fund Balance	26,300	26,300	26,300
144,436	13,171	103,326			TOTAL REQUIREMENTS	113,300	113,300	113,300

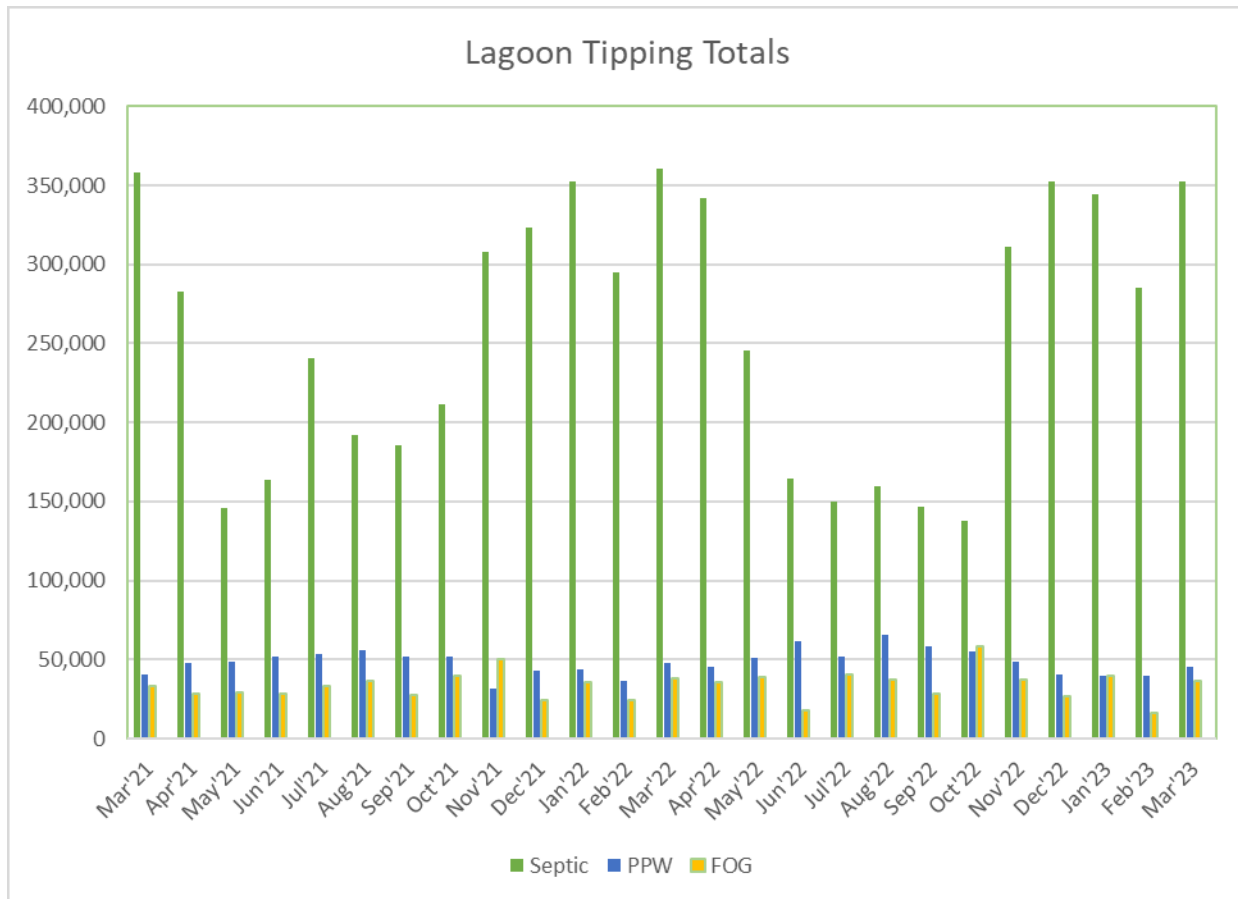
Rogue Valley Sewer Services Budget Document FY24

Fund: Lagoons (70)

Goals and Objectives: The Lagoons Fund is newly established for FY 2020 to track the expenses related to operating the Lagoons. This fund is intended to be fully independent of the General Fund.

Major Source of Revenue: Revenue from this fund comes from hauled septage accepted for a fee. Below is a graph showing the gallons received each month for Septage, Porta Potty Waste and Fats, Oils, Grease. See graph below for gallons received each month over the last two years.

Major Expenditures: Expenditures from this fund consist of costs associated with the operations and maintenance of the lagoons. Surplus funds generated from the hauled septage will be transferred to Fund 55 to help finance capital improvements for both the Shady Cove Treatment Plant and the White City Lagoons. Equipment and Labor costs incurred during the operation and maintenance of the infrastructure are reimbursed back into the General Fund 01.



Rogue Valley Sewer Services

Lagoons Fund (70)

Resources & Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	Dept	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
24,812	426,020	214,636	00	2900	Beginning Fund Balance	6,772	6,772	6,772
537,117	629,693	450,000	00	3052	Septage	450,000	450,000	450,000
666	1,966	1,512	00	3301	Interest	1,686	1,686	1,686
537,783	631,659	451,512			TOTAL REVENUES	451,686	451,686	451,686
562,595	1,057,679	666,148			TOTAL RESOURCES	458,458	458,458	458,458
EXPENDITURES								
Materials and Services:								
75	0	75	10	7211	Office Supplies	75	75	75
0	0	1,000	60	7225	Chemicals	1,000	1,000	1,000
5,725	6,752	7,500	60	7400	Landfill	7,500	7,500	7,500
360	2,077	1,717	10	7590	Permit Fee Expense	2,000	2,000	2,000
11,429	6,469	20,000	60	7685	Lagoon Maintenance	20,000	20,000	20,000
0	0	0	40	7699	Maintenance Other	1,000	1,000	1,000
835	840	900	20	7712	Communications - IT Services	1,000	1,000	1,000
542	494	1,000	10	7756	Utilities	10,000	10,000	10,000
1,246	0	0	40	7995	Other Expenses	0	0	0
20,212	16,632	32,192			Total Materials & Services	42,575	42,575	42,575
0	0	0	50	LXXX		0	0	0
0	0	0			Total Capital Outlay	0	0	0
20,212	16,632	32,192			TOTAL EXPENDITURES	42,575	42,575	42,575
Transfers								
109,489	125,722	150,000	10	9850	General Fund - Labor	120,000	120,000	120,000
6,874	6,943	10,000	10	9870	General Fund - Vehicle	10,000	10,000	10,000
0	791,000	400,000	10	9855	Transfer to Fund 55	135,000	135,000	135,000
116,363	923,665	560,000			TOTAL TRANSFERS	265,000	265,000	265,000
0	0	50,000			Contingency Budgeted (actual- notation)	50,000	50,000	50,000
136,575	940,297	592,192			TOTAL APPROPRIATIONS	357,575	357,575	357,575
426,020	117,382	73,956			Ending Fund Balance	100,883	100,883	100,883
562,595	1,057,679	666,148			TOTAL REQUIREMENTS	458,458	458,458	458,458



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section IV. Budget Requirement Details by Department

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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Rogue Valley Sewer Services Budget Document FY24

Department 10: Administration

Description:

Rogue Valley Sewer Services Administration Department provides professional administrative and accounting support in the planning and execution of general and financial policies and objectives. These are developed by the Rogue Valley Sewer Services Board of Directors for the sewer service needs of the region.

Funding:

The Administration Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01.

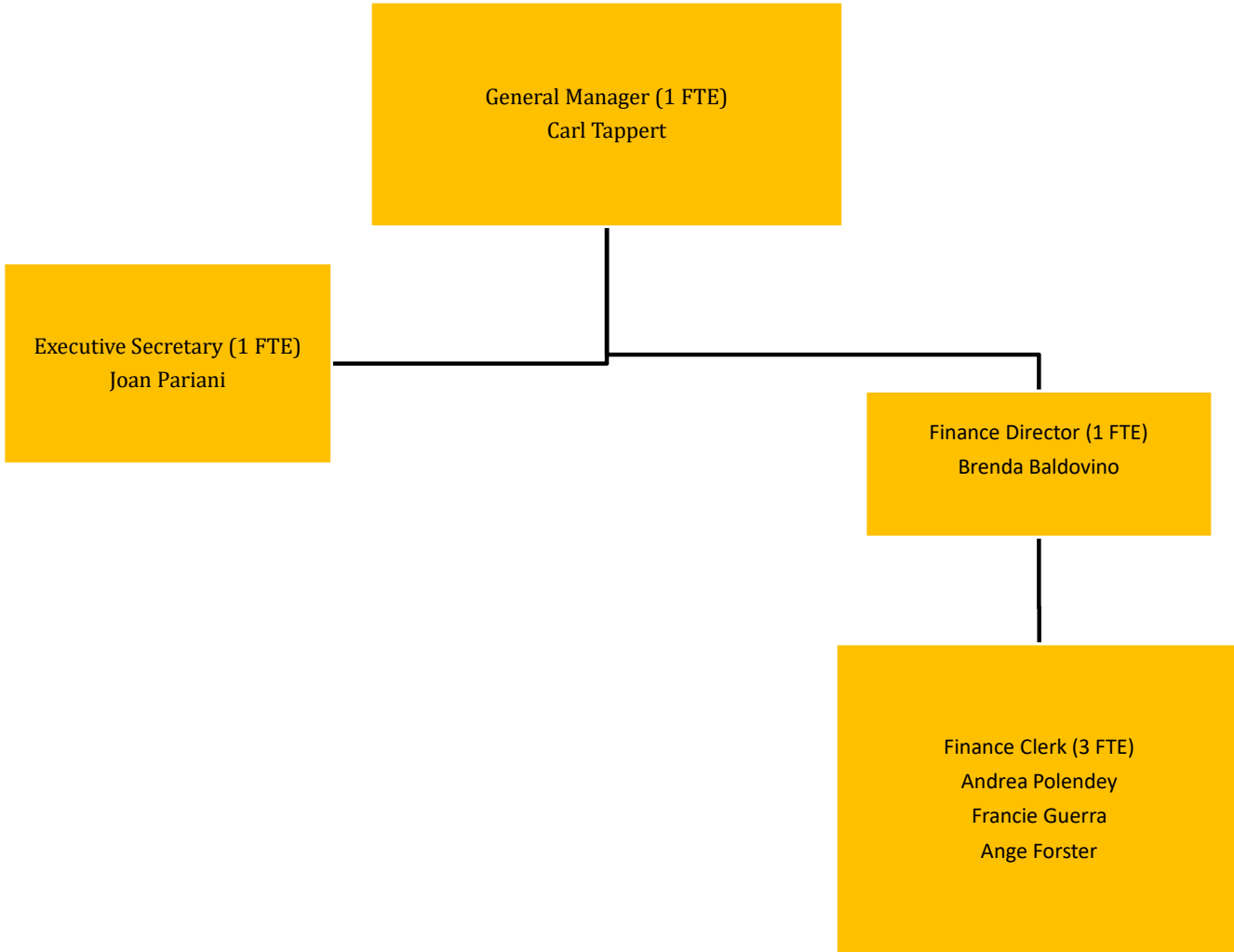
Goals:

- Provide leadership to all departments of the District in management and administrative issues and public relations.

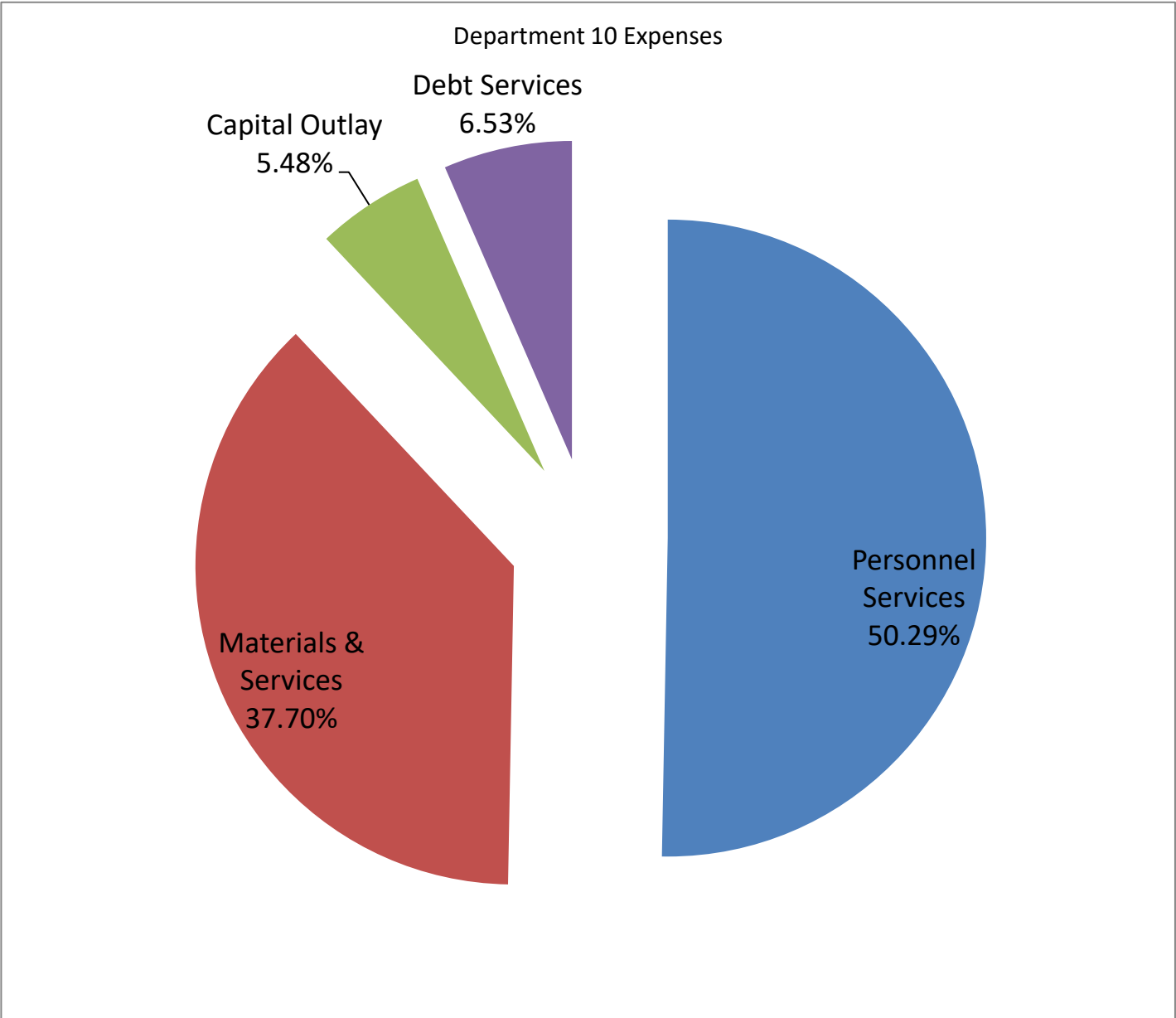
Performance Measures:

- Meet weekly with Department Head staff to review services/programs and projects.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2023 - 2024
Department 10
Administration/Finance**



Rogue Valley Sewer Services
Adopted Budget FY24
Department 10: Administration



Rogue Valley Sewer Services

Administration Dept 10

Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
553,159	643,316	587,467	5010	Salaries	641,592	641,592	641,592
0	47	0	5012	Overtime	0	0	0
0	5,425	20,000	5020	Performance Incentive Plan	20,000	20,000	20,000
32,564	1,100	0	5022	ETO - Emergency Time Off	0	0	0
7,316	0	0	5025	CVD10 - Time Off	0	0	0
213,170	163,711	179,019	5241	Medical & Dental Insurance	156,249	156,249	156,249
68,928	74,104	71,963	5275	Retirement Plan	77,466	77,466	77,466
32,800	36,485	36,402	5111	Social Security	39,779	39,779	39,779
0	0	2,000	5122	Unemployment self Insurance	2,000	2,000	2,000
8,519	9,276	8,539	5123	Medicare	9,303	9,303	9,303
288	499	4,000	5233	Worker's Compensation	400	400	400
128	141	160	5235	Worker's Assessment Expense	160	160	160
1,167	1,167	2,867	5243	EAP Expense	2,867	2,867	2,867
18,000	20,400	18,000	5245	HRA, Deductible Plan	18,000	18,000	18,000
3,265	3,663	4,197	5250	LTD, Life Insurance, RHS	5,000	5,000	5,000
939,304	959,334	934,614		TOTAL PERSONNEL SERVICES	972,816	972,816	972,816
20,410	21,310	22,000	7111	Audit	24,200	24,200	24,200
841	13,734	10,000	7112	Legal Services	35,854	35,854	35,854
22,471	3,900	10,000	7113	Professional services	10,000	10,000	10,000
7,020	0	10,000	7115	Newsletter	10,000	10,000	10,000
165,706	184,887	175,000	7121	Bank Charges	200,000	200,000	200,000
5,139	10,689	5,045	7152	Publication Expense	5,045	5,045	5,045
995	1,478	1,000	7166	Recording fees	1,000	1,000	1,000
115,020	116,371	117,120	7177	Contractual services - Billing	119,195	119,195	119,195
34,535	40,656	37,575	7211	Supplies, Office, Billing	37,575	37,575	37,575
53,691	56,482	55,200	7255	Postage & Freight	55,200	55,200	55,200
500	419	800	7311	Board Member Expenses	800	800	800
0	0	800	7533	Physical Examinations	800	800	800
5,929	9,467	11,000	7544	Travel, Lodging, Meals, Training	11,000	11,000	11,000
0	555	530	7555	Training/Certifications	675	675	675
9,207	9,414	10,100	7588	Memberships & Subscriptions	10,100	10,100	10,100
6,645	8,707	6,217	7590	Permit Fee	6,500	6,500	6,500
8,779	49	8,800	7641	Safety Program	8,800	8,800	8,800
1,033	1,129	720	7642	Clothing	815	815	815
690	690	500	7650	Equipment Maint. - Admin	500	500	500
0	0	2,000	7653	Equipment (under \$3,000)	2,000	2,000	2,000
16,428	16,447	16,015	7699	Admin Building Maint	15,000	15,000	15,000
35,763	37,384	20,500	7711	Communication & Alarm	21,000	21,000	21,000
63,449	57,627	53,250	7756	Utilities	65,000	65,000	65,000
85,240	108,962	83,862	7849	Property Insurance	83,862	83,862	83,862
3,660	3,366	4,300	7995	Other Expenses	4,300	4,300	4,300
663,151	703,723	662,334		TOTAL MATERIALS & SERVICES	729,221	729,221	729,221
12,318	0	0	6100	O&M Office Desk Upgrade	0	0	0
10,868	0	0	6100	Paint Interior of Admin Building	0	0	0
5,726	0	0	6100	Admin Building Tile Floor Removal	0	0	0
16,792	0	0	6100	Board Room Upgrades	0	0	0
956	0	0	6100	Board Room TV's	0	0	0
14,797	1,822	0	6100	Front Office Cubicals	0	0	0
0	0	20,000	6100	Back Parking Area Valley Gutter&As	0	0	0
0	0	18,000	6100	O&M Desk Reconfiguration	0	0	0
0	0	13,000	6100	Seal Coat Asphalt Parking Lot/Drive	0	0	0
0	0	0	6100	SCTP Desk Improvements	6,000	6,000	6,000
0	0	0	6100	HVAC	100,000	100,000	100,000
61,457	1,822	51,000		TOTAL CAPITAL OUTLAY	106,000	106,000	106,000
387,062	330,562	1,885,000	9520	Revenue Bond Series 2013	0	0	0
123,144	126,967	123,994	9520	Shady Cove Sewer Bond #1	126,294	126,294	126,294
510,206	457,529	2,008,994		TOTAL DEBT SERVICES	126,294	126,294	126,294
2,174,118	2,122,408	3,656,942		TOTAL ADMINISTRATION EXPEN	1,934,331	1,934,331	1,934,331

Rogue Valley Sewer Services Budget Document FY24

Department 20: Information Technology

Description:

Rogue Valley Sewer Services Information Technology Department designs databases, provides geographic information system mapping and applications, and purchases, maintains, and provides support for network and computer related hardware and software.

Funding:

The Information Technology Department's expenses are funded by revenue collected through service charges within RVSS General Fund 01, Phase II Permit fees collected in RVSS Stormwater Quality Management Fund 10, and revenue collected within the Shady Cove O&M Fund 50.

Goals:

- Configure and purchase hardware and software to meet the current and future needs of RVSS keeping in mind ease of use for employees, sustainability, and budget limits.
- Provide hardware and software support to maintain uninterrupted operation of RVSS.
- Increase efficiency through technology.

Performance Measures:

- The current and future needs of RVSS have been met with computer hardware and software.
- The uninterrupted operation of RVSS.
- The happiness of RVSS employees.

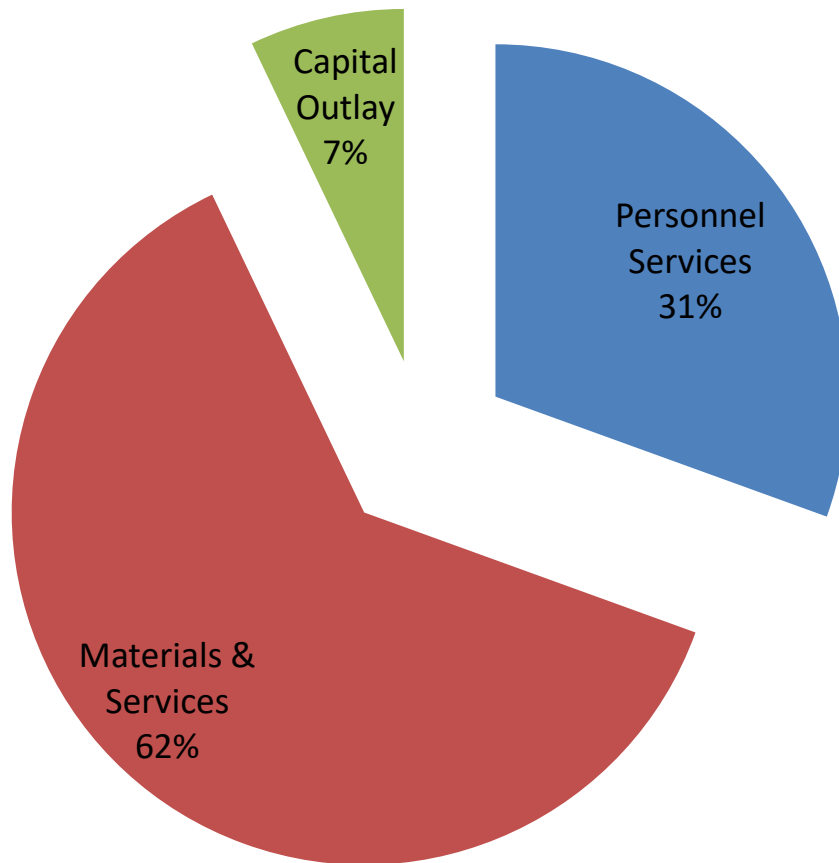
**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2023 - 2024
Department 20
Network Administrator**

Network Administrator* (1 FTE)
Carole Balzer

1 Network Administrator is also designated as Deputy Manager

Rogue Valley Sewer Services
Adopted Budget FY24
Department 20: Information Technology

Department 20 Expenses



Rogue Valley Sewer Services

Information Technology Dept 20

Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
125,831	149,606	269,679	5010	Salaries	128,180	128,180	128,180
25,413	2,916	0	5022	ETO - Emergency Time Off	0	0	0
430	0	0	5025	CVD20 - Time Off	0	0	0
61,249	47,073	107,407	5241	Medical & Dental Insurance	35,531	35,531	35,531
12,443	13,030	23,192	5275	Retirement Plan	11,023	11,023	11,023
9,177	9,224	16,710	5111	Social Security	7,947	7,947	7,947
2,146	2,158	3,920	5123	Medicare	1,859	1,859	1,859
34	54	54	5233	Worker's Compensation	60	60	60
30	31	40	5235	Worker's Assessment Expense	40	40	40
6,000	6,000	8,400	5245	HRA Deductible Plan	3,600	3,600	3,600
912	935	1,062	5250	LTD, Life Insurance, RHS	1,000	1,000	1,000
243,665	231,027	430,464		TOTAL PERSONNEL SERVICES	189,240	189,240	189,240
40,162	70,532	84,000	7113	Professional services	85,000	85,000	85,000
986	580	2,600	7223	Supplies, Computer	3,800	3,800	3,800
0	3,771	11,563	7544	Travel, Lodging, Meals, Training	9,000	9,000	9,000
0	25	0	7555	Training/Certifications	4,563	4,563	4,563
1,185	3,046	3,600	7588	Memberships & Subscriptions	3,600	3,600	3,600
201,001	216,980	244,985	7622	Computer Software Maintenance	244,985	244,985	244,985
0	0	1,000	7626	Computer Software	1,000	1,000	1,000
0	0	500	7642	Clothing	200	200	200
16,742	13,205	36,900	7654	Equip Computer (under \$3,000)	22,000	22,000	22,000
1,662	1,632	2,400	7711	Communications & Alarms	3,600	3,600	3,600
10,631	14,857	6,750	7712	Communications - Internet Services	8,800	8,800	8,800
1	1	50	7995	Other Expenses	50	50	50
272,370	324,629	394,348		TOTAL MATERIAL & SERVICES	386,598	386,598	386,598
0	0	9,880	6100	High Speed Network Connectors	0	0	0
8,000	0	0	6100	Springbrook Software Update	0	0	0
0	0	0	6100	PC's and Laptop	44,000	44,000	44,000
10,402	0	0	6100	WiFi	0	0	0
18,402	0	9,880		TOTAL CAPITAL OUTLAY	44,000	44,000	44,000
534,437	555,656	834,692		TOTAL INFORMATION TECH EXPENSES	619,838	619,838	619,838

Rogue Valley Sewer Services Budget Document FY24

Department 30: Engineering

Description:

Rogue Valley Sewer Services Engineering Department oversees infrastructure development, capital planning, design and construction of sewer and stormwater capital projects, project management, mapping service, and inspection within the service boundary of RVSS.

Funding:

The Engineering Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Capital Improvements are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09. Stormwater quality capital projects are funded by stormwater fees collected within the Storm Water Quality Fund 10.

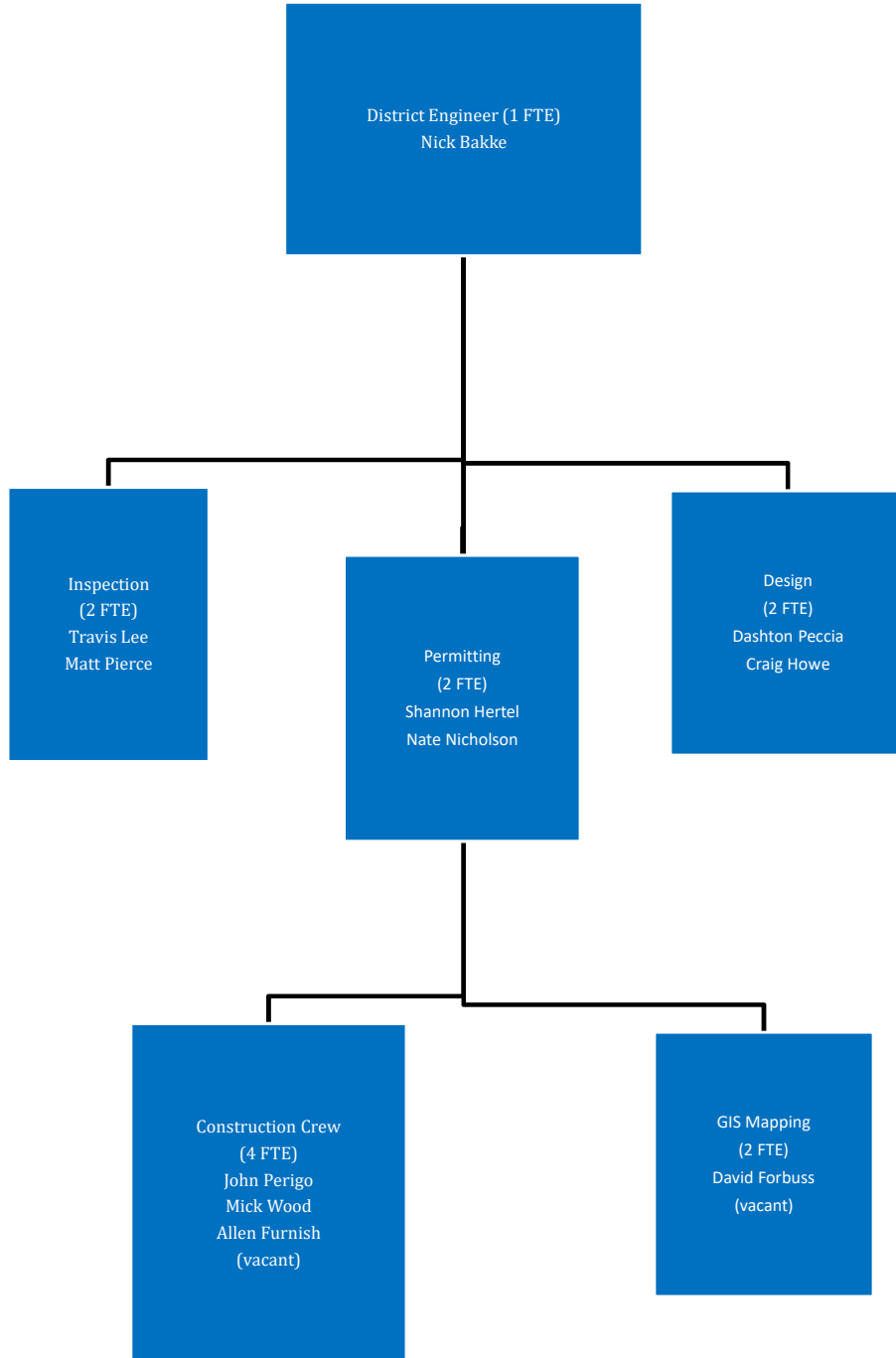
Goals:

- Provide sewer infrastructure to ensure the health, safety and livability within and around the RVSS service boundary.
- Uphold State and Federal Standards for the operation and construction of all sewer facilities that are existing and/or installed within RVSS service boundary.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.
- Maintain and manage a robust capital improvement plan to ensure long term viability of RVSS sewer system.
- Repair or replace between 1% and 2% of the existing concrete and asbestos cement pipe annually.

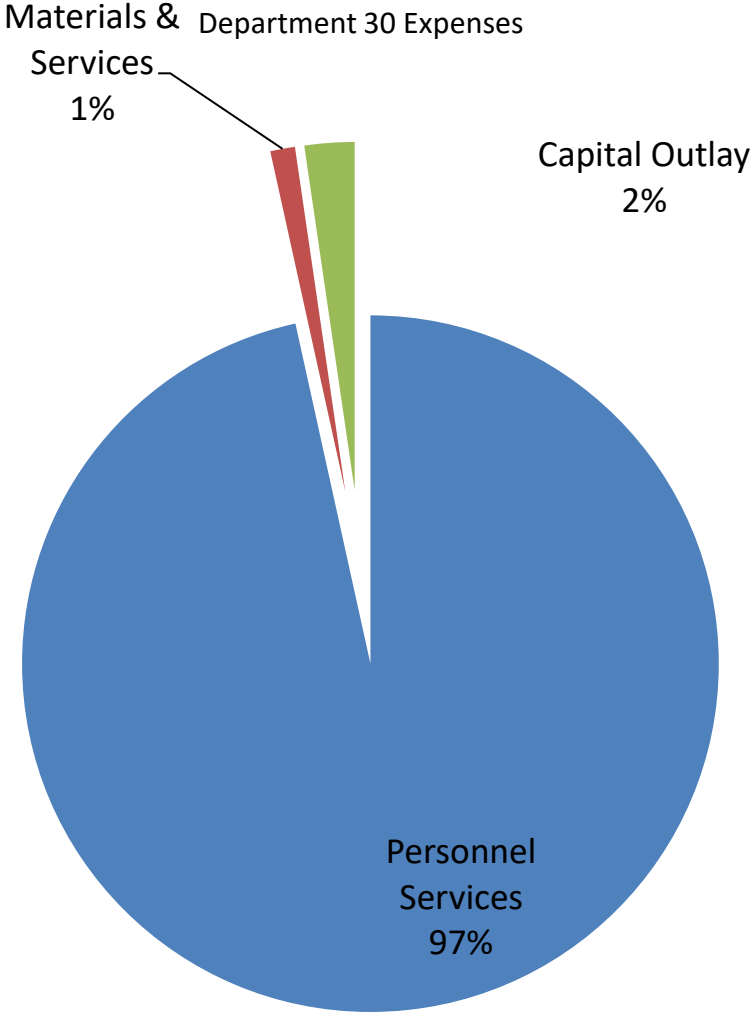
Performance Measures:

- **SSO:** Ensure sewer system has adequate capacity and structural stability to withstand a one in five year storm event without overflow.
- **Inspection:** Ensure service and mainline inspections are completed in accordance with the Oregon Plumbing Specialty Code and Rogue Valley Sewer Services Standards.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2023 - 2024
Department 30
Engineering**



Rogue Valley Sewer Services
Adopted Budget FY24
Department 30: Engineering



Rogue Valley Sewer Services

Engineering Dept 30

Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
358,954	432,525	615,934	5010	Salaries	842,084	842,084	842,084
842	3,418	5,316	5012	Overtime	3,000	3,000	3,000
0	270	1,382	5015	On Call	1,300	1,300	1,300
49,304	37,078	0	5022	ETO - Emergency Time Off	0	0	0
199	0	0	5025	CVD30 - Time Off	0	0	0
139,582	119,170	193,263	5241	Medical & Dental Insurance	243,283	243,283	243,283
32,733	33,945	52,970	5275	Retirement Plan	72,419	72,419	72,419
23,811	27,821	38,166	5111	Social Security	52,209	52,209	52,209
5,828	6,752	8,953	5123	Medicare	12,210	12,210	12,210
60	136	136	5233	Worker's Compensation	200	200	200
86	109	100	5235	Worker's Assessment Expense	100	100	100
17,981	13,200	18,000	5245	HRA Deductible Plan	22,800	22,800	22,800
2,421	2,631	2,784	5250	LTD, Life Insurance, RHS	3,000	3,000	3,000
631,801	677,055	937,004		TOTAL PERSONNEL SERVICES	1,252,605	1,252,605	1,252,605
0	0	0	7113	Professional Services	0	0	0
0	90	800	7211	Supplies, Office, Billing	800	800	800
90	160	800	7533	Physical Examinations	800	800	800
534	160	1,000	7544	Travel, Lodging, Meals, Training	1,000	1,000	1,000
0	75	0	7555	Training/Certification	5,930	5,930	5,930
150	875	1,000	7588	Memberships & Subscriptions	1,000	1,000	1,000
219	565	500	7641	Safety supplies	500	500	500
701	876	1,500	7642	Clothing	1,800	1,800	1,800
175	596	2,000	7653	Equipt (under \$3,000)	2,000	2,000	2,000
400	0	0	7654	Computers (under \$3,000)	0	0	0
459	559	500	7711	Communication & Alarm	500	500	500
4	3	500	7995	Other Expense	500	500	500
2,732	3,959	8,600		TOTAL MATERIAL & SERVICES	14,830	14,830	14,830
7,489	0	0	6100	Hanging Files	0	0	0
16,010	0	0	6100	Engineering Cubicles	0	0	0
0	0	0	6100	Engineering Desks	30,000	30,000	30,000
23,499	0	0		TOTAL CAPITAL OUTLAY	30,000	30,000	30,000
658,032	681,014	945,604		TOTAL ENGINEERING EXPENSES	1,297,435	1,297,435	1,297,435

Rogue Valley Sewer Services Budget Document FY24

Department 35: Storm Water Quality

Description:

Rogue Valley Sewer Services Stormwater Department operates under the direction of the District Engineer and oversees development and implementation of the Municipal Separate Storm Sewer System (MS4) Phase II Permit and the required Stormwater Management Program. In addition, the Stormwater Department, implements and enforces the terms of the Memorandum of Agreement and Intergovernmental Agreements between RVSS and the Oregon Department of Environmental Quality (DEQ) for the 1200-C and CN Construction General Permits.

RVSS had jurisdiction over stormwater quality infrastructure within the MS4 boundary, and all storm drainage infrastructure within the White City Industrial Storm Drainage Boundary.

Funding:

The Stormwater Department's operational and capital expenses are funded through a Stormwater Quality fee collected within the MS4 Boundary, and a White City Storm Drain fee collected within the White City Industrial Storm Drainage boundary.

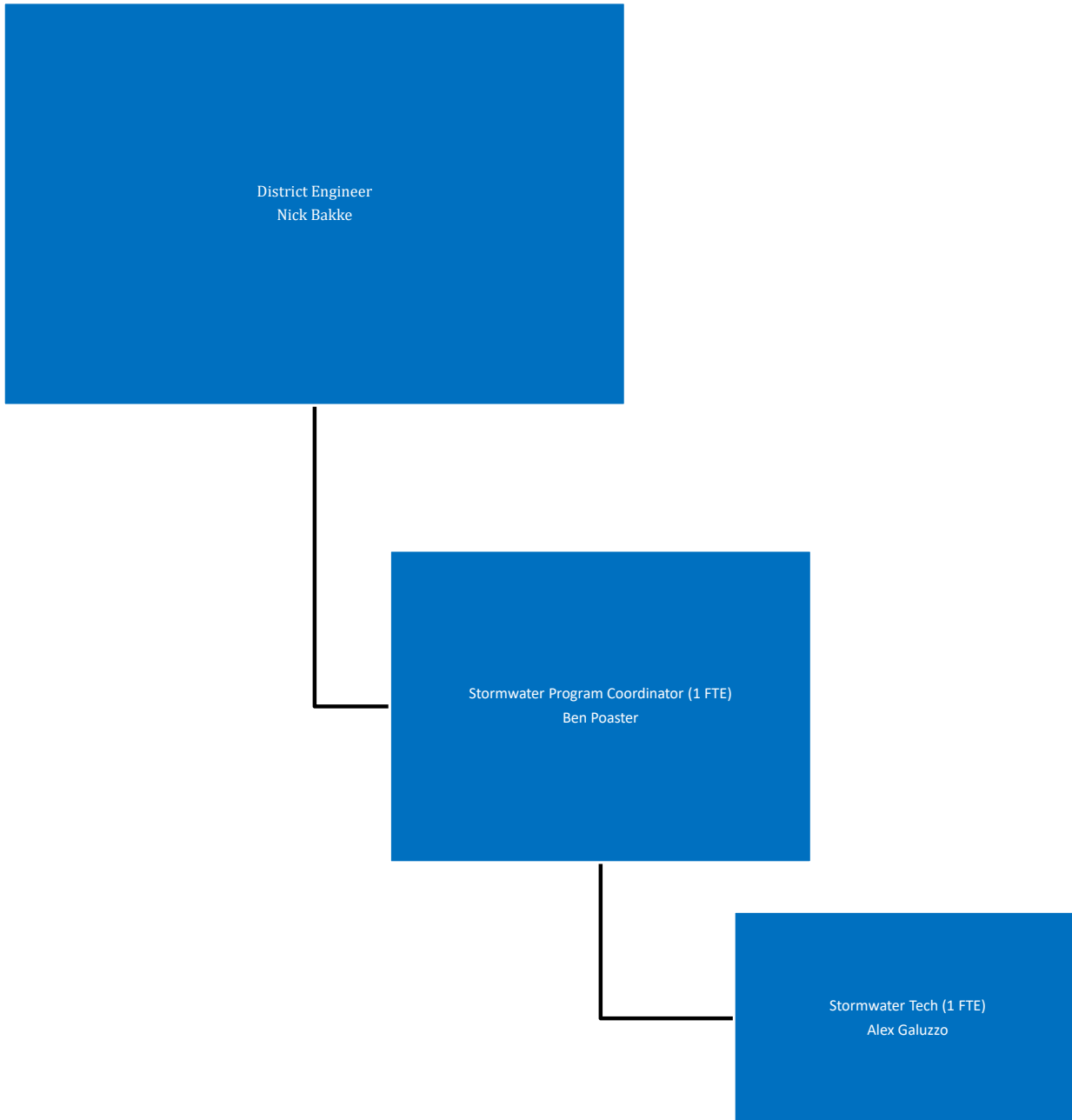
Goals:

- Implement and enforce the MS4 Phase II permit requirements set by Oregon Department of Environmental Quality.
- Implement and enforce the 1200 C, CN and CA Construction General permit requirements set by the Oregon Department of Environmental Quality.
- Maintain and strengthen professional working relationships within the community RVSS serves and the agencies with whom RVSS coordinates.

Performance Measures:

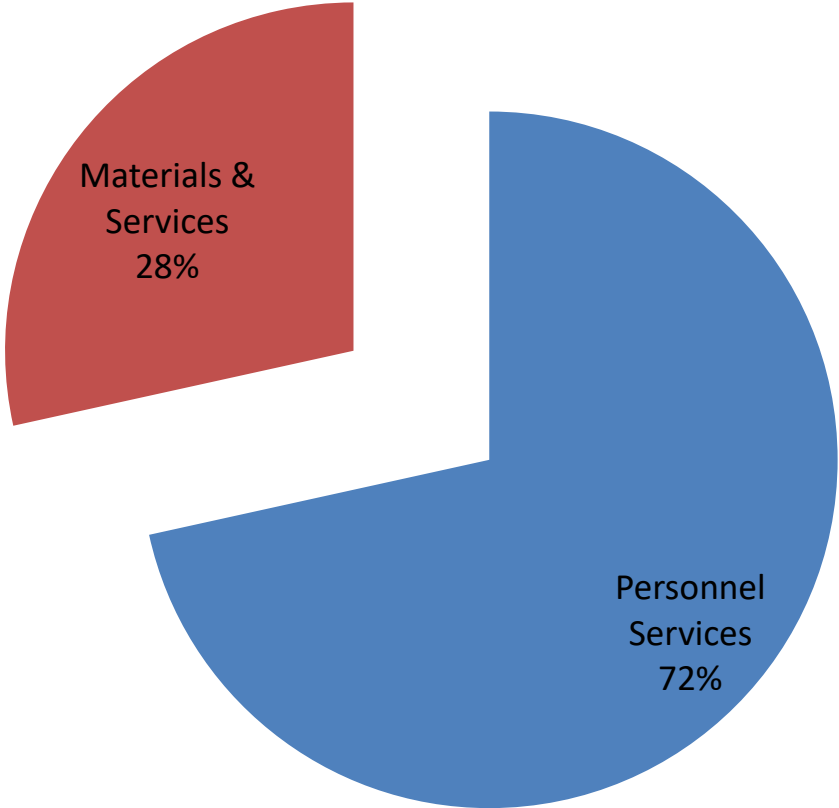
- **MS4 Phase II:** Ensure the annual reporting and proposed Phase II performance measures are met on an annual basis.
- **Construction General Permit:** Ensure annual reporting and performance measures are met on an annual basis.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2023 - 2024
Departmental 35
Stormwater**



Rogue Valley Sewer Services
Adopted Budget FY24
Department 35: Storm Water Quality

Department 35 Expenses



Rogue Valley Sewer Services

Storm Water Quality Dept 35

Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
167,467	168,076	185,045	5010	Salaries	173,272	173,272	173,272
0	51	1,063	5012	Overtime	1,000	1,000	1,000
0	0	0	5022	ETO - Emergency Time Off	0	0	0
0	0	0	5025	CVD35 - Time Off	0	0	0
58,168	41,631	71,605	5241	Medical & Dental Insurance	47,955	47,955	47,955
14,331	12,163	15,914	5275	Retirement Plan	14,901	14,901	14,901
10,220	10,224	11,466	5111	Social Security	10,743	10,743	10,743
2,390	2,391	2,690	5123	Medicare	2,512	2,512	2,512
82	87	100	5233	Worker's Compensation	100	100	100
37	37	40	5235	Worker's Assessment Expense	40	40	40
6,000	3,600	6,000	5245	HRA Deductible Plan	6,000	6,000	6,000
1,106	1,040	1,316	5250	LTD, Life Insurance, RHS	1,000	1,000	1,000
259,801	239,300	295,239		TOTAL PERSONNEL SERVICES	257,523	257,523	257,523
0	0	35,000	7113	Professional Services	35,000	35,000	35,000
0	0	0	7114	Intern Services	0	0	0
0	588	3,000	7211	Supplies, Office, Billing	3,000	3,000	3,000
0	0	51	7533	Physical Examinations	500	500	500
416	5,354	5,000	7544	Travel, Lodging, Meals, Training	5,000	5,000	5,000
0	0	0	7555	Training/Certifications	5,850	5,850	5,850
1,168	1,203	1,500	7588	Memberships & Subscriptions	1,500	1,500	1,500
4,020	4,232	5,000	7590	Permit Fee	5,000	5,000	5,000
302	0	15,000	7631	Maintenance - System	15,000	15,000	15,000
310	146	620	7642	Clothing	620	620	620
0	0	0	7653	Equip (under \$3,000)	0	0	0
1,132	1,645	2,200	7711	Communication & Alarm	2,949	2,949	2,949
6,970	5,290	15,000	7810	Public Education	15,000	15,000	15,000
100	971	1,000	7820	Construction Site	1,000	1,000	1,000
5	0	1,000	7830	Post Construction	1,000	1,000	1,000
17,588	(6,241)	10,000	7840	Illicit Discharge	10,000	10,000	10,000
0	0	0	7910	Coordinated LID Projects	0	0	0
1	1	1,001	7995	Other Expense	1,001	1,001	1,001
32,012	13,189	95,372		TOTAL MATERIAL & SERVICES	102,420	102,420	102,420
0	0	0	6100		0	0	0
0	0	0		TOTAL CAPITAL OUTLAY	0	0	0
291,813	252,489	390,611		TOTAL STORMWATER EXPENSES	359,943	359,943	359,943

Rogue Valley Sewer Services Budget Document FY24

Department 40: Maintenance

Description:

Rogue Valley Sewer Services Maintenance Department provides for the safety of RVSS customers through the inspection, cleaning, and minor repairs of all sewer main lines used within its boundaries. Cleaning is mainly accomplished through the use of specially designed trucks, which use both flush and vacuum operations.

Funding:

The Maintenance Department's general operational expenses are funded by revenue collected through service charges within RVSS General Fund 01. Repairs and maintenance are funded by revenues collected from service charges and System Development Charges within General Fund 01, Interceptor Capital Expansion Fund 07, and White City Storm Drain Fund 09.

Goals:

- Maintain the sewer system to protect the health and safety of people within the RVSS boundary.

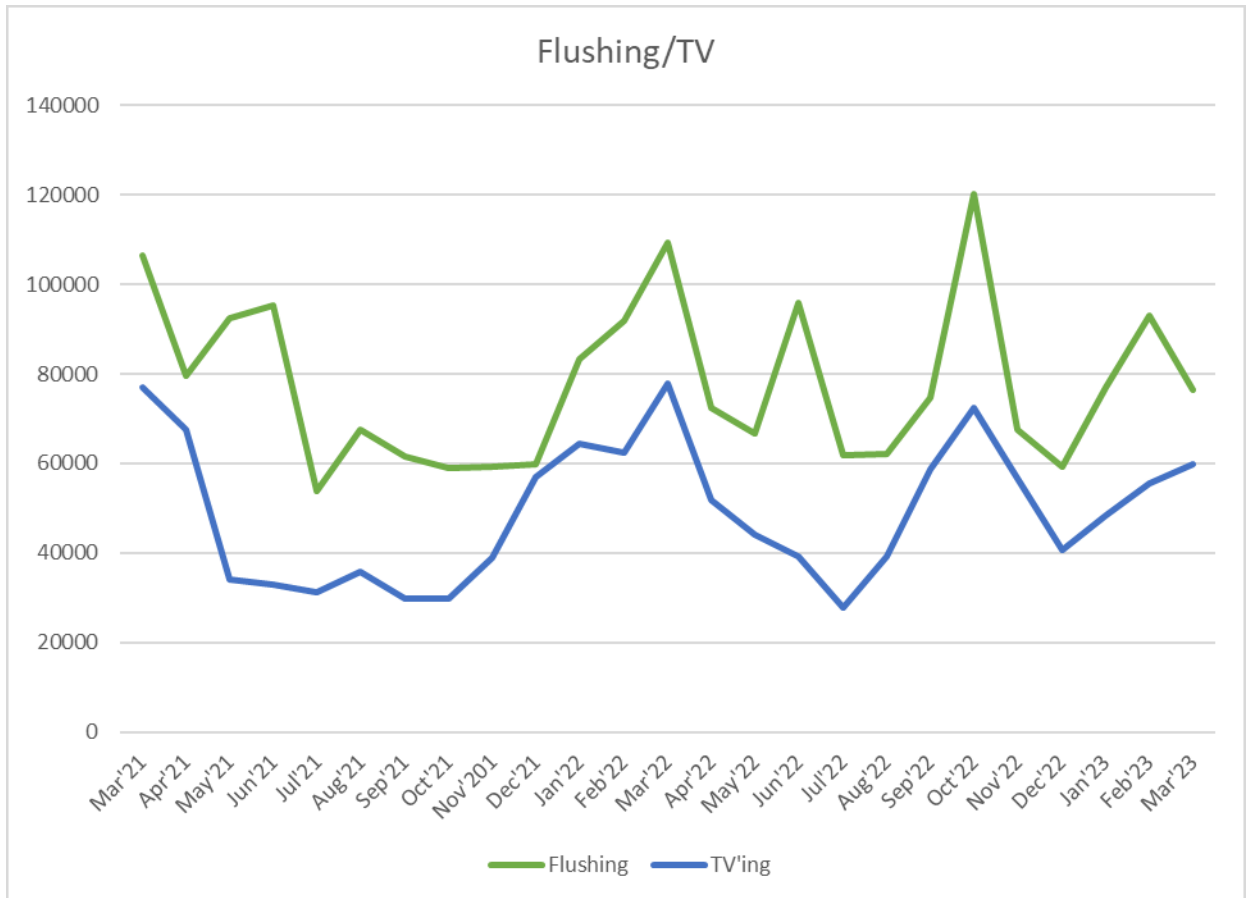
Performance Measures:

- **SSO:** Ensure sewer system is maintained and improved to ensure zero overflows each year.
- **Pipe Cleaning:** Complete main line pipe cleaning on the entire system at least once every 3 years.
- **Pipe Inspection:** Complete main line pipe television inspection on the entire system at least once every 5 years.
- **Pump Stations:** Complete pump stations capacity tests at least once per year.
- **Treatment Plant:** Comply with all discharge permit requirements.

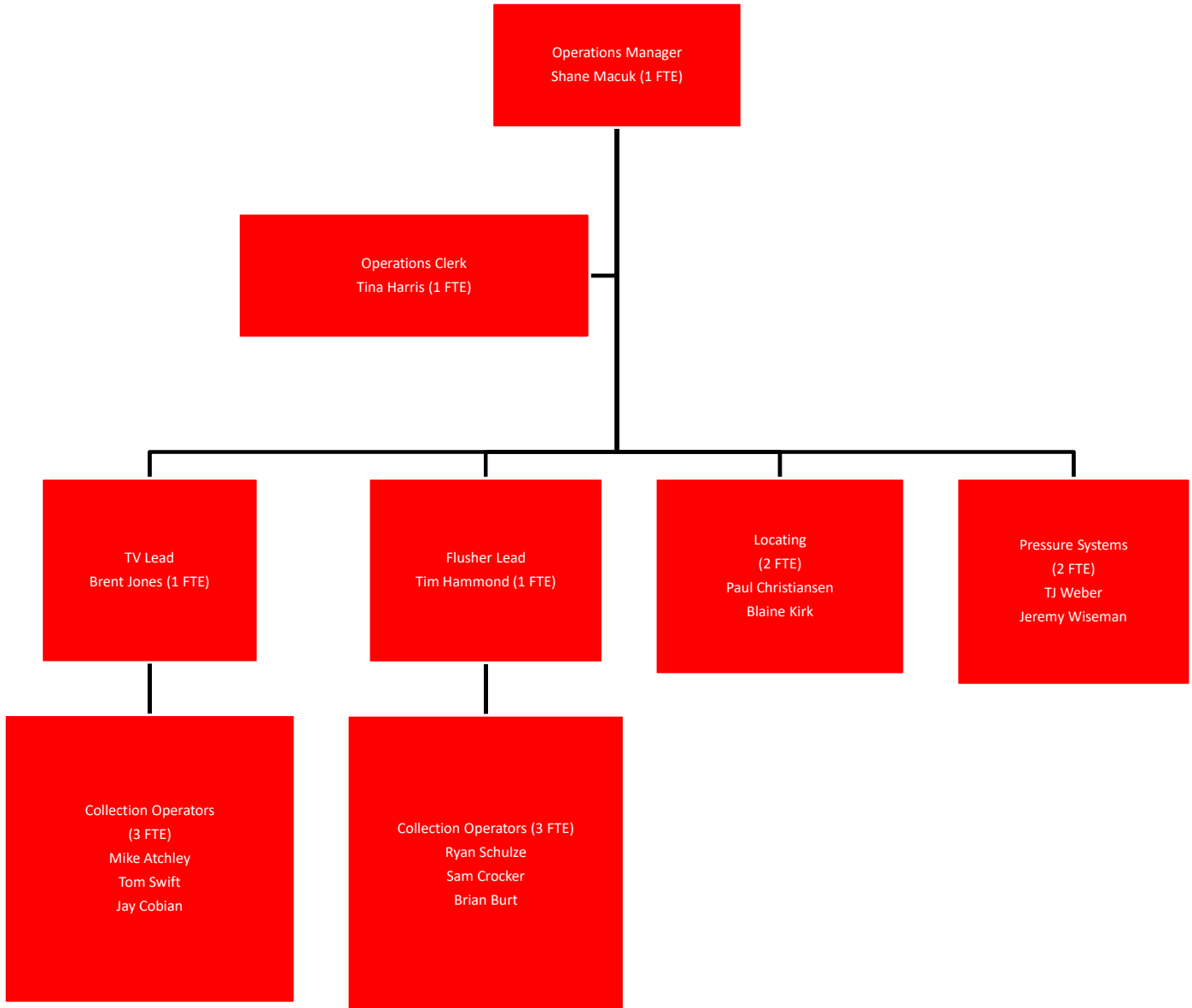
Rogue Valley Sewer Services Budget Document FY24

Department 40: Maintenance – *Continued*

Performance Measures Graph: The graph below shows the number of feet per month over the last two years that the Maintenance department has flushed to keep the sewer lines clean and TV'd to ensure the sewer lines are clear of debris and roots.



**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2023 - 2024
Departmental Organization
Operations and Maintenance**

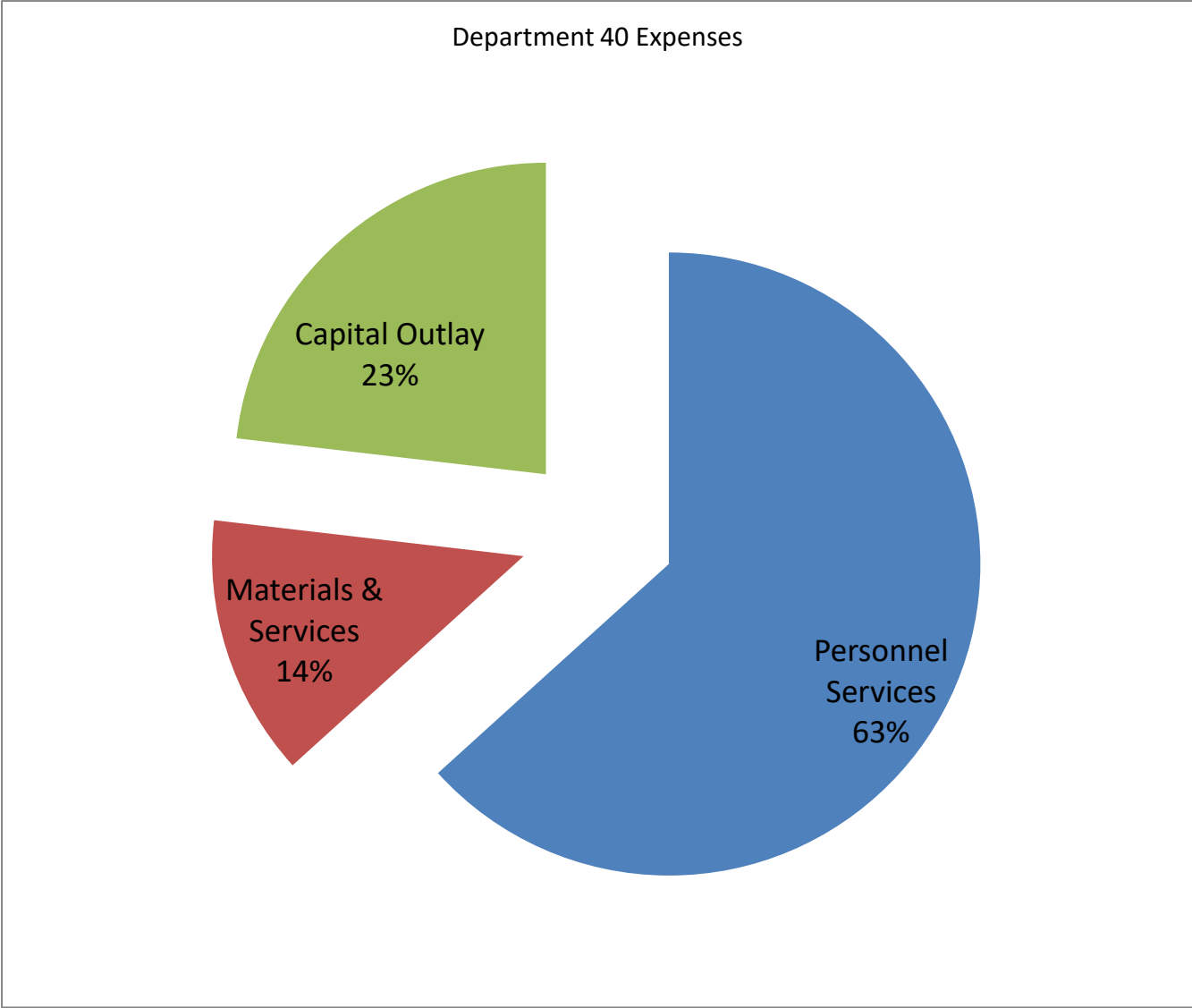


The Operations Manager is designated as Building Official and Operator of Record for the collection system
TJ Weber designated as backup Operator of Record for the collection system

Rogue Valley Sewer Services

Adopted Budget FY24

Department 40: Maintenance



Rogue Valley Sewer Services

Maintenance Dept 40

Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
1,109,961	1,155,704	1,208,747	5010	Salaries	1,396,313	1,396,313	1,396,313
30,247	31,982	37,209	5012	Overtime	25,000	25,000	25,000
11,373	11,105	8,505	5015	On Call	9,000	9,000	9,000
0	0	0	5022	ETO - Emergency Time Off	0	0	0
127	0	0	5025	CVD40 - Time Off	0	0	0
533,413	424,112	549,538	5241	Medical & Dental Insurance	593,299	593,299	593,299
93,863	90,672	103,952	5275	Retirement Plan	120,083	120,083	120,083
71,826	75,104	74,900	5111	Social Security	86,571	86,571	86,571
0	0	0	5122	Unemployment Self Insurance	0	0	0
16,798	17,565	17,569	5123	Medicare	20,247	20,247	20,247
14,220	15,803	15,803	5233	Worker's Compensation	18,000	18,000	18,000
333	363	400	5235	Worker's Assessment Expense	400	400	400
42,000	44,400	44,400	5245	HRA Deductible Plan	49,200	49,200	49,200
8,072	8,292	9,500	5250	LTD, Life Insurance, RHS	5,000	5,000	5,000
1,932,233	1,875,102	2,070,523		TOTAL PERSONNEL SERVICES	2,323,113	2,323,113	2,323,113
0	0	0	7113	Professional Services	0	0	0
1,065	949	1,900	7255	Postage	2,200	2,200	2,200
240	374	1,000	7300	Occupancy Permits	1,000	1,000	1,000
5,725	0	0	7400	Landfill	0	0	0
2,180	2,158	2,500	7533	Physical Examinations	2,500	2,500	2,500
1,134	5,900	5,000	7544	Travel, Lodging, Meals, Training	10,000	10,000	10,000
2,886	9,751	4,600	7555	Training/Certificaitons	7,500	7,500	7,500
1,148	1,320	2,000	7588	Memberships & Subscriptions	1,000	1,000	1,000
7,296	9,935	10,000	7601	Flow monitoring	10,000	10,000	10,000
37,104	40,205	61,000	7631	System Maintenance	61,000	61,000	61,000
39,760	16,916	33,000	7641	Safety supplies, clothing	17,500	17,500	17,500
6,726	5,753	10,000	7642	Clothing	10,000	10,000	10,000
98,007	99,724	100,000	7651	Equipment & Vehicle Maint. - O&M	100,000	100,000	100,000
48,228	71,893	55,000	7652	Vehicle Fuel	80,000	80,000	80,000
7,525	3,118	10,000	7653	Equipment (under \$3,000)	10,000	10,000	10,000
12,469	20,488	13,000	7662	Vehicle Fuel (Propane & CNG)	13,000	13,000	13,000
33,975	35,493	45,000	7681	Pump Station Maint.	45,000	45,000	45,000
0	0	2,500	7682	FOG Maintenance	0	0	0
7,182	7,292	10,000	7691	Step/Steg Maint.	10,000	10,000	10,000
29,899	34,531	32,500	7699	Bldg & Grounds Maintenance	33,500	33,500	33,500
7,444	10,276	9,000	7710	Alarms - Pump Stations	11,000	11,000	11,000
4,361	4,355	4,250	7711	Communication & Alarms	5,250	5,250	5,250
75,544	78,721	65,000	7755	Power - Pump Stations	65,000	65,000	65,000
2,006	1,675	1,600	7756	Utilities	1,600	1,600	1,600
2,949	4,206	1,645	7995	Other Expenses	500	500	500
434,853	465,033	480,495		TOTAL MATERIAL & SERVICES	497,550	497,550	497,550
333,411	0	0	6100	TV Van #46	0	0	0
5,393	0	0	6100	Truck Bumper Winches	0	0	0
29,750	0	0	6100	Chevy Bolt #48	0	0	0
123,566	0	0	6100	Unit #51 2020 Chevy Silverado	0	0	0
32,063	0	0	6100	Trailer King TK50LP Backhoe Trailer	0	0	0
8,000	0	0	6100	Dump Trailer	0	0	0
9,595	0	0	6100	Trailer Mounted Compressor Replace	0	0	0
0	774	0	6100	Unit #51 2020 ChevySilverado	0	0	0
0	216,430	0	6100	Dump Truck #49	0	0	0
0	216,430	0	6100	Dump Truck #50	0	0	0
0	63,887	0	6100	Walk Behind Easement Flusher	0	0	0
0	0	375,000	6100	TV Van, Unit #4 Replacement	385,000	385,000	385,000

Rogue Valley Sewer Services

Maintenance Dept 40

Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
0	0	180,000		6100 (3) EV 1/2 Ton Trucks, Unit #19,20,32	240,000	240,000	240,000
0	0	20,000		6100 Caterpillar Asphalt Planer Attachment	0	0	0
0	0	0		6100 Building Roof Replacement-Dunn	35,000	35,000	35,000
0	0	0		6100 Skip Loader with grade box	105,000	105,000	105,000
0	0	0		6100 Trac Steer Loader for lagoons	85,000	85,000	85,000
0	50,041	0		6100 50KW Trailer Mounted Generator	0	0	0
0	4,957	0		6100 Pipe Laser	0	0	0
0	0	0		6100 Trailer Mounted Compressor Replace	0	0	0
541,778	552,519	575,000		TOTAL CAPITAL OUTLAY	850,000	850,000	850,000
2,908,864	2,892,654	3,126,018		TOTAL MAINTENANCE EXPENSE	3,670,663	3,670,663	3,670,663

Rogue Valley Sewer Services Budget Document FY24

Department 50: Construction

Description:

Rogue Valley Sewer Services Construction Department repairs, and constructs sewer/stormwater capital improvement projects and system maintenance projects within the service boundary of RVSS.

Funding:

The Construction Department's general operational expenses are funded through revenue collected based on service charges and collected within RVSS General Fund 01. Capital Improvements are funded from revenues collected from service charges and System Development Charges and stored within General Fund 01, Interceptor Capital Expansion Fund 07, White City Storm Drain Fund 09, Stormwater Quality Fund 10, Gold Hill Treatment Fund 60, Gold Hill Collections Fund 65, and Treatment Capital Fund 70.

Goals:

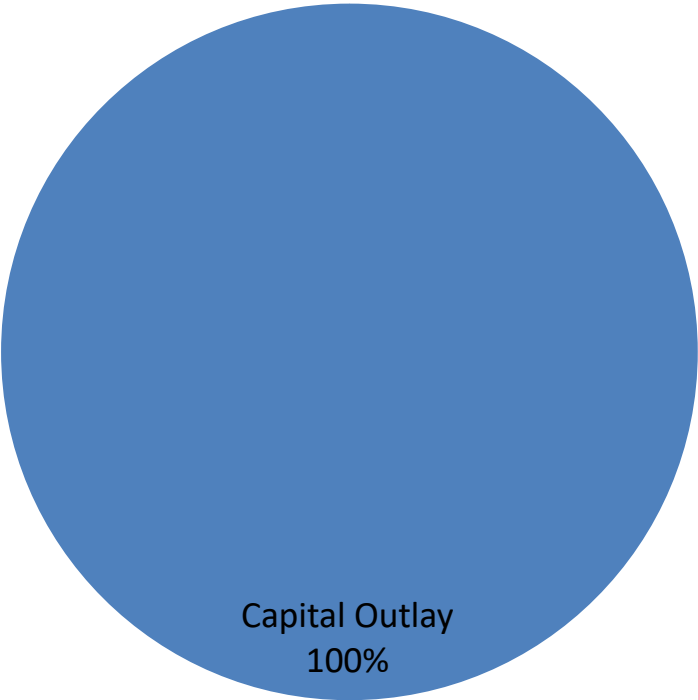
- Provide quality and efficient construction of new sewer and stormwater infrastructure within RVSS service boundary.
- Repair and rehabilitate existing infrastructure in accordance with State and RVSS Standards.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

Performance Measures:

- **CIP:** Complete capital improvement project on time and within the allotted budget set forth at the beginning of each FY.
- **Safety:** Zero-on-the job injuries per year.

Rogue Valley Sewer Services
Adopted Budget FY24
Department 50: Construction

Department 50 Expenses



Rogue Valley Sewer Services

Construction Dept 50

Requirements

Actual FY21	Actual FY22	Adopted Budget FY23 a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
-	-	2,000,000	600X J084 - Antelope Road Ph 1	2,000,000	2,000,000	2,000,000
465	-	0	600X J094 - Sara Lane Extension	0	0	0
317	26,461	0	600X J124 - West Glenwood PS Rehab	0	0	0
134	-	0	600X J164 - Onyx Rehab	0	0	0
-	-	0	600X J174 - SC System Survey and Manhole F	75,000	75,000	75,000
-	2,944	30,000	600X J175 - PS #6 Rehab	0	0	0
-	2,848	0	600X J176 - PS #5 Rehab	0	0	0
-	418,446	0	600X J178 - PS #4 Abandonment	0	0	0
52,584	-	0	600X J188 - RVSS 6th Street	0	0	0
-	(100,633)	0	600X J232 - Lozier Ln St Improve	0	0	0
1,296	-	0	600X J244 - Platt and Fargo Rehab	0	0	0
-	-	275,000	600X J250 - PS #2 Control Upgrade, VFD's	309,000	309,000	309,000
(16,000)	-	0	600X J256 - Hwy 62 Improvements	0	0	0
-	10,134	0	600X J268 - PS Telemetry	0	0	0
775	-	0	600X J270 - ODOT Hwy 62 Ph 2	0	0	0
130	-	0	600X J275 - Breckinridge Dr Realign	0	0	0
3,085	(788)	0	600X J276 - Magnolia Ave Sewer Ext	0	0	0
-	127,554	0	600X J279 - Cherry 8th Sewer Replacement	0	0	0
240	-	0	600X J290 - C Street Relocation	0	0	0
81,578	6,976	0	600X J291 - ODOT OR140 Exit 35 to Blackwell	0	0	0
-	330	0	600X J295 - Hermosa Sewer Rehab	0	0	0
(100)	-	0	600X J299 - FY19 CIPP Jobs	0	0	0
65,460	(520)	0	600X J303 - Sowell Dr Realign SC	0	0	0
16,151	120	0	600X J304 - FY 20 Misc System Repair	0	0	0
-	4,320	0	600X J309 - ODOT OR99 Birch/Colmn	0	0	0
315,238	-	0	600X J312 - FY20 CIPP Project	0	0	0
150,933	17,443	0	600X J317 - FY21 Misc System Repairs	0	0	0
385	-	0	600X J319 - E Vilas to Foothill	0	0	0
69,603	-	0	600X J320 - Lava Sewer, EP	0	0	0
7,765	-	0	600X J321 - FY21 Service Lateral Replace	0	0	0
124,182	483	0	600X J323 - FY21 Misc Grinder Pumps	0	0	0
74,658	-	0	600X J324 - 4th Street Sewer Laterals	0	0	0
17,214	176,357	0	600X J325 - Arborwood Pump Stat Rebuild	0	0	0
247,552	7,327	0	600X J326 - Service Abandon - Fire Damage	0	0	0
264,899	15	0	600X J327 - Gangnes Rehab TA	0	0	0
9,916	90	0	600X J328 - ODOT OR140 Bear Cr to 5T	0	0	0
7,700	-	0	600X J329 - Hwy 99 Phoenix PX	0	0	0
113,912	-	0	600X J330 - Rapp Road Extension TA	0	0	0
14,726	618,813	0	600X J331 - Oak Valley Reimb Dist	0	0	0
7,715	321,224	0	600X J332 - CP Force Main Rehab	0	0	0
-	12,407	0	600X J333 - FY22 Service Lat Replacement	0	0	0
-	290,353	0	600X J334 - FY22 Misc System Repair	0	0	0
-	19,427	0	600X J335 - FY22 Misc Grinder Pumps	0	0	0
3,779	57,717	0	600X J337 - Shafer Lane Sewer	0	0	0
2,768	9,313	0	600X J338 - Warrantee TV & Flush	0	0	0
20,155	-	0	600X J339 - Pioneer PS Valve Vault	0	0	0
242	89,559	0	600X J340 - Talent Mobile Estates	0	0	0
-	-	0	600X J342 - Cristian Avenue Sewer	60,000	60,000	60,000
-	9,143	350,000	600X J343 - Vilas Siphon Abandonment	0	0	0
-	-	0	600X J344 - Ashland PS #2 Force Main	100,000	100,000	100,000
-	7,700	0	600X J346 - 2nd St Sewer, PX	0	0	0
-	-	30,000	600X JXYZ - FY23 Service Lateral Replace	0	0	0
-	-	0	600X JXYZ - FY24 Service Lateral Replace	30,000	30,000	30,000
-	-	150,000	600X J348 - FY23 Misc System Repair	0	0	0

Rogue Valley Sewer Services

Construction Dept 50

Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
-	-	100,000		600X J349 - FY23 Misc Grinder Pumps	0	0	0
-	-	0		600X JXYX - FY24 Misc Grinder Pumps	100,000	100,000	100,000
-	-	100,000		600X J350 - FY23 Misc CIPP Jobs	0	0	0
-	-	0		600X JYYY - FY24 Misc CIPP Jobs	675,000	675,000	675,000
-	-	75,000		600X J351 - SC System Survey & Manhole	0	0	0
-	-	0		600X J353 - Echo Way PS Rehab	250,000	250,000	250,000
-	-	0		600X JXXY - FY24 Misc CIPP Jobs	200,000	200,000	200,000
-	-	0		600X JXXZ - FY24 Misc System Repair	300,000	300,000	300,000
-	(5,612)	0		600X A003 - City of Central Point	0	0	0
480	-	0		600X A010 - City of Rogue River	0	0	0
-	(551)	0		600X A011 - City of Talent	0	0	0
2,080	-	0		600X A012 - Grants Pass IRR District	0	0	0
1,050	-	0		600X B004 - Pump Station Solar	0	0	0
-	19,915	0		600X B011 - Building Paint/Stucco	0	0	0
4,652	58,306	0		600X L003 - Lagoon Compost Project	0	0	0
(6,000)	-	0		600X R013 - Harbor Sanitary District	0	0	0
32	-	0		600X R015 - Brkn Pipe Palo Verde	0	0	0
(2,846)	(15,127)	0		600X R016 - Talent SW Master Plan	0	0	0
12	-	0		600X R017 - Applegate St Break	0	0	0
262	598	0		600X R019 - Arborwood Pump Station	0	0	0
-	311	0		600X R020 - Sycamore Properties	0	0	0
(1,636)	1,636	0		600X R026 - Suncrest Rd Key Line Bore	0	0	0
(19,913)	41,152	40,000		600X 9999- Privately Funded Projects	40,000	40,000	40,000
(3,433)	-	0		600X R022 - COVID Sewer Testing	0	0	0
(409)	-	0		600X R025 - DPS Water Main Repair	0	0	0
83	-	0		600X J200 - SORM Bank Protection	0	0	0
14,643	-	0		600X J271 - Manhole Lids	0	0	0
602,672	1,132,124	0		600X I004 - Dunn PS Pump Replace	0	0	0
-	-	100,000		600X I005 - New Portable Flow Monitor	0	0	0
6,548	-	0		600X I006 - DPS AC Replacement	0	0	0
37,447	-	0		600X I007 - Flow Monitor Repair Fire Damage	100,000	100,000	100,000
-	-	10,000		600X I008 - Dunn PS Hydrant	10,000	10,000	10,000
-	-	100,000		600X I011 - Kirtland Rd MH Evaluation&Rehab	200,000	200,000	200,000
-	-	30,000		600X DXXX - Misc Culvert Replacement	30,000	30,000	30,000
-	-	20,000		600X DYYY - Misc Storm Projects	20,000	20,000	20,000
-	-	300,000		600X D002 - Ave F and 8th Storm & Sewer	300,000	300,000	300,000
-	-	100,000		600X D006 - Ave F & Agate Storm Rehab	100,000	100,000	100,000
4,472	584	0		600X Q004 - Oak St., Outfall, Phoenix	0	0	0
-	-	10,000		600X Q008 - Contech Filter Retrofit	0	0	0
344	213	50,000		600X Q010 - West Valley View	0	0	0
69,783	8,337	10,000		600X Q011 - Fire SW Protection	0	0	0
50,000	95	0		600X Q012 - Phoenix HS SW Inct	0	0	0
5,523	6,156	300,000		600X Q013 - Cummins SWF	350,000	350,000	350,000
2,890	5,755	200,000		600X Q014 - SWQ 7th St SW Facility	200,000	200,000	200,000
-	5,809	100,000		600X Q015 - SWQ Coleman to Glenwood	100,000	100,000	100,000
-	-	100,000		600X QXXX - Stormwater Incentive Program	100,000	100,000	100,000
22,600	27,647	25,000		600X 9999 - Privately Funded Projects	0	0	0
-	-	5,000		600X C006 - Shady Cove Solar	5,000	5,000	5,000
81,793	4,347	0		600X C007 - Solids Handling Improvements	0	0	0
-	-	125,000		600X C012 - SCADA Upgrade	150,000	150,000	150,000
-	110	275,000		600X C013 - UV System	275,000	275,000	275,000
7,513	1,012	0		600X C010 - Disk Filter Improvements	0	0	0
6,957	150	0		600X C020 - FY21 Misc Treatment Repr	0	0	0
-	92,052	0		600X C023 - FY22 Misc Treatment Repr	0	0	0

Rogue Valley Sewer Services

Construction Dept 50

Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
-	27,086	0		600X C024 - SC Corrosion Study	0	0	0
-	-	75,000		600X C025 - FY23 Misc Treatment Maint	0	0	0
-	-	0		600X CXXX - FY24 Misc Treatment Maint	150,000	150,000	150,000
6,749	(5,812)	0		600X R023 SC Lightning Strike	0	0	0
-	-	700,000		600X L003 - Compost Project	100,000	100,000	100,000
4,696	8,506	75,000		600X L006 - Lagoon Public Access	75,000	75,000	75,000
7,255	-	0		600X L007 - FY21 Misc Lagoon Repairs	0	0	0
-	-	50,000		600X L009 - FY23 Misc Lagoon Maint	0	0	0
-	-	0		600X LXXX - FY24 Misc Lagoon Maint	50,000	50,000	50,000
205	1,685	0		600X 9999 - Private Projects	0	0	0
5,013	-	0		600X G007 - FY21 Misc GH Treatment Repairs	0	0	0
-	30,877	0		600X G010 - FY22 - Misc Treatment Maint	0	0	0
-	-	50,000		600X G011 - FY23 Misc Treatment Maint	0	0	0
-	-	0		600X GXXX - FY24 Misc Treatment Maint	50,000	50,000	50,000
407	-	0		600X R022 - COVID Sewer Testing	0	0	0
39,317	-	0		600X G008 - Riverside Sewer Replacement	0	0	0
49,432	-	0		600X G009 - 5th Street Sewer Replacement	0	0	0
-	715	0		600X 2215 - Davis Partition, GH	0	0	0
1,570	1,845	0		600X 2010 - BluDutch Sewer	0	0	0
-	-	50,000		600X GXXX - FY23 Misc GH Collection Maint	0	0	0
-	-	0		600X GXXX - FY24 Misc GH Collection Maint	2,000	2,000	2,000
2,661,700	3,585,484	6,010,000		TOTAL CAPITAL OUTLAY	6,506,000	6,506,000	6,506,000
2,661,700	3,585,484	6,010,000		TOTAL CONSTRUCTION EXPENSES	6,506,000	6,506,000	6,506,000

Rogue Valley Sewer Services Budget Document FY24

Department 60: Treatment

Description:

Rogue Valley Sewer Services Treatment Department operates under the direction of the Operations Manager to run the Shady Cove Treatment Plant, Gold Hill Treatment Plant, and the White City Lagoons

Funding:

The Treatment Department's general operational expenses are funded from three different sources: The Shady Cove Treatment Plant is funded through service charges collected from the City of Shady Cove and transferred to RVSS. The Gold Hill Treatment Plant is funded by payments made by the City of Gold Hill in accordance with an intergovernmental agreements. White City Lagoon operations are funded through fees charged to septic waste haulers who disposed of their waste at the lagoons.

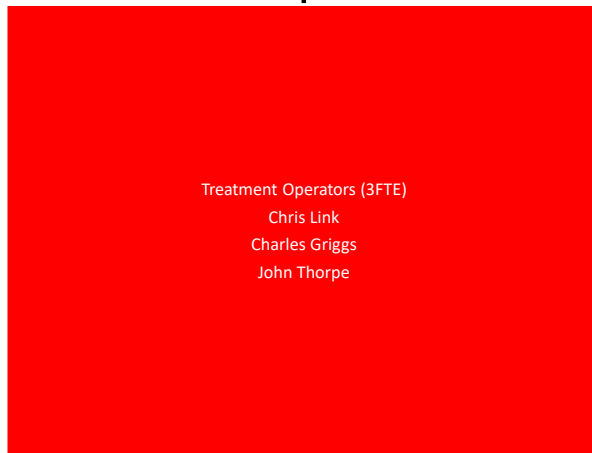
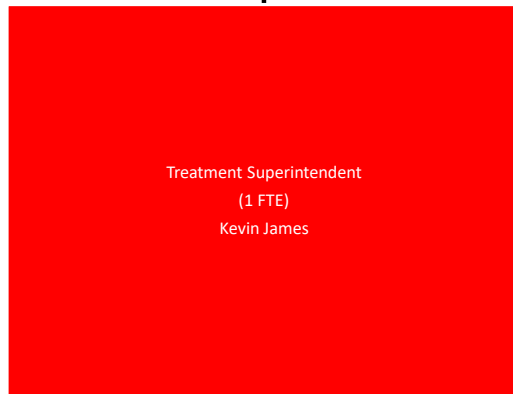
Goals:

- Operate each facility in compliance with DEQ permit requirements.
- Perform routine preventative maintenance and repair of facilities to ensure consistent and reliable performance.
- Uphold the safety of the public and staff through the application of measure set forth by OSHA and RVSS.

Performance Measures:

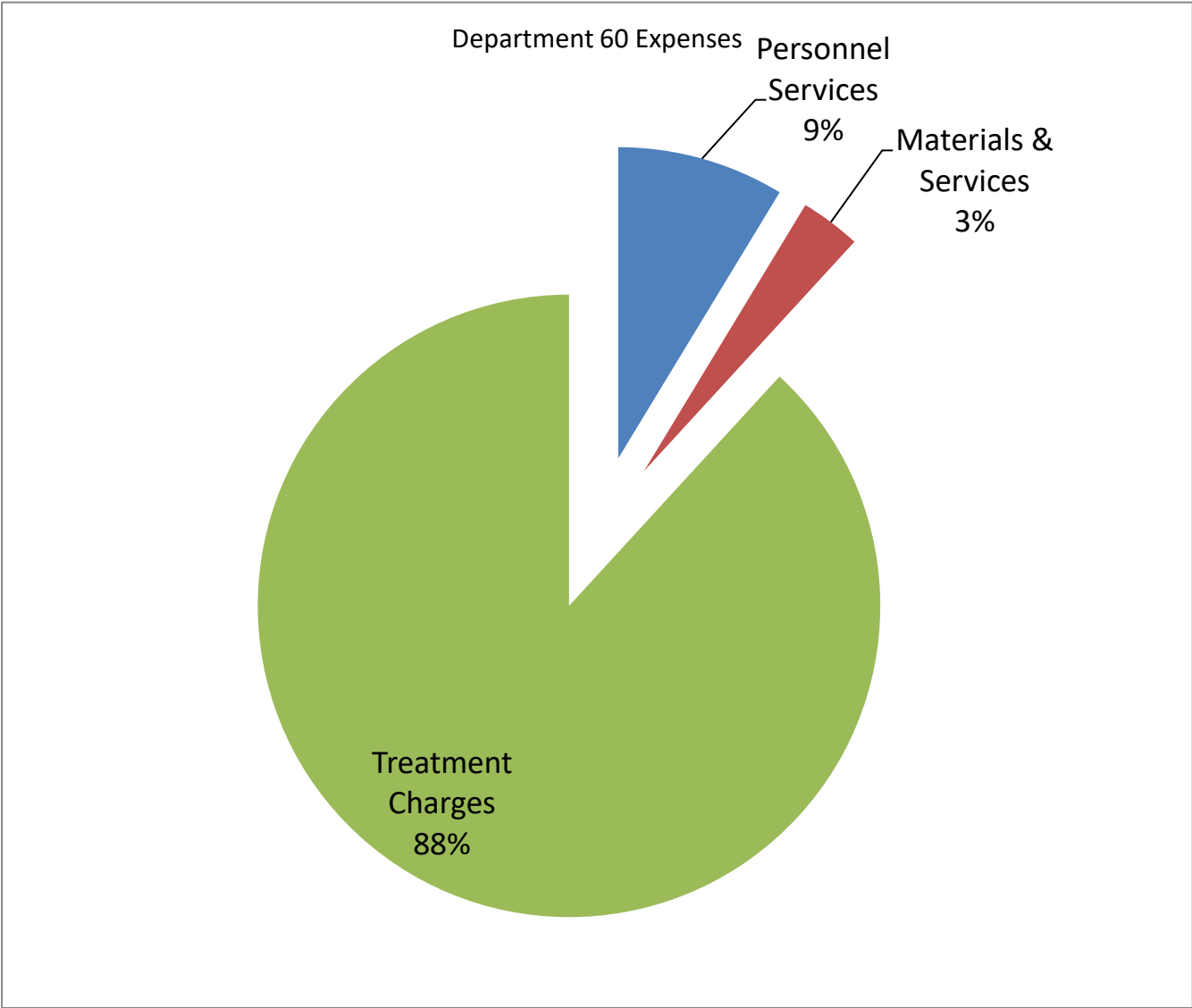
- **Permit Compliance:** Complete all monthly monitoring reports on time demonstrating compliance with permit requirements.
- **Safety:** Zero-on-the-job injuries per year.

**ROGUE VALLEY SEWER SERVICES
FISCAL YEAR 2023 - 2024
Departmental Organization
Treatment**



Treatment Superintendent is designated as Operator of Record for Shady Cove WWTP and the White City Lagoon
Chris Link designated as backup Operator of Record for Shady Cove WWTP and the White City Lagoon

Rogue Valley Sewer Services
Adopted Budget FY24
Department 60: Treatment



Rogue Valley Sewer Services

Treatment Plant Dept 60

Requirements

Actual FY21	Actual FY22	Adopted Budget FY23	a/c #	Category / Name	Proposed FY24	Approved FY24	Adopted FY24
213,174	290,742	371,670	5010	Salaries	289,356	289,356	289,356
3,847	7,320	3,766	5012	Overtime	5,000	5,000	5,000
0	0	0	5015	On Call	0	0	0
0	0	0	5022	ETO - Emergency Time Off	0	0	0
0	0	0	5025	CVD60 - Time Off	0	0	0
81,755	76,143	132,445	5241	Medical & Dental Insurance	106,592	106,592	106,592
16,017	24,821	31,964	5275	Retirement Plan	24,885	24,885	24,885
13,440	18,613	23,031	5111	Social Security	17,940	17,940	17,940
0	0	0	5122	Unemployment Self insurance	0	0	0
3,143	4,353	5,402	5123	Medicare	4,196	4,196	4,196
2,314	4,720	4,720	5233	Worker's Compensation	6,000	6,000	6,000
56	79	60	5235	Worker's Assessment Expense	60	60	60
10,800	13,200	13,200	5245	HRA Deductible Plan	8,400	8,400	8,400
1,441	1,927	1,748	5250	LTD, Life Insurance, RHS	2,500	2,500	2,500
345,987	441,918	588,006		TOTAL PERSONNEL SERVICES	464,929	464,929	464,929
34,828	41,328	34,000	7225	Chemicals	46,000	46,000	46,000
2,858	2,281	4,000	7230	Sludge Disposal	40,000	40,000	40,000
4,817	6,367	4,000	7232	Laboratory Supplies	4,000	4,000	4,000
6,206	6,706	6,000	7234	Sampling and Testing	6,000	6,000	6,000
0	6,752	7,500	7400	Landfill	7,500	7,500	7,500
387	360	800	7533	Physical Examinations	500	500	500
2,466	640	853	7555	Training/ Certifications	1,000	1,000	1,000
31,981	29,513	25,000	7638	System Maintenance Treatment Plant	26,500	26,500	26,500
952	1,764	1,086	7641	Safety supplies, clothing	2,086	2,086	2,086
961	1,708	1,800	7642	Clothing	1,000	1,000	1,000
2,927	2,464	2,500	7651	Equipment & Vehicle Maint. - O&M	2,500	2,500	2,500
1,818	2,836	1,500	7652	Vehicle Fuel	2,000	2,000	2,000
0	0	5,000	7653	Equipment (under \$3,000)	5,000	5,000	5,000
11,429	6,469	20,000	7685	Lagoon Maint.	20,000	20,000	20,000
3,974	1,019	1,000	7699	Bldg & Grounds Maintenance	3,500	3,500	3,500
0	0	0	7710	Alarms - Pump Stations	0	0	0
3	4	4	7995	Other Expenses	500	500	500
3,671,496	3,821,771	4,294,318	7010	Treatment Charges	4,723,750	4,723,750	4,723,750
3,777,103	3,931,982	4,409,361		TOTAL MATERIALS & SERVICES	4,891,836	4,891,836	4,891,836
0	0	0	6100	Eone Pump	0	0	0
0	0	0		TOTAL CAPITAL OUTLAY	0	0	0
4,123,090	4,373,900	4,997,367		TOTAL TREATMENT EXPENSES	5,356,765	5,356,765	5,356,765



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

Section V. Five-Year Cash Flow Projections

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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Rogue Valley Sewer Services 5 Year Cash Flow Projections

The five year cash flow projections cover only the **General Fund**. It should be noted that these multi-year projections are rough estimates made for planning purposes only. The first page shows beginning fund balance and revenues, page two shows expenditures, and the last page shows transfers and ending fund balances.

Assumptions: 1) Growth rates for service charges and most other revenues were assumed to be 1.5%. 2) Inflation rate for labor was assumed at 6.4% and other expenditures at 2.0%. 3) Interest on investments is assumed to remain very low at 1.5%. 4) Treatment charges were increased 10.0% for growth and a portion is dedicated to a capital reserve fund).

Two reserves are shown on the cash flow projections. The first is a reserve for Interceptor System Development Charges collected over the amount necessary to be transferred to the Regional Construction Fund. The other reserves are for operating contingencies, which are calculated at one month of budgeted expenditures.

The rehabilitation projects are based on the **Capital Improvement Plan (CIP)** prepared by the Engineer, which will be approved by the Board of Directors on June 21, 2023.

A schedule listing our projected major equipment and vehicle replacements over the next five years follows the projected five year capital improvement plan in this Projection section of the budget document.

5 Year Cash Flow Projections -- continued

FY24 Adopted Budget

Five Year Cash Flow Projections

GENERAL FUND (01)

	FY24 Rate	% Growth	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
BEGINNING FUND BALANCE			3,380,067	3,447,693	3,707,036	3,197,155	4,298,548	4,707,819	4,874,177
REVENUES									
			7.0% increase	6.25% increase	6.25% increase	6.25% increase	6.25% increase	6.25% increase	6.25% increase
Service Charges									
All Areas	\$ 25.50	1.0%	9,872,239	10,750,000	11,536,094	12,161,789	12,821,420	13,516,828	14,249,954
Shady Cove Collection	\$ 50.00	1.0%	199,944	200,000	217,321	219,494	221,689	223,906	226,145
Collection SDC - RVSS		1.5%	384,735	350,000	350,000	355,250	360,579	365,987	371,477
Regional Interceptor SDC - RVSS		1.5%	171,482	120,000	120,000	121,800	123,627	125,481	127,364
Trunk SDC (W.C. Trunk) - RVSS		1.5%	10,705	10,000	10,000	10,150	10,302	10,457	10,614
Trunk SDC (W.C. Trunk, EP Tie-In)		1.5%	50,147	30,000	30,000	30,450	30,907	31,370	31,841
System Development Charges									
Shady Cove Collection - SDC		1.5%	-	2,500	2,500	2,538	2,576	2,614	2,653
Reimbursement Agreement		1.5%	218,488	50,000	30,000	30,450	30,907	31,370	31,841
			835,557	562,500	542,500	550,638	558,897	567,281	575,790
Project Reimbursement Offsets									
Equipment Rental		1.5%	181,716	160,000	160,000	162,400	164,836	167,309	169,818
Labor		1.5%	643,184	485,000	485,000	492,275	499,659	507,154	514,761
			824,900	645,000	645,000	654,675	664,495	674,463	684,579
Other Revenue									
Interest on Investments			28,264	40,000	40,000	40,000	40,000	40,000	40,000
Capital Loan - DEQ			-	-	2,000,000	3,000,000	1,000,000	-	-
Tap, Developer, Inspector, Permit Fees, FOG Surcharge			76,968	74,000	74,000	71,900	71,900	71,900	71,900
Lien Search Fees			69,575	60,000	60,000	70,000	70,000	70,000	70,000
Contractual Services			-	20,000	20,000	20,000	20,000	20,000	20,000
Loan Payments			54,150	41,280	41,280	41,280	41,280	41,280	41,280
Late fees			39,397	40,000	40,000	40,000	40,000	40,000	40,000
Miscellaneous			74,856	169,226	1,500	1,000	1,000	1,000	1,000
			343,210	444,506	2,276,780	3,284,180	1,284,180	284,180	284,180
TOTAL REVENUES			12,075,850	12,602,006	15,217,695	16,870,775	15,550,681	15,266,657	16,020,648

5 Year Cash Flow Projections -- continued

Rogue Valley Sewer Services

Five Year Cash Flow Projections

GENERAL FUND (01)

	FY24 Rate	% Growth	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
<u>EXPENDITURES</u>									
<u>Operations</u>									
Personnel Services		6.4%	4,423,736	5,248,240	5,460,226	5,733,237	6,019,899	6,320,894	6,636,939
Treatment Charges - 3.0% growth		3.0%	3,821,771	4,294,318	4,723,750	4,865,463	5,011,426	5,161,769	5,316,622
Materials & Supplies		2.0%	1,351,006	1,358,499	1,437,297	1,466,043	1,495,364	1,525,271	1,555,776
Capital Outlay			554,341	116,594	995,000	575,000	445,000	680,000	200,000
Total Operations			10,150,854	11,017,651	12,616,273	12,639,743	12,971,689	13,687,934	13,709,338
<u>Capital Construction Projects</u>									
Collection System SDC			2,236,191	1,373,777	3,830,000	3,911,640	3,018,720	1,967,129	2,093,543
			2,236,191	1,373,777	3,830,000	3,911,640	3,018,720	1,967,129	2,093,543
<u>Debt Service</u>									
FF&C Obligation			105,780	613,557	-	-	-	-	-
DEQ Obligation			-	-	-	-	-	364,236	364,236
Total Debt Service			105,780	613,557	-	-	-	364,236	364,236
TOTAL EXPENDITURES			12,492,825	13,004,985	16,446,273	16,551,383	15,990,409	16,019,299	16,167,117
REVENUES OVER EXPENDITURES			(416,975)	(402,979)	(1,228,578)	319,393	(439,728)	(752,642)	(146,469)

5 Year Cash Flow Projections -- continued

Rogue Valley Sewer Services
Five Year Cash Flow Projections
GENERAL FUND (01)

	FY24 Rate	% Growth	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
<u>TRANSFERS</u>									
<u>Transfers In</u>									
Transfers - Labor & Veh, Other Funds		5.0%	1,048,464	1,212,322	1,268,697	1,332,000	1,399,000	1,469,000	1,542,000
			1,048,464	1,212,322	1,268,697	1,332,000	1,399,000	1,469,000	1,542,000
<u>Transfers Out</u>									
Transfer to Regional Interceptor Maint Funds			186,757	200,000	200,000	200,000	200,000	200,000	200,000
Transfer to Regional Interceptor Capital Fund			377,106	350,000	350,000	350,000	350,000	350,000	350,000
			563,863	550,000	550,000	550,000	550,000	550,000	550,000
NET TRANSFERS IN (OUT)			484,601	662,322	718,697	782,000	849,000	919,000	992,000
ENDING FUND BALANCE			3,447,693	3,707,036	3,197,155	4,298,548	4,707,819	4,874,177	5,719,708
Less: Interceptor Improvement SDC Reserve			2,501,409	2,771,409	3,041,409	3,318,409	3,602,409	3,894,409	4,193,409
Less: Operating Reserve (1/12 Expenditures)			(1,040,652)	(1,083,315)	(1,369,975)	(1,378,730)	(1,332,001)	(1,334,408)	(1,346,721)
UNRESERVED ENDING FUND BALANCE			4,908,450	5,395,130	4,868,589	6,238,226	6,978,227	7,434,178	8,566,397

Explanation for Each Capital Improvement Project for FY 2024

Collection System SDC, Fund 01

General comments on project funding: The majority of capital projects in Fund 1 are funded through a combination of system development charges and sewer user rates. It is anticipated that Clean Water State Revolving Funds in the form of a loans and grants will be obtained for the Antelope Road Rehab Phase 1, J084.

Antelope Road Rehab Phase 1, J084: The existing pipeline was constructed during the Camp White era in the 1940's and consists of concrete pipe ranging in size from 24" to 18" in diameter. There is a total of 15,000 feet of pipe that will be replaced and approximately 5,500 feet of pipe that will be rehabbed with CIPP liner. It's estimated this project will span multiple years.

Estimated Cost: \$2,000,000

SC System Survey & Manhole Rehab, J174: This project will survey the Shady Cove Collection system.

Estimated Cost: \$75,000

PS #2 Control Upgrade, VFD's, J250: This project will abandon the existing drywell and upgrade the existing pump station with a new wet well basin, submersible pumps, and pump controls.

Estimated Cost: \$309,000

Christian Avenue Sewer, J342: The 6 inch Sewer on Christian Avenue in Talent will be replaced with 8" sewer.

Estimated Cost: \$60,000

Ashland PS #2 Force Main, J344: The Ashland Pump Station #2 force main is constructed of a combination of 6" and 4" force main. This project will replace the 4" section of pipe with 6" pipe.

Estimated Cost: \$100,000

Echo Way PS Rehab, J353: The existing Echo's Pump Station has deteriorated and will be rehabbed with a new wet-well insert, new pumps and controls.

Estimated Cost: \$250,000

FY 2023 Miscellaneous CIPP Jobs, J350: This project will rehabilitate sewer pipe using Cured-in-Place (CIPP) lining technology. Started in FY23 and will be completed in FY24.

Estimated Cost: \$675,000

Misc. System Repairs, JXXY: This item will cover costs associated with misc. repairs to the sewer system.

Estimated Cost: \$300,000

Service Lateral Replacement, JXYZ: Rogue Valley Sewer Services will reimburse property owners within our service district for one third of the replacement cost to rebuild their existing service line from the house to the mainline.

Estimated Cost: \$30,000

Misc. Grinder Pumps, JXYY: This item will cover costs associated with replacing existing STEP/STEG systems with EOne Grinder Pumps.

Estimated Cost: \$100,000

Miscellaneous CIPP Jobs, JXXX: This item will be used to cover costs associated with the rehabilitation of sewer pipe using Cured-in-Place (CIPP) lining technology.

Estimated Cost: \$200,000

Privately Funded Projects, JXY: This item will cover costs for private projects identified during the course of FY 2024.

Estimated Cost: \$40,000

Regional Interceptor SDC, Fund 07

General comments on project funding: All capital projects in Fund 7 are funded through the Interceptor Capital Expansion Fee. The fee is set at \$1.05 per ERU per month for all users served by the regional interceptor system. Approximately 50% of the funding comes from the City of Medford. There are no plans for any loans or other debt financing during FY 2024.

Flow monitoring equipment, I005: This item will upgrade our existing flow monitoring loggers, batteries, software and communications system with new Hach equipment. Our existing loggers and software are over 15 years old and no longer supported by Hach. Existing flow monitoring sensors can still be utilized as they are compatible with the new equipment.

Estimated Cost: \$100,000

Dunn Pump Station Hydrant, I008: A need for this small project was identified during the Dunn Pump Station Pump Replacement project in completed in 2022. This project will install a new hydrant attachment to the existing 4" water service to the pump station. The hydrant will be used to spray and clean the wet well from the existing access hatch.

Estimated Cost: \$10,000

Kirtland Road MH Evaluation & Rehab, I011: The existing manholes just ups stream of the Medford Regional Treatment Plant have substantial H2S deterioration and will be rehabbed within a reasonable scope of wastewater bypass operations.

Estimated Cost: \$200,000

White City Industrial Storm Drainage, Fund 09

General comments on project funding: All capital projects in Fund 9 are funded through the White City Industrial Storm Drainage Fee. This fee is based on the total area and total impervious area of each property within the service area. There are no plans for any loans or other debt financing during FY 2024.

Avenue F & 8th Street Storm Sewer, D002: This project will install new storm sewer and upsize existing culverts as required to mitigate capacity issues near Avenue F and 8th Street in White City.

Estimated Cost: \$300,000

Avenue F & Agate Storm Rehab, D006: This project will provide a drainage study and abandon an existing 24 inch storm line under multiple railroad lines from the intersection of Avenue F and 13th to Agate Road. Flows will be re-routed to the existing 36 inch pipe along 13th.

Estimated Cost: \$100,000

Miscellaneous Culvert Replacement, DXXX: Install or replace culverts in White City Industrial Storm Drain Area as identified during the course of yearly maintenance.

Estimated Cost: \$30,000

Miscellaneous Storm Projects, DYYY: This item will cover costs for storm sewer projects identified during the course of the fiscal year.

Estimated Cost: \$20,000

Storm Water Quality, Fund 10

General comments on project funding: All capital projects in Fund 10 are funded through the Stormwater Quality Fee. This fee is imposed on all properties within the Phase 2 MS4 boundary and is set at \$1 per equivalent residential unit per month. We have applied for Clean Water State Revolving Funds in the form of a loans and grants for the Cummins Stormwater Facility, Q013.

Cummins Stormwater Facility, Q013: This project will remove a small portion of the existing parking lot and install a new stormwater management facility adjacent to Bear Creek at the existing Cummins Building in Talent. This project will require RVSS to obtain an easement or obtain the property owner.

Estimated Cost: \$350,000

7th Street Stormwater Facility, Q014: This project will construct a new regional stormwater facility at the intersection of Antelope Road and 7th Street in White City. The facility will treat stormwater runoff from an industrial drainage area of approximately 55 acres.

Estimated Cost: \$200,000

Glenwood Stormwater facility, Q015: This is a joint venture between ODOT and RVSS to construct a new regional stormwater facility near the Bear Creek Greenway and Glenwood Road in Phoenix. The facility will be sized to treat the entire contributing drainage basin of approximately 125 acres and will be constructed by ODOT in conjunction with the Hwy 99 improvements from N Rose St to E Glenwood Rd.

Estimated Cost: \$100,000

Stormwater Incentive Program, QXXX: This item will cover costs for private or municipal projects which apply and are approved for the Stormwater Incentive Program.

Estimated Cost: \$100,000

Treatment Capital, Fund 55

General comments on project funding: Capital projects in Fund 55 are funded through a combination of sewer user rates, SDC's and funds received through hauled FOG & septage receiving at the White City Lagoons. We have applied for Clean Water State Revolving Funds in the form of a loans and grants for the SC UV System, C013 and Shady Cove SCADA Upgrades, C012

SC UV System, C013: The Shady Cove Treatment Plant currently employs a chlorine disinfection system prior to effluent discharge into the Rogue River. Even though chlorine disinfection is currently allowed by DEQ, the system is quickly becoming outdated and handling the chlorine is costly and causes safety concerns.

Estimated Cost: \$275,000

Shady Cove Solar, C006: This project will cover costs to research the viability of installing solar panels at the Shady Cove Treatment Plant or on the adjacent parcel.

Estimated Cost: \$5,000

Shady Cove SCADA Upgrades, C012: This project will cover costs to obtain a consultant to design and install a new SCAD systems at the Shady Cove Treatment Plant.

Estimated Cost: \$150,000

Misc SC Treatment Maintenance, CXXX: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$150,000

WC Lagoons Compost Project, L003: This item will cover costs associated with the design and construction of new treatment lagoons, material staging area, and compost operation for receiving and processing hauled septic waist and FOG at the White City Lagoons.

Estimated Cost: \$100,000

WC Lagoon Public Access and Wetlands, L006: This item will cover cost contributions associated with the construction of new public access and wildlife viewing area as well as RVSS contribution to wildlife habitat enhancement.

Estimated Cost: \$75,000

Misc Lagoon Treatment Maintenance, LXXX: This item will cover costs associated with replacing, repairing, and upgrading minor equipment at the Shady Cove Treatment Plant.

Estimated Cost: \$50,000

**ROGUE VALLEY SEWER SERVICES
FY24 Adopted Budget**

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
Collection System SDC								
RVSS								
Antelope Road Rehab	J084		25,000	2,000,000	3,000,000	1,000,000		
South-Shasta Creek Crossing	J099							144,137
Pony Farm PS Abandonment	J123						163,909	
West Glenwood PS Rehab	J124	26,461	21,552					
Princess St Rehab	J135							716,820
Conestoga Drive	J142				32,640			
SC Interceptor Manholes Rehab	J174			75,000				
PS #6 Rehab	J175	2,944	30,000					
PS #5 Rehab	J176	2,848	22,601					
PS #3 Valve Vault & Rehab	J177						218,545	
PS #4 Abandonment	J178	418,446	66,502					
Rodale Rehab	J198							462,586
Hopkins-Bursell to Freeman Rehab	J228						409,773	
Lozier Ln St Improve	J232	(100,633)						
PS #2 Control Upgrade, VFD's	J250			309,000				
PS Telemetry	J268	10,134						
OR99 Rapp Rd to N Mn	J272		9,900					
Magnolia Ave 8" Gravity	J276	(788)						
Cherry 8th Sewer Replacement	J279	127,554						
Donna Way & Rachel Dr Sewer Replace	J280					742,630		
ODOT OR140 Exit 35 to Blackwell	J291	6,976	6,428					
Hermosa Street Rehab	J295	330				500,000	300,000	
Sowell Dr Realignment	J303	(520)						
FY 20 Misc System Repairs	J304	120						
White City Manhole Rehab	J307					106,090		
ODOT OR99 Birch/Colmn	J309	4,320	7,985					
FY21 Misc System Repairs	J317	17,443						
Ave F Sewer Extension	J318						104,902	
FY21 Misc Grinder Pumps	J323	483						
Arborwood Pump Stat Rebuild	J325	176,357						
Service Abandon Fire Damag	J326	7,327						
Gangnes Rehab TA	J327	15						
ODOT OR140 Bear Cr to 5T	J328	90						
Hwy 99 Phoenix PX	J329		805					
Oak Valley Reimb Dist	J331	618,813						

**ROGUE VALLEY SEWER SERVICES
FY24 Adopted Budget**

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
Collection System SDC								
RVSS								
CP Force Main Rehab	J332	321,224						
FY22 Service Lat Replacement	J333	12,407						
FY22 Misc System Repair	J334	290,353	6,645					
FY22 Misc Grinder Pumps	J335	19,427						
Shafer Lane Rehab	J337	57,717						
Warrantee TV & Flush	J338	9,313	4,230					
Talent Mobile Estates	J340	89,559						
Cristian Avenue Sewer	J342			60,000				
Vilas Siphon Abandonment	J343	9,143	600,000					
Ashland PS #2 Force Main	J344			100,000				
2nd St Sewer, PX	J346	7,700	550					
FY23 Service Lat Replacement	JXYZ		30,000					
FY24 Service Lat Replacement	JXYZ			30,000				
FYXX Service Lat Replacement	JXYZ				30,000	30,000	30,000	30,000
FY23 Misc System Repair	J348		220,639					
FY24 Misc System Repair	JXXZ			300,000				
FYXX Misc System Repair	JXXZ				300,000	300,000	300,000	300,000
FY23 Misc Grinder Pumps	J349		100,000					
FY24 Misc Grinder Pumps	JXYY			100,000				
FYXX Misc Grinder Pumps	JXYY				100,000	100,000	100,000	100,000
FY23 Misc CIPP Jobs	J350		100,000	675,000				
FY24 Misc CIPP Jobs	JYYY			200,000				
FYXX Misc CIPP Jobs	JYYY				100,000	200,000	300,000	300,000
SC System Survey & Manhole	J351		75,000					
Echo Way PS Rehab	J353			250,000				
City of Central Point	A003	(5,612)	(1,152)					
City of Jacksonville	A003		1,246					
Jackson County Roads	A009		305					
City of Talent	A011	(551)						
City of Grants Pass	A015		1,148					
Building Paint/Stucco	B011	19,915						
Lagoon Compost Project	L003	58,306	3,545					
Talent SW Master Plan	R016	(15,127)						
Arborwood Pump Station	R019	598	848					

**ROGUE VALLEY SEWER SERVICES
FY24 Adopted Budget**

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
Collection System SDC								
<u>RVSS</u>								
Sycamore Properties	R020	311						
Suncrest Rd Key Line Bore	R026	1,636						
Privately Funded Projects	9999	41,152	40,000	40,000	40,000	40,000	40,000	40,000
Total		2,236,191	1,373,777	4,139,000	3,602,640	3,018,720	1,967,129	2,093,543
Bear Creek Interceptor Fund 04								
COVID Sewer Testing	R022							
Total		-	-	-	-	-	-	-
Dunn Pump Station O & M Fund 06								
DPS Water Main Repair	R025							
Total		-	-	-	-	-	-	-
Regional Interceptor SDC Fund 07								
UBCI 48" Relief	J151							50,000
Dunn Pump Replacement	I004	1,132,124	19,069					
New Portable Flow Monitor	I005		100,000	100,000	100,000	100,000		
Dunn PS Hydrant	I008		10,000	10,000				
Dunn Exterior System Improvements	I009				20,000	404,360		
27" Force Main CIPP	I010						1,365,909	
Kirtland Rd MH Evaluation&Rehab	I011			200,000				
Total		1,132,124	129,069	310,000	120,000	504,360	1,365,909	50,000
White City Storm Drain Fund 09								
Ave F and 8th Storm & Sewer	D002			300,000				
Ave F & Agate Storm Rehab	D006			100,000				
Misc Culvert Replacement	DXXX		30,000	30,000	30,000	30,000	30,000	30,000
Misc Storm Projects	DYYY		20,000	20,000	20,000	20,000	20,000	20,000
Total		-	50,000	450,000	50,000	50,000	50,000	50,000

**ROGUE VALLEY SEWER SERVICES
FY24 Adopted Budget**

This "Plan" represents best projections
Conditions may warrant changes to plan

	Proj #	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
Storm Water Quality Fund 10								
Oak St. Outfall, Phoenix	Q004	584						
Contech Filter Retrofit	Q008		10,000					
Northridge Terrace SWF	Q009				51,500			
West Valley View	Q010	213	50,000					
Fire SW Protection	Q011	8,337	6,000					
Phoenix HS SW Inct	Q012	95						
Cummins SWF	Q013	6,156	100,000	350,000				
7th Street SWF	Q014	5,755	50,000	200,000				
Glenwood SWF	Q015	5,809	50,000	100,000				
Stormwater Incentive Program	QXXX		60,000	100,000	100,000	100,000	100,000	
Privately Funded Projects	9999	27,647	25,000					
Total		54,596	351,000	750,000	151,500	100,000	100,000	-
Treatment Capital Fund 55								
Shady Cove Lightning Strike	R023	(5,812)						
Plany Drainage, Site & Roadway Imp	C005					132,613		
Shady Cove Solar	C006			5,000				
Solids Handling Improvements	C007	4,347						
Rehab Asphalt (Patching & Sealing)	C009						32,782	
Disk Filter Improvements	C010	1,012						
SCADA Upgrade	C012		25,000	150,000				
UV System	C013	110	55,000	275,000				
Headworks Upgrade	C014				10,300			
Jocky Pump for Utility Water	C021				10,300			
FY21 Misc Treatment Maint	C020	150						
FY22 Misc Treatment Maint	C023	92,052	830					
FY23 Misc Treatment Maint	C025		10,000					
FY24 Misc Treatment Maint	CXXX			150,000				
FYXX Misc Treatment Maint	CXXX				150,000	150,000	150,000	150,000
SC Corrosion Study	C024	27,086	2,871					
Compost Project	L003		1,100,000	100,000				
Material Staging Area	L005				50,000			
Storage Shed	L006	8,506	500	75,000				
FY21 Misc Lagoon Repairs	L007							
FY22 Misc Lagoon Repairs	LXXX							
FY22 Misc Lagoon Maint	LXXX							
FY23 Misc Lagoon Maint	L009		20,000					
FY24 Misc Lagoon Maint	LXXX			50,000				
FYXX Misc Lagoon Maint	LXXX				50,000	50,000	50,000	50,000
Privately Funded	9999	1,685						
Total		129,136	1,214,201	805,000	270,600	332,613	232,782	200,000

ROGUE VALLEY SEWER SERVICES FY24 Adopted Budget

This "Plan" represents best projections
Conditions may warrant changes to plan

	Actual FY22	Projected FY23	Budgeted FY24	Projection FY25	Projection FY26	Projection FY27	Projection FY28
Lagoon Fund 70							
Lagoon Public Access							
Total	-	-	-	-	-	-	-
TOTAL CIP - All Funds	3,552,047	3,118,047	6,454,000	4,194,740	4,005,693	3,715,820	2,393,543

The following policy was approved by the Board.

"[...] The primary focus of the capital improvement plan at this time is to rehabilitate or replace pipes before they fall victim to the ravages of time. Approximately two-thirds of the collection system is PVC pipe less than 30 years old. PVC pipe should be expected to function for at least 75 years. At this time there is no reason to consider routine replacement of any of our PVC pipe. The collection system includes over 52 miles of concrete pipe and 45 miles of asbestos cement pipe. There is an additional 34 miles of concrete pipe in the interceptors and major trunks. The design life of these materials is 50 years. All of the concrete pipe and most of the asbestos cement pipe in our system is over 30 years old. There is over 19 miles of concrete pipe in the system that is over 50 years old."

"The design life of a pipe is an estimation of how long the pipe should last under normal conditions. The deterioration of a pipe from old age is rarely a catastrophic failure. More typically the pipe will suffer from small cracks, differential settlement, and root intrusion, all of which increases the amount of infiltration and potential blockages. As with any structure, the quality of initial construction and the maintenance schedule will have a big impact on the useful life of the pipe. A concrete pipe could function anywhere from 20 years to 100 years depending on the quality of construction and maintenance."

"In order to keep pace with the aging of the system 1/50th, or 2% of the concrete and asbestos cement pipe should be replaced or rehabilitated annually. This translates to approximately 2.5 miles of pipe per year. We have come very close to this over the past eight years, averaging 2.35 miles of pipe replaced or rehabilitated each year. ... Over the next five years the target of 2.5 miles of pipe per year could be achieved for an average of slightly less than \$2 million per year."

"Staff Recommendation: We consider our aggressive capital improvement program to be one of the major keys to the success of RVSS and part of what differentiates us from most other sewer utilities. We should continue with our goal to replace or rehabilitate at least 2% of the concrete and asbestos cement pipe annually. By doing this work in a timely fashion we are able to avoid much more costly emergency work in the future."

**FY24 Adopted Budget
Major Equipment & Vehicle Replacement Schedule**

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY22	Projected FY23	Plan FY24	Plan FY25	Plan FY26	Plan FY27	Plan FY28
Light Trucks													
2021	Ford	Hi-Cube Van	46	333,411	2029	340,000							
2023	GMC	Duramax 5500HD Hi Cube Van		375,000	2023	375,000			385,000				
2021	Ford	F550 CC 4X4 Super Duty w/Fabric	51	123,566	2029	123,566	774						
2023	Chevy	EV 1/2 Ton Trucks		60,000	2023	60,000			80,000				
2023	Chevy	EV 1/2 Ton Trucks		60,000	2023	60,000			80,000				
2023	Chevy	EV 1/2 Ton Trucks		60,000	2023	60,000			80,000				
2025	GMC	Sierra Double Cab 1500 4X4 Std Bed		60,000	0	60,000					85,000		
2025	GMC	Sierra Double Cab 1500 4X4 Std Bed		60,000	0	60,000					85,000		
2025	GMC	Sierra Crew Cab 1500 4X4 Std Bed		60,000	0	60,000					85,000		
2025	GMC	Sierra Crew Cab 1500 4X4 Std Bed		60,000	0	60,000					85,000		
2015	GMC	Sierra Crew Cab 1500 4X4 Std Bed trtmt		26,500	2028	28,500							85,000
2027	GMC	Sierra Duramax 2500 HD Crew Cab Long		60,000	0	60,000							
2021	Chevy	Bolt EV	48	30,000	2032	30,000							
2021		Truck Bumper Winches	0	5,000	0	5,000							
Light Trucks Total							774	0	625,000	0	340,000	0	85,000

Yr	Make	Description	Unit#	Cost	Replace Date	Replace Value	Actual FY22	Projected FY23	Plan FY24	Plan FY25	Plan FY26	Plan FY27	Plan FY28
Heavy Equipment													
2022	Volvo	Dump Truck	26	200,000	0	200,000	216,430						
2022	Volvo	Dump Truck	28	200,000	0	200,000	216,430						
2005	Sterling	Vac-Con Flusher Truck	27	223,867	2016	285,000				500,000			
1998	John Deere	Backhoe 310 SE-Treatment	BSE	60,000	2024	60,000			105,000				
0	Mustang	Skid Steer - Treatment	MG 960	0	2024	0			85,000				
2015	Vactor	2015 Vac-Con Flusher Truck	37	433,000	2025	440,000						600,000	
2022		Trailer Mounted Generator 50KW		50,000	2025	50,041	50,041						
1996	Wacker	6" Pump - Treatment	WACK	0	2025	75,000				75,000			
2025	Pioneer	SAPP66S 6" Pump	PP	75,000		75,000							75,000
2025	Obrien	Golf Course Flusher	OB	50,000		50,000					50,000		
	Trail King	TK50LP	TK	40,000	2021	40,000							40,000
	Ingersoll Ra	Trailer Mounted Compressor	IR	10,000	2020	10,000							
2022		Easment Flusher		60,000		60,000	63,887						
2022		Pipe Laser		5,000	0	4,957	4,957						
2023		Caterpillar Asphalt Planer Attach		20,000	0	20,000							
2027	Cummins	Generator 50KW		55,000	0	55,000					55,000		
2027	Bobcat	E55 Mini Excavator		80,000	0	80,000						80,000	
Heavy Equipment Total							551,745	0	190,000	575,000	105,000	680,000	115,000
GRAND TOTAL							552,519	0	815,000	575,000	445,000	680,000	200,000



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

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Rogue Valley Sewer Services

FY24 Adopted Budget

Personnel Services

	Salary Range*		Number Positions			
	Entry	Top	FY21	FY22	FY23	FY24
<u>Administration Department</u>						
Finance Clerk	4,319	5,935	4.00	4.00	3.00	3.00
Executive Secretary	6,067	7,515	1.00	1.00	1.00	1.00
Finance Director	10,282	11,416	1.00	1.00	1.00	1.00
Development Specialist	5,516	6,832	0.50	0.50	0.00	0.00
Network Administrator	8,546	10,682	0.35	0.35	0.00	0.00
Manager	16,065	0	1.00	1.00	1.00	1.00
			7.85	7.85	6.00	6.00
<u>Information Technology Department</u>						
Network Administrator	8,546	10,682	0.65	0.65	1.00	1.00
GIS Technician	6,067	7,515	1.00	1.00	1.00	0.00
			1.65	1.65	2.00	1.00
<u>Engineering Department</u>						
District Engineer	10,335	12,918	1.00	1.00	1.00	1.00
Staff Engineer	8,423	10,546	0.00	0.00	1.00	1.00
GIS Technician	6,067	7,515	1.00	1.00	0.00	2.00
Inspector	6,067	7,515	1.00	1.00	2.00	2.00
Development Specialist	5,516	6,832	0.50	0.50	1.00	2.00
Finance Clerk	4,319	5,935	0.00	0.00	1.00	0.00
Engineering Tech	6,100	7,479	1.00	1.00	1.00	1.00
			4.50	4.50	7.00	9.00
<u>Storm Water Quality</u>						
Stormwater Coordinator	7,320	9,083	1.00	1.00	0.00	1.00
Stormwater Quality Tech	6,067	7,515	1.00	1.00	1.00	1.00
			2.00	2.00	1.00	2.00
<u>Maintenance Department</u>						
Operations Manager	8,546	10,682	1.00	1.00	1.00	1.00
Finance Clerk	4,319	5,935	1.00	1.00	1.00	1.00
Flusher Crew	4,595	8,041	4.00	4.00	4.00	4.00
TV Crew	4,595	8,041	4.00	4.00	4.00	4.00
Construction Crew	4,595	8,041	4.00	4.00	4.00	4.00
Pressure Systems	4,595	8,041	2.00	2.00	2.00	2.00
Utility Locates	4,595	8,041	1.00	1.00	2.00	2.00
			17.00	17.00	18.00	18.00
<u>Treatment</u>						
Treatment Plant Supervisor	7,845	8,363	1.00	1.00	1.00	1.00
Treatment Plant Operator	5,910	7,696	4.00	4.00	4.00	3.00
			5.00	5.00	5.00	4.00
Total Employees			38.00	38.00	39.00	40.00

* Monthly salary ranges are those current as of April 1, 2023

Rogue Valley Sewer Services

FY24 Adopted Budget

History of Customer Accounts

Year	Single Family	MH Park Spaces	MultiFamily Units	Residential Units	Commercial Accounts	Total	Percent Increase	# Empl
Feb-23	22,136	6,239	6,239	32,233	1,791	34,024	1.9%	40.0
Feb-22	21,837	3,825	5,966	31,628	1,762	33,390	2.3%	39.0
Feb-21	21,393	3,555	5,950	30,898	1,740	32,638	-9.9%	38.0
Mar-20	22,860	5,157	6,265	34,282	1,942	36,224	0.3%	38.0
Mar-19	22,596	5,321	6,292	34,209	1,924	36,133	6.3%	37.0
Feb-18	21,229	5,087	5,898	32,214	1,783	33,997	2.0%	36.0
Feb-17	21,436	4,518	5,601	31,555	1,761	33,316	1.1%	33.0
Feb-16	21,191	4,479	5,541	31,211	1,744	32,955	1.8%	33.0
Mar-14	20,677	4,272	5,113	30,062	1,729	31,791	2.0%	36.0
Apr-13	20,478	4,117	4,858	29,453	1,710	31,163	1.5%	29.0
Feb-12	20,233	4,152	4,594	28,979	1,717	30,696	1.6%	32.0
Feb-11	19,997	4,058	4,471	28,526	1,695	30,221	0.3%	28.5

February 2023 Summary by Location per

March Treatment reports

	RVSS	Eagle Point	J'ville	Total
Single Family	17,692	3,261	1,183	22,136
Mobile Home Park Spaces	3,142	538	178	3,858
Multi-family units	5,366	650	223	6,239
Residential units	26,200	4,449	1,584	32,233
Commercial accounts	1,590	79	122	1,791
Total	27,790	4,528	1,706	34,024

Rogue Valley Sewer Services

FY24 Adopted Budget

Schedule of Budgeted Debt

Name	Interest Rate	Loan Date	Maturity Date	Original Principal Amount	Estimated 6/30/23 Principal Amount	Principal Budget Amount FY24	Interest Budget Amount FY24	Estimated 6/30/24 Principal Amount
General Fund - 01								
Revenue Bonds (1)	Var	04/23/13	10/01/29	1,425,600	-	-	-	-
					-	-	-	-
Interceptor Capital Expansion Fund - 07								
Revenue Bonds (1)	Var	04/23/13	10/01/29	3,029,400	-	-	-	-
TOTAL ALL DEBT					-	-	-	-

District Debt Limit: For sanitary districts, Oregon Revised Statute 450.120 limits the total outstanding bonded indebtedness to 13 percent of the true cash value of all taxable property. The real market value of the taxable property within the Rogue Valley Sewer Services boundaries is \$9,973,914,763 according to information provided by the Jackson County Assessor's Office. That value would allow the District to issue up to \$1,296,608,919 in G.O. and Revenue bonds.

Notes:

1) Full Faith and Credit Refunding Obligations, Series 2013.

Debt was Paid in Full October 2022

Rogue Valley Sewer Services

FY24 Adopted Budget

Ten Year Historical Information

Fiscal Year Ended June 30th	Estimated RVSS Population Served	Basic Sewer Rate	Number Permits Issued	Revenue Service Charges	SDCs	Assessment Loans Receivable
2024 Budget	92,449	25.50	300	11,753,415	542,500	36,328
2023 Projected	91,083	24.00	300	10,950,000	562,500	72,608
2022 Actual	89,737	23.00	181	10,072,183	835,557	108,888
2021 Actual	89,241	21.50	223	9,427,408	604,262	160,144
2020 Actual	87,058	21.50	338	9,631,103	536,691	176,327
2019 Actual	83,477	20.50	381	8,962,931	700,327	229,794
2018 Actual	82,243	19.60	232	8,675,117	494,263	285,022
2017 Actual	81,028	19.00	281	8,069,963	494,577	391,385
2016 Actual	79,831	18.29	264	7,508,587	606,851	395,377
2015 Actual	78,651	15.90	390	6,778,998	328,158	439,566
2014 Actual	77,489	15.90	381	6,691,540	319,463	467,063
2013 Actual	75,025	15.90	229	6,365,597	186,638	556,507

Other Information

Central Point annexed	January 1, 2001	
Shady Cove annexed	July 1, 2019	
Population of Jackson County		224,013
Cost of Infrastructure RVSS maintains		131,037,939

Amounts include General Fund and the operational funds for Phoenix and Jacksonville sewer service. Population estimate is based on number of residential units (mfr, duplex,) served times 2.53 average persons per household.

*Summary of Other Categories

	July 2021 7% Increase	July 2022 4.38% Increase	July 2023 6.25% Increase
Residential: Monthly	\$23.00	\$24.00	\$25.50
Mobile Home Parks: Monthly Per Unit	\$20.18	\$21.06	\$22.38
Multiple Dwellings: Monthly Per Unit	\$20.18	\$21.06	\$22.38
NonResidential: Sewer Charge Per Connection	\$14.40	\$15.03	\$15.97
Plus Per 1,000 gallons	\$1.46	\$1.52	\$1.62
Recreational Vehicle Waste Dumping Station: Monthly	\$47.76	\$49.84	\$52.96

Rogue Valley Sewer Services

FY24 Adopted Budget

Ten Year Historical Information

Fiscal Year Ended June 30th		Expenditures Personnel Services	Expenditures Treatment Charges	Rehabilitation Capital Projects	Balance Loans Notes
2024	Budget	2,460,226	4,723,750	4,139,000	0
2023	Projected	5,248,240	4,294,318	1,373,777	1,635,000
2022	Actual	4,423,736	3,821,771	2,236,191	1,885,000
2021	Actual	4,352,789	3,671,496	1,637,627	2,150,000
2019	Actual	3,745,040	3,519,408	1,953,021	2,765,000
2018	Actual	3,588,831	3,226,022	2,812,535	3,060,000
2017	Actual	2,927,790	3,001,448	1,239,799	3,392,183
2016	Actual	2,711,498	2,748,900	889,574	3,785,655
2020	Actual	3,890,990	3,728,850	2,316,274	2,460,000
2015	Actual	2,659,906	2,497,440	2,781,560	4,231,562
2014	Actual	2,637,288	2,482,151	1,270,151	4,849,518
2013	Actual	2,498,532	2,414,519	715,314	5,317,860
2012	Actual	2,497,229	2,360,774	2,537,458	5,919,846

Amounts include all funds.

Rogue Valley Sewer Services

FY24 Adopted Budget

Annual Statistical Report

	June 30 2021	June 30 2022	Increase (Decrease)
<u>Private Developer Projects Completed</u>			
Plan Review	20	18	(2)
Completed Projects	24	19	(5)
Length of lines added in feet	14,524	8,892	(5,632)
Cost	\$2,047,063	\$1,355,166	(\$691,897)
<u>Maintenance</u>			
Miles of collection system pipe	399	400	1
Miles of Interceptor system pipe	42	42	-
Total miles of system pipe maintained	441	442	1
Miles of Pipe Cleaned	165	167	2 *
Miles of Pipe Inspected	98	108	10 **
Cost of rehabilitation jobs	1,806,502	2,968,429	\$1,161,927
Number of rehabilitation jobs completed	9	9	-
Number pump stations upgraded	-	3	3
Pump Station Alarms	2	3	1
Sewage Overflows	1	1	-
* Mileage would have been higher but crew was assigned to fire rehab work for 6 months, Sept 2020 - March 2021			
** Mileage does not include lateral launching for the fire rehab work performed for 6 months, Sept 2020 - March 2021			
<u>System Defects Repaired</u>			
	Priority		
By Priority	1	9	12
	2	23	28
	3	24	(5)
		56	59
		56	3
<u>Permits Written</u>			
Shady Cove	10	11	1
Eagle Point	86	82	(4)
Jacksonville	22	20	(2)
RVSS	105	68	(37)
Total	213	170	(43)

Rogue Valley Sewer Services

FY24 Adopted Budget

Annual Statistical Report - (continued)

	June 30 2021	June 30 2022	Increase (Decrease)
<u>Customer Accounts (Feb 25)</u>			
Residential accounts	32,306	31,785	(521)
Industrial, Institutional accounts	1,857	1,875	18
Total accounts	<u>34,163</u>	<u>33,660</u>	<u>(503)</u>
<u>Statistics</u>			
Administrative	7.85	7.85	-
IT Staff	1.65	1.65	-
Engineering Staff	4.50	4.50	-
Storm Water Quality Staff	2.00	2.00	-
Maintenance/Construction Staff	17.00	17.00	-
Treatment Staff	5.00	5.00	-
STEP/STEG/Solids Connections	154.00	156.00	2
Number pump stations (20 RVS + 5 SC)	25.00	25.00	-
Sewage Discharge (Millions Gallons per Day)	14.78	15.45	0.67
Sewer service charges	9,234,695	9,872,239	\$637,544
System Development Charges	796,974	1,035,501	\$238,527
White City Industrial Storm Drain fees	77,670	78,612	\$942
Storm Water Quality fees	362,870	364,442	\$1,572
	<u>\$10,472,209</u>	<u>\$11,350,794</u>	<u>\$878,585</u>
Cost of RVSS maintained infrastructure per Audit Includes cost of systems donated by developers	112,776,340	115,649,183	\$2,872,843
<u>Population (Estimated)</u>			
RVSS Population Served	89,241	89,737	496

Rogue Valley Sewer Services

FY24 Adopted Budget

Largest Consumption Customers (Top 20)

	Customer name	Annual Gallons	Percent Total
1	Amy's Kitchen	93,751,069	
2	Boise Cascade Corp	77,580,745	
3	Carestream Health Inc	43,496,107	
4	VA Domiciliary #692	33,940,000	
5	Bear Creek Operations	23,580,150	
6	Southern Oregon Linen	14,715,000	
7	Dry Creek Landfill Inc	13,795,525	
8	Roseburg Forest Products #C1994	12,894,830	
9	Plycem USA, Inc	10,575,510	
10	Linde Gas & Equipment Inc	9,375,000	
11	Eagle Point School Dist 9-Hale Way	6,263,000	
12	Eagle Point School Dist 9-Wilson Way	5,931,000	
13	Cascade Wood Products	5,524,000	
14	Beam Investments LLC	5,513,000	
15	Timber Products Co	5,119,665	
16	Jackson County Sports Park	4,894,898	
17	2009 Investors LLC	4,864,000	
18	Rogue River Vly Creamery	4,548,593	
19	Boise Cascade Corp	3,887,000	
20	School District 549c	3,881,000	
		<u>384,130,092</u>	<u>33.5%</u>
	Remaining RVSS(commercial)	353,576,959	
	Eagle Point (commercial)	17,423,000	
	Eagle Point residential	273,418,072	
	Jacksonville (commercial)	16,541,474	
	Jacksonville residential	99,961,639	
	All Others	<u>760,921,144</u>	<u>66.5%</u>
		<u><u>1,145,051,236</u></u>	<u><u>100.0%</u></u>

The above gallons of sewer effluent are for the twelve months ending February 2023

Rogue Valley Sewer Services

Glossary of Terms

Accrual Basis: A method of budgetary accounting where expenditures and revenues are recorded when incurred, not when paid. The method differs from GAAP Accrual Basis in that, while capital outlays are recognized as expenditures, depreciation and amortization are not.

Adopted Budget: The Proposed budget that is adopted (approved) by the district. It represents the financial plan of the district that forms the basis and limits for appropriations for the fiscal year.

Amortization: The paying off of debt with a fixed repayment schedule in regular installments over a period of time.

Appropriation: The legal authorization granted by the district board to make expenditures and incur obligations. Includes Transfer to Other Funds and Contingencies.

Appropriation Resolution: The legal document passed by the district board authorizing expenditures.

Balanced Budget: A budget in which revenues are equal to expenditures. Thus, neither a budget deficit nor a budget surplus exists ("the accounts balance").

Basis of Budgeting: A measurement focus that differs from the basis of accounting in the treatment of beginning fund balances, debt service, vacation benefits, and capital outlay in enterprise funds.

Beginning Fund Balance: A resource classification indicating those financial resources which, because they were not expended in one fiscal year, are available in the following fiscal year.

Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Budget: A policy statement detailing the District's plan for the accomplishment of stated goals within a particular fiscal year, including estimates of required expenditures and anticipated revenues to carry out state goals.

Budget Committee: A panel comprised of the District Board and an equal number of citizen's responsible for the review and recommendation of the annual budget.

Budget Message: A message prepared by the district administrator explaining the annual proposed budget, articulating the strategies and budgets to achieve the District's goals, and identifying budget impacts and changes.

Budget Officer: The person appointed by the District Board to be responsible for assembling the budget. For Rogue Valley Sewer Services, the district manager serves this role.

Capital Outlay: An object classification that includes items with a useful life of one or more years, such as machinery, land, furniture, computers, or other equipment, and which cost more than \$3,000.

Capital Projects: Those activities resulting in the acquisition or improvement of major capital items such as: sewer pipeline, pump stations and land.

Category: A major division of the program budget that contains programs and activities. Categories are also known as functional areas.

CIP: Capital Improvement Plan.

CMOM: Capacity, Management, Operations and Maintenance Program.

CNG: Compressed Natural Gas.

Collection System: This is any part of the system that is not an Interceptor or Trunk Main.

Contingency: An appropriation of funds to cover unforeseen events that may occur during the budget year. The District Board must authorize the use of any contingency appropriations.

CPI: Consumer Price Index.

Cured In Place Pipe: A subset of slip lining where the new pipe is installed as a flexible felt tube impregnated with a polymer resin. Once installed, the resin is treated with heat and cures to become a hard plastic liner.

CWSRF: Clean Water State Revolving Fund.

DEQ: Department of Environmental Quality.

Debt Service: Payment of interest and principal related to long term debt.

Debt Service Funds: These funds account for the accumulation of resources to pay the debt on capital projects.

Department Request: The annual budgetary alternative prepared by department managers indicating an appropriate, justified, and needed level of service for their department together with associated expenditures and revenues.

Depreciation: The charging of a fixed asset as an expense over the estimated service life of that asset.

Ending Fund Balance: A requirement classification for those funds not appropriated for any purpose and reserved for ensuing fiscal years. See also Unreserved Ending Fund Balance.

Enterprise Fund: A fund that is used for services provided to the public on a user charge basis.

ERU: Equivalent Residential Unit.

EV: Electric Vehicle.

Expenditures: The money spent by the District for the programs and projects included within the approved budget.

Fiscal Year: Twelve-month period from July 1 to June 30 for which the annual budget of the District is prepared and adopted.

Fixed Assets: Assets of a long-term character such as land, sewer plant, buildings, furniture, and other equipment.

FOG: Fats, Oils and Grease

Force Main: Pipe that transmits sewage under pressure from a pump station.

Fringe Benefits: The non-salary part of employees' total compensation. A typical benefit package includes insurance, retirement, and vacation/sick leave components.

FTE: Full-Time Equivalent is a term used to measure the number of employees on a 40 hour per week basis.

Fund: An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with specific regulations, restrictions or limitations.

Fund Balance: The difference between governmental fund assets and liabilities; also referred to as fund equity.

GAAP: Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Government Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standard setting bodies.

General Fund: The fund used to account for operational expenses of a governmental unit financed by taxes and other general revenues.

General Obligation Bonds: This type of bond is backed by the full faith, credit, and taxing power of the government.

GH: Gold Hill

GIS: Geographic Information System.

Interceptor: Same as trunk main. In our system we use the term to define the Regional facilities (Upper and Lower Bear Creek Interceptors and Old Medford Trunk).

Lagoons:

Line Item: An expenditure description at the most detailed level. Objects of expenditure are broken down into specific items, such as printing.

LID: Local Improvement Districts are formed by petition and used to request the District to finance improvements to sewer systems over a 20-year period.

LID (in Storm Water): Low Impact Development.

Materials and Services: The term used in an operating budget to designate a classification of expenditures. Refers to planned purchases other than Personal Services or Capital Outlay.

Modified Accrual Basis of Accounting: A basis of accounting where revenues are recognized when they are both measurable and available and expenditures are recognized at a time when liability is incurred pursuant to appropriation authority.

MS4: Municipal Separate Storm Sewer Systems.

O&M: Operations and Maintenance.

OAR: Oregon Administrative Rules. Rules established by a given state department who have authority granted by an ORS to operate a specific function.

OCWSRLF: Oregon Clean Water Services Revolving Loan Fund.

Ordinance: The method by which the appropriation of the budget is enacted into law by the district board per authority of the Oregon State Statutes.

Organizational Unit: An administrative subdivision, such as a department or division, of the district government charged with carrying on one or more specific functions.

ORS: Oregon Revised Statute. The set of laws established by a vote of the people or the state legislature.

OSHA: Occupational Safety and Health Administration.

Personal Services: An expenditure classification encompassing all expenditures relating to district employees. This includes union and nonunion labor costs, employee benefits, and payroll tax expenses.

Pipe Bursting: Method of rehabilitating pipe where a new pipe is installed through an existing pipe. The old pipe is destroyed in the process. This method allows a larger pipe to be installed without removing the old pipe.

Proposed Budget: The financial and operating document submitted to the Budget Committee and the governing body for consideration.

Proprietary Fund: Consists of 2 types – Internal Service and Enterprise. These funds are used for services tendered and paid for by the patrons who use them.

PS: Pump Station.

Requirements: Total expenditures and unappropriated fund balance.

Reserve: A portion of a fund that is restricted for a specific purpose.

Resources: Total amounts available for appropriation consisting of the estimated beginning carryover balance plus anticipated revenues.

Revenue: Income for the fiscal year including transfers and excluding proceeds from the sale of bonds and notes. The major categories of revenue include sewer service charges, storm water charges, system development charges, fees and charges, and interest on investments.

Revenue Bonds: Written promises to pay a sum of money, called principal or face value, at a future date, called the maturity date, along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used to finance long-term capital improvements.

Revised Budget: A budget alternative indicating all changes made to the adopted budget as the result of budget adjustments and the supplemental budget process.

SC: Shady Cove.

SCADA: Supervisory Control And Data Acquisition.

SDC: System Development Charges are assessed on new construction to cover the demands placed on District services. Charges collected will cover sewer pipelines, pump stations and other infrastructure which will provide sewer service.

Slip Lining: Method of rehabilitating pipe where a smaller pipe is installed inside an existing pipe. The existing pipe remains intact and helps support the new pipe.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources that are restricted to expenditures for a specific purpose.

SSO: Sanitary Sewer Overflow.

Supplemental Budget: A budget that is prepared to meet unexpected needs or to spend revenues not anticipated at the time the regular budget was adopted. The supplemental budget cannot be used to decrease the ending fund balance.

Transfer: An amount distributed from one fund to finance activities in another fund. It is shown as a requirement in the originating fund and a resource in the receiving fund.

Trunk Main: A large diameter pipe used to transmit sewage from a city or large population center to a treatment plant. We use this term to describe several different large-diameter sewer mains but only have an SDC dedicated to the White City Trunk and Eagle Point Trunk.

Unreserved Ending Fund Balance: The amount of ending fund balance which has not been specifically reserved for any purpose. A reserve for debt service, as a requirement of a loan or debt issue would be an example of a reserve.

VFD: Variable Frequency Drive.

NOTICE OF BUDGET COMMITTEE MEETING

A public meeting of the Budget Committee of the Rogue Valley Sewer Services, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2023, to June 30, 2024, will be held at Rogue Valley Sewer Services, 138 W Vilas Rd, Central Point Oregon 97502. The meeting will take place on the 26th day of April 2023 at noon. The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 14, 2023, at 138 West Vilas Road, Central Point, between the hours of 8:00 a.m. and 4:00 p.m., or will be available on the RVSS Website at www.rvss-or.gov. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear via ZOOM at the meeting and discuss the proposed programs with the Budget Committee. Contact RVSS or look on our website for the ZOOM link.

Affidavit of Publication
STATE OF OREGON, COUNTY OF JACKSON

I, Julius Black, a citizen of the United State and a resident of the county aforesaid; I am over the age of eighteen years, and not part to or interested in the above-entitled matter. I am the principal clerk of the printer of



a newspaper of general circulation, published in the aforesaid county and state as defined by ORS 192.010 and ORS 192.020, that

Acct Name: ROGUE VALLEY SEWER SERVICES

PO Number:

Legal Description: NOTICE OF BUDGET COMMITTEE MEETING A PUBLIC MEETING OF THE BUDGET COMMITTEE OF THE ROGUE VALLEY SEWER SERVICES JACKSON COUNTY STATE OF OREGON TO DISCUSS THE BUDGET FOR THE FISCAL YEAR JULY 1 2023 TO

a printed copy of which is hereto affixed was published in each regular and entire issue of the said newspaper and not in any supplement thereof on the following dates to wit:

4/01/23, 4/08/23

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Signature

Dated at Medford, Oregon, this 8th day of April, 2023

AdName: 371354

State of Oregon, County of Jackson

Subscribed and Sworn to before me this 13TH day of JUNE, 2023 by

Notary Public for Oregon



<p>No. _____</p> <p>in the _____ Court of the</p> <p align="center">STATE OF OREGON for the COUNTY OF JACKSON</p> <p align="center">AFFIDAVIT OF PUBLICATION</p> <p>Filed. _____</p> <p>By _____</p> <p>From the office of _____</p> <p>Attorney for _____</p>	
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NOTICE OF BUDGET COMMITTEE MEETING
A public meeting of the Budget Committee of the Rogue Valley Sewer Services, Jackson County, State of Oregon, to discuss the budget for the fiscal year July 1, 2023, to June 30, 2024, will be held at Rogue Valley Sewer Services, 138 W Vilas Rd, Central Point Oregon 97502. The meeting will take place on the 26th day of April 2023 at noon. The purpose of the meeting is to receive the budget message and to receive comments from the public on the budget. A copy of the budget document may be inspected or obtained on or after April 14, 2023, at 138 West Vilas Road, Central Point, between the hours of 8:00 a.m. and 4:00 p.m., or will be available on the RVSS Website at www.rvss-or.gov. This is a public meeting where deliberation of the Budget Committee will take place. Any person may appear via ZOOM at the meeting and discuss the proposed programs with the Budget Committee. Contact RVSS or look on our website for the ZOOM link.

**FORM
LB-1**

NOTICE OF BUDGET HEARING

A meeting of the **Rogue Valley Sewer Services** will be held on **June 21, 2023 at 12 Noon** at 138 W. Vilas Rd., Central Point. The purpose of this meeting will be to discuss the budget for the fiscal year beginning July 1, 2023, as approved by the Rogue Valley Sewer Services Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 138 W. Vilas Rd. Central Point, Oregon between the hours of 8 am and 4 pm. This budget was prepared on a basis of accounting that is X consistent not consistent with the basis of accounting used during the preceding year. Major changes, if any, and their effect on the budget, are explained below. This budget is for: X Annual Period 2-Year Period

County Jackson	City Central Point	Chairperson of Governing Body Kay Harrison	Telephone Number 541-779-4144
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FINANCIAL SUMMARY

<input type="checkbox"/> Check this box if your budget only has one fund		Adopted Budget This Year 2022-2023	Approved Budget Next Year 2023-2024
TOTAL OF ALL FUNDS			
Anticipated Requirements	1. Total Personal Services.....	5,255,851	5,460,226
	2. Total Materials and Supplies	6,050,510	6,622,455
	3. Total Capital Outlay	6,645,880	7,536,000
	4. Total Debt Service	2,008,994	126,294
	5. Total Transfers	2,468,822	3,230,197
	6. Total Contingencies	1,250,000	1,600,000
	7. Total Special Payments.....		
	8. Total Unappropriated and Reserved for Future Expenditure...	3,143,431	7,493,186
	9. Total Requirements - add Lines 1 through 8	26,823,487	32,068,358
Anticipated Resources	10. Total Resources Except Property Taxes	26,823,487	32,068,358
	11. Total Property Taxes Estimated to be Received		
	12. Total Resources - add Lines 10 and 11	26,823,487	32,068,358
Estimated Ad Valorem Property Taxes	13. Total Property Taxes Estimated to be Received (line 11)	0	0
	14. Plus: Estimated Property Taxes Not To Be Received		
	A. Loss Due to Constitutional Limits		
	B. Discounts Allowed, Other Uncollected Amounts		
15. Total Tax Levied			
Tax Levies By Type		Rate or Amount	Rate or Amount
	16. Permanent Rate Limit Levy (rate limit _____)...		
	17. Local Option Taxes.....		
	18. Levy for Bonded Debt or Obligations.....		

STATEMENT OF INDEBTEDNESS

Debt Outstanding <input type="checkbox"/> None <input checked="" type="checkbox"/> As Summarized Below		Debt Authorized, Not Incurred <input type="checkbox"/> None <input checked="" type="checkbox"/> As Summarized Below	
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PUBLISH BELOW ONLY IF COMPLETED

Long-Term Debt	Estimated Debt Outstanding at the Beginning of the Budget Year	Estimated Debt Authorized, Not Incurred at the Beginning of the Budget Year
	July 1, 2023	July 1, 2023
Bonds.....		
Interest Bearing Warrants		
Other	0	0
Total Indebtedness	0	0

Short-Term Debt

This budget includes the intention to borrow in anticipation of revenue ("Short-Term Borrowing") as summarized below:

Fund Liable	Estimated Amount to be Borrowed	Estimated Interest Rate	Estimated Interest Cost

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 21, 2023 at 12 Noon.**

Name of Fund	Actual Data Last Year 2021-22	Adopted Budget This year 2022-23	Approved Budget Next Year 2023-24
General (01)			
1. Total Personal Services.....	4,423,736	5,248,240	5,460,226
2. Total Materials and Services.....	5,172,777	5,652,817	6,161,047
3. Total Capital Outlay.....	2,790,532	1,490,371	5,134,000
4. Total Debt Service.....	105,780	613,557	0
5. Total Transfers.....	563,863	550,000	550,000
6. Total Contingencies.....		10,357	300,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	3,447,693	3,707,036	2,588,155
9. Total Requirements (add lines 1 - 8).....	16,504,381	17,272,378	20,193,428
10. Total Resources Except Property Taxes.....	16,504,381	17,262,021	20,193,428
Name of Fund			
BCI Interceptor Maintenance (04)			
1. Total Personal Services.....			
2. Total Materials and Services.....	11,333	25,900	25,900
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....			
5. Total Transfers.....	178,344	192,000	542,000
6. Total Contingencies.....	0	0	150,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	462,061	498,548	35,648
9. Total Requirements (add lines 1 - 8).....	651,738	716,448	753,548
10. Total Resources Except Property Taxes.....	651,738	716,448	753,548
Name of Fund			
Dunn PS Maintenance (06)			
1. Total Personal Services.....			
2. Total Materials and Services.....	54,139	73,750	71,550
3. Total Capital Outlay.....	0		
4. Total Debt Service.....			
5. Total Transfers.....	55,849	38,000	692,000
6. Total Contingencies.....	0	0	150,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	748,243	794,093	38,143
9. Total Requirements (add lines 1 - 8).....	858,231	905,843	951,693
10. Total Resources Except Property Taxes.....	858,231	905,843	951,693
Name of Fund			
Interceptor Capital Expansion (07)			
1. Total Personal Services.....			
2. Total Materials and Services.....	0	0	0
3. Total Capital Outlay.....	1,132,124	129,069	345,000
4. Total Debt Service.....	224,782	1,303,808	0
5. Total Transfers.....	0	0	0
6. Total Contingencies.....		0	350,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	3,698,804	3,058,927	4,156,927
9. Total Requirements (add lines 1 - 8).....	5,055,710	4,491,804	4,851,927
10. Total Resources Except Property Taxes.....	5,055,710	4,491,804	4,851,927

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 21, 2023 at 12 Noon.**

Name of Fund	Actual Data Last Year 2021-22	Adopted Budget This year 2022-23	Approved Budget Next Year 2023-24
White City Storm Drain (09)			
1. Total Personal Services.....			
2. Total Materials and Services.....	0	24,000	24,000
3. Total Capital Outlay.....	0	50,000	450,000
4. Total Debt Service.....			
5. Total Transfers.....	8,407	50,000	50,000
6. Total Contingencies.....		0	50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	884,099	838,809	343,609
9. Total Requirements (add lines 1 - 8).....	892,506	962,809	917,609
10. Total Resources Except Property Taxes.....	892,506	962,809	917,609

Name of Fund	Actual Data Last Year 2021-22	Adopted Budget This year 2022-23	Approved Budget Next Year 2023-24
Stormwater Quality (10)			
1. Total Personal Services.....			
2. Total Materials and Services.....	11,648	71,051	72,750
3. Total Capital Outlay.....	54,596	351,000	750,000
4. Total Debt Service.....			
5. Total Transfers.....	317,202	347,500	347,500
6. Total Contingencies.....	0	0	100,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	1,307,536	951,829	95,423
9. Total Requirements (add lines 1 - 8).....	1,690,982	1,721,380	1,365,673
10. Total Resources Except Property Taxes.....	1,690,982	1,721,380	1,365,673

Name of Fund	Actual Data Last Year 2021-22	Adopted Budget This year 2022-23	Approved Budget Next Year 2023-24
Shady Cove Treatment (50)			
1. Total Personal Services.....			
2. Total Materials and Services.....	110,716	113,329	133,235
3. Total Capital Outlay.....	0	0	0
4. Total Debt Service.....	126,967	123,994	126,294
5. Total Transfers.....	381,079	435,000	437,375
6. Total Contingencies.....		0	50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	134,667	85,614	15,676
9. Total Requirements (add lines 1 - 8).....	753,429	757,937	762,580
10. Total Resources Except Property Taxes.....	753,429	757,937	762,580

Name of Fund	Actual Data Last Year 2021-22	Adopted Budget This year 2022-23	Approved Budget Next Year 2023-24
Treatment Capital (55)			
1. Total Personal Services.....			
2. Total Materials and Services.....			
3. Total Capital Outlay.....	129,136	1,214,201	805,000
4. Total Debt Service.....			
5. Total Transfers.....		0	0
6. Total Contingencies.....		0	300,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	1,655,716	960,989	60,493
9. Total Requirements (add lines 1 - 8).....	1,784,852	2,175,190	1,165,493
10. Total Resources Except Property Taxes.....	1,784,852	2,175,190	1,165,463

**FORM
LB-2**

**FUNDS NOT REQUIRING A
PROPERTY TAX TO BE LEVIED**

A meeting of the **Rogue Valley Sewer Services** will be held on **June 23, 2023 at 12 Noon.**

Name of Fund	Actual Data Last Year 2021-22	Adopted Budget This year 2022-23	Approved Budget Next Year 2023-24
Gold Hill Treatment (60)			
1. Total Personal Services.....			
2. Total Materials and Services.....	65,270	88,650	86,398
3. Total Capital Outlay.....	30,877	50,444	50,000
4. Total Debt Service.....			
5. Total Transfers.....	228,057	316,322	316,322
6. Total Contingencies.....		0	50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	269,094	174,178	31,958
9. Total Requirements (add lines 1 - 8).....	593,298	629,594	534,678
10. Total Resources Except Property Taxes.....	593,298	629,594	534,678

Name of Fund	Actual Data Last Year 2021-22	Adopted Budget This year 2022-23	Approved Budget Next Year 2023-24
Gold Hill Collection (65)			
1. Total Personal Services.....			
2. Total Materials and Services.....	0	5,000	5,000
3. Total Capital Outlay.....	2,560	2,000	2,000
4. Total Debt Service.....			
5. Total Transfers.....	10,311	30,000	30,000
6. Total Contingencies.....			50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	300	38,300	26,300
9. Total Requirements (add lines 1 - 8).....	13,171	75,300	113,300
10. Total Resources Except Property Taxes.....	13,171	75,300	113,300

Name of Fund	Actual Data Last Year 2021-22	Adopted Budget This year 2022-23	Approved Budget Next Year 2023-24
Lagoons (70)			
1. Total Personal Services.....			
2. Total Materials and Services.....	16,632	32,296	42,575
3. Total Capital Outlay.....	0		
4. Total Debt Service.....			
5. Total Transfers.....	923,665	530,000	265,000
6. Total Contingencies.....			50,000
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	117,382	6,772	100,883
9. Total Requirements (add lines 1 - 8).....	1,057,679	569,068	458,458
10. Total Resources Except Property Taxes.....	1,057,679	569,068	458,458

Name of Fund	Actual Data Last Year 2021-22	Adopted Budget This year 2022-23	Approved Budget Next Year 2023-24
1. Total Personal Services.....			
2. Total Materials and Services.....		0	0
3. Total Capital Outlay.....			
4. Total Debt Service.....			
5. Total Transfers.....		0	0
6. Total Contingencies.....			
7. Total Special Payments.....			
8. Total Unappropriated / Reserved for Future Expenditure	0	0	0
9. Total Requirements (add lines 1 - 8).....	0	0	0
10. Total Resources Except Property Taxes.....	0	0	0

ROGUE VALLEY SEWER SERVICES JACKSON COUNTY, OREGON

RESOLUTION NO. 23-09

ADOPTION OF FY2024 BUDGET AND MAKING APPROPRIATIONS

1. BE IT RESOLVED, that the Board of Directors of Rogue Valley Sewer Services, Jackson County, Oregon, hereby adopts the 2023-2024 Budget which is now on file in the office of Rogue Valley Sewer Services and at www.rvss.us.

2. BE IT RESOLVED, that the amounts for the fiscal year beginning July 1, 2023, and for the purposes shown below are hereby appropriated as follows:

General Fund

Personnel Services	5,460,226
Material & Services	6,161,047
Capital Outlay	5,134,000
Debt Services	-0-
Transfers	550,000
Contingency	<u>300,000</u>
Total Appropriation	<u><u>17,605,273</u></u>

Interceptor Maintenance Fund

Materials & Services	25,900
Transfers	542,000
Contingency	<u>150,000</u>
Total Appropriation	<u><u>717,900</u></u>

Dunn Pump Station Maintenance Fund

Material & Services	71,550
Transfers	692,000
Contingency	<u>150,000</u>
Total Appropriation	<u><u>913,550</u></u>

Interceptor Expansion Fund

Capital Outlay	345,000
Debt Services	-0-
Contingency	<u>350,000</u>
Total Appropriation	<u><u>695,000</u></u>

White City Storm Drain Fund

Material & Services	24,000
Capital Outlay	450,000
Transfers	50,000
Contingency	<u>50,000</u>
Total Appropriation	<u><u>574,000</u></u>

Storm Water Quality Fund

Material & Services	72,750
Capital Outlay	750,000
Transfers	347,500
Contingency	<u>100,000</u>
Total Appropriation	<u><u>1,270,250</u></u>

Shady Cove Treatment Fund

Material & Services	133,235
Debt Services	126,294
Transfers	437,375
Contingency	<u>50,000</u>
Total Appropriation	<u><u>746,904</u></u>

Treatment Capital Fund

Capital Outlay	805,000
Contingency	<u>300,000</u>
Total Appropriation	<u><u>1,105,000</u></u>

Gold Hill Treatment Fund

Material & Services	86,398
Capital Outlay	50,000
Transfers	316,322
Contingency	<u>50,000</u>
Total Appropriation	<u><u>502,720</u></u>

Gold Hill Collection Fund

Material & Services	5,000
Capital Outlay	2,000
Transfers	30,000
Contingency	<u>50,000</u>
Total Appropriation	<u><u>87,000</u></u>

Lagoons Fund

Material & Services	42,575
Transfers	265,000
Contingency	<u>50,000</u>
Total Appropriation	<u>357,575</u>

3. BE IT RESOLVED, that the Manager of Rogue Valley Sewer Services files with the County Clerk of Jackson County, Oregon, a copy of the 2023-2024 Budget as adopted in the manner provided by law.

ADOPTED at the Regular Meeting of the Board of Directors of Rogue Valley Sewer Services this 21st day of June, 2023.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors

COUNTERSIGNED:



Carl Tappert, Manager

**Notice of Property Tax and Certification of Intent to Impose a Tax,
Fee, Assessment or Charge on Property**

**FORM LB-50
2023-2024**

To assessor of Jackson County

Be sure to read instructions in the 2023-2024 Notice of Property Tax Levy Forms and Instruction booklet

Check here if this is an amended form.

The Rogue Valley Sewer Services has the responsibility and authority to place the following property tax, fee, charge or assessment on the tax roll of Jackson County. The property tax, fee, charge or assessment is categorized as stated by this form.

<u>PO Box 3130</u> Mailing Address of District	<u>Central Point</u> City	<u>OR</u> State	<u>97502</u> Zip	<u>08/15/23</u> Date
<u>Brenda Baldovino</u> Contact Person	<u>Finance Director</u> Title	<u>(541)664-6300</u> Daytime Telephone	<u>bbaldovino@rvss.us</u> Contact Person E-Mail	

CERTIFICATION - Check one box.

- The tax rate of levy amounts certified in Part I are within the tax rate of levy amounts approved by the budget committee.
- The tax rate of levy amounts certified in Part I were changed by the governing body and republished as required in ORS 294.435.

PART I: TOTAL PROPERTY TAX LEVY

		Subject to General Government Limits Rate -or- Dollar Amount	
1. Rate/Amount levied (within permanent rate limit)	1		
2. Local option operating tax	2		
3. Local option capital project tax	3		
4. Levy for "Gap Bonds"	4		Excluded from Measure 5 Limits Amount of Bond Levy
5. Levy for Pension and disability obligations	5		
6a. Levy for bonded indebtedness from bonds approved by voters prior to October 6, 2001	6a		
6b. Levy for bonded indebtedness from bonds approved by voters after October 6, 2001	6b		
6c. Total levy for bonded indebtedness not subject to Measure 5 of Measure 50 (total of 6a + 6b)	6c		0

PART II: RATE LIMIT CERTIFICATION

7. Permanent rate limit in dollars and cents per \$1,000	7	
8. Date received voter approval for rate limit if new district	8	
9. Estimated permanent rate limit for newly merged/consolidated district	9	

PART III: SCHEDULE OF LOCAL OPTION TAXES - Enter all local option taxes on this schedule. If there are more than two taxes, attach a sheet showing the information for each.

Purpose (operating, capital project, or mixed)	Date voters approved local option ballot measure	First year levied	Final year to be levied	Total tax amount -or- rate authorized per year by voters

Part IV. SPECIAL ASSESSMENTS, FEES AND CHARGES

Description	Subject to General Gov't. Limitations	Excluded from M5 limitation
1 Past Due Sewer Charges		290,000
2 Est. Amount -Extension granted until Aug 15, 2023		

If fees, charges, or assessments will be imposed on specific property within your district, you must attach a complete listing of properties, by assessor's account number, to which fees, charges, or assessments will be imposed. Show the fees, charges, or assessments uniformly imposed on the properties. If these amounts are not uniform, show the amount imposed on each property.

The authority for putting these assessments on the roll is ORS 450.130(3) (Must be completed if you have an entry in Part IV)



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

May 25, 2023

Jackson County Assessor's Office
10 South Oakdale
Medford, OR 97501

Re: Deadline for filing Form LB-50

Rogue Valley Sewer Services (RVSS) would like to request an extension for filing form LB-50 (Notice of Property Tax and Certification of Intent to Impose a Tax, Fee, Assessment or Charge on Property) until August 15, 2023.

I believe this extension will benefit not only RVSS but the Assessor's Office, the Jackson County Payment Center and the public.

If you have any questions, please call.

Sincerely,

Brenda Baldovino
Finance Director
Rogue Valley Sewer Services
(541) 664-6300

Approved:

Name and Title _____

Signature _____ Date _____



JACKSON COUNTY

Oregon

Assessor's Office

Angela Stuhr
Valuation Manager

10 S Oakdale, Room 300
Medford, OR 97501
Phone: 541-774-6051
Fax: 541-774-6701
stuhraa@jacksoncounty.org

www.jacksoncounty.org

RVSS

JUN 01 2023

RECEIVED

May 31, 2023

Brenda Baldovino
Rogue Valley Sewer Services
138 W Vilas Rd - PO Box 3130
Central Point, OR 97502

RE: LB-50 Extension Request

Dear Ms. Baldovino:

Our office received your request for extension for filing form LB-50 until August 15, 2023. We are granting Rogue Valley Sewer Services an extension, to August 15, 2023, per ORS 310.060.

Sincerely,

Angela Stuhr
Valuation Manager

Enclosure(s): 1



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

July 1, 2023

Jackson County Clerk
Elections Division
1101 W. Main St. Suite 201,
Medford, Oregon 97501

Here is a copy of our adopted budget for Fiscal Year ending June 30, 2024 that is required to be filed with the County Clerk according to ORS 310.060(7).

If you or any citizen has questions about our budget, the budget process or other financial matters, I would be more than pleased to try to answer those questions or discuss related issues.

Sincerely,

Brenda Baldovino
Finance Director
Rogue Valley Sewer Services



Thank you, Mike!

Michael Parker served on the RVSS Board of Directors from 1994 through 2014. After a brief hiatus, he was elected again and served from 2019 through 2023.

Mike played a key role in the growth of RVSS which saw annexations of Phoenix, Jacksonville, Central Point, Eagle Point, and Shady Cove. Mike was a strong proponent of equalizing rates throughout the district.

Mike's tenure on the Board will be remembered for his wisdom, compassion, and his unwavering support for RVSS staff.